



northern
beaches
council

Community & Belonging
Strategic Reference Group

MINUTES

COMMUNITY & BELONGING STRATEGIC REFERENCE GROUP

held in the Council Chambers, Manly on

WEDNESDAY 4 APRIL 2018

**Minutes of the Community & Belonging
Strategic Reference Group Meeting
held on Wednesday 4 April 2018
in the Council Chambers, Manly
Commencing at 6:09pm**

ATTENDANCE:

Committee Members

Cr Candy Bingham (Chair)	
Cr Penny Philpott	
Cr Kylie Ferguson	
Cr Sarah Grattan	
Tamzin Lee	
Roslyn Marsh	Avalon Preservation Association
Simon Moriarty	
Michelle Povah	Northern Beaches Child & Family Interagency
Dee Robbins	Lifeline
Samuel Wilkins	
Maria-Elena Chidzey	Community Northern Beaches Inc. (CNB)
Lorrie Morgan	
Susan Watson	Easylink Community Transport

Council Officer Contacts

Kylie Walshe	Executive Manager Community, Arts & Culture
Sherryn McPherson	Coordinator Governance
Robert van den Blink	Manager Social Planning, Community & Development
Mette Kirk	Social Planning Officer

1.0 APOLOGIES

The apologies from Cathy Hockey, Margaret Shonk and Jennifer Wharton were noted.

2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary interests or conflicts of interest.

3.0 CONFIRMATION OF MEETING NOTES OF PREVIOUS MEETINGS

The Notes of the Community & Belonging Reference Group Induction Meeting held on 1 March 2018 were confirmed as a true and accurate record of that meeting.

(Kylie Ferguson / Lorrie Morgan)

4.0 AGENDA ITEMS

4.1 COMMUNITY & BELONGING STRATEGIC REFERENCE GROUP - AGENDA ITEMS FOR 2018

Kylie Walshe advised that Council is seeking feedback from the community to assist Council to perform an audit and create a list of the outdoor art and sculptures located in the new Northern Beaches Council Local Government Area which can be incorporated in the new walkway.

ACTION:

This item will be included in the June Agenda.

4.2 ARTS AND CREATIVITY STRATEGY

Note: Tamzin Lee joined the meeting at 8.44pm.

Robert van den Blink and Mette Kirk presented the Arts and Creativity Strategy to the group (Attachment 1).

The Group discussed the importance of the Arts and Creativity Strategy to be created by Council in a way that is interactive and communicated well to ensure that it will inspire the community and not get lost in the bureaucracy. A detailed engagement plan will be developed to facilitate this. The first engagement event will be an Arts and Culture Information and Networking evening on 16 May at Glen Street Theatre (6pm to 8pm). This event will be an interactive event to inform the community on key arts and culture projects and will be advertised accordingly to generate interest.

The group broke up into three working groups in World Café style to discuss and provide feedback on the following questions:

- Where are the gaps in arts and cultural programs and spaces on the Northern Beaches?
- What suggestions do you have to improve visibility of the arts and encourage opportunities for more creativity on the Northern Beaches?
- What are some examples of art and creativity programs that improve social cohesion?

A copy of the meeting notes recorded from the Workshop is attached to the minutes (Attachment 2).

ACTION

That the Wednesday 16 May 2018 event at Frenchs Forest be included in the “Dates for your Diary” slide (Attachment 1) and the title be amended to Arts and Culture Projects – Information and Networking event.

4.3 COMMUNITY AND CULTURAL GRANTS PROGRAM

Robert van den Blink presented the Community and Cultural Grants Program to the group (Attachment 3).

Question from Council to SRG: What level of funding should be designated for the Program? e.g what is the min/max level of funding.

Answer: The group agreed on funding between \$2,000 - \$10,000 for an individual (depending on ABN and Insurance) or groups/association.

Question from Council to SRG: Should recurrent grants be considered? If so, for what amount / time?

Answer: A multi-year grant would be beneficial and assist with projects that will build and provide opportunity for further funding and become less reliant on Council however should be limited.

