

NOTES

NORTHERN BEACHES YOUTH STRATEGIC REFERENCE GROUP

held in the Flannel Flower Room, Civic Centre, Dee Why on

WEDNESDAY 9 NOVEMBER 2016

**Notes of the Northern Beaches Youth Strategic Reference Group Meeting
held on Wednesday, 9 November 2016
in the Flannel Flower Room, Civic Centre, Dee Why
Commencing at 5:00pm**

ATTENDANCE

Members

Kylie Ferguson	Implementation Advisory Group
Roslyn Harrison	Local Representation Committee - Economic
Ian Bowsher	Peninsula Community of Schools (PCS)
Jessica Chignell	Resident – Frenchs Forest Ward
Isabelle Edwards	Resident – Frenchs Forest Ward
Kevin Harris	Resident – Manly Ward
Ryan Lagois	Resident – Narrabeen Ward
Su Young Lee	Resident – Frenchs Forest Ward
Olivia Murray	Resident – Pittwater Ward
Brittany Ryan	Resident – Pittwater Ward
Phillip Stone	Sydney North Primary Health Network
Rheza Tan	NSLHD - headspace Brookvale
Amy Warren	Resident – Manly Ward
Sam Wilkins	Resident – Frenchs Forest Ward

Council Officers

Lindsay Godfrey	Executive Manager Community Services
Sherryn McPherson	Governance Administration Officer (Notes)

Visitors

Suzi Pawley	Youth and Families Coordinator
Kathryn Parker	Principal Analyst, Corporate Planning
Kate Lewis	Executive Manager Community Engagement

1.0 ACKNOWLEDGEMENT OF COUNTRY

DISCUSSION

Kylie Ferguson opened the meeting, welcomed all the committee members and gave an acknowledgement of Country.

2.0 APOLOGIES

DISCUSSION

That the following apologies be noted:

- Beth Lawsen, Deputy General Manager Public Affairs
- Georgia Llewellyn, Resident – Narrabeen Ward
- Grace Blackford, Resident – Manly Ward
- Eve Clarke, Northern Sydney Local Health District
- Brendon Wescott, Manly Community Forum, and
- Justene Gordon, The Burdekin Association

Notes:

1. The following documents were distributed to all members to sign and acknowledge to assist with the execution of the Northern Beaches Youth Strategic Reference Group Meeting:

Replacement of Organisations Representatives (Process and Notification to SRG).

- The opportunity for an organisation who is represented on an SRG for an appointed person and in the absence of that person being available to attend:
 - The organisation can send a representative to the SRG on that occasion.
 - An apology and the name of the interim representative and the person they are representing on that occasion is to be forwarded to the Governance team.
2. Sign and return the form which confirms their contact details are correct, provides permission for details to be distributed to the SRG and that they have read and adhere to the Code of Conduct.

3.0 DECLARATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

DISCUSSION

Nil

4.0 WELCOME AND INTRODUCTIONS

4.1 INTRODUCTION AND ROLE OF STRATEGIC REFERENCE GROUP

DISCUSSION

Circulated a copy of the Strategic Reference Group Guidelines (*Attachment 1*) to members and briefly

commented.

4.2 PROFILE OF NORTHERN BEACHES

DISCUSSION

Kathryn Parker, Principal Analyst, Corporate Planning gave a presentation (*Attachment 2*) to members and highlighted the following points:

- Local demographic
- Context within the Greater Sydney Commission
<http://www.greatersydneycommission.nsw.gov.au/>
- LGA (Local Government Area) population
- Local housing implications
- Social, income and housing
- Community Profile
- Economic Characteristics
- Natural Environment (Highly valued by residents, water quality for swimming, waterway health and biodiversity)
- Built Environment (Transport & mobility, domestic waste, water and energy footprint and affordable housing).

Members briefly discussed the youth age statistics within the Northern Beaches Local Government Area.

NOTE:

Brittany Ryan joined the meeting at 5.18pm.

