



WARRINGAH
COUNCIL

ATTACHMENT BOOKLET

ORDINARY COUNCIL MEETING

TUESDAY 25 FEBRUARY 2014



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Application of Investment Funds		Description	Value (\$)
Restricted Funds:			
Externally Restricted	Section 94 Old Plan		22,260,408
	Section 94A Plan Contributions		4,747,388
	Domestic Waste & Unexpended Grants		3,308,758
Internally Restricted Reserves		Held to ensure sufficient funds are available to meet future commitments or specific objectives. Employee Leave Entitlements, Bonds & Guarantees, Compulsory Open Space Land Acquisitions, & Insurance.	14,319,107
Unrestricted Funds		Funds Allocated to meet Current Budgeted Expenditure	39,372,685
Total			84,008,346

There has been a decrease in the investments held of \$5,202,822, which is in line with budgeted movements at this time of year.

Reconciliation of Cash Book

Description		Value (\$)
Council's Cash Book balance		433,761
Kimbriki Bank balance		1,629,216

Investments Funds Report - As at 31-Jan-14

Maturity date	Face Value	Current Yield	Borrower	Standard & Poor's Rating	Current Value
Mortgage Backed Securities Investment Group					
Weighted Avg Life *	Face Value				
22-Aug-22	1,700,789	3.0350	Emerald Series 2006-1 Class A	AAA	1,361,481
	1,700,789				1,361,481
Term Investment Group					
05-Feb-14	1,000,000	4.3000	Rural Bank Limited	A-2	1,000,000
05-Feb-14	3,000,000	4.0500	Members Equity Bank	A-2	3,000,000
14-Feb-14	2,000,000	4.3000	Members Equity Bank	A-2	2,000,000
26-Feb-14	1,000,000	4.3500	Members Equity Bank	A-2	1,000,000
26-Feb-14	1,000,000	4.3500	Credit Union Australia Limited	A-2	1,000,000
06-Mar-14	2,000,000	4.2500	National Australia Bank Limited	A-1+	2,000,000
06-Mar-14	1,000,000	3.9100	ING Bank (Australia) Limited	A-1	1,000,000
11-Mar-14	1,000,000	4.3100	ING Bank (Australia) Limited	A-1	1,000,000
11-Mar-14	1,000,000	4.3500	ING Bank (Australia) Limited	A-1	1,000,000
19-Mar-14	1,000,000	3.8800	ING Bank (Australia) Limited	A-1	1,000,000
02-Apr-14	2,000,000	3.9500	Bank of Queensland	A-2	2,000,000
09-Apr-14	2,000,000	3.8600	ING Bank (Australia) Limited	A-1	2,000,000
15-Apr-14	1,000,000	4.0700	National Australia Bank Limited	A-1+	1,000,000
23-Apr-14	2,000,000	3.8700	ING Bank (Australia) Limited	A-1	2,000,000
06-May-14	1,000,000	4.2500	Rural Bank Limited	A-2	1,000,000
06-May-14	1,000,000	3.8900	ING Bank (Australia) Limited	A-1	1,000,000
06-May-14	1,000,000	3.8000	Bank of Queensland	A-2	1,000,000
21-May-14	1,000,000	3.9500	Bank of Queensland	A-2	1,000,000
30-May-14	1,000,000	4.2000	Bank of Queensland	A-2	1,000,000
30-May-14	1,000,000	3.9200	ING Bank (Australia) Limited	A-1	1,000,000
05-Jun-14	1,000,000	4.2000	Rural Bank Limited	A-2	1,000,000
05-Jun-14	1,000,000	4.0900	National Australia Bank Limited	A-1+	1,000,000
05-Jun-14	1,000,000	3.9100	ING Bank (Australia) Limited	A-1	1,000,000
12-Jun-14	1,000,000	3.7200	National Australia Bank Limited	A-1+	1,000,000
19-Jun-14	1,000,000	3.7200	ING Bank (Australia) Limited	A-1	1,000,000
26-Jun-14	1,000,000	3.8000	Bank of Queensland	A-2	1,000,000
02-Jul-14	2,000,000	3.8500	National Australia Bank Limited	A-1+	2,000,000
09-Jul-14	2,000,000	3.9000	Bank of Queensland	A-2	2,000,000
15-Jul-14	1,000,000	4.0800	National Australia Bank Limited	A-1+	1,000,000
22-Jul-14	1,000,000	3.7300	ING Bank (Australia) Limited	A-1	1,000,000
29-Jul-14	1,000,000	3.8000	Bank of Queensland	A-2	1,000,000
07-Aug-14	1,000,000	3.9000	ING Bank (Australia) Limited	A-1	1,000,000
07-Aug-14	1,000,000	3.8800	National Australia Bank Limited	A-1+	1,000,000
27-Aug-14	1,000,000	3.9000	National Australia Bank Limited	A-1+	1,000,000
03-Sep-14	2,000,000	3.9300	ING Bank (Australia) Limited	A-1	2,000,000
10-Sep-14	2,000,000	3.9000	St George Bank	A-1+	2,000,000
10-Sep-14	1,000,000	3.7500	Bendigo and Adelaide Bank Limited	A-2	1,000,000
17-Sep-14	1,000,000	3.8300	National Australia Bank Limited	A-1+	1,000,000
08-Oct-14	1,000,000	3.7600	National Australia Bank Limited	A-1+	1,000,000
08-Oct-14	1,000,000	3.7300	National Australia Bank Limited	A-1+	1,000,000
16-Oct-14	1,000,000	3.7500	Members Equity Bank	A-2	1,000,000
05-Nov-14	1,000,000	3.7500	National Australia Bank Limited	A-1+	1,000,000
12-Nov-14	2,000,000	3.7600	National Australia Bank Limited	A-1+	2,000,000
25-Nov-14	2,000,000	5.7000	National Australia Bank Limited	A-1+	2,000,000
02-Dec-14	2,000,000	3.8000	Bendigo and Adelaide Bank Limited	A-2	2,000,000
10-Dec-14	2,000,000	3.9000	Members Equity Bank	A-2	2,000,000
16-Dec-14	2,000,000	3.7700	National Australia Bank Limited	A-1+	2,000,000
12-Jan-15	2,000,000	3.8500	Members Equity Bank	A-2	2,000,000
20-Jan-15	1,000,000	3.8500	Members Equity Bank	A-2	1,000,000
	66,000,000				66,000,000
Term Investment Group & Cash Deposit Account					
Rollover Date	Face Value	Current Rate	Borrower	Rating	
Cash Account	3,402,719	2.7000	CBA (Business Saver)	A-1+	3,402,719
20-Jun-14	1,000,000	3.3200	CBA Term Deposit Kimbriki 35810609 (1)	AA-	1,000,000
20-Jun-14	1,000,000	3.3200	CBA Term Deposit Kimbriki 35810609 (2)	AA-	1,000,000
14-Jul-14	7,402,118	4.0000	WBC Term Deposit Kimbriki 11-1208	AA-	7,402,118
04-Feb-14	2,320,234	3.8400	WBC Term Deposit Kimbriki 11-4185	AA-	2,320,234
01-Feb-14	1,521,793	2.4000	CBA Money Market Kimbriki 10162612	AA-	1,521,793
	16,646,864				16,646,864
	84,347,653			Closing Balance:	84,008,346

* Weighted Average Life is the anticipated date of repayment of Council's full principal in mortgage backed securities based upon the expected repayment of a critical balance of underlying mortgages. It is calculated by professional actuaries and its use is market

convention for securities such as these. Council's investment policy recognises Weighted Average life dates as appropriate maturity dates for these securities

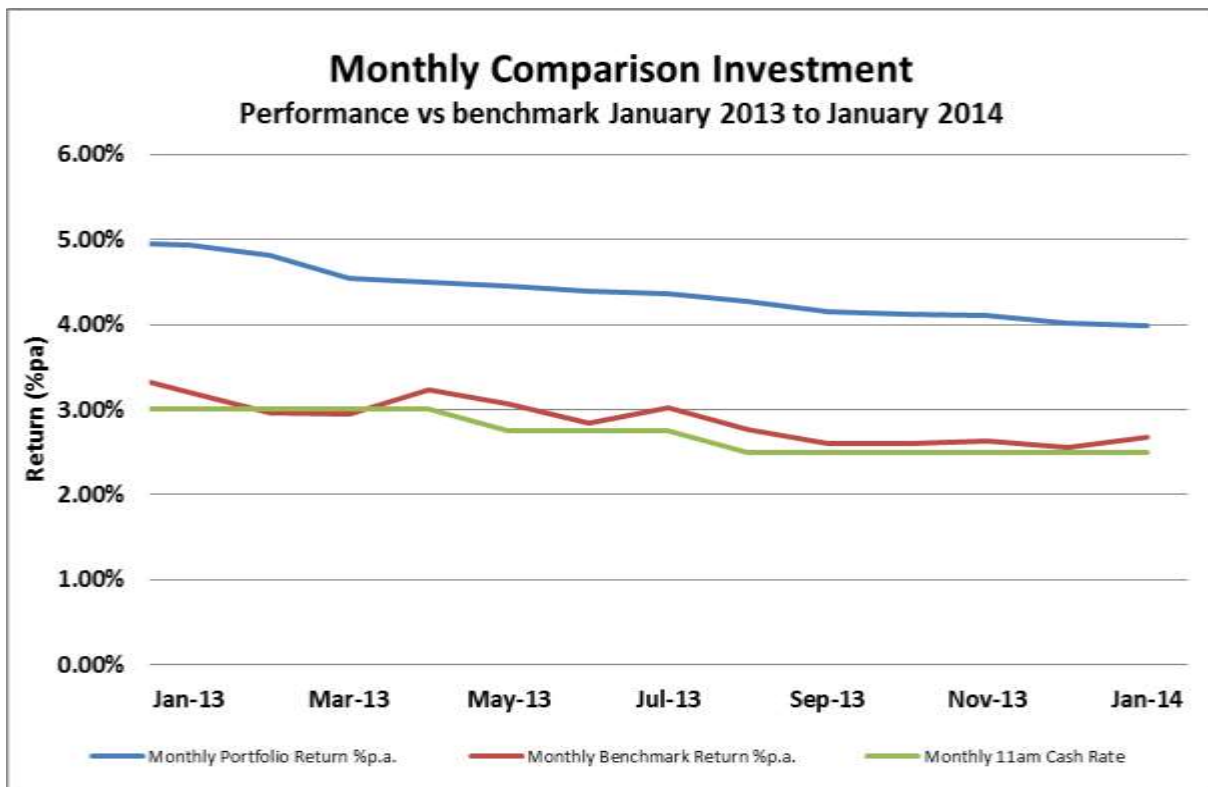
Portfolio Performance vs. 90 day Bank Bill Index over 12 month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs. Budget	✓	Council's income from investments did exceed monthly budget.
Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

Investment Performance vs. Benchmark

	Investment Portfolio Return (%pa)*	Benchmark: UBS 90d Bank Bill Index	Benchmark: 11am Cash Rate **
1 Month	3.99%	2.67%	2.50%
3 Months	4.03%	2.62%	2.50%
6 Months	4.11%	2.64%	2.50%
FYTD	4.15%	2.69%	2.54%
12 Months	4.30%	2.82%	2.69%

* Excludes cash holdings (i.e. bank account, loan offset T/Ds, and Cash Fund)

** This benchmark relates to Cash Fund holdings

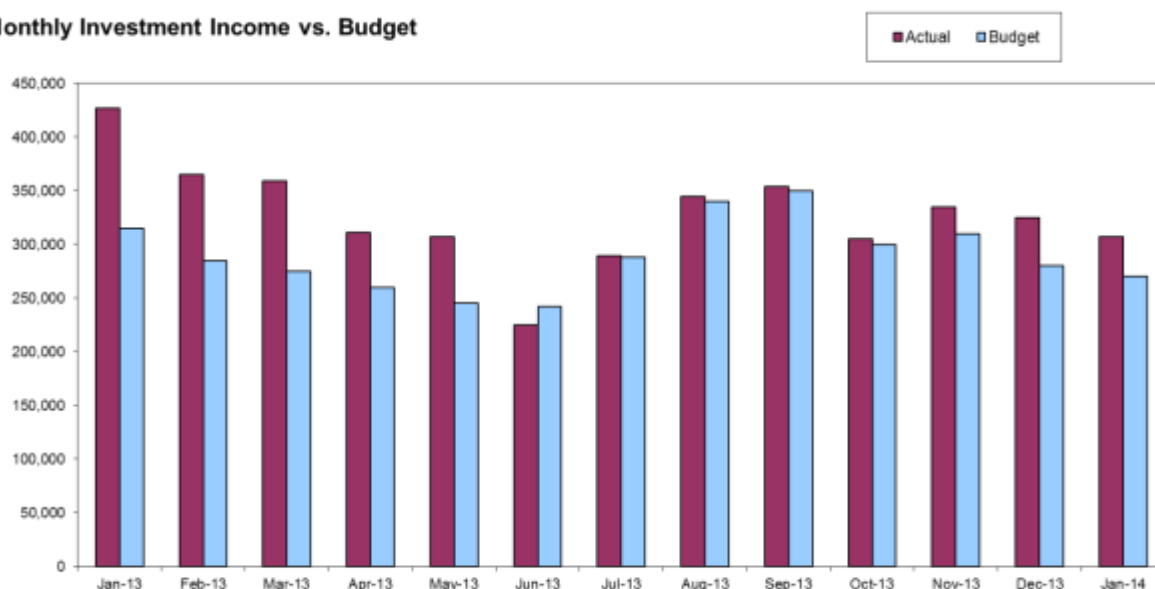


Monthly Investment Income* vs. Budget

	\$ January 14	\$ Year to Date
Investment Income	292,170	2,119,869
Adjustment for Fair Value	14,807	181,026
Total Investment Income	306,977	2,300,896
Budgeted Income	270,000	2,138,000

*Includes all cash and investment holdings

Monthly Investment Income vs. Budget



In January we have reflected a fair value increase of \$14,807 in accordance with AASB 139 Financial Instruments: Recognition and Measurement. It is Council's intention to hold these investments to maturity and as such no gain of principal will occur in these circumstances. These investments could have been classified as Held-to-maturity investments upon initial recognition under AASB 139 in which case no fair value adjustment would be required through profit or loss. When these investments reach maturity any fair value adjustment which has been taken up will be written back to the Profit and Loss Account.

Economic Notes

Global

- In the US, the Federal Reserve shaved another \$10b per month off of its Quantitative Easing cash infusion program. Monthly purchases of mortgage backed securities and treasuries by the central bank is now \$65b per month, down from the original \$85b per month level. The market took comfort in the Federal Reserves' assurances that official interest rates would remain nearly zero for the foreseeable future.
- Conflict and economic weakness in emerging markets, particularly the Ukraine, Argentina and Turkey, helped trigger a drop in share markets around the world (including -3% in Australia) as the threat of a currency crisis, and drop in commodity demand, amongst these countries grows.
- SE Asian countries and Japan all recorded good economic data over the month, helping keep concerns in check over slowing Chinese growth.

Domestic issues:

- In Australia, economic data was again mixed with retail sales surprising on the upside, double its expected monthly growth, but employment data showing a drop of >30,000 jobs in December. Then the release of much higher than expected inflation data for the December Quarter had economists re-evaluating the possibility of the interest rate hikes in 2014.
- Summing up the recent releases, the RBA stated that it "expects [domestic] growth to remain below trend for a time yet and unemployment to rise further before it peaks. Beyond the short term, growth is expected to strengthen, helped by continued low interest rates and the lower exchange rate."

Interest rates:

- The RBA kept the official cash rate unchanged, at 2.50%, following its first meeting for 2014. Market rates remain in the 2.60/2.65% area from 1 to 12 months, before increasing 2 years onward.

Investment Portfolio Commentary

Council's investment portfolio posted a return in December of 3.99%pa versus the bank bill index benchmark return of 2.67%pa. For the financial year to date, Council's investment portfolio has exceeded the bank bill index benchmark by 1.46%pa (4.15%pa vs 2.69%pa).

During the month, Council received the full face value and accrued interest on its Deutsche Bank Subordinated Note due to the issuer calling back the note three months earlier than its final maturity date. Following this early payout, Council's entire portfolio is now spread among the top three credit rating categories (A long term/A2 short term and higher). It is expected that Council can continue to achieve above benchmark returns with prudent investment selection for its short and long term holdings.

23 January 2014

Mr David Walsh
Chief Financial Officer
Warringah Council
Civic Centre, 725 Pittwater Rd
DEE WHY NSW 2099

Dear David,

Investment Strategy and Portfolio Review - 2013/14 Financial Year to Date

Hope you had a pleasant Christmas and New Year period.

Attached is Council's Investment Strategy and Portfolio Review for the financial year to date ending 31 December 2013.

Council's investment portfolio continues to be managed prudently while taking advantage of market opportunities as they arise. Performance has been soundly above benchmark while maintaining a portfolio predominately comprised of deposits and securities issued by Australia's highest rated financial institutions.

If you have any questions, please do not hesitate to call Brian, Titus or me.

Yours sincerely,



Erik Gates

Director


Investment Services Corp



**Investment Strategy
and
Portfolio Review
2013/14 Financial Year to Date**

Prudential Investment Services Corp
Ste 59, 1 Gray Street, Sutherland NSW 2232
PO Box 35, Sutherland, NSW 1499
assetconsulting@prudentialinvestmentservices.com
ABN: 81 163 587 362
AFSL: 430091

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Executive Summary

Investment Climate:

- In China, economic growth has slowed in relation to its own historical results, but compared to the world's other leading economies its 7.5%+ annual growth remains impressive.
- In Europe, there remains heightened concerns for the continent's economic health. The employment rate remains over 12%, and much higher for young workers, meanwhile possible deflation is becoming a concern.
- In the US, the long awaited "tapering" of the Federal Reserve's \$85bln per month Quantitative Easing cash infusion began. Stronger US economic growth and an improving job market were cited as justifications for the move.
- In Australia, the government released the mid-year budget review with warnings of higher unemployment and weak economic growth for several years. Treasurer Hockey advised that without sharp cuts the budget could be in deficit for the next decade.
- The official cash rate remained 2.50% during the first half of the 2013/14 financial year.

Investment Strategy:

- Overall, Council's current portfolio has good credit diversification with 99% of the portfolio spread among the top three credit rating categories (A/ A2 and higher).
- Council's short term holdings represent 98% of the total portfolio. An overall 70%/30% short term/long term ratio is recommended, but it is understood Council has significant capital expenditures anticipated over the next few years, so would prefer to keep the portfolio relatively short-dated.

Investment Portfolio:

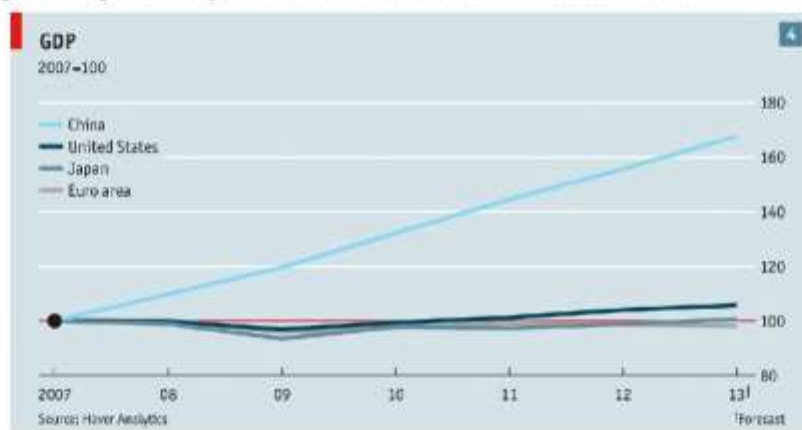
- As of 31 December 2013, all of the holdings in the investment portfolio are considered to be very sound with little threat of capital loss.
- Cumulatively, the portfolio has strongly outperformed the bank bill index generating a return of 4.17%pa on a yield basis versus the benchmark's 2.69%pa return for the 2013/14 Financial Year to Date

The Investment Climate

International:

China

While China's economic growth has slowed in relation to its own historical results, compared to the world's other leading economies its 7.5%+ annual growth remains impressive, particularly since the onset of the Global Financial Crisis:



(source: The Economist)

Having recorded slightly higher than expected growth of 7.7% in 2013, China's GDP is anticipated to slow slightly to 7.4% in 2014.

Europe

Positive news came out of Europe at the end of 2013 with Ireland becoming the first troubled government to exit the Eurozone bail-out program.

Nevertheless, there remains heightened concerns for Europe's economic health. The employment rate remains over 12%, and much higher for young workers, meanwhile possible deflation is becoming a concern. A deflationary environment would increase the already high debt load among businesses and consumers, threatening extended sluggish growth.

In November, the European Central Bank cut its main policy rate to 0.25% from 0.5% in further attempts to kick start the economy, inline with the European Central Bank president, Mario Draghi's, promise to do whatever takes to get Europe back on track.

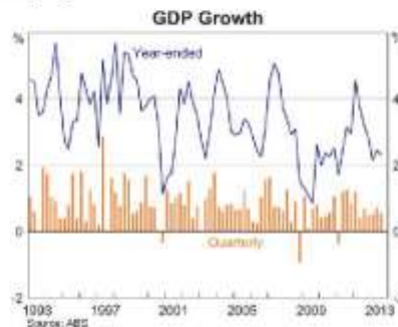
US

The US Federal Reserve followed through on its warnings of reducing, i.e. "tapering", the \$85bn/month quantitative easing program. In one of Ben Bernanke's final acts as Federal Reserve Chairman, before handing off to his newly confirmed replacement Janet Yellen, the stimulus package has been reduced by \$10bn per month.

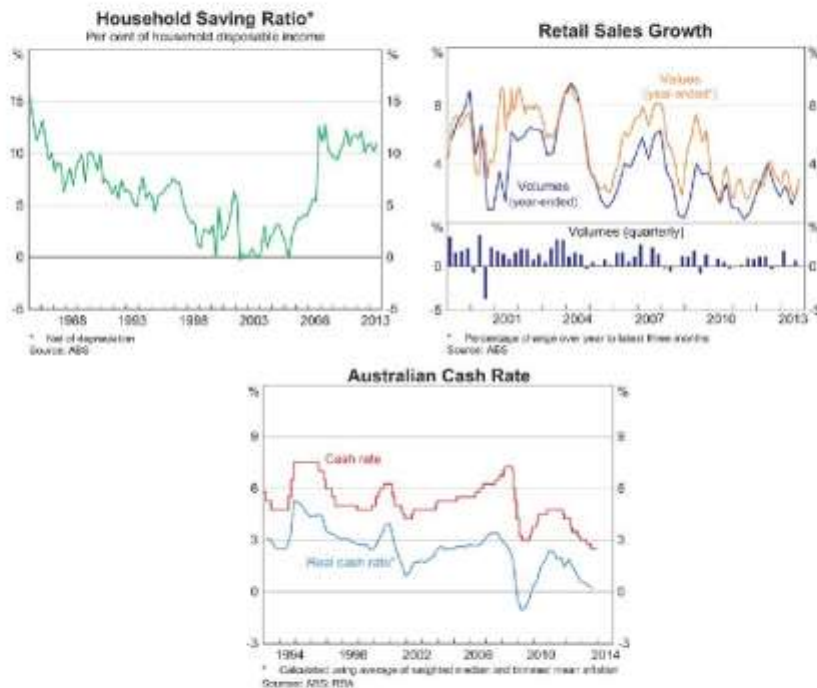
Despite market concerns that the decrease in government stimulus would be detrimental to the market, the economy has shown signs of strength justifying the reduction in the government's monthly cash injections.

Domestic:

In Australia, the government released the mid-year budget review with warnings of higher unemployment and weak economic growth for several years. Treasurer Hockey advised that without sharp cuts the budget could be in deficit for the next decade. Economic growth remains sluggish with the nation's gross domestic product stuck in the low 2% area for nearly a year.



Retail sales continue with modest sub 4% growth as a result of households saving over 10% of their disposable income. This despite the RBA keeping the official cash rate at historical lows, seemingly leaving little incentive to save when the impact of inflation is taken into account (real cash rate):



Interest Rate Environment

The RBA cut the official cash rate to 2.50% in August 2013 and has kept it at that level since. In its monthly statements, the RBA advised that it would "continue to assess the outlook and adjust policy as needed to foster sustainable growth in demand and inflation outcomes consistent with the target."

Opinion remains divided amongst economists as to the direction of interest rates over 2014. Westpac has forecast that the cash rate will fall to 2.00% by the middle of next year while CBA has forecast a rise to 2.75% by the end of 2014. Market traded securities are forecasting a relatively flat interest rate environment for most of 2014 with a slight chance of a rate hike by the end of 2014:

	Nov-13	Q4-13	Q1-14	Q2-14	Q3-14	Q4-14
<i>Average of Economist Forecasts</i>	2.50	2.48	2.40	2.40	2.50	2.61
<i>Lowest</i>	2.50	2.25	2.00	2.00	2.00	2.00
<i>Highest</i>	2.50	2.50	2.50	2.75	3.00	3.25
<i>Number of Economists surveyed</i>	23	22	22	22	22	22
<i>Market Traded Securities</i>	2.50	2.48	2.45	2.43	2.50	2.67

Source: Reuters

Short Term Investment Rates (<1 yr)

Investment rates for terms less than a year are flat, reflecting the market's belief that there will be no movement in the cash rate for the next 12 months. The exceptions to this are investment rates for 1 and 2 months, where margins on these timeframes are low, as they are unattractive for banks under new global banking regulations (Basel III).

Long Term Investment Rates (>1 yr)

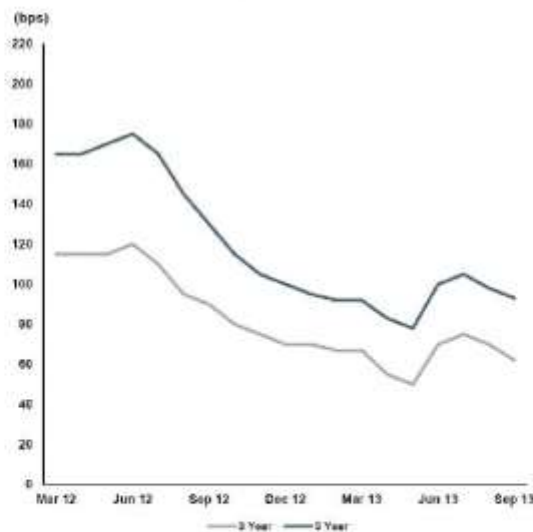
Despite the cash rate dropping from 3.00% to 2.50% during the past 12 months currently, the 3 and 5 year swap rates (the benchmark rates used to determine investment and loan rates for these time periods) have been on an upward trend during the year. This further reflects the market's belief that the interest rate cutting cycle is over:



Prudential
Investment Services Corp

Nevertheless, 3 and 5 year term deposit rates have stayed flat or gone lower over the past six months. For example, NAB's (rated AA-) (rated A-) 3 year rate was 4.20%pa at the end of July and currently remains at 4.20%pa, and Bank of Queensland's 3 year rate has dropped from 4.45%pa to 4.20%pa in the same period. This suggests that banks are continuing to reprice their deposits and keeping the difference for their bottom line.

Margins on floating rate notes continued to edge lower in early 2013, however speculation that the US Federal Reserve would eventually taper its QE3 program caused a selloff in all financial assets around mid-year. Recently, 5 year floating rate note issues from the major banks have been sold at a margin of 88bps, much lower than the 185bps that NAB issued in early 2012:



Source: NAB

Lower tier banks still attract a higher margin than the majors, reflecting their lower credit worthiness, with Bank of Queensland (S&P: A-) recently issuing a 3 year floating rate note at a margin of 115bps and Bendigo and Adelaide Bank (S&P: A-) issuing a 5 year floating rate note at a margin of 127bps.

Investment Strategy Recommendations

The following table summarises Council's Investment Portfolio as at the end of December (excluding Kimbriki related deposits). The overall investment types within Council's portfolio are appropriate for a local government entity and fully comply with legislation and Investment Policy limits.

