

**INGLESIDE PRECINCT PLAN
PROJECT CONTROL GROUP MEETING
MEETING NOTES**

Location: Pittwater Council

Date: 10:00am – 12.00 noon, Tuesday 10 December 2013

Attendees: Department of Planning & Infrastructure: Paul Robilliard, Lee Mulvey.
UrbanGrowth NSW: Stuart McCowan, Nicholas Chandler
Pittwater Council: Liza Cordoba, Andrew Piggott
Procure Group: Vic Baueris

Apologies: Nil

Distribution: As above

ITEM	BUSINESS	ACTION
1.	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> Minutes of the 14 November 2013 PCG meeting were endorsed. 	
2.	<p>Declarations of Interest</p> <ul style="list-style-type: none"> Nil. 	
3.	<p>Program update</p> <ul style="list-style-type: none"> A revised Program with milestone dates was presented for discussion. The final version of the program ready for endorsement at the next PCG meeting, a condensed version of which will be uploaded to the web site. Enquiry by Design (EBD) workshops now planned for late February/ early March. Tentative dates booked but to be confirmed when timing of Discussion Paper is better known. Prepare draft Discussion Paper and issue prior to workshops. This should outline scope of each specialist study being undertaken and key issues and initial outcomes of what we know from previous work and Council data. Timing of Discussion Paper completion remains uncertain because of delays in engaging some technical contractors. Current target is a preliminary draft by end December. Next CRG meeting is to be held on 11 December and will cover sustainability goals. Environmental; Traffic and Transport; and Master Planning consultants will outline findings on these key issues at Ingleside. 	

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4. Probity Plan for Ingleside Precinct

- Procure Group presented a draft Probity Plan. This was discussed and amendments suggested.
- Finalised Probity Plan to be presented for adoption at next PCG meeting.

- Community Reference Group will meet on 11 December 2013.
- Website to be updated by Council.
- E-newsletter will be issued with Discussion Paper in February 2014 along with invitations to EBD workshops.

6. Other Matters

- Get all consultancies to present an outline of progress on each study area by end January to inform Master Planning process.

Next Meeting

The next meeting will be held on 11 February 2014 in Parramatta