

AGENDA

WASTE & RECOVERY STRATEGIC REFERENCE GROUP MEETING

Notice is hereby given that a meeting of the Waste & Recovery Strategic Reference Group will be held in the Flannel Flower Room, Civic Centre, Dee Why on

THURSDAY 20 APRIL 2017

Beginning at 5.00pm for the purpose of considering and determining matters included in this agenda.

To Committee Members

Cathy Griffin (Chair)	Implementation Advisory Group
Barbara Aird	Local Representative Committee - Environment
Pat Daley	Local Representative Committee - Environment
Billy Bragg	Resident – Pittwater Ward
Camila Cantoli	Resident – Pittwater Ward
Richard Cox	Resident – Frenchs Forest Ward
Kerry Euers	Resident – Pittwater Ward
Emily Fewster	Resident – Manly Ward
Jude Furniss	Bommie Australia
Rowan Hanley	Surfrider Foundation Northern Beaches
Conny Harris	Resident – Frenchs Forest Ward
Ian Lang	Manly Community Forum, formerly Little Manly Precinct
Alicia Lloyd	Sustainable Organisations of Manly (SO Manly)
Cathy Natoli	Resident – Narrabeen Ward
Anthony Petrolo	Resident – Curl Curl Ward
Stacey Randell	NSW Business Chamber
Natalie Warren	Resident – Curl Curl Ward
Louise Williams	Resident – Manly Ward

Council Officer Contacts

Natasha Schultz	Executive Manager Resource Recovery
Annie Lang	Administration Officer Governance

Quorum

Majority of members (excluding vacant positions)

Agenda for a meeting of the Waste & Recovery Strategic Reference Group

to be held on Thursday 20 April 2017

in the Flannel Flower Room, Civic Centre, Dee Why

Commencing at 5.00pm

1.0	APOLOGIES	
2.0	DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST	
3.0	REVIEW OF MEETING NOTES	
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5.0	UPDATE ON ACTIONS FROM LAST MEETING	
	Nil	
6.0	GENERAL BUSINESS	
	NEXT MEETING Thursday 22 June 2017	

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 MINUTES OF WASTE & RECOVERY STRATEGIC REFERENCE GROUP HELD 16 FEBRUARY 20171

RECOMMENDATION

That the Minutes of the Waste & Recovery Strategic Reference Group held 16 February 2017, copies of which were previously circulated to all Members, be confirmed as a true and correct record of the proceedings of that meeting.

NOTES

WASTE & RECOVERY STRATEGIC REFERENCE GROUP MEETING

held in the Flannel Flower Room, Civic Centre, Dee Why on

THURSDAY 16 FEBRUARY 2017

**Notes of the Waste & Recovery Strategic Reference Group Meeting
held on Thursday 16 February 2017
in the Flannel Flower Room, Civic Centre, Dee Why
Commencing at 5.08pm**

ATTENDANCE:

To Committee Members

Cathy Griffin (Chair)	Environment Local Representative Committee
Barbara Aird	Environment Local Representative Committee
Pat Daley	Environment Local Representative Committee
Camila Cantoli	Resident – Pittwater Ward
Richard Cox	Resident – Frenchs Forest Ward
Kerry Euers	Resident – Pittwater Ward
Jude Furniss	Bommie Australia
Rowan Hanley	Surfrider Foundation Northern Beaches
Conny Harris	Resident – Frenchs Forest Ward
Carlita Foster-Hogg on behalf of Alicia Lloyd	Sustainable Organisations of Manly (SO Manly)
Stacey Randell	NSW Business Chamber
Natalie Warren	Resident – Curl Curl Ward

Council Officer Contacts

Natasha Schultz	Executive Manager Resource Recovery
Kate Lewis	Executive Manager Community Engagement
Annie Laing	Administration Officer Governance

Quorum

Majority of members (excluding vacant positions)

1.0 APOLOGIES

That the apologies from Ian Lang, Alicia Lloyd, Billy Bragg, Louise Williams, Anthony Pertolo, Emily Fewster and Cathy Natoli be noted.

Carlita Foster-Hogg attended the meeting as an alternate delegate for SO Manly.

2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

Richard Cox declared a non-significant conflict of interest in regards to his past work within the Waste Industry.

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

3.1 NOTES OF WASTE & RECOVERY STRATEGIC REFERENCE GROUP HELD 3 NOVEMBER 2016

DECISION

That the Notes of the Waste & Recovery Strategic Reference Group held 3 November 2016, copies of which were previously circulated to all Members, are hereby confirmed as a true and correct record of the proceedings of that meeting.

