northern beaches council

Whistler St Carpark, Manly & PCYC Carpark, Dee Why Bicycle Parking Stations - Access Application 19/20

If you need help lodging your form, contact us		
Email	parkingoperations@northernbeaches.nsw.gov.au	
Phone	1300 434 434	
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street Manly NSW 2095 **Mona Vale** 1 Park Street Mona Vale NSW 2103	**Dee Why** Civic Centre, 725 Pittwater Road Dee Why NSW 2099 **Avalon** 59A Old Barrenjoey Road Avalon Beach NSW 2107

Office use only	
Form ID	4101
TRIM Ref	C002327
Last Updated	July 2019
Business Unit	Transport and Civil Infrastructure

Privacy Protection Notice	
Purpose of collection:	For Council to provide services to the community
Intended recipients:	Northern Beaches Council staff
Supply:	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction:	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1: Applicants Details

Title	◯ **Mr** ◯ **Mrs** ◯ **Ms** ◯ **Other**		
First Name			
Last Name			
Address			
Post Code			
Phone		**Mobile**	
Email			

Part 2: Fees & Identification

Fee					
New Access Card ($61)* Annual Fee regardless of when application is made.					
What form of Identification are you providing? - Tick ONE box					
Drivers Licence or Photo ID Card with Address	◯	**Passport**	◯	**Birth Certificate**	◯

Part 3: Northern Beaches Council Bicycle Parking Station - Terms and Conditions

Terms and Conditions
1. Usage of the Bike Parking Station is subject to these terms and conditions. 2. The lodgement of an application form for the use of the Station does not guarantee receipt of an access card. Access cards are issued subject to availability. a.Successful applicants will receive an access card within one (1) week of receipt of the application. b.Unsuccessful applicants will be notified. 3. This will be paid by direct debit at the start of every financial year. Cancellation must be given in writing at least five (5) working days before the end of the financial year. No refunds will be issued under any circumstances. 4. Availability of bicycle parking in the Station is not guaranteed and is provided on a first come first served basis. 5. The Station may only be used for parking and retrieving your bicycle (one bicycle per access card), a helmet and other related equipment.Bicycles must be parked within the provided bicycle racks. Storage of any other items including dangerous items such as petrol is strictly prohibited. 6. Access to the Whistler St Station will be available 24 hours a day, 7 days a week. PCYC Bicycle parking station will be available 5.30am to midnight Monday to Saturday and 6.30am to midnight on Sunday. 7. Council has the right to access the Station for inspection, maintenance and other purposes as required by Council. 8. Council can give notice of not less than 14 days of any maintenance which it intends to carry out by placing a sign of the entrance of the Station which clearly states the date by which articles or items must be removed and the period which the Station will be closed for maintenance and cleaning. Card holders must remove all items and articles from the Station so that Council can carry out maintenance and cleaning, Council has the right to impound any articles or items left in the Station after the date stated on the notice. 9. Anyone with an access card may access the Station. To prevent theft, Council strongly recommends that users secure their bicycles to the provided bicycle racks with a lock, chain or other suitable theft deterrent device. 10. Council is not liable for any loss or damage caused to any items stored in the Station. If your bicycle and/or related equipment is damaged or stolen, you must inform Council as soon as possible to assist with any investigation or court action. 11. If you lose, damage or have your card stolen, you must inform Council as soon as possible. Council will then provide you access to retrieve your bicycle and any related equipment as soon as possible. The lost access card will be deactivated. Another access card will be issued to you upon payment of the replacement fee of $31. 12. If you no longer need to use the Station, you must: a.Remove all items belonging to you from the Station; and b.Return your access card to Council for cancellation. 13. Any items that have not been removed from the Station 14 days after your access card has been returned to Council for cancellation will be disposed of by Council. Council will not be liable for the items or their value. 14. Access may be deactivated and cancelled without notice if you have not used the Station within a period of two consecutive months.If you fail to comply with any of these terms and conditions, Council may cancel and deactivate your access card immediately without notice. 15. If Council cancels your access card, any items belonging to you may be removed from the Station for your collection at Council. If the items are not collected after one (1) month, Council will dispose of the items. Council will not be liable for the items or their value. 16. Council reserves the right to amend these terms and conditions and fees at any time without notice. Fees are subject to an annual increase, please check Council's website prior to 1 July. 17. Council reserves the right to cancel any access card at any time for any reason by giving you two (2) weeks' notice. 18. You agree to use the Station solely at your own risk and responsibility. Council and its members, officers, employees and representatives (collectively "Council") will not be liable for any loss or damage of any kind to any items connected with your use of the Station. You agree to waive, release and indemnify Council from and against any claims and actions which you or any other person may have against Council in connection with your use of the Station. 19. You understand that permitted use is only for the Stations located at Whistler Street Carpark, Manly and PCYC carpark, Dee Why. 20. You have read and understand these terms and conditions and agree to comply with and be bound by them. 21. You understand that the pass will automatically renew, and you must give cancellation in writing within five (5) working days. No refunds will be given under any circumstances (including fee increases).

Part 4: Declaration

Declaration and Signature			
I hereby declare that the information in this applicaiton is true and correct and that I/we will abide by the terms and conditions to the issue of this card.			
Signature		Date	

Part 5: Office Use Only

Card Number		Collected By	
Signature		Date	
Officer Name			