Warringah Council Investment Profile 31-Dec-13				
Overall Portfolio Credit Profile				
	Investment Balance	Weighting	Investment Policy limits	Investment Policy compliance
	\$ million			
Direct Securities				
AAA / A1+ Category	\$29.8	38%	100%	Yes
AA / A1 Category	\$16.0	21%	100%	Yes
A / A2 Category	\$31.0	40%	60%	Yes
BBB / A3 Category	\$1.0	1%	20%	Yes
	\$77.8	100%		
Individual Counterparty Limits				
Largest Exposure per Credit Rating:				
Direct Securities				
AAA / A1+ Category	\$17.0	22%	45%	Yes
<i>NAB Short Dated Term Deposits</i>				
AA / A1 Category	\$16.0	21%	35%	Yes
<i>ING Short Dated Term Deposits</i>				
A / A2 Category	\$10.0	13%	20%	Yes
<i>BoQ Short Dated Term Deposits</i>				
BBB / A3 Category	\$1.0	1%	10%	Yes
<i>Deutsche Bank Sub Notes</i>				

Overall Portfolio Credit Profile:

- Overall, Council's current portfolio has good credit diversification with 99% of the portfolio spread among the top three credit rating categories (A/ A2 and higher).
- These approximate weightings are recommended to be maintained.
- A list of Australian ADIs with their current credit ratings are included in Appendix C of this review.

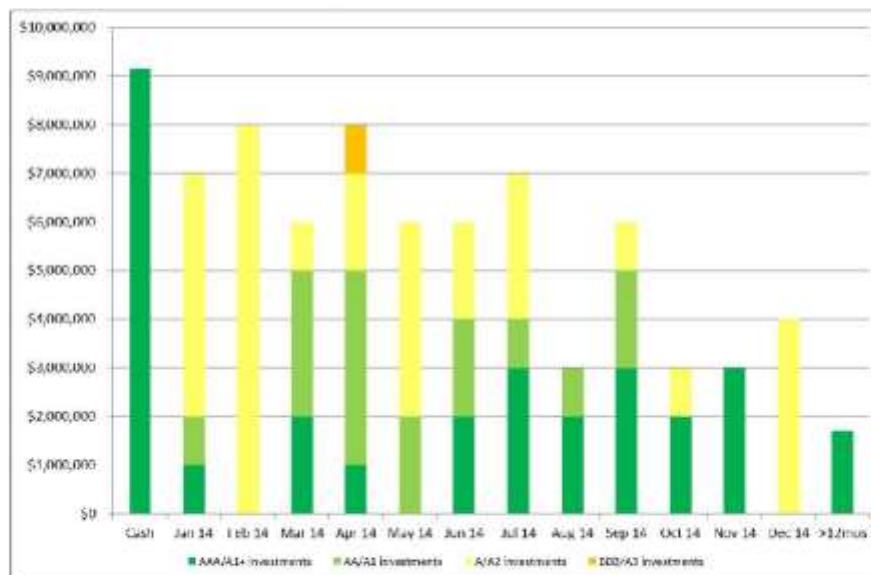
Individual Institution Limits:

- The vast majority of the portfolio (99%) is invested in deposits/securities with Australian Authorised Deposit taking Institutions. The prevalence of ADI term deposits in the portfolio reflects the historically high margins that the Australian banks have been paying for deposits.
- Council has been taking advantage of term deposit “specials” from various institutions without over exposing the portfolio to any one institution.

Term to Maturity Limits					
	Investment Balance \$ million	Weighting	Investment Strategy Targets	Investment Policy limits	Investment Policy compliance
Portfolio % < 1 yr	\$76.1	98%	70%	Min 40% Max 100%	Yes
Portfolio % > 1 yr	\$1.7	2%	30%	60%	Yes
Portfolio % > 3 yrs < 5 yrs	\$0.0	0%	5%	30%	Yes
Asset Allocation Targets					
Cash, ST Term Deposits, Bank Bills	\$76.1	97%	70%	n/a	
ADI Issued Covered Bonds, Senior Debt, LT Term Deposits	\$0.0	0%	30%	n/a	
ADI issued Sub Debt/Non ADI debt	\$1.0	1%	0%	n/a	
Structured Securities	\$1.7	2%	0%	n/a	

Term to Maturity Limits:

- Council's short term holdings represent 98% of the total portfolio. An overall 70%/30% short term/long term ratio is recommended, but it is understood Council has significant capital expenditures anticipated over the next few years, so would prefer to keep the portfolio relatively short-dated.
- The graph below shows Council's investment maturity profile colour-coded according to the credit ratings of the investments:



Asset Allocation Targets:

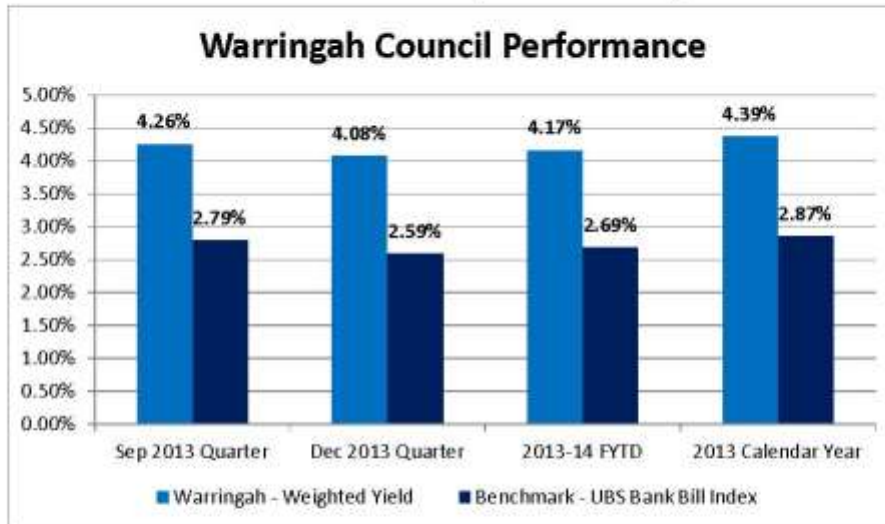
- For diversification within the portfolio, it is recommended to use a selection of authorised investment alternatives, including ADI issued senior debt (bonds), providing they offer good comparative value to long dated term deposits.
- Council's \$1m Deutsche Bank Sub Debt issue is due to be called back in January 2014, 3 months ahead of the final maturity date of April 2014.

Summary of General Strategy Issues:

- Council's Investment Portfolio is well diversified and within policy limits.
- Term deposit specials and longer dated ADI-issued bonds will continue to be monitored for possible inclusion in the portfolio, but Council's preference for short-dated holdings is noted.
- Other eligible investments are also being regularly monitored. Please refer to *Appendix B – NSW Local Government Eligible Investments*.

Portfolio Return

The chart below shows Council's investment portfolio returns against benchmark:



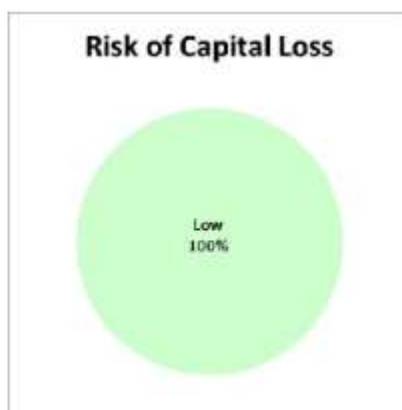
High yields on term deposits contributed to Council's solid investment performance for the 2013/14 Financial Year to Date.

Cumulatively, the portfolio has strongly outperformed the bank bill index generating a return of 4.17%pa on a yield basis versus the benchmark's 2.69%pa return for the 2013/14 Financial Year to Date

Investment Portfolio Overview

As of 31 December 2013, all of the holdings in the investment portfolio are considered to be very sound with little threat of capital loss.

Warringah Council				
<u>Security Name</u>	<u>Face Value</u>	<u>Maturity, Call Date or Weighted Average Life</u>	<u>Credit Rating</u>	<u>Comments</u>
Low Risk of Capital Loss				
Bank Deposits and FRNs				
Current Account Investment Group	\$ 8,142,140	at call	A-1+	CBA (Australian ADI)
Floating Rate Note Investment Group	\$ 1,000,000	Apr-14	various	Deutsche Bank Sub Note
Term Investment Group	\$ 66,000,000	Jan-14 to Dec-14	various	All Australian ADIs
Australian Mortgage Backed Securities				
Emerald Reverse Mortgage Series 2008-1 Class A	\$ 1,700,789	Aug-22	AAA	Backed by Australian sourced loans
Total (Low Risk)	\$ 77,842,929			



Other Key Risks: The following risks may also apply to Council's individual investments:

- **Liquidity risk:** The risk that Council may be unable to sell any or part of an investment on to the secondary market at a level suitable to them – or at all. Tradeable securities may be liquid in normal market conditions; however rates/margins may change substantially in periods of market stress.
- **Interest Rate Risk:** The risk to the value of an investment caused by changes in market interest rates. Floating Rate Securities have limited interest rate risk; Fixed Rate Securities are exposed to mark-to-market changes caused by movements in swap markets.
- **Market Risk:** The risk to the value of an investment caused by changes in related markets. Tradeable securities are exposed to market perceptions of issuer credit and credit markets generally.
- **Issuer/Credit risk:** The risk of default of the Issuer/Counterparty. Note that any issuer default may result in partial or total investor capital loss.

Appendix A – Investment Security Review

The following is a synopsis of Council's investment holdings as of 31 December 2013 with comments on the underlying structures

Floating Rate Note Investment Group (Bank Issued)							
<ul style="list-style-type: none">▪ Deutsche Bank subordinated debt (non-ADI issued note)▪ \$1,000,000 investment▪ Maturity Date: Apr 2014▪ Risk of Capital Loss: Low	<p>Council has \$1m invested in a floating rate note from Deutsche Bank. Council's \$1m Deutsche Bank Sub Debt issue is due to be called back in January 2014, 3 months ahead of the final maturity date of April 2014.</p> <p>Margins on floating rate notes continued to edge lower in 2013, however speculation that the US Federal Reserve would eventually taper its QE3 program caused a selloff in all financial assets around mid-year. Recently, 5 year floating rate note issues from the major banks have been sold at a margin of 88bps, much lower than the 185bps that NAB issued in early 2012.</p> <p>This security continues to deliver a high, consistent income stream in line with Council's original investment objectives.</p>						
Mortgage Backed Securities							
<p>Emerald Reverse Mortgage 2006-1 Class A</p> <ul style="list-style-type: none">▪ \$1,700,788 investment▪ Rated: Fitch AAA (unchanged since issuance)▪ Weighted average life: August 2022▪ Risk of Capital Loss: Low	<p>Emerald Reverse Mortgage Series 2006-1 Trust is comprised of a pool of Australian reverse mortgage loans originated by Bluestone Equity Release Pty Ltd.</p> <p>Bluestone provides reverse mortgages to homeowners who have built up a significant equity position in their homes. The homeowners are thus able to draw on the equity of their homes without selling.</p> <p>Outstanding loan pool: The very nature of reverse mortgages means that they have very low Loan to Value (LTV) Ratios (i.e. the amount of the loan in relation to the value of the property). This particular pool currently has an average LTV ratio of approximately 36%. This compares favourably to normal mortgage-backed securities which typically have LTVs in the 75-90% range.</p> <p>Upon issuance in 2006 the security consisted of 1817 loans. Through repayments and discharges of loans, the pool is now down to 919 loans. New loans can not be added to the pool following issuance, but due to the ability of borrowers to draw down on equity in the property, the overall outstanding loan balance has increased over the life of the security from \$113m to \$118m.</p> <p>Geographic composition: The loan pool is comprised of entirely Australian mortgages sourced from:</p> <table><tr><td>NSW: 48%</td><td>WA: 17%</td><td>QLD: 16%</td></tr><tr><td>VIC: 12%</td><td>TAS: 4%</td><td>SA: 2% & ACT: 1%</td></tr></table> <p>Property revaluation: Bluestone advises that the underlying properties are fully revalued over a 3 yearly cycle which has been most recently completed in December 2011.</p> <p>Credit rating: Fitch AAA (unchanged since issuance). Standard & Poor's do not publish their credit rating of the Emerald Securities, but it is understood that their rating is based the underlying liquidity provider's ability to pay timely interest in the case of a shortfall. Therefore their credit rating would be more</p>	NSW: 48%	WA: 17%	QLD: 16%	VIC: 12%	TAS: 4%	SA: 2% & ACT: 1%
NSW: 48%	WA: 17%	QLD: 16%					
VIC: 12%	TAS: 4%	SA: 2% & ACT: 1%					

conditional on the prevailing credit rating of Barclays Bank, the liquidity provider.

Interest rate: The 2006-1 Class A notes pay a quarterly coupon payment and rate reset based upon the 3mo BBSW rate + 0.45%. Having been extended beyond its original step-up date, this security is now accruing an additional 0.90%pa to be paid out when the entire issue, including lower tranches, is called back.

Liquidity provider: Barclays Bank is the liquidity provider for the Class A notes. If loan repayments during a quarter do not suffice to cover interest on the notes then the liquidity provider makes up the difference for the quarter's interest payment, reimbursed to Barclays by future repayments. There are currently no draws on the liquidity facility.

Valuation and Selling prospect: The market for Australian mortgage backed securities, regardless of the robustness of the structure, is highly illiquid as a direct consequence of the global financial crisis. This has caused difficulties in valuing the security as there is limited "price discovery" in the market. At this stage, opportunistic bids for this tranche would be expected in the mid-70c in the dollar area.

Capital Repayment: The legal maturity for the Class A notes is 2051. This is the date that takes into consideration the longest underlying mortgages in the pool. Due to discharges and repayments of the underlying mortgages in the pool, the security is anticipated to be called back well before the legal maturity date.

When issued, the security's margin step-up date was regarded as the approximate call date for the bond. The step-up margin, as detailed above, is an increase in the quarterly interest rate payable on the security and is regarded as an incentive to the issuer to call the bonds back, ie repay investor's capital.

Bluestone has advised that based on the current rate of underlying loan repayments, the gradual quarterly capital repayments to noteholders may continue for a further 10+ years.

Capital security: Bluestone has stressed that there remains no concern regarding the security of capital.

The revised marked to market valuation is reflective of what are considered opportunistic bids in a "buyers market" for securities of this type.

To date in addition to the regular quarterly interest payments, Council has received approximately \$300,000 of its original capital back into its bank account as loan prepayments flow through to the noteholders.

This security continues to deliver a high, consistent income stream in line with Council's original investment objectives and continue to be recommended as part of Council's long term hold to maturity portfolio.

Term Investment Group (Short and Long dated)	
<ul style="list-style-type: none"> Term Deposits with Australian licenced ADIs \$66,000,000 investment Maturity: Jan 2014 to Dec 2014 Risk of Capital Loss: Low 	<p>All of Council's term deposit's are from licenced authorised deposit taking institutions regulated by APRA. The Australian banking regulatory environment is considered one of the soundest in the world and deposits/investments with domestic institutions is generally regarded very safe.</p> <p>Requirements under Basel III banking regulations have reinforced the banks' efforts to secure increased domestic deposits. Therefore, banks are still offering "specials" for longer dated deposits that are at historically high margins over the corresponding BBSW rate. It is recommended that Council continue to pursue these term deposit specials whilst they are being offered.</p> <p>Commonwealth Bank: (S&P: A1+/AA-) - \$ 9,142,139.82 invested at call</p> <p>Commonwealth Bank is one of Australia's major banks with an asset base around \$750billion, including its wholly owned subsidiary Bankwest. Deposits make up 68% of total funding, with short term and wholesale funds making up the balance.</p> <p>Latest Profit: \$7.68b (12 months to Jun 2013)</p> <p>Basel III Common Equity Tier One Capital Adequacy Ratio: 7.8% (September 2013)</p> <p>National Australia Bank: (S&P: A1+/AA-) - \$17,000,000 invested</p> <p>National Australia Bank is one of Australia's major banks with an asset base around \$525billion. Deposits cover 69% of its loan book, with short term and wholesale funds making up the balance.</p> <p>Latest Profit: \$5.45b (12 months to Sep 2013)</p> <p>Basel III Common Equity Tier One Capital Adequacy Ratio: 8.43% (September 2013)</p> <p>Westpac Bank: (S&P: A1+/AA-) - \$2,000,000 invested</p> <p>Westpac is one of Australia's major banks with an asset base around \$700billion (including its St George subsidiary). Deposits cover 71% of its loan book, with short term and wholesale funds making up the balance.</p> <p>Latest Profit: \$6.82b (12 months to Sep 2013)</p> <p>Basel III Common Equity Tier One Capital Adequacy Ratio: 9.10% (September 2013)</p> <p>ING Bank Australia: (S&P: A1/A) - \$16,000,000 invested</p> <p>ING Bank Australia is an APRA regulated Australian bank which is ultimately owned by ING Bank NV, a Dutch bank. It has around \$47billion in assets and deposits make up 55% of total funding with the wholesale funds and securitisation funding the balance.</p> <p>Latest Profit: \$277m (12 months to Dec 2012)</p> <p>Basel II Tier 1 Capital Adequacy Ratio: 12.7% (Sep 2013)</p> <p>Prudential recommends that deposits with all foreign subsidiary ADIs, including ING Bank Australia, are kept to maturities of less than 12 months.</p>

Bank of Queensland: (S&P: A2/BBB+) - \$10,000,000 invested

Australia-wide bank with Queensland as its core market segment. BoQ is listed on the Australian stock exchange with around \$40b in assets. Deposits cover 68% of its loan book, with short term and wholesale funds making up the balance.

Latest Profit: \$185.8 million (12months to February 2013)

Basel III Common Equity Tier One Capital Adequacy Ratio: 8.6% (Aug 2013)

Bendigo and Adelaide Bank: (S&P: A2/A-) - \$10,000,000 invested

Regional and community-focussed bank that operates nationwide. The bank is listed on the Australian stock exchange with over \$60b in assets (including its subsidiaries Delphi Bank and Rural Bank). Deposits make up 78% of its total funding, securitisation 12%, and wholesale funding 10%.

Latest Profit: \$348m (12 months to June 2013),

Basel III Common Equity Tier One Capital Adequacy Ratio: 7.8% (Sep 2013)

CUA (S&P: A2/ BBB+) - \$2,000,000 invested

CUA is Australia's largest credit union with nearly \$10b in assets. CUA relies on customer deposits for about 70% of its funding, while securitisation makes up 25% of its funding requirements.

Latest Profit: \$57.5m (12 months to Jun 2013)

Basel III Common Equity Tier One Capital Adequacy Ratio: 14.65% (Sep 2013)

ME Bank: (S&P: A2/BBB) - \$9,000,000 invested

ME Bank is owned by industry super funds and has assets of nearly \$14b. Retail deposits comprised 20% of its funding, business deposits 9%, unsecured wholesale 50% and securitisation 21%.

Latest Profit: \$40.4m (12 months to June 2013)

Basel III Common Equity Tier One Capital Adequacy Ratio: 10.8% (Jun 2013)

Appendix B – NSW Local Government Eligible Investments

Definitions of Eligible ADI Investments:

11am call deposits: Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank's Real Time Gross Settlement cut-off each day.

Benefits

- 11am account provides a quick and easy investment solution for current balances that are not being used otherwise.

Major Risks / Disadvantages

- Potentially a lower return investment product.
- Credit risk is a function of the creditworthiness of the issuer.

Covered Bonds: interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI) which have specific bank assets, ie loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool's assets are not sufficient to meet the covered bond's obligations, holders then have recourse to the bank's total assets equal to other senior unsecured bondholders.

Benefits

- Highest ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

For more information refer to the previous Research Paper on Covered Bonds provided by Prudential.

Current Covered Bond offerings are not representing good value for Council's portfolio, however these are being reviewed on an ongoing basis and should any issuance present an attractive proposition for Council's portfolio Prudential shall bring it to Council's attention.

Term deposits: interest bearing deposit held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI's capital structure.

Benefits

- Term deposits are considered to be a relatively low-risk investment.
- As these funds are not callable prior to maturity, banks generally offer a return premium.
- This type of investment allows investors to match cash flow requirements.
- The return is known.

Major Risks/ Disadvantages

- Liquidity risk applies in that deposits are not redeemable before maturity. Deposits may not be breakable at all or may only be broken after a prohibitive break fee is paid.
- Interest Rate risk applies in that the rate of return is fixed.
- Credit risk is a function of the creditworthiness of the ADI.
- Counterparty/credit risk increases if invested with unrated/low rated financial institutions.

As noted, various Term Deposits are providing good value and where appropriate these are being actively recommended to Council and included in the portfolio. As with all investments there is a risk/reward trade-off - even with term deposits from Australian ADI's - and these are being actively monitored.

Bank Bills and Negotiable Certificates of Deposits (NCDs): are similar types of interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

Benefits

- Counterparty party risk is partially mitigated by the accepting/issuing bank, which is typically a bank with very high credit rating.
- The return on the bank Bill and NCD is known if held until maturity.
- Bank bills and NCDs are liquid and can be traded on the secondary market.

Major Risks / Disadvantages

- Being a lower risk investment option, Bank Bills/ NCDs provide a lower return.
- Interest Rate risk is present in that the rate is locked in for a fixed term.
- Credit risk is a function of the creditworthiness of the accepting/issuing bank.

These securities provide exceptional liquidity and in the current climate are very useful where this is a key requirement for cash flow management. However, most current offerings are not providing as attractive a return as available from Term Deposits. As with other eligible investments, these are being regularly monitored, particularly as the margins on Term Deposits narrow.

Senior Debt Bonds: interest bearing securities which are senior debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+ year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

Benefits

- High ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

There have been some attractive Senior Bank Bond offerings from Australian-owned ADIs over the past year and more are expected in 2013/14. Where appropriate, given prevailing Investment Policy limits and cash flow requirements, these will be brought to Council's attention.

Other NSW Local Government Eligible Investments (Non-ADI) being actively monitored:

Commonwealth/State/Territory Government securities e.g. bonds:-

These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

Benefits

- Among the most secure investments available to Australian investors.
- Future coupons are known which helps with cash flow forecasting.

Major Risks / Disadvantages

- Typically much lower yielding than other investment options due to low investment risk of issuer.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.

Current Commonwealth and State and Territory Bond offerings are not representing good value for Council's portfolio. However these are being reviewed on an ongoing basis and should any issuance present an attractive proposition for Council's portfolio Prudential shall bring it to Council's attention.

Deposits with NSW Treasury &/or Investments in NSW Treasury Corporation's Hour Glass Facility:-

The NSW Treasury Corporation Hour Glass Facility comprises a number of pooled managed funds options each set up as a unit trust. The current cash and fixed income only options available through the Hour Glass facilities are the Cash Facility and the Strategic Cash Facility.

The Cash Facility provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the Strategic Cash Facility is designed for investments ranging from 1.5 years out to 3 years.

Both investments will pay back the balance of the investment generally within 24 to 72 hours.

Benefits

- Investments are pooled and as such a much more diversified pool of underlying investment is possible over investing in securities directly – particularly for small investment amounts.
- A broader investment pool usually allows for a smoothing of any volatility in the underlying investments.

Major Risks/Disadvantages

- As a unit trust, investment in the Hour Glass Facilities are not deposits or liabilities of NSW T-Corp.
- The Hour Glass Facilities are subject to market and liquidity risk associated with their underlying securities.
- Usually an additional layer of fees is incurred via a managed fund to pay for fund manager costs.

In the current climate these have not been recommended to Council however the products and financial climate are continually being monitored and where appropriate these investments will be brought to Council's attention.

Appendix C – Australian ADI Credit Ratings

S&P Ratings (unless noted otherwise)		As at 31 Dec 2013			
Issuer Name	Rating Type	Long Term Ratings		Short Term Ratings	
		Rating	Date	Rating	Date
Long term 'AA' rating category					
ANZ Bank New Zealand Ltd	Issuer	AA	16-May-2013	A-1+	16-May-2013
	Outlook	Stable	22-Feb-2007		
Commonwealth Bank of Australia	Issuer	AA	05-Dec-2011	A-1+	13-Jun-1998
	Outlook	Stable	05-Dec-2011		
National Australia Bank Limited	Issuer	AA	05-Dec-2011	A-1+	15-Nov-1994
	Outlook	Stable	05-Dec-2011		
Westpac Banking Corporation	Issuer	AA	05-Dec-2011	A-1+	11-Sep-1996
	Outlook	Stable	05-Dec-2011		
Bank of Melbourne		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Bankwest		Refer to Commonwealth Bank of Aust		Refer to Commonwealth Bank of Aust	
St George Bank		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Rabobank Australia Ltd	Issuer	Aa2 (Moody's)		P-1 (Moody's)	
	Outlook	Negative			
Long term 'A' rating category					
AMP Bank Ltd	Issuer	A+	06-Jun-2013	A-1	13-Apr-2008
	Outlook	Stable	06-Jun-2013		
Cuscal Limited	Issuer	A+	22-Dec-2010	A-1	22-Dec-2010
	Outlook	Stable	12-Dec-2011		
HSBC Bank Australia Limited	Issuer	A+	30-Jul-2013	A-1	30-Jul-2013
	Outlook	Stable	30-Jul-2013		
Suncorp-Metway Limited	Issuer	A+	04-Oct-2010	A-1	10-Dec-2003
	Outlook	Stable	04-Oct-2010		
ABN AMRO Bank N.V.	Issuer	A	16-Nov-2012	A-1	05-Feb-2010
	Outlook	Stable	16-Nov-2012		
Bank of China Ltd	Issuer	A	29-Nov-2011	A-1	29-Nov-2011
	Outlook	Stable	29-Nov-2011		
ING Bank (Australia) Ltd	Issuer	A	29-Nov-2011	A-1	09-Sep-2009
	Outlook	CreditWatch Negative	03-Dec-2013		
Macquarie Bank Ltd	Issuer	A	15-Nov-1994	A-1	17-Jan-1994
	Outlook	Stable	17-Feb-2010		
Bank of Queensland Limited	Issuer	A-	04-Sep-2013	A-2	04-Sep-2013
	Outlook	Stable	04-Sep-2013		
Bendigo & Adelaide Bank Limited	Issuer	A-	06-Dec-2011	A-2	28-May-2002
	Outlook	Stable	06-Dec-2011		
Citigroup Pty Ltd	Issuer	A-	29-Nov-2011	A-2	29-Nov-2011
	Outlook	Stable	20-Jun-2013		
Rural Bank Ltd	Issuer	A-	09-Dec-2011	A-2	14-Aug-2007
	Outlook	Stable	09-Dec-2011		
Heritage Bank Ltd	Issuer	A3 (Moody's)		P-2 (Moody's)	
	Outlook	Stable			
Long term 'BBB' rating category					
Australian Central Credit Union Ltd (Peoples Choice Credit Union)	Issuer	BBB+	14-Jun-2012	A-2	14-Jun-2012
	Outlook	Stable	14-Jun-2012		
bankmecu	Issuer	BBB+	06-Jul-2010	A-2	20-Jan-2008
	Outlook	Stable	06-Jul-2010		
Credit Union Australia Ltd	Issuer	BBB+	18-Oct-2012	A-2	14-Oct-2010
	Outlook	Stable	18-Oct-2012		
Defence Bank Ltd	Issuer	BBB+	21-Apr-2013	A-2	21-Apr-2013
	Outlook	Stable	21-Apr-2013		
Members Equity Bank Pty Ltd	Issuer	BBB+	10-Oct-2013	A-2	24-Aug-2006
	Outlook	Stable	10-Oct-2013		
Newcastle Permanent Building Society Ltd	Issuer	BBB+	13-Nov-2005	A-2	11-Oct-2004
	Outlook	Stable	13-Nov-2005		
Police Bank Ltd	Issuer	BBB+	01-Feb-2012	A-2	01-Feb-2012
	Outlook	Stable	01-Feb-2012		
QT Mutual Bank Limited	Issuer	BBB+	15-Jul-2012	A-2	15-Jul-2012
	Outlook	Stable	15-Jul-2012		
Teachers Mutual Bank Ltd	Issuer	BBB+	04-Aug-2010	A-2	04-Aug-2010
	Outlook	Stable	04-Aug-2010		
IMB Ltd	Issuer	BBB	22-Nov-2005	A-2	24-Jul-2006
	Outlook	Positive	07-Nov-2013		
Mystate Financial Ltd	Issuer	BBB	19-Dec-2011	A-2	19-Dec-2011
	Outlook	Stable	19-Dec-2011		
Qantas Staff Credit Union Ltd	Issuer	BBB	02-Aug-2012	A-2	02-Aug-2012
	Outlook	Stable	02-Aug-2012		
Rock Building Society Ltd (The)	Issuer	BBB	09-Dec-2013	A-2	03-Dec-2013
	Outlook	Stable	09-Dec-2013		
Wide Bay Australia Ltd	Issuer	BBB	09-Dec-2011	A-2	09-Dec-2011
	Outlook	Negative	18-Jun-2013		

Appendix D – Standard & Poor’s Credit Ratings Descriptions

(source: Standard & Poor’s)

Credit Ratings

Standard & Poor’s (SP) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation – based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions for the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors’ rights.

