



Agenda

Council Meeting

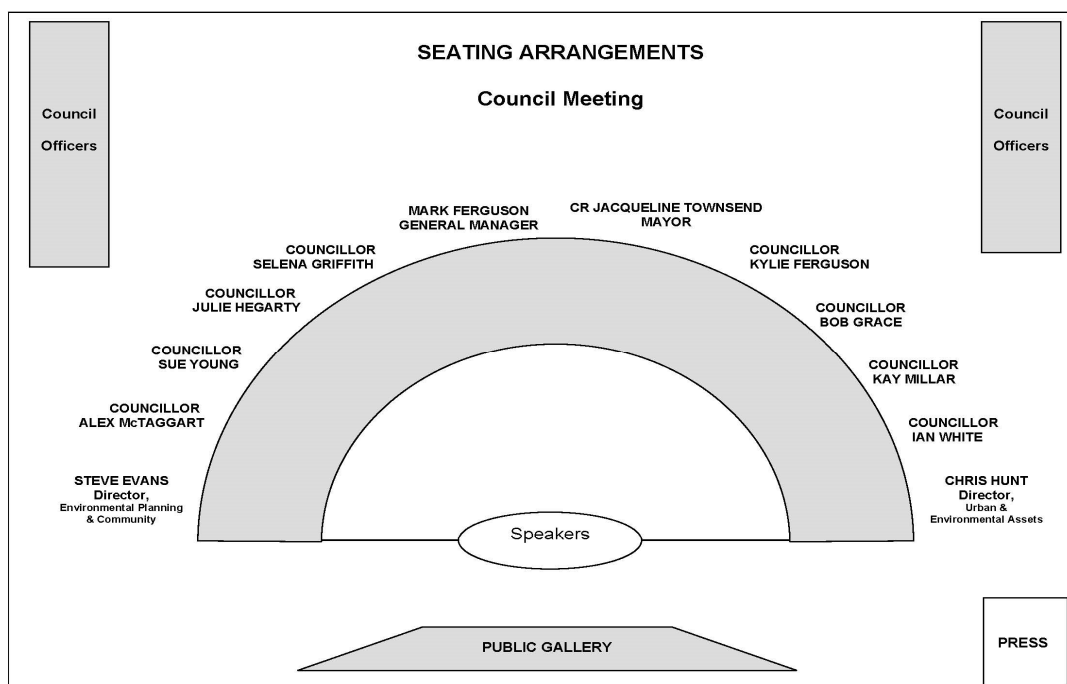
Notice is hereby given that a Council Meeting of Pittwater Council will be held at Mona Vale Memorial Hall on

2 March 2015

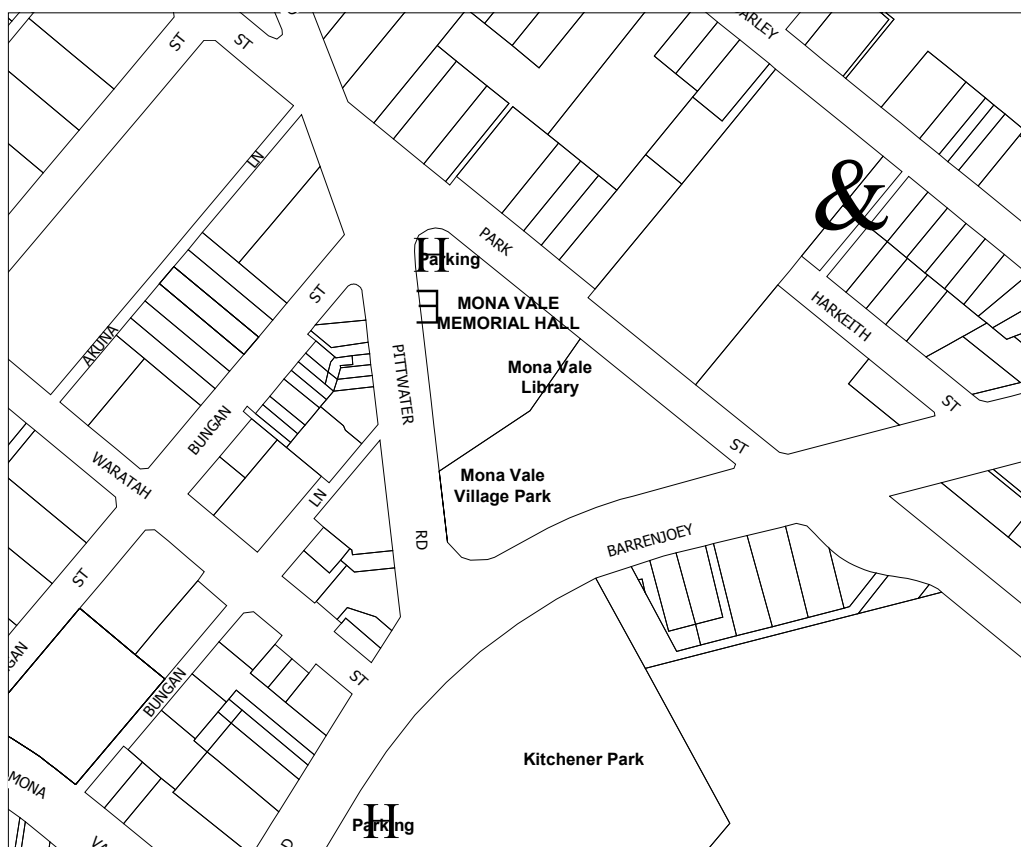
Commencing at 6.30pm for the purpose of considering the items included on the Agenda.

