

## **CLOSED CIRCUIT TELEVISION (CCTV) INVESTIGATION OF COUNCIL STORMWATER ASSETS**

### **Report Guidelines**

This guideline is intended to provide advice to applicants on Closed Circuit Television (CCTV) Investigation of Council Stormwater Assets

#### **What is a CCTV report for a Council stormwater asset?**

A Closed Circuit Television (CCTV) Report for a Council stormwater asset consists of internal video footage of the infrastructure (provided on a DVD) and a hard copy report which is prepared to enable Council to assess the impacts of development upon Council stormwater assets such as stormwater drainage pipes. Council uses a CCTV Report for Council's stormwater assets to adequately assess potential damage that may have occurred to Council owned and maintained stormwater infrastructure and to assess the construction / condition of a new stormwater infrastructure that will be handed over to Council's care and control as part of a development.

#### **When is a CCTV report for Council stormwater assets required>**

A CCTV report for Council stormwater assets is required for:

1. Any development works located within the vicinity of a Council stormwater asset on public or private land and may be required as a condition of development consent. Generally, a CCTV report is required for stormwater lines longer than 10m in length, and
2. Any new stormwater infrastructure that has been constructed as part of a development and will be handed over to Council's care and control.

#### **Technical Requirements of a CCTV Report for Council Stormwater Asset**

CCTV reports are to be as follows:

- The survey is to be undertaken using a suitably sized tractor mounted CCTV camera for a pipe size to ensure the camera is close to the centre of the pipe
- 360-degree panning is required at every pipe joint
- The video footage is to be in focus
- Each pipe reach report is to have a cover page outlining the "from pit" and "to pit" numbers, pipe diameter, director of survey, location and date (pit numbers are available from Council's Natural Environment & Climate Change team)
- A new survey is required for each pipe reach
- File format should be mpeg
- DVD disk to have DVD number and date shown
- DVD disk cover to contain index of surveys on disk including pit numbers to and from and job location
- The electronic file name of each report should be labelled using the following naming convention:

'Pit Number' to 'Pit Number'\_Date

e.g. a survey from pit number SPP00001 to SP00002 carried out on 1 August 2018 should be named **SPP00001\_SPP00002\_010818.mpg**

### **Other General Requirements of Reporting**

All reports are to meet the following standards:

- Provide details of the author

### **Definitions:**

Development means:

- a) The use of land,
- b) The subdivision of land,
- c) The erection of a building,
- d) The carrying out of a work,
- e) The demolition of a building or work, and
- f) Any other act, matter or thing referred to in Section 26 that is controlled by an environmental planning instrument but does not include any development of a class or description prescribed by the Regulations for the purpose of this definition (*Environmental Planning and Assessment Act, 1979*)

**Development Consent** means consent under Part 4 of the *Environmental Planning and Assessment Act 1979* to carry out development and includes, unless expressly excluded, a complying development certification (*Environmental Planning and Assessment Act, 1979*).

For further information, contact Natural Environment & Climate Change on 9942 2111 or via email [council@northernbeaches.nsw.gov.au](mailto:council@northernbeaches.nsw.gov.au)