

## COVID-19 - Conditions of Hire for the reopening of Community Centres - 13 June 2020

The Covid -19 Special Conditions of Hire are in addition to Council's Terms and Conditions of Hire and are subject to change as directed by Public Health Orders (NSW).

### **For groups that align with the Public Health Orders (NSW) the following terms and conditions apply:**

- The maximum number of community members in each space must be adhered to, allowing 4 square metres of space for each person.
- Bookings will not be taken for groups larger than the regulated maximum number of attendees.
- There will be no back-to-back or overlap bookings by hirers, ensuring that the maximum number of attendees is adhered to at all times. This may involve a change in booking time or venue.
- Each room in all community centres has signage advising the maximum number allowed in the room at any one time, and must be adhered to.
- Groups must maintain 1.5 metres physical distancing by all attendees at all times.
- Activities will not include the preparation of food and drink. The use of kitchen spaces will not be permitted. Attendees to bring and remove their own water bottles.
- Good hygiene practises must be followed.
- It is recommended that all attendees download the Covid-19 app.

### **The hirer/group leader will be responsible for:**

- group attendees to adhere to social distancing of 1.5 metres apart
- keeping the number of permitted occupants to a maximum what is allowed per room/hall under the 4 square metre per person rule
- keeping a list of all attendees and contact details for each booking
- ensuring all attendees follow the recommended hygiene procedures
- ensuring attendees wash their hands on entering and leaving the facility and use their own personal hand sanitisers
- wiping all access touch points with wipes or disinfectant at the end of each hire period, including all chairs and tables and any other surfaces touched by persons
- ensuring attendees arrive and leave as close to the booked time as possible. The groups are not to stay in the facility once the hire period is finished.

If it is found that hirers are in breach of these Terms and Conditions their hire may be cancelled.

All Conditions of Hire are subject to change at any time.

For all other general Conditions of Hiring a Northern Beaches Council  
Community Centre: [northernbeaches.nsw.gov.au](http://northernbeaches.nsw.gov.au)