In regard to eligibility, the group suggested that Council work with schools in regards to partnerships and programming rather than offering grants. The group also suggested that Council allow multiple applications from groups/associations for a range of different projects and not limit to one application per organisation.

4.4 DISABILITY INCLUSION ACTION PLAN BRIEFING

Robert van den Blink presented the Disability Inclusion Action Plan to the group (Attachment 4).

The group agreed that this is an important topic and requires further discussions and requested that this be an item on the June Agenda.

ACTION

The group provide feedback to Council in regards to the Action plan and that this be an item on the June 2018 Agenda.

5.0 UPDATE ON ACTIONS FROM LAST MEETING

Nil.

6.0 GENERAL BUSINESS

- 6.1 Kylie Walshe provided an overview and a copy of "A Performance Arts Space in Mona Vale" brochure (Attachment 5).
- 6.2 Public Art – A consultant will be preparing a strategy for Council on the Coastal Art Walkway prior to it going on public exhibition. A link to the strategy will be distributed to members so they can share with the community.
- 6.3 The group were informed of and encouraged to attend the following events:
- a) Lifeline Classic - a charity fundraising surfing event supporting Lifeline Northern Beaches on Sunday 22 April 2018 at Dee Why Beach.
 - b) The inaugural Islamic Expo in the community centre on top of the Library at Warringah Mall on 7 / 8 April 2018 from 10.00am – 4.00pm.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
4.2	That the Wednesday 16 May 2018 event at Frenchs Forest be included in the "Dates for your Diary" slide (Attachment 1) and the title be amended to Arts and Culture Projects – Information and Networking event.	Mette Kirk	7 April 2018
4.4	The group provide feedback to Council in regards to the Action Plan and that this be an item on the June 2018 Agenda.	Kylie Walshe / Sherryn McPherson	6 June 2018

The meeting concluded at 8:05pm

This is the final page of the Minutes comprising 6 pages numbered 1 to 6 of the Community & Belonging Strategic Reference Group meeting held on Wednesday 4 April 2018 and confirmed on Wednesday 13 June 2018

Arts and Creativity Strategy

Fostering a healthy, creative, culturally rich and socially connected community

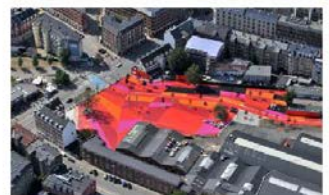


Art is not just for the artistic...

Design and management of streets, places and neighbourhoods are essential to **improved mental and physical health outcomes**

Creative and cultural expression is also a hallmark of innovation, and innovation underpins the **productivity** of the 21st century city

North District Plan, 2018



Project drivers

- Need to respond to the **community's vision**
- Need for the new Council to have a **consistent approach**
- Need for a **strategic basis** to inform decision-making



Project context



A safe, inclusive and connected community

Urban growth = liveability and public spaces increasingly important

- Social connection is a more important factor for longevity than smoking
- Art and creativity recognised as important factors in facilitating social connection: both in terms of enriching spaces and encouraging participation

HOW WELL ARE WE?

20% of Northern Beaches adults are **obese**

33% higher than state average hospitalisations due to **alcohol** on Northern Beaches

45% Australians will experience a **mental illness** in their lifetime

Suicide is the biggest killer of young Australians

One in five (21.2%) young people (15-19 years old) have a serious mental illness

Project aim and objectives

To foster a healthy, creative, culturally rich and socially connected community (N4 North District Plan)

- To **inspire and support** the community to participate in arts, cultural initiatives, or creative enterprises
- To **promote** the importance of art and culture to our wellbeing
- To **nurture** an organisational culture in Council that embraces creativity

Staged approach



Dates for your diary...