The issue rating definitions are expressed in terms of default risk.

Short Term Obligation Ratings are:

A-1

This is the highest short-term category used by S&P. The obligor’s capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor’s capacity to meet its financial commitment on these obligations is extremely strong.

A-2

A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor’s capacity to meet its financial commitment on the obligation is satisfactory.

A-3

A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

Long-Term Ratings are:

AAA

An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA

An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A

An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

BBB

An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Plus (+) or Minus (-)

The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

CreditWatch

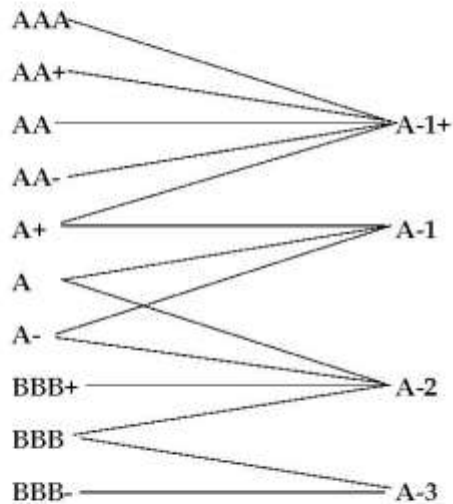
Highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indication.

Rating Outlook

Assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. Consideration is given to possible changes in the economic and /or fundamental business conditions. An outlook is not necessarily precursor of a ratings change or future CreditWatch action. A "Rating Outlook - Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.

S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



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QUARTERLY BUDGET REVIEW STATEMENT

December 2013

December 2013 Quarterly Report - General Manager's Message

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Warringah Council for the six months ended 31 December 2013 indicates that Council's projected financial position at 30 June 2014 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

David Walsh

Responsible Accounting Officer, Warringah Council

Income Statement

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	52,599,999	52,393,125	206,874	93,232,714	93,232,714	93,232,714
User Charges & Fees	22,620,686	22,226,167	394,520	44,319,794	44,068,841	44,540,533
Investment Fees and Revenues	2,107,042	1,972,998	134,044	3,403,000	3,403,000	3,408,000
Other Revenues	4,334,888	3,883,442	451,446	7,278,619	7,579,601	7,851,391
Grants and Contributions - Operating Purposes	2,867,875	2,850,174	17,701	7,377,248	7,497,892	7,576,195
Grants and Contributions - Capital Purposes	2,106,918	2,210,518	(103,600)	4,033,877	4,928,789	4,334,288
Gains on disposal of Assets	996,893	145,000	851,893	8,393,911	8,393,911	1,134,936
Total Income From Continuing Operations	87,634,302	85,681,423	1,952,878	168,039,163	169,104,748	162,078,057
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(29,810,107)	(29,562,639)	(247,468)	(59,374,744)	(59,419,757)	(59,601,693)
Borrowing Costs	(508,114)	(516,182)	8,068	(1,003,297)	(1,003,297)	(1,003,297)
Materials and Contracts	(26,525,776)	(26,827,988)	302,213	(57,537,912)	(57,749,107)	(57,759,626)
Depreciation and Amortisation	(7,125,272)	(7,123,407)	(1,866)	(15,166,909)	(15,166,909)	(15,258,909)
Other Expenses	(9,527,609)	(9,084,026)	(443,583)	(17,943,862)	(17,908,318)	(18,501,252)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	212,553	200,000	12,553	(301,882)	(301,882)	(301,882)
Internal Charges	-	-	-	-	-	-
Overhead Allocation	-	-	-	-	-	-
Total Expenses From Continuing Operations	(73,284,324)	(72,914,242)	(370,082)	(151,328,606)	(151,549,270)	(152,426,659)
Surplus / (Deficit) from Continuing Operations	14,349,978	12,767,182	1,582,796	16,710,557	17,555,478	9,651,398
Surplus / (Deficit) Before Capital Grants & Contribution	12,243,060	10,556,664	1,686,396	12,676,680	12,626,689	5,317,110
Surplus / (Deficit) from Continuing Operations	14,349,978	12,767,182	1,582,796	16,710,557	17,555,478	9,651,398
Rates Yet to be Allocated to Services						
Rates and Charges yet to be allocated to Services	40,839,589	40,839,589	-			
Surplus/ (Deficit) from Continuing Operations	55,189,567	53,606,771	1,582,796			
Surplus/ (Deficit) before Capital Grants & Contributions	53,082,649	51,396,253	1,686,396			

The above Income Statement shows Council's consolidated financial result for the six months ended 31 December 2013.

The result for the six months ended 31 December 2013 shows some variations between budgeted and actual results. Comments have been provided by responsible budget managers and the forecasts have been amended where necessary. The reports for the 16 services included in the 2013 Community Strategic Plan are each provided separately.

Forecast Changes

These overall movements are detailed in the table below:

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Income From Continuing Operations	168,039,163	169,104,748	1,065,585	162,078,057	(7,026,690)
Total Expenses From Continuing Operations	(151,328,606)	(151,549,270)	(220,664)	(152,426,660)	(877,390)
Surplus / (Deficit) from Continuing Operations	16,710,557	17,555,478	844,921	9,651,398	(7,904,080)
Surplus/ (Deficit) before Capital Grants & Contributions	12,676,680	12,626,689	(49,991)	5,317,110	(7,309,579)

The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to decrease by \$7,309,579 to \$5,317,110.

This decrease is principally related to the movement to the next financial year of the anticipated settlement date of the sale of the Sturdee and Pacific Parade Dee Why properties. Council's projected financial position at 30 June 2014 will continue to be satisfactory and no other action is required as a result of this change.

The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to decrease by \$7,904,080 to \$9,651,398.

This decrease principally relates to the movement noted above as well as the decrease in budgeted Grants and Contributions – Capital Purposes to be received from the Bringa Women's Centre for works on their Women's Resource Centre.

The significant changes which result in a decrease of \$7,026,690 in the forecast Income from Continuing Operations are as follows:

- User Charges & Fees are forecast to increase by \$471,693. Within Kimbriki Environmental Enterprises there has been an increase of \$651,693 due to higher Gate Fees as a result of all commercial vehicles now being weighed on entry to the facility and an increase in the tonnage of virgin excavated natural materials (VENM). This has been offset by a reduction of \$180,000 in Roads, Traffic & Waste as a result of how Road Restorations are now undertaken by Sydney Water.
- Investment Fees and Revenues are forecast to increase by \$5,000 due to additional interest within Kimbriki Environmental Enterprises.
- Other Revenues are forecast to increase by \$271,790 which principally relates to a change within Kimbriki Environmental Enterprises as a result of additional charges related to the Waste Levy from the extra tonnages noted above.
- Grants & Contributions – Operational Purposes have been forecast to increase by \$78,303. This increase relates to additional grants within Natural Environment of which \$10,000 is for the works related to the threatened species Grevillea Caleyi, \$10,000 from the Rural Fire Service for bush fire mitigation works and \$58,000 from Greater Sydney Local Land Services for bush regeneration works.
- Grants & Contributions – Capital Purposes have been forecast to decrease by \$594,501. Contributions to be received from the Bringa Women's Centre for works on their Women's Resource Centre within Corporate Support has been forecast to decrease by \$568,900, grants for playground improvements within Parks, Reserves and Foreshores have been decreased by \$30,000 as a result of changes to the prepayment of grants and the grant from the NSW State Library within Information & Library has been forecast to increase by \$4,399.
- Gains on Disposal of Assets have been forecast to decrease by a net \$7,258,975. This reflects a movement to the next financial year of the anticipated settlement date of the sale of the Sturdee and Pacific Parade Dee Why properties offset by the sale of the

road reserve between 3 and 5 Edgecliffe Boulevard, Collaroy Plateau which Council confirmed at its meeting on 27 November 2013 with the funds to be utilised in accordance with Section 43 of the Roads Act 1993.

The significant changes which result in an increase of \$877,390 in the forecast Expenses from Continuing Operations are as follows:

□ Employee Benefits & Oncosts are forecast to increase by \$181,396. This predominantly relates to additional costs within Kimbriki Environmental Enterprises for a Senior Engineer working on the Alternate Waste Technology and other projects six months earlier than originally intended as well as additional overtime related to a higher level of activity on the site.

□ Materials and Contracts have been increased by \$10,520. This relates to a reduction in Roads, Traffic & Waste of \$180,000 due to changes to how road restorations are undertaken for Sydney Water, additional expenditure for Reactive Track and Trail works and an increase in Geotechnical works of \$76,366 within Natural Environment and an increase within Kimbriki of \$114,152 for additional Landfill cell preparation costs reflecting best practice in the new landfill area being prepared for use.

□ Depreciation and Amortisation has been increased by \$92,000 within Kimbriki Environmental Enterprises and reflects changes to the timing and composition of its capital expenditure program.

□ Other Expenses are forecast to increase by \$592,934. This reflects changes within Kimbriki Environmental Enterprises as a result of higher EPA Waste Levy Charges due to a higher proportion of tonnages received being diverted to landfill.

Capital Works

Expenditure on Capital Works for the six months ended 31 December 2013 totalled \$15,951,646.

	YTD Actual \$	YTD Forecast \$	Variance \$
Total Capital Expenditure	15,951,646	16,538,971	587,326

Changes to the forecast details which are included in the individual reports of each of the Services are shown below.

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Capital Expenditure	36,366,931	41,714,257	(5,347,326)	34,250,029	7,464,228

Description	\$
Changes by Council Resolution during the first quarter:	(4,160,414)
Changes by Council Resolution in the September QBRs:	(1,186,911)
Changes by Council Resolution during the second quarter:	-
	(5,347,325)
Changes identified in the Proposed Forecast	
Description	\$
Capital Works carried forward to future years:	
Dee Why Town Centre - Kingsway parking & community facility	2,600,000
IT Infrastructure - Renewals	15,000
IT Software - Renewals	100,000
Dareen St, Frenchs Forest- Traffic Calming	146,000
King St, Manly Vale- Traffic Calming	56,000
Collaroy Stormwater Outlet	1,537,630
Tramshed - Toilet, Kitchen, BCA and DDA renewals	736,098
WAC Cogeneration	717,100
Construction of Kimbriki Road	1,000,000
Capital Works brought forward from future years:	
Reactive Stormwater Renewals	(175,000)
Other:	
Bringa Womens Centre Renewal	718,900
Other	12,500
Other Forecast Changes Total	7,464,228
Total Net Changes identified in the Proposed Forecast	7,464,228
Total Net Changes	2,116,903

Statement of Financial Position

Budget	Actual	Actual
30 June	31 Dec	30 Jun
2014	2013	2013
\$'000	\$'000	\$'000
ASSETS		
Current Assets		
22,451 Cash & Cash Equivalents	11,207	4,311
67,354 Investments	80,515	76,511
7,500 Receivables	46,523	6,922
90 Inventories	92	93
862 Other	1,161	1,180
2,862 Non Current Assets Classified as "held for sale"	9,309	9,309
101,119 Total Current Assets	148,806	98,326
Non-Current Assets		
1,800 Investments	991	3,287
497 Receivables	497	515
2,415,823 Infrastructure, Property, Plant & Equipment	2,437,988	2,429,738
700 Investments Accounted for using the equity method	1,226	1,113
2,100 Investment Property	1,900	1,900
1,270 Intangible Assets	2,019	1,991
2,422,190 Total Non-Current Assets	2,444,621	2,438,544
2,523,310 TOTAL ASSETS	2,593,428	2,536,870
LIABILITIES		
Current Liabilities		
13,044 Payables	15,701	13,719
1,025 Borrow ings	90	261
11,267 Provisions	14,018	13,071
25,336 Total Current Liabilities	29,809	27,051
Non-Current Liabilities		
400 Payables	600	0
6,643 Borrow ings	13	13
17,956 Provisions	16,287	17,443
24,999 Total Non-Current Liabilities	16,900	17,456
50,335 TOTAL LIABILITIES	46,708	44,507
2,472,975 Net Assets	2,546,719	2,492,363
EQUITY		
2,353,752 Retained Earnings	2,394,336	2,339,980
110,929 Revaluation Reserves	144,312	144,312
2,464,681 Council Equity Interest	2,538,648	2,484,292
8,294 Minority Equity Interest	8,071	8,071
2,472,975 Total Equity	2,546,719	2,492,363

Cash Flow

Budget 30 June 2014 \$'000	Actual 31 Dec 2013 \$'000	Actual 30 June 2013 \$'000
Cash Flows from Operating Activities		
<u>Receipts:</u>		
93,233 Rates & Annual Charges	54,571	87,846
44,320 User Charges & Fees	21,888	31,950
3,403 Interest & Investment Revenue Received	2,107	4,452
11,411 Grants & Contributions	4,975	11,629
- Deposits & Retentions Received	-	1,216
15,673 Other	4,335	10,817
<u>Payments:</u>		
(58,326) Employee Benefits & On-Costs	(29,810)	(55,051)
(57,526) Materials & Contracts	(28,654)	(48,819)
(894) Borrowing Costs	-	(82)
- Deposits & Retentions Received	-	(1,344)
(18,258) Other	(9,315)	(17,375)
33,036 Net Cash provided (or used in) Operating Activities	20,097	25,239
Cash Flows from Investing Activities		
<u>Receipts:</u>		
- Sale of Investment Securities	51,000	154,465
3,098 Sale of Infrastructure, Property, Plant & Equipment	1,656	7,687
6,448 Sale of Non-current assets classified as "held for resale"	-	-
<u>Payments:</u>		
- Purchase of Investment Securities	(51,000)	(161,385)
(36,367) Purchase of Infrastructure, Property, Plant & Equipment	(15,952)	(27,085)
- Purchase of Intangibles	(28)	(151)
(26,821) Net Cash provided (or used in) Investing Activities	(14,324)	(26,469)
Cash Flows from Financing Activities		
<u>Receipts:</u>		
7,815 Proceeds from Borrowings & Advances	-	-
<u>Payments:</u>		
(697) Repayment of Borrowings & Advances	(171)	(491)
(384) Dividends Paid to Minority Interests	-	(512)
6,734 Net Cash Flow provided (used in) Financing Activities	(171)	(1,003)
12,949 Net Increase/(Decrease) in Cash & Cash Equivalents	5,601	(2,233)
- Net Increase/(Decrease) in Investments	(1,708)	6,943
78,657 plus: Cash & Cash Investments at beginning of the year	88,819	84,109
91,606 Cash & Investments - end of the year	92,713	88,819

□

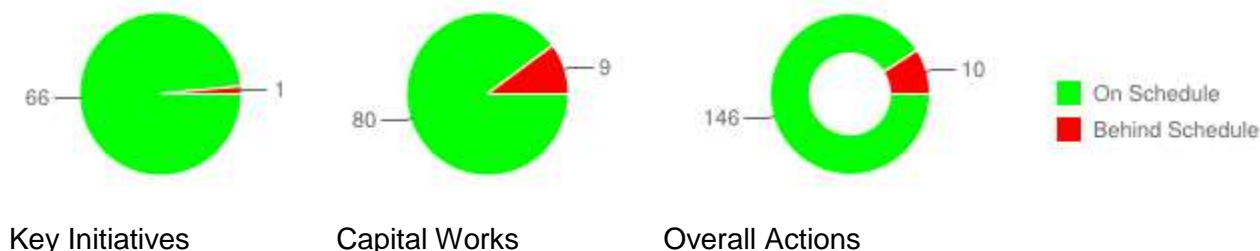
Capital Budget Statement

Budget 30 June 2014 \$'000		Actual 31 Dec 2013 \$'000	Actual 30 June 2013 \$'000
Capital Funding			
-	Rates & Other Untied Funding	-	7,882
4,773	Working Capital	1,063	2,156
15,125	Depreciation	6,586	8,203
1,834	Capital Grants & Contributions	1,166	1,705
	External Restrictions	-	-
4,222	- S94	4,234	1,577
5,302	- S94A	1,315	2,957
	Internal Restrictions	-	-
1,815	- Loan	-	-
198	- Other	-	-
	Income from Sale of Assets	-	-
3,098	- plant and equipment	1,588	1,045
-	- land and buildings	-	-
-	- Other	-	-
36,367	Total Capital Funding	15,952	25,526
Capital Expenditure			
5,336	Plant & Equipment	2,752	3,032
1,416	Office Equipment	528	1,277
-	Furniture & fittings	-	-
-	Operational Land	-	-
-	Community Land	3,906	-
1,500	Land improvements	673	825
12,456	Buildings	2,080	4,215
5,996	Other Structures	2,659	9,245
6,173	Roads, Bridges & Footpaths	2,586	4,411
2,965	Stormwater Drainage	490	2,020
524	Library Books	277	500
-	- Other Assets	-	-
36,367	Total Capital Expenditure	15,952	25,526

Cash & Investments Statement

Budget 30 June 2014 \$'000		Actual 31 Dec 2013 \$'000	Actual 30 June 2013 \$'000
91,606	Total Cash and Investments	92,712	84,109
Represented by:			
Externally restricted			
24,513	Developer Contributions	26,719	30,591
19	Specific Purpose Unexpended Grants	441	498
2,708	Domestic Waste Management	2,735	2,564
27,239	Total Externally Restricted	29,894	33,653
Internally Restricted			
3,000	Deposits, Retentions & Bonds	4,112	4,111
2,355	Employee Leave Entitlement	2,713	2,713
1,419	Insurance Reserve	1,037	1,037
625	Compulsory Open Space Acquisition Reserve	1,020	156
2,900	Other	5,222	615
10,299	Total Internally Restricted	14,103	8,632
37,538	Total Restricted Cash	43,998	42,285
54,068	Total Unrestricted/ Available Cash	48,715	41,824

Overall Progress Capital Works and Key Initiatives



The projects that are behind schedule and the reasons are as follows:

Key Initiatives

- Review the domestic waste and recycling service in preparation for the implementation of waste processing facilities at Kimbriki
 Due to complexities with the progress of the Kimbriki Waste Processing Facility this project is on hold until the contracts and approvals for the facility are completed. This will ensure the domestic waste collection services can be designed to provide the best possible fit with the Waste Processing Plant at Kimbriki once completed.

Capital Works Program

- Dareen Street, Frenchs Forest - traffic calming scheme
 Public consultation was completed in November and results do not show general support for the project. Construction for the project is on hold for 2013/14 due to reduced section 94A development contribution funding. The results of consultation will be reported to the Warringah Traffic Committee meeting in February 2014.

- King Street, Manly Vale - traffic calming scheme
 Construction on hold due to a reduction in Section 94A development contribution funding and will be considered for funding in future years subject to Section 94A consideration.

- Bringa Centre - refurbishment of existing building

This project has been cancelled for the 2013/14 program at the request of the Bringa Women's Refuge Centre management for budget reasons. The project has been re-scheduled into the 2014/15 budget.

- Digital Resources - Libraries

Program suspended pending available funding from Section 94A development contributions.

- Sports clubs capital assistance program
 Works at Forestville Tennis Club and the BMX Track at JJ Melbourne Hills Memorial are complete. Building works for Collaroy Cromer Strikers football club at St Matthews Farm have been delayed as the initial cost of the building is beyond available funding.

The Manly Warringah Netball Association lighting project is being re-scoped to optimize the lighting at the netball courts at John Fisher Park.

☐ Warringah Aquatic Centre - cogeneration project –

The Cogeneration Project was put on hold between August and November whilst Ground Sourced Heat Pumps (GSHP) was investigated by an external firm of engineering consultants as an alternative heat source for the pool. Since GHSP was not found to be viable, the Cogeneration Project was continued with tenders being prepared ready for advertising in February 2014. The project will now be completed by September 2014 and not June 2014 as planned. As a consequence \$717,100 has been carried over to financial Year 2014/15.

☐ Kimbriki - plant, equipment, leachate treatment plan and high level drain

Kimbriki Environmental Enterprises is on track for the general site operations. The construction of the new internal road has been delayed due to additional traffic modelling required.

☐ Kimbriki - construction of access road

The review of environmental factors has been completed. Additional traffic modelling is required. Consent is being sought for works onto Mona Vale Road.

☐ Cromer Soccer Club, Cromer - upgrade of existing public amenity building

The project is behind schedule and is currently under design review for cost saving measures prior to a recommendation being prepared for Council in February 2014 meeting. The project is expected to be delivered across 2013/14 and 2014/15.

Certification Services

Financials

December 2013 Quarterly Report by Service Certification

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	215,468	215,468	-	430,270	430,270	430,270
User Charges & Fees	144,625	216,753	(72,127)	434,120	434,120	434,120
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	360,093	432,220	(72,127)	864,389	864,389	864,389
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(208,890)	(250,702)	41,812	(501,404)	(501,404)	(501,404)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(266)	(3,400)	3,134	(6,750)	(6,750)	(6,750)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(64,332)	(5,274)	(59,057)	(10,549)	(10,549)	(10,549)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(27,440)	(28,066)	626	(56,132)	(56,132)	(56,132)
Overhead Allocation	(144,778)	(144,778)	-	(289,554)	(289,554)	(289,554)
Total Expenses From Continuing Operations	(445,706)	(432,220)	(13,486)	(864,389)	(864,389)	(864,389)
Surplus / (Deficit) from Continuing Operations	(85,613)	-	(85,613)	-	-	-

Year to Date Actuals and Annual Forecast

A Deficit from Continuing Operations of \$85,613 has been incurred to the end of the second quarter. This is principally due to lower than anticipated income from Certification Fees and Regulatory Certificates & Inspections.

For the full financial year there is no anticipated change to the Result from Continuing Operations.

Key Highlights

Building Certification and Fire Safety

Within the second quarter of the financial year the Building Certification and Fire Safety Team has provided the following principal services:

- ☐ Construction Certificates - received 9 and determined 7 applications.
- ☐ Principal Certifying Authority services (inspection certification services) - received 18 new Principal certifying Authority nominations and continued to service all existing jobs.
- ☐ Strata Sub-divisions - received 3 and determined 1 application.
- ☐ Building Certificates - received 31 and determined 9 applications.
- ☐ Swimming Pool Barriers - received 30 pool certificate of compliance requests; dealt with 261 registered complaints and enquiries.
- ☐ Continued the fire safety program of auditing, upgrading, inspection and operation of the annual fire safety statement register.

Children's Services

Financials

December 2013 Quarterly Report by Service Childrens Services

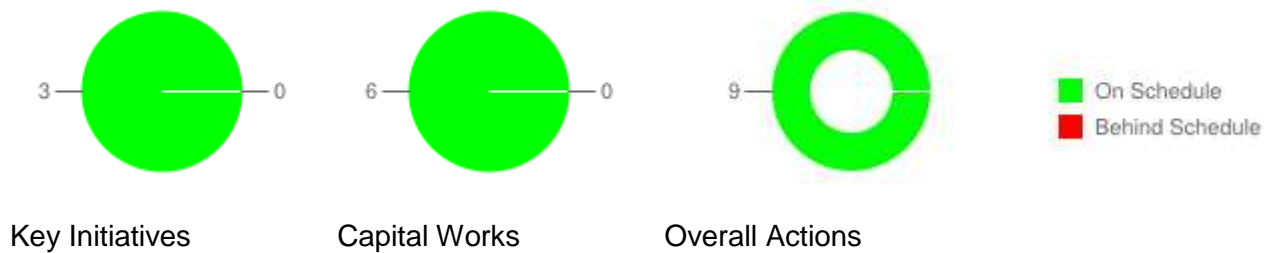
	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	1,029,492	1,029,492	-	1,890,788	1,890,788	1,890,788
User Charges & Fees	2,998,990	2,895,466	103,525	5,996,057	5,996,057	5,996,057
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	13,973	9,000	4,973	18,000	18,000	18,000
Grants and Contributions - Operating Purposes	312,349	322,937	(10,589)	614,618	614,618	614,618
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	4,354,804	4,256,895	97,909	8,519,462	8,519,462	8,519,462
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(2,840,177)	(2,905,149)	64,972	(5,810,898)	(5,810,898)	(5,810,898)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(424,581)	(429,992)	5,411	(864,757)	(864,757)	(864,757)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(185,606)	(122,111)	(63,495)	(245,067)	(245,067)	(245,067)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(70,754)	(68,622)	(2,131)	(136,689)	(136,689)	(136,689)
Overhead Allocation	(731,020)	(731,020)	-	(1,462,050)	(1,462,050)	(1,462,050)
Total Expenses From Continuing Operations	(4,252,138)	(4,256,895)	4,757	(8,519,462)	(8,519,462)	(8,519,462)
Surplus / (Deficit) from Continuing Operations	102,666	-	102,666	-	-	-

Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations of \$102,666 at the end of the second quarter is tracking ahead of forecast principally due to higher than anticipated income.

The higher income principally relates to the continued record utilisation in Vacation Care which has tapered off during January. The lower Employee costs are offset by higher Agency Costs reflected in Other Expenses.

For the full financial year there is no anticipated change to the Result from Continuing Operations.



Delivery Programs:

- ☐ Quality Care

Key Highlights

DELIVERY PROGRAM: Quality Care

National Quality Framework

Family Day Care service received eight new applications for educators wanting to commence in 2014. Initial home visits have been undertaken and interviews for six have been completed. Belrose Children's Centre will be undergoing an assessment and rating visit in February 2014. Beacon Hill, Cromer, Forestville and Harbord Vacation Care have all submitted their Quality Improvement Plans to the Department of Education and Communities.

Upgrades to Children's Services

Belrose Children's Centre will commence redevelopment of the outdoor play spaces in early 2014. The office/ hallway and foyer work have been completed with these spaces now revitalised and creating a smooth environment. Brookvale Children's Centre is currently operating from the new Occasional Care premises. The children and staff have settled quickly with the transition and the service is operating successfully. The renovations at Brookvale Children's Centre are estimated to be completed in February/March 2014.

Inclusion Support and Community

Children's Services staff continues to develop working relationships with outside agencies relating to occupational therapy, speech therapy and family health services. The educative team in the services have built a relationship with local public schools, with the children that are attending school in 2014 visiting the school. School readiness evenings were held for parents of children attending school in 2014. This helped the families to have a clear understanding of what they can expect when they go on to school and also supported the transition to school more easily. The services commenced auditing the immunisation status of all children enrolled to ensure records were updated as per the new immunisation requirements. Educators and families have been informed where we have gaps in information. Circle of Security training was provided to staff and educators during November 2013.

Service Achievements

Orientation evenings and visits for new parents at the centre and parents that were transitioning to new rooms in 2014 have taken place. Belrose Children's Centre also had two staff win the "Just Do It" competition. This was a great honour for the team and ensured ongoing savings in paper costs as staff now regularly collect left over print materials and paper for the children to use in the artwork. A new Parent Committee has commenced at Dee Why Children's Centre and other events celebrated - Grandparent's Day, Christmas Disco and a Child Protection Show for the children in the older rooms and their parents. A Family Day Care Facebook group was set up – it serves as a communication tool for educators and service to share ideas, resources and is proving popular.

Key Initiatives	Status
DELIVERY PROGRAM: Quality Care	
Children's Services cater for children with inclusion support needs	■ On target
Children's services continue to support the inclusion of children with additional needs within each of its services. Inclusion support funding has been approved for a number of children within all service types. This allows for additional staff who support all children to be fully engaged in the services programs.	
Children's Services - implement the new National Quality Framework standards	■ On target
Children's Services continue to meet the requirements of the National Quality Standards, providing a range of professional development opportunities for staff and family day care educators, monitoring compliance within the services and working towards achieving the objectives outlined in the quality improvement plans.	
Children's Services - deliver Policy, Procedure and Forms available online	■ On target

All draft content for the policies has been loaded using a tool which will enable the policies to be available online. Final editing will commence in 2014 to make the policies available online for families for information, comment and feedback.