Mark Ferguson
GENERAL MANAGER

Seating Arrangements



Meeting Location



All Pittwater Council's Agenda and Minutes are available on the Pittwater website at www.pittwater.nsw.gov.au

Acknowledgement of Country

**Pittwater Council honours and respects the spirits of the
Guringai people.**

**Council acknowledges their traditional custodianship of
the Pittwater area.**

Statement of Respect

**Pittwater Council promotes and strives to achieve a climate of respect
for all and endeavours to inspire in our community shared civic pride by
valuing and protecting our unique environment, both natural and built,
for current and future generations.**

**We, the elected members and staff of Pittwater Council, undertake to
act with honesty and integrity, to conduct ourselves in a way that
engenders trust and confidence in the decisions we make on behalf
of the Pittwater Community.**

IMPORTANT NOTE FOR COUNCILLORS

The Council has received Confidential Advice in relation to the matters listed below which is attached as **Appendix 1 to Councillor's Agenda on yellow paper**. It is important that Councillors read these documents prior to determining the matters. Should the Council wish to consider the Confidential Advice during the course of the meeting, the following procedure should be followed:

1. Any persons wishing to address the Council are invited to address the Council in Open Session, so that the general (non-confidential) issues relating to the matter are debated in Open Session.
2. Should the Council wish to consider the Confidential Advice at any time during the debate, the Council should resolve into Committee of the Whole in Closed Session in accordance with Section 10A(2)(g) of the Local Government Act 1993, and debate the Confidential Advice and any related issues in a Closed Forum, with the Press and Public excluded. The Council does not have to make any resolution whilst in Committee of the Whole in Closed Session.
3. Following conclusion of the Confidential discussion concerning the Confidential Advice the Council should resolve back into Open Session to continue the debate as required, excluding any reference to the Confidential Advice. Once again it is noted that the debate in Open Session should centre around the general (non-confidential) issues associated with the matter.
4. The Council should then determine the matter in Open Session.

The Reports on the items below are listed in Open Session in the Agenda:

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Mark Ferguson
GENERAL MANAGER

Council Meeting

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Appendix 1 - Confidential Advice		

CONFIDENTIAL CLAUSE

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, which permits the Council to close the meeting to the public for business relating to the following: -*

- (g) Advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Confidential Report - Flood Emergency Response Planning for Development in Pittwater

**The Senior Management Team
has approved the inclusion of
all reports in this agenda.**

Council Meeting

1.0 Apologies

Apologies must be received and accepted from absent Members and leave of absence from the Council Meeting must be granted.

2.0 Declarations of Pecuniary and Conflict of Interest including any Political Donations and Gifts

Councillors are advised of the following definitions of a "pecuniary" or "conflict" of interest for their assistance:

* Section 442 of the Local Government Act, 1993 states that a "pecuniary" interest is as follows:

- "(1) [Pecuniary interest] A Pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.*
- (2) [Remoteness] A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter."*

Councillors should reference the Local Government Act, 1993 for detailed provisions relating to pecuniary interests.

* Council's Code of Conduct states that a "conflict of interest" exists when you could be influenced, or a reasonable person would perceive that you could be influenced by a personal interest when carrying out your public duty.

Councillors are also reminded of their responsibility to declare any Political donation or Gift in relation to the Local Government & Planning Legislation Amendment (Political Donations) Act 2008.

