

# AGENDA

Notice is hereby given that an Extraordinary Meeting of Council will be held at the Civic Centre, Dee Why on

**Tuesday 19 December 2017**

Beginning at 4.00pm for the purpose of considering and determining matters included in this agenda.



**Mark Ferguson**  
Chief Executive Officer

**Issued: 6 December 2017**

# OUR VALUES

*Trust*

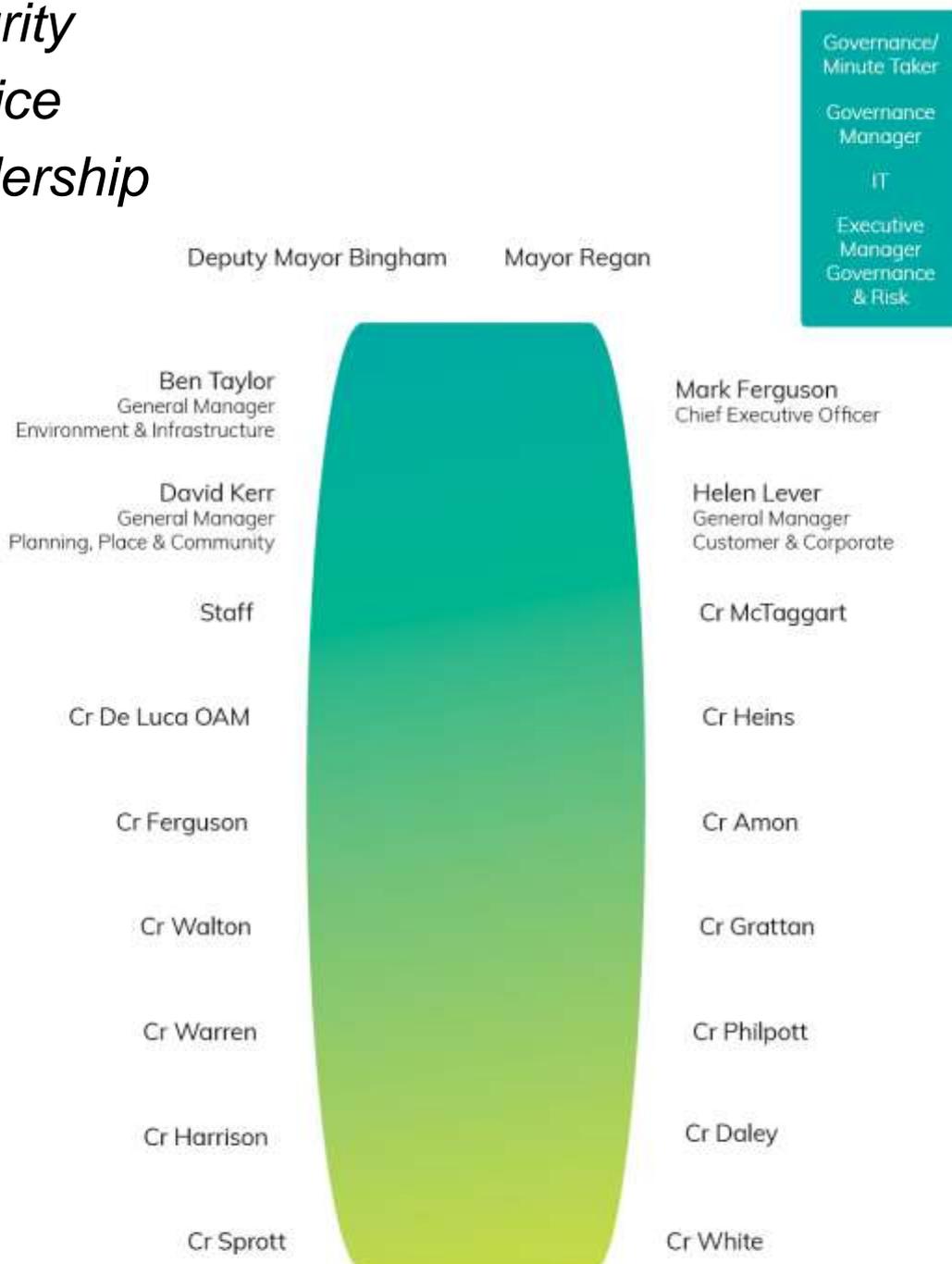
*Teamwork*

*Respect*

*Integrity*

*Service*

*Leadership*



**Agenda for an Extraordinary Meeting of Council  
to be held on Tuesday 19 December 2017  
at the Civic Centre, Dee Why  
Commencing at 4.00pm**