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Quality Care				
Children's centres - amenities and playground refurbishments	■ On Target	\$40,000	\$3,390	\$40,000
Project is running to schedule.				
Belrose Children's Centre - playground	■ On target	\$300,000	\$16,599	\$300,000
The contractor for the playground design and construction was resolved at the December 2013 Council meeting. Landscaping and playground works will occur between January and March. This project is on schedule.				
Belrose Children's Centre - building upgrade	■ On target	\$215,000	\$50,500	\$215,000
The development consent for the building works has been obtained and works are due to start in February 2014. This project will be delivered as per schedule.				
Brookvale Children's Centre - renewal and expansion of existing building and bathrooms	■ On target	\$746,264	\$493,594	\$833,758
The project is two weeks behind original schedule due to conditions relating to the existing foundations but is on track to meet the revised target completion date of the end of January 2014.				
Narrabeen Childcare Centre Playground Renewal	■ Completed	\$330,000	\$284,226	\$290,000
The works to upgrade the outdoor play space at Narrabeen Children's Centre to create a more enticing play area have been completed. Minor defects are scheduled to be completed in January 2014.				
Brookvale Occasional Care Centre - installation of solar panels	■ Completed	\$30,000	\$26,114	\$30,000
The solar panels and system have been successfully installed with a practical completion achieved on 31/10/2013. This was the final step in Council's initiative to deliver the Brookvale Occasional Care Centre using environmentally sustainable principles.				

Community Services

Financials

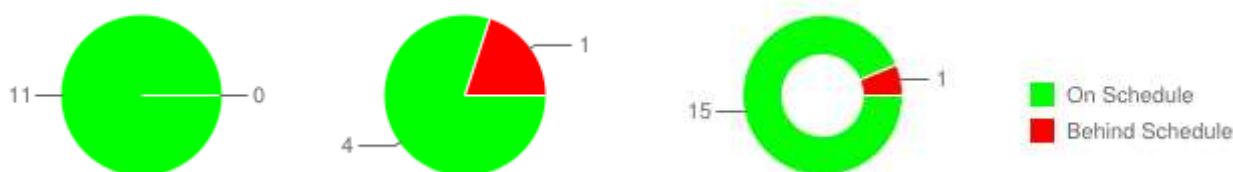
December 2013 Quarterly Report by Service Community Services

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	2,169,577	2,169,577	-	4,526,087	4,526,087	4,526,087
User Charges & Fees	550,664	533,502	17,162	1,103,283	1,103,283	1,103,283
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	24,046	22,056	1,991	44,119	44,119	44,119
Grants and Contributions - Operating Purposes	90,727	84,159	6,568	170,718	170,718	170,718
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	2,835,015	2,809,294	25,721	5,844,207	5,844,207	5,844,207
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,342,881)	(1,404,408)	61,527	(2,945,552)	(2,945,552)	(2,945,552)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(294,327)	(301,731)	7,404	(837,550)	(870,894)	(870,894)
Depreciation and Amortisation	(177,048)	(177,048)	-	(354,096)	(354,096)	(354,096)
Other Expenses	(225,405)	(245,854)	20,448	(350,810)	(313,958)	(313,958)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(52,287)	(54,107)	1,821	(107,395)	(107,395)	(107,395)
Overhead Allocation	(624,392)	(624,392)	-	(1,248,804)	(1,248,804)	(1,248,804)
Total Expenses From Continuing Operations	(2,716,340)	(2,807,540)	91,200	(5,844,207)	(5,840,699)	(5,840,699)
Surplus / (Deficit) from Continuing Operations	118,675	1,754	116,921	-	3,508	3,508

Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations at the end of the second quarter of \$118,675 is tracking ahead of forecast due to slightly higher income principally related to the higher usage of Community Facilities and lower Employment Costs associated with some timing differences and a vacancy in Youth Services which is partially offset by higher Agency Costs within Other Expenses.

For the full financial year there is no anticipated change to the Surplus from Continuing Operations of \$3,508.



Key Initiatives

Capital Works

Overall Actions

Delivery Programs:

- ☐ Beach Management and Safety
- ☐ Social Inclusion and Independence
- ☐ Community Connections
- ☐ Cultural Vitality and Creativity

Key Highlights**Community Development**

As part of the Northern Beaches Community Drug Action Team (CDAT), Council successfully partnered with other local Councils, Police, Health and the Manly Drug Education & Counselling Centre to launch the 'Stop the Supply' campaign, targeting the supply of alcohol to minors.

Staff continued to liaise with NSW Government staff and local agencies in developing Northern Beaches Regional Aged and Youth Strategies.

Council continued to work with and support regional networks including the Northern Beaches Multicultural Network and Community Safety Precinct Committee. Staff attended the launch of the Partners in Recovery Mental Health initiative.

Support continues for the Manly Vale and Friends of Freshwater Community Gardens.

Community Development staff attended the Metro Youth Forum; NSW Health Reform seminars; NSW Grants Network conference; and the "Grey Expectations" Healthy Ageing conference.

Aged & Disability Services

Council facilitated the 'Celebrate You!' Carers' Week workshop. This workshop addressed self-care and growth for carers of people with a disability.

International Day of People with a Disability was celebrated at the Cromer Community Centre where over 100 children with a disability, parents and carers attended a day out with arts and crafts, lunch and live entertainment. Both of these events all received very high attendance and positive feedback. There have been requests from many services to run them again.

The Draft Warringah Council Healthy Ageing Strategy (Living Well Warringah) is currently on Public exhibition.

The Seniors' Directory of Services, Housing and Activities, produced in conjunction with Manly and Pittwater Councils, has been updated and printed for distribution.

Youth Services

Council continues to be active in ongoing programs to support the healthy development and involvement of youth in the life of the community. These popular events included two Discobility Dance Parties for young people with special needs; two all ages Band Nights at YOYOs Youth Centre; and an Acoustic Night.

The weekly Urban Art Workshops continue to be highly successful and well received by parents.

Youth Services partnered with local high schools, Northern Beaches Pacific and Maori Work on the Streets, and Police and Youth Reach to put on the Pacific and Maori Cultural Days Program for Pacific Islander and Maori young people. Council also sponsored five Youth Committee members to attend the National Young Leaders conference.

Parents of young people were presented with talks including "Transitions to Year 7" and Cyber Savvy Parenting seminars in partnership with Rotary, Northern Beaches Business Education Network and local Police.

Staff participated in the Northern Beaches Services Expo showing the scope of education and careers available to young people.

Arts & Cultural

The first Artist Residency Program at Cromer Community Centre was completed with the resident artist finalising a large scale community mosaic (which is now installed on the site) and holding an exhibition of her works. A successful applicant has been chosen for the six month residency at Kimbriki Waste Recovery Centre.

The 'Creative Warringah' project was launched with Your Say Warringah and two photo booths in Dee Why.

A pilot project Meanwhile Lease (a pop up shop) in Brookvale held a successful opening and initiated a number of projects and workshops as well as partnering successfully with local business.

Beach Services

Patrols of all beaches commenced in the September holidays on weekends and public holidays with assistance of Surf Club volunteers. There were over 1.1 million visitors to Warringah beaches between September and December. Lifeguards performed 79,483 preventative actions and 7,041 regulatory actions. 1,956 people needed first aid, and Lifeguards performed 508 rescues. All figures are an increase on the same period last season due to weather conditions and bigger crowds.

Community Centres

The 2014 Community Centre Course & Activity Brochure was completed, printed for distribution and made available online.

The annual hire process commenced in October and a Casual Hirer's Survey is currently being developed and will be circulated to hirer's for completion in the new year.

As part of the schedule of works an accessible lift was installed at Curl Curl Sports Centre.

Key Initiatives	Status
DELIVERY PROGRAM: Social inclusion and independence	
Participate in the development of the Northern Beaches Regional Ageing Strategy	■ On target
Information has been submitted to the Department of Family and Community services (Ageing) via the Shore Region of Councils (SHOROC) and Council is awaiting feedback and the draft document.	

Develop the Healthy Ageing Strategy	■ On target
A draft strategy has been produced and is on exhibition.	
Participate in the development of the Northern Beaches Regional Youth Strategy	■ On target
Information has been submitted to the Department of Education and Communities via Shore Region of Councils (SHOROC) and Council is awaiting feedback and the draft document.	
Implement the Youth Strategy	■ On target
Regular youth and parent programs are being delivered, and young people are being consulted on relevant issues with Council via the Warringah Youth Advisory Committee (WYAC).	
Develop a Youth Website and Application	■ On target
A Project Officer has been recruited and work has commenced.	
DELIVERY PROGRAM: Cultural Vitality and Independence	
Review the Cultural Plan	■ On target
Development of a new Cultural Strategy, "Creative Warringah", is underway.	
Deliver community activities and celebrations	■ On target
<p>Activities for September to December included:</p> <p>Aged & Disability: Celebrate YOU! Carers' Week activity; Celebrate You! workshop series for carers of people with dementia; Colour Me Creative workshops for carers/teachers of people with a disability; International Day of People with a Disability event for children with a disability, teachers and carers.</p> <p>Arts & Cultural: Artist in Residence exhibition and workshop series; Art in Odd Places in partnership with Manly Council & Eramboo; Weaving Bridges event for the Guringai Festival; Forest Art & Craft Show.</p> <p>Youth & parents: Two Discobility dance parties for young people with a disability; Two Band Nights at YOYOs; Acoustic Night event; Speakers night for parents - transition to Year 7; Three Cyber Safety seminars; Three Pacific/Maori cultural days.</p>	
Maintain Artist in Residency and Affordable Studios program of work	■ On target
<p>Artist in Residence at Cromer Community Centre successfully completed community workshops and held an exhibition throughout December to show her works.</p> <p>Kimbriki Artist in Residence selected. Will commence in 2014.</p> <p>Affordable Studios program will become part of the Curl Curl Creative Arts Space.</p>	
Develop a Warringah Arts and Cultural Events Calendar	■ On target

The Cultural Strategy is in development, on target to be completed in June 2014. The Arts & Cultural Events Calendar will then be delivered.

Deliver Sister City event	■ On target
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Planning underway for Bre to Warringah visit in January 2014.

DELIVERY PROGRAM: Council Property Portfolio

Develop the PCYC Management Framework	■ On target
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Draft concept plans for the construction are being developed in consultation with the PCYC.

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Social inclusion and independence				
Replacement of community bus	■ Completed	\$109,091	\$99,903	\$109,091
Replacement bus was received in November and was operating in December.				
Bringa Centre - refurbishment of existing building	■ Behind Schedule	\$730,000	\$3,600	\$11,100
This project has been cancelled for 2013/14 at the request of the Bringa Women's' Refuge Centre management for budget reasons. The project has been rescheduled into the 2014/15 budget.				
DELIVERY PROGRAM: Beach Management and Safety				
Dee Why Beach lifeguard viewing tower	■ On Target	\$220,000	\$4,420	\$220,000
The concept design and location for the lifeguards' beach viewing tower has now been finalised and the project is on target for completion before the end of the financial year.				
Replacement of beach services equipment	■ On Target	\$65,000	\$3,736	\$70,800
Rescue Boards purchased in December and Jet Skis to be ordered in January/February 2014.				
DELIVERY PROGRAM: Community Services				
Tramshed Arts and Community Centre, Narrabeen - Building Refurbishment	■ On Target	\$878,948	\$24,617	\$142,850
This project is in the finalization of the concept design stage. The construction phase of the project has been moved to the 2014/15 financial year.				

Compliance Services

Financials

December 2013 Quarterly Report by Service Compliance

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	726,970	726,970	-	1,396,982	1,396,982	1,396,982
User Charges & Fees	822,573	755,151	67,422	1,564,830	1,564,830	1,564,830
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	1,482,775	1,425,830	56,945	2,889,080	2,889,080	2,889,080
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	3,032,318	2,907,950	124,368	5,850,892	5,850,892	5,850,892
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,612,762)	(1,612,956)	195	(3,225,912)	(3,225,912)	(3,225,912)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(318,816)	(321,417)	2,601	(677,835)	(677,835)	(677,835)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(17,994)	(39,787)	21,793	(79,573)	(79,573)	(79,573)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(222,263)	(206,967)	(15,297)	(413,933)	(413,933)	(413,933)
Overhead Allocation	(726,823)	(726,823)	-	(1,453,638)	(1,453,638)	(1,453,638)
Total Expenses From Continuing Operations	(2,898,659)	(2,907,950)	9,292	(5,850,892)	(5,850,892)	(5,850,892)
Surplus / (Deficit) from Continuing Operations	133,659	-	133,659	-	-	-

Year to Date Actuals and Annual Forecast

A Surplus from Continuing Operations of \$133,659 has been achieved to the end of the second quarter. This is principally due to higher than anticipated income from both Parking Fees and Parking Fines.

For the full financial year there is no anticipated change to the Result from Continuing Operations.

Key Highlights

Environmental Health and Protection

During the quarter the Environmental Health and Protection team continued with its annual food premises and mobile food van inspection regime of 854 registered operators within Warringah. The team also continued its public health and environmental inspections of residential and commercial waste water systems (septics). The waste water program has seen significant improvements in compliance, system operations and community understanding of legislative requirements.

In addition to the proactive audit programs, the team has responded to:

- 24 service requests regarding food premises
- 140 service requests about pollution (land, air, and water)
- 18 service requests about asbestos
- 55 service requests about premises that are considered to be in unhealthy conditions
- 29 service requests regarding nuisance storm water

Regulatory Compliance

During the past quarter, Regulatory Compliance has responded to approximately 1,200 community requests for assistance with parking enforcement, dumped rubbish, companion animals, unauthorised works, unauthorised tree removal and pollution incidents. In addition to customer requests, Rangers are continually patrolling the area identifying issues that require Councils attention. During the quarter more than 5,500 penalties were issued.

Cultural Events

Financials

December 2013 Quarterly Report by Service Cultural Services

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	552,377	552,377	-	1,070,958	1,070,958	1,070,958
User Charges & Fees	-	13,300	(13,300)	27,300	27,300	27,300
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	54,890	57,000	(2,110)	77,000	77,000	77,000
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	607,267	622,677	(15,410)	1,175,258	1,175,258	1,175,258
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(246,385)	(203,360)	(43,025)	(397,587)	(397,587)	(397,587)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(202,996)	(228,600)	25,604	(451,550)	(451,250)	(451,250)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(53,119)	(84,700)	31,581	(110,600)	(114,408)	(114,408)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(1,222)	(6,976)	5,754	(13,932)	(13,932)	(13,932)
Overhead Allocation	(100,795)	(100,795)	-	(201,589)	(201,589)	(201,589)
Total Expenses From Continuing Operations	(604,518)	(624,431)	19,914	(1,175,258)	(1,178,766)	(1,178,766)
Surplus / (Deficit) from Continuing Operations	2,750	(1,754) *	4,504	-	(3,508)	(3,508)

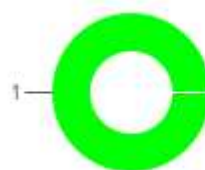
Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations at the end of the second quarter of \$2,750 is tracking slightly ahead of forecast due to lower than anticipated expenses offset by lower than anticipated income. The minor offsetting variations in individual income and expense items are principally due to timing.

For the full financial year there is no anticipated change to the Deficit from Continuing Operations of \$3,508.



N/A



■ On Schedule
 ■ Behind Schedule

Key Initiatives

Capital Works

Overall Actions

Delivery Programs:

- ☐ Community Festivals

Key Highlights

During September to December 330 new Australian citizens attended ceremonies in Warringah along with hundreds of friends and families who joined in these special ceremonies.

The Brookvale Show attracted a record crowd of almost 20,000 people who enjoyed a packed program including a motorbike stunt show, aerial gymnasts and a horse jumping competition.

Dee why celebrated the festive season with a dazzling light display and an ice rink that was enjoyed by over 1,800 people. Christmas by the Beach brought The Strand to life with markets, roving carol singers, free Santa photos and over 8,000 people enjoyed a Christmas movie on Dee Why beach.

The year came to an end on Dee Why beach with a spectacular fireworks display that drew crowds from Long Reef headland to Dee Why with numbers tipped at 25,000.

Key Initiatives	Status
DELIVERY PROGRAM: Community Festivals	
Deliver community activities and celebrations	■ On target
Program of community and civic events delivered, including citizenship ceremonies, the Brookvale Show, Remembrance Day Service, Dee Why Ice Rink, Christmas by the Beach and New Year's Eve Fireworks.	

Development Assessment

Financials

December 2013 Quarterly Report by Service Development Assessment

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	1,747,819	1,747,819	-	3,495,950	3,495,950	3,495,950
User Charges & Fees	1,141,956	954,379	187,577	1,909,482	1,909,482	1,909,482
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	2,889,775	2,702,198	187,577	5,405,432	5,405,432	5,405,432
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,650,644)	(1,652,429)	1,786	(3,305,912)	(3,305,912)	(3,305,912)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(83,965)	(67,710)	(16,255)	(135,420)	(135,420)	(135,421)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(31,832)	(42,525)	10,693	(85,049)	(85,049)	(85,049)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(149,638)	(150,358)	720	(300,716)	(300,716)	(300,716)
Overhead Allocation	(789,176)	(789,176)	-	(1,578,334)	(1,578,334)	(1,578,334)
Total Expenses From Continuing Operations	(2,705,255)	(2,702,198)	(3,057)	(5,405,432)	(5,405,432)	(5,405,433)
Surplus / (Deficit) from Continuing Operations	184,520	-	184,520	-	-	-

Year to Date Actuals and Annual Forecast

A Surplus from Continuing Operations of \$184,520 has been achieved to the end of the second quarter. This is principally due to higher than anticipated income which relates to an increase in development application fees during the period.

For the full financial year there is no anticipated change to the Result from Continuing Operations.

Key Highlights

Fast Facts on Development Applications

- ☐ 452 applications were received, including DA's, Mods and Reviews
- ☐ 455 applications were determined, including DA's, Mods and Reviews

Determination of Applications

The Warringah Development Assessment Panel (WDAP), the Joint Regional Planning Panel (JRPP) and the Land and Environment Court determined less than 3% of applications.

The value of approved Development Applications in this quarter was \$75,398,205, which is down significantly from the previous quarter of \$160,827,079 which is largely due to the JRPP approval of the Harbord Diggers Stage 1 DA for a Seniors Housing Development and Club (\$106 Million) in the previous quarter. The average processing time for a Development Application was 45 days.

Court Cases

We had a successful quarter in the Land and Environment Court, with one case being decided in Council's favour which involved the Greenwoods landfill site on Mona Vale Road at Belrose.

Fast Facts on Illegal Building and Use Matters

- ☐ 146 complaints regarding alleged unauthorized building works or land uses were received
- ☐ 195 complaints regarding alleged unauthorized building works or land uses were completed

Glen Street Theatre

Financials

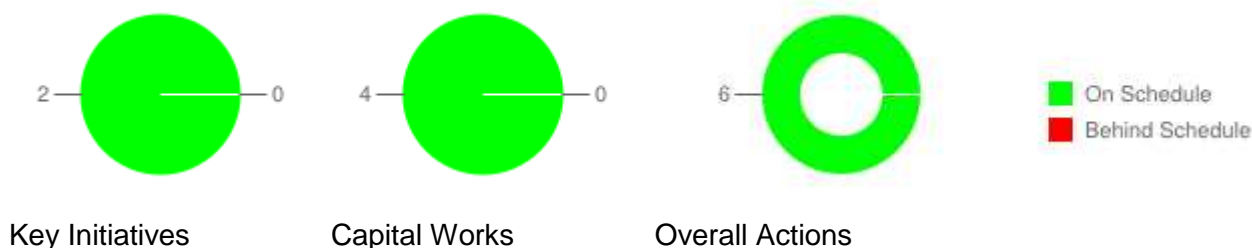
December 2013 Quarterly Report by Service
Glen Street Theatre

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	443,710	443,710	-	1,143,812	1,143,812	1,143,812
User Charges & Fees	655,793	795,190	(139,397)	1,466,818	1,466,818	1,466,818
Investment Fees and Revenues	5,644	-	5,644	-	-	-
Other Revenues	323,945	151,985	171,960	335,901	335,901	335,901
Grants and Contributions - Operating Purposes	1,905	-	1,905	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	1,430,997	1,390,885	40,112	2,946,531	2,946,531	2,946,531
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(537,940)	(488,885)	(49,056)	(977,769)	(977,769)	(977,769)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(453,476)	(489,792)	36,316	(1,144,328)	(1,144,328)	(1,144,328)
Depreciation and Amortisation	(51,424)	(51,424)	-	(102,849)	(102,849)	(102,849)
Other Expenses	(54,964)	(55,848)	884	(111,696)	(111,696)	(111,696)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(11,858)	(15,154)	3,296	(30,308)	(30,308)	(30,308)
Overhead Allocation	(289,783)	(289,783)	-	(579,581)	(579,581)	(579,581)
Total Expenses From Continuing Operations	(1,399,445)	(1,390,885)	(8,560)	(2,946,531)	(2,946,531)	(2,946,531)
Surplus / (Deficit) from Continuing Operations	31,553	-	31,553	-	-	-

Year to Date Actuals and Annual Forecast

A Surplus from Continuing Operations of \$31,553 has been achieved to the end of the second quarter. This is principally due to higher than anticipated income related to an increase in the usage of the venue. User Charges & Fees are lower than anticipated due to lower Ticket Sales, however, this has been more than offset by higher Other Income due to the different mix in the use of the venue particularly by commercial hirers and internally for functions such as citizenship ceremonies. This has had a consequential flow on to food, beverage and merchandise sales.

For the full financial year there is no anticipated change to the Result from Continuing Operations.



Delivery Programs:

- ☐ Cultural Hub

Key Highlights

DELIVERY PROGRAM: Cultural Hub

Main Stage

THE WHARF REVUE was presented in October as the final production in the 2013 Subscription Season on the main stage. It was an outstanding success, 95% capacity was achieved and we were turning people away. The production benefitted this year with Simon Burke performing as part of the ensemble and it had an added musical theatre component which made it highly entertaining.

Music at the Glen

The Music at the Glen program completed another very successful year with the presentation of FOREVER DIAMOND and A CHRISTMAS AFFAIR. Both concerts achieved 100% capacity with A CHRISTMAS AFFAIR selling over \$1,000 worth of CDs which was a record!

KidsPlay

No productions were presented this quarter.

Literary Lunch Program

Tim Ferguson was our guest in October. Tim suffers from MS and was a former member of the Doug Anthony All Stars. He is a role model in the community and was an excellent speaker to a very attentive audience. The Mayor did the introductions at this luncheon which was an added highlight.

Community Hires

The 2nd quarter in any financial year is a very busy time with community hirers when the annual ballet season is presented. This season was hailed as one of the best organised and considering the disruption for patrons with the foyer upgrade and landscaping we had no complaints. However, we still have a couple of ballet schools whose parents are stunningly rude to our staff. We will introduce security guards for the next season for these schools and the costs will be passed on to the hirers. Twenty three ballet schools presented their annual concert for family and friends during this period.

Citizenship Ceremony

A citizenship ceremony was presented by the Events Team and hailed as a great success. As part of the "JDI" program we have greatly improved the delivery of these ceremonies at Glen Street for the benefit of the community.

Minor Asset Renewal

This quarter has seen the development and implementation of the annual asset renewal program. A new air conditioning unit was installed in the Technical office and a number of projects will be undertaken in the next quarter (during the foyer renovations) with a replacement of the house lights to give better lighting for a number of our elderly patrons and the counter weight system rope and wire replacement on the flying system in the theatre. We are also hoping to be able to expand the number of wheelchair seats available in the theatre due to demand.

Key Initiatives	Status
DELIVERY PROGRAM: Cultural Hub	
Develop day to day management plan for operation of Glen Street Cultural Hub	■ On target
Collaboration continues with the library service in the development of the 2014 Festival of Children's Literature as well as plans for the operation of programming when the Cultural Hub is completed in 2016.	
Promote and engage new audiences with the Glen Street Cultural Hub	■ On target
We continue to develop strategies to market Glen Street to a wider audience. The first half of 2014 will see us embarking on a community hirer branding strategy which will come into play when the theatre reopens operationally in May 2014.	

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Cultural Hub				
Glen Street Theatre - lighting console replacement	■ Completed	\$51,595	\$42,504	\$51,595
The lighting console in the auditorium has now been replaced and all components of the new lighting desks have been delivered and installed. The project has come in under budget.				
Glen Street Theatre - minor asset renewals	■ On Target	\$44,700	\$11,314	\$44,700
Works to be completed in the new year will include House Light replacement.				

Glen Street Revitalisation Stage 1	■ On Target	\$1,800,000	\$285,159	\$2,100,000
This project is running to schedule. External works are well advanced and the Theatre closed on 17th December 2013 for the internal foyer works to commence.				
Glen Street Revitalisation Stage 2	■ On Target	\$500,000	\$19,097	\$200,000
The project is currently tendering for the architectural design team and is running to schedule.				

Information and Library Services

Financials

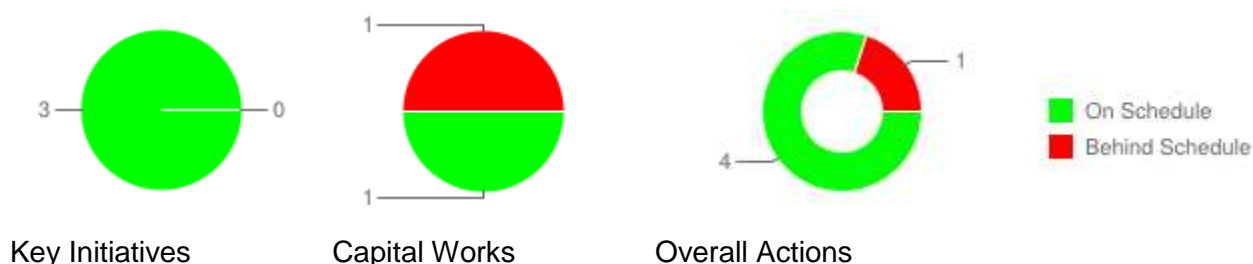
December 2013 Quarterly Report by Service Information & Library

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	2,704,889	2,704,889	-	5,699,963	5,699,963	5,699,963
User Charges & Fees	53,904	57,750	(3,847)	186,820	186,820	186,819
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	60,268	67,482	(7,214)	135,000	135,000	130,601
Grants and Contributions - Operating Purposes	89,598	89,644	(46)	89,644	89,644	89,644
Grants and Contributions - Capital Purposes	276,349	271,950	4,399	271,950	271,950	276,349
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	3,185,008	3,191,715	(6,708)	6,383,377	6,383,377	6,383,376
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,937,853)	(1,799,118)	(138,735)	(3,598,236)	(3,598,236)	(3,598,235)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(269,246)	(316,781)	47,535	(633,529)	(633,529)	(633,529)
Depreciation and Amortisation	(304,557)	(304,557)	-	(609,114)	(609,114)	(609,114)
Other Expenses	(65,819)	(51,070)	(14,749)	(102,140)	(102,140)	(102,140)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(19,111)	(20,575)	1,464	(41,150)	(41,150)	(41,150)
Overhead Allocation	(699,614)	(699,614)	-	(1,399,208)	(1,399,208)	(1,399,208)
Total Expenses From Continuing Operations	(3,296,200)	(3,191,715)	(104,484)	(6,383,377)	(6,383,377)	(6,383,376)
Surplus / (Deficit) from Continuing Operations	(111,192)	-	(111,192)	-	-	-

Year to Date Actuals and Annual Forecast

The Deficit from Continuing Operations of \$111,192 at the end of the second quarter is principally due to higher than anticipated expenses as well as slightly lower than anticipated income. The higher employment costs largely relate to redundancy costs during the last quarter that have not been fully offset by vacancy savings.

For the full financial year there is no anticipated change to the Result from Continuing Operations.



Key Highlights

DELIVERY PROGRAM: Community Space and Learning

Loans

During October and December, 272,882 items were loaned across the Service, which was 1,470 more items than the same period last year.

Visits

Visits for this quarter were 191,318 which is a 2% decrease from the same period last year. This supports the trend towards the digital area as customers embrace our online services. Online visits to the Library's website continue to increase and reflect the increased use of the Library's e-resources.

Service Developments

The Library utilised the identified savings of \$40,000 from the review of its electronic resources and decommissioning of redundant applications to provide a greater variety of digital resources and applications, such as an expansion of e-Books; e-Magazines and e-Audio.

The Library has renewed its print magazine and eMagazine subscriptions for 2014. The Library currently holds 374 print titles and 148 Zinio eMagazine titles for downloading. Our eMagazine back issues have become available from Zinio this quarter and eBook titles from the new eBook platform Overdrive have been selected in preparation for the launch to Warringah residents on Australia Day. This will greatly expand the Library's collection of eBooks, including eBooks for children and young adults.

Programs

Dee Why Library hosted well-known Pittwater author Susan Duncan for a talk about her latest fictional book 'Gone Fishing' as part of the launch of the 2013-14 Adult Summer Reading Programme. The launch, on the 5th December 2013, was well attended and patrons participated in a rich discussion of the topical events that inspire her writing.