* A reportable political donation is a donation of:

- \$1,000 or more made to or for the benefit of the party, elected member, group or candidate; or
- \$1,000 or more made by a major political donor to or for the benefit of a party, elected member, group or candidate, or made to the major political donor; or
- Less than \$1,000 if the aggregated total of the donations made by the entity or person to the same party, elected member, group, candidate or person within the same financial year (ending 30 June) is \$1,000 or more.

3.0 Confirmation of Minutes

“Councillors are advised that when the confirmation of minutes is being considered, the only question that can arise is whether they faithfully record the proceedings at the meeting referred to. A member of a council who votes for the confirmation of the minutes does not thereby make himself a party to the resolutions recorded: **Re Lands Allotment Co (1894) 1 Ch 616, 63 LJ Ch 291.**”

Minutes of the Council Meeting held on 16 February 2015.

4.0 Public Addresses

The following guidelines apply to any person addressing a Council / Committee meeting in relation to an item on the Council / Committee meeting agenda:

1. *A member of the public may be granted leave to address a meeting of Council or a Committee, where such a request is received by the General Manager no later than 3.00pm on the day of the meeting. This is subject to:*
 - (a) *A maximum of up to six speakers may address on any one item, with a maximum of three speakers in support of the recommendation in the report, and three speakers in opposition.*
 - (b) *A limitation of three minutes is allowed for any one speaker, with no extensions.*
 - (c) *An objector/s to a development application is to speak first with the applicant always being given the right to reply.*

Exceptions to these requirements may apply where:

- (a) *The Meeting specifically requests that a person be interviewed at a meeting.*
 - (b) *The Meeting resolves that a person be heard at the meeting without having given prior notice to the General Manager*
2. *Once a public/resident speaker has completed their submission and responded to any Councillor questions, they are to return to their seat in the public gallery prior to the formal debate commencing.*
3. *No defamatory or slanderous comments will be permitted. Should a resident make such a comment, their address will be immediately terminated by the Chair of the meeting.*
4. *Council's general meeting procedures apply to Public Addresses, in particular, no insults or inferences of improper behaviour in relation to any other person is permitted.*
5. *Residents are not permitted to use Council's audio visual or computer equipment as part of their address. However, photographs, documents etc may be circulated to Councillors as part of their address.*

5.0	Councillor Questions with Notice
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Nil.

6.0	Mayoral Minutes
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Nil.

7.0	Business by Exception
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Items that are dealt with by exception are items where the recommendations contained in the reports in the Agenda are adopted without discussion.

8.0	Council Meeting Business
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Nil.

Connecting Communities Committee

9.0	Connecting Communities Committee Business
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C9.1	Minutes of the Pittwater Traffic Committee Meeting held on 10 February 2015
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Meeting: Connecting Communities Committee

Date: 2 March 2015

COMMUNITY STRATEGIC PLAN STRATEGY: Traffic & Transport

COMMUNITY STRATEGIC PLAN OBJECTIVE:

- To improve road and footpath safety to encourage use by community
- To provide suitable parking arrangements for business, community and commuter transport including park and ride facilities

DELIVERY PROGRAM ACTION:

Provide planning, design, investigation and management of Traffic & Transport Infrastructure

1.0 EXECUTIVE SUMMARY

1.1 SUMMARY

To present to Council the recommendations of the Traffic Committee contained in the minutes of the meeting of 10 February 2015 for Council's consideration.

2.0 RECOMMENDATION

That the Traffic Committee recommendations contained in the Minutes of the Meeting of 10 February 2015 be adopted.
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3.0 BACKGROUND

3.1 PURPOSE

To present to Council for consideration, the Traffic Committee Minutes of 10 February 2015.

3.2 BACKGROUND

The Traffic Committee recommendations for the Traffic Committee of 10 February 2015 (refer **Attachment 1**) are referred to Council for consideration. In accordance with the delegation of the Roads and Maritime Services (RMS) of NSW to Council, Council must consider the advice of the Traffic Committee before making a decision with respect to the management of traffic in Pittwater.

3.3 POLICY IMPLICATIONS

Road Reserve and Streetscape Management Policy

3.4 RELATED LEGISLATION

Transport Administration Act, 1988.

3.5 FINANCIAL ISSUES

3.5.1 Budget

The funding source for the works is from the RMS grant fund for traffic signs and linemarking which is confirmed at the start of each financial year.

