

---

## **E30. Environmental Levy Component of Rate – Increase in Annual Contribution**

**Title:** Environmental Levy Component of Rate – Increase in Annual Contribution Policy

**Policy No:** E30

**Keywords:** Environmental Levy, Annual Contribution

**Responsible Officer:** Executive Manager, Corporate Services

### **1. PURPOSE AND AUTHORITY**

The objective of this policy is to ensure that the annual contribution to the Environment "Levy" provision in the management plan/budget increases annually by the same percentage as the overall annual rate increase, thus ensuring that Council receives an appropriate increase in revenue by that means and otherwise.

### **2. POLICY STATEMENT**

The annual contribution to the environment "levy" provision in the management plan/budget shall increase annually by the same percentage as the overall annual rate increase.

*(OM 06.11.01)*

### **3. PRINCIPLES**

The underlying principle of this policy is that Council is entitled to raise funds for local purposes by, among other things, the fair imposition of rates, charges and fees.

### **4. SCOPE**

This policy applies whenever Council, its members and staff are involved in decision-making, including preparatory and recommendatory decision-making, with respect to the fixing and adoption of rates, charges and fees on an annual basis or as otherwise required by law.

### **5. DEFINITIONS**

See the Local Government Act 1993 for definitions of any relevant terms and expressions.

### **6. IMPLEMENTATION**

This policy will be implemented without delay once adopted by Council. Upon adoption this policy will be entered into Council's policy register, made available online and provided to all staff and any other people directly affected by this policy.

Council and/or the General Manager may, during a civil emergency only, set aside any policy terms to ensure public safety.

### **7. MONITORING AND BREACHES**

Regular monitoring of compliance with this policy, relevant legislation and Manly policies and procedures will be undertaken and documented by the responsible officer for this policy.

Breaches of this policy are considered to be breaches of Manly Council's Code of Conduct and therefore invoke the relevant sanctions outlined in that Code. Persons in breach of any legislation may be subject to relevant criminal action.

### **8. REPORTING**

No specific reporting is required by this policy.

---

## 9. POLICY REVIEW

This policy is subject to regular review at a maximum interval of two (2) years.

For the purposes of carrying out and giving effect to this policy, the General Manager may from time to time prepare, adopt or vary, and otherwise issue to Council staff, guidelines and directions relating to any aspect of this policy.

Any recognised change to relevant legislation; or directives or guidelines issued by agencies including the NSW Ombudsman and the Division of Local Government; or to Manly Council's related guidelines and procedures will activate an immediate review of this policy to ensure it remains current and aligned to best practice policies.

## 10. RELEVANT REFERENCES AND LEGISLATION

*Local Government Act 1993*

*Local Government (General) Regulation 2005*

## 11. RELEVANT COUNCIL POLICIES

Nil.

## 12. REVISION SCHEDULE

Minute No	Date of Issue	Action	Author	Checked by
PS53/11	2 May 2011	Periodic Review	Secretariat, Corporate Services	Manager, Administration
	June 2013	Comprehensive Review		General Counsel
PS16/14	3 March 2014	Periodic Review	OM CSS	Manager Governance