



WARRINGAH  
COUNCIL

# MINUTES

## EXTRAORDINARY COUNCIL MEETING

held at the Civic Centre, Dee Why on

**TUESDAY 5 AUGUST 2014**

(2014/0)



**Minutes of an Extraordinary Meeting of Council**  
**held on Tuesday 5 August 2014**  
**at the Civic Centre, Dee Why**  
**Commencing at 6:02pm**

**ATTENDANCE:**

**Members**

Councillors M Regan (Mayor), S Heins (Deputy Mayor), P Daley, B Giltinan, W Gobert OAM, D Kerr, V Moskal, R Harrison, V De Luca OAM and J Menano-Pires

**Officers**

Rik Hart	General Manager
John Warburton	Deputy General Manager Community
Malcolm Ryan	Deputy General Manager Environment
Trish Chaney	A/Governance Manager
Ximena Von Oven	A/Coordinator Governance
Nicola Adams	Executive Coordinator Mayor's Office
Dinesh Mishra	IM&T Support Officer
David Walsh	Chief Financial Officer
Ruth Robins	Group Manager Community Services
Sue Meekin	Deputy CFO Business Support
Graham Middleton	Group Manager Marketing and Communications
Michael McDermid	Corporate Planning Manager

**NOTES**

The meeting commenced at 6:02pm and concluded at 6:24pm

## **1.0 APOLOGIES**

Nil

## **2.0 DECLARATION OF PECUNIARY INTEREST AND CONFLICTS OF INTEREST**

Nil

## **3.0 PUBLIC FORUM**

The Mayor requested each speaker to acknowledge they had been informed that the meeting was to be webcast live and that Council accepts no responsibility for any defamatory comments made.

### **3.1 Jack Tilburn asked the following question regarding monthly funds management report June 2014.**

- a) From page 7 What is the entire portfolio spread among the top three credit rating categories for year ended 30 June 2014?
- b) What was the return on income earned for year ended 30 June 2014?
- c) What was this return used for?
- d) Can the amount of the Investment Portfolio be increased for 2014-15 financial year and from what sources?
- e) Who are the external auditors for Draft Annual Financial Statements 2013/14 and how much were their fees for year ended 30 June 2014, and for year ended 30 June 2013?

#### **Response to Jack Tilburn**

- a) In accordance with Council's Investment Policy guidelines Council maintains a diversified investment portfolio to manage risk and to achieve a market average rate of return.

Council's investment portfolio and investment strategy is monitored and reviewed by Council's Investment Advisors. Council's Investment Advisors have commented that Council's current portfolio has good credit diversification and that these weightings are recommended to be maintained.

At 30 June 2014 the portfolio consisted of:

<b>Standard &amp; Poor's Rating</b>	<b>Current Value</b>	<b>%</b>
A-1+	53,205,160	65.1%
A-1	500,000	0.6%
A-2	28,000,000	34.3%
	<b>81,705,160</b>	<b>100.0%</b>

- b) For the 2013/14 financial year Council's investment portfolio achieved a return of 4.04%. This exceeded the bank bill index benchmark by 1.36%.

As per the Income Statement and Note 3c of the draft General Purpose Financial Statements, Interest and Investment Revenue relating to Cash and Investments for the financial year was \$3,485,000 (2013: \$4,181,000).

- c) As detailed in Note 17 of the draft General Purpose Financial Statements, Interest and Investment Revenue of \$1,090,000 was added to S94 and S94A reserves and will be utilised on new capital works projects.

The remaining balance of Interest and Investment Revenue of \$2,395,000 is added to Council's general revenue and is utilised for the delivery of services to the community.

- d) No. Funds will be utilised for capital works projects and it is estimated that there will be a reduction in the Investment Portfolio over the next few years.
- e) The auditors are Hill Rogers Spencer Steer. As per Note 4 of the 2014 Draft General Purpose Financial Statements, Total remuneration of Council's auditors - Hill Rogers Spencer Steer for Audit and other services for the year ended 30 June 2014 was \$79,000 and for the 2013 financial year \$97,000.

There was a reduction in fees in the 2014 financial year following a Tender for Audit Services that was conducted during the 2013 financial year.

## 4.0 MAYORAL MINUTES

Nil

### PROCEDURAL MOTION - ITEMS MOVED BY EXCEPTION

513/14 **RESOLVED**

***Cr Regan / Cr Menano-Pires***

That the Order of Business be changed so Items 5.1, 6.1, 7.1 are dealt with by exception with the recommendations of the General Manager / Deputy General Managers being adopted.