(subject to final confirmation)

DATE	Ward	VENUE
Wed 16 May 6pm – 8pm	Frenchs Forest	Glen Street Theatre "Arts and Culture Information and Networking event" (formerly referred to as "EXPO")
Thurs 24 May 6pm – 8pm	Curl Curl	Creative Space
Sat 26 May 2pm to 4pm	Narrabeen	Collaroy Swim Club
Tues 29 May 6pm to 8pm	Pittwater	Avalon Rec. Centre
Thurs 31 May 6pm – 8pm	Manly	Manly Art Gallery

For discussion

KEY POINTS FROM SRG MEETING 1 MARCH

Community

- Leader in inclusive programs
- Actively engage with those in our community who are "isolated"
- Facilitate support for major festival for combined cultures
- Better facilities and opportunity for young people in the entire area
- Promote street parties
- Support people with mental health issues with art classes
- Volunteers to use/support functions

Council administration

- Audit of existing Council venues and suitability for a wider use
- Streamline red tape for events
- Include social outcomes in tendering

WORLD CAFE

1. Where are the **gaps** in arts and cultural programs and spaces on the Northern Beaches?
2. What suggestions do you have to **improve visibility** of the arts and **encourage opportunities** for more creativity on the Northern Beaches
3. What are some examples of art and creativity programs that **improve social cohesion**?

ATTACHMENT 2

Meeting notes (as related to Arts and Creativity item only)

Strategic Reference Group – Community and Belonging

Held on Wednesday, 4 April 2018

Northern Beaches Council, Manly Town Hall

2018/278758

These notes are 'raw' notes only (direct transcripts of post-it notes). They will be further analysed as part of the overall research and analysis of community input and development of the Strategy.

Workshop format

After a brief presentation about the purpose and objectives of the Arts and Creativity Strategy, the group discussed the following questions in a 'world cafe' style format:

1. Where are the **gaps** in arts and cultural programs and spaces on the Northern Beaches?
2. What suggestions do you have to **improve visibility** of the arts and **encourage opportunities** for more creativity on the Northern Beaches
3. What are some examples of art and creativity programs that **improve social cohesion**?

1. Gaps

- A lot of community centres
 - expensive to hire and requires insurance – cost barrier
 - Too many forms
 - Equip more centres with specialised equipment – e.g. lights and P.A systems
- Studios for hire – affordable exhibition, performance spaces
- No link between 'Artists' and broader community (e.g. Tibetan community)
- Improve communication between community and Council and arts
- Facilitate spaces and programs for children, seniors, CALD, Disabilities
- No knowledge of where to go for arts programs
- Live music venues dying off – grants/promo
 - [Make it] easier for venues to operate – regulations, compliance
 - Place plan for live music
- Encourage creative industry
- Use open space for music and art events (e.g. Shakespeare in the park)
- Resources of what is available: Council, community, commercial
- Dedicated arts/culture Facebook and website or branch of Northern beaches Council website

- Take isolated people to Arts – not just RSL (re transport). Arts program for people with disabilities
 - Tours of arts and heritage sites
 - Options for older people, dementia etc
- Public elements; too much red tape! – shut down laneways.
- Get DA for a year and blanket insurance for street events
- Use ugly sound barriers as art space (e.g. Burnt Bridge Creek)
- Sandcastle competition for all ages
- Liaise with surf clubs, sports halls etc.
- Look outside Council
- Event to link people with new ideas
- How can we speed things up? Make it simpler...
- Swap and sell markets

2. Improve visibility and encourage opportunities

- Utilise light post banners to promote arts and culture
- Outdoor performances – all abilities. FREE
- Buskers
- Street vendors
- Walls for Art – Lucky Pep's (?) – Light installation
- Light installations
- Coal Loader [example of visible arts]
- Partnerships – Mediator
- Kimbriki
- Organic Art – Painted Bollards and Yam Bombing
- Art prizes expansion- expression – forms
- Connecting/facilitating connections
- Broad competitions – schools, suburbs
- Accessible community spaces and centres with facilities for music/arts groups
- Use social media
- Utilise council social media to promote all arts opportunities, music events e.g. youth through Kalof
- Arts/music directory on Council website
- Signage (art in itself) of arts offerings – directional – prominent. Linked to Council website/apps
- Places of interest (e.g. on walking trails)
- More art/visual art/art galleries
- Organised bus trips – certain times of year
- Resource guide - educational institutions/teaching schools
- More curated exhibitions – more exhibition space, studio space
- Support/assistance for groups for grants
- Art installations and pop-ups
- Work with commercial galleries/shops – pop-up galleries/performances
- Grants/fee waivers for parks/resources

