



MINUTES

TRANSPORT & TRAVEL STRATEGIC REFERENCE GROUP

held in the Council Chambers, Manly Town Hall on

THURSDAY 06 DECEMBER 2018

**Minutes of the Transport & Travel
Strategic Reference Group
held on Thursday 6 December 2018
in the Council Chambers, Manly Town Hall
Commencing at 6:03pm**

ATTENDANCE:

Committee Members

Cr Rory Amon
Graeme Laughton
Emma Tonkin
Andrew Chivers (*arrived at 6:20pm*)
Keith Povah
Richard Saunders Manly Warringah Cycling Club
Victor Konijn

Observers

Glenn Moore Newport Residents Association

Council Officer Contacts

Ben Taylor	General Manager Environment & Infrastructure
Craig Sawyer	Executive Manager Transport & Civil Infrastructure
Phillip Devon	Manager, Transport Network
Renee Coull	Principal Planner
Phillip Gray	Active Travel Officer
Michelle Carter	Active Travel Officer
Jasmine Evans	Governance Officer

1.0 APOLOGIES

Apologies were received from Cr Sarah Grattan, Mayor Michael Regan, Cr Kylie Ferguson, Wendy Dunnet, Mary Whalan, Peter Carruthers, Richard Saunders, Craig Smith and John Hawkings.

As the only Councillor present Rory Amon assumed the Chair.

2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 MINUTES OF TRANSPORT & TRAVEL STRATEGIC REFERENCE GROUP MEETING HELD 20 SEPTEMBER 2018

R Amon / V Konijn

That the Minutes of the Transport & Travel Strategic Reference Group meeting held 20 September 2018 be confirmed as a true and correct record of the proceedings of that meeting.

4.0 AGENDA ITEMS

4.1 TRANSPORT AND TRAVEL STRATEGIC REFERENCE GROUP MEETING SCHEDULE FOR 2019

DISCUSSION

The group suggested that the 31 October 2019 meeting be scheduled on another day to avoid any conflicts with Halloween.

ACTION

R Amon / E Tonkin

That:

- A. The Transport and Travel Strategic Reference Group note the meeting schedule for 2019.
- B. Governance review the meeting schedule and advise alternative dates for the October 2019 Transport & Travel Strategic Reference Group Meeting.

4.2 NORTHERN BEACHES LOCAL ENVIRONMENTAL PLAN

DISCUSSION

Renee Coull gave a presentation about the Northern Beaches Local Environment Plan and Local Strategic Planning Statement. The Northern Beaches Local Government Area currently has four Local Environment Plans and Council will be working over the next few years to combine them into a single Local Environment Plan. Council is also developing a Local Strategic Planning Statement which will guide strategic planning. She provided the group with an overview of the project roadmap and framework.

Council is currently organising an extraordinary Strategic Reference Group meetings for February 2019 and this group will be invited. Further Information will be provided in the new year.

Note: Andrew Chivers joined the meeting at 6:20pm.

ACTION

G Laughton / R Amon

That the Transport and Travel Strategic Reference Group:

- A. Notes Council's Report from the 27 November 2018 and attached Local Environment Plan Review and Health Check.
- B. Commits to provide input into the vision, priorities and actions for the draft Local Strategic Planning Statement via extraordinary SRG meetings to be scheduled early 2019.

4.3 SHARED MOBILITY POLICY

DISCUSSION

Phillip Devon provided an update on the draft Shared Mobility Policy. The policy will be going to Council in December to be placed on public exhibition. A copy of the policy will be provided to members for their information once the Council meeting papers have been published.

A member asked if drones are addressed in this policy and Phillip advised that they are not. The group suggested that drones and drone delivery be discussed at a future meeting.

ACTION

R Amon / K Povah

That:

- A. The Transport and Travel Strategic Reference Group supports the development of shared mobility guidelines.
- B. The Transport and Travel Strategic Reference Group continue to promote innovation in transport development on the Northern Beaches.
- C. Council provide a copy of the draft Shared Mobility Policy to the Transport and Travel Strategic Reference Group members.