#### VOTING

**For the resolution:** Crs Daley, De Luca, Giltinan, Gobert, Harrison, Heins, Kerr, Menano-Pires, Moskal and Regan

**Against the resolution:** Nil

**CARRIED**

### ITEMS RESOLVED BY EXCEPTION:

#### 5.1 MONTHLY FUNDS MANAGEMENT REPORT JUNE 2014

514/14 **RESOLVED**

***Cr Regan / Cr Menano-Pires***

That the:

- A. Report indicating Council's Funds Management position as at 30 June be noted.
- B. Certificate of the Responsible Accounting Officer be noted and the report adopted.

**RESOLVED BY EXCEPTION****6.1 LIVE LIFE GET ACTIVE (PREVIOUSLY SURF LIFE ACTIVE) SENIORS FITNESS PROGRAM****515/14 RESOLVED*****Cr Regan / Cr Menano-Pires***

That Council approve the additional waiving of \$9000 in fees for court hire at the Warringah Recreation Centre for the Live Life Get Active Program.

**RESOLVED BY EXCEPTION****7.1 ANNUAL FEE FOR MAYOR AND COUNCILLORS****516/14 RESOLVED*****Cr Regan / Cr Menano-Pires***

- A. That, pursuant to Section 248 of the Local Government Act 1993, the Council fixes the annual fee for Councillors for the period 1 July 2014 to 30 June 2015 at \$22,800 payable monthly in arrears and;
- B. That, pursuant to Section 248 of the Local Government Act 1993, the Council fixes the annual fee for the Mayor for the period 1 July 2014 to 30 June 2015 at \$60,580 payable monthly in arrears.

**RESOLVED BY EXCEPTION****5.0 GENERAL MANAGER'S REPORTS****5.2 DRAFT GENERAL PURPOSE AND SPECIAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014****517/14 RESOLVED*****Cr Menano-Pires / Cr Harrison***

That

- A. The Annual Financial Statements for the year ended 30 June 2014 be adopted by the Council.
- B. The Mayor, Councillor Heins, General Manager and Chief Financial Officer be authorised to

sign the necessary Financial Statements.

- C. The Annual Financial Statements for the year ended 30 June 2014 be referred to the Council's Auditor for audit.
- D. Council hereby delegate to the General Manager authority, upon receipt of the Auditor's report of the Council, to:
- a) Forward a copy to the Office of Local Government and Australian Bureau of Statistics.
  - b) Arrange for the public notice of the Council Meeting for presentation to the public, in the required format be placed in the Manly Daily.
  - c) Arrange for the Council's audited financial reports and a copy of the Auditor's Reports to be made available for public inspection on Council's web page and in printed format at the Council's Civic Centre and Libraries at Belrose, Dee Why, Forestville and Warringah Mall.
  - d) List the audited financial reports and Auditor's Reports on the Agenda for the next available Council Meeting for presentation to the public, which allows for the 7 days public notice requirement.
- E. Council rolls over \$1,734,911 in Capital Works Projects to 2014/15.

#### **VOTING**

**For the resolution:** Crs Daley, De Luca, Giltinan, Gobert, Harrison, Heins, Kerr, Menano-Pires, Moskal and Regan

**Against the resolution:** Nil

***CARRIED***

## **6.0 COMMUNITY DIVISION REPORTS**

## **7.0 ENVIRONMENT DIVISION REPORTS**

### **7.2 ADOPTION OF ADDITIONAL PROPOSED NEW FEES AND CHARGES FOR 2014/2015**

#### **AMENDMENT**

#### ***Cr De Luca / Cr Giltinan***

That Council adopt the proposed fees for 2014/15 as below:

#### **A. *Warringah Recreation Centre***

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Futsal court - pre-school group - per child*	\$2.50
Futsal court - school holiday program group - per court	\$30
Futsal court - school group - per court	\$36

*\*minimum 10 players*

#### **B. *Cromer and Brookvale Community Centre***

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Cromer Art/Craft room - Profit	\$20
Cromer Art/Craft room - Non-profit	\$15
Cromer Art/Craft room - Concession	\$10
Cromer Art/Craft room - Function	\$25
Brookvale Western Hall - Profit	\$14
Brookvale Western Hall - Non-profit	\$9
Brookvale Western Hall - Concession	\$6