3.5.2 Resources Implications

The works will be scheduled and prioritised within current workload commitments, with future maintenance of the traffic signs and linemarking to be carried out under Council's maintenance program.

4.0 KEY ISSUES

4.1 Brinawa Street, Mona Vale - Proposed 'No Stopping' Restrictions

Proposed restrictions on the inside of the curve in Brinawa Street to improve traffic safety on the north-eastern corner of Brinawa Street, and to improve access to Pittwater Village (refer plan shown in **Attachment 2**). - **Supported**.

4.2 Nailon Place, Mona Vale - Proposed 2 Hour Parking Restrictions

Proposal to maintain access to residents' properties and provide additional short term parking for all users in Nailon Place (refer plan shown in Attachment 2). - **Supported**.

4.3 Edmund Hock Avenue, Avalon Beach - Proposed Disabled Parking

Proposal to provide a disabled car parking space outside the Red Cross shop in Edmund Hock Avenue (refer plan shown in **Attachment 2**). **The Traffic Committee did not support the proposal in Edmund Hock Avenue as the RMS advised that it does not meet the layout requirements of a parallel parking space for people with disabilities. The provision of a disabled parking space in Old Barrenjoey Road shall be investigated in the future.**

4.4 Kalang Road, Elanora Heights - Proposed Temporary Road Closure Sunday 13 September 2015

Street closure to allow the Enliven Pittwater event in the Elanora Heights Village Centre to proceed (refer plan shown in **Attachment 2**). - **Supported**.

4.5 Fairview Road and Laguna Road, Bilgola Plateau - Proposed Double Separation Lines

Proposed linemarking to delineate the opposing traffic streams and ensure clear access and visibility to the intersection (refer plan shown in **Attachment 2**). - **Supported**.

4.6 Wallumatta Road and Herbert Avenue, Newport - Proposed 'No Stopping' Restrictions

Proposed restrictions to define the turning area to facilitate manoeuvres for longer vehicles and improve traffic safety at the intersection (refer plan shown in **Attachment 2**). - **Supported**.

4.7 Wallumatta Road/Nullaburra Road, Newport - Proposed Intersection Upgrade from Give Way to Stop

Proposal to upgrade controls at the Wallumatta Road/Nullaburra Road intersection to improve traffic safety (refer plan shown in **Attachment 2**). - **Supported**.

4.8 Hillslope Road/Hillside Road, Newport - Proposed Double Separation Lines

Proposed linemarking to improve traffic safety at the intersection of Hillslope Road and Hillside Road (refer plans shown in **Attachment 2**). - **Supported**

- 4.9 **Elanora Road, Elanora Heights - Proposed Changes to No Stopping Restrictions**
Proposed changes to restrictions to allow parking outside School Zone hours on the western side of Elanora Road between Weeroona Avenue and Woorarra Avenue (refer plan shown in **Attachment 2**). **The Traffic Committee did not support the proposal due to the narrow road width in this section of Elanora Road.**
- 4.10 **Kalang Road, Elanora Heights - Changes to Australia Post Parking Restrictions**
Proposed changes to Australia Post parking space to allow parking for other vehicles outside their operational hours (refer plan shown in Attachment 2). **The Traffic Committee did not support the proposal due to uncertainty of adequate access to the Australia Post car park space. Council to provide turning path templates to prove access is possible to the next Traffic Committee meeting.**
- 4.11 **Road Safety Officer Traffic Committee Report**
- Noted
-

5.0 ATTACHMENTS / TABLED DOCUMENTS

- **Attachment 1:** Minutes of the Pittwater Traffic Committee Meeting held on 10 February 2015
 - **Attachment 2:** Traffic Committee Plans
-

6.0 SUSTAINABILITY ASSESSMENT

A sustainability assessment is not required for Minutes of Meetings.

Report prepared by
Ricky Kwok - Civil Design & Traffic Engineer - Strategy, Investigation and Design

Mark Shaw
MANAGER, URBAN INFRASTRUCTURE

Minutes

Pittwater Traffic Committee Meeting

Held in the Level 3 Large conference room, Vuko Place,
Warriewood on

10 February 2015

Commencing at 1.00pm

Councillors are invited to attend the Traffic Committee Meeting.

Please advise if you are attending by contacting Mr Paul Davies on 9970 1177.