4.0 AGENDA ITEMS

4.1 COMMUNITY STRATEGIC PLAN DEVELOPMENT WORK

DISCUSSION

Kate Lewis, Executive Manager Community Engagement gave a presentation on the Community Strategic Plan Development Work (Attachment 1).

Members participated in a workshop to consider the goals and strategic considerations and to suggest any additional goals that should be considered.

4.2 UPDATE ON KIMBRIKI RESOURCE RECOVERY CENTRE

DISCUSSION

Natasha Schultz, Executive Manager Resource Recovery gave an update on the Kimbriki Resource Recovery Centre.

The following points were discussed:

- 14 tenders have been received from 3 suppliers, no decision has been made yet.
- The Tender Evaluation Panel (TEP) will assess tenders and come forward with a preferred recommendation to the SHOROC Councils.

RECOMMENDATION

Members requested that Council notes the Committees desire to reduce and avoid waste and expect that KEE is not going to require waste or feedstock from outside the region.

4.3 FOUNDATIONS FOR A NEW WASTE STRATEGY

DISCUSSION

N Schultz and K Lewis presented members with *Waste Strategies Overview* handout (Attachment 2).

Members participated in a workshop to identify their priority issues that concern them to set the foundations for a new waste strategy a summary of this workshop is attached (Attachment 3).

5.0 GENERAL BUSINESS

5.1 UPDATE ON WASTE EDUCATION TEAM

DISCUSSION

N Schultz gave an update on the activities undertaken by the Northern Beaches Council Waste Education Team as follows:

- The Waste Education team is developing a Waste Education Strategy - the first workshop was a timeline setting exercise to showcase events and other initiatives proposed by each team for the year. This is assisting to create a more cohesive team with common goals, minimise duplication and identify resourcing requirements.
- Subsequent workshops have resulted in the development of the framework for the strategy and their Vision and Mission Statement.

The members also made suggestions of how best to work with the Community, the suggestions included:

- Engaging with small businesses for Plastic Free July, with the potential to provide incentives.
- Council could have some sort of engagement with major supermarkets to assist the consumer with reducing plastic.
- Filter down what has been done in Manly to the rest of the Northern Beaches, with shops providing financial incentives for consumers using reusable items.
- The next meeting the members will workshop a vision and mission statement.

DECISION OF EXECUTIVE MANAGER RESOURCE RECOVERY

SO Manly to meet with N Schultz and the Waste Education Team to discuss Plastic Free July and future waste reduction programs.

5.2 TABLED DOCUMENT

DISCUSSION

Cathy Griffith tabled Plastic Pollution Reduction Policy Recommendations for Northern Beaches

Council (Attachment 4).

6.0 NEXT MEETING

The next meeting will be held on 20 April 2017.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER
4.2	Members requested that Council notes the Committees desire to reduce and avoid waste and expect that KEE is not going to require waste or feed stock external to the region.	N Schultz
5.1	SO Manly to meet with N Schultz and the Waste Education Team to discuss Plastic Free July and future waste reduction programs.	N Schultz

The meeting concluded at 7.21pm

This is the final page of the Notes comprising 5 pages numbered 1 to 5 of the Waste & Recovery Strategic Reference Group meeting held on Thursday 16 February 2017 and confirmed

4.0 AGENDA ITEMS

ITEM 4.1	WASTE STRATEGY FRAMEWORK - FEEDBACK SUMMARY
REPORTING OFFICER	EXECUTIVE MANAGER RESOURCE RECOVERY
TRIM FILE REF	2017/090874
ATTACHMENTS	1 Download Draft Waste Strategy Framework

SUMMARY

Following on from earlier SRG sessions, the Waste Strategy Framework is developing.

Attached is the current draft, which contains seven key goals, each with a list of issues and ideas:

1. Clean Public Spaces that are litter free
2. Policy and Advocacy for sustainability
3. Enforcement and guidelines
4. Education and Behavioral change
5. Recycle and maximize resource recovery
6. Infrastructure Solutions
7. Targets and Measures

This April SRG session will examine the feedback to date and continue further development of the draft Strategy.

RECOMMENDATION OF EXECUTIVE MANAGER RESOURCE RECOVERY

That the Waste & Recovery Strategic Reference Group note the feedback to date, and continue to contribute to developing the Waste Strategy Framework.

