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## **S20. Senior Citizens Centre**

**Title:** Senior Citizens Centre Policy

**Policy No:** S20

**Keywords:** Seniors, Centre, Usage

**Responsible Officer:** Divisional Manager – Human Services and Facilities

### **1. PURPOSE AND AUTHORITY**

This policy sets out Manly Council's considered and adopted policy position with respect to the usage of Manly Senior Citizens Centre by seniors. More specifically, the policy position of Council is as follows:

1. That Council grant free usage of the Manly Senior Citizens Centre to all Senior Citizen groups of the Manly Council area.
2. That Senior Citizen groups from outside the Manly Council area continue to pay the current Senior Citizens rate as set by Council at the 1987 meeting of fees and charges.

*(O.M. 19.1.88)  
(Confirmed 20.10.97)*

### **2. PRINCIPLES**

The governing principles of this policy are, firstly, the need for equity and fairness as well as due recognition insofar as seniors are concerned, and, secondly, the recognition by Council that a certain priority ought to be given by Council, as respects the subject-matter of this policy, to seniors living in the Manly local government area as opposed to seniors from the wider public.

### **3. SCOPE**

This policy applies to all Council officials (including Councillors and Council staff and consultants engaged by Council) who are involved, directly or indirectly, in decision-making (including preparatory and recommendatory decision-making) with respect to the subject-matter of this policy.

### **4. DEFINITIONS**

See the Dictionary at the end of the Local Government Act 1993 for definitions of various terms and expressions used in this policy.

### **5. IMPLEMENTATION**

This policy will be implemented without delay once adopted by Council. Upon adoption this policy will be entered into Council's policy register, made available online and provided to all staff and any other people directly affected by this policy.

Council and/or the General Manager may, during a civil emergency only, set aside any policy terms to ensure public safety.

### **6. MONITORING AND BREACHES**

Regular monitoring of compliance with this policy, relevant legislation and Manly policies and procedures will be undertaken and documented by the responsible officer for this policy.

Breaches of this policy are considered to be breaches of Manly Council's Code of Conduct and therefore invoke the relevant sanctions outlined in that Code. Persons in breach of any legislation may be subject to relevant criminal action.

### **7. REPORTING**

No specific reporting is required by this policy.

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## 8. POLICY REVIEW

This policy is subject to regular review at a maximum interval of two (2) years.

For the purposes of carrying out and giving effect to this policy, the General Manager may from time to time prepare, adopt or vary, and otherwise issue to Council staff, guidelines and directions relating to any aspect of this policy.

Any recognised change to relevant legislation; or directives or guidelines issued by agencies including the NSW Ombudsman and the Division of Local Government; or to Manly Council's related guidelines and procedures will activate an immediate review of this policy to ensure it remains current and aligned to best practice policies.

## 9. RELEVANT REFERENCES AND LEGISLATION

*Local Government Act 1993*  
*Local Government (General) Regulation 2005.*

## 10. RELEVANT COUNCIL POLICIES

Nil.

## 11. REVISION SCHEDULE

Minute No	Date of Issue	Action	Author	Checked by
PS53/11	2 May 2011	Periodic Review	Secretariat, Corporate Services	Manager, Administration
	June 2013	Comprehensive Review		General Counsel
PS16/14	3 March 2014	Periodic Review	OM CSS	Manager Governance