



MEETING AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 11 February 2014

Beginning at 6:00pm for the purpose of considering and determining matters included in this agenda.

Rik Hart
General Manager

OUR VISION

A vibrant community, improving our quality of life by living and working in balance with our special bush and beach environment

OUR VALUES

Respect

Integrity

Teamwork

Excellence

Responsibility

ORGANISATIONAL STRUCTURE



**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 11 February 2014
at the Civic Centre, Dee Why
Commencing at 6:00pm**

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2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 Minutes of Extraordinary Meeting of Council held 10 December 2013

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held on 10 December 2013, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

2.2 Minutes of Ordinary Meeting of Council held 17 December 2013

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held on 17 December 2013, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

7.0 COMMUNITY DIVISION REPORTS

ITEM 7.1	LEASE WITH THE MANLY WARRINGAH SEA EAGLES FOR BROOKVALE OVAL
REPORTING MANAGER	DEPUTY GENERAL MANAGER COMMUNITY
TRIM FILE REF	2014/034605
ATTACHMENTS	NIL

REPORT

PURPOSE

To endorse the proposal to enter into a lease with the Manly Warringah Sea Eagles for a 1 year period only and to continue to support efforts to transfer Brookvale Oval to a NSW State Sports Trust.

REPORT

The previous 5 year lease with the Manly Warringah Sea Eagles Pty Ltd (MWSE) expired in November 2013. The MWSE have requested a new lease for a period of 1 year only to allow time for further clarification on their future direction with the NRL and the State Government with regards to Brookvale Oval. The terms proposed for the new lease generally reflects the existing lease terms with the two key amendments being:

- \$25,000 increase in base rental.
- \$1.00 "infrastructure levy" including GST for every General Admission ticket sold at the 10 Brookvale Oval games in season 2014.

Also contained within the agreement to lease is a commitment to progress how the MWSE can support leveraging and increasing exposure for the Warringah brand.

FINANCIAL IMPACT

The net impact to Council is within budget parameters.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER COMMUNITY

That Council endorses subject to compliance with the requirements of the Local Government Act 1993:

- entering into a lease with the Manly Warringah Sea Eagles Pty Ltd for a period of 1 year; and
 - continued support for Brookvale Oval to be transferred into a NSW State Sports Trust.
-

8.0 ENVIRONMENT DIVISION REPORTS

ITEM 8.1	DELEGATED AUTHORITY OVER THE CHRISTMAS / NEW YEAR RECESS 2013/2014
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2014/023697
ATTACHMENTS	<ol style="list-style-type: none">1 Report Determined under Delegated Authority - Recruitment and Selection of Community Members to Strategic Reference Groups and Community Committees (Included In Attachments Booklet)2 Report Determined under Delegated Authority - Prohibition of Alcohol on Warringah's Ocean Beaches for Australia Day 2014 (Included In Attachments Booklet)3 Report Determined under Delegated Authority - Temporary Suspension of Parking Enforcement at Warringah Aquatic Centre During Carnival Season (Included In Attachments Booklet)4 Report Determined under Delegated Authority - Amendment to Schedule of Fees & Charges 2013/2014 (Included In Attachments Booklet)5 Report Determined under Delegated Authority - Monthly Funds Management Report December 2013 (Included In Attachments Booklet)6 Report Determined under Delegated Authority - Sun Run Request to Suspend Parking Restrictions on 1 February 2014 (Included In Attachments Booklet)7 Report Determined under Delegated Authority - Submission on Aboriginal land claims 36614, 36615 and 36616 at Oxford Falls (Included In Attachments Booklet)8 Report Determined under Delegated Authority - Selection of Community Members for Vacant Positions on Strategic Reference Group No 1 and Warringah Coastal Community Committee (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report items dealt with by the Mayor under delegated authority during the 2013/14 recess period.

SUMMARY

At its meeting on 26 November 2013, Council resolved:

"That, pursuant and subject to the limitations of Section 377 of the Local Government Act, authority is hereby granted to the Mayor to make such decisions and authorise work as provided by Policy GOV-PL125 - Decisions/ Delegations During Christmas/ New Year Recess during the 2013/ 2014 Christmas New Year recess being 18 December 2013 to 10 February 2014 inclusive."

The following reports were considered by the Mayor during the recess:

1. Recruitment and Selection of Community Members to Strategic Reference Groups and Community Committees
2. Prohibition of Alcohol on Warringah's Ocean Beaches for Australia Day 2014
3. Temporary Suspension of Parking Enforcement at Warringah Aquatic Centre During Carnival Season
4. Amendment to Schedule of Fees & Charges 2013/2014
5. Monthly Funds Management Report December 2013
6. Sun Run Request to Suspend Parking Restrictions on 1 February 2014
7. Submission on Aboriginal land claims 36614, 36615 and 36616 at Oxford Falls
8. Selection of Community Members for Vacant Positions on Strategic Reference Group No. 1 and Warringah Coastal Community Committee

FINANCIAL IMPACT

Nil

POLICY IMPACT

The reports were considered in accordance with Council Policy GOV-PL 125 Decisions/ Delegations During Christmas/ New Year Recess.

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council notes the items dealt with by the Mayor during the 2013/2014 recess period and the subsequent decisions made under his delegated authority in relation to:

- A. Recruitment and Selection of Community Members to Strategic Reference Groups and Community Committees
 - B. Prohibition of Alcohol on Warringah's Ocean Beaches for Australia Day 2014
 - C. Temporary Suspension of Parking Enforcement at Warringah Aquatic Centre During Carnival Season
 - D. Amendment to Schedule of Fees & Charges 2013/2014
 - E. Monthly Funds Management Report December 2013
 - F. Sun Run Request to Suspend Parking Restrictions on 1 February 2014
 - G. Submission on Aboriginal land claims 36614, 36615 and 36616 at Oxford Falls
 - H. Selection of Community Members for Vacant Positions on Strategic Reference Group No. 1 and Warringah Coastal Community Committee
-

REPORT

BACKGROUND

At its meeting on 26 November 2013, Council resolved:

“That, pursuant and subject to the limitations of Section 377 of the Local Government Act, authority is hereby granted to the Mayor to make such decisions and authorise work as provided by Policy GOV-PL 125 - Decisions/ Delegations During Christmas/ New Year Recess during the 2013/ 2014 Christmas New Year recess being 18 December 2013 to 10 February 2014 inclusive.”

This resolution provided the Mayor with the authority to make decisions as provided by Policy GOV-PL 125 Decisions/ Delegations During the Christmas / New Year Recess where required in the Council’s absence.

MATTERS DETERMINED UNDER DELEGATED AUTHORITY

The Mayor exercised delegation over the 2013/2014 Christmas / New Year recess in respect of the items listed below in the manner indicated. Reports on items determined under delegated authority are provided in attachments 1 to 7.

1. Recruitment and Selection of Community Members to Strategic Reference Groups and Community Committees

The purpose of the report was to appoint community members to the newly structured Strategic Reference Groups and Community Committees.

Recommendation of Deputy General Manager Environment

That Council:

- A. Thank all previous members of the Strategic Reference Groups and Community Committees for their contribution of time and effort in strategic and operational matters of Council.
- B. Appoint the following members to Council’s Strategic Reference Groups:

	SRG No 1	SRG No 2	SRG No 3	SRG No 4
1	James Boyce	Anthony Pecar	Anthony Petrolo	Ann Sharp
2	John Mullins OAM	Dr Conny Harris	Cameron Little	Brice Lacker
3	Fiona Verity	David Morrissey	Dr Alan Jones	Dr Dominik Hierlemann
4	Maria Romeo	Jane Hauser	Gail Phillips	Glen Hugo
5	Sally Aves	Julie Whitfield	Michael Houston	Dr Helen Wilkins
6	Sharon Austin	Patrick Wong	Michelle Sheather	Melissa Palermo
7	Susan Gomola	Paul Smith	Sian Waythe	Michael Moulds
8	Darcy Munce		Tom Hazell	Michael Syme
9	Kate Jackson		Toni Wilson	Rory Amon

- C. Appoint the following members to Council’s Community Committees:

- a. Companion Animals

Name	Individual or Group Representing
Joanna Teo	Animal Welfare Organisation
Peter Prendergast	Animal Welfare Organisation
Lesley Nalbandian	Equestrian Related Organisation

Alex Surplice	Individual
Barbara Hodel	Individual
Darien Northcote	Individual
Deborah Rouse	Individual
Lisa Ratard	Individual
Toni Barnes	Individual

b. Curl Curl Sports Centre

Name	Individual or Group Representing
Coralie Newman	User Group - Cromer Netball Club
Denise Gammie	User Group - Curl Curl Sports Centre Community Group
David Lavings	User Group - Curl Curl Youth Club
Helen Dean	User Group - Manly Warringah Netball Association
Jane Hauser	User Group - Manly Warringah Netball Association
Laurel Fisher	User Group - Manly Warringah Netball Association
Beverly Dew	Individual
Leslie Wiltshire	Individual
Peter O'Dwyer	Individual

c. Curl Curl Youth and Community Centre

Name	Individual or Group Representing
Coralie Newman	User Group - Cromer Netball Club
David Lavings	User Group - Curl Curl Youth Club
Jane Hauser	User Group - Manly Warringah Netball Association
Beverly Dew	Individual
Leslie Whiltshire	Individual
Maureen Stephenson	Individual

d. Dee Why and Curl Curl Lagoon

Name	Individual or Group Representing
Lorna Plate	Curl Curl Lagoon Friends
Harry Eliffe	Curl Curl Lagoon Friends
Richard Michell	Friends of Dee Why Lagoon
Rae Lister	Friends of Dee Why Lagoon
Dr Alan Jones	Individual
Raymond Cox	Individual

e. Forestville RSL War Memorial Playing Fields

Name	Individual or Group Representing
Ted Lindsay	User Group - Manly Warringah Junior Cricket Association
Margaret Cliff	User Group - Manly Warringah Netball Association
David McAndrew	User Group - Forest District Rugby Club
Debbie Phillipson	User Group - Manly Warringah Netball Association & Forest Netball Club

Bruce Chisnall	User Group - Children's Playground
Warren Meppem	Individual
Christine Ferguson	Individual
Richard Gordon	Individual
Mervyn Whiting	Individual

f. John Fisher Park

Name	Individual or Group Representing
Jane Hauser	User Group - Manly Warringah Netball Association
Antony Pecar	User Group - Manly Warringah Junior Cricket Association
Deborah Moffat	Curl Curl Lagoon Friends
Ann Sharp	Individual
Debbie Phillipson	Individual

g. Stony Range Botanical Garden

Name	Individual or Group Representing
Eleanor Eakins	Individual
Andre Porteners	Individual
Bob Aitken	Individual
Cynthia Leech	Individual
Dr Conny Harris	Individual
Kim Auld	Individual
Murray Corrigan	Individual

h. Warringah Coastal

Name	Individual or Group Representing
Dr Alan Jones	Individual
Brendan Donohoe	Individual
Dr Christina Kirsch	Individual
Michael Gleeson	Individual
Tom Hazell	Individual

D. Appoints the Councillor membership for the following Community Committees as:

- a. Companion Animals – Councillors Daley and Harrison
- b. Curl Curl Sports – Councillors De Luca and Heins
- c. Curl Curl Youth and Community – Councillors De Luca, Harrison and Heins
- d. Dee Why and Curl Curl Lagoon – Councillors Daley and Heins
- e. Forestville RSL War Memorial Playing Fields – Councillors Kerr, Menano-Pires and Regan
- f. John Fisher Park – Councillor Daley and Regan
- g. Stony Range Botanic Garden – Councillors Moskal, Heins and Regan

- E. Notes that all Section 355 Committees are disbanded and that all Community Committees operate under the Guidelines and Charters as adopted by Council in March 2010.
- F. Agrees that the quorum for all Strategic Reference Groups and Community Committees will exclude vacant positions.
- G. Agrees that nominations for vacant positions on Strategic Reference Groups and Community Committees will continue to be received and referred to Council for decision/appointment.
- H. Holds in abeyance the following Community Committees:
 - a. Active Travel
 - b. Beacon Hill War Memorial Hall
 - c. Brookvale Park
 - d. Cultural
 - e. Forest Community Arts Centre
 - f. Harbord Literary Institute
 - g. Heritage
 - h. Lionel Watts Sports & Community Centre
 - i. North Balgowlah Community Centre
 - j. Oxford Falls Peace Park
 - k. Sister Cities
 - l. Terrey Hills Community, Seniors & Youth Centre
 - m. Tramshed Arts & Community Centre
 - n. Wyatt Park Tennis Centre

Mayor's Determination

The recommendation of the Deputy General Manager Environment was adopted with the addition of point C. e. i. as detailed below:

- C. Appoint the following members to Council's Community Committees:
 - e. Forestville RSL War Memorial Playing Fields
 - i. That in addition to the nine user and individual community representatives honorary membership be granted to Craig Tomkins, Robert Connors and Dennis Pecover in recognition of service to the Forestville RSL War Memorial Playing Fields

Name	Individual or Group Representing
Ted Lindsay	User Group - Manly Warringah Junior Cricket Association
Margaret Cliff	User Group - Manly Warringah Netball Association
David McAndrew	User Group - Forest District Rugby Club
Debbie Phillipson	User Group - Manly Warringah Netball Association & Forest Netball Club

Bruce Chisnall	User Group - Children's Playground
Warren Meppem	Individual
Christine Ferguson	Individual
Richard Gordon	Individual
Mervyn Whiting	Individual
Craig Tomkins	Honorary Membership
Robert Connors	Honorary Membership
Dennis Pecover	Honorary Membership

2. Prohibition of Alcohol on Warringah's Ocean Beaches for Australia Day 2014

The purpose of the report was to declare the sand areas of Warringah's beaches Alcohol Prohibited Areas on 26 January 2014, Australia Day, for a 24 hour period from 6am.

Recommendation of Deputy General Manager Environment

That

- A Council declares Alcohol Prohibited Areas on the sand areas of all nine Warringah Beaches from 6am on 26 January 2014 for a period of 24 hours.
- B Funds be made available from existing operating budgets to provide signage.

Mayor's Determination

The recommendation of the Deputy General Manager Environment was adopted.

3. Temporary Suspension of Parking Enforcement at Warringah Aquatic Centre During Carnival Season

The purpose of the report was to gain Council approval for a process in which a moratorium is applied to the enforcement of car parking time limits during the Warringah Aquatic Centre (WAC) Carnival season and for Special Events.

Recommendation of Deputy General Manager Community

That:

- A. Council permit a moratorium on the patrolling of parking time limits at Warringah Aquatic Centre (WAC) from Australia Day until the date of the last Carnival in each respective Carnival season.
- B. The Group Manager WAC formally notifies the Group Manager Development and Compliance Services of specific dates for which this applies at least two weeks in advance.
- C. Council notes that patrolling of Disabled Parking at the WAC will continue as usual throughout this period.

Mayor's Determination

The recommendation of the Deputy General Manager Community was adopted.

4. Amendment to Schedule of Fees & Charges 2013/2014

The purpose of the report was to amend the current Fees and Charges Schedule 2013/2014 to include the requirement of a new security bond and inspection fee for Complying Development.

Recommendation of Deputy General Manager Environment

That the proposed amendment to the current Fees and Charges Schedule 2013/2014 to include the requirement of a new security bond and inspection fee for Complying Development be placed on public exhibition as required by the Local Government Act.

Mayor's Determination

The recommendation of the Deputy General Manager Environment was adopted.

5. Monthly Funds Management Report December 2013

The purpose of the report was to report the balance of investments held as at 31 December 2013.

Recommendation of General Manager

That the:

- A. Report indicating Council's Funds Management position be noted.
- B. Certificate of the Responsible Accounting Officer be noted and the report be adopted.

Mayor's Determination

The recommendation of the General Manager was adopted.

