

This form aims to help you estimate the costs associated with holding an event on Council-managed open spaces, including parks, reserves, beaches and sportsgrounds. The tables below outline our current fees and charges so you can build an indicative budget.

Please note that all fees are indicative only, final costs are confirmed as part of the formal assessment process and may vary depending on the scale, location and specific needs of your event. We do not provide quotes prior to assessment of a submitted application.

For a list of all the current adopted fees and charges, please use this link: [Council Fees and Charges](#).

If you are planning an event, we strongly recommend submitting your booking request as early as possible to secure your preferred venue and date. Bookings can be made via the [Booking Portal](#).

Use the tables below to estimate your event costs by entering relevant quantities against the applicable fees.

Key Notes:

- All fees (excluding filming-related fees) include GST.
- Not-for-profit organisations are those that operate for community benefit and do not distribute profit to members or shareholders. Evidence of your not-for-profit status will be required.
- Bonds may apply depending on the potential impact of your event, or key hire.
- Additional fees may apply for late applications, changes to approved bookings, or event cancellations.

For assistance with budgeting, grant applications or clarification of fees, please contact the Open Space Bookings Team via openspacebookings@northernbeaches.nsw.gov.au.

Event Details

Event Name	
Organisation Type	☐ Not-for-Profit ☐ Commercial
Location/Venue	
Estimated Event Impact Level	☐ Low ☐ Medium ☐ High
Event Date and Times	
Bump In/Out Times <i>(included in venue hire costs at full rate unless overnight or multiday event)</i>	
Event Duration (hours)	
Bump In/Out Duration (hours)	

Venue Hire Costs – *generally only one row will be applicable per event (+ bump in/out if relevant)*

Event Type/Location	Organisation Type/ Impact Level	Standard Fee	Quantity	Total (\$)
- Filming and photography - Circuses and Carnivals - Markets	Fees are based on activity and impact rather than venue.	Council Fees and Charges		
Commercial promotional activations	Prices vary based on impact, location, and date	Council Fees and Charges		
Casual hire – sports and low/medium impact events	NFP Commercial	\$31/hr per venue/field \$92/hr per venue/field		
Casual hire – high impact events (excludes all Manly Beach venues)	NFP Commercial	\$55/hr per venue/field \$150/hr per venue/field		
Casual hire – high impact events – Manly Beach venues	NFP Commercial	\$85/hr per venue/field \$210/hr per venue/field		
Casual Hire – Manly Dam – from 8am to 5.30pm	NFP Commercial	\$300/day per area \$700/day per area		
Casual Hire – Manly Dam – before 8am and after 5.30pm	NFP Commercial	\$65/day per area \$140/day per area		
Synthetic sportsfield hire	Community Based Groups Non-Affiliated Groups Commercial	\$65/hr per field \$100/hr per field \$204/hr per field		
Regional Sportsgrounds – Brookvale Park, Manly Oval, & Pittwater Rugby Park – Premium Sportsfield	NFP Commercial	\$91/hr per field \$358/hr per field		
Regional Sportsgrounds – Brookvale Park, Manly Oval, & Pittwater Rugby Park – Community Spaces (e.g. function rooms, changerooms)	NFP Commercial	\$35.60/hr per facility \$106/hr per facility		
Regional Sportsgrounds – Manly Oval – Entire Complex – Sporting Purpose	NFP Commercial	\$2100/day \$6250/day		
Regional Sportsgrounds – Pittwater Rugby Park – Entire Complex – Sporting Purpose	NFP Commercial	\$2800/day \$8700/day		
Event on Road Closure (6 pre-approved locations that include traffic management plans provided by Council)	Lower Impact Higher Impact Significant Impact	\$150/hr \$300/hr \$500/hr		
Bump in/bump out and non-active event hours – all venues (between 7am – 10pm, overnight and multi day events only)	Per hour Per venue/field	50% of applicable rate above		
			SUBTOTAL	\$ 0

Additional Event Costs – *select all that apply*

Item Description	Organisation Type/ Impact Level	Standard Fee	Qty	Subtotal (\$)
Inclusion of third-party commercial providers (<i>Includes food vans, caterers, amusement devices etc.</i>)	NFP Commercial/Larger Events	\$57/ provider type \$160 provider type		
Council banner sites (2 week booking)	NFP Commercial	\$75/banner spot \$290/banner spot		
Playing music at an event/activity without a OneMusic Licence	Small Scale Events Medium Scale Events Large Scale Events	\$7.50/day \$55/day \$130/day		
Use of Council's power supply	Lower Impact Use Higher Impact Use	\$5hr per power box Price on Application		
Bond Inspections - pre and post	Medium and Large Events	\$90/event		
Commercial filming at events	NA	\$104/application		
Sportsfield lighting	Prices vary per field	Council Fees and Charges		
SUBTOTAL				\$ 0

Additional Service Costs – *select all that apply*

Item Description	Organisation Type/ Impact Level	Standard Fee	Qty	Subtotal (\$)
Lifeguard – Weekday	Weekday Weekend	\$81/hr \$105/hr		
Jet Ski (1x lifeguard required)	NA	\$292/day		
Traffic application for barricading carparks	NA	\$346/application		
Traffic application for road closures	NA	\$594/application		
Event parking permits	NA	\$35-\$40/vehicle per day		
Bins (240L)	Delivery, service, removal Service only	\$31.40/bin \$18.50/bin		
Pre, mid, and post event cleans (e.g. venue, toilets, changerooms)	NA	Price on Application		
Sportsfield line marking	NA	Price on Application		
Scoreboard/PA system use at a regional venue	NA	Price on Application		
SUBTOTAL				\$ 0

Venue Hire Costs Total	\$ 0
Additional Event Costs Total	\$ 0
Additional Service Costs Total	\$ 0
Total Estimated Event Cost	\$ 0