Strategic Reference Group

Draft Waste Strategy Framework - TOWARDS ZERO WASTE

Vision

To be workshopped

Mission

To be workshopped

Principles:

- Best Practice
- Behavioural Change
- Produce Less / Reduce, Avoid Waste
- Internal and External - Including Businesses

Key Goals

1. Clean Public Spaces that are litter free

- Marine, Beach, Parks & Reserves, streets, etc

- Educate different employees into same systems for Manly & Pittwater
- Not enough recycling bins on beaches
- Picking up / disposing of dog poo
- Collection of small litter
- Public place waste collection
- Upgrade bins in public areas
- Better and clearer labelling of recycling bins
- More 'soft' plastic collection points
- Better public place recycling opportunities
- Improved public recycling facilities
- Unify the waste bins for same collection of council vehicles
- Council uses single driver trucks for waste collection times to avoid public use in same area, eg Queenscliff Surf Club and streets opposite

2. Policy and Advocacy for sustainability

- Waste free
- Minimize single use plastics

No single use plastics

- Ban single use plastics (4)
- Reduce single use plastics
- Ban single use plastic bags (4)

- Reduce plastic waste
- Ban plastic straws (2) toys
- Restrict sales of bottled water – more filtered water stations
- Disposable coffee cups solution
- Ban Styrofoam cups and polystyrene
- Lobby State and Federal Govts, eg. No single use plastic bags
- Advocacy – ban plastic bottles
- Integration with new CDS – advocate for best public solution

Plastic free events

- Plastic free events
- Waste free events policy, eg, no balloons, plastic bags, straws, polystyrene, Etc
- ‘Swap’ markets
- No single use plastics at events
- Waste free events or plastic waste free events

Waste free

- Waste free lunchbox promotion
- Waste free BBQs
- Waste free surf clubs
- Waste free sports at council facilities
- Implement Waste free policies in Council-owned facilities and leases
- Waste free policies for in-house Council - No bottled water or disposable packaging
- Walk the Talk

Marine impacts

- Impact of microplastics on the marine environment
- Ban sales of plastic covered food near beaches
- Collection of cigarette butts
- Cigarette butt pollution: improve infrastructure (bins); educate; enforce

Business and Charities

- Support establishment of larger Co-op, eg Manly Co-op
- Brookvale industrial area
- Give incentives to businesses to recycle
- Support for SMEs to increase recycling / reduce waste
- Reward waste avoidance
- Sustainability Expos for businesses
- Advocate press for producers’ responsibility for their waste
- Guide for How to Recycle: Plumbing, pipes, bricks, building materials, etc
- Force waste producing businesses to reduce packaging, eg, cafes, take-aways
- Alternatives and cost effective solutions for businesses
- Furniture sales in Harvey Norman = increase pick up of large furniture
- Charities, Op Shops need to be involved
- Work with charities (Vinnies, Salvos, etc) to better manage waste

3. Enforcement and guidelines

- DAs, Guidelines and controls

Enforcement

- Mandatory restrictions for single use plastics
- Enforce fines for littering
- Not enough penalties or consequences in place for not recycling
- Smoke free Policy & enforcement
- Enforce no smoking on beaches
- Address illegal waste dumping – especially in bush

DA conditions

- DA conditions for waste avoidance
- Revision of DA provisions for business
- DA waste compliance: recycling building waste, etc

4. Education and Behavioural change

- Toolkits
- Engage community in sustainable living

Educate & collaborate

- Educate to link climate change to waste
- Awareness of littering behavior
- Encourage use of recycled materials
- Show for everything if recyclable and how often
- Collaborate with environmental community groups to drive waste initiatives
- Educate community re sustainability
- Educate cigarette butts
- Keep NB Beautiful – promote pride of place
- Educate community to hold single use plastic free gatherings, events (eg, birthdays in parks)
- Education to reduce contamination of recycling bins
- Lack of education of how recycling works
- Government Departments (Education) schools waste collection
- Reduce food waste
- Waste free toolkits for community groups

Encourage compost

- Compost dog poo
- Support community level composting with community gardens
- Supply residents with compost kits including plant based compost bags
- Increase / encourage home composting

5. Recycle and maximize resource recovery

- Problem waste
- Illegal dumping

- Address issue of disposable nappies
- Purchase and use Styrofoam recycling machine (some councils have these). Styrofoam banned or fully recycled.
- Keep all dangerous wastes out of landfill (batteries, radioactive, heavy metals, light bulbs)

6. Infrastructure Solutions

- Infrastructure
- Collection systems

- Upgrade stormwater facilities (2)
- Upgrade sewage facilities (bio-digestion Ingleside)
- Provide more water fountains
- No larger than 80 litre putrescible bin per household
- Upgrade public toilet facilities
- Waste infrastructure in design of NB Hospital and Ingleside
- Mechanical beach cleaning – does it do the job?