4.4 PARKING PLAN UPDATE

DISCUSSION

Phillip Devon provided a brief update on the Parking Plan. He advised that a discussion paper will be brought to the group for discussion at the next meeting in February 2019.

ACTION

A Chivers / E Tonkin

That the Chair of the Transport and Travel Strategic Reference Group dedicates the next meeting of the Transport and Travel Strategic Reference Group on 21 February 2019 to be a workshop to assist the Transport Network Team to finalise the draft parking plan.

4.5 TRANSPORT STRATEGY UPDATE

DISCUSSION

Phillip Devon advised that the Northern Beaches Transport Strategy was adopted at the November Council meeting. He thanked the group for all the work they put into the strategy and for their clear and useful advice.

The group asked if the Strategy now has to be adopted or endorsed by State Government and Phillip advised that only Council is required to adopt the strategy.

He also advised that the group will be provided with a printed bound copy of the Strategy shortly.

ACTION

R Amon / V Konijn

That the members of the Transport and Travel Strategic Reference Group:

- A. Note the outcome of the Strategy development process that they have been an integral part of in setting the Vision and Future Direction for Transport on the Northern Beaches.
- B. Receive a copy of the Final Strategy from Council.
- C. Thank staff for their work on the strategy.

4.6 UPDATE ON THE DEVELOPMENT ON THE NORTHERN BEACHES BIKE PLAN

DISCUSSION

Phillip Gray gave a presentation on the development of the Northern Beaches Bike Plan. The presentation provided examples of new bicycle infrastructure in Sydney including new bike paths, improvements to signage, bike crossings, bike parking and repair stands.

Ben Taylor asked the group if they supported more bicycle infrastructure in the Northern Beaches and they indicated that they did. They also suggested that Council review bicycle parking, particularly around B-Line stops. They also provided feedback about a roundabout in Seaforth that isn't safe for bike riders because of poor night-time visibility and low branches.

A further update will be provided to the group in February 2019.

ACTION

G Laughton / V Povah

That the Transport and Travel Strategic Reference Group note the development of the Bike plan has commenced and a draft will be presented to the February 2019 meeting of the group.

4.7 WALKING PLAN UPDATE

DISCUSSION

Michelle Carter gave a presentation on the draft Northern Beaches Walking Plan. The plan provides the methodology for how Council prioritises the delivery of the future footpath network. The group were provided with a copy of the plan and maps outlining the prioritised footpath schedule for each ward.

The plan will be going to the December Council meeting to be placed on public exhibition. The group asked if the priority of a footpath can be changed after public exhibition and Michelle advised yes it could. The group also suggested that the plan could focus more on connectivity to public transport.

ACTION

R Amon / K Povah

That the Transport and Travel Strategic Reference Group:

- A. Note the draft Walking Plan will be presented to Council to be endorsed to go on public exhibition at the December Meeting.
- B. Note the draft footpath priority map.
- C. Provide comment on the draft as part of the engagement process prior to the adoption by Council in early 2019.

5.0 GENERAL BUSINESS

The group asked if Council is considering a B-Line bus route for Warringah Rd and Phillip Devon advised they discussing this with RMS.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
4.1	Governance review the meeting schedule and advise alternative dates for the October 2019 Transport & Travel Strategic Reference Group Meeting.	Governance	21 Feb 2019
4.3	Council provide a copy of the draft Shared Mobility Policy to the Transport and Travel Strategic Reference Group members.	Governance / Phillip Devon	17 Dec 2019
4.4	That the Chair dedicates the next meeting on 21 February 2019 to be a workshop to assist the Transport Network Team to finalise the draft parking plan.	Cr Grattan / Phillip Devon	21 Feb 2019
4.5	SRG members receive a copy of the Final Transport Strategy from Council.	Phillip Devon	21 Dec 2019
4.7	Provide comment on the draft Walking Plan as part of the engagement process prior to the adoption by Council in early 2019.	SRG members	14 Jan 2019

The meeting concluded at 7:40pm

This is the final page of the Minutes comprising 7 pages numbered 1 to 7 of the Transport & Travel Strategic Reference Group meeting held on Thursday 6 December 2018