6. Sun Run Request to Suspend Parking Restrictions on 1 February 2014

The purpose of the report was to consider Fairfax Events' request to suspend parking restrictions prior to 11 a.m for the Dee Why to Manly Sun Run to be held Saturday 1 February 2014 at Dee Why carparks.

Recommendation of Deputy General Manager Environment

That Council does not suspend parking restrictions prior to 11 am for the Dee Why to Manly Sun Run to be held Saturday 1 February 2014 at Dee Why car parks.

Mayor's Determination

The recommendation of the Deputy General Manager Environment was adopted.

7. Submission on Aboriginal land claims 36614, 36615 and 36616 at Oxford Falls

The purpose of the report was to seek endorsement of a submission to the NSW Crown Lands Division regarding Aboriginal Land Claims in Oxford Falls.

Recommendation of Deputy General Manager Environment

That the submission on Aboriginal land claims 36614, 36615 and 36616 be forwarded to the NSW Crown Lands Division.

Mayor's Determination

That the submission on Aboriginal land claims 36614, 36615 and 36616 be forwarded to the NSW Crown Lands Division on the condition that the land parcels be incorporated into the proposed Aboriginal National Park.

8. Submission on Selection of Strategic Reference Group No. 1 and Warringah Coastal Community Committee Members

The purpose of the report was to appoint community members to vacant positions on Strategic Reference Group No. 1 and Warringah Coastal Community Committee.

Recommendation of Deputy General Manager Environment

That Council appoint:

AMargaret Williams to Strategic Reference Group No.1.

BPeter Miller to the Warringah Coastal Community Committee

Mayor's Determination

The recommendation of the Deputy General Manager Environment was adopted.

ITEM 8.2	INVESTIGATION INTO LOCAL BIODIVERSITY COMMUNITY ENGAGEMENT INITIATIVES
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2013/316963
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

The purpose of this report is to respond to Council in relation to Notice of Motion 22/2013 on preliminary research into the options and feasibility of conducting a citizen science program related to local biodiversity.

SUMMARY

The proposal is considered a worthwhile inclusion within Council's environmental engagement activities, and staff recommend it be undertaken. Council currently undertakes a range of regular environmental community engagement initiatives including the Hilltop to Headland series, participation at community events, bushwalking and spotlighting tours, the Friends of the Bush program and the Duffys Forest Defenders program.

Citizen science projects are recognised as an increasingly useful tool for promoting community engagement in science based activities. Staff are recommending that the 2014/15 financial year be used to conduct detailed planning (including identifying survey targets, survey methodology, technical and legislative requirements, appropriate audience, and marketing requirements), so as to ensure value for money, and to make the best strategic use of the gathered data.

It is proposed to implement the project during the 2015/16 financial year within the Hilltop to Headland environmental series, instead of another planned activity. Depending on the form and effectiveness of the citizen science program, consideration will be given to ongoing delivery in future years.

FINANCIAL IMPACT

It is anticipated that this project would be implemented within the Hilltop to Headland environmental series as an alternative to another planned activity, as this will maintain Council's projected operational expenditure. Please note that an additional \$30,000 has been proposed within the Special Rate Variation for an enhanced education for sustainability program in 2016/17 and, if the variation is successful, this funding may be able to be used to deliver this project.

POLICY IMPACT

This project is consistent with the Bushland Policy PL-005 and the Local Habitat Strategy (2008).

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council approve the development and delivery of a citizen science project relating to Warringah's biodiversity over the 2014/15 and 2015/16 financial years.

REPORT

BACKGROUND

The purpose of this report is to respond to Council in relation to Notice of Motion 22/2013 from the 24 September 2013 Council meeting.

That a short report be prepared within 5 months for staff to investigate the feasibility of running regular community engagement initiatives for residents in order to foster an increased awareness of, and appreciation for, local biodiversity; and

- A. *That a particular focus is placed on what is living in residents' immediate surroundings, in order to engage people in the care and protection of their local environment; and*
- B. *That a form of citizen science may be appropriate, with the information gathered by residents being utilised as a form of biodiversity survey.*

This proposal is considered a worthwhile inclusion within Council's environmental engagement activities, and is recommended to be undertaken by staff.

Council currently undertakes a strategic range of regular environmental community engagement initiatives, including the Hilltop to Headland series, participation at community events, bushwalk and spotlight tours, Friends of the Bush and the Duffys Forest Defenders Program. These programs provide a range of opportunities to a variety of stakeholders to become more engaged in the conservation of our biodiversity.

In addition to undertaking programs which engage and educate our community, Council also undertakes a strategic range of projects and programs involving ecological research and monitoring. These include, the collection of threatened flora and fauna information, vegetation mapping, monitoring nest boxes, infra-red camera survey, monitoring the success of pest species programs, weed mapping and monitoring, the development of site management plans for bush regeneration, seagrass mapping, wetland and lagoon monitoring.

Increasingly, public authorities are realising the benefits of using the broader community in the capture and synthesis of data and research. This is commonly called citizen science. Citizen science has many benefits, including increasing the environmental and scientific understanding of participants, the collection of a significant amount of information over large spatial and temporal scales, increasing community participation and partnerships, and helping to foster a greater sense of 'place' for participants.

Generally, research projects with the following attributes are best suited to citizen science, and these will be used to scope the design of the proposed project:

- Where data collection is time intensive;
- Data is collected in the field;
- Data collection is easily replicable;
- Data capture methods are simple and protocols can be developed with sufficient rigour;
- Data is required over large spatial and/or temporal scales;
- Data can be easily logged and submitted; and
- Large datasets are required

Preliminary investigations have indicated that the tasks listed below may be suitable and meet the objectives of the Notice of Motion. They require further investigation into their feasibility in light of

the project objectives and resource requirements, such as utilising an online tool to submit reported sightings, and visually represent the locations of identified species.

- Nightly threatened fauna surveys over a period of up to one week in a select number of Council's neighbourhood bushland reserves;
- High profile time-specific survey event (akin to Earth Hour) to encourage the community to collect a snapshot of flora and fauna information in their backyard or local area;
- Potential installation of infra-red cameras and nest boxes in local bushland reserves. Images from these could (subject to privacy considerations) be streamed via social media including Facebook and YouTube; and
- Fauna survey on private property with significant vegetation and habitat. This may include the installation of nest boxes and infra-red cameras

This report recommends that Council staff use the 2014/15 financial year to scope and plan the details of a citizen science project (including consideration of survey methodology, technical and legislative requirements, appropriate target audience, and marketing requirements), and implement the project during the 2015/16 financial year within the Hilltop to Headland environmental series (as an alternative to another planned activity).

CONSULTATION

Staff will initiate discussions with neighbouring Councils as to potential regional partnerships so as to maximise uptake and increase community education and engagement opportunities for the conservation of biodiversity across the region.

TIMING

It is anticipated that detailed planning (including consideration of survey methodology, technical requirements, and appropriate target audience) would be completed during the 2014/15 financial year, and that project delivery would begin during the 2015/16 financial year. Depending on the form and effectiveness of the citizen science program, consideration will be given to ongoing delivery in future years.

FINANCIAL IMPACT

It is anticipated that this project would be implemented within the Hilltop to Headland environmental series as an alternative to another planned activity, as this will maintain Council's projected operational expenditure. Please note that an additional \$30,000 has been proposed within the Special Rate Variation for an enhanced education for sustainability program in 2016/17 and, if the variation is successful, this funding may be used to deliver this project.

POLICY IMPACT

This project is consistent with the Bushland Policy PL-005 and the Local Habitat Strategy 2008.

ITEM 8.3	COMMUNITY PERCEPTION RESEARCH FOR COMMUNITY STRATEGIC PLAN 2023
REPORTING MANAGER	GROUP MANAGER STRATEGIC PLANNING
TRIM FILE REF	2013/349001
ATTACHMENTS	1 Community Outcome Baseline Scores (Included In Attachments Booklet) 2 Report on Trends for CSP 2023 - Jetty Research (Included In Attachments Booklet)

REPORT

PURPOSE

To present the findings of the Community Perception Research, a survey that has been conducted to support future measurement of progress against the Community Strategic Plan 2023.

BACKGROUND

Council adopted the Community Strategic Plan 2023 on 25 June 2013. It is the blueprint of what the Warringah community wants the Local Government Area to look like over the next 10 years expressed through a community vision, 6 community outcomes and 22 community objectives.

The Community Strategic Plan was developed in accordance with the *Local Government Act 1993*, *Integrated Planning and Reporting Guidelines 2013* (Act) and *Integrated Planning and Reporting Manual 2013* (Manual). The Act and Manual require a framework to be established to measure progress in achieving the objectives over time.

Warringah Council's framework is based around a perception survey covering the 22 community objectives in the Community Strategic Plan. A baseline survey was undertaken in late 2013 and the survey will be repeated in 2016. The outcomes will be included in the End of Term Report to the last meeting of the outgoing Council (prior to the 2016 Local Government elections). The End of Term Report will provide insights to the outgoing Council on the progress of each program in achieving the community objectives, as well as valuable information to the incoming Council on future priorities.

SURVEY

The Community Perception Research was a random phone survey of 600 Warringah residents conducted by Jetty Research in September/October 2013.

The survey measures satisfaction with a range of local lifestyle issues. It included 46 statements which measure 32 attitudinal and 14 behavioural responses. Attitudinal statements were measured on a 1-5 scale (1 = strongly disagree and 5 = strongly agree) while behavioural statements used a simple "yes/no" scale.

As noted above, the statements were designed to reflect the 22 community objectives. The baseline scores are at Attachment 1 and are grouped under the six community outcomes.

A summary score for each community outcome is in the table below. It is an average of the "agree or strongly agree" percentage for each of the attitudinal statements, plus the proportion answering "yes" to each of the behavioural statements.

Outcome	Average Score – Baseline 2013
Connected Transport	34%
Healthy Environment	58%
Liveable Neighbourhoods	48%
Lifestyle and Recreation	68%
Vibrant Communities	60%
Working Together	41%

The completion of the baseline research will enable the online version of the Community Strategic Plan to be updated with these results. More importantly it provides a useful benchmark against which to measure progress.

The full report on the Community Perception Research is at Attachment 2.

FINANCIAL IMPACT

Nil

POLICY IMPACT

This research establishes a baseline for measuring progress of the Community Strategic Plan 2023.

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the online version of the Community Strategic Plan 2023 be updated with the following baseline figures from the Community Perception Research:

- | | | |
|----|--------------------------|-----|
| A. | Connected Transport | 34% |
| B. | Healthy Environment | 58% |
| C. | Liveable Neighbourhoods | 48% |
| D. | Lifestyle and Recreation | 68% |
| E. | Vibrant Communities | 60% |
| F. | Working Together | 41% |
-

ITEM 8.4	MINUTES OF THE NARRABEEN LAGOON FLOODPLAIN RISK MANAGEMENT WORKING GROUP HELD 10 OCTOBER 2013 AND CONFIRMATION OF CHAIRPERSON
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2013/355484
ATTACHMENTS	1 Minutes of the Narrabeen Lagoon Floodplan Risk Management Working Group Meeting held 10 October 2013

EXECUTIVE SUMMARY

PURPOSE

To note the Minutes of the Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) meeting held on 10 October 2013, and confirm Mayor Regan as Chairperson for 2014 by virtue of his office.

SUMMARY

The Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) is a forum that brings together the expertise and diverse community knowledge needed to address floodplain risk management matters relating to Narrabeen Lagoon and its catchment. It has played an important role in the preparation of the Narrabeen Lagoon Flood Study. Pittwater Council had carriage of the administration and chairing of the Group for the year 2013; these responsibilities will return to Warringah Council for the year 2014.

The key issues for consideration are:

- Noting of Minutes from meeting held 10 October 2013
- Confirmation of Mayor Regan as Chairperson for the NLFRMWG for 2014

The next meeting is proposed to be hosted by Warringah Council on 27 March 2014.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Committee as specified in Appendix D of the NSW Floodplain Development Manual (2005).

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council:

- A. Notes the Minutes of the Narrabeen Lagoon Floodplain Risk Management Working Group Meeting held at Pittwater Council on 10 October 2013 and the recommendations contained within.
 - B. Confirms Mayor Regan as Chairperson for the Narrabeen Lagoon Floodplain Risk Management Working Group for 2014.
-

REPORT

BACKGROUND

The Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) is a forum that brings together the expertise and diverse community knowledge needed to address floodplain risk management matters relating to Narrabeen Lagoon and its catchment.

The NLFRMWG is jointly managed by Warringah and Pittwater Councils. Membership comprises representatives from the elected Councils of Warringah and Pittwater, local community, State Government and Council Officers. Pittwater Council had carriage of the administration and chairing of the Group for the year 2013. Responsibility for administration and chairing of the Group will be the responsibility of Warringah Council for the year 2014.

Noting of Minutes held 10 October 2013

This report provides a summary of the key issues discussed during the NLFRMWG meeting held on 10 October 2013 and chaired by Pittwater Mayor Jacqueline Townsend. The Minutes from the meeting are provided as Attachment 1.

At the meeting an update was given by Warringah and Pittwater Councils on the progress of the Narrabeen Lagoon Flood Study in particular the public exhibition phase. The report outlined the issues and outcomes resulting from public exhibition of the draft Narrabeen Lagoon Flood Study. It noted that some minor changes relating to public exhibition details, land use descriptions and explanatory text had been made to the final report following the public exhibition.

The Working Group recommended that the Final Narrabeen Lagoon Flood Study be presented to Warringah and Pittwater Councils for adoption, and both Councils have subsequently adopted it.

This was the last meeting of 2013, and the next meeting is proposed to be hosted by Warringah Council on 27 March 2014.

Confirmation of Warringah Councillor representation, including Mayor Regan as Chairperson for the Working Group

The Terms of Reference for the NLFRMWG require that Councillor membership comprises both the Warringah and Pittwater Council Mayors, plus two Councillors from each Council or their nominees.

Current Warringah Council representatives are Mayor Regan, Councillor Moskal and Councillor Gobert. Council is requested to confirm Mayor Regan as Chairperson for the NLFRMWG for 2014 by virtue of his office.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Committee as specified in Appendix D of the NSW Floodplain Development Manual (2005).