- Artist exchanges/residences
 - Street performances, performance spaces (reduce red tape)
 - Youth theatre
- 3. Examples of arts and creativity programs that can improve social cohesion**
- Doesn't discriminate
 - Art doesn't have barriers
 - No limitation – no right or wrong; personal spin
 - Art events as multicultural exchange – food, music
 - Using hands/body => increases self-esteem
 - Participation in arts and culture during events (e.g. percussion)
 - Teaching art
 - Seniors – story telling events or cultural exchange
 - Art is therapeutic
 - Expressions in art form of how they experience place – pride; sense of belonging
 - Bureaucracy kills creativity!
 - Art encourages mindfulness
 - Brings all walks and ages together
 - 'Weaving Bridges'
 - Live music and festivals e.g. Manly Jazz promote socialisation and community unity and quality of life for the community – accessible
 - Graffiti art
 - 'Working bees' to involve men
 - "Harmony Day" – bringing people together
 - Vivid festival or La Luna or technology based community events
 - Social cohesion: entertainment and participation
 - 'Jazz in the Park' – accessible, destination
 - Better utilisation of existing areas
 - 'Go to person' at Council to support arts and creativity initiatives and networks in the community
 - Social cohesion on local scale – celebrating local character
 - Multicultural and across generations – communicate through arts

ATTACHMENT 3



Northern Beaches Community & Cultural Grant Program



History

- Manly - \$25,000 – up to \$2000
- Warringah - \$140,000- up to \$5000 (plus 3x \$10k recurrent over 3yrs)
- Pittwater – not operational at time of merger
- Stronger Communities Grant funding in 2017 - \$1mill – up to \$50,000 (one off)

Existing Grants

Ongoing Grants through Council Resolution;

October 2016 Administrator Resolved 3 years (2016-19) payment to;

- Manly Music Club - \$1000pa
- Manly District Band - \$2000pa
- Manly Warringah Pipe Band - \$1000pa

July 2017 for 3 years (2017-2020) –

- Manly Women's Shelter - \$61,000pa (+CPI)
- Northern Beaches Community Centre (Formerly Manly CC) \$90,000pa (+CPI)

Northern Beaches Council Discretionary Fund

Budget - \$23,000pa

Application via written submission to Councillor or Mayor

Generally \$250 for individuals and \$500 for organisations

Quarterly reports are provided to Council as per Council Policy.

Sporting Infrastructure Grants Program

Program allocates \$100,000pa to local incorporated, not-for-profit organisations to improve sport and recreation on Council owned or managed facilities. Amounts allocated are \$10,000 to \$50,000 – with priority given to groups contributing a portion of their own funds.



Purpose

The key drivers for a community and cultural grants program are as follows:

- Grant programs build capacity in the community, where often a relatively small amount of funding can have a high impact.
- Community groups may identify issues or projects which Council is not currently aware of, or unable to deal with due to resourcing.
- Grant programs provide exponential value by utilising community volunteers and assets to run projects or events, which would cost Council a lot more to run in-house.
- By having community groups run their own events it builds social involvement and connectedness, bringing the community together to work on a positive project with local outcomes.
- Collaborating with external organisations builds goodwill with the community and receives positive exposure for Council.



Budget Bid Proposal

- Proposed budget of \$250,000 be allocated to the Community and Cultural Grants Program.
- Of that total amount \$10,000 is allocated to the Eco-Schools program, as per Council Resolution: 214/17
- Plus additional funding for marketing and promotion of program (\$5000)