October provides a highlight in the Local Studies events calendar with the annual Brookvale Show providing an opportunity to showcase selected items from the collection. This year beautifully printed and framed historic subdivision plans provided a backdrop for the Danes Barista competition. The Brookvale Show took these fascinating and colourful treasures from the collection to a new audience. As a result several orders were placed by members of the public so that they could have a piece of local history in their own homes.

The Council Library Family History Group continues to provide a stimulating and lively program for its members. In November, the group enjoyed a bus trip to the historic townships of Windsor and Richmond. These trips provide a way of bringing history to life by giving insights into early colonial days. By providing this context family history becomes much more than a list of names on the family tree for our residents.

Key Initiatives		Status
DELIVERY PROGRAM: Community Space and Learning		
Respond to customer feedback and enhance overall customer satisfaction		■ On target
Approval rating was 4.8 out of 5 which exceeded the target. A total of 987 surveys were sent out with a 28% response rate and 100% of feedback received was responded to within 5 business days.		
Finalise the Library Strategic Plan		■ On target
The Library Strategic Plan is on track to be developed once the recruitment of the Library Leadership Team is finalised. Work is expected to commence in March 2014.		
Implement the Library Strategic Plan		■ On target
Implementation of the Strategic Plan will be delivered over 2-3 years. A substantial proportion of the 200 Service Review recommendations and service improvements will involve an upgrade of staff skills and capability along with investment in the Library technology infrastructure and e-service delivery platforms.		

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Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Community Space and Learning				
Library Bookvote	■ On Target	\$524,400	\$277,339	\$554,398
This project is about adding to the libraries collections. The project is on track and is expected to spend the full allocation of funds by the end of the financial year.				
Digital Resources - Libraries	■ Behind Schedule	\$50,000	\$ 0	\$0
Program suspended pending available funding from Section 94A development contributions.				

Kimbriki Environmental Enterprise Pty Ltd

Financials

December 2013 QBRR Quarterly Report by Service
Kimbriki Waste & Recycling Centre

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	-	-	-	-	-	-
User Charges & Fees	11,888,509	11,505,550	382,959	23,009,269	22,708,307	23,360,000
Investment Fees and Revenues	263,501	240,000	23,501	450,000	450,000	455,000
Other Revenues	1,700,013	1,403,561	296,452	2,304,837	2,605,819	2,882,008
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	13,852,023	13,149,111	702,912	25,764,106	25,764,126	26,697,008
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,797,122)	(1,647,545)	(149,577)	(3,353,416)	(3,398,429)	(3,578,429)
Borrowing Costs	(499,998)	(500,000)	-	(1,000,000)	(1,000,000)	(1,000,000)
Materials and Contracts	(5,462,880)	(5,380,929)	(81,951)	(10,655,349)	(10,660,356)	(10,774,508)
Depreciation and Amortisation	(214,469)	(171,000)	(43,469)	(342,000)	(342,000)	(434,000)
Other Expenses	(4,419,179)	(3,966,083)	(453,096)	(7,813,469)	(7,813,469)	(8,406,413)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	-	-	-	-	-	-
Overhead Allocation	-	-	-	-	-	-
Total Expenses From Continuing Operations	(12,393,647)	(11,665,557)	(728,090)	(23,164,234)	(23,214,254)	(24,193,350)
Surplus / (Deficit) from Continuing Operations	1,458,376	1,483,554	(25,179)	2,599,872	2,549,872	2,503,658

Year to Date Actuals and Annual Forecast

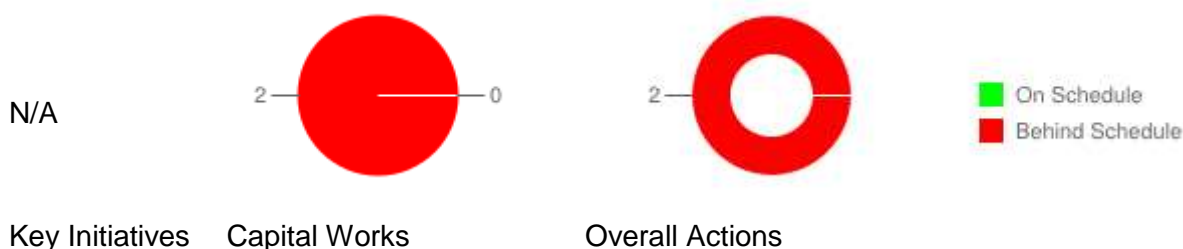
The Surplus from Continuing Operations at the end of the second quarter is tracking lower than forecast by \$25,179. This is principally due to higher than anticipated expenses which are largely offset by higher than anticipated income.

Income from Continuing Operations is higher than budget due to a combination of factors including higher Gate Fees as a result of all commercial vehicles now being weighed on entry to the facility, an increase in the tonnage of virgin excavated natural materials (VENM) and the consequential increase in charges related to the Waste Levy.

Expenses from Continuing Operations are higher than budget in a number of areas. The higher Employee Costs are as a result of the addition of a Senior Engineer for the Alternate Waste Technology and other projects six months earlier than originally intended as well as additional overtime. The higher Material and Contact expenses are principally associated with landfill cell preparation costs reflecting best practice in the new landfill area being prepared for use. The higher Other Expenses relates to higher EPA Waste Levy Charges during the quarter due to a higher proportion of tonnages received being diverted to landfill.

For the full financial year the Surplus from Continuing Operations is anticipated to decrease by \$46,214 to \$2,503,658 as a result of higher than anticipated expenses, principally for the reasons noted above, which are largely offset by higher than

anticipated income. Income from Continuing Operations is forecast to increase by \$932,882 of which \$651,693 relates to higher User Charges & Fees, \$5,000 to Investment Fees and Revenue and \$276,189 to Other Income. Expenses from Continuing Operations are forecast to increase by \$979,096 of which \$180,000 relates Employee Benefits and Oncosts, \$114,152 to Materials and Contracts, \$92,000 to Depreciation and \$592,944 to Other Expenses.



Delivery Programs:

- ☐ Kimbriki Site Improvements

No Highlights

Capital Works Program	Status	Original Budget	YTD Actual	YTD Approved Forecast
DELIVERY PROGRAM: Kimbriki site improvements				
Kimbriki - plant, equipment, leachate treatment plan and high level drain	■ Behind Schedule	\$1,400,000	\$0	\$1,400,000
Kimbriki Environmental Enterprises is on track for the general site operations. The construction of the new internal road has been delayed due to additional traffic modelling required.				
Kimbriki - construction of access road	■ Behind Schedule	\$1,815,000	\$56,056	\$815,000
Review of Environmental Factors has been completed. Additional traffic modelling is required. Consent is being sort for works onto Mona Vale Road.				

Natural Environment Services

Financials

December 2013 Quarterly Report by Service Natural Environment

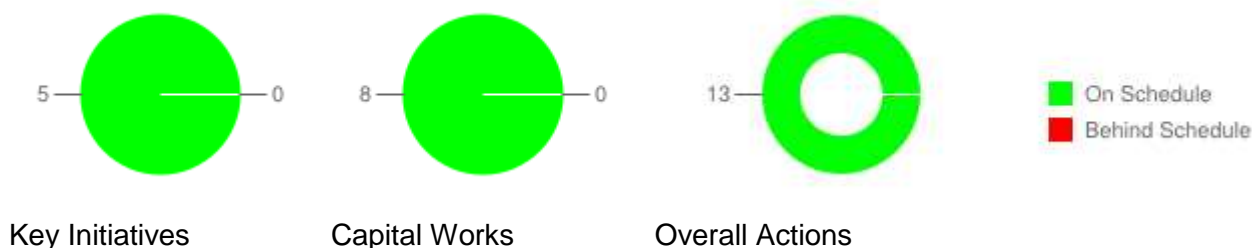
	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	5,107,945	5,107,945	-	10,465,583	10,465,583	10,465,583
User Charges & Fees	15,843	22,123	(6,280)	44,246	44,246	44,246
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Grants and Contributions - Operating Purposes	60,472	3,504	56,968	487,860	608,504	686,807
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	5,184,260	5,133,572	50,688	10,997,690	11,118,334	11,196,637
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,215,800)	(1,235,804)	20,005	(2,489,134)	(2,489,134)	(2,491,070)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(865,561)	(866,378)	817	(2,404,086)	(2,574,730)	(2,751,096)
Depreciation and Amortisation	(1,788,303)	(1,788,303)	-	(3,576,607)	(3,576,607)	(3,576,607)
Other Expenses	(43,425)	(43,374)	(51)	(78,456)	(78,456)	(78,456)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(557,386)	(569,782)	12,396	(1,139,564)	(1,139,564)	(1,039,564)
Overhead Allocation	(654,930)	(654,930)	-	(1,309,844)	(1,309,844)	(1,309,844)
Total Expenses From Continuing Operations	(5,125,405)	(5,158,572)	33,168	(10,997,690)	(11,168,334)	(11,246,636)
Surplus / (Deficit) from Continuing Operations	58,855	(25,000)	83,855	-	(50,000)	(50,000)

Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations of \$58,855 at the end of the second quarter is tracking ahead of forecast principally due to grant income being received earlier than expected. This grant income is for the Manly Lagoon Flood Study – \$11,000, Noxious Weed Eradication – \$36,000 and works in relation to the threatened species Grevillea Caleyi – \$10,000.

For the full financial year Grants and Contributions for Operating Purposes are anticipated to increase by \$78,303 with \$10,000 for the works related to the threatened species Grevillea Caleyi noted above, \$10,000 from the Rural Fire Service for bush fire mitigation works and \$58,000 from Greater Sydney Local Land Services for bush regeneration works. Material and Contracts have been forecast to increase by \$176,366 related to the expenditure of the additional grant funding as well as \$100,000 for Gross Pollutant Traps (GPT) cleans which was originally to be managed by Roads, Traffic and Waste. This change has been offset by a decrease of \$100,000 in Internal Charges and minor increase of \$1,936 in Employee Costs.

For the full financial year there is no anticipated change to the Surplus from Continuing Operations of \$50,000.



Delivery Programs:

- ☐ Stormwater Assets
- ☐ Waterways
- ☐ Natural Area Recreation
- ☐ Natural Hazard Management
- ☐ Biodiversity Management
- ☐ Education for Sustainability

Key Highlights

DELIVERY PROGRAM: Education for Sustainability, Waterways, Stormwater Assets, Biodiversity

Keep Australia Beautiful NSW Clean Beaches Awards

Warringah Council won the Sydney/Illawarra Young Legends Award and picked up a highly commended Environmental Protection Award for Long Reef Beach at the 2013 Keep Australia Beautiful NSW Clean Beaches Awards. Council's initiatives in the Young Legends category included a unique planting and education day at Long Reef Headland for students from Warringah and Brewarrina as part of our Sister Cities Program.

LGMA Environmental Excellence Awards

Warringah was 'Highly Commended' for two Local Government Manager Association (LGMA) Environmental Excellence Awards. These were within the overall Local Sustainability category for a range of sustainability initiatives and the Water Conservation category for the Cromer Park - Water Harvesting System.

DELIVERY PROGRAM: Biodiversity Management

Bush Regeneration Works

Bush regeneration works by professional contractors has continued in over 350 Ha of bushland reserves under a series of contracts worth over \$500,000 for the 2013/14 financial year. This includes strategic weeding and maintenance of many of our larger reserves such as Forestville Park, Dee Why Lagoon Wildlife Refuge, JJ Melbourne Hills Memorial Park and Allenby Park, as well as many small reserves.

Friends of the Bush Program

The Friends of the Bush Program has continued with approximate 30 groups being supported by Council across the area. The Friends of the Bush Christmas Party was held at Forestville Memorial Hall with over 85 volunteers attending.

Warringah Dune Restoration Project

On-ground bush regeneration works for the Warringah Dunes Restoration Project commenced, with contractors targeting Bitou bush in the Dee Why Beach sand dunes and clearing lantana and other weeds in a dune bay at Curl Curl Beach. This project is funded through a \$25,000 grant from the NSW Office of Environment and Heritage and the funding is matched by Council. The grant includes targeted bush regeneration and fencing works at the Dee Why and Curl Curl sand dunes.

Invasive Species Program

The invasive pest species control program resulted in the culling of 122 rabbits across the LGA and one round of fox baiting at four reserves during this quarter. The fumigation of a fox den at Curl Curl was also undertaken.

Key Initiatives		Status
DELIVERY PROGRAM: Waterways		
Waterway Condition Assessment		■ On target
The results of the 2012/13 Estuary Condition Assessments were received. Overall there was an improvement in estuary condition compared to the previous year. It is likely that this is largely because the 2012/13 summer was drier than the previous summer, and most pollutants enter our estuaries through stormwater. During this quarter the Creek Mapping Project was re-evaluated which resulted in a change to mapping priorities and targets. Research is continuing including ground-truthing and desktop assessments.		
DELIVERY PROGRAM: Stormwater Assets		
Review Stormwater Asset Management Plan		■ On target

The Asset Management Plan is currently being drafted by the various subject matter experts within Council. Work is continuing on the Asset Reporting to ensure the appropriate data can be extracted from the asset register and works module. A strategy has been developed and team commissioned to work on the prioritisation process for future works including renewals and new works. This will integrate into the Plan.

DELIVERY PROGRAM: Education for Sustainability

Implement Education for Sustainability Activities	■ On target
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The Brookvale Show was very successful with over 300 people engaged at the Creek & Catchment and Bushland & Biodiversity stalls. Warringah hosted the Northern Sydney Environmental Educators Network meeting and Northern Beaches Environmental Educators Network meeting (professional development for local teachers). A water quality session was presented at a local school and expressions of interest were sent out to both Primary and Secondary schools inviting them to participate in environmental education activities for 2014. These include catchment sessions, Duffys Forest excursions and Council subsidised programs at the Coastal Environment Centre.

DELIVERY PROGRAM: Natural Hazard management

Natural hazard management planning, mitigation works, warning systems and awareness campaigns	■ On target
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Key actions and projects delivered this quarter included: the adoption of the Narrabeen Lagoon Flood Study Report and the selection of a consultant to undertake the Dee Why South Catchment Floodplain Risk Management Study.

For the Coastal Zone Management Plan (CZMP), the revised hazard lines for the Collaroy - Narrabeen Beach and Fishermans Beach were developed and a working draft of selected chapters was received by the consultant. Internal briefings were carried out and Public Exhibition of the draft CZMP is planned for April 2014.

For Geotechnical hazards, stabilisation works at Queenscliff Rockpool were completed and the access way below the cliff line was re-opened.

Monitoring of fire management access zones (FMAZ) continued and additional inspections of resident's fire hazard concerns resulted from the Blue Mountain Bushfire Activity in October 2013. Works for the Rural Fire Service Fire Mitigation Grant of \$50,000 in three high risk areas was continued.

DELIVERY PROGRAM: Biodiversity Management

Develop Natural Area Asset Management Plan	■ On target
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The development of the Natural Areas Asset Management Plan is in progress. As part of the annual business planning cycle, objectives were established for Warringah's Natural Areas for 2014/15. This will inform the development of 10 year targets in the Natural Areas Asset Management Plan.

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Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Natural Hazard management				
State Emergency Services training room additions Terrey Hills SES	■ On Target	\$125,000	\$16,854	\$125,000
Site preparation works have commenced with building works to commence in January 2014. This project is running to schedule and budget.				
Rural Fire Service, Terrey Hills - refurbishment of catering kitchen and other building improvements	■ On Target	\$500,000	\$12,598	\$500,000
This project is running behind schedule due to site power demand being greater than supply capability. This will delay the works and increase costs but the project is still scheduled to be delivered to project requirements.				
DELIVERY PROGRAM: Stormwater Assets				
Planned stormwater renewal program	■ On Target	\$668,750	\$72,208	\$668,750
The contract was awarded for Griffin Road stormwater renewal project and works are scheduled to commence in late January 2014. This is slightly later than anticipated which has produced a phasing issue in terms of expenditure. Fabrication of the Freshwater and Dee Why stormwater outlet screens is almost complete and installation is also scheduled late January 2014. The majority of the beach stormwater outlet safety signs are installed.				
Reactive stormwater renewal program	■ On Target	\$500,000	\$306,919	\$701,535
Re-active stormwater renewals are tracking ahead of budget. Key works accomplished this quarter include the completion of works at 8 Lawrence Street (pipe and pit reconstruction); South Creek Reserve (end-of-pipe treatment works) and Pittwater Road/ Sloane Crescent (new grate and associated works). Works were also completed at 154 Old Pittwater Road (replacement trash rack); Altona Avenue and Keldie Street and 899 Pittwater Road (pit construction).				
Collaroy Stormwater outlet	■ On Target	\$1,796,175	\$111,303	\$258,545
The strategy to shorten the existing outlet and remove / replace only the damaged sections has been developed and approved. The design consultant has been appointed, and the new concept design is well advanced. Construction has been rescheduled to 2014/15.				
DELIVERY PROGRAM: Natural Area Recreation				
Narrabeen Lagoon Multi-use Trail	■ On Target	\$2,334,459	\$420,489	\$2,334,459

The works contractor has completed site establishment, has completed preliminary works, and cleared most of the vegetation ready for the main construction works to commence in January and February 2014. The bridge designs are being finalised, and a specialist peer review is being sought. A \$250,000 grant has been awarded by the Department of Planning and Infrastructure to assist with the construction of the South Creek bridge. Council is continuing negotiations with the Academy of Sport regarding the relocation of aquatic activities from the current boatsheds.

Allenby Park, Allambie Heights - track upgrades	■ On Target	\$90,000	\$10,511	\$90,000
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The Review of Environmental Factors and associated environmental reports were finalised, confirming the works are unlikely to cause significant environmental impact. Sydney Water has confirmed they will be undertaking works to protect exposed pipes which may create a safe water crossing. As a result the construction of a bridge will not be undertaken as part of this project. The tender documentation is scheduled for release mid-January 2014.

Narrabeen Lagoon - recreational dredging	■ On Target	\$59,000	\$44,926	\$68,535
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A report was presented to Council in December 2013, detailing three viable options for the recreational dredging of Narrabeen Lagoon. Council resolved to present the three options to the community for comment in January and February 2014. A final report will then be submitted to Council in March 2014.

Parks, Reserves, and Foreshores

Financials

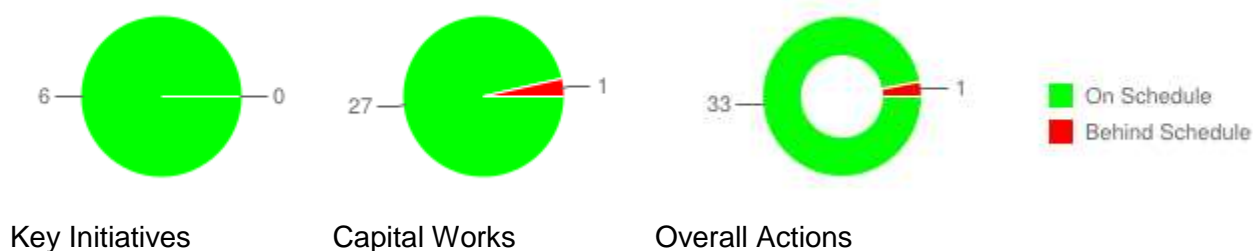
December 2013 Quarterly Report by Service Parks, Reserves & Foreshores

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	5,484,539	5,484,539	-	10,555,443	10,555,443	10,555,443
User Charges & Fees	384,809	387,679	(2,870)	686,073	686,073	686,073
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	5,785	-	5,785	-	-	-
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	66,650	87,080	(20,430)	30,000	96,650	66,650
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	5,941,783	5,959,298	(17,515)	11,271,516	11,338,166	11,308,166
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,881,198)	(1,866,450)	(14,748)	(3,766,684)	(3,766,684)	(3,766,684)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(2,759,323)	(2,871,257)	111,934	(5,129,013)	(5,129,013)	(5,129,014)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(76,629)	(50,702)	(25,927)	(100,700)	(100,700)	(100,700)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(219,632)	(207,600)	(12,032)	(415,201)	(415,201)	(415,201)
Overhead Allocation	(929,963)	(929,963)	-	(1,859,918)	(1,859,918)	(1,859,918)
Total Expenses From Continuing Operations	(5,866,746)	(5,925,973)	59,227	(11,271,516)	(11,271,516)	(11,271,517)
Surplus / (Deficit) from Continuing Operations	75,038	33,325	41,712	-	66,650	36,650

Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations of \$75,038 at the end of the second quarter is tracking ahead of forecast principally due to lower than anticipated expenses associated with a minor delay in engaging a new contractor for the clearing of vegetation impeding footpaths.

For the full financial year the Surplus from Continuing Operations is forecast to decrease by \$30,000 to \$36,650 as a result of changes to the prepayment of grants related to playground improvements.



Delivery Programs:

- ☐ Foreshores
- ☐ Parks and Reserves
- ☐ Playgrounds
- ☐ Sports and Recreation
- ☐ Street Trees

Key Highlights

DELIVERY PROGRAM: Playgrounds

The upgrades of two playgrounds were completed in December. The playgrounds are located at Wayne Schimanski Reserve, Davidson and Belmore Reserve, Cromer. In addition exercise equipment was installed at Frenchs Forest Showground.

DELIVERY PROGRAM: Parks and Reserves

Stage 1 of the Collaroy Accessibility Precinct was completed, including the realignment and upgrade of the car parking area. The tender for the Collaroy All Abilities Playground has also been awarded.

The District Park Discussion Paper was placed on public exhibition in mid-December with the exhibition period running until 31 March 2014. The Manly Warringah War Memorial Park (Manly Dam) Plan of Management was also placed on exhibition until 10 February 2014.

Key Initiatives	Status
DELIVERY PROGRAM: Street Trees	

Review Council's public tree management strategies	■ On target
A Council wide group has developed a Tree Management Policy. This is currently in a draft stage and is under review by Council operational areas and Finance. Council tree management processes are being developed.	
Develop and implement a street vegetation management plan	■ On target
The plan is complete, first priority is to engage contractors to respond to vegetation requests. The Reactive Vegetation Maintenance tender was awarded to 3 contractors, Marsupial Landscape Management, Australian Areas Management and Repair, and The Organic Mechanics. Work to begin under the tender on the 1 January 2014.	
DELIVERY PROGRAM: Parks and Reserves	
Implement online bookings for Parks Reserves and Foreshore venues	■ On target
The business case has been signed off and work is being undertaken in preparation for development of documentation for procurement of a new bookings and payments system.	
Review District Park Plan of Management	■ On target
Council endorsed the process for the review of the District Park Plan of Management 2002 at the Council meeting held 26 November 2013. District Park Discussion Paper is on exhibition from 14 December 2013 until 31 March 2014.	
DELIVERY PROGRAM: Playgrounds	
Review Playground Strategy	■ On target
A draft review document has been prepared recommending a revised approach to neighbourhood playground renewals to address recent audits and funding prioritisation. It is intended that the review will be finalised by March 2014.	
DELIVERY PROGRAM: Sports and Recreation	
Review Sports in Warringah Strategy	■ On target
This project is not due to commence until April.	

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Sports and Recreation				

Sporting club buildings - renewal and works to make the facility more accessible	■ On Target	\$150,000	\$6,456	\$278,329
The project to renew the spectator stands and paving issues at Curl Curl Sports Centre is behind original schedule and running marginally above budget due to some latent hazardous materials removal requirements, but is on target for successful completion in this financial year.				
Tennis clubs buildings - refurbishments	■ On Target	\$188,795	\$187,094	\$188,795
This program of works renewing Council's tennis club assets is running to schedule.				
Sports clubs capital assistance program	■ Behind Schedule	\$450,000	\$75,764	\$400,000
Works at Forestville Tennis Club and the BMX Track at JJ Melbourne Hills Memorial are complete. Building works for Collaroy Cromer Strikers football club at St Matthews Farm have been delayed as the initial cost of the building is beyond available funding. The Manly Warringah Netball Association lighting project is being re-scoped to optimize the lighting at the netball courts at John Fisher Park.				
Sportsfield Water Management Program	■ On Target	\$134,836	\$14,900	\$134,836
Irrigation works at Harbord Park have been delayed due to design issues. These are expected to be resolved and works are due to be completed in January.				
Forestville Playing Fields, Forestville - sportsfield rectification	■ On Target	\$197,374	\$96,280	\$197,374
The public exhibition period for this project is complete and a draft plan will be provided to Council in February 2014 for adoption. The detail design for the project will be completed this financial year and works to commence on site next financial year. Funding is required if the synthetic fields are endorsed through the consultation process.				
Brookvale Oval - installation of accessible lift and associated works	■ On Target	\$313,125	\$143,924	\$313,125
The project is running behind the original project schedule due to the requirement for existing below ground electrical services to be diverted. However, site works have commenced and this project is forecast to be successfully completed, delivering access for mobility impaired spectators to the upper levels of the Brookvale Oval stands.				
Floodlighting Improvement Program	■ On Target	\$70,000	\$720	\$70,000
Start delayed to 6 January 2014 due to pole shipping delay. Completion scheduled for mid-January.				

Sportsfields - Minor Rectification Works	■ On Target	\$267,436	\$254,787	\$267,436
The majority of the sports field renovation works are complete. Some minor works will be completed during the autumn change of fields from summer to winter sports.				
Frenchs Forest Showground - exercise equipment	■ Completed 31/12/2013	\$20,000	\$13,290	\$20,000
Equipment installed. Information signage needs to be replaced as the manufacturer supplied the wrong signage. This should be on site in January.				
DELIVERY PROGRAM: Parks and Reserves				
Berry Reserve and Jamieson Park, Narrabeen - upgrades	■ On Target	\$185,943	\$5,154	\$185,943
The community recreation precinct concept plan has been placed on the Council website for community input and a landscape architect has been engaged to develop the implementation plan for the foreshore area between Berry Reserve and Wheeler Park				
Collaroy Accessibility Precinct - playground and reserve improvements	■ On Target	\$1,871,000	\$1,490,388	\$1,861,000
Works on site at Collaroy Stage One (car park and promenade) complete and contractor approved for Stage Two (Playground) to commence May 2014.				
Manly Dam - renewals	■ On Target	\$77,026	\$41,539	\$77,026
Minor works at Manly Dam are being completed under this project and the program is currently on schedule.				
Manly Dam Trail Renewal	■ On Target	\$190,898	\$34,046	\$190,898
The tender for works on the Manly Dam Mountain Bike track was released in December. It is expected that works will commence on site in March/April 2014.				
New Parking Meters at Manly Dam, Jamieson Park and Middle Creek	■ On Target	\$ 0	\$ 0	\$95,000
An order has been placed for new parking meters at Manly Dam, Jamieson Park and Middle Creek Reserve. Delivery is expected in March 2014.				
Stony Range, Dee Why - renewal	■ Completed 24/10/2013	\$105,939	\$112,584	\$105,939
All work is complete and stakeholders including Councillors and the general public appear very satisfied.				

Perentie and Dawes Road, Belrose - acquisition of public open space	■ Completed 02/10/2013	\$ 0	\$3,905,950	\$3,900,000
This parcel of land was successfully acquired in October 2013 and this project is now complete.				
General infrastructure renewal program	■ On Target	\$345,996	\$245,606	\$315,996
Works completed this year include paths at Frank Grey Oval and North Curl Curl, signage renewals, electrical works at St Matthews Farm and other minor works.				
Narrabeen Lagoon maintenance of multi-use trail	■ On Target	\$50,000	\$20,360	\$50,000
Works on this part of the trail will commence in April 2014.				
North Curl Curl Bush/Park Area	■ On Target	\$50,000	\$ 0	\$50,000
A landscape architect has been engaged to complete the landscape masterplan for the Curl Curl Beach foreshore area for completion this financial year. Some minor vegetation works are to be completed in January 2014.				
DELIVERY PROGRAM: Foreshores				
North Curl Curl Rockpool - access	■ On Target	\$120,000	\$6,470	\$120,000
The project is funded over two years. Surveys and geotechnical investigations have been completed and the request for quotations for works is being prepared for release in late January. Works are due to commence in May 2014.				
North Narrabeen - landscape masterplan development and implementation	■ Completed 31/12/2013	\$50,000	\$22,359	\$50,000
Project complete.				
Parking meter - renewals	■ On Target	\$100,000	\$ 0	\$137,000
	■ Completed 29/08/2013	\$40,000	\$35,334	\$40,000
Work complete - conversion upgrades to the existing 30 MX parking meters to meet regulations.				
Queenscliff Rockpool - upgrade	■ On Target	\$240,000	\$47,102	\$240,000

The access ramp to the pump well, a new safety rail and pump grill are to be completed this financial year.