Minutes

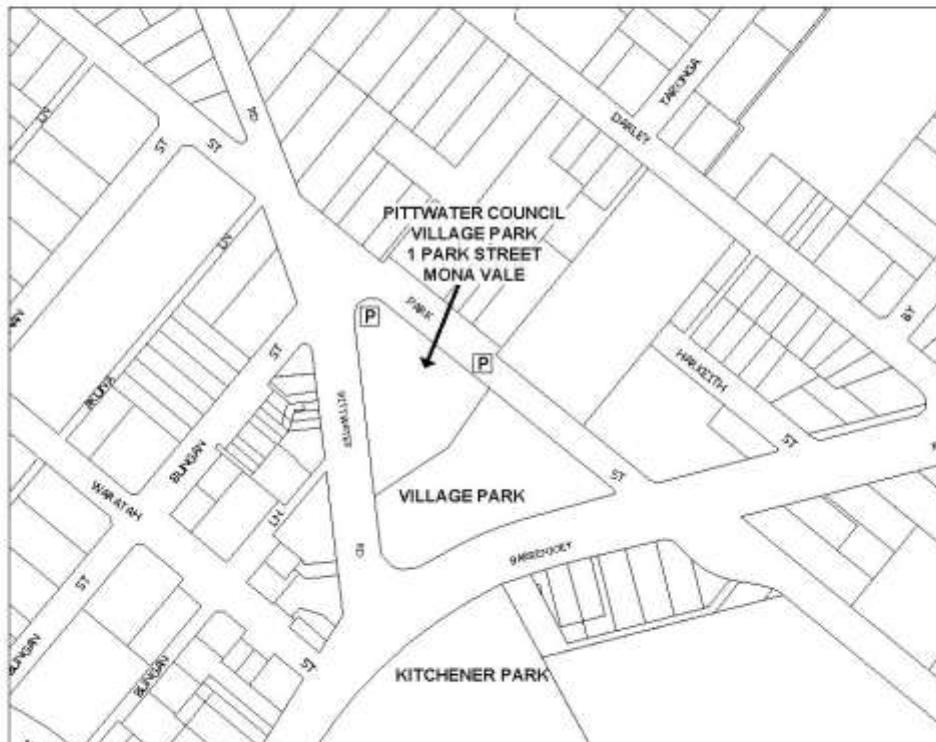
Narrabeen Lagoon Floodplain Risk Management Working Group

held in the Conference Room, Mona Vale Customer Service Centre, Village
Park, 1 Park Street, Mona Vale on

10 October 2013

Jennifer Pang
MANAGER - CATCHMENT MANAGEMENT & CLIMATE CHANGE

Location of Council Offices



**All Pittwater Councils Agenda and Minutes are
available on Pittwater's website at
www.pittwater.nsw.gov.au**

ATTENDANCE

Pittwater Council Members

Cr Jacqueline Townsend
Cr Kay Millar

Warringah Council Members

Cr Vanessa Moskal

Citizen Representatives

Mr Phillip Oswald (Pittwater)
Dr Paul Hackney (Warringah)

Stakeholder Representatives

Mr Michael Gleeson (North Narrabeen Coalition)
Mr Angus Gordon, Friends of Narrabeen Lagoon Catchment Inc
Mrs Joy Gough, Narrabeen Lakes Sailing Club

State Government Representatives

Mr Gus Pelosi, Office Environmental Heritage
Mr Marcel Green, Fisheries Ecosystems, Industry and Investment NSW

Council Advisors

Mr Todd Dickinson, Group Manager Natural Environment (Warringah Council)
Mr Duncan Howley, Environment Officer – Floodplain Management (Warringah Council)
Mr Adrian Turnbull, Environmental Strategy Manager (Warringah Council)
Ms Deborah Millener, Principal Officer – Floodplain Management (Pittwater Council)
Ms Melanie Schwecke, Project Leader – Water Management
Ms Sherryn McPherson, Administration Officer / Minute Secretary (Pittwater Council)

Narrabeen Lagoon Joint Estuary / Floodplain Management Committee

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1.0 Apologies

WORKING GROUP RECOMMENDATION

That apologies be received and accepted from:

- Mr Chris Hunt (Pittwater Council)
- Ms Jennifer Pang (Pittwater Council)
- Cr Regan, Warringah Council
- Cr Gobert (Warringah Council)
- Ms Zane Zietsman (Warringah Council)
- Ms Nicki Adams (Warringah Council)
- Ms Valerie Tulk, Floodplain Management Officer (Warringah Council)
- Mr Stan Rees, Crown Lands
- Mr Fernando Otego, Sydney Water
- Mr Tony Pinelli, State Emergency Service Sydney Northern Region
- Mr Graeme Dunlavy, Roads and Maritime Services
- Mr Greg Davies, Office of Environmental and Heritage
- Mr Brendan Barrett, Sydney Academy of Sport and Recreation
- Ms Santina Camroux, Department of Planning
- Mr Steve Black, NSW Roads and Maritime
- Mr Wayne Lyne, NSW State Emergency Service
- Mr Spiro Daher, Pittwater Community Representative
- Mr David Loomes, Warringah Council Representative

and leave of absence be granted from the Narrabeen Lagoon Floodplain Risk Management Working Group Meeting held on 10 October 2013.

(Cr Townsend / Cr Millar)

2.0 Declarations of Pecuniary Interest

Nil

3.0 Confirmation of Minutes

WORKING GROUP RECOMMENDATION

That the Minutes of the Narrabeen Lagoon Floodplain Risk Management Working Group Meeting held on 2 May 2013 be confirmed as a true and accurate record of that meeting.

(Cr Millar / Cr Moskal)

4.0 Committee Business

NLF4.1 Narrabeen Lagoon Flood Study update

Proceedings in Brief

Mr Duncan Howley – Environment Officer – Floodplain Management (Warringah Council) and Ms Debbi Millener – Principal Officer Floodplain Management (Pittwater Council) addressed the meeting on this item.

A copy of the Narrabeen Lagoon Flood Study presentation is attached (refer **Attachment 1**).

WORKING GROUP RECOMMENDATION

That the working group:

- a) Note the changes made to the Final Narrabeen Lagoon Flood Study (BMT WBM, 26 Sept 2013).
- b) Recommends the Final Narrabeen Lagoon Flood Study (BMT WBM, 26 Sept 2013) is presented to Warringah Council and Pittwater Councils for adoption.

(Cr Millar / Cr Moskal)

Note:

Mayor of Pittwater and Chairperson of the NLFWGC, Cr Jacqueline Townsend thanked the staff and committee members for their input on the Narrabeen Lagoon Flood Study and commended the Working Group on the completion of this project.

5.0 General Business

Nil.

6.0 Next Meeting

The next meeting of the Narrabeen Lagoon Floodplain Risk Management Working Group date is proposed to be held on 27 March 2014 and is to be confirmed by Warringah Council. The meeting will commence at 5.00pm in the Flannel Flower Room (use after hours entrance situated down steps to the right of the main entrance) at Warringah Council Civic Centre, 725 Pittwater Road, Dee Why.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CONCLUDED AT 5.35pm
ON WEDNESDAY, 10 OCTOBER 2013**

ATTACHMENT 1



Submissions


11 submissions from Pittwater residents
6 submissions from Warringah residents

Mainly comprising of following issues:

- Impact on property price, insurance and development controls
- Keeping entrance open
- Impact of development in Warriewood / Ingleside
- How Council can reduce flooding.

Finalisation of Flood Study

- Lavee at Fern Creek and Garden St



Finalisation of Flood Study

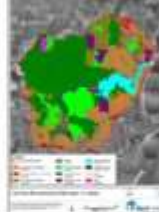
- Smoothing of outputs from the model



Finalisation of Flood Study

Changes to the report:

- Section 3.5, 3.6 & Appendix B – Public Exhibition details
- Figure 4-3 – colours on land use map
- Section 7.4 & Appendix C – additional explanation text and details on Warriewood Valley



Final Report

4 components:

1. Narrabeen Lagoon Flood Study Report
2. Mapping Compendium
3. Flood Planning Level Report – Warringah
4. Flood Planning Level Report – Pittwater



Any Questions???

ITEM 8.5	MINUTES OF WARRINAGH PITTWATER BUSH FIRE MANAGEMENT COMMITTEE MEETING HELD 3 SEPTEMBER 2013
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2013/359843
ATTACHMENTS	1 Minutes of the Rural Fire Service - Warringah Pittwater Bush Fire Management Committee Meeting held 3 September 2013

EXECUTIVE SUMMARY

PURPOSE

To report the Minutes of the Warringah Pittwater Bush Fire Management Committee (BFMC) meeting held 3 September 2013.

SUMMARY

An Ordinary Meeting of the Warringah/Pittwater Bush Fire Management Committee was held at the Terrey Hills Rural Fire Service (RFS) Headquarters on Tuesday 3 September 2013. Councillor Heins attended the meeting as Warringah Council's delegate and Committee Chairperson.

Matters discussed at the meeting relevant to Warringah Council included the following:

- Hazard Reduction Program
- Community Protection Plans
- Bush Fire Mitigation Funding
- 2013/14 Bush Fire Season

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the Minutes of the Warringah Pittwater Bush Fire Management Committee Meeting held 3 September 2013 be noted.

REPORT

BACKGROUND

The Warringah Pittwater Bush Fire Management Committee (WPBFMC) area comprises 27,456ha. Warringah Local Government Area comprises of 6,000ha of bushland of various land tenures including National Parks, Department of Lands, private and Council lands. Warringah Council has care, control and management of approximately 1,100ha of this bushland.

Under the *Rural Fires Act 1997* each land owner is responsible for managing bush fire risk on their land. The WPBFMC is responsible for coordinating bush fire management on all land in Warringah and Pittwater. This Committee consists of a range of agencies and stakeholders such as the fire authorities, land management agencies and community organisations.

WPBFMC meetings are held quarterly and minutes are now available through the Councillor portal. The Warringah Council delegate on the WPBFMC is Councillor Heins who also holds the position as Chairperson of the Committee.

DISCUSSION

Matters discussed at the meeting relevant to Warringah Council included the following:

Hazard Reduction Program

The 2013-14 Hazard Reduction (HR) program was reviewed. All HR sites are ready for burning, weather permitting. Four HR sites, covering 100ha, were completed in the Warringah Pittwater district.

Community Protection Plans

Community Protection Plans are directly related to the Bush Fire Risk Management Plan. The RFS have been working on the Elanora/Ingleside/Bayview Community Protection Plan and have held a number of community meetings. The main issue identified is the lack of preparation by private residents and mapping of the asset protection zones (APZ) on the RFS maps.

Bush Fire Mitigation Funding

This is an annual submission for funding under the RFS Bush Fire Risk Management and Resilience Grants Program. Warringah Council received \$50,000 for manual hazard reduction works at locations including Jamieson Park/War Veterans Village and Towradgi Reserve.

Briefing on 2013/14 Bush Fire Season

A general discussion from George Sheppard (RFS) regarding the climatic outlook for the coming bush fire season showed there was an above normal fire potential for 2013/14 and that increased rainfall may also prevent HR burns being conducted.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

**MINUTES OF MEETING OF WARRINGAH PITTWATER BUSH FIRE MANAGEMENT COMMITTEE
HELD TUESDAY 3 SEPTEMBER 2013 AT TERREY HILLS**

Meeting start: 10:13

Participants:	Present	Apology	Absent
Kel McNamara – FRNSW	X		
Sue Heins (Chairperson) – Warringham Council	X		
Nicole McVicar – Warringham Council	X		
Kim MacQueen – Pittwater Council	X		
Karin Nippard – Pittwater Council	X		
Luke McSweeney – OEH	X		
Tim Heslop – LPMA	X		
Jonathan Mallin – Energy Australia	X		
Kim McClymont – OEH	X		
Peter Hay – OEH	X		
James Brisebois – Warringham Council	X		
Craig Geddes – RFS	X		
George Sheppard – RFS	X		
Scott Molenaar – RFS	X		
Rosa Pangallo –		X	
Ian White – Pittwater Council		X	
Chris Buckley – Manly Dam		X	
Scott Crossweller – RFS		X	
Rob Strauch – FRNSW		X	
Todd Dickinson – Warringham Council		X	
Mark Beharrell – Pittwater Council		X	
Charles Munroe – Pittwater Council		X	
Observers/Guests/Alternate:			
Jodi Cree – RFS (Minutes)	X		

Item	Action
1. Welcome	Chairperson – Cr Sue Heins welcomed everyone to the meeting.
2. Apologies	Rosa Pangallo, Ian White, Chris Buckley, Scott Crowweller, Rob Strauch, Todd Dickinson, Mark Beharrel, Charles Munroe
3. Confirmation of minutes of previous meeting	Acceptance of previous meeting minutes from 4 June 2013 with the amendment to General Business – NPWS Plan of Management. Moved: Jonathan Mallin Seconded: Sue Heins Carried
4. Business arising from the previous minutes	Crown Lands Department BFMC Report 2012-13 2012-13 Crown lands received approx \$120k from external funding and \$300k from internal funding. The project bid for Cromer North Trail has been completed. Will be assessing the trail again next year with the view to further extension. 2013 – 14 we have applied for \$67k for APZ's. We have completed 3.5km of fire trail work with the majority not requiring maintenance. 3km of APZ. The RFS have completed 28ha of hazard reduction however there is still a large area on the HR program to be completed. \$90k in external funding has been received for APZ work. Across the region we have received more trail work funding than in previous years. There are lots of APZs which have been internally funded – mostly maintenance work. Internal funding was received prior to Fire Mitigation funding. Hoping to look at Strategic Planning this year. RFS – We always seem to get our works plans completed so generally, we are looked on favourably for funding.
5. Correspondence In	Section 52 Plan to be updated. There are not many changes, mainly radio channels. A secondary control centre has been nominated –

Item	Action
<p>Hornsby.</p> <p>Ian Stockwell has been in touch re updating Agency Contacts and IMT positions.</p> <p>We hope to have the Section 52 Plan signed off today.</p> <p>Chair – Is everyone happy for the S52 Plan to be signed today? – Yes</p> <p>2/8/2013 - Concept of Operations – From the NSW RFS Deputy Commissioner</p>	
<p>6. Correspondence Out</p>	<p>2/7/2013 – BFMC Minutes 4 June 2013</p> <p>3/7/2013 – Amendment to BFMC Minutes 4 June 2013</p> <p>27/8/2013 - Concept of Operations - combat agencies only</p>