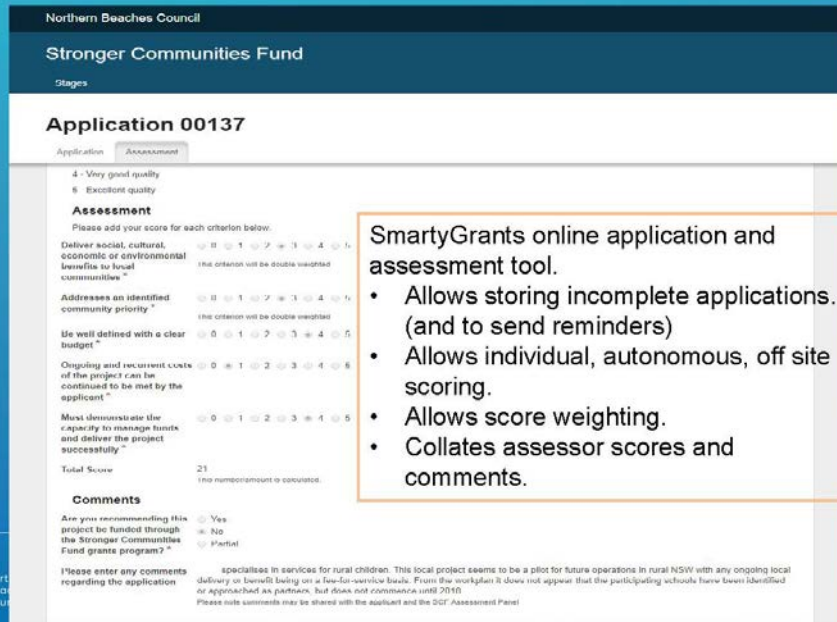


Application and Assessment Process (Draft)

- Set parameters & guidelines
- Upskilling of local agencies
- Advertising
- Assessment
- Council Report
- Allocation
- Monitor
- Evaluations and Financial reporting



SmartyGrants Online Application & Assessment Tool



SmartyGrants online application and assessment tool.

- Allows storing incomplete applications. (and to send reminders)
- Allows individual, autonomous, off site scoring.
- Allows score weighting.
- Collates assessor scores and comments.

QU. 1 - Funding Level

- What level of funding should be designated for the program? E.g. what is the min/max level of funding.
- Should recurrent grants be considered?
If so - for what amount/time?

QU. 2 - Eligibility

Open to;

- Charities and Not-For-Profit Organisations
- Private/for profit (demonstrating community benefit)
- NB PCYC

Excluded;

- Schools (other than Eco-Grants)
- Government organisations (other than NB PCYC)
- Individuals (issues with bank accounts, ABN, insurance)



QU. 3 - Assessment

Funding Allocation -

Split amount community vs cultural - or assess and negotiate?

Assessment Process -

Applications will be expected to align with assessment criteria:

- alignment with the Draft Community Strategic Plan
- anticipated community benefit
- demonstrates innovation
- a clear and realistic budget
- sustainability of the project
- capacity of the organisation to deliver the project.



QU. 3 - Panel Membership?

Community and Cultural grants will be assessed by two respective panels. Each assessment panel will consist of:

- Four community members, including two representatives from local services and two members of the Community and Belonging Strategic Reference Group - **voting**
- One convener being the Manager/Team Leader of the respective Council business unit (or nominated staff member) - **voting**
- Council Staff with relevant expertise (max 2) – **non-voting**
- One administration support staff member – **non-voting**

Evaluation of the Eco-Schools Program will be responsibility of the Natural Environment and Climate Change Unit.

Questions??

Disability Inclusion Action Plan 2017-2021 (DIAP)



Disability Inclusion Action Plan (DIAP)

Background

Legislative requirement – NSW Disability Inclusion Act 2014

Adopted DIAP by July 2017

Four key focus areas;

- Attitudes and Behaviours
- Liveable Communities
- Meaningful Employment
- Systems and Processes

19 Strategies and 78 Actions



DIAP – What we are already doing



How did we get here?

Community Consultation -

Community forums (2)

- Dee Why RSL
- 11 community members
- 10 organisations
- Pittwater RSL
- 5 community members
- 5 organisations

Workshops with service users (2)

- Cerebral Palsy Alliance (10)
- Pioneer Clubhouse (10)

Community survey (109)

- 38 carers
- 16 service providers
- 17 people with disability
- 26 other

Internal Workshops

- DIAP is about inclusion in all aspects of council business.

The four key focus areas



DIAP – What we will do...

Focus Area 1: Attitudes and Behaviours

Key Actions:

- Council will develop and support disability awareness education initiatives
- Establish accessibility and inclusion guidelines and toolkit for activities and events
- Use positive and diverse images of people with disability in media and publications to represent our inclusive and diverse community



DIAP – What we will do...