The works associated with the pool deck and surrounds are currently being designed and will be constructed over the winter period.

Foreshore renewal program	■ On Target	\$150,000	\$77,819	\$150,000
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Dee Why foreshore lighting works complete and some minor works including a new BBQ at Freshwater complete. Planting in the south east corner of the foreshore area at Freshwater has been delayed and will be completed in January.

Narrabeen Beach - Lighting Replacement	■ Completed 29/08/2013	\$40,000	\$35,334	\$40,000
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Work complete.

DELIVERY PROGRAM: Playgrounds

Playground Improvement Program	■ On Target	\$400,000	\$167,868	\$400,000
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Wayne Schimanski playground and Belmore playground have been completed and contracts for the renewal of Calca and Arnhem playgrounds have been awarded.

The remaining funds are to be used on minor upgrades at a number of neighbourhood playgrounds.

DELIVERY PROGRAM: Street Trees

Street tree replacement program	■ On Target	\$53,416	\$ 0	\$53,416
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Public consultation has been completed and comments have been collated to define a planting program. The planting will commence in March/April 2014

John Fisher Park - Scout Hall Car Park Rectification	■ On Target	\$ 0	\$ 0	\$110,000
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Quotations have been called for this work. It is expected that work will commence on site in April 2014.

Roads, Traffic, and Waste

Financials

December 2013 Quarterly Report by Service
Roads, Traffic & Waste

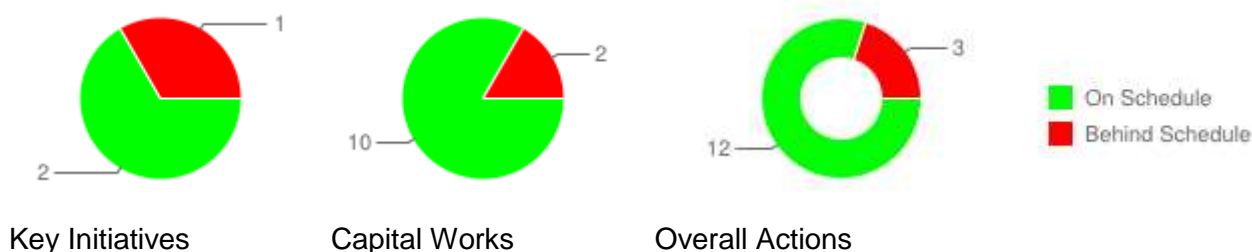
	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	15,323,472	15,323,472	-	31,826,177	31,826,177	31,826,177
User Charges & Fees	895,184	950,611	(55,427)	1,852,597	1,902,606	1,722,606
Investment Fees and Revenues	23,376	-	23,376	-	-	-
Other Revenues	275,553	280,000	(4,447)	535,600	535,600	535,600
Grants and Contributions - Operating Purposes	763,064	759,436	3,628	2,243,055	2,243,055	2,243,055
Grants and Contributions - Capital Purposes	749,928	686,928	63,000	886,927	1,465,189	1,465,189
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	18,030,577	18,000,446	30,130	37,344,355	37,972,626	37,792,626
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(2,382,607)	(2,421,835)	39,228	(4,854,533)	(4,854,533)	(4,854,533)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(10,426,179)	(10,512,729)	86,550	(22,557,371)	(22,557,371)	(22,277,371)
Depreciation and Amortisation	(1,873,834)	(1,873,834)	-	(3,747,668)	(3,747,668)	(3,747,668)
Other Expenses	(1,135,887)	(1,134,783)	(1,104)	(2,698,457)	(2,698,457)	(2,698,457)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(501,437)	(519,200)	17,763	(1,038,401)	(1,038,401)	(1,138,401)
Overhead Allocation	(1,223,929)	(1,223,929)	-	(2,447,925)	(2,447,925)	(2,447,925)
Total Expenses From Continuing Operations	(17,543,873)	(17,686,311)	142,438	(37,344,355)	(37,344,355)	(37,164,355)
Surplus / (Deficit) from Continuing Operations	486,704	314,135	172,568	-	628,271	628,271

Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations of \$486,704 at the end of the second quarter is tracking ahead of forecast principally due to lower expenses and slightly higher income due to timing differences.

For the full financial year User Charges and Fees have been reduced by \$180,000 reflecting changes to how road restorations are undertaken for Sydney Water. Materials and Contracts have been decreased by \$280,000 of which \$180,000 relates to Sydney Water Road Restorations and \$100,000 for Gross Pollutant Traps (GPT) cleans which is now being managed by Natural Environment. This change has been offset by a consequential change of \$100,000 in Internal Charges.

For the full financial year there is no anticipated change to the Surplus from Continuing Operations of \$628,271.



Delivery Programs:

- ☐ Footpaths and Cycleways
- ☐ Roads, Traffic and Streetscaping
- ☐ Waste and Cleansing

Behind Schedule

DELIVERY PROGRAM: Waste and Cleansing

- ☐ Review the domestic waste and recycling service in preparation for the implementation of waste processing facilities at Kimbriki - Due to the complexities of progressing the Kimbriki Waste Processing Facility this project is on hold until the contracts and approvals for the facility are completed. This will ensure the domestic waste collection services can be designed to provide the best possible fit with the Waste Processing Plant at Kimbriki once completed.

DELIVERY PROGRAM: Roads, Traffic Streetscaping

- ☐ Dareen Street, Frenchs Forest - traffic calming scheme
Public consultation was completed in November and results do not show general support for the project. Construction for the project is on hold for 2013/14 due to reduced section 94A development contribution funding. The results of consultation will be reported to the Warringah Traffic Committee meeting in February 2014.
- ☐ King Street, Manly Vale - traffic calming scheme
Construction on hold due to a reduction in Section 94A development contribution funding and will be considered for funding in future years subject to Section 94A consideration.

Key Highlights**DELIVERY PROGRAM: Footpaths and Cycleways****Bike Plan Implementation:**

Concept design plans for the shared path works in Kentwell Road from Condamine Street to Orara Road, Allambie were placed on public exhibition. The results of the public exhibition were considered at the Warringah Traffic Committee meeting of 3 December 2013.

Footpath Program:

New footpath works were completed in King St, Narrabeen; Albert St, Narrabeen; Soldiers Ave, Freshwater; Landscape Ave and View St, Forestville; Abbott Rd, Brookvale; Edgecliff Blvd, Collaroy.

DELIVERY PROGRAM: Roads, Traffic and Streetscaping

Road Program:

Road resurfacing works were completed at Beach Road, Florence Ave, and Cliff Road in Collaroy; Oxford Falls Road, Oxford Falls; Mitchell Road, Brookvale; and South Creek Road, Cromer. Kerb and gutter and associated works in Collaroy Basin continued and will be completed in early 2014. Repair and resealing of Terrey Hills Oval (Beltana Ave) carpark was completed. Curl Curl rock pool carpark was provided with additional disabled parking and signs. Repair to Berry Reserve carpark was completed to provide an additional disabled parking.

Road Safety Education:

This year's Brookvale Show included Road Safety awareness activities in celebration of Motorcycle Awareness Week. The Australian Flair Riders took to the stage and performed stunts and tricks while the Road Safety Officer promoted motorcycle and bicycle safety.

The Learner Driver's courses continued to be popular with over 20 residents attending courses in November. These workshops focus on crash risks, how to organise driving lessons and how to work together to master the learning to drive process. On Monday 18 November, Council held its final child restraint checking day of the year checking and correctly fitting 58 child seats.

The annual senior's road safety calendar was released in late November with over 24,000 distributed. This year's calendar takes a step back in time, with historical images of yesteryear. The images paint a road trip of the past, featuring local identities and iconic locations.

The Road Safety Officer (RSO) has been heavily promoting the Plan B "anti-drink drive" message. Extensive media coverage has been sought to get the message out the community about planning and using alternative transport over the Christmas period. Bottle bags have been distributed to every bottle shop in the area and other resources have also been distributed via the Northern Beaches Liquor Accord. The RSO was featured on the radio station 2UE on 18 December.

DELIVERY PROGRAM: Waste and Cleansing

Waste and Cleaning Program:

Council's waste services have performed well collecting 16,179 tonnes of waste collected of which 8,216 tonnes (51%) was recycled. As well as ongoing daily cleaning of shopping centres, reserves and playgrounds, beaches were raked a total of 105 times, 2,609 kilometres of road were swept, 401 dumped waste reports were cleaned up and 1,965 graffiti attacks were removed. Over 1 million litres of effluent was removed from septic tanks and safely disposed to Sydney Water Sewage System.

Waste Education:

The Ready Steady Grow schools program had a celebration day with fabulous evidence of produce and learning from the program in our local schools.

During December all residents received the waste and recycling calendar for 2014 and the first "Don't Waste It" newsletter.

Marine debris was a major theme this quarter. 116 residents went into the draw to go trawling for micro plastics on board the tall ship Yukon. A short film was produced of the cruise and shown at the National Recycling Week event: Oceans of Waste. Fifty seven people attended the event which featured short films, talks and waste to art exhibits.

Avoiding food waste was the theme at the Brookvale show and Christmas by the beach. New banners and a quiz attracted over 300 people at Brookvale.

The Ready Steady Grow schools program had a celebration day with fabulous evidence of produce and learning from the program in our local schools.

Key Initiatives	Status
DELIVERY PROGRAM: Waste and Cleansing	
Review the domestic waste and recycling service in preparation for the implementation of waste processing facilities at Kimbriki	■ Behind schedule
Due to the complexities of progressing the Kimbriki Waste Processing Facility this project is on hold until the contracts and approvals for the facility are completed. This will ensure the domestic waste collection services can be designed to provide the best possible fit with the Waste Processing Plant at Kimbriki once completed.	
Waste Education Program	■ On target
The program is being delivered according to schedule.	

DELIVERY PROGRAM: Roads, Traffic and Streetscaping

Road Safety Education Program	■ On target
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The program is being delivered according to schedule.

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
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DELIVERY PROGRAM: Footpaths and Cycleways

Footpath new	■ On Target	\$368,000	\$222,654	\$497,261
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In September to December new footpath works were completed in King St, Narrabeen; Albert St, Narrabeen; Soldiers Ave, Freshwater; Landscape Ave and View St, Forestville; Abbott Rd, Brookvale; Edgecliff Blvd, Collaroy

Bike Plan Implementation	■ On Target	\$100,000	\$76,733	\$210,000
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The results of public consultation undertaken on the proposed shared path from Condamine Street to Orara Avenue, which was on public exhibition until end of November 2013, was reported to the Warringah Traffic Committee on 3 December 2013. The design is subject to Roads and Maritime Services (RMS) concurrence and amendments are being investigated to obtain RMS approval.

Footpath renewals	■ On Target	\$365,000	\$316,429	\$421,118
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Footpath renewal works are nearing completion. Roads and Maritime Services funded works are proposed to commence in early 2014.

DELIVERY PROGRAM: Roads, Traffic and Streetscaping

Booralie Road at Myoora Road, Terrey Hills - wombat crossing	■ Completed 05/12/2013	\$59,000	\$48,380	\$59,000
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Project construction works completed 5 December 2013.

Dareen Street, Frenchs Forest - traffic calming scheme	■ Behind Schedule	\$149,000	\$3,000	\$3,000
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Public consultation was completed in November and results do not show general support for the project. Construction for the project is on hold for 2013/14 due to reduced section 94A development contribution funding. The results of consultation will be reported to the Warringah Traffic Committee meeting in February 2014.

King Street, Manly Vale - traffic calming scheme	■ Behind Schedule	\$59,000	\$3,000	\$3,000
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Construction on hold due to a reduction in Section 94A development contribution funding and will be considered for funding in future years subject to Section 94A consideration.				
Dee Why Town Centre - new traffic facilities and streetscape works	■ On Target	\$150,000	\$6,000	\$150,000
Flood studies of the areas have commenced along with research and investigations into options for purchasing the required consultancy services. Council is expected to commence the tendering process for consultancy services in late January.				
Car park renewals	■ On Target	\$140,000	\$31,039	\$140,000
Resurfacing of Wheeler Heights Shops carpark could not be completed in December due to parked cars and expenditure will be rephrased accordingly. Kerb and Gutter repair in carpark at Malcolm Street, Narrabeen will start in early 2014.				
Kerb and gutter renewals	■ On Target	\$115,000	\$78,841	\$115,000
Work has been delayed due to contractor availability and delays caused by wet weather. Work will be continued from January 2014.				
Bus stop renewals	■ On Target	\$52,000	\$32,257	\$52,000
Bus stop improvement works are in progress and 11 out of 20 bus stop improvement works have so far been completed.				
Retaining wall renewals	■ Completed 29/11/2013	\$106,000	\$14,594	\$106,000
Works at Cowan Drive and Cottage Point Road were completed in November 2013.				
Road resheeting program	■ On Target	\$2,803,000	\$1,723,641	\$2,573,001
All road pavement works are on schedule.				
RTA REPAIR Program - 2013/14	■ On Target	\$ 0	\$ 0	\$470,000
Investigation and design of pavement treatment is in progress for Harbord Road				

Strategic Planning

Financials

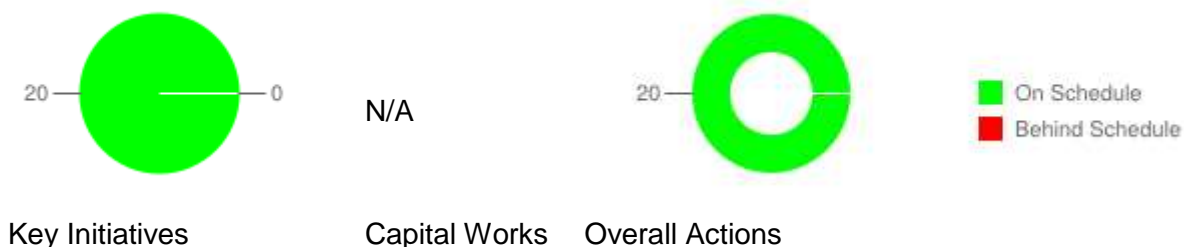
December 2013 Quarterly Report by Service Strategic Planning

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	1,492,559	1,492,559	-	2,949,940	2,949,940	2,949,940
User Charges & Fees	266,236	259,526	6,710	597,923	597,923	597,923
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	35,000	36,500	(1,500)	73,000	73,000	73,000
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	1,793,795	1,788,585	5,210	3,620,863	3,620,863	3,620,863
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,031,886)	(1,012,310)	(19,576)	(2,024,619)	(2,024,619)	(2,024,619)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(243,167)	(263,365)	20,198	(546,654)	(546,654)	(546,654)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(42,397)	(46,388)	3,991	(116,540)	(116,540)	(116,540)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(72,975)	(73,099)	123	(146,197)	(146,197)	(146,197)
Overhead Allocation	(393,424)	(393,424)	-	(786,853)	(786,853)	(786,853)
Total Expenses From Continuing Operations	(1,783,849)	(1,788,585)	4,736	(3,620,863)	(3,620,863)	(3,620,863)
Surplus / (Deficit) from Continuing Operations	9,946	-	9,946	-	-	-

Year to Date Actuals and Annual Forecast

The Result from Continuing Operations at the end of the second quarter is tracking in line with forecast.

For the full financial year there is no anticipated change to the Result from Continuing Operations.



Delivery Programs:

- ☐ Land and Urban Planning
- ☐ Sustainability Planning
- ☐ Asset Planning
- ☐ Economic Development

Key Highlights

Council received a Highly Commended Award at the 2013 Local Government Environmental Excellence Awards.

Council received confirmation of 2 grants from the NSW Government to assist in preparing land use planning strategies to respond to the impacts from the future Northern Beaches Hospital project and requirements of new planning legislation.

Council delivered the Business Expo and the inaugural Careers Expo which were both successful and attracted a large attendance.

Key Initiatives	Status
DELIVERY PROGRAM: Land and Urban Planning	
Work with the NSW government in planning for the new Frenchs Forest Hospital precinct	■ On target

Council received confirmation from the Department of Planning and Infrastructure that funding has been approved to prepare a Structure Plan for the surrounding area of the proposed Northern Beaches Hospital.

This is due to commence in early 2014.

Complete the review of the Warringah Development Control Plan	■ Completed on 17/12/2013
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Second Stage review completed and reported to Council in December 2013. Resulting amendments to DCP will commence operation in January 2014.

Develop a Section 94A development contributions works program	■ On target
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Preparation of the new Development Contributions Plan commenced in January 2014. Scheduled to be adopted by Council prior to the commencement of the 2014/15 Financial Year.

Oxford Falls and Belrose North strategic review (resolved deferred lands)	■ On target
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The draft recommendations from the Strategic Review are under consideration by the Department of Planning and Infrastructure. It is anticipated that the recommendations will be considered by the Warringah Development Assessment Panel and Council in early 2014.

Evaluate planning proposals lodged by external parties	■ On target
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Assessment continued of 3 planning proposals including residential development of 17 hectares at Belrose, residential development of 4.5 hectares at Cromer and the future recreational use of the Belrose Landfill site.

Review zoning and classifications of Council carparks and land	■ On target
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Review has been undertaken and a report will be considered in the February 2014 Council meeting.

Implement the recommendations of the heritage review	■ On target
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Reported to Council in October 2013. Proposed changes to heritage items sent to Department of Planning and Infrastructure to update the Warringah Local Environmental Plan 2011.

Amend the planning controls to deliver the Dee Why Town Centre vision	■ On target
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Review of the traffic study for Dee Why will be finalised in early 2014 which will inform the preparation of any amendments to planning controls.

Work with the NSW government to investigate the Bus Rapid Transit on the Northern Beaches	■ On target
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Sydney Bus Future report released by NSW Transport which indicated a Bus Rapid Transit system to be a long term goal for the government. Council will continue to work with the NSW Government on advocating the need for an improved public transport system.

Complete the heritage plaques policy	■ On target
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Review of current policies and preparation of a new consolidated policy commenced for exhibition early 2014.

Develop Warringah's local planning strategy to achieve the NSW government's housing and jobs targets for Warringah	■ On target
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Council received confirmation from the Department of Planning and Infrastructure that funding has been approved to prepare the Local Planning Strategy. This is due to commence in early 2014

Respond to the development of the new planning act	■ On target
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Council made earlier submissions to the government on the proposed new legislation. The making of the Planning Act has been delayed till 2014. Council may need to make further submissions pending proposed changes by the government

DELIVERY PROGRAM: Sustainability Planning

Implement the Sustainable Transport Strategy	■ On target
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Project plans being prepared for the short term 'Do now' opportunities identified in the Strategy.

Implement the Environmental Sustainability Strategy	■ On target
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Council seeks to align its operations with the direction of this Strategy. The Environmental Sustainability Working Group continues to monitor the resulting sustainability achievements of Council's operations which will be reported in the Annual Report.
Council received a Highly Commended Award at the 2013 Local Government Environmental Excellence Awards. This award was in part recognition of the Environmental Sustainability Strategy.

DELIVERY PROGRAM: Economic Development

Host the Warringah Business Expo	■ Completed on 11/09/2013
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Warringah Business Expo successfully held 11 September 2013 in Dee Why RSL with increased attendance.

Host the Northern Beaches Business Awards	■ Completed on 03/07/2013
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Awards night successfully held July 2013 with Council initiating a new Business Sustainability Award.

Establish a Warringah Pittwater business portal	■ On target
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Project progressing as separate Warringah and Pittwater Business Portals

Host the Northern Beaches Career expo	■ Completed on 20/07/2013
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Inaugural Career Expo was successfully held at Mona Vale Memorial Hall on 20 July 2013.

Warringah business survey	■ On target
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Survey to be commenced early 2014.

DELIVERY PROGRAM: Asset Planning

Undertake a major review of Asset Management Plans	■ On target
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Preparation of all 4 Asset Management Plans progressing.

Warringah Aquatic Centre

Financials

December 2013 Quarterly Report by Service Warringah Aquatic Centre

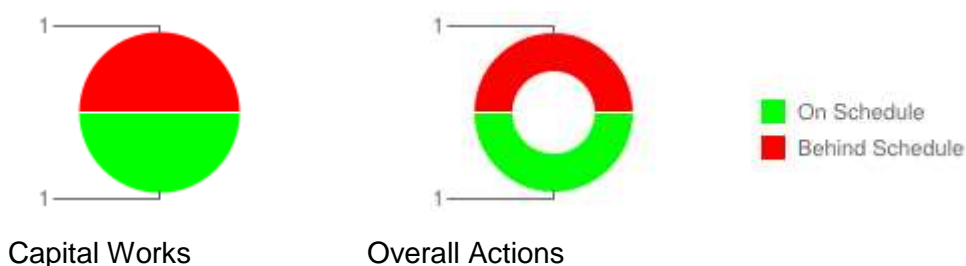
	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	941,600	941,600	-	1,787,477	1,787,477	1,787,477
User Charges & Fees	1,048,507	1,140,043	(91,537)	2,362,185	2,362,185	2,362,185
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	99,776	100,321	(545)	200,158	200,158	200,158
Grants and Contributions - Operating Purposes	-	-	-	-	-	-
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	2,089,882	2,181,964	(92,081)	4,349,819	4,349,819	4,349,819
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(1,109,224)	(1,118,450)	9,226	(2,230,743)	(2,230,743)	(2,230,743)
Borrowing Costs	(582)	-	(582)	-	-	-
Materials and Contracts	(359,007)	(319,201)	(39,807)	(638,402)	(638,402)	(708,402)
Depreciation and Amortisation	(131,031)	(130,812)	(219)	(261,623)	(261,623)	(261,623)
Other Expenses	(229,937)	(206,449)	(23,488)	(404,898)	(404,898)	(404,898)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(19,813)	(18,841)	(972)	(37,731)	(37,731)	(37,731)
Overhead Allocation	(388,212)	(388,212)	-	(776,423)	(776,423)	(776,423)
Total Expenses From Continuing Operations	(2,237,805)	(2,181,964)	(55,842)	(4,349,819)	(4,349,819)	(4,419,819)
Surplus / (Deficit) from Continuing Operations	(147,923)	-	(147,923)	-	-	(70,000)

Year to Date Actuals and Annual Forecast

A Deficit from Continuing Operations of \$147,923 has been incurred to the end of the second quarter. This is due to both lower than anticipated income and higher than anticipated expenses.

The lower than anticipated income is a result of lower fees principally from Classes, Memberships and the Squad component of the Swim Program which have been partially offset by higher income from the Learn to Swim Program. The higher than anticipated Materials and Contract expenses relate to additional costs for the Master Planning Project and the higher Other Expenses principally relates to higher electricity and water costs.

For the full financial year a Deficit from Continuing Operations of \$70,000 is now anticipated which relates to additional costs associated with the Warringah Aquatic Centre Master Planning Project which will be offset by a reduction in Contract Services within Corporate Support.



Delivery Program:

- ☐ Recreation and Wellness

Key Highlights

A Dive in Movie night was staged in September showing "Wreck it Ralph" with 196 patrons attending. This is the second Dive in Movie event in the last 12 months and they have now become a regular on the WAC Calendar.

A Grey Medallion course was staged for seniors to give people over the age of 55 lifesaving and resuscitation skills. This was the first course in NSW to focus on the role of grandparents who are child carers and used the Tag Line "You love them dearly but would you be able to rescue them if they fell in the water". The response was very positive with an additional course already being planned.

On September 1 2014 the Aquatic Centre assumed responsibility for the operation of the Warringah Recreation Centre. Significant refurbishment was undertaken in September and two futsal courts replaced three of the existing tennis courts. Early indications of usage at the centre are very positive with total attendances over 2,000 per week by the end of October.

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Recreation and Wellness				
Warringah Aquatic Centre - plant and equipment renewals	■ On Target	\$148,500	\$105,710	\$148,500
Chlorinator is now fully operational with very good results after a three month trial period.				
Warringah Aquatic Centre - cogeneration project	■ Behind Schedule	\$872,500	\$14,000	\$155,400

The Cogeneration Project was put on hold between August and November whilst Ground Sourced Heat Pumps (GSHP) was investigated by an external firm of engineering consultants as an alternative heat source for the pool. Since GHSP was not found to be viable, the cogeneration project was continued with tenders being prepared ready for advertising in February 2014. This means however that the project will now be completed by September 2014 and not June 2014 as planned. As a consequence \$717,100 has been carried over to financial Year 2014/15.

Corporate Support Services

Financials

December 2013 Quarterly Report by Service
Corporate Support

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	52,752,693	52,545,819	206,874	11,785,285	11,785,285	11,785,285
User Charges & Fees	1,750,218	1,733,466	16,752	3,067,438	3,067,438	3,067,438
Investment Fees and Revenues	1,814,521	1,732,998	81,523	2,953,000	2,953,000	2,953,000
Other Revenues	1,288,834	1,274,394	14,441	2,556,052	2,556,052	2,556,052
Grants and Contributions - Operating Purposes	759,267	800,000	(40,732)	800,000	800,000	800,000
Grants and Contributions - Capital Purposes	1,013,991	1,164,560	(150,569)	2,845,000	3,095,000	2,526,100
Gains on disposal of Assets	996,893	145,000	851,893	8,393,911	8,393,911	1,134,936
Total Income From Continuing Operations	60,376,418	59,396,236	980,182	32,400,686	32,650,686	24,822,811
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(9,215,892)	(9,198,092)	(17,800)	(18,402,055)	(18,402,055)	(18,402,055)
Borrowing Costs	(7,534)	(16,182)	8,648	(3,297)	(3,297)	(3,297)
Materials and Contracts	(4,170,997)	(4,243,052)	72,055	(10,104,076)	(10,106,576)	(10,036,576)
Depreciation and Amortisation	(2,584,607)	(2,626,428)	41,821	(6,172,951)	(6,172,951)	(6,172,951)
Other Expenses	(2,097,631)	(2,035,418)	(62,213)	(3,951,039)	(3,948,539)	(3,948,530)
Loss on Disposal of Assets			-			
Share of Interest In Joint Venture	212,553	200,000	12,553	(301,882)	(301,882)	(301,882)
Internal Charges	1,937,682	1,956,366	(18,685)	3,911,386	3,911,386	3,911,385
Overhead Allocation	8,366,947	8,366,947	-	16,733,914	16,733,914	16,733,914
Total Expenses From Continuing Operations	(7,559,478)	(7,595,858)	36,379	(18,290,001)	(18,290,001)	(18,219,992)
Surplus / (Deficit) from Continuing Operations	52,816,940	51,800,378	1,016,561	14,110,685	14,360,685	6,602,819

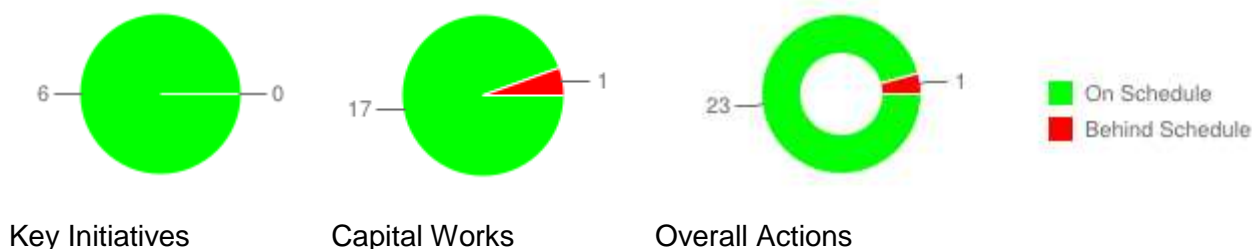
Year to Date Actuals and Annual Forecast

The Surplus from Continuing Operations at the end of the second quarter is tracking higher than forecast principally due to higher than anticipated income and timing differences.

The higher Income principally relates to a Gain on Disposal of a road reserve between 3 and 5 Edgecliffe Boulevard, Collaroy Plateau which Council confirmed at its meeting on 27 November 2013 with the funds to be utilised in accordance with Section 43 of the Roads Act 1993. Rates and Annual Charges are tracking higher principally due to a slightly lower level of pensioner concessions as are Investment Fees and Revenues as a result of fair value adjustments. Grants and Contributions for Capital Purposes are lower than forecast due to a lower level of s94A contributions

For the full financial year the Surplus from Continuing Operations is anticipated to decrease by \$7,757,866 to \$6,602,819. Grants and Contributions for Capital Purposes have been forecast to decrease by \$568,900 due to a reduction in the contribution to be

received from the Bringa Women's Centre for works to be completed on their Women's Resource Centre. Gains on the Disposal of Assets have been forecast to decrease by a net \$7,258,975. This reflects a movement to the next financial year of the anticipated settlement date of the sale of the Sturdee and Pacific Parade Dee Why properties offset by the sale of the road reserve noted above. Materials and Contracts have been forecast to decrease by \$70,000 to offset an increase in Warringah Aquatic Centre for the costs of the Warringah Aquatic Centre Master Planning Project.