7.	<p>7.1 2013-14 Hazard Reduction Program</p> <p>Completed four HR's covering 100ha, the largest being the Koolewong HR.</p> <p>Starting to get sufficient drying in areas to allow HR's. Looking at Chiltern Rd this weekend. We need to take advantage of the weather window while it lasts. McCarrs Creek Road will be closed from Friday Night to Saturday for the Chiltern Road HR. There is a possibility for the Landscape HR to be done on Sunday.</p> <p>We are hoping to undertake a larger HR each week plus some smaller ones, dependant on resourcing.</p> <p>We are receiving the environmental assessments ok.</p> <p>FRNSW will be doing the Gully HR at Beacon Hill tomorrow, Woodlands and Lindfield on Saturday.</p> <p>Pittwater - FRNSW are also doing a couple of HR's at Palm Beach this week.</p> <p>Hopefully, there will be a media release in the Manly Daily tomorrow.</p> <p>All notifications to residents are on letterhead with a map on the back showing the exact location of the HR.</p> <p>NPWS would like to thank RFS for their support with the Koolewong HR.</p> <p>7.2 Fire Trail Register</p> <p>Please advise of any errors or changes required to the Register. Updates can be entered continually. Please ensure all trails are in the Register by 01/05/14 to allow for funding.</p> <p>7.3 Community Protection Plans</p> <p>We have been working on the Elanora/Inglesde/Bayview plan for the last couple of months. We held 2 community meetings at which there were approximately 150 residents in attendance. We are still in consultation with high risk residents.</p> <p>Hoping to set up an information stand at Elanora Shops in October to try and capture some more residents.</p> <p>We planning to have the draft plan signed off at the December BFMC meeting. There will be more onus on land managers with APZ's. The main problem is the lack of preparation by private residents and the</p>
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	<p>APZ's which needs to be clarified.</p> <p>The community protection plan relates to the Risk Management Plan (BFRMP).</p> <p>Lands - Polygons in BRIMS don't always reflect accurately. Lines are a better representation for an APZ. Perhaps there could be a disclaimer in the information panel on the maps?</p> <p>Will the BFRMP be reviewed if new homes go in? Yes, it can be reviewed at anytime. There will be conditions put on the developers prior to the approval of the homes. The current BFRMP is over three years old.</p> <p>Pittwater - A lot of residents come out to ask questions when there is an HR. We are able to engage with them. Is it appropriate to hand out the Bushfire Survival Plan? Yes.</p> <p>Davidson Brigade are doing Operation Proactive, door knocking all residents. They are only getting a 10% return rate at follow up meetings.</p> <p>APZ's - do we need to highlight the difference between planned and proposed on the map?</p> <p>Can it be linked to BRIMS?</p> <p>NPWS - It is worth identifying</p> <p>RFS - If it is on the map, we should be maintaining</p> <p>Lands - Sometimes we only spray</p> <p>Pittwater - We often only inspect</p> <p>There should be a line to indicate to the community we are aware of the risk and monitoring.</p> <p>The Community Meetings were held at Monash Country Club and Mona Vale Community Hall. We targeted 1800 homes. Council advertised on their website and via social media.</p> <p>Can we use the Davidson model - Operation Proactive - in other brigade areas? There are different strategies adopted for different brigade areas. Duffys have a recruitment strategy linked to the Community Fire Unit program which has seen them gain 50 new members and engage with most of the residents in the area. There are new strategies being implemented at the RFS Waters Brigades as well. Social media is very helpful.</p> <p>7.4 Mitigation Funding 2013-14</p> <p>No formal notification has been received as yet.</p>
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	<p>Warringham - \$50K NPWS – something received, unsure of the details</p> <p>24 HR's have been funded through brigade enhancement funding to a value of approx \$500k.</p> <p>Aircraft – if funding for aircraft is included in the brigade enhancement funding it needs to be ordered through the state air desk. If not, funding will not be allocated.</p> <p>7.5 Risk Management Plan</p> <p>A reminder for inspections to be completed. Most agencies are up to date.</p> <p>We are due to be audited within 5 years of the plan. Due to staff cuts at the regional office, the audit may be delayed. The government is looking at how the money is being spent and how are following the plan.</p> <p>7.6 Update on the Section 52 Operations Plan</p> <p>Covered earlier. Reminder to keep the updates coming.</p> <p>The plan will be signed off and can be changed at anytime to allow for Staff changes.</p> <p>7.7 Briefing on 2013 -14 Bush Fire Season</p> <p>Unfortunately the police are not in attendance and a lot of the brief relates to evacuation.</p> <ul style="list-style-type: none"> - Above normal fire potential for 2013-14 - 60% chance of exceeding the median rainfall - No El Nino or La Nina - High rainfall will stop HR's being conducted – not good - Chance of exceeding median temps for both Minimum and Maximum. It is bad for fires if we exceed the minimum as we need lower temperatures to extinguish the fire. - We are in an extreme risk area - Control for major fires will be at Terrey Hills - Schools are working on Bush Fire evacuation plans in bushfire prone areas. The RFS pilot program is being run in Warringham Pittwater. - It could take up to 4 hours to evacuate schools such as the Northern Beaches Christian School. - They are considering refuge in place procedures and potentially closing some school on catastrophic days. - Fire Danger Rating affects planning 	
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	<ul style="list-style-type: none"> - Defend the community at Extreme - On catastrophic days conditions and fire behaviour may become erratic - Ratings are based on weather predictions <p>NPWS – is there access to real time satellite imagery?</p> <p>RFS</p> <ul style="list-style-type: none"> - Not generally - Bushfire Alerts – Advice, Watch & Act, Emergency Warning - Most fire in Warringham would have under 2 hours to impact which means an emergency warning will be issued - Warnings are issued within 5 minutes of the decision being made - Potential for great confusion and panic in a short amount of time. Major concern with Traffic Control. - Fire Agencies have powers to close roads - Police are responsible for lockdown and keeping people out of an area - Emergency Warning – issued via SMS (Telstra) by location, billing address. On other carriers, home phone will ring. Emergency Warning will also be issued by radio - Incident Controller can choose the location based on street or tower. The Tower at Terrey Hills covers a very large area. - We need to push the Bushfire Survival Plan. How to make a plan, prepare, act Survive. - Emergency Bush Fire Kit - Neighbourhood Safer Places – place of last resort - Ingleside has areas that are very vulnerable - North West and South West of Ingleside has reasonable protection - Some vulnerability through the St Ives Showground area - Cromer is High Risk - Belrose is High Risk - Asset protection burns being conducted in and around Cromer if the weather allows - Although we have had some good HR coverage, there is still a risk for significant fire activity - Agencies will work together under S44 RFS Act - We need to continue preparing the community - We are overdue for a significant fire. It has been almost 20 years since 1994 fires. <p>The RFS is happy to partner with Council for Community Events</p>	Inclusion
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8.	<p>General Business</p> <p>Lands Report</p> <p>Cromer North extension proposal. REF by an external source suggested further assessment required in regards to the Giant Burrowing Frog. Also suggested not making it a through trail.</p> <p>Leave the existing track in situ with the possibility of rehabilitation in the future.</p> <p>Looking at extending the Red Hill and Cromer North Trails but leaving an 800m section between them. There will be further consultation with land owners and agencies.</p> <p>There is the potential for an increase to passive recreational use.</p> <p>Internal funding has been received.</p> <p>There is a new gate on the Red Hill trail (incorrectly signed as Cromer Trail).</p> <p>Looking at a trail to Maybrook linking back to the driveway</p> <p>Gilwina trail received external funding. Hoping to have the work started soon.</p> <p>Larool Trail received internal funding to have the crossing pierced. Surface works finished recently and there are now roadside markers on both sides of the crossing. Currently closed to traffic.</p> <p>Perimeter Trail</p> <p>NPWS advise the Perimeter Trail is closed near the Causeway between Long and Smith Creek Trails. Will be closed for approx 6 weeks.</p> <p>Sydney Water contractors damaged some fire trails – accessed trails ignoring instructions. Sydney Water is paying for the repairs.</p> <p>We have also had some issues with Energy Australia Contractors.</p>	
<p>Date of next meeting</p>		<p>Tuesday, 3 December 2013, commencing at 11:00 hours</p>
<p>Meeting finish:</p>	<p>13:00hrs</p>	

ITEM 8.6	MINUTES OF THE MANLY LAGOON CATCHMENT COORDINATING COMMITTEE MEETING HELD 21 NOVEMBER 2013
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2013/360336
ATTACHMENTS	1 Minutes of the Manly Lagoon Catchment Coordinating Committee held 21 November 2013

EXECUTIVE SUMMARY

PURPOSE

To report the Minutes of the meeting of the Manly Lagoon Catchment Coordinating Committee held on 21 November 2013.

SUMMARY

Councillor Heins represented Warringah Council and chaired the Manly Lagoon Catchment Coordinating Committee meeting.

The key items discussed at this meeting held on 21 November were:

- Manly Dam water levels and releases
- Burnt Bridge Creek Sediment Basin
- Sydney Water Report
- Update on Manly Lagoon Flood Study

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the Minutes of the Manly Lagoon Catchment Coordinating Committee meeting held on 21 November 2013 be noted.

REPORT

BACKGROUND

The main function of the Manly Lagoon Catchment Coordinating Committee (MLCCC) is as an advisory body to both Warringah and Manly Councils on matters concerning the management of Manly Lagoon and its catchment. Membership of the Committee comprises representatives from the elected Councils of Warringah and Manly, local community, State Government and Council Officers. Meetings are held quarterly. Councillor Heins represented Warringah Council and chaired the meeting on 21 November 2013.

The key issues discussed at this meeting are summarised below.

Key Issues

Manly Dam water levels and release

Mr Adrian Turnbull provided the committee with information related to Manly Dam, clarified the water level that the dam is maintained at, and the processes in place which determine when water can be safely released. In response to a question, Mr Turnbull informed the Committee that water from Manly Dam can be used to fight fires.

In an unrelated discussion, Mr Ed McPeake from Manly Council said investigations were currently underway to determine why frequent flooding is occurring on Kenneth Road and identify opportunities for signage further up Condamine Road to alert motorists of road closures.

Burnt Bridge Creek Sediment Basin

Mr Patrick Stuart from Manly Council informed the Committee that the design of the proposed sediment basin is 80% completed and currently with Council staff who are assessing the designs. Staff had also met with Engineers to assess feasibility and installation. Manly Council is looking at including a trash rack to stop rubbish ending up on Warringah Golf Course in the future.

Concerns about high costs associated with major engineering works were raised by Dr Helen Wilkins and it was agreed that construction details would be brought to the next meeting.

Sydney Water Update

Sydney Water Community Update for November 2013 was noted by the Committee. Dr Wilkins requested information from Sydney Water regarding traffic management for scheduled works on Rosebery Street, Balgowlah. Staff will investigate and report back to the next meeting.

Update on Manly Lagoon Flood Study

Mr Turnbull provided the Committee with an update, including that the Final Report was delivered on 16 August 2013. The Manly Lagoon Flood Study was adopted by Manly Council on 2 September 2013 and by Warringah Council on 24 September 2013. He noted that the application to the Office of Environment and Heritage for grant funding in 2013/14 was not successful. Progress will be on hold until appropriate funding can be obtained.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

MINUTES from

Manly Lagoon Catchment Coordinating Committee

The Manly Lagoon Catchment Coordinating Committee was held in the

Guringai Room, Warringah Council, Civic Centre, Dee Why on

21 November 2013

Todd Dickinson
Group Manager Natural Environment

Manly Lagoon Catchment Coordinating Committee

KEY CONSTITUTIONAL REQUIREMENTS	
Quorum	A quorum of the Committee shall comprise one Councillor from Warringah Council and one Councillor from Manly Council, or their nominees as well as four other members of the Committee.
Meetings	<ul style="list-style-type: none"> (i) Meetings of the Committee shall be held at the Manly Council Chambers or in the Committee rooms at the Warringah Council Civic Centre, on such dates and times as determined by the Committee. (ii) The Chairperson of the Committee may call a Special Meeting if in the Chairperson's opinion there are matters of urgency that require consideration. (iii) Notice of all meetings of the Committee shall be given by the issue of Notice of Meeting and Agenda, in accordance with Clause (x) hereof. (iv) Subject to Clause (ix) below, all members shall vote on each matter on the business paper, and if any member neglects or refuses to vote, such shall be recorded as a negative vote. (v) The Minutes of the Committee meeting shall be presented to both Warringah and Manly Councils for the consideration as soon as practicable after the meeting of the Committee. Any recommendations of the Committee shall not be deemed to be a decision of both Councils until such decision is adopted by the respective Councils. (vi) Any report of the Committee or any portion thereof, may be amended by the Councils in any manner they think fit, or may be referred back to the Committee for the further consideration. (vii) The decision of the Councils on the recommendations of the Committee shall be forwarded to Committee representatives. (viii) A member of the Committee shall not at meetings of the Committee vote on, or take part in the discussion of, any matter in which that person or any relation of that person, has, personally or by their partner, any pecuniary interest, without declaring that interest. (ix) The Committee shall not have power to incur expenditure or to bind the Councils, provided that if the councils have delegated to the Committee functions of inspection and supervision, any order which the Committee may find it necessary to give in pursuant of any such delegation shall be give to or through the General Manager.
Amendments to the Constitution	Amendments to the constitution shall only be made by a resolution of both Councils subsequent upon recommendation of the Committee and subsequent the agreement of the majority of organisations entitled to voting membership on the Committee.
Dissolution	Notwithstanding the Clause relating to Decision making hereof, the Committee may at anytime be dissolved and disbanded by a resolution of the Councils.

Manly Lagoon Catchment Coordinating Committee

Members of the Committee, namely:

Cr Sue Heins	Warringah Council (Chairperson)
Cr Michael Regan	Warringah Council
Dr Helen Wilkins	Warringah Community Representative
Dr Frank Gleason	Warringah Community Representative
Richard Cox	Warringah Chamber of Commerce and Industry Inc.
Brian Murphy	Warringah Mall Management
Cr Candy Bingham	Manly Council
Cr Hugh Burns	Manly Council
Dr Judy Lambert	Manly Community Representative
Terrence Murphy	Manly Community Representative
Mike Baird MP	State Member for Manly
Mark Roberts	Manly Lagoon Committee
Chris Barry	Save Manly Dam Catchment Committee
Michael Bradbery	Manly, Balgowlah, Wakehurst and Warringah Golf Clubs

State Government Representatives:

Stan Rees	NSW Department of Primary Industries (Crown Lands)
Gus Pelosi	NSW Office of Environment and Heritage
Marcel Green	NSW Department of Primary Industries (Fisheries NSW)
Norm Nikolich	Sydney Water
Mark Simpson / Tony Pinelli /	
Wayne Lyne	NSW State Emergency Services

Warringah Council Staff Representatives:

Todd Dickinson	Group Manager Natural Environment
Adrian Turnbull	Environmental Strategy Manager
Jason Ruszczyk	Environment Officer – Catchment

Manly Council Staff Representatives:

Ed McPeake	Natural Resources and Community & Environmental Partner
Patrick Stuart	Catchments Project Officer
Jacqui McLeod	Senior Coastal Management Officer

All other Councillors are free to attend as Observers and are invited to do so and to engage in discussion, but not in voting in any matter before the committee.

Minutes

Present:

Warringah Council Members

Cr Sue Heins (Chairperson)

Manly Council Members

Cr Candy Bingham

Community & Stakeholder Representatives

Mr Terrence Murphy – Manly Community Representative
Dr Frank Gleason – Warringah Community Representative
Dr Helen Wilkins – Warringah Community Representative
Ms Erica Griffiths (Proxy for Mike Baird MP – State Member for Manly)

Mr Mark Roberts – Manly Lagoon Committee
Mr Michael Bradbery – Manly, Balgowlah, Wakehurst and Warringah Golf Clubs

State Government Representatives

Council Advisors

Warringah:

Mr Todd Dickinson
Mr Adrian Turnbull
Mr Jason Ruszczyk

Manly:

Mr Ed McPeake
Mr Patrick Stuart
Ms Jacqui McLeod

In attendance:

Denise Regan – Minute Taker (Warringah Council)
Mr Tom Hazell

Manly Lagoon Catchment Coordinating Committee

ACKNOWLEDGEMENT OF COUNTRY

1. APOLOGIES

Norm Nikolich, Dr Judy Lambert, Stan Rees, Richard Cox, Gus Pelosi, Marcel Green

2. CONFIRMATION OF MINUTES

The notes from the meeting held on 25 July, 2013 were confirmed as correct.

3. MATTERS ARISING FROM PREVIOUS MINUTES

4. GENERAL BUSINESS

4.1 Manly Dam – Water levels and release

Submitted by The Hon. Mike Baird MP

Ms Erica Griffiths, proxy for The Hon. Mike Baird, explained the issues received from a constituent regarding water releases from Manly Dam.

The questions raised were responded to by Mr Turnbull as follows:

1. What water level is Manly Dam kept at?

Response:

As the primary method of flood protection for all residents and businesses within the floodplain, and in accordance with the Manly Lagoon Floodplain Management Plan (1997), Manly Dam water levels are maintained at 34.1m AHD to provide sufficient storage capacity for rain events.

The crest height of Manly Dam wall is 35.84m AHD, and alarms are triggered when the water level reaches 34.84m AHD (i.e. 1m below crest). The decision to open the valve to enable water release is subject to a range of variables including but not limited to: current and forecasted rainfall; Manly Lagoon water levels; Manly Lagoon entrance and low flow pipe conditions; tidal range and time of tides.

The Northern Beaches Flood Warning and Information Network provides publicly available data on water levels, current and forecast rain, as well as other relevant information, please see www.new.mhl.nsw.gov.au/users/NBFloodWarning/

2. What is the policy regarding informing residents in flood prone areas prior to Manly Dam water releases?

Response:

Because of the management actions in place for both Councils in response to elevated water levels, there should not be flooding caused by water released from Manly Dam. These include the Memorandum of Understanding for the Joint Management of Manly Lagoon and its Catchment between Warringah and Manly Councils, and the specific Project Agreement relating to the management of the low flow pipes, including routine and event triggered inspection by Manly Council staff for low flow pipe blockage prior to water releases.

Storm warnings and emergency responses to flooding are the responsibility of the Bureau of Meteorology and the State Emergency Service respectively. A community engagement project to address responses to flooding and coastal hazards is currently underway between the SES and the three peninsular Councils.

3. *What processes are in place for checking downstream before water is released?*

Response:

Warringah Council staff monitor the water levels in Manly Dam and Manly Lagoon, and contact all relevant downstream parties (including but not limited to MHL, WRL, Manly Council and Warringah Council) to ensure that there are no downstream staff members/issues prior to water release. Manly Council staff inspect the low flow pipes for potential obstructions, and notify Warringah Council staff.

Additional questions:

a) Can water from Manly Dam be used for bush fires?

Response: Yes

b) Kenneth Road flooding issue, including placement of road closure signs?

Response: Manly Council is further investigating reasons as to why flooding occurs in this location.

Action: Mr McPeake to speak with Manly Council traffic group, in conjunction with SES who place the signage.

4.2 Burnt Bridge Creek Sediment Basin

Submitted by Manly Council

An update was given by Patrick Stuart regarding upgrades.