5.0 COUNCIL UPDATES

5.1 OVERVIEW OF CORPORATE STRATEGIC PLAN AND PLANNING PROCESS

DISCUSSION

Kathryn Parker, Principal Analyst, Corporate Planning discussed the Community Strategic Plan (CSP) and the priorities that have been identified and noted the following:

- CSP will be prepared in readiness for election of the new Council
- Council will begin work on the delivery program in July 2017
- Followed by the operational plan in 2018
- For more information on the Implementation Plan visit the Northern Beaches Council website
- Integrated planning and reporting overview
- Corporate Planning Products and Deliverables

- Affordable Housing Examples
- Draft implementation Plan – Northern Beaches Council

A summary of the Corporate Strategic Plan and Planning Process workshop is attached (*Attachment 3*).

5.2 REVIEW OF ISSUES PAPER

DISCUSSION

Kathryn Parker, Principal Analyst, Corporate Planning provided an overview of the Issues Paper which was circulated with the outcomes of the workshop from Strategic Reference Group meeting on 28 September.

Members participated in a workshop to identify their 10 individual challenge and issues that need to be addressed across the key themes: Social, Economic and Environment.

Members participated in a further workshop and were to identify the top priorities arising from the challenges and issues as discussed above.

A summary of the workshop is attached (*Attachment 4*).

Notes:

Jessica Chignall left the meeting at 6.01pm and did not return.

5.3 NORTHERN BEACHES YOUNG PEOPLE'S SENSE OF BELONGING AND CONNECTEDNESS WITH THEIR COMMUNITY, PEOPLE AND PLACE

DISCUSSION

Suzi Pawley, Youth and Families Coordinator provided an overview of the Northern Beaches young people sense of belonging and connectedness with their community, people and place and highlighted the following points:

1. Challenges & Opportunities for Young People on the Northern Beaches
 - Northern Beaches young people – demographics
 - Sub groups
 - Current planning – meeting the needs of sub groups
 - Who are the providers / leads?
 - Barriers
 - Strategies for Northern Beaches Council
2. Activity 1
 - Who are our young people?
 - Who are our youth sub-groups?

3. Activity 2

- Meeting the needs of sub-groups

4. Activity 3

- Youth Persona
- Barriers & Strategies

A summary of the workshop is attached (*Attachment 5*).

NOTES:

1. Ryan Lagois left the meeting at 6.38pm and did not return.
2. Isabelle Edwards left the meeting at 6.50pm and did not return.

GENERAL BUSINESS

Nil

6.0 NEXT MEETING

The next meeting will be held in February 2017. Details will be circulated shortly.

SUMMARY OF ACTIONS

ACTION

RESPONSIBLE OFFICER

- | | | |
|-----|---|-------------|
| 5.3 | Northern Beaches Young People's Sense of Belonging and Connectedness with their Community, People and Place – The Committee members to provide feedback on challenges and opportunities around young peoples connection and participation in recreational activities. In particular, what is the role of Local Government in enhancing opportunities? | Suzi Pawley |
|-----|---|-------------|

The meeting concluded at 7.04pm

*This is the final page of the Notes comprising 6 pages
numbered 1 to 6 of the Northern Beaches Youth Strategic Reference Group
meeting held on 9 November 2016*

Strategic Reference Group Protocols and Guidelines

Overview

The new Strategic Reference Groups (SRGs) are aligned to the Local Representation Committee priorities and will help shape the draft Community Strategic Plan. The SRGs replace the role of the previous formal special interest committees across the former council areas

The SRGs will be a collective voice to provide input to the development of the vision and priorities for the draft Community Strategic Plan. The SRGs play an advisory role on Strategic Regional priorities.

The scope of each SRG is included in the separate Terms of Reference Document

Read the [Terms of Reference for the Strategic Reference Groups](#).

The Strategic Reference Groups are listed below.

Local Representation Group	Strategic Reference Groups (SRGs)
Economic	Affordable Housing Economic Development and Tourism Place Making
Environment	Natural Environment Waste and Recovery Management Sustainable Transport
Social	Art, Culture and Heritage Community Safety Inclusive Communities . Open Space and Recreation . Youth

Membership

Council aims to include a diversity of members and ensure geographical coverage of the region. Each SRG will comprise of 10 people from [the five new wards](#), as well as five others from across the broader Council region. Their input will help develop the draft Community Strategic Plan.