Delivery Programs:

- ☐ Council Property Portfolio
- ☐ Public Amenity Improvements
- ☐ Customer Support and Communications
- ☐ Service Support and Improvement
- ☐ Community Buildings

Key Highlights

DELIVERY PROGRAM: Service Support and Improvement

Business Excellence

The 'Just Do It' (JDI) improvement program phase 1 concluded at 31 December and resulted in 616 JDIs submitted across the organization. This achievement far exceeded the 500 JDI target and exhibits the developing culture of continuous improvement at Warringah.

In addition to the 616 JDIs, 40 staff were trained as experts to assist their areas identify, implement and record JDIs. To further develop these staff and others, business improvement short courses were developed and delivered. These courses focused on business improvement and facilitation skills to increase the capability of our staff in the area of improvement.

Business and Enterprise Risk

Internal Audit

Three audits commenced that reviewed Council's practices and processes relating to managing vehicle infringements, managing feral and companion animal issues, and the management of major plant and equipment. Further, scoping commenced for three more audits. The Audit and Risk Committee meeting was postponed to the early New Year. Work commenced to prepare a tender for the outsourcing of the Internal Audit function.

Enterprise Risk & Business Continuity

Work continued on the development of Council's Incident/Emergency Management Framework, including liaison with the Police Local Area Commander.

Business Improvement

Business improvement initiatives underway include improving the roster system for our beach lifeguards, and improving the customer experience for access to our community buildings.

Information Management and Technology

During the second quarter, Council completed the upgrade of the Standard Desktop Operating Environment (SDOE) of all PCs and laptops / notebooks to Windows 7 and Office 2010. At the same time, Council also upgraded the TechnologyOne Core Enterprise System (financials, enterprise asset management and supply chain) and TechnologyOne Property & Rating System.

Council further enhanced its online capabilities with the implementation of an online Higher Grade / Additional Duties form for internal usage. The online form replaces a paper-based form, negating the need for printing forms and re-keying information. The form can also be accessed from any mobile device (smartphone or tablet) making it accessible to all staff regardless of whether they are in or out of the office.

Human Resources

Organisation Culture

The culture of the organisation remains very positive. This was evidenced thorough the bi-annual internal Staff Pulse Survey, conducted in Quarter 2. We had an increase in staff participation rates. Overall satisfaction, increased from 3.8 out of 5 to 3.95 - the highest in 3 years! In fact, all response questions had an increase in the number of agree or strongly agree results.

Leadership Program

We continued the roll-out of the corporate leadership program to staff with another 80 staff undertaking the program this quarter. Evaluation results remain high. There were also numerous comments in the pulse survey of the benefits of the program both on a professional and personal level.

Workplace Health and Safety

The organisation continued its safety commitment with all business units taking responsibility for working through the corrective actions from the WorkCover audit. Safe Work Method Statements were revised to reflect current legislation and Codes of Practice.

Procurement, Fleet and Plant

Procurement Services

Introduced the role of Buyer to work with Council's project managers to promote the procurement of goods and services from local businesses for building refurbishments and construction projects.

Conducted the second forum to assist local business in winning tenders and better understanding Local Government's role as a customer.

Fleet & Plant

Council purchased a new replacement street sweeper that uses centre regenerative high pressure suction instead of brushes to remove road rubbish. The new regenerative air sweeper has a GPS to monitor location and speed, and has front, side and rear cameras to assist the driver.

DELIVERY PROGRAM: Council Property Portfolio**Building, Property and Spatial Information****Footpath Safety Markers**

In November footpath safety markers were installed to delineate the pedestrian pathways. These were initially installed at the Strand and will be further rolled out on Pittwater Road, Collaroy and Ocean Street, Narrabeen. This will help ensure clear and safe pedestrian access through busy retail areas.

Brookvale Occasional Care Centre Solar Panels

Council has continued working to its commitment on environmental sustainability, installing 10kW of solar panels on the new Brookvale Occasional Care Centre to meet a significant portion of the buildings energy usage.

Creative Arts Space

Work has continued on the transformation of the building previously occupied by the Scouts in John Fisher Park into a new creative arts space. This project is employing a "re-use" methodology, working with existing materials from the site as well as second-hand materials sourced from demolition sites, Kimbriki and donations to renew the building and the surrounding landscaping with a very low impact to the environment.

DELIVERY PROGRAM: Customer Support and Communications**Marketing and Communications**

Produced a range of community publications and information including an edition of Warringah Matters which was distributed across Warringah. Serviced an extensive range of media enquiries and commenced a review of signage production and management processes.

Customer Support

The Customer Service Centre continues to deliver a high quality service to the community and our internal customers. For September to December, the centre achieved:

- ☐ A first contact resolution rate of 99%, exceeding our target of 90%
- ☐ An error rate below 1%, exceeding our target of <3%.

To provide a speedier and more convenient option for the community, the on-line Request a Service facility has been expanded to offer more service request options. Customer Requests on-line continues to increase and action by staff remains within 1 working day turnaround.

The on-line Customer Satisfaction Survey has been operating since December 2011 and the approval rating for September to December was 74%. Customers cite; ease of contact; staff knowledge and timely service as key positive indicators.

The single 'one stop shop' service counter continues to receive positive feedback from customers.

Key Initiatives	Status
DELIVERY PROGRAM: Customer Support and Communications	
Develop and implement a consistent suite of digital communications tools that work as a platform for an improved two-way dialogue with the public	■ Completed on 30/06/2013
Social media followers have increased again with Facebook now having more than 3,000 followers. The style guide and writing style is continuing to be implemented internally and externally.	
Enable on-line payments	■ On target
Preparation for tender has commenced as per project schedule to enable payments for booking assets such as community centres and sportfields online.	
Investigate the establishment of a Warringah Community Panel	■ On target
A report was adopted by Council on 24 September 2013 for a phased implementation over the next 18 months. Technical requirements for phase one are being scoped.	
Respond to customer feedback and enhance overall customer satisfaction	■ On target

Customers who contact Council with an email address are invited to survey their customer experience. This survey measures key indicators such as overall service, quality of work, accessibility and staff. The result of the Customer Satisfaction Survey for December was 3.70 (or 74%) satisfaction rate. This is slightly down on the baseline target of 75%. Key reasons being a large number of requests where tasks are still on forward scheduled program of works. A counter survey is also conducted and the result for November remains steady at 88%. The survey also measures waiting time which showed an increase with 94% of customers being served immediately.

DELIVERY PROGRAM: Service Support and Improvement

Digitisation of Council's paper-based records	■ On target
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Phase 4 of the digitisation of Council's hard copy records is progressing according to plan as follows:

- ☐ Destruction of 500 day boxes (2003-2007, 2011-2012) - completed
- ☐ Destruction of hard copy DA files 2008-2012 - completed
- ☐ Scanning (digitisation) of 2,000 boxes stored at Cromer - in progress.

Phase 4 of the project is on track to be completed by 30 June 2014.

Improve knowledge and effectiveness of Council's organisational core processes	■ On target
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The development of a library of organisational processes continues. There are 175 processes published to date. The customer service process has been identified as the first organisational core process to be documented this financial year.

Capital Works Program	Status	Original Budget	YTD Actual	Forecast End Year
DELIVERY PROGRAM: Service Support and Improvement				
IT infrastructure - new works	■ On Target	\$218,000	\$21,378	\$218,000
Acquisition of new hardware is on schedule.				
IT software - new works	■ On Target	\$95,000	\$44,545	\$140,000
Program of new software projects progressing as planned.				
IT infrastructure - renewals	■ On Target	\$785,000	\$415,115	\$735,000
Renewal of IT hardware equipment is on schedule. Purchase of replacement PCs and laptops was lower than originally budgeted.				
IT software - renewals	■ On Target	\$185,000	\$24,785	\$92,800
Program of software renewals work generally progressing according to schedule with 2 of the 4 projects completed as planned. The forecast budget has been reduced by \$100k. This relates to the revised scope of works for the GIS Online Mapping project. The \$100k is to be carried forward to FY14/15 and applied to the implementation of a new Bookings & Payments system.				
Heavy plant replacement program	■ On Target	\$600,000	\$560,489	\$600,000
Delivery of a replacement street sweeper, which includes front side and rear cameras with recording capability, was received in December.				
Light Fleet Replacement Program	■ On Target	\$1,600,000	\$1,027,775	\$1,600,000
One commercial vehicle was delivered in December. Vehicle ordering to recommence in January 2014.				
DELIVERY PROGRAM: Customer Support and Communications				
Provision of WiFi at Forestville Shops and Narrabeen Village	■ Completed 18/12/2013	\$20,000	\$15,639	\$25,000
Free WiFi installed and available at Forestville Shops on 17 December 2013 and Narrabeen Village on 18 December 2013.				
Upgrade Warringah Council website	■ Completed 01/10/2013	\$63,000	\$6,720	\$70,300

Project complete and website is live to the public.				
DELIVERY PROGRAM: Council Property Portfolio				
Administration buildings renewal works	■ On Target	\$50,000	\$9,852	\$68,850
This program of work renewing administrative buildings is running to schedule.				
Civic Centre - window replacement	■ Completed 22/10/2013	\$33,000	\$33,376	\$33,000
This project is complete.				
Dee Why Town Centre - parking and community facility	■ On Target	\$4,000,000	\$195,405	\$1,407,900
The project has progressed through the concept design phase, with scope and brief refinements completed in conjunction with community consultation. The concept design has been exhibited to the public and finalized. The project is now in design development phase with lodgement of the development application planned for February 2014.				
Dee Why Community Hub Concept Development	■ On Target	\$100,000	\$20,760	\$100,000
The project is nearing completion of the concept design and will be ready for public review and comment in early 2014.				
DELIVERY PROGRAM: Public Amenity Improvements				
Nolans Reserve, North Manly - construction of new amenities to replace existing facilities on site	■ On Target	\$66,051	\$9,930	\$66,051
Stakeholder engagement with user groups of Nolans Reserve have been held to determine the best outcome for the provision of sports amenities buildings. Preliminary site investigations have been completed and further work will commence to ascertain the best siting of these facilities.				
Amenities buildings renewal works	■ On Target	\$205,000	\$26,113	\$212,600
This program of work for renewing Council's public amenities is running to schedule.				
Cromer Soccer Club, Cromer - upgrade of existing public amenity building	■ Behind Schedule	\$400,000	\$49,068	\$400,000

The project is behind schedule and is currently under design review for cost saving measures prior to a recommendation being prepared for Council in February 2014 meeting. The project is expected to be delivered across 2013/14 and 2014/15.

Curl Curl Sports Centre - upgrade of existing public amenity building	■ Completed 12/12/2013	\$132,000	\$122,437	\$132,000
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The project to install a new accessible lift to the Curl Curl Sports Centre in John Fisher Park progressed has been completed and the lift is now operational. This is part of Council's ongoing intent to upgrade all buildings to be fully accessible.

Collaroy Accessibility Precinct - upgrade of existing public amenity	■ Completed 04/11/2013	\$37,150	\$57,138	\$37,150
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Works were completed in early November 2013 bringing this project to a close.

DELIVERY PROGRAM: Community Buildings

Community buildings renewal works	■ On Target	\$545,564	\$202,384	\$555,314
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This program of work focuses on renewing Council's community buildings. The key project this year is the renewal of the dated former scout building in John Fisher Park into a new Creative Arts building. The project focuses on the re-use of materials and community involvement in the renewal process and is on track for completion by March 2014.

Good Governance

Financials

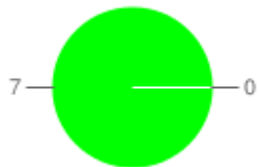
December 2013 Quarterly Report by Service
Good Governance

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
Income From Continuing Operations						
Rates and Annual Charges	2,746,479	2,746,479	-	4,208,000	4,208,000	4,208,000
User Charges & Fees	2,875	5,678	(2,803)	11,356	11,356	11,356
Investment Fees and Revenues	-	-	-	-	-	-
Other Revenues	8,118	-	8,118	-	-	-
Grants and Contributions - Operating Purposes	790,494	790,494	-	2,971,353	2,971,353	2,971,353
Grants and Contributions - Capital Purposes	-	-	-	-	-	-
Gains on disposal of Assets	-	-	-	-	-	-
Total Income From Continuing Operations	3,547,966	3,542,651	5,315	7,190,708	7,190,708	7,190,708
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(798,846)	(745,145)	(53,701)	(1,490,289)	(1,490,289)	(1,490,289)
Borrowing Costs	-	-	-	-	-	-
Materials and Contracts	(180,696)	(211,655)	30,958	(751,241)	(751,241)	(751,241)
Depreciation and Amortisation	-	-	-	-	-	-
Other Expenses	(1,822,162)	(1,898,724)	76,562	(3,574,948)	(3,574,948)	(3,574,948)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	(11,865)	(17,019)	5,153	(34,037)	(34,037)	(34,037)
Overhead Allocation	(670,108)	(670,108)	-	(1,340,193)	(1,340,193)	(1,340,193)
Total Expenses From Continuing Operations	(3,483,678)	(3,542,651)	58,973	(7,190,708)	(7,190,708)	(7,190,708)
Surplus / (Deficit) from Continuing Operations	64,288	-	64,288	-	-	-

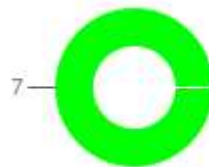
Year to Date Actuals and Annual Forecast

A Surplus from Continuing Operations of \$64,288 has been achieved to the end of the second quarter, principally due to lower than anticipated expenses. There are some minor offsetting variations in individual expense items due to timing.

For the full financial year there is no anticipated change to the Result from Continuing Operations.



N/A



■ On Schedule
■ Behind Schedule

Key Initiatives

Capital Works

Overall Actions

Delivery Programs:

- ☐ Corporate Governance
- ☐ Corporate Planning and Reporting

Key Highlights

DELIVERY PROGRAM: Corporate Planning and Reporting

Corporate Planning

Special Rate Variation

Council resolved on 10 December 2013 to apply to the Independent Pricing and Regulatory Tribunal for a special rate variation (SRV) to increase service levels in key areas and bring forward the construction of a range of new community assets. The additional funds would provide better roads, footpaths, playgrounds, gardens, cleaning, environment, cultural programs and events. It will also allow for the Warringah Aquatic Centre upgrade, new synthetic sportsfields, recreational dredging of Narrabeen Lagoon and Glen Street Cultural Hub.

The decision to apply for a SRV followed a major community engagement exercise in October/November to establish levels of service the community wants and their willingness to pay. It included telephone research, mail outs to all households in Warringah, letters to non-resident ratepayers, emails to interest groups and three community meetings.

The options presented were:

- ☐ Decline in Service – rates increasing in line with the State Government rate cap and existing service levels are maintained to 2017-2018. Service levels would then decline to ensure Council remains financially sustainable
- ☐ Maintain Service – rates increase in line with the State Government rate cap with a SRV (inclusive of the rate cap) commencing in 2017-2018 to maintain existing levels of service to the community
- ☐ Improve Service – a four year SRV (inclusive of the rate cap) commencing in 2014-2015. The SRV would ensure existing service levels are maintained, allow for improvement in service levels in key areas and bring forward works on a range of new community assets.

The key findings were:

- ☐ The Warringah community doesn't want to see service levels reduced
- ☐ There were high levels of support for an SRV to maintain services
- ☐ There was also support in the telephone research for an SRV to improve services, but this support was not as strong in the on-line survey or written submissions.

Community Strategic Plan Indicators

A draft framework has been produced which provides a mix of indicators to establish an assessment framework to measure progress against the Community Strategic Plan.

Key Initiatives	Status
DELIVERY PROGRAM: Corporate Governance	
Finalise the review of the Strategic Reference Groups	■ On target

Recruitment for Strategic Reference Groups (SRG) was extended to 8 December. An independent assessment panel was formed to review those SRGs where the number of nominations exceeded the number of positions. A report to the 17 December council meeting was deferred pending the final independent assessment panel's report.

Implement the findings of the Better Practice Review undertaken by the Division of Local Government	■ On target
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Preparation for implementing the recommendations has been commenced.

Prepare the Internal Ombudsman's Annual Report	■ On target
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In progress and on schedule.

DELIVERY PROGRAM: Corporate Planning and Reporting

Consult with the community about service levels of assets, provision of services and funding priorities including a possible special rate variation	■ Completed on 10/12/2013
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All Community consultation was completed and the outcomes reported back at the Council Meeting on 10 December 2013. Council resolved to proceed with a Special Rate Variation application. The application is currently being prepared for submission in February.

Respond to the NSW Government's local government reform agenda	■ Completed on 01/11/2013
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Submissions from Council have been made to the NSW Government. The NSW Government has completed its review and will be releasing the final report in January 2014.

Establish the base line for community indicators in the Community Strategic Plan 2023	■ On target
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Draft indicators have been developed and will be reported to Council in February 2014.

Develop a four year rolling Delivery Program and Operational Plan	■ On target
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Work on developing the operational plan and new year 4 of the rolling Delivery Program has commenced and remains on target for completion as planned.

Warringah Council						
Budget review for the quarter ended - 31 December 2013						
Consolidated Income and Expenses Budget Review Statement						
	Original Budget (000's)	Changes Already Approved By Council (000's)	Approved Forecast (000's)	Recommended changes for Council Resolution (000's)	Current Forecast (000's)	Actual YTD (000's)
Income from Continuing Operations						
Rates & Annual Charges	93,233	-	93,233	-	93,233	93,440
User Charges & Fees	44,320	(251)	44,069	472	44,541	22,621
Interest & Investment Revenues	3,403	-	3,403	5	3,408	2,107
Other Revenues	7,279	301	7,580	272	7,851	4,335
Grants & Contributions - Operating Purposes	7,377	121	7,498	78	7,576	2,868
Grants & Contributions - Capital Purposes	4,034	895	4,929	(595)	4,334	2,107
Gains on Disposal of Assets	8,394	-	8,394	(7,259)	1,135	997
Total Income from Continuing Operations	168,039	1,066	169,105	(7,027)	162,078	128,474
Expenses From Continuing Operations						
Employee Benefits & Oncosts	(59,375)	(45)	(59,420)	(182)	(59,602)	(29,810)
Borrowing Costs	(1,003)	-	(1,003)	-	(1,003)	(508)
Materials and Contracts	(57,538)	(211)	(57,749)	(11)	(57,760)	(26,526)
Depreciation and Amortisation	(15,167)	-	(15,167)	(92)	(15,259)	(7,125)
Other Expenses	(17,944)	36	(17,908)	(593)	(18,501)	(9,528)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	(302)	-	(302)	-	(302)	213
Internal Charges	-	-	-	-	-	-
Overhead Allocation	-	-	-	-	-	-
Total Expenses From Continuing Operations	(151,329)	(221)	(151,549)	(877)	(152,427)	(73,284)
Surplus / (Deficit) from Continuing Operations	16,711	845	17,555	(7,904)	9,651	55,190

Warringah Council						
Budget review for the quarter ended - 31 December 2013						
Income and Expenses Budget Review Statement by Service						
	Original Budget (000's)	Changes Already Approved By Council (000's)	Approved Forecast (000's)	Recommended changes for Council Resolution (000's)	Current Forecast (000's)	Actual YTD (000's)
Income						
Certification	864	-	864	-	864	360
Children's Services	8,519	-	8,519	-	8,519	4,355
Community & Safety	5,844	-	5,844	-	5,844	2,835
Compliance	5,851	-	5,851	-	5,851	3,032
Corporate Support	32,401	250	32,651	(7,828)	24,823	60,376
Cultural Services	1,175	-	1,175	-	1,175	607
Development Assessment	5,405	-	5,405	-	5,405	2,890
Glen Street Theatre	2,947	-	2,947	-	2,947	1,431
Good Governance	7,191	-	7,191	-	7,191	3,548
Information & Library	6,383	-	6,383	-	6,383	3,185
Kimbriki	25,764	-	25,764	933	26,697	13,852
Natural Environment	10,998	121	11,118	78	11,197	5,184
Parks, Reserves & Foreshores	11,272	67	11,338	(30)	11,308	5,942
Roads, Traffic & Waste	37,344	628	37,973	(180)	37,793	18,031
Strategic Planning	3,621	-	3,621	-	3,621	1,794
Warringah Aquatic Centre	4,350	-	4,350	-	4,350	2,090
Inter Service Eliminations	(1,890)	-	(1,890)	-	(1,890)	(1,039)
Total Income	168,039	1,066	169,105	(7,027)	162,078	128,473
Expenses						
Certification	(864)	-	(864)	-	(864)	(446)
Children's Services	(8,519)	-	(8,519)	-	(8,519)	(4,252)
Community & Safety	(5,844)	4	(5,841)	-	(5,841)	(2,716)
Compliance	(5,851)	-	(5,851)	-	(5,851)	(2,899)
Corporate Support	(18,290)	-	(18,290)	70	(18,220)	(7,559)
Cultural Services	(1,175)	(4)	(1,179)	-	(1,179)	(605)
Development Assessment	(5,405)	-	(5,405)	-	(5,405)	(2,705)
Glen Street Theatre	(2,947)	-	(2,947)	-	(2,947)	(1,399)
Good Governance	(7,191)	-	(7,191)	-	(7,191)	(3,484)
Information & Library	(6,383)	-	(6,383)	-	(6,383)	(3,296)
Kimbriki	(23,164)	(50)	(23,214)	(979)	(24,193)	(12,394)
Natural Environment	(10,998)	(171)	(11,168)	(78)	(11,247)	(5,125)
Parks, Reserves & Foreshores	(11,272)	-	(11,272)	-	(11,272)	(5,867)
Roads, Traffic & Waste	(37,344)	-	(37,344)	180	(37,164)	(17,544)
Strategic Planning	(3,621)	-	(3,621)	-	(3,621)	(1,784)
Warringah Aquatic Centre	(4,350)	-	(4,350)	(70)	(4,420)	(2,238)
Inter Service Eliminations	1,890	-	1,890	-	1,890	1,028
Total Expenses	(151,329)	(221)	(151,549)	(877)	(152,427)	(73,284)
Surplus / (Deficit) from Continuing Operations	16,711	845	17,555	(7,904)	9,651	55,189

Warringah Council
Budget review for the quarter ended - 31 December 2013

Capital Budget Statement

	Original Budget (000's)	Changes Approved By Council (000's)	Approved Forecast (000's)	Recommended changes for Council Resolution (000's)	Current Forecast (000's)	Actual YTD (000's)
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Capital Funding

Rates & Other Untied Funding						
Rates & Other Untied Funding	-	-	-	-	-	-
Working Capital	4,773	438	5,211	(567)	4,645	1,063
Depreciation	15,125	5,219	20,344	(3,525)	16,819	6,586
Capital Grants & Contributions	1,834	895	2,729	(595)	2,134	1,166
External Restrictions						
- S94	4,222	3,955	8,178	(2,381)	5,797	4,234
- S94A	5,302	(50)	5,252	(397)	4,855	1,315
Internal Restrictions						
- Loan	1,815	(1,815)	-	-	-	-
- Other	198	(198)	-	-	-	-
Income from Sale of Assets						
- plant and equipment	3,098	(3,098)	-	-	-	1,588
- land and buildings	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Capital Funding	36,367	5,347	41,714	(7,464)	34,250	15,952

Capital Expenditure

Plant & Equipment	5,336	110	5,446	(717)	4,729	2,752
Office Equipment	1,416	15	1,431	(208)	1,224	528
Furniture & fittings	-	-	-	-	-	-
Operational Land	-	-	-	-	-	-
Community Land	-	3,900	3,900	-	3,900	3,906
Land improvements	1,500	20	1,520	-	1,520	673
Buildings	12,456	460	12,916	(3,975)	8,941	2,080
Other Structures	5,996	135	6,131	-	6,131	2,659
Roads, Bridges & Footpaths	6,173	651	6,824	(1,202)	5,622	2,586
Stormwater Drainage	2,965	27	2,991	(1,363)	1,629	490
Library Books	524	30	554	-	554	277
Other Assets	-	-	-	-	-	-
Total Capital Expenditure	36,367	5,348	41,714	(7,464)	34,250	15,952

Warringah Council

Budget review for the quarter ended - 31 December 2013

Cash & Investments						
	ORIGINAL Budget (000's)	Changes Already Approved By Council (000's)	APPROVED Forecast (000's)	Recommended changes for Council Resolution (000's)	CURRENT Forecast (000's)	ACTUAL YTD (000's)
Total Cash and Investments	91,606	(4,502)	87,104	(440)	86,664	92,712
represented by:						
Externally restricted						
Developer Contributions	24,513	(3,905)	20,608	2,778	23,386	26,719
Specific Purpose Unexpended Grants	19	-	19	-	19	441
Domestic Waste Management	2,708	-	2,708	-	2,708	2,735
Total Externally Restricted	27,239	(3,905)	23,335	2,778	26,113	29,894
Internally Restricted						
Deposits, Retentions & Bonds	3,000	-	3,000	-	3,000	4,112
Employee Leave Entitlement	2,355	-	2,355	-	2,355	2,713
Insurance Reserve	1,419	-	1,419	-	1,419	1,037
Compulsory Open Space Acquisition Reserve	625	-	625	-	625	1,020
Other	2,900	-	2,900	-	2,900	5,222
Total Internally Restricted	10,299	-	10,299	-	10,299	14,103
Total Restricted Cash	37,538	(3,905)	33,634	2,778	36,412	43,998
Total Unrestricted/ Available Cash	54,068	(597)	53,470	(3,218)	50,252	48,715

WARRINGAH COUNCIL
FINANCIAL PERFORMANCE INDICATORS

CASH / LIQUIDITY POSITION

Indicator # 1 - Cash / Liquidity Position - after accounting for external reserves

Indicator Title: Unrestricted Current Ratio

Indicator Definition:
$$\frac{\text{Current Assets less Externally Restricted Current Assets}}{\text{Current Liabilities less Specific Purpose Current Liabilities}}$$

Indicator / Local Government Benchmark:

Greater than 2:1	<div style="width: 20px; height: 10px; background-color: #92d050; border: 1px solid black;"></div>
Between 1:1 and 2:1	<div style="width: 20px; height: 10px; background-color: #ffcc00; border: 1px solid black;"></div>
Less than 1:1	<div style="width: 20px; height: 10px; background-color: #ff0000; border: 1px solid black;"></div>
Successive years > 10:1	<div style="width: 20px; height: 10px; background-color: #ff0000; border: 1px solid black;"></div>

Actual 30 June 2013	Actual 31 Dec 2013	Budget 30 June 2014
4.07	7.53	4.22

Commentary:

Council's liquidity is more than satisfactory. Council can easily pay its debts as they fall due. The high ratio at the end of the second quarter reflects the rates and annual charges having been raised for the full financial year.

OPERATING RESULT

Indicator # 2 - Operating Result - using trend analysis

Indicator Title: Result from Continuing Operations before Capital Grants & Contributions

Indicator Definition: Result from ordinary operations before the receipt of Capital Grants and Contributions ie. Operating Result after depreciation

Indicator / Local Government Benchmark:

Three (3) years of successive surpluses	<div style="width: 20px; height: 10px; background-color: #92d050; border: 1px solid black;"></div>
Surplus	<div style="width: 20px; height: 10px; background-color: #ffcc00; border: 1px solid black;"></div>
Deficit	<div style="width: 20px; height: 10px; background-color: #ff0000; border: 1px solid black;"></div>

Actual 30 June 2013 \$'000	Actual 31 Dec 2013 \$'000	Budget 30 June 2014 \$'000
10,853	12,243	12,677

Commentary:

Council is forecasting a surplus from Continuing Operations before Capital Grants & Contributions for the year ending 30 June 2014.