#### **C. *Warringah Aquatic Centre***

<b>Fee Description</b>	<b>Fees for</b>
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	<b>2014/15</b>
Schools and Organisations Diving Pool/hour	\$26
Business /Commercial Diving Pool/hour	\$50
Schools and Organisations 25m lane/hour	\$25
Business /Commercial 25m lane /hour	\$40
Schools and Organisations 50m lane /hour	\$35
Business /Commercial 50m lane /hour	\$80
Proportional Pool hire Water Polo Comp (8x25m) per lane plus dive pool per hour.	\$14
Proportional Pool hire Water Polo Comp other than schools (8x25m) per lane per hour.	\$21

## **AMENDMENT**

### ***Cr Regan / Cr Menano-Pires***

That Council adopt the proposed fees for 2014/15 as below:

**NOTE:** With the permission of the mover and seconder the addition of Point D to the motion was accepted

#### **A. *Warringah Recreation Centre***

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Futsal court - pre-school group - per child*	\$2.50
Futsal court - school holiday program group - per court	\$30
Futsal court - school group - per court	\$36

*\*minimum 10 players*

#### **B. *Cromer and Brookvale Community Centre***

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Cromer Art/Craft room - Profit	\$20
Cromer Art/Craft room - Non-profit	\$15
Cromer Art/Craft room - Concession	\$10



Cromer Art/Craft room - Function	\$25
Brookvale Western Hall - Profit	\$14
Brookvale Western Hall - Non-profit	\$9
Brookvale Western Hall - Concession	\$6

**C. Warringah Aquatic Centre**

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Business /Commercial Diving Pool/hour	\$50
Schools and Organisations 25m lane/hour	\$25
Business /Commercial 25m lane /hour	\$40
Schools and Organisations 50m lane /hour	\$50
Business /Commercial 50m lane /hour	\$80
Proportional Pool hire Water Polo Comp (8x25m) per lane plus dive pool per hour.	\$14
Proportional Pool hire Water Polo Comp other than schools (8x25m) per lane per hour.	\$21

**D.** *Staff to provide a report to Council within six months following the implementation of the 2014/15 fees and charges for the 50m lane hire by Schools and Organisations at the Warringah Aquatic Centre.*

**VOTING**

**For the resolution:** Crs Harrison, Heins, Kerr, Menano-Pires, Moskal and Regan

**Against the resolution:** Crs Daley, De Luca, Giltinan and Gobert

**CARRIED**

**518/14 RESOLVED**

***Cr Regan / Cr Menano-Pires***

That Council adopt the proposed fees for 2014/15 as below:

**NOTE:** With the permission of the mover and seconder the addition of Point D to the motion was accepted

**A. Warringah Recreation Centre**

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Futsal court - pre-school group - per child*	\$2.50
Futsal court - school holiday program group - per court	\$30
Futsal court - school group - per court	\$36

*\*minimum 10 players*

**B. Cromer and Brookvale Community Centre**

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Cromer Art/Craft room - Profit	\$20
Cromer Art/Craft room - Non-profit	\$15
Cromer Art/Craft room - Concession	\$10
Cromer Art/Craft room - Function	\$25
Brookvale Western Hall - Profit	\$14
Brookvale Western Hall - Non-profit	\$9
Brookvale Western Hall - Concession	\$6

**C. Warringah Aquatic Centre**

<b>Fee Description</b>	<b>Fees for 2014/15</b>
Schools and Organisations Diving Pool/hour	\$26
Business /Commercial Diving Pool/hour	\$50
Schools and Organisations 25m lane/hour	\$25
Business /Commercial 25m lane /hour	\$40
Schools and Organisations 50m lane /hour	\$50
Business /Commercial 50m lane /hour	\$80
Proportional Pool hire Water Polo Comp (8x25m) per lane plus dive pool per hour.	\$14
Proportional Pool hire Water Polo Comp other than	\$21

schools (8x25m) per lane per hour.	
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- D. Staff to provide a report to Council within six months following the implementation of the 2014/15 fees and charges for the 50m lane hire by Schools and Organisations at the Warringah Aquatic Centre.

**VOTING**

**For the resolution:** Crs Harrison, Heins, Kerr, Menano-Pires, Moskal and Regan

**Against the resolution:** Crs Daley, De Luca, Giltinan and Gobert

**CARRIED**

**8.0 NOTICES OF RESCISSION**

Nil

**9.0 NOTICES OF MOTION**

Nil

**10.0 QUESTIONS ON NOTICE**

Nil

**11.0 RESPONSES TO QUESTIONS ON NOTICE**

Nil

*The meeting concluded at 6:24pm*

This is the final page of the minutes comprising 11 pages  
numbered 1 to 11 of meeting 2014/0 of Warringah Council  
held on Tuesday 5 August 2014 and confirmed on Tuesday 26 August 2014

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Mayor

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General Manager