Design is currently 80% completed and currently with Council staff to assess those designs. Staff had also met with Engineers to assess feasibility and installation.

They are looking at including a trash rack to stop rubbish ending up on Manly Golf Course in the future.

Concerns about high costs associated with major engineering works were raised by Mrs Wilkins and it was agreed that construction details would be brought to the next meeting.

4.3 Update from Sydney Water – November 2013

Submitted by Norm Nikolich

A fact sheet on the North Head Wastewater Treatment Plant from Sydney Water was noted.

A question was raised regarding Sydney Water being part of this Committee and Mr Dickinson gave a brief history of why.

In relation to the Narrabeen Submain Project Update from Sydney Water paragraph three mentioned that “*Within Manly LGA we will line down the full length of Roseberry Street and will be constructing a new access chamber in Lodge Street, Balgowlah*”

Dr Wilkins requested clarification from Sydney Water on how Sydney Water planned to manage traffic conditions in and around Roseberry Street during the proposed works.

Warringah Council staff will follow this up and report back to the Committee.

5. GENERAL BUSINESS

5.1 Update on Manly Lagoon Flood Study

Submitted by Warringah Council

BMT WBM, the consultants undertaking the Manly Lagoon Flood Study delivered the final report on 16 August 2013. The final report incorporated the outcomes of Public Exhibition where appropriate and provided responses to submissions received during Public Exhibition. In addressing the concerns of landowners in relation to the flood mapping, further consideration was given to the flood severity and risks both on a catchment wide and property basis, as well as the resolution of the computer modelling. The Flood Planning Area and Probable Maximum Flood extents were revised, resulting in some lower risk properties being filtered out in the mapping of the final flood planning extents.

The Manly Lagoon Flood Study was adopted by Manly Council on 2 September 2013 and by Warringah Council on 24 September 2013.

The Committee's role in the flood study process is to oversee the delivery of the Flood Study, Floodplain Risk Management Study and Floodplain Risk Management Plan. Warringah and Manly Councils will move to the next stage, being to undertake the Floodplain Risk Management Study which will investigate ways to reduce the flood risk in the Manly Lagoon Catchment, through appropriate land use planning, evacuation procedures, community education and flood mitigation works. Council will provide an update to the Committee closer to the commencement of the Floodplain Risk Management Study.

It was noted that the application to the Office of Environment and Heritage for grant funding in 2013/14 has not been successful. Progress will need to be on hold until funding can be obtained. Staff will continue to seek grant funding and will keep this Committee informed.

The question of advising residents of this flood study was raised and answered including what development controls were placed on properties.

5.2 Question on Notice

Submitted by Mr Tom Hazel

Mr Hazel requested clarification in why the gross pollutant boom on Brookvale Creek seemed to be missing a float. This missing section allows floatable waste to pass through and down to low flow pipes. Mr Hazel suggested that the gap be closed with a new float.

Warringah Council will provide a response at the next meeting.

6. NEXT MEETING

Note the next meeting date is rescheduled from 6 March to:

Thursday, 5pm on 13 March, 2014

There being no further business the meeting closed at 5:55 pm.

Attachment 1

Indicative Map showing the extent of Manly Lagoon Catchment.

The catchment draining to Manly Lagoon is approximately 18 square kilometres, and includes the suburbs of Balgowlah, North Balgowlah, Allambie Heights, Manly Vale, North Manly, Queenscliff, or parts thereof, as well as Manly Dam, four Golf Courses, and Warringah Mall.



ITEM 8.7	MINUTES OF THE SYDNEY COASTAL COUNCIL MEETING HELD ON 7 DECEMBER 2013
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2013/367446
ATTACHMENTS	1 Minutes of Sydney Coastal Council Group Meeting held 7 December 2013

EXECUTIVE SUMMARY

PURPOSE

To report the minutes of the Sydney Coastal Councils Group meeting held 7 December 2013.

SUMMARY

An ordinary meeting of the Sydney Coastal Councils Group (SCCG) was held at the City of Sydney Council on Saturday 7 December 2013. Councillor Heins attended the meeting as Warringah Council's delegate.

Matters discussed at the meeting relevant to Warringah Council included the following:

- NSW reforms to coastal management
- SCCG Emergency Management Planning – A Health Check for Local Government
- Dates of future SCCG meetings

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the Minutes of the Sydney Coastal Councils Group meeting held 7 December 2013 and the resolutions contained within be noted.

REPORT

BACKGROUND

Sydney Coastal Councils Group (SCCG) meetings are held quarterly and minutes are available through the Councillor portal. Warringah Council delegates on the SCCG include Cr Heins and Cr Moskal. Further information on the SCCG and its activities is available at www.sydneycostalcouncils.com.au

DISCUSSION

An ordinary meeting of the Sydney Coastal Councils Group (SCCG) was held at City of Sydney Council on Saturday 7 December 2013. Councillor Heins attended the meeting as Warringah Council's delegate.

Matters discussed at the meeting relevant to Warringah Council included the following:

NSW Reforms to Coastal Management

Meeting delegates were provided with the following update on the reforms:

Stage 1 of the NSW Government's coastal reforms is now largely complete. In August 2013 the revised code of practice and other guiding material for the placement of temporary coastal protection works were released.

A draft planning circular relating to coastal hazard notification on Section 149 certificates will soon be released for comment by the Department of Planning. Consideration of the role of a technical advice service for councils has been rolled into Stage 2 of the reforms so it can be addressed along with the development of other information support arrangements for councils.

Stage 2 of the reforms is underway, with oversight by the relevant government ministers and the advice of the Coastal Expert Panel. The Coastal Ministerial Taskforce recently approved the scope of the Stage 2 reforms and more detailed proposals are now being developed in three key areas:

- Establishing a simpler and more integrated legal and policy framework for coastal management
- Providing improved guidance and technical advice to councils, while enabling and supporting local decision making
- Identifying potential financing models, particularly to implement coastal asset management strategies.

The Office of Environment and Heritage has noted that local government involvement in Stage 2 of the reforms is essential to its success, and will bring proposals to councils for discussion in the near future.

SCCG Emergency Management Planning – A Health Check for Local Government

This project is reviewing current practice for emergency management in NSW as well as best practice approaches from other jurisdictions in Australia and internationally. Key project outcomes will include:

1. Clarifying the roles and involvement of local government in emergency management
2. Identifying information and approaches relevant to community engagement and participation in emergency management
3. Investigating monitoring and evaluation frameworks relevant to emergency management and developing appropriate indicators of success

4. Developing a tool to provide a means for assessing the level of emergency management preparedness of Local Government.

The project is due for completion in March 2014 and has engaged emergency management staff from SCCG councils and the lead agencies.

Dates of future SCCG meetings

It was noted that future meetings of the SCCG would be held as follows:

Saturday 15 March 2014 at 12 noon	Pittwater Council
Saturday 14 June 2014 at 12 noon	City of Sydney
Saturday 13 September 2014 at 12 noon (AGM)	Member Council
Saturday 6 December 2014 at 12 noon	City of Sydney

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

Minutes4-13

SYDNEY COASTAL COUNCILS GROUP Inc.
MINUTES FOR THE ORDINARY MEETING
HELD ON SATURDAY 7 DECEMBER, 2013
AT THE CITY OF SYDNEY COUNCIL CHAMBERS

IN ATTENDANCE

Cr. Brian Troy	City of Botany Bay Council
Cr. Irene Douthey	City of Sydney Council
Cr. John Mant	City of Sydney Council
Cr. Cathy Griffin	Manly Council
Cr. Tom Sherlock	Mosman Council
Cr. Jacqueline Townsend (Mayor)	Pittwater Council
Cr. Selena Griffith	Pittwater Council
Mr. Paul Hardie	Pittwater Council
Cr. Geoff Stevenson	Randwick Council
Cr. Lindsay Shurey	Randwick Council
Cr. Peter Towell	Sutherland Council
Cr. Sue Heins	Warringah Council
Cr. Sally Betts (Mayor)	Waverley Council
Cr. Leon Gottsman	Waverley Council
Cr. Wendy Norton	Willoughby Council
Cr. Lynne Saville	Willoughby Council
Cr. Greg Levenston	Woollahra Council
Mr. George Cotis	Honorary Member
Dr. Judy Lambert AM	Honorary Member
Mr. Geoff Withycombe	SCCG (EO)
Mr. Stephen Summerhayes	SCCG (MP&P)
Ms. Emma Norrie	SCCG (CPO)
Mr. Michael Dean	SCCG (PO-B)
Dr. Ian Armstrong	SCCG (PO-SP)

1. OPENING

The meeting opened at 12.40pm. Cr. Griffin (Chairperson) welcomed delegates. The EO welcomed the new SCCG Project Officer – Biodiversity, Michael Dean. The EO noted that Michael has been employed under a 12 month contract to manage the Federally funded "Sydney's Salty Communities – Turning the Tide on Blue – Green Carbon" project.

The EO noted that the Group has been recently successful with 2 award nominations:

SCCG Highly Commended in Resilient Australia Awards 2013

The SCCG were recently awarded Highly Commended in the Resilient Australia Awards for the Landslide Risk Management Education Empowerment interactive website developed in partnership with the Australian Geomechanics Society. The Awards recognise innovative practices and achievements across the nation that are making communities safer, stronger, more resilient and better prepared to manage emergency situations. In awarding the project, the judges noted that *"the partnership between the Sydney Coastal Councils Group (including 15 Councils) and the professional association, AGS, is a novel and innovative relationship between practitioners and regulators. Please visit the website for more information: lm.australiangeomechanics.org*

SCCG Highly Commended - 2013 NSW Coastal Awards

The Annual NSW Coastal Management Awards are presented to publicly recognise and acknowledge the contributions of individuals, groups, organisations and agencies toward the ecologically sustainable management of the NSW coastal zone. The Awards were presented at the 22nd Annual Coastal Conference Dinner.

The SCCG was awarded 'Highly Commended' for the project 'Assessment and Decision Framework for Seawall Structures' under the 'Innovation' category. Details on the project are available on our website at:
http://www.sydneycoastalcouncils.com.au/Project/assessment_and_decision_frameworks_for_seawall_structures_project

2. APOLOGIES

Cr. Mark Castle	City of Botany Bay Council
Cr. Darcy Byrne (Mayor)	Leichhardt Council
Cr. Daniel Kogoy	Leichhardt Council
Cr. Barbara Aird	Manly Council
Cr. Tony Carr	North Sydney Council
Mr. Peter Massey	North Sydney Council
Mr. Phil Colman	Honorary Member
Emeritus Professor Bruce Thom AM	Honorary Member

Resolved that the apologies be received and noted.

Councils not represented at the meeting
Hornsby, Leichhardt, North Sydney, Rockdale.

3. DECLARATION OF PECUNIARY INTERESTS

Resolved that there was no declaration of pecuniary interests.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Annual General Meeting of the SCCG held on 21 September 2013 at Manly Council.

Resolved that the Minutes of the Annual General Meeting of the SCCG held on 21 September 2013 at Manly Council be confirmed.

4.2 Minutes of the Technical Committee Meeting of the SCCG held on 17 October 2013 hosted by the City of Sydney at Sydney Park.

Resolved that the Minutes of the Technical Committee Meeting of the SCCG held on 17 October 2013 hosted by the City of Sydney be received and noted.

5. BUSINESS ARISING

Business arising from Minutes other than those items listed below in Reports.

- **SCCG Water Recycling Handbook for Councils**

Due to numerous other priorities the draft Handbook will now be tabled at the March 2014 meeting.

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- **Nominations for SCCG Honorary Members**

The Secretariat wrote to nominees inviting them to consider becoming Honorary Members. They have all now accepted.

- All other actions from last meeting completed or underway.

6. CORRESPONDENCE

6.1 Sent and Received Correspondence

Resolved that the circulated "sent" and "received" correspondence be received and noted.

6.2 SCCG correspondence from the last meeting (including responses where available)

- Honorary members 2013 -214
 - The SCCG write to nominees inviting them to become honorary members for 2013-14
- Annual Reports and Strategic Plan Implementation Monitoring Report
- SCCG write to GMs and Mayors providing the above reports
- Letter to Prime Minister and Minister for the Environment:
 - The SCCG write to the Prime Minister and Minister for Environment congratulating them on their appointment and include information on the SCCG and its 'National Coastal Management Issues' document for their information and inviting them to address a future meeting of the SCCG.
- Letter to New Mayors
 - SCCG send letter to new Mayors

Resolved that the SCCG correspondence from last meeting be received and considered.

7. PRESENTATION – "Metropolitan Strategy for Sydney to 2031" - Ms Noma Shankie-Williams - Director Metropolitan and Regional Strategies, Department of Planning and Infrastructure (DoPI).

(Slides Attached)

Ms Shankie-Williams provided delegates with details of:

- The process for review, changes and revised priorities of the (draft) Metropolitan Sydney for Sydney to 2031
<http://strategies.planning.nsw.gov.au/MetropolitanStrategyforSydney.aspx>
- The recently released Socio-Economic profile for Sydney
- Recent activities and outcomes from the DoPI Centre for Demography, Research and Policy

Question themes included:

- How will the sub-regional planning boards will work?
- Crisis in education on North Shore – how will the new Centre cater to different regional trends & what if they get it wrong?
- How will the Strategy encourage greater use of public transport?
- What about a congestion charge for central Sydney?
- Are you proposing a scheme where people can transfer development rights elsewhere so that you can secure that land as rural in perpetuity?
- How do you quantify the value of rural land, particularly in light of future food needs? This needs to be firmly articulated in the Strategy & stronger protections are needed.
- Will the North sub region be expanded to include more councils ?
- How will development pressure be alleviated on Sydney's coastal councils, particularly in light of the housing targets? Coastal areas should be zoned so that no further development is permitted – otherwise councils will continue to have to fight against developers.

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- Coastal areas are subject to high recreation pressures and this will increase with population growth. There doesn't seem to be recognition of this in the Strategy. Open spaces must be provided for recreation.
- No mention of sewerage in Strategy.
- Are we looking at global cities that are much larger than Sydney for guidance?
- If you were heading up SCCG what relationship would you seek to have with the Department of Planning and how would you go about that?
- Have indicators for liveability been developed ?
- Will Council reporting be taken into account in the reporting process?

The EO thanked Norma for her presentation. The EO also noted and congratulated her on her distinguished 20 year public service with DoPI. The EO noted that Norma has not survived the restructure within DoPI being replaced by a senior Victorian government officer in the new year. The EO welcomed any potential ideas for future collaborations with Norma including supporting possible independent planning research that Norma might wish to pursue.

Resolved that:

- 1) the presentation be heard and considered at the meeting.
- 2) Ms Shankie-Williams be thanked for her presentation and congratulated on her distinguished 20 year public service career with DoPI.

8. ADMINISTRATIVE MATTERS

8.1 Establishment of workshop with Sydney Water, IPART and the NSW EPA to end ocean outfalls.

Proceedings in brief

As resolved at the last meeting Cr. Griffin seeks to establish a workshop with Sydney water, IPART and the EPA to end ocean outfalls.

A brief introduction was provided including a summary of the intended purpose and intended outcomes of the workshop(s). It was noted that:

- 2013 is the 125th anniversary of Sydney Water
- SCCG has a history of working on sewerage issues (as noted in the report in business papers)
- The aim of the workshop is to review historical progress & encourage Sydney Water to look forward with the ultimate aim of ending ocean outfalls (ie, looking back to inform future process)
- The 1994 Strategy resulted in deep ocean outfalls and north-side storage tunnel
- Little progress recently – mainly maintenance
- 2005 renewed Strategy focused on water efficiency and access in response to the drought
- 2009 revised Strategy looked at STP odour & maintenance
- Increased quantity & increased toxicity of sewerage

Delegates were split into four sub groups and asked to complete a workshop sheet. This process sought to better clarify key elements of a proposed workshop to end ocean outfalls. Delegates were asked to identify:

- Purpose (what should the workshop achieve)
- Agenda Items (what are the critical components)
- Linkages (how does it link to other projects / initiatives)
- Participants (who should be targeted to attend)
- Other (please specify)

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Resolved that:

- 1) The report be received and noted.
- 2) The Chairperson lead a discussion and workshop to scope workshop purpose, agenda, linkage and participants
- 3) A working group be established to further consider necessary research and scope the proposed workshop for 2014.
- 4) Secretariat to report back to March meeting – workshop outcomes and proposed detailed agenda.