ASSET RENEWAL EXPENDITURE

Indicator # 3 - Asset Renewal Expenditure

Indicator Title: Asset Renewal Ratio

Indicator Definition:
$$\frac{\text{Capital Renewal Capacity - amount of funds spent on renewing assets (as opposed to maintaining them)}}{\text{Assets/Annual Depreciation}} = \text{Capital Expenditure on Existing Assets/Annual Depreciation}$$

Indicator / Local Government Benchmark:

1 to 1	<div style="width: 20px; height: 10px; background-color: #92d050; border: 1px solid black;"></div>
Less than 1:1	<div style="width: 20px; height: 10px; background-color: #ff0000; border: 1px solid black;"></div>

Actual 30 June 2013 \$'000	Actual 31 Dec 2013 \$'000	Budget 30 June 2014
1.54	1.30	1.45

Commentary:

At the end of the second quarter Council will achieve a positive Asset Renewal Ratio for the full financial year.

Warringah Council					
Budget review for the quarter ended - 31 December 2013					
Budget Review Contracts					
Contractor	Contract detail & purpose	Contract value	Commencement date	Duration of contract	Budgeted (Y/N)
Sydney Metro Tree Services	Tree Pruning and Removal Services	\$1,485,000 / annum	28/10/2013	2 years + 3 x 1 year	Y
Sydney Construction Group	Curl Curl Sports Centre - Spectator Stand & Paving Upgrade	\$247,158	30/11/2013	13/01/2014	Y
Hansen Pty Ltd	Wayne Schimanski Playground Renewal	\$50,000	29/10/2013	04/12/2013	Y
National Irrigation	Design and Construct Irrigation System - Harbord Park	\$74,900	10/03/2014	30/03/2014	Y

Warringah Council		
Budget review for the quarter ended - 31 December 2013		
Consultancy and Legal Expenses		
Expense	Expenditure \$	Budgeted (Y/N)
Consultancies	<u>24,658</u>	<u>Y</u>
Legal Fees	<u>225,698</u>	<u>Y</u>



WARRINGAH COUNCIL'S AGEING STRATEGY

Living Well Warringah

WARRINGAH.NSW.GOV.AU

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Vision

Experience the benefits of living, working and playing in Warringah as we age. More people will enjoy later life if:

- We all engage in active and rewarding lives and are valued members of the community
- We all make individual decisions about our wellbeing and future planning in adult life
- Our community and all levels of government respond effectively to the opportunities and challenges of people living longer

(Taken from NSW Ageing Strategy)

Introduction

As we live longer we increasingly consider what 'living well' means. It includes the social, spiritual and emotional dimensions of health, as well as the physical ones. It involves consideration of the environments in which we live and the services available to meet our needs. It recognises the opportunities we have to do the things that we want to do and how we contribute our knowledge and skills to the communities in which we live.

The principles of 'living well' support better communities for everyone. Safe, accessible and pleasant environments are more enjoyable for people of all ages and abilities. Connected communities enjoy better health and social outcomes. Inclusive practices allow businesses and community groups to thrive. Above all, harnessing the skills and experience of older people offers valuable intergenerational opportunities to strengthen and enrich the entire community.

The importance of 'living well' in Warringah is demonstrated in part by the development of this Ageing Strategy.



ROLE AND PURPOSE

In line with current national trends, both the number and proportion of older people living in Warringah is expected to increase dramatically. The Warringah Ageing Strategy will provide a framework for responding to the identified needs for Warringah over the ten years from 2013 - 2023. The strategy describes the priority areas that Council will focus on in order to deliver policies, projects, facilities and services which enhance the quality of life and wellbeing for older people.

The Warringah Ageing Strategy builds on the knowledge and experience that Council already has in meeting the needs of its older residents. Other needs have been identified through consultation with older people as important in supporting them to continue to live active and healthy lives.

It focuses on matters that Council can influence including; the provision of infrastructure, facilities and services; the planning and regulation of housing, neighbourhoods, town centres and public spaces; being a source of local information and; acting as an advocate on behalf of older members of the community. It also considers issues where council may lead or partner with other agencies and organisations to ensure a collaborative approach.

Fundamentally the strategy will become part of the framework for policy making and service development planning for Warringah Council. It will promote awareness of and, responsiveness to, the identified strategic objectives across all areas of Council's operations.

The strategy has been structured around five core themes which emerged from the consultation process.

1. Where we live
2. Getting out and about
3. Community involvement and lifelong learning
4. Healthy lifestyles
5. Access to care and support

Priority areas and strategic objectives are discussed on the following pages in relation to the above themes.

The Warringah Ageing Strategy is a living document that will be reviewed annually to ensure it reflects the priority areas most relevant to the community. It will continue to be informed by relevant State Government legislation and policy, as well as more local initiatives such as the findings of the Northern Sydney Ageing Strategy (currently in development by the Office for Ageing, Department of Family and Community Studies with proposed release in early 2014).

DEVELOPMENT

The development of this strategy has involved a multifaceted approach to research and data collection. It has included:

- A review of research about older people and ageing in Australia
- An analysis of census information about the older population of Warringah
- Consultation with older residents in Warringah (two public community forums, an online survey, and three focus groups with target audiences who are otherwise hard to reach; carers, Mandarin and Serbian speakers)
- A forum of service providers who work with older people in the community
- A review of existing policies, publications, programs and activities available for older people living in Warringah
- Extensive discussions with Council staff.



DEMOGRAPHIC SNAPSHOT

Where we are today

- In 2011 there were 21,750 residents aged 65+ in Warringah from a total population of 140,741. This is a substantial increase from 2006 when there was 20,280 people aged 65+.
- Compared to the rest of Sydney, the proportion of people aged 65+ is very high in Warringah. In 2011 the proportion of people aged 65+ in Warringah had grown to 15.4% of the population, compared with 12.7% for the rest of Sydney.
- The population of older people is not spread evenly across the local government area. Suburbs with the highest numbers of people aged 65+ are Dee Why, Narrabeen, Frenchs Forest, Belrose and Collaroy. This is partly attributed to retirement villages and nursing homes being located in these suburbs.
- Nearly 33% of older people living in Warringah have been born overseas. The largest number of people from a non-English speaking background come from Italy, the Netherlands, Germany and China.
- Compared to the rest of Sydney, older people in Warringah have higher rates of participation in the workforce, in volunteer work and in providing care for children or a person with a disability.

Where we are going

In line with the trends throughout the rest of Australia, over the next decade and more, the older population of Warringah is likely to:

- Include more people at different stages of ageing, from active seniors in their 50s and 60s, through to frail aged people in their 90s and beyond.
- Be increasingly diverse, with a wide range of financial circumstances, living arrangements, family situations, cultural backgrounds, life experiences and lifestyle preferences. This will challenge past stereotypes of older people as an homogenous group.
- Be increasingly made up of 'baby boomers', who will have different interests, expectations, preferences and attitudes towards growing older, and be more demanding of choice and quality services. Baby boomers can also expect an increasing user pays system in terms of service provision.
- Have an increasing focus on retirement as a time of 'lifestyle' and engagement, individual travel, fitness and volunteering activities.
- Be computer literate, have relatively high levels of education and have an interest and expectation that they will be involved in their community and making decisions around it.
- Be living alone, with less likelihood of support from family carers, due to more people being divorced or single as they enter old age, and increased mobility of family members.

STRENGTHS AND OPPORTUNITIES IN WARRINGAH

<i>Strengths</i>	<i>Opportunities</i>
A large and reasonably affluent population of older people with high levels of education, high rates of home ownership and a wide range of skills and expertise to contribute to the community.	Recognising the different stages of ageing, and the needs and issues for the younger active. It is around the lifestyle needs of the well aged that local government is particularly well placed to respond.
High rates of volunteering and the provision of informal care by family and friends.	Responding to the demands for more Council services and facilities to keep pace with the growing numbers of older people.
Attractive physical geography, with the beaches, bushland and parks providing a multitude of recreation and lifestyle opportunities.	Ensuring that housing, town centres and local communities are age-friendly and support older people to live independently and get around easily.
A wide variety of social, leisure, learning and cultural opportunities.	Understanding the diverse needs of different groups of older people, and keeping in touch with changing expectations and preferences.
A strong network of community care services.	Balancing the needs of ageing people with those of other sections of the community.
Emerging number of older people from Culturally and Linguistically Diverse (CALD) backgrounds	Understanding the diversity of CALD communities and responding in appropriate ways

Theme: WHERE WE LIVE

Council influences the location, supply and types of housing available through its planning and developmental control policies and its role in approving new development in line with State Government regulation. Information around accommodation options and support services for people living in their own home is a key role for Council. Council also supports the work of local agencies and service organisations that provide help to older people to remain living safely and independently in their own home through funding opportunities as part of Council's Community Development Grants Program and also rental subsidies for Council facilities.

1. Ageing in Place

"I have lived locally for 60 years and I wish to remain here as long as I am able"

Older people in Warringah echoed the national research findings that they want to stay living independently in their own home for as long as possible. Most people want to stay in the area they currently live in, close to familiar surroundings and established social networks.

However, many felt that their current home will not be suitable for the future. While large steep and bushy blocks with double storey homes have been great places to raise a family, many people recognise that they will not provide a suitable setting to "age in place". Some people may need to modify their existing home to make it more appropriate for their needs. This might mean making it more accessible with ramps and bathroom changes, removing hazards that may cause accidents, and seeking help with home and garden maintenance.

The NSW Ageing Strategy states that more than 75% of people 65+ and 50% of 80+ live independently without assistance of aged care services. However, many people do require help to stay living at home, and Warringah contains a large number of community care services to provide this support. These services are currently funded through the Home and Community Care Program (HACC) and provided through community based organisations (they are discussed in greater detail in Theme 5). However, from July 2015, HACC services will cease to exist in their current form, as a move towards individualised funding and consumer directed care will then be in place. While services to support people with home modifications and garden maintenance do exist in the area, they experience particularly high demand and some have long waiting lists. At the time of writing, it is unclear how Council services will fit into these aged care funding reforms.

Strategic Objective 1.1

Our objective is that all residents will have access to community education to help them plan for their retirement and future

Strategic Objective 1.2

Our objective is that barriers and gaps in service provision that support residents to live independently in their own homes will be removed

Strategic Objective 1.3

Our objective is that additional support services will be provided by State and Federal Government for all people requiring support at home as they age

Strategic Objective 1.4

Our objective is that every resident who needs it will have easy access to community information on support services available to assist older people to remain living in their own home

Theme: WHERE WE LIVE

2. Housing Choice

"There does not appear to be enough suitable accommodation to keep ageing people in their existing neighbourhoods."

Meeting the varied needs of older people requires that a range of housing is available. However like much of suburban Sydney, over 60% of homes in Warringah are detached family houses, mostly on relatively large blocks. While in recent years there has been an increase in the construction of apartments in some parts of Warringah, overall there is a paucity of smaller, medium density forms of housing located close to transport, shops and services. This means there is limited choice for those wanting to downsize or move to more suitably located housing.

Older people in Warringah felt that future development needed to include more housing that is:

- Compact, on smaller blocks, with courtyard gardens
- Single storey with level access
- Adaptable and accessible, with no stairs, wide doorways, and bathrooms that can be used by people with mobility aids
- Close to neighbourhood shops and services, but away from main roads.

Particular needs were identified for options such as granny flats and dual occupancies so that older people can live independently with families close by.

While government policy will increasingly focus on supporting older people to remain living at home, there will still be a need for some people to move into residential care facilities, where care can be provided in association with accommodation.

Warringah also contains both large and smaller retirement villages. However some have been built on the urban fringe and do not provide convenient access to shops, services and public transport.

Strategic Objective 2.1

Our objective is that all residents who need it will have easy access to information on available housing options that allow them to live independently

Strategic Objective 2.2

Our objective is that more housing options will be available for those that want to live independently and age in place

3. Housing Affordability

"We live in a multi-level house and would like a single level, but finding something on a single level that is affordable for us is a problem."

Most older people in Warringah own their own home, providing them with a substantial asset which can be used to move house or buy into a retirement village or aged care facility as their needs change. Home ownership also means low housing costs for people on limited incomes, many of whom can be described as asset rich but income poor.

In contrast, a small proportion of older people who are renters experience high housing costs and low incomes and lack choices to move or modify their homes as their accommodation needs change. The NSW Ageing Strategy anticipates that in NSW the number of low-income private renters 65+ will increase by 115% by 2026, and that housing affordability is a growing issue.

Housing affordability in Warringah is a common concern as downsizing to newer accommodation with access to services and facilities can cost nearly as much, and sometimes more, than can be realised through the sale of an older family home in a fringe location. The lack of affordable housing options suited to the needs of older people may force them to move out of Warringah to find the homes they need, yet most want to stay in their current neighbourhood.

High land values and the costs of development also create significant issues in terms of limited housing for key workers who provide care and support for older people.

Strategic Objective 3.1

Our objective is that all residents will have access to affordable suitable housing as they age

Theme: GETTING OUT AND ABOUT

Council has a role in providing programs and strategies to improve the ease with which people get around in Warringah, including those associated with footpaths, roads, public transport and bus stops. Council is also responsible for improving the accessibility of facilities and infrastructure, and the planning and regulation of public places and town centres.

Strategic Objective 4.1

Our objective is that all older residents who are unable to drive will have access to safe, usable, convenient public transport to go to most places they need to go to live well

4. Public Transport

"We need adequate public transport, especially during the day and outside peak hours."

Public transport in Warringah is provided by two bus operators, Sydney Buses operating in the eastern part of the local government area (LGA) and Forest Coach Lines in the western part. Bus services tend to focus on peak hour services and the main north-south and east-west corridors linking with centres of employment. Many people do not live within walking distance of bus services, and this situation is made worse by the hilly terrain and extent of outlying residential areas away from the main routes.

Many factors are contributing to more older people wanting to use public transport, such as increasing petrol prices and changes to the legislation around older drivers. Older people reported that a number of the places they want to go regularly are not serviced by public transport. Additionally, the lack of services linking residential areas to local shops is a particular problem.

A significant proportion, but not all buses are wheelchair accessible. Further issues were raised in consultations around the frequency and location of bus stops, which sometimes result in unnecessarily long walks, or unsafe crossing conditions. A need for more bus shelters and seating was also identified.



5. Community Transport

"Requests from residents are ever increasing for everyday assistance with shopping, banking, bill paying and transport."

Warringah residents have access to community transport through two services, Easy Transport Manly Warringah Pittwater and Manly Warringah Pittwater Community Aid who provide social support alongside transport assistance.

These services target frail older people, people with disabilities, carers and people on the northern beaches who are transport disadvantaged. They are well utilised and provide transport for shopping trips, mystery drives, medical, hospital and social appointments, and a shuttle service to Royal North Shore, Mona Vale and Manly Hospitals. Once the new Frenchs Forest Hospital development is complete (due to open in 2018), it is anticipated that a similar shuttle service will commence, and Council would support this initiative.

Strategic Objective 5.1

Our objective is that where cars or public transport are not available, older residents will have access to a range of community transport options to get them to the places they need to go to live well.

Theme: GETTING OUT AND ABOUT

6. Footpaths

"We need non-slip and even surfaces on footpaths."

Council has a commitment to providing high quality pedestrian facilities for its residents and encouraging walking as a sustainable mode of transport. However for a well established urban area, Warringah does not have an extensive network of footpaths and there are considerable parts of the LGA with no or inadequate footpaths.

Lack of footpaths and hazards associated with uneven, narrow, damaged or overgrown footpaths were the issues most frequently raised by older people in the consultations for this strategy. Inappropriate footpaths are a major deterrent for older people who want to stay active, involved and connected to their local community.

While Council policy has been to increase the provision of shared paths to encourage cycling, many older pedestrians reported that they feel unsafe on paths shared with cyclists.

Council has prepared a Pedestrian Access and Mobility Plan (PAMP) to improve pedestrian access throughout Warringah, provide a safe road environment and ensure a coordinated response to transport planning. The plan identifies improvements to be made in 20 focus areas that have high levels of pedestrian activity (such as town and local shopping centres), as well as pedestrian links to community facilities, workplaces, beaches, parks and recreational routes. Older people are one of the special user groups whose needs have been taken into account in developing the Plan.

Strategic Objective 6.1

Our objective is that older residents will have safe, usable footpaths to encourage walking where possible

Strategic Objective 6.2

Our objective is that older residents will have information about pedestrian and road safety to ensure that they can use existing roads and footpaths safely

7. Accessible public places and facilities

"Provide safe and appropriately designed places."

Many of the Council facilities in Warringah were built before the introduction of disability access standards. Updating of facilities to bring them into line with current standards is ongoing.

Older residents would like more seats (with back support) in shopping centres, parks, bus stops and other public places. A need for more and better located disabled car parks and public toilets was also identified.

Strategic Objective 7.1

Our objective is that Council's public facilities will be usable and accessible for older and less mobile residents.

Theme: COMMUNITY INVOLVEMENT AND LIFELONG LEARNING

Council's role in supporting meaningful participation and social connectedness is largely that of facilitating and supporting links between older people and the programs and activities that are available to them within Warringah (or in neighbouring areas). Council does this through:

- An extensive Seniors Week program which encourages older people to learn about what is available and to sample activities and programs
- Providing information and referral through Council staff, and various brochures and publications including the Services, Activities and Housing Directory for Seniors
- Hosting forums on issues of relevance to older people and working with service providers and community groups to fill identified gaps
- Supporting Community Connect Northern Beaches to provide volunteer coordination and promotion services.

Council also provides places where people can meet and be involved in a group or activity. Council's senior citizen centres and community facilities, as well as church halls, school venues and outdoor areas are used by community groups offering a wide range of classes and activities teaching new skills, from crocheting and mah-jong to carpentry and genealogy. The University of the Third Age (U3A), Dee Why School for Seniors and Australian Seniors Computer Clubs are particularly popular in Warringah.



8. Social Isolation

"There are indeed many opportunities for older people in Warringah, but how Council and other concerned citizens can better get the message across to those that need it and who are isolated is something that has worried me for a long time."

The number of lone person households in Warringah continues to rise as the population ages. People are more likely to live alone in their 80s and 90s than they are when they are younger – often following the loss of their life partner. Warringah also has a high number of older people who are family carers. The burdens of caring for a loved one can be a significant barrier to social participation. Both carers and older people who live alone are at significant risk of becoming socially isolated.

Research from a study into social isolation on the northern beaches in 2011 found that 39% of older people across the Manly, Warringah and Pittwater LGAs wanted to have more social participation than they currently had. About 20% of respondents did not regularly access any kind of group or social activity.

Social isolation has adverse impacts on people's mental health, with feelings of loneliness and exclusion often associated with depression and anxiety for older people. Fearfulness, perceived vulnerability, and reluctance to leave the home can compound isolation and lead to a spiral of inactivity and declining mental and physical health.

Consultations revealed that while there are numerous opportunities for leisure, recreation, learning, socialising and health and fitness improvement in Warringah, many people simply are unaware about what is available. Council has a commitment to reducing social isolation and sees information provision and community education as fundamental in this plight. It also recognises that people access information in different ways, so clear and consistent information needs to be available through a range of networks.

Strategic Objective 8.1

Our objective is to reduce social isolation in our community

Theme: COMMUNITY INVOLVEMENT AND LIFELONG LEARNING

9. Work and Volunteering

"Many people want to make a worthwhile contribution no matter how old they are."

For participation in the community to be meaningful, it must allow older people to use their skills and experience.

The baby boomers in particular are likely to want to continue with paid employment longer, at least on a part-time basis. Many baby boomers have been active in a range of areas throughout their lives and will expect to continue to do this as they get older, perhaps combining these expectations with increased responsibilities as grandparents. This provides a strong basis for initiatives that celebrate and harness the knowledge and experience of older people, such as volunteering and mentoring programs.

Council directly supports volunteering opportunities through several of its programs, including bush regeneration and the Australia Day Big Breakfast.

Warringah Council seeks to be a leader in demonstrating the value that older people can bring to communities and business. Council's own employment practices are flexible, with capacity for part time and pre-retirement job sharing, a caring policy and other factors which contribute to making Council an attractive place for older people to work.

Council's consultation however, still identified a shortage of work opportunities and discrimination against older people who wish to find paid employment, and identified additional opportunities for Council to demonstrate good practice in its own employment policies, as well as to lobby the State and Federal governments on behalf of residents who are experiencing discrimination.

Council's commitment to providing opportunities for community involvement in Council decision making is underpinned by its Community Engagement Policy. Council is in the process of developing a Community Engagement Register which will allow people to identify subject areas or individual issues on which they wish to be kept informed and involved.

Many older people participate in Council's existing Community Committees and Strategic Reference Groups; these mechanisms are currently under review to identify better ways for older people to provide input on issues that are of interest to them.

Strategic Objective 9.1

Our objective is to increase the rates of volunteering in Warringah

Strategic Objective 9.2

Our objective is to increase the opportunities for older people to participate in the workforce

Strategic Objective 9.3

Our objective is that older residents are more valued for their wisdom and experience by the broader community and are offered increased opportunities to make a contribution to society

10. Information and Communication Technology (ICT)

"Many seniors have never had experience with computers and I think library staff could assist with this."

The importance of ICT in helping older people stay connected to family and friends who do not live nearby was widely reported in consultations. ICT also provides opportunities for older people to mitigate issues with mobility or accessibility.

It is worthwhile noting that not all older people have access to ICT in their homes, and that libraries have an important role in facilitating access, providing support, and offering face to face social interaction.

Council's library services include a home library service for those who are unable to leave the home. They also have a wide range of programs which support the library as a social gathering place, including author talks, book clubs, literary lunches, family history meetings, history, heritage walks and lifestyle talks (diet, heart and exercise information).

Strategic Objective 10.1

Our objective is that all older residents will have access to ICT that helps them to live well including appropriate assistance and training

Theme: HEALTHY LIFESTYLES

Many people chose to live in Warringah specifically for the recreation opportunities and healthy lifestyle which its beaches, bushland, parks and foreshores offer. Council's role in relation to supporting healthy lifestyles is primarily around ensuring that the spaces and facilities it manages support the recreational needs of the entire community. Warringah Council's 2009 Recreation Strategy describes this in more detail and includes a commitment to "recognising and continuing to support the high levels of participation of all ages and abilities by providing accessible infrastructure, programs and services".

11. Physical Activity

"There is a good selection of healthy lifestyle choices in the area, but again it may be difficult for some people to get to them."

Warringah's residents participate in sporting and recreational activities at rates well above state and national averages. Physical activity can have many benefits for emotional and physical wellbeing. Good nutrition, strong bones and muscles, and good reflexes all reduce the risk of falls and associated injuries. Participation in exercise reduces the risk of heart disease, osteoporosis, arthritis, diabetes and depression, and many other chronic conditions which become more likely as people get older.

In consultations, walking was identified as the key means of staying active, so having good footpaths and public transport to encourage walking were noted as particularly important. Access to walking trails around headlands and waterways and through bushland was also highly valued.

Strategic Objective 11.1

Our objective is to increase the participation rate of Warringah residents in physical activity by 30% to help them to live well



12. Organised Activities

"It is good to have social activities, but include others in the community. It isolates older people by just restricting activities by age."

Some people love to be active, while others enjoy more gentle activities. The social contact and mental stimulation of being active contributes to better health, wellbeing and quality of life.

Consultations clearly identified the need for a range of different levels and types of activities for older people to support differences in personal choice and ability. Older people had a range of experiences of participation in organised activities, and it was agreed that options must be available for those who are less interested in joining teams or groups.

Participants in consultations who were themselves involved with running community groups, as well as those who attended them, noted the significant burden of costs associated with insurance, venue hire, and administration.

People reported that many groups were too expensive, especially those that required an ongoing commitment to a program of activities, not all of which an older person may be able to attend.

Strategic Objective 12.1

Our objective is to increase participation of older people in organised activities that promote healthy lifestyles and social connection by 30%

Theme: ACCESS TO CARE AND SUPPORT

Residents of Warringah have good access to primary health care and hospital services, and a strong network of local community aged care providers. Council's main role in helping people access care and support is through providing information and referral services. Council also acts as an advocate for older people living in Warringah by constantly assessing needs and lobbying the State and Federal government to ensure that services are adequate and available in the area.

Strategic Objective 13.1

Our objective is that all older residents will have access to information that helps to support them to live well

13. Information provision

"Put information in places that older people frequent, for example pharmacies, community centres."

Knowing how to access the necessary health and care services can lead to confidence and informed decision making to assist people living at home to be active and independent. While many participants in the consultations identified Council as a source of possible information and assistance to access services, older people from Culturally and Linguistically Diverse (CALD) communities were more likely to identify family and friends as potential sources of information and practical support. Additionally, many older people were simply unaware of the range of services available to support them.

Recent publications, including the 2012-13 Services, Activities and Housing Directory for Seniors which was developed in partnership with Pittwater and Manly Councils, have been well received by the community. Information events held in libraries, and talks at clubs and RSLs have also been popular.

14. Home and Community Care (HACC) and other services

"Assistance to stay in the family home is the greatest need as without access to help when required the only long term option is to move into some type of aged care facility."

From 2012, the Commonwealth Government assumed responsibility for all aged care services, including the Home and Community Care (HACC) program which is the principle source of support for older people who wish to continue to live independently in their own homes. Services provided through the HACC program include transport, personal care, domestic assistance, meal services and home maintenance and modification services.

No major changes are expected to the basic support services, however the changed funding arrangements should make it easier for service providers to offer a range of both user pays and government supported services.

In Warringah, many older people live in large homes with gardens, so a key need was for lawn mowing and services to assist people to develop low maintenance gardens. In 2011, 48% of older people living in Manly, Warringah and Pittwater accessed some form of in-home support. In consultations, older people who had experience of being family carers had greatly valued the services that they had accessed to assist with the responsibilities of caring, particularly the informal networks of social support. Carers also described the need for general services, such as exercise groups or domestic assistance services to respond flexibly to the unpredictable demands of being a carer.

As in many other areas of Sydney which have significant proportions of older people, there is more demand than supply for affordable podiatry and dental services, and for GPs who are prepared to conduct home visits. When arrangements for the new Sydney North Shore and Beaches Medicare Local are confirmed, it will have responsibility for coordination of primary health care services and Council will be able to work with it to meet these gaps.

Strategic Objective 14.1

Our objective is that all older residents will have access to affordable care and support when they need it

Summary of public submissions – Draft Living Well Warringah Strategy (Ageing Strategy)

The draft Living Well Warringah Strategy was placed on public exhibition from the 30 November 2013 to 12 January 2014. Nine submissions were received, eight from the public and one internal. The comments can be found in [TRIM: 2014/001473](#)

Reference in Draft	Support for Strategy?	Suggestion	Change to Document
No specific reference	Yes.	Encourages Council to use local religious organisations as a resource to assist older people.	No.
Objectives 6.1 and 10.1	Yes.	Expresses need for more footpaths and concern about shared paths with cyclists and electric scooters. References paths at Jamieson Park and Berry Reserve.	No.
Objective 6	Yes. Indirect.	Would like Council to facilitate learning opportunities for older people and roll-out of National Broadband Network.	No.
No specific reference	Not stated.	Would like Council to develop more cycle ways and encourage older people to take up riding – comments that it ties in with Healthy Lifestyles theme.	No.
No specific reference	Yes. Congratulates Council on a good job.	Cites a path between Frenchs Forest and Forestville as an example of an unsafe area for combined pedestrian/cyclist use.	No.
No specific reference	Yes. Compliments document.	Would like Council to be more stringent with building codes re: disabled access in retirement villages.	No.
No specific reference	Not stated.	Identifies a need for more disabled car park spaces.	No.
Objectives 3.1, 9.1, 11.1, 12.1.	Yes. Indirect.	No suggestions.	No.
		Expresses concern over placement of aged housing in bushfire zones. Requests Council to be active on this issue.	No.
		Suggests visual images and graphs should be included to make it a more accessible document.	Edited to include appropriate photos and visual information.
		Expresses concern over the feasibility of Council's stated objective (3.1) that all residents will have access to affordable housing as they age.	Following the acceptance of the Living Well Warringah Strategy a detailed Action Plan will be developed. This will identify options for affordable housing; define relevant baseline data where needed to effectively measure the implementation of
		For 9.1, 11.1 and 12.1 – these objectives outline increases in volunteering, participation in physical activity and participation organised activities respectively. Expresses concern over the lack of baseline data included against which to measure these	

<p>Increases.</p> <p>Asks how Council will meet the objectives. Suggests that Actions should become Recommendations – less concrete and more flexible.</p> <p>Detailed review of spelling, grammar and punctuation of the document. Many minor changes suggested.</p>	<p>specific objectives; and outline specific actions to allow Council to achieve the objectives.</p>
<p>Multiple page references</p> <p>Yes. Indirect.</p>	<p>Minor editorial changes</p>

