

Community Centres - General Charges

Fee	Units	Rate (GST Incl)	GST Applicable
Administration Fee - applies when a booking that has already been confirmed in writing is amended	per instance	\$25.00	Yes
Casual Hirer – Cancellation fee - inside 7 days of booking.	per instance	100 % Deduction of total booking amount	Yes
Casual Hirer – Cancellation fee - within 8 - 14 days of booking.	per instance	50 % Deduction of total booking amount	Yes
Casual Hirer - Refundable bond - (a) Low Risk Function or Activity	per hire	\$300.00	No
Casual Hirer - Refundable bond - (b) Medium Risk Function or Activity	per hire	\$500.00	No
Casual Hirer - Refundable bond - (c) High Risk Function or Activity	per hire	\$1,000.00	No
Casual Hirer - Refundable bond - (d) Special Event / High Risk Function	per hire	\$1,500.00	No
Casual Hirer - Refundable bond - (e) Meeting 1.5 - 3 hours	per hire	\$100.00	No
Charge to Open Centre	per instance	\$150.00	Yes
Charity Discount Functions (with application form/approval process)	per hire	25 % Deduction of total booking amount	Yes
Exhibition Screen set up	per screen	\$30.00	Yes
External Group Storage fee	per year	\$175.00	Yes
Extra Bin Required	per bin	\$30.00	Yes
Extra Cleaning Required	per hour	\$55.00	Yes
Extra Key/swipe card -Requested or replacement	per key	\$80.00	Yes
Fee Assistance - only to be used under special circumstances with Executive Manager Approval.	per instance	\$0.00	Yes
Kiln Firing Fee	per firing	\$37.00	Yes
Meeting hire for Community Committees endorsed by council (subject to availability)and Internal Council meetings	per hire	\$0.00	Yes
Penalty for hirer found using a centre outside of their booked time or without a booking. (Plus a minimum 1 hour booking charge.)	per instance	\$60.00	Yes
Regular Hirer - Late Payment Fee	per instance	\$30.00	Yes
Regular Hirer - Cancellation fee (inside 1 month of booking)	per instance	Rental Amount	Yes
Regular Hirer - Non return of key (after 5 days of hire period completion)	per instance	\$80.00	Yes
Security Breach	per instance	\$100.00	Yes
Wet Weather Wedding Ceremony fee	per hour	\$100.00	Yes