8.2 WORKSHOP - Celebrating 25 Years of the SCCG (1989-2014)

Proceedings in Brief

SCCG is celebrating its 25th Anniversary in 2014.

Delegates work-shopped potential ideas to celebrate this significant milestone. Worksheets were completed in groups seeking input in relation to areas such as key messages, communications and marketing, catchphrases, events and collaborations.

The EO noted that a similar workshop will be held at next week's TC meeting. Outcomes from each workshop will be collated for consideration of a working group to be established.

Resolved that:

- 1) A workshop be facilitated by the Secretariat.
- 2) A 25th Anniversary working group be established.
- 3) Outcomes of the workshop be document and tabled at first 25 Anniversary working group meeting

MEETING BREAK & DELEGATE WORKSHOP (20 minutes)

"SCCG ANNUAL SURVEY 2013"

The aim of this short survey is to enable the Sydney Coastal Councils Group Secretariat to identify what SCCG activities have assisted Member Councils and, importantly, to identify additional avenues and activities to further enhance this assistance.

Resolved that:

- 1) Delegates complete the survey to be distributed at the meeting.
- 2) The Secretariat prepare a representations report for consideration at the March 2014 meeting.

9. REPORTS

**Reports 9.1 – 9.4
FOR CONSIDERATION**

9.1 NSW Coastal Reforms / Outcomes of the NSW Coastal Conference

Proceedings in Brief

a) NSW Coastal Reforms

Delegates were referred to the attached report.

An update on the reforms has been provided by OEH. The EO summarised key issues:

- Stage 1 of the Government's coastal reforms is now largely complete. In August, the revised code of practice and other guiding material for the placement of temporary protection works were released.

- The SES brochure on emergency response roles and responsibilities was also recently released and distributed at the Coastal Conference.
- A draft planning circular on coastal hazard notification on section 149 certificates will shortly be released by Planning for comment.
- Consideration of the role of a technical advice service for councils has been rolled in to stage 2 of the reforms so it can be addressed along with the development of other information support arrangements for councils.

Stage 2 reforms

Stage 2 of the reforms is underway, with oversight by the relevant Government Ministers and the advice of the Coastal Expert Panel. The Coastal Ministerial Taskforce recently approved the scope of the stage 2 reforms and more detailed proposals are now being developed in three key areas:

- establishing a simpler and more integrated legal and policy framework for coastal management
- providing improved guidance and technical advice to councils, while enabling and supporting local decision making
- identifying potential financing models, particularly to implement coastal asset management strategies.

OEH have noted that Local government involvement in Stage 2 is essential to its success and OEH will bring proposals to councils for discussion in the near future.

b) Outcomes of the 22nd NSW Coastal Conference (12-15 November)

The EO noted that SCCG Secretariat staff attending this year's conference included: the EO, MP&P, CPO and the PO-SP.

This year's conference was hosted by Port Macquarie-Hastings Council. The theme was "Valuing our Coastal Zone, Planning our Future, What's the big picture?"

The SCCG presented the following Paper & Poster:

- a) **Funding Coastal Management Solutions in NSW, D Lord¹**, G Withycombe², I Armstrong²
¹Coastal Environment Pty Ltd / ²Sydney Coastal Councils Group Inc.
- b) **Sydney's First Probabilistic Multi-hazard Assessment of Extreme Coastal Inundation**
F. Dall'Osso^{1,2}, S. Summerhayes², D. Dominey-Howes¹, G. Withycombe²
¹School of Biological Earth and Environmental Sciences, University of New South Wales, Sydney.
²Sydney Coastal Councils Group Incorporated.
³Hazards Research Group, School of Geoscience, University of Sydney.

As noted earlier in the meeting the SCCG was awarded "Highly Commended" under the "Innovation" category for the Annual NSW Coastal Management Awards for its project "Assessment and Decision Framework for Seawall Structures".

Delegates were encouraged to go to the Conference web site where (most) papers are now available:
<http://www.coastalconference.com/papers.asp>

Resolved that:

1. The report be received and noted.
2. Through discussion, the SCCG determine additional actions to address Member Council issues and concerns.

9.2 SCCG Emergency Management Planning - a Health Check for Local Government

Proceedings in Brief

The Project Officer – Special Projects, Dr Ian Armstrong provided delegates with an update on project progress and next steps to finalise the project by 31 March 2014.

Ian reviewed key activities over the last 3 months including: the detailed consultation with SCCG members and local government more broadly across NSW, the development of the literature review and the resultant proposed structure and content of the Health Check tool. Ian then noted the time frames for project completion:

• Forum	11 December 2013
• Forum report	18 December 2013
• Draft Health Check	30 January 2014
• Consultation	27 February 2014
(Propose mini-workshops/piloting Health Check with groupings of Councils as best form of feedback and will allow consultation with regional councils)	
• Final Health Check & Report	27 March 2014

Resolved that:

1. The report be received and noted.
2. SCCG delegates consider coming to the workshop on 11 December
3. SCCG Delegates assist with member council promotion and participation in the project as draft materials come out at the end of January.

9.3 Sydney's Salty Communities – Turning the Tide on Blue-Green Carbon

Proceedings in Brief

Michael Dean, Project Officer - Biodiversity provided an update on the SCCG's \$1.9M Australian Government - Biodiversity Fund project entitled "Sydney's Salty Communities – Turning the Tide on Blue – Green Carbon". This included a review of the project aims, objectives, and key elements, activities to date and work programs for the next 6 months.

George Cotis noted that benchmark research is needed to inform activities. George inquired if there might be funding available for this type of community based research. The EO noted possibilities and requested a meeting out of session to scope ideas.

Resolved that:

1. The report be received and considered.
2. SCCG delegates assist with Member Council promotion and participation in the project.
3. George Cotis and the EO meet to discuss ideas for community based ecological benchmarking research.

9.4 SCCG Capacity Building Program & Engagements Report

Proceedings in Brief

The CPO provided delegates with a review of recent activities under the SCCG Capacity Building Program.

This included:

- SCCG / NSW ACS Forum – "Tapping into Local Knowledge: better community engagement in coastal planning" (12 November)
- "Amenity, Benefits and Costs: The ABC of Coastal Economics" (28 November 2013)
- Review of SCCG Summerama Program (January 2014)

Resolved that:

- 1) This report be received and considered.
- 2) Delegates identify and recommend any additional capacity building activities/forum topics for 2014 in their responses to the SCCG Annual Survey.
- 3) Delegates support the promotion of Summerama.

**Reports 9.5 – 9.9
FOR INFORMATION ONLY**

Resolved that reports for 'information only' be received and noted (pending inquiry).

- 9.5 Beachwatch & Harbourwatch Programs Update (August – October)
- 9.6 Hawkesbury Nepean Catchment Management Authority's Update (tabled at meeting)
- 9.7 NSW Department of Primary Industries Aquatic Pest and Health Quarterly Update
- 9.8 SCCG In the Press
- 9.9 Key Activities Report for September – November 2013

10. TREASURER'S REPORT**10.1 Finance Statements for period 30 June 2013 to 31 September 2013**

Resolved that the financial statements for the period 30 June – 31 September 2012 be received and adopted.

10.2 Final SCCG Annual Financial Audit 2012 – 2013Proceedings in Brief

The EO noted that Spencer Steer provided the final draft audit to the SCCG only yesterday. As a result the details have not been assessed to an extent that the EO feels is appropriate to table at the meeting for finalisation.

Resolved that the final SCCG Audit report be referred to the SCCG Executive Committee for finalisation on behalf of the committee.

11. GENERAL BUSINESS**o Discussion Items**

Cr. Levenston raised the issues of the potential for the SCCG to expand to include other NSW coastal Councils. Cr. Townsend also noted ideas to potentially transform SCCG into a service provider model for all things coastal – bring staff out of councils into a single agency – a shared services model. The EO noted that at the request of the NSW Coastal Conference in 2007, he prepared a scoping paper to establish the NSW Coastal Councils Group. At this time Councils north of Sydney were in support while south coast councils were not. The idea here was to expand the SCCG to include 3 regional branches, the existing SCCG and the Northern and Southern regions. The EO noted some concerns and hesitancy in preparing this document and the need to ensure any moves does not threaten the SCCG nor 'step on toes' of any other ROCs.

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It was agreed that the issues of shared service and possible expansion of the SCCG be referred to the SCCG Executive Committee and other interested delegates* for further consideration and scoping of ideas through a situation analysis to move forward. This might also be incorporated into the review of the SCCG Strategic Plan in 2014.

* SCCG Executive Committee and Cllr Tom Sherlock (Mosman), Cllr John Mant (City of Sydney), Cllr Greg Levenston (Woollahra).

Other issues

Paul Hardie inquired if the SCCG has had any involvement in the Sydney regional Local Land Service recalling that they had spoken of consultations with local councils and working with ROCs. No contact has been made to date.

Cr. Townsend noted that a meeting yesterday, LGNSW spoke of a funding model for LLS has been proposed which involves a levy being collected by Councils.

Resolved that:

- 1) The SCCG seek a meeting with the LLS to discuss the SCCG Salty Communities Project and seek information on how the SCCG could nominate a representative to the LLS board.
- 2) The issues of shared service model(s) and possible expansion of the SCCG be referred to the SCCG Executive Committee and other interested delegates* for further consideration and scoping of ideas through a situation analysis to move forward. (this also be considered for incorporation as part of the redevelopment of the SCCG Strategic Plan in 2014.
- 3) The SCCG invite OEH to present on Stage 2 Coastal Reforms.
- 4) The EO distribute the co-authored paper on funding coastal management (Doug Lord).
- 5) The EO send PDF of COVERMAR poster to delegates.
- 6) Publish John Corkill's Law paper on website.

11.1 2014 Meeting dates / Next Meeting

Confirmed Dates	Proposed Location
■ Saturday 15 March 2014 at 12 noon	(Pittwater Council)
• Saturday 14 June 2014 at 12 noon	(City of Sydney)
■ Saturday 13 September (AGM) 2014 at 12 noon	(Member Council)
• Saturday 6 December 2014 at 12 noon	(City of Sydney)

11.2 Items for Press Release

Recommended that items for press release be considered.

11.3 Agenda items for the next SCCG meeting

Resolved that delegates suggest additional agenda items including presentations for the next SCCG meeting proposed for 15 March 2014 starting at 12 noon.

11.4 Next Meeting

Resolved that the next meeting of the Group be held on 15 March 2014 at Pittwater Council – Coastal Environment Centre (pending confirmation).

Cr Griffin closed the meeting and thanked delegates for their attendance and contributions and wished them all a happy and safe Christmas and new year .

The meeting closed at 4.10pm.

Confirmation of Minutes: / /

ITEM 8.8	NOMINATION OF COUNCILLOR REPRESENTATIVE ON THE DEE WHY SOUTH CATCHMENT FLOOD STUDY WORKING GROUP
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2014/015737
ATTACHMENTS	1 Dee Why South Catchment Flood Study Working Group Terms of Reference

EXECUTIVE SUMMARY

PURPOSE

To request that Council nominate one councillor to the Dee Why South Catchment Flood Study Working Group.

SUMMARY

The Dee Why South Catchment Flood Study Working Group (Working Group) was established to oversee the development of the Dee Why South Catchment Flood Study, Floodplain Risk Management Study and Floodplain Risk Management Plan. Facilitation of this Working Group is a requirement under the NSW Floodplain Development Manual.

The Working Group consists of councillors, Warringah Council staff, residents and business owners within the catchment, along with an environmental group and State Government representatives. Council previously nominated Councillor Harrison and Councillor Gobert to the Dee Why South Catchment Flood Study Working Group.

Councillor Gobert has recently withdrawn from the Working Group and Council is requested to nominate an alternative Council representative.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Working Group as specified in Appendix D of the NSW Floodplain Development Manual (2005).

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council nominate one councillor as an elected Warringah Council representative to the Dee Why South Catchment Flood Study Working Group.

REPORT

BACKGROUND

In October 2012 Council established the Dee Why South Catchment Flood Study Working Group (Working Group) to oversee the development of the Dee Why South Catchment Flood Study, Floodplain Risk Management Study and Floodplain Risk Management Plan. The establishment and facilitation of a working group is a requirement under the NSW Floodplain Development Manual.

The aim of the Working Group is to provide stakeholder input and guide Council through the development of each stage, culminating in the adoption of a Floodplain Risk Management Plan for the Dee Why South Catchment. The Working Group consists of councillors, Warringah Council staff, residents and business owners within the catchment, along with an environmental group and State Government representatives.

In August 2013 Council adopted the Dee Why South Catchment Flood Study. The next action for Council in identifying and managing the impacts of flooding in the Dee Why South Catchment is to prepare a Floodplain Risk Management Study. This will investigate a range of floodplain management options, and present a list of feasible options for implementation so as to appropriately manage flood risk.

The Floodplain Risk Management Study will also provide input into Council's improvement of the Dee Why town centre by examining potential stormwater infrastructure upgrades that, if deemed appropriate, will be constructed during the streetscape works.

The Working Group will be required to review and provide feedback on potential flood risk management options to be included in the Floodplain Risk Management Study. Therefore the participation of two councillors in the Working Group is appropriate in order to assess the public, political and policy implications of possible management actions.

Council previously nominated Councillor Harrison and Councillor Gobert to the Working Group (Council meeting 23 October 2012, resolution 338/12). As Councillor Gobert has recently withdrawn from the Working Group, Council is requested to nominate another Warringah Council representative.

CONSULTATION

The Working Group is an integral part of the consultation process and will disband upon Council's adoption of the Floodplain Risk Management Plan for the Dee Why South Catchment.

TIMING

The Working Group is already established with the next meeting scheduled for Tuesday 20 February 2014. The Working Group will be required to meet approximately four times per calendar year to review key milestones and receive project updates until completion of the Floodplain Risk Management Plan in approximately May 2014.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Working Group as specified in Appendix D of the NSW Floodplain Development Manual (2005).



TERMS OF REFERENCE

DEE WHY SOUTH CATCHMENT FLOOD STUDY WORKING GROUP

1. INTRODUCTION

The primary function of the Dee Why South Catchment Flood Study Working Group is as an advisory body to Warringah Council on matters concerning the development, implementation, and review of the Dee Why South Catchment Flood Study, Floodplain Risk Management Study and Floodplain Risk Management Plan. The Working Group provides a forum for discussions between Council, the community, interest groups, and government authorities on technical, social, economic, environmental and cultural issues at various stages of the Floodplain Risk Management Process.

The Flood Study and subsequent stages will help improve council's planning and management of the catchment, such as setting flood levels for development control, improving flood emergency responses and establish a basis for subsequent floodplain management activities.

2. AIMS & OBJECTIVES

The principle aim of this Working Group is to bring together the expertise and diverse community knowledge needed to address floodplain risk management matters relating to the Dee Why South Catchment. The Working Group will highlight the concerns and issues raised by the community and businesses, which will be recognised by council staff in the strategic direction of the study. The floodplain management process can be found in Appendix A.

The Working Group is to recognise the risk-based management approach provided by the Floodplain Risk Management Process as detailed in the NSW Floodplain Development Manual (2005). This requires Councils to exercise their duty of care to effectively manage the real risk to people and property from flooding to meet the NSW Flood Prone Land Policy.

The Working Group is to fulfil the functions of a Floodplain Risk Management Working Group as specified in Appendix D Floodplain Development Manual (2005).

The Working Group will be disbanded following Council adoption of the Floodplain Risk Management Plan.

