

Council Policy

Northern Beaches Council Discretionary Fund

Policy Statement

The Northern Beaches Council Discretionary Fund provides the opportunity for the Mayor and Councillors, to respond to requests for financial assistance from individuals and community organisations. The Policy identifies the key responsibilities of authorisation and accountability for the Mayor, Deputy Mayor, Councillors and Council staff and ensures transparency in the expenditure of funds.

Purpose

The Northern Beaches Council Discretionary Fund purpose:

- To support individuals and community organisations through small financial donations. Groups do not have to be incorporated.
- To assist community organisations to undertake initiatives and services that benefit the local community.
- To assist local residents to attend events/conferences that further develop their education or sporting endeavours at a representative level.
- The amount allocated to the Fund is designated each year in the Annual Budget.
- The maximum amount able to be allocated to an individual or community organisation is \$1000 and only one payment can be made to an individual or community organisation within the same financial year.
- The Mayor, Deputy Mayor or Councillor and the Chief Executive Officer or General Manager Customer and Corporate shall certify that the expenditure is in accordance with the policy and that funds are available.
- Funding is not to be used for projects/programs aimed to support or promote political parties or specific religious beliefs.
- Recipient and project details will be reported to Council quarterly.

Scope and application

This policy applies to the Mayor, Deputy Mayor and Councillors, employees, agents and officers of the Northern Beaches Council and members of the community.

References and related documents

Local Government Act 1993 Sect 226, Sect 356 and Sect 377

Local Government (General) Regulation 2005 Sect 207 (Responsibility for Accounting Records)

Policy on Payment of Expenses and Facilities to Mayor and Councillors

Responsible Officer

Executive Manager Governance & Risk

Review Date

July 2021

Revision History

| Revision | Date | Change | TRIM Ref |
|----------|------------|--|-------------|
| 1 | 25/7/2017 | Policy adopted by Council with no changes following exhibition | 2017/136008 |
| 2 | 19/12/2017 | Changes made by Council Resolution 187/17 including change of title, that councillors can apply for funding, that a third signatory be required for allocation of funds and that all funding allocated be reported to Council quarterly. | 2017/136008 |