Bulk household waste

- Curb waste – Council Clean Up
- Free e-Waste collection to resource recovery not landfill
- Stop kerbside clean ups
- Bulk household waste collections: educate residents to reduce

7. Targets and Measures

- Reduce emissions
- Greenhouse
- Carbon footprint

Measurement

- Define clear goals for Council and business
- Waste audit program
- Public tally of waste reductions
- Evaluate effectiveness of Beach tractor waste removal

ITEM 4.2	WASTE VISION AND MISSION – WORKSHOP
REPORTING OFFICER	EXECUTIVE MANAGER RESOURCE RECOVERY
TRIM FILE REF	2017/090882
ATTACHMENTS	NIL

SUMMARY

As part of developing the Waste Strategy Framework, it is planned that this SRG session will have a workshop to develop a related Vision and Mission.

RECOMMENDATION OF EXECUTIVE MANAGER RESOURCE RECOVERY

That the Waste & Recovery Strategic Reference Group participate in a session to develop a Vision and Mission for the Waste Strategy Framework.

ITEM 4.3	WASTE EDUCATION STRATEGY OVERVIEW
REPORTING OFFICER	EXECUTIVE MANAGER RESOURCE RECOVERY
TRIM FILE REF	2017/090886
ATTACHMENTS	NIL

SUMMARY

An update will be provided on Council's Waste Education Strategy which is currently being developed by the Waste Education team. The draft strategy will include a vision and mission statement, key heads of consideration, and an operational framework.

RECOMMENDATION OF EXECUTIVE MANAGER RESOURCE RECOVERY

That the Waste & Recovery Strategic Reference Group note the information presented.

ITEM 4.4	UPDATE ON KIMBRIKI ENVIRONMENTAL ENTERPRISES
REPORTING OFFICER	EXECUTIVE MANAGER RESOURCE RECOVERY
TRIM FILE REF	2017/090888
ATTACHMENTS	NIL

SUMMARY

An update will be provided on Kimbriki Environmental Enterprises at the SRG meeting.

RECOMMENDATION OF EXECUTIVE MANAGER RESOURCE RECOVERY

That the Waste & Recovery Strategic Reference Group note the information presented.

ITEM 4.5	UPDATE ON THE DEVELOPMENT OF THE COMMUNITY STRATEGIC PLAN
REPORTING OFFICER	EXECUTIVE MANAGER CORPORATE STRATEGY & PLANNING
TRIM FILE REF	2017/100955
ATTACHMENTS	NIL

ISSUE

Update on the development of the first Community Strategic Plan (CSP) for the Northern Beaches Council.

BACKGROUND

The development of the CSP is currently in Stage 2, with a Discussion Paper released and various community forums held throughout the Northern Beaches. Almost 300 people have attended forums so far, and provided valuable feedback on the draft goals and strategies. All 11 SRGs were consulted in their February 2017 meetings, with a workshop on draft goals and strategies for the Discussion Paper.



Consultation details and the full Discussion Paper can be found at <http://yoursay.northernbeaches.nsw.gov.au/communitystrategicplan2>

DISCUSSION

All comments from the SRGs were considered and analysed. The comments were generally thoughtful and helpful in understanding that Council was on the right track with the Discussion Paper goals and strategies. The comments varied in relevance from strategies for the 10-year CSP, to actions for Council's next Operational Plans and Delivery Programs, and actions that Council could consider in future service delivery.

Where it was considered relevant, some of the goals and strategies were 'tweaked' and adjusted at this stage to provide greater clarity and definition. The comments will still be used in the context of further adjustments to CSP goals and strategies, and considerations for future planning and performance targets.

With regards to the specific comments raised in February by the Waste and Recovery SRG, the following was noted:

All of the SRG comments were noted for consideration - in sustainability and waste education actions - for future Delivery Programs and Operational Plans.

The next steps in developing the CSP include a focus group to be held in April, further refinement of the goals and strategies, and production of the draft CSP document in May-June. This will then be exhibited for final community feedback in July-August 2017.

RECOMMENDATION OF EXECUTIVE MANAGER CORPORATE STRATEGY & PLANNING

That the Waste & Recovery Strategic Reference Group note the information update on the development of the Community Strategic Plan.