Meeting Schedule

The SRGs will meet twice during 2016 and three times in 2017.

The meetings will be on Thursday evenings from 5-7pm at venues including Manly and Dee Why. Meetings will run for no longer than two hours. Members can agree to extend the meeting by no more than thirty minutes if all members are in agreement.

Role of the Chair

The chair will be the Implementation Advisory Group representative. Their role is to independently chair the meeting to time and agenda.

They will also work with the Executive Manager to agree items for the agenda that are of Regional Significance.

Role of the Executive Manager

An Executive Manager has been allocated to each SRG. They will be supported by Research Officers, Governance and technical staff as required. They will finalise the agenda items and prepare reports and briefing notes. They will also approve meeting notes prior to circulation.

Conduct at Meetings

Members should be familiar with and comply with the [Office of Local Government's Model Code of Conduct for Local Councils in NSW](#) as this applies to staff, Administrator and all members of committees.

Attendance at Meetings

Apologies for attendance should be sent to the Governance contact and Chairperson as soon as possible prior to the meeting, either by telephone or email.

Please inform your Governance contact if you require any assistance accessing the meeting venue or have any dietary requirements.

Quorum

The meeting quorum is a majority of SRG members (minus any vacancies).
If the Chair is unable to attend, they will nominate a Local Representation Committee member to chair the meeting.

If there are no members of the Local Representation Committee are in attendance the Executive Manager will chair the meeting.

Agenda

The meeting agenda and reports will be forwarded at least 5 working days prior to the meeting.

Members may suggest items for inclusion on the agenda. Proposed items are to be forwarded to the Governance contact, Chair and Executive Manager at least 10 working days prior to the meeting.

Items on the agenda will be agreed by the Chair and Executive Manager and should be of Strategic Regional significance.

Meeting notes

Meeting notes will be taken at SRG meetings. The notes of the SRG meetings will be circulated to the relevant Local Representation Committees for consideration. Recommendations of the SRG that require allocation of Council resources will require approval by Council prior to proceeding. These matters will need to be supported by the LRC and will be reported to Council as part of the LRC meeting notes.

The SRG notes will also be published on the Northern Beaches website.



Youth Recreation

Challenges & Opportunities for Young People on the Northern Beaches

- Northern Beaches young people – demographics
- Sub groups
- Current planning – meeting the needs of sub groups
- Who are the providers / leads?
- Barriers
- Strategies for Northern Beaches Council

Northern Beaches Youth

Activity

- Who are our young people?
- Who are our youth sub-groups?