**ACKNOWLEDGEMENT OF COUNTRY**

**1.0 APOLOGIES**

**2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

**3.0 CHIEF EXECUTIVE OFFICER'S DIVISION REPORTS**

Nil

**4.0 CUSTOMER & CORPORATE DIVISION REPORTS**

Nil

**5.0 ENVIRONMENT & INFRASTRUCTURE DIVISION REPORTS**

Nil

**6.0 PLANNING PLACE & COMMUNITY DIVISION REPORTS**

Nil

**7.0 NOTICES OF MOTION ..... 1**

7.1 Notice of Motion No 08/2017 - Revamp of Whistler Street Car Park and Library site and Community Campaign ..... 1

7.2 Notice of Motion No 11/2017 - Satellite Office at Forestville Community Centre ..... 3

7.3 Notice of Motion No 13/2017 - Council Review of Mayoral Discretionary Fund Policy ..... 4

7.4 Notice of Motion No 15/2017 - Moveable Heritage..... 5



## 7.0 NOTICES OF MOTION

<b>ITEM 7.1</b>	<b>NOTICE OF MOTION NO 08/2017 - REVAMP OF WHISTLER STREET CAR PARK AND LIBRARY SITE AND COMMUNITY CAMPAIGN</b>
<b>TRIM FILE REF</b>	<b>2017/494062</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

Submitted by: Councillor Candy Bingham

---

### MOTION

That:

- A. Council consider future planning and upgrading of the Whistler Street car park, library and surrounding plaza areas, as part of the Manly Place Plan.
  - B. Immediate attention be given to:
    - *Resolving* storage of commercial garbage bins away from the plaza areas
    - Cleaning or repainting the exterior of the library building
    - Refurbishment of public toilets in the library & car park
    - Improving signage, lighting, line marking & painting of car park.
  - C. The businesses operating within the Whistler Street triangle be consulted.
- 

### CEO REPORT

*In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:*

- A. Future planning for the Whistler Street car park, library and surrounding plaza areas will be considered as part of the Manly Place Plan, which is scheduled to commence in 2018/19.
- B. The aesthetics and functionality of the Whistler St car park and surrounds is a priority now that Council has resolved not to proceed with the immediate redevelopment of the site.

Council has allocated capital funding in the 2017/18 budget to Manly CBD works which is currently progressing with the streetscape upgrades to Whistler St and Sydney Road. The next stage planned is various improvements to Whistler Street Carpark including signage, painting, line marking and other aesthetic and operational improvements.

The Whistler Street Library is proposed to be included in Council's painting programme in the next calendar year. In the meantime Council shall be undertaking cleaning of windows and glass.

Council has commenced a programme of maintenance and improvement works to public amenities in and around Manly. The Ocean Beach amenities have just been completed and next on the list are Manly Library, Rialto Square, and Whistler St. Subject to arranging a close down period, the Library amenities will be completed before Christmas and Rialto Square and Whistler St, early in the New Year.

Resolving storage of commercial garbage bins away from the plaza areas is a complex issue. Storage of bins on Council land, including footways, without approval is unlawful and businesses should therefore have in place arrangements to ensure lawful storage and collection of waste. Environmental Compliance have been in discussions with local businesses to better understand the issues and discuss potential options, ensuring that any solutions address the current impacts, without creating additional concerns and to ensure that any such proposals are lawful.

<b>ITEM 7.2</b>	<b>NOTICE OF MOTION NO 11/2017 - SATELLITE OFFICE AT FORESTVILLE COMMUNITY CENTRE</b>
<b>TRIM FILE REF</b>	<b>2017/494066</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

Submitted by: Councillors Roslyn Harrison; Penny Philpott and Stuart Sprott

---

## **MOTION**

That Council resolve to:

- A. Undertake a feasibility study for opening a satellite office at Forestville Community Centre to service Frenchs Forest Ward residents. The study would include:
- Collecting postcode data from Customer Service centres to obtain numbers of Frenchs Forest ward attendance and possible opening hours (i.e. days per week/ hours per day)
  - Services offered at Dee Why, Mona Vale and Manly to be made available to Frenchs Forest Ward residents to make a one-stop-shop (e.g. paying bills, seeing town planners, making DA submissions, seeing JPs)
- B. Report back to Council within 4 months with findings.
- 

## **BACKGROUND FROM COUNCILLORS ROSLYN HARRISON, PENNY PHILPOTT & STUART SPROTT**

- Currently residents in all other Northern Beaches Council wards have access to face-to-face Customer Service at offices near them. Frenchs Forest residents do not have the same accessibility.
- With population set to boom in the Forest area, the customer service needs of this ward must be addressed to meet the growing demand.
- We have a large ageing population in the Frenchs Forest area who need access to face-to-face Council services. Many residents in the Forest area are reduced to online or telephone contact with Council. This can be very difficult for elderly or disabled residents.
- As we are all aware public transport along the east west corridors is not meeting the needs of the residents of Frenchs Forest Ward, which makes it extremely difficult to travel to Dee Why, (the closest Council office).