3. MEMBERSHIP & CHAIRPERSON

Membership of the Working Group comprises representatives from the elected Warringah Council, local community, State Government and Council Officers. The number and composition of Working Group members is at the discretion of the Council and can be varied as required. Attendance at each Working Group meeting is voluntary; however, consistent absenteeism can result in that member being replaced by the Working Group. The specific role of each group of representatives is outlined below.

3.1 Responsibilities of Members

All members of the Working Group have an obligation to objectively consider and actively participate in group deliberations. Community members must always be mindful that they have a responsibility to represent the views of all residents and be prepared to represent those views in an unbiased way at meetings of the Working Group.

All members must abide by Council's values as well as other obligations that apply both legally and ethically as advisors to Council.

All members should make an effort to attend as many meetings as possible, make a positive contribution on behalf of the community and actively engage members of the community about Working Group deliberations.

All members must ensure that they are aware of their obligations under Council's Code of Conduct and maintain confidentiality where appropriate.

Members of the Working Group do not, by virtue of such membership, have the authority to make representations to the media on behalf of either Council or the Working Group.

3.2 Voting

3.2.1 Chairperson

The role of the Chairperson should reflect the flexible nature of the Working Group. The Local Government (Meetings) Regulation provides that the Chairperson and Deputy Chairperson of Working Groups and sub-Working Groups of the Council must be:

- a) The Mayor or Administrator; or
- b) If the Mayor does not wish to be chairperson, a member of the Working Group elected by the Council;

Principally, the Chairperson's role is to facilitate the conduct of the meetings and ensure the Working Group focuses on its primary goal of providing strategic direction for the floodplain management process. If unable to attend, Councillors can nominate a senior officer to take the chair for that meeting.

3.2.2 Councillors

Councillor membership consists of two elected Councillors. Councillors are to assess the community, political and policy implications of any actions contemplated with the objective of producing the best possible outcomes for the catchment.

3.2.3 Community Representatives

Provision exists for representation from the following Community groups and stakeholders:

- One potentially flood affected business owner;
- One potentially flood affected resident;
- One Environmental Group Representative;
- One representative from the Dee Why Chamber of Commerce

The role of Community representatives is to highlight issues of importance to the local community in relation to the implementation of the flood study. They provide a linkage between the Working Group and the broader community and are responsible for identifying the preferences and priorities as they are expressed by the community. Community representatives should also make formal representations to the Working Group on behalf of the public.

3.3 Non Voting

3.3.1 State Government Representatives

The Working Group should include representatives from two (2) State Government Authorities. The role of these representatives is to provide:

- Advice on broad policy objectives;
- Specialist technical advice;
- Advice on experience from dealing with common issues at other locations;
- Assistance with funding applications;
- Advice to the Working Group regarding its progress in relation to other floodplain Working Groups.

The Government Authorities include:

- Office of Environment and Heritage (OEH)
- State Emergency Service (SES)

The specific responsibilities of each Authority are outlined as follows:

Office of Environment and Heritage

The OEH's responsibilities include the administration of the NSW Government Flood Prone Land Policy. OEH's Flood Group has the responsibility for providing technical advice and information on flooding to Councils and their flood risk management Working Groups, assist Councils with the preparation of management plans and mitigation measures, and administration of programs of financial assistance for studies and mitigation.

The OEH is also responsible for the preparation and implementation of the NSW Government Floodplain Development Manual.

State Emergency Service

The State Emergency Service provides immediate assistance to the community in times of natural or man-made incidents or emergencies. The Service is responsible for evacuation during emergencies in order to limit human injury and loss to property.

The particular relevance of the SES to the Dee Why South Catchment Flood Study Working Group is in combating emergencies arising from flooding and to assist with the development and implementation of the local flood plan for communities at risk.

3.3.2 Warringah Council Officers

Warringah Council's Natural Environment Unit co-ordinates and administers the Working Group. A Warringah Council Officer also attends each Working Group meeting to provide administrative assistance. In addition, Council Officers facilitate and co-ordinate input amongst Working Group members as well as liaise with consultants.

4. MEETINGS

The role of the Working Group is to provide an open forum where all have equal opportunity to contribute. The Working Group shall, where possible, resolve its decisions on consensus for the benefit of all parties involved.

4.1 Frequency of Meetings

Full Working Group meetings will be organised at the discretion of Warringah Council with members being notified two months in advance.

4.2 Observers

Observers are permitted to attend meetings unless otherwise specified by the Working Group. Observers will be permitted to address the Working Group at the discretion of the Chairperson.

Appendix A

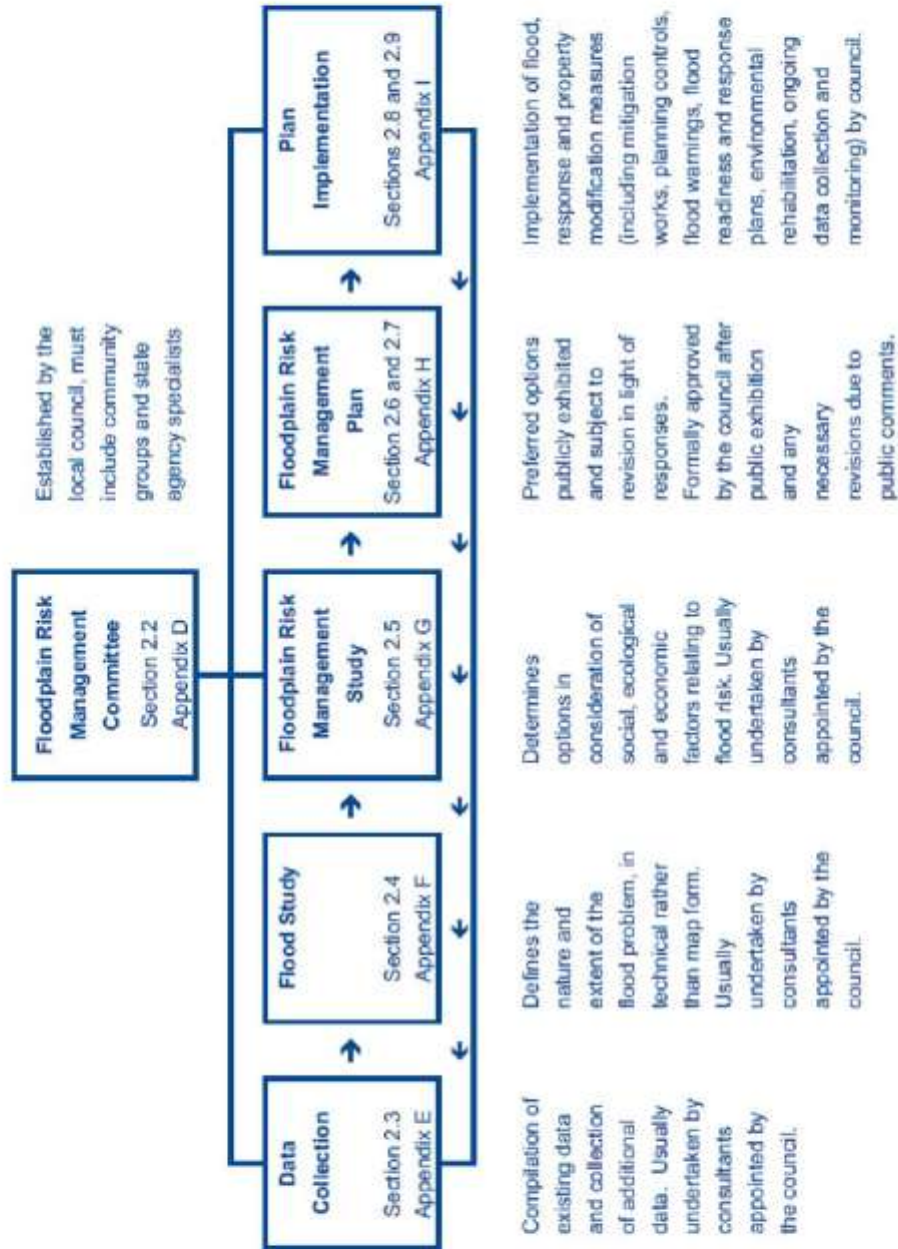


FIGURE 2.1 - The Floodplain Risk Management Process



ITEM 8.9	BELROSE WASTE MANAGEMENT CENTRE PLANNING PROPOSAL
REPORTING MANAGER	GROUP MANAGER STRATEGIC PLANNING
TRIM FILE REF	2014/006600
ATTACHMENTS	1 Gateway Determination by Department of Planning for land known as the Belrose Waste Management Centre (Included In Attachments Booklet) 2 Gateway Assessment Report Belrose Waste Management Centre

EXECUTIVE SUMMARY

PURPOSE

To obtain Council's support for the Planning Proposal, PEX2013/0004, to amend WLEP 2011.

SUMMARY

The Planning Proposal was lodged on 13 May 2013 by the Waste Assets Management Corporation (WAMC) for land known as the Belrose Waste Management Centre (Belrose landfill site). The Planning Proposal seeks to add *Recreation facility (outdoor)* as an additional permitted use for the site in Schedule 1 of the Warringah Local Environmental Plan 2011 (WLEP 2011).

The site currently has approval for use as a landfill facility and has a restriction that landfill operations must cease by November 2014. The owners have commenced planning for future recreational use of the land.

On 6 August 2013 Council resolved to send the Planning Proposal to the Department of Infrastructure and Planning (the Department) to obtain a Gateway Determination. The Gateway Determination was issued by the Department on 27 November 2013 with instructions to publicly exhibit the proposal for two weeks.

The Planning Proposal has been publicly exhibited with five submissions received. It is recommended that Council endorse the Planning Proposal to amend WLEP 2011 to include *Recreation facility (outdoor)* as an additional permitted use for the site.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council approve the Planning Proposal to amend Schedule 1 of the WLEP 2011 by adding *Recreation facility (outdoor)* as an additional permitted use for Lot 2, DP 1144741, Bundaleer Street, Belrose and, under delegation from the Minister of Planning and Infrastructure, the amendment to WLEP 2011 be made.

REPORT

BACKGROUND

Waste Assets Management Corporation (WAMC) lodged a Planning Proposal on 13 May 2013 with Warringah Council. The Planning Proposal relates to Lot 2, DP 1144741, Bundaleer Street, Belrose.

The current zone *SP2 Infrastructure*, only permits specific activities that relate to the current use of the site, i.e. *Waste Resource Management Facility*. With the imminent closure of the landfill operations, it is proposed to amend the WLEP to cater for future activates. The amendment seeks to insert an additional permitted use defined as:

recreation facility (outdoor) means a building or place (other than a recreation area) used predominantly for outdoor recreation, whether or not operated for the purposes of gain, including a golf course, golf driving range, mini-golf centre, tennis court, paint-ball centre, lawn bowling green, outdoor swimming pool, equestrian centre, skate board ramp, go-kart track, rifle range, water-ski centre or any other building or place of a like character used for outdoor recreation (including any ancillary buildings), but does not include an entertainment facility or a recreation facility (major).

The Pre-Gateway Planning Proposal was publicly exhibited between 23 May 2013 and 24 June 2013. The results of the public exhibition were reported to Council on 6 August 2013. Council resolved to forward the Planning Proposal to the Department of Planning and Infrastructure to obtain a Gateway Determination.

The Planning Proposal was submitted on 18 September 2013. The Gateway Determination was issued on 27 November 2013 with instructions to publicly exhibit the proposal for two weeks and that this LEP amendment be completed within nine months (deadline 2 September 2014). The assessment of the Planning Proposal is well ahead of this timing.

Authorisation was also given from the Minister for Planning and Infrastructure, for Council to finalise the amendment to WLEP 2011, (see Attachment 1).

CONSULTATION

The Planning Proposal was publicly exhibited for 16 days between 4 December 2013 and 20 December 2013. The exhibition resulted in four submissions from public authorities and one submission from a private resident during the public exhibition period.

Private resident submission

Concerns raised in the submission	Comment
That certain types of any future development may generate offensive noise and fumes	<p>Any future development of the site will require a Development Application (DA) which will be notified to all affected residents. During the assessment of the DA, amenity issues including any potential generation of noise and fumes will be considered. These matters cannot be assessed as part of the Planning Proposal.</p> <p>It is also noted that the land has operated for many years as a landfill site. Whilst the environmental impacts associated with a recreational use may need to be carefully considered, overall it is reasonable to expect the impacts will be significantly less offensive than</p>

Concerns raised in the submission	Comment
	the impacts associated with the past and present landfill operations
A request that the definition of <i>Recreation facility (outdoor)</i> be amended to exclude activities that would generate unreasonable noise and fumes	The definition is set by the Standard LEP template and cannot be changed through the Planning Proposal. As mentioned above, the DA process will be utilised to ensure that the future development that occurs will be reasonable given the context of the site
That the local road and traffic infrastructure is in a poor state and will not be able to cope with a future development of the site	<p>The traffic generation of a potential future use is also a matter that can only be considered during the DA process. The applicants will be required to submit a traffic report with the DA to support their proposal.</p> <p>As noted above, the land has operated for many years as a landfill site. This has resulted in various vehicle and waste truck movements from the site and is an indication of the capacity of the local road network and its potential to accommodate a recreational use in the future</p>
Recommendation	No change required

Public Authority submissions

Submission	Comment
<p><u>Office of Environment and Heritage (OEH)</u></p> <p>Of primary concern to OEH with regard to the Planning Proposal is the avoidance of adverse impacts upon the natural and cultural values of Garigal National Park</p> <p>The OEH requests the Planning Proposal address the <i>Guidelines for developments adjoining land and water managed by the Department of Environment, Climate Change and Water (June 2010) (Adjoining Park Guidelines)</i></p>	<p>The guidelines state that:</p> <p><i>"The goal of these guidelines is to guide consent and planning authorities when assessing development applications that adjoin land managed by DECCW."</i></p> <p>As the guidelines relate to DA, and no development is proposed as part of the Planning Proposal, Council is unable to address the guidelines at this stage.</p> <p>Any future DA will address these guidelines</p>
<p><u>NSW Aboriginal Land Council</u></p> <p>No objection to the Planning Proposal was raised in the submission. General comments relating to LEPs and Local Aboriginal Land Councils were included</p>	The general comments are noted
<p><u>Roads and Maritime Services (RMS)</u></p> <p>RMS raised no objections to the Planning Proposal in their submission</p>	Noted

<p><u>New South Wales Rural Fire Service (RFS)</u></p> <p>The RFS raised no objection to the Planning Proposal, however, they did advise that the site is exposed to a substantial bush fire threat and any future proposal should consider the aims and objectives of <i>Planning for Bush Fire Protection 2006</i></p>	<p>The RFS comments are noted. Any future development application will be required to provide a bush fire report in accordance with <i>Planning for Bush Fire Protection 2006</i></p>
<p>Recommendation</p>	<p>No change required</p>

CONCLUSION

The proposed amendment to the current permitted uses for the Belrose Waste Management Centre will allow for future outdoor recreation activities to be proposed, the public consulted, assessed and implemented, if appropriate. Through the public consultation and referrals with public authorities, no significant concerns were raised which would warrant changes to the proposed amendment.

Attachment 1 – Planning proposal



PLANNING PROPOSAL

Belrose Waste Management Centre – Additional permitted use

18 September 2013

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Introduction

The planning proposal is for the addition of *Recreation facility (outdoor)* as an additional permitted use for the site.

The following outcomes will result from the planning proposal:

- 1) To allow an additional development type as an option once the current landfill operations cease.

Site Context and Location

The subject property is legally described as Lot 2 in DP 1144741 Bundaleer Street, Belrose and is known as the Belrose Waste Management Centre (BWMC).

The site is irregular in shape having an area of 35.3 hectares and characterised by two large plateau (flat) areas of approximately 4.86 hectares, with the remainder of the site consisting of a series of terraced benches falling at relatively steep grades.

A sealed internal road is accessed from Crozier Road via an existing easement for access through the adjacent Lot 1, DP 1144741, on which the Waste Transfer Station and weighbridge is located and separately operated by SITA Australia.