Focus Area 2: Liveable Communities

Key Actions:

- Top 10 Council sites accessible
- Conduct accessibility audits of Council's public facilities and assets
- Implement priorities from audits
- Network of inclusive playgrounds
- Improve access to Council's aquatic centres, rock pools and beaches
- Develop accessibility maps for all major town and village centres



DIAP – What we will do ...

Focus Area 4: Systems and Processes

Key Actions:

- Research the user experience of systems and processes
- Conduct a document and media accessibility audit
- Ensure Council website complies with Web Content Accessibility Guidelines (WCAG)



DIAP Actions – Community, Arts & Culture

FA2-49 Establishment of an expert Access Panel

Council to establish an Access Panel to support future planning and decision making. The panel will be promoted across Council business units. This may include people with relevant technical expertise and/or lived expertise, to advise Council as required on a paid basis.

Yr 1

**Ideas how this might work?
Examples?**



DIAP Actions – Community, Arts & Culture

FA2-52 Online disability inclusion and access information hub

Council will consolidate and promote an information hub on the new website. The information hub will provide practical information on inclusion and access across the Northern Beaches – e.g. accessible

transportation options, location of accessible playgrounds and precincts, disability services, promotion of events and employment opportunities, links to other resources and supports. Links to be created between the hub and the library website.

Yrs 1-2

Ideas? Examples?



DIAP Actions – Community, Arts & Culture

FA1-07 Inclusion Awards

Council will support biennial inclusion awards to recognise local businesses and community organisations demonstrating best practice.

Yrs 2&4

Ideas how this might work? Examples?



DIAP Actions – Community, Arts & Culture

FA2-12 Develop accessibility maps for all major town and village centres

Accessibility maps produced for major town and village centres to assist people to make their way around easily and to locate facilities such as accessible toilets, and also to understand where potential barriers may be such as stairs and hills.

Yrs 2-4

Ideas - Examples?





Questions?

Thank you!



A Performing Arts Space in Mona Vale

Together, we want to explore the feasibility of creating a Performing Arts Space for the community and Northern Beaches schools...and we need your thoughts.

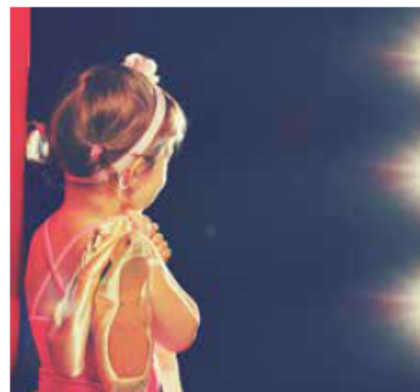
The Concept

Northern Beaches Council is undertaking a Feasibility Study and Business Case to understand the viability of a proposed public performance space at Mona Vale Public School.

The concept is for Northern Beaches Council to develop, design, build and operate an indoor performing arts facility for music and other performing arts at Mona Vale. The proposed venue would provide for the existing and future needs of the performing arts community and the Northern Beaches community of schools.

The concept for the community performance space could include:

- An auditorium with 600 – 1000 seats
- Stage size for a concert orchestra 15m x 10m
- Warm up and rehearsal spaces
- Energy efficient lighting and sound equipment
- Potential retail/commercial areas (fronting onto Bungan and Waratah Streets)
- Public underground car parking



The Site

It is proposed that the Department of Education could grant Northern Beaches Council permission to create the purpose-built performance and arts facility within Mona Vale Public School grounds.

Phase 1 Feasibility Study

Phase 2 Business Case, scheduled for completion mid-2018.

Phase 3 Build

Phase 4 Operations



How can you be involved?

We will be running a number of workshops and information sessions and we would like your participation.

A community survey will also be available for your feedback.

To be involved, please register your interest at Council's Your Say page at yoursay.northernbeaches.nsw.gov.au/mvperformancespace

By registering, you will also receive regular updates, invitations and notifications about the project's progress.

For further information, you can contact the project team at council@northernbeaches.nsw.gov.au or by calling Eilis O'Beirne on 0401 031 346.

