



If you need help lodging your form, contact us		
Email	council@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	Manly	Dee Why
	Townhall, 1 Belgrave Street Manly NSW 2095	Civic Centre, 725 Pittwater Road Dee Why NSW 2099
	Mona Vale	Avalon
	1 Park Street Mona Vale NSW 2103	59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4055
TRIM Ref	C000966
Last Updated	October 2020
Business Unit	NECC
Application No.	
Receipt No.	
Receipt Date	

Part 1: Property Details

House No.		Street		Postcode	
Suburb		Nearest cross street			
Lot		DP/SP		Section	
Description of works				Cost of Works	
Approved by Council or PCA, insert no.		DA/CDC No.			

Part 2: Bond Type

No	Type	No	Type	No	Type
1	Demolition Bond	7	Subdivision Bond	13	Retention Bond
2	Maintenance Bond	8	Property Lease Bond	14	Working on Council Reserves Bond
3	Other Engineering Works Bond	9	Access Over Council Reserves Bond	15	Outdoor Dining
4	Road Damage Bond (please pay inspection fee)	10	Feral Animal Trap Bond (please use Form 4024)	16	Park Access
5	Silt & Sedimentation Bond	11	Keys for Access to Council Properties Bond	17	Open Spaces
6	Stormwater Bond	12	Maintenance Environmental Works Bond		

Type	Bond Ref. No (as per consent/permit)	Amount	Type	Bond Ref. No (as per consent/permit)	Amount
Date Bond Paid					

Refer to your Consent/Permit for further information and conditions of work. Ensure all payments including inspection fees are paid prior to the commencement of works, see councils fee & charges page on website. Failure to meet all conditions of your Consent/Permit may result in part or all of your bond not being refunded. See your consent for information regarding refund.

Council will only refund the security deposit in accordance with the Refund Information contained in this form. Requests to amend the recipient and details of the refund must be accompanied with suitable identification and written justification/evidence to the satisfaction of Council. Any requests to amend the recipient for refunds totalling in excess of \$2,000 must be accompanied with a statutory declaration in a format provided by Council.

Part 3: Refund Information

Refund of DA/CDC bonds will require the issue of a Final Occupation Certificate

Please tick the preferred method of bond refund	<input type="checkbox"/> Cheque	<input type="checkbox"/> EFT															
Account Name																	
BSB Number				-				Account Number									



Part 4: Bond Depositor/Payee Details

Please note the payee is the source of funds and refunds will only be made to the payee. Details of the payee will be noted on Council's Official Receipt.

Are you the property owner?		Yes	No
Full Name			
Street			
Suburb	State	Postcode	
Home Ph	Mobile		
Email			
Signed		Date	

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	Condition Before Work	Condition After Work
Roadway		
Kerb & Gutter		
Footpath/Nature strip		
Parks pathways and other infrastructure		
Landscaping		
Other		
Inspected by		Date
Details		

Final Inspection by		Date	
Refunded	\$	Date	
Held for restoration	\$	Date	
Remarks			
Signed			



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ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	<input type="radio"/> Mastercard	<input type="radio"/> Visa	<input type="radio"/> American Express
Amount	\$		

Name as appears on card														
Card Number														
Expiry Date														

Signature													
Daytime Phone Number													
Email													
Date													

Please note: All credit card payments are subject to a 0.7% service fee

Office Use Only													
Application No.													

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