## **CEO REPORT**

*In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:*

My recommendation is that the subject feasibility study commence in February 2018 through to the end of July 2018. This 6 month study period will better account for the seasonal changes in attendances at Customer Service counters.

**ITEM 7.3 NOTICE OF MOTION NO 13/2017 - COUNCIL REVIEW OF  
MAYORAL DISCRETIONARY FUND POLICY****TRIM FILE REF 2017/494076****ATTACHMENTS NIL**

Submitted by: Councillor Rory Amon

---

**MOTION**

That Council review the Mayoral Discretionary Fund policy, with that review to be completed in consultation with Councillors and by Council's March 2018 meeting.

---

**BACKGROUND FROM COUNCILLOR RORY AMON**

The provenance of the Mayoral Discretionary Fund (MDF) dates back to 2005 when it was introduced by the Administrator of the former Warringah Council.

Since 2011, approximately \$165,000 has or will be paid out of MDF's in the former Warringah and Pittwater Councils and Northern Beaches Council. Issues regarding the MDF include but are not limited to:

1. Transparency. Namely, the existence of the MDF is not advertised and details about its operation are scant, as well as that the mayor as one of fifteen councillors is the only elected representative with a say over the disbursement of ratepayers funds.
2. Perception. There is the risk of the perception that the MDF can be used to politically benefit the mayor, given the ease with which funds may be paid to members of the community or groups, and given that councillors have no similar ability to disburse funds from a discretionary fund. It is important to note that the MDF is a creature of an Administrator, not a Mayor or former Council.
3. Not best practice. The existence of the MDF is not best practice in NSW. There is very little precedent of MDF's in NSW. Only about 4 of NSW's 128 Councils have a like fund.

**CEO REPORT**

*In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:*

The subject fund operates under a set of guidelines outlined in an adopted Council policy entitled "Mayor Discretionary Fund" (25/07/2017).

The policy operates under various provisions of the Local Government Act and is intended to assist individuals and community based organisations to receive small donations (up to \$1000) to assist various community initiatives or to assist an individual to attend events that further develop their education or sporting endeavours at a representative level where other fund raising or family socio economics prevent them otherwise participating.

The fund is specifically not to be used for purposes of supporting or promoting political parties or specific religious beliefs.

The fund expenditure is to be reported to Council annually and is due to be reported in July 2017 (at conclusion of financial year).

Typical recipients of the fund include schools, seniors clubs, Rotary Clubs, Lions Clubs and various local charities.

<b>ITEM 7.4</b>	<b>NOTICE OF MOTION NO 15/2017 - MOVEABLE HERITAGE</b>
<b>TRIM FILE REF</b>	<b>2017/494122</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

Submitted by: Councillors Candy Bingham and Kylie Ferguson

---

### **MOTION**

With the amalgamation of three councils into one, it is imperative that the Northern Beaches Council actively records, protects and becomes the custodian of items of 'moveable heritage', which are significant to the Council and the Northern Beaches, by:

- A. Preparing a Moveable Heritage Management Policy.
  - B. Maintaining a 'Moveable Heritage' register of items, their value and their location.
  - C. Investigating the allocation of funding to allow Council to purchase items of significance held in private collections.
  - D. Exploring the establishment of a permanent space for the display of such items.
  - E. Preparing a progress report to Council by April 2018.
- 

### **BACKGROUND FROM COUNCILLORS CANDY BINGHAM & KYLIE FERGUSON**

The NSW Heritage Office defines *Moveable Heritage* as any natural or manufactured object of heritage significance that is capable of being moved. Moveable heritage ranges from significant everyday objects to antiques and may be a single item, a group of items or a whole collection.

Movable Heritage can then consist of big items such as cars, tractors and trams, medium sized items such as furniture, honour boards, sculpture and mounted paintings and smaller items such as paper-based articles, maps, photographs, badges, jewellery and museum objects.

Because moveable heritage is portable, it is easily sold, relocated or thrown away during changes of ownership, fashion and use. For this reason, moveable heritage is vulnerable to loss, damage, theft and dispersal, often before its heritage significance is appreciated.

### **CEO REPORT**

*In accordance with Council's Code of Meeting Practice Clause 5.1(1)(c) I offer the following report on this matter to assist Council in the deliberation of this motion:*

This matter can be addressed within the existing operational budget of the Strategic and Place Planning team.



northern  
beaches  
council