Current Planning

Activity

- Meeting the needs of sub-groups

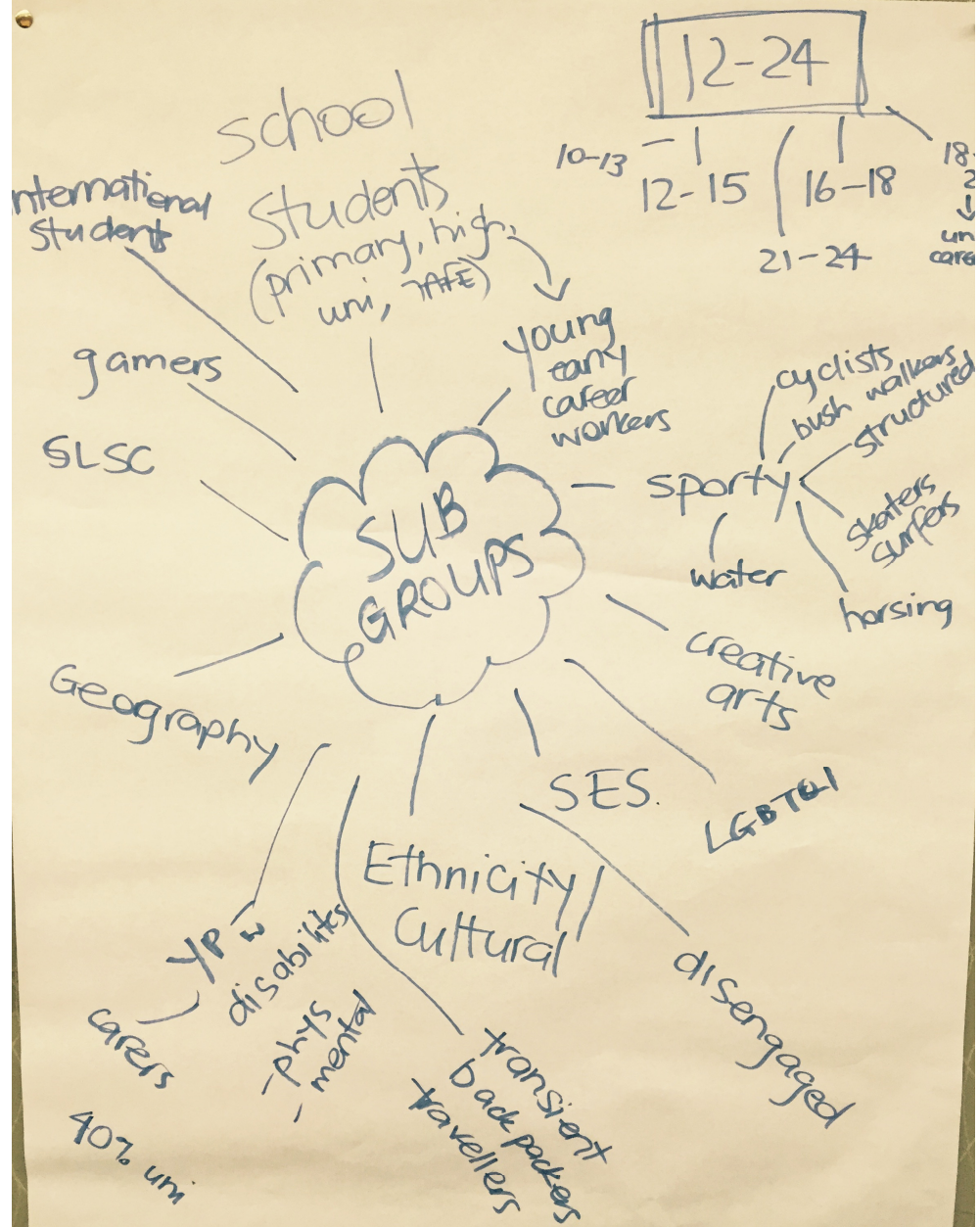


Challenges & Opportunities

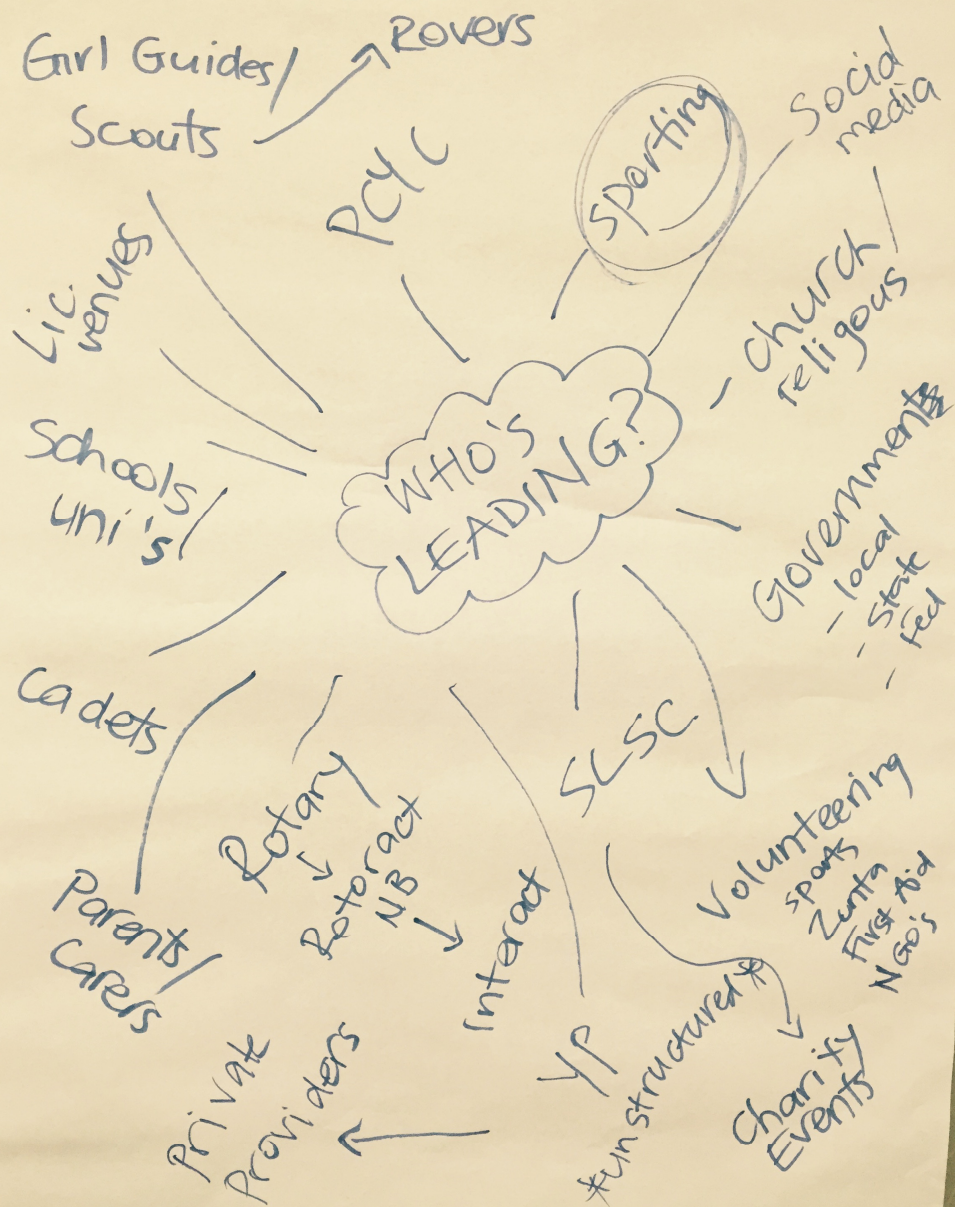
Activity

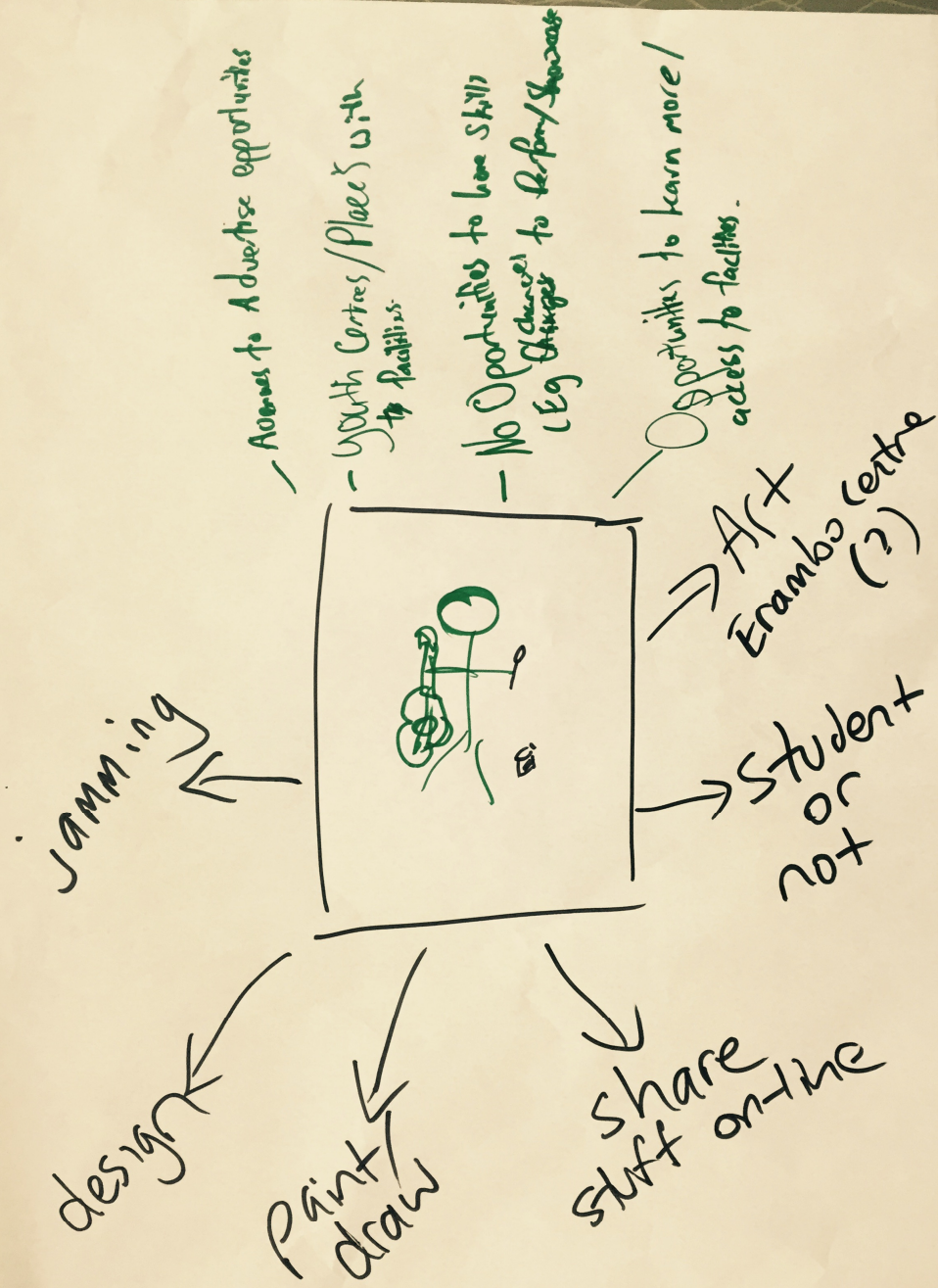
- Youth Persona
- Barriers & Strategies





SOCIAL + PHYSICAL REC.



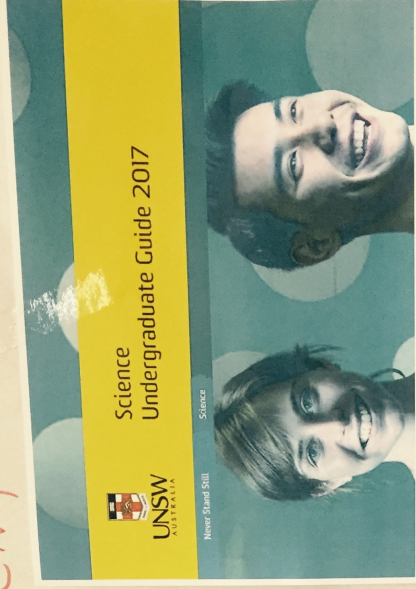


UNI STUDENT

Challenges

- Accessibility
- Cost (cost benefit)
- Time - workload during semester
- People attending
- Passion or reason
- Awareness - through social media, friends, mailing lists
- Wellbeing (physical/mental)

Opportunities
- Engage uni/TAFE societies.



Volunteer

Sally



build capacity in community and in individual

too much choice

too many other commitments

identifying opportunities
volunteer hub / connected information

limited opportunities due to age

lack of transport to get to events / locations

no coordination of events

safety / insurance / liability

lack of social engagement opportunities / volunteer to meet friends or spend time with friends

what's the gain? / acknowledgement

skill-based experience

community connectedness