The sealed road also provides access to a biogas power plant operated by EDL Ltd and other infrastructure including a leachate treatment plant and leachate and stormwater dams.

Background

In October 1965 approval was granted by Council for the commencement of land filling operations on the subject site, with subsequent approval granted to WSN Environmental Solutions in 1978 to operate the site as a regional waste facility pursuant to Development Consent DA78/213. The land filling of waste will cease no later than November 2014. Hence, the Waste Assets Management Corporation (WAMC), the current owners of the land, are currently preparing for the future use of the site. This application is part of this future planning and is needed to enable *Recreation facility (outdoor)* as an additional permitted use.

WAMC are considering the construction of a Mountain Biking facilities on the site.

The Planning Proposal

Section 55 (2) Environmental Assessment & Planning Act 1979 outlines what a planning proposal must include. To comply with these requirements, this planning proposal comprises four (4) main parts:

- Part 1 - Objectives or intended outcomes
- Part 2 - Explanation of provisions
- Part 3 - Justification
- Part 4 - Community consultation

Part 1 – Objectives or Intended Outcomes

The objective of the planning proposal is to add *Recreation facility (outdoor)* as an additional permitted use for the subject site in Schedule 1 of the Warringah Local Environmental Plan 2011 (WLEP 2011).

The site currently has approval for use as a landfill facility until November 2014 or when the site reaches its maximum permitted height, whichever comes first. It is likely that operations will continue through to November 2014 and therefore, the owners have commenced planning for the future recreational use of the land.

Part 2 – Explanation of Provisions

The planning proposal is an amendment to the WLEP 2011. Please insert the following into Schedule 1 of the Warringah Local Environmental Plan 2011:

19 Use of certain land at Bundaleer Street, Belrose

(1) *This clause applies to land at Bundaleer Street, Belrose, being Lot 2 in DP 1144741, shown as Area 19.*

(2) *Development for the purposes of recreation facility (outdoor) is permitted with consent.*

Lot 2 DP 1144741 (Bundaleer Street, Belrose) should be mapped as "Area 19" on Map Sheets APU_003 and APU_007.

Please be aware that significant changes are being made to Schedule 1 and the APU maps under WLEP 2011 amendment 4 (which is currently with the department). These changes will result in all additional permitted uses being mapped and labelled correctly.

The above explanation matches the changes being made for amendment 4, which should be made prior to this amendment.

The relevant maps for this planning proposal will follow the making of amendment 4 and be forwarded to the Department post gateway determination.

The Planning Proposal will provide certainty to all stakeholders in relation to the future use of the site consistent with that historically anticipated by the previously adopted legislative framework. The proposal will also enable the necessary land use consents to be obtained to facilitate the orderly and efficient recreation facility (outdoor) use of the land in addition to the uses permitted under the provisions of the prevailing SP2 Infrastructure (Waste or Resource Management Facility) zoning, including environmental monitoring and management.

These amendments will facilitate the development of the site in accordance with the objective and intended outcomes of this Planning Proposal.

Part 3 – Justification

A. Need for the planning proposal

Is the planning proposal the result of any strategic study or report?

WAMC have been investigating potential future uses of the land for a number of years in preparation for the completion of land fill operations.

This Planning Proposal seeks to reinstate the post closure recreational use anticipated on this site for the past 23 years, a circumstance prohibited by the recently gazetted WLEP 2011. The land was located within the C7 Bare Creek Locality pursuant to the provisions of the recently repealed Warringham LEP 2000 with the Desired Future Character Statement (DFC) as follows:

The Bare Creek locality will be characterised by undeveloped native bushland on the north-eastern side of the locality and a waste facility and landfill site. Over time the landfill site will be phased out and the area rehabilitated. The waste facility including waste transfer, recycling and processing operations will continue to operate. The rehabilitated landfill site will eventually accommodate recreational uses in accordance with a plan of management for the locality.

On the basis that the cessation of the landfill operation will conclude in November 2014, this Planning Proposal sets out appropriate mechanism to address the future use of the site for recreational purposes.

Accordingly, the Planning Proposal seeks an additional permitted recreational use, consistent with the historical strategic planning for the site.

Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

Yes, the planning proposal is the best means of achieving Council's intended outcomes, for the following reasons:

- The inclusion of an additional permitted use for a site requires an amendment to Schedule 1 in the WLEP 2011.
- LEP amendments, such as that proposed, can only be achieved through a planning proposal.

Is there a community benefit?

Yes, it is an established planning outcome for landfill sites to be utilised as recreation areas. As this is a site that will have had recent landfilling it is appropriate to keep the SP2 Infrastructure zone in order to protect and monitor the waste management and environmental protection infrastructure (for example, ventilation flues and leachate ponds). However, with appropriate protections in place and subject to further approvals, the site can be suitable for a low intensity recreational use and therefore, adding recreation facility (outdoor) as an additional permitted use will have a community benefit.

B. Relationship to strategic planning framework

Is the planning proposal consistent with the objectives and actions contained within applicable Regional and sub-regional strategies?

The planning proposal is consistent with the objectives and actions within the relevant regional and sub-regional strategies in that it will provide additional recreational facilities to support the current and future population.

Is the planning proposal consistent with the local council's community plan or other strategic plan?

The planning proposal is consistent with the Community Strategic Plan 2023 in that it will allow for additional recreational facilities for the community.

Is the planning proposal consistent with applicable state planning policies?

Consideration has been given to which SEPPs are relevant to the assessment of this Planning Proposal.

The following table provides an assessment of the planning proposal with the relevant SEPPs:

SEPP title	Consistency
State Environmental Planning Policy 55 - Remediation of Land	<p>When carrying out planning functions under the Act (including undertaking LEP amendments), SEPP 55 requires that a planning authority must consider the possibility that a previous land use has caused contamination of the site as well as the potential risk to health or the environment from that contamination.</p> <p>The BWMC site has operated as a municipal landfill since 1965 and landfilling will cease in 2014.</p> <p>WAMC operates the BWMC site in compliance with an Environmental Protection Licence (No. 4807) under the provisions of <i>The Protection of the Environment Operations Act (1997)</i> as administered by the EPA.</p> <p>The Licence will continue for a number of years after the cessation of landfilling, until the EPA decides to replace it with a surrender notice that would contain similar conditions for ongoing monitoring and maintenance.</p> <p>The Licence requires compliance with the Belrose WMC Landfill Environmental Management Plan (LEMP) which details how the cap and infrastructure are maintained to meet the goals of the EPA's Environmental Guidelines: Solid Waste Landfills (1996). These provisions ensure that WAMC will remain responsible for maintaining the integrity of the landfill cap through a program of environmental monitoring and mitigation works for several decades into the future.</p> <p>The LEMP details indicators of performance (odour, visual inspection, etc) are included in daily and weekly checklist inspections for WAMC operational and environmental staff. There are obligations for infrastructure inspection and maintenance with the gas extraction contractor (EDL). Other monitoring in line with the landfill guidelines occurs at least quarterly. These measures are required in terms of compliance with <i>The Protection of the Environment Operations Act (1997)</i>.</p> <p>The BWMC site will continue to be regulated under the provisions of <i>The Protection of the Environment Operations Act (1997)</i> until such time as the EPA considers the landfill to be stabilised.</p>

	<p>As required by this Act, a Closure Plan will be submitted by WAMC to the EPA for their approval several months prior to the cessation of landfilling in 2014. This Closure Plan will specify closure and rehabilitation measures completed and to be undertaken, an appropriate environmental monitoring and maintenance program and identify any proposed future uses.</p> <p>The final landfill cap, along with effective stormwater, leachate and landfill gas collection and treatment systems, will ensure "fitness for use" and a safe environment for outdoor recreational uses following the cessation of landfilling and appropriate closure and rehabilitation works.</p> <p>There are hundreds of former landfill sites throughout Sydney currently being used for sporting and recreational purposes, including the site of the Sydney 2000 ("Green") Olympic Games. This widely accepted practice of reusing former rehabilitated landfills for recreational uses confirms that this is an appropriate additional permitted use.</p>
State Environmental Planning Policy (Infrastructure) 2007	The planning proposal is consistent with this SEPP and does not contain provisions that contradict or hinder the application of this SEPP.

Is the planning proposal consistent with Ministerial Directions?

The following table provides an assessment of the planning proposal with the relevant s.117 Directions:

s117 Direction	Consistency
Direction 4.4 Planning for Bushfire Protection	The planning proposal is consistent with this direction, as the applicant and Council are prepared to consult with the Commissioner of the NSW Rural Fire Service following receipt of a gateway determination.
Direction 6.3 Site Specific Provisions	<p>The objective of this direction is to discourage unnecessarily restrictive site specific planning controls.</p> <p>The direction applies when a relevant planning authority prepares a Planning Proposal that will allow a particular development to be carried out.</p> <p>The application proposes an additional permitted use on the site with no change to any existing planning controls or the creation of any site specific provisions.</p>
Direction 7.1 Implementation of the Metropolitan Strategy	In accordance with this direction Planning Proposals shall be consistent with the NSW Government's <i>Metropolitan Strategy: City of Cities, A Plan for Sydney's Future</i> . As discussed previously in this report, the planning proposal is consistent with the relevant provisions of the Metropolitan Strategy.

C. Environmental, social and economic impact**Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?**

Given the highly modified nature of the site it is a low likelihood that the proposal will adversely affect any critical habitat or threatened species, populations or ecological communities. There is also some potential for recreation related landscaping and plantings of indigenous native species to compatible with the surrounding natural bushland environment.

Permitting recreational uses on the BWMC site could potentially reduce some of the negative environmental impacts, upon local and regional native bushlands, currently resulting from such uses as (illegal) mountain bike riding.

Are there any other likely environmental effects as a result of the planning proposal and how they are proposed to be managed?

The recreational use of the site will have positive amenity impacts in terms of providing the community with a new recreational facility.

Potential environmental effects related to the future recreational use of the site are capable of being managed. These could include things like stormwater erosion, weed impacts, litter, noise, traffic changes, and light spill. Careful planning and effective facility management could minimise or mitigate these impacts. Furthermore these matters are generally likely to be of a lesser nature and scale than the impacts arising from the land's current / use for waste disposal.

Has the planning proposal adequately addressed any social and economic effects?

Yes. Recreational use of the site has the potential to generate a range of positive social and economic community benefits.

D. State and Commonwealth interests**Is there adequate public infrastructure for the planning proposal?**

Existing electricity and water connections that service the waste processing centre are likely to be adequate for any future recreational use.

The road network currently handles the volume of truck traffic generated by the landfilling operations. Any future recreational use is unlikely to generate traffic levels above the capacity of the local roads.

What are the views of State and Commonwealth Public Authorities consulted in accordance with the gateway determination, and have they resulted in any variations to the planning proposal?

Relevant public authorities will be consulted following the Gateway Determination.

Part 4 – Community Consultation

Council will exhibit the planning proposal in accordance with the requirements of section 57 of the Environmental Planning and Assessment Act.

Council also proposes to undertake community consultation in accordance with Council's adopted Community Engagement Policy, in the following manner:

- Advertise the planning proposal in a local newspaper and on Council's website at the start of the exhibition period
- Exhibit the Planning Proposal for a period of twenty eight (28) days from the date it appears in the news paper and on Council's website
- Notify adjoining property owners of the exhibition of the planning proposal.

Conclusion

Considerations of the factors relevant to the planning proposal assessment have been made and it is considered that *Recreation facility (outdoor)* is an appropriate additional permitted use for the site. The addition of this use while keeping the current SP2 Infrastructure zone, will enable the land to be managed as a landfill site in association with future recreational facilities.

Attachment 2 - Site Location



Attachment 3 - Site Context



Attachment 4 - Council Resolution

Resolution of Council Meeting on 6 August 2013

ITEM 8.8 BELROSE WASTE MANAGEMENT CENTRE

That:

- A. Council prepare a Planning Proposal to amend WLEP 2011 to amend Schedule 1 by adding Recreation facility (outdoor) as an additional permitted use for Lot 2, DP 1144741, Bundaleer Street, Belrose;
- B. Council send the Planning Proposal to the Department of Planning and Infrastructure (DoPI) seeking Gateway Determination;
- C. Upon receipt of the DoPI's Gateway Determination, and in accordance with any directions contained, Council authorises the public exhibition of the Planning Proposal.

10.0 NOTICES OF MOTION

ITEM 10.1	NOTICE OF MOTION NO 01/2014 - AUSTRALIA DAY EVENTS
TRIM FILE REF	2014/030794
ATTACHMENTS	NIL

Submitted by: Councillor Pat Daley

MOTION

That Council express its thanks to the many community organisations and individuals who volunteered their time on Australia Day to help celebrate our nation. That thanks are also given to Council's Events Team for their excellent work in organising the wide range of Australia Day events across Warringah.

FUNDING SOURCE

I have been advised by staff that this motion can be carried out within current operational budget.

11.0 QUESTIONS ON NOTICE

ITEM 11.1	QUESTION ON NOTICE NO 01/2014 - COUNCIL EXPENDITURE ON CHRISTMAS EVENTS
TRIM FILE REF	2014/015034
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What is the total amount of money expended by Council on 2013 Christmas parties (eg Mayor's Party, Councillors' dinner, staff parties etc)?

ITEM 11.2	QUESTION ON NOTICE NO 02/2014 - APPLICATION TO IPART FOR RATE VARIATION
TRIM FILE REF	2014/015041
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

Will Council forward to IPART when making its submission for a rate variation all objections received by Council from residents against the rise?

ITEM 11.3	QUESTION ON NOTICE NO 03/2014 - ICE SKATING RINK DEE WHY TRIANGLE
TRIM FILE REF	2014/015049
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What is the total amount of funds expended by Council on the Christmas Ice Rink?

13.0 CONFIDENTIAL MATTERS – CLOSED SESSION

RECOMMENDATION

- A. That, on the grounds and for the reasons stated below, the Council resolve into Closed Session to receive and consider the items identified as Confidential and listed on this Agenda as:

- Item 13.1 Mayoral Minute No 1/2014 - General Managers Performance Agreement 2013-2014
- Item 13.2 Coastal Zone Management Plan - Alternative Procurement Strategy
- Item 13.3 RFT 2013/092 - Major Works for St Matthews Farm Northern Sports Amenities
- Item 13.4 RFT 2013/072 - Catering Services Panel

Matters to be Discussed During Closed Session - Section 10D

- Item 13.1 Mayoral Minute No 1/2014 - General Managers Performance Agreement 2013-2014
- Item 13.2 Coastal Zone Management Plan - Alternative Procurement Strategy
- Item 13.3 RFT 2013/092 - Major Works for St Matthews Farm Northern Sports Amenities
- Item 13.4 RFT 2013/072 - Catering Services Panel

Grounds on which Matter Should be Considered in Closed Session – Section 10A(2)

- Item 13.1 10A(2)(a) personnel matters concerning particular individuals (other than councillors)
- Item 13.2 10A(2)(d(ii)) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council
- Item 13.3 10A(2)(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it
- Item 13.4 10A(2)(d(ii)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it

Reason Why Matters are being considered in Closed Session – Section 10B

To preserve the relevant confidentiality, privilege or security of such information.

- B. That pursuant to Section 10A Subsections 2 & 3 and 10B of the Local Government Act 1993 (as amended), the press and public be excluded from the proceedings of the Council in Closed Session on the basis that the items to be considered are of a confidential nature.
 - C. That the closure of that part of the meeting for the receipt or discussion of the nominated item or information relating thereto is necessary to preserve the relevant confidentiality, privilege or security of such information.
 - D. That the Minutes and Business Papers including any reports, correspondence, documentation or information relating to such matter be treated as Confidential and be withheld from access by the press and public, until such time as the reason for confidentiality has passed or become irrelevant because these documents relate to a matter specified in section 10A(2).
 - E. That the resolutions made by the Council in Closed Session be made public after the conclusion of the Closed Session and such resolutions be recorded in the Minutes of the Council Meeting.
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