Voting Members of the Committee are invited to attend, namely:

Chairperson, Cr Susan Young,

Member for Pittwater, Ms Jill Dubois (excluding Development Matters)

Roads and Maritime Services (RMS) – Mr John Begley

Traffic Sergeant, NSW Police (Northern Beaches) – Snr Constable Brown

And Non Voting Representatives from Bus Providers including State Transit Authority

State Transit Authority – Mr Evan van Leeuwen

Council Staff:

Mr Mark Shaw - Manager, Urban Infrastructure

Mr Mark Salvaterra – Acting Principal Engineer, Strategy Investigation and Design

Mr Ricky Kwok - Civil Design & Traffic Engineer

Ms Michelle Carter - Road Safety Officer

Ms Sherryn McPherson - Administration Officer / Minute Secretary

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www.pittwater.nsw.gov.au

PITTWATER TRAFFIC COMMITTEE MEETING

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TC4.2	Nailon Place, Mona Vale - Proposed 2 Hour Parking Restrictions	
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1.0 Apologies

COMMITTEE RECOMMENDATION

That apologies be received and accepted from Mr Paul Davies, Principal Engineer, Strategy Investigation and Design and leave of absence be granted from the Traffic Committee Meeting held on 10 February 2015.

(Cr Young / Mr John Begley)

2.0 Declarations of Pecuniary Interest

Nil.

3.0 Confirmation of Minutes

COMMITTEE RECOMMENDATION

That the Minutes of the Traffic Committee Meeting held on 11 November 2014 and 27 November 2014, be deferred to the next meeting for confirmation due to no voting members present.

(Mr John Begley / Cr Young)

4.0 Committee Business

TC4.1 Brinawa Street, Mona Vale - Proposed No Stopping Restrictions

COMMITTEE RECOMMENDATION

That the Traffic Committee supports the proposed 'No Stopping' restrictions from 20m south of the north-eastern curve in Brinawa Street to the driveway of No.53 to improve traffic safety.

(Mr John Begley / Ms Jill Dubois)

TC4.2 Nailon Place, Mona Vale - Proposed 2 Hour Parking Restrictions

COMMITTEE RECOMMENDATION

1. That the Traffic Committee supports the proposal for 2 hour parking (8.30am-4pm School Days) on the southern side of Nailon Place, from the existing 'No Stopping' restrictions to the driveway of No.11 as shown on Council Plan No.5-TC-2015.
2. That the proposed restrictions be installed and for a review to be undertaken after 6 months if there are significant resident comments received during this period.

(Ms Jill Dubois / Cr Young)

TC4.3 Edmund Hock Avenue, Avalon Beach - Proposed Disabled Parking

COMMITTEE RECOMMENDATION

1. That the Committee does not support the recommendation to provide a disabled parking space in Edmund Hock Avenue as it does not meet the layout requirements of a parallel parking space for people with disabilities.
2. That provision for a disabled parking space in Old Barrenjoey Road be investigated.

(Mr John Begley / Ms Jill Dubois)

TC4.4 Kalang Road, Elanora Heights - Proposed Temporary Road Closure - Sunday 13 September 2015

COMMITTEE RECOMMENDATION

That the Traffic Committee supports the temporary closure of Kalang Road between the proposed pedestrian crossing and the roundabout at St Andrews Gate, on Sunday 13 September 2015 from 7am to 3pm to enable the event to proceed, subject to the following conditions:

1. That the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards;
2. That any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS.
3. That barriers and signs to be used in the road closures are to be to RMS standards.
4. That the road closure be staffed at all times to allow access for affected businesses, emergency vehicles, and to ensure barriers are not moved.
5. That existing parking signs within the road closure area be covered during the event.
6. That the affected residents and businesses in the affected area be notified by a letterbox drop 3 weeks in advance of the road closures with details of access restrictions, followed by a second letterbox drop 1 week prior to the event.
7. That the temporary road closure be advertised in "The Manly Daily" the week prior to the event.
8. That the applicant advises the various emergency services of the closure.
9. That Variable Message Signs (VMS) be used in accordance with RMS guidelines to provide details of the road closure on the day of the event and also give information on upcoming changes to traffic conditions 1 week prior to the event.
10. That the applicant install 'No Stopping' restrictions on both sides of St Andrews Gate between 6am-4pm to prevent parking along the detour route as two clear traffic lanes need to be maintained during the road closure.

(Mr John Begley / Ms Jill Dubois)

TC4.5 Fairview Road and Laguna Road, Bilgola Plateau - Proposed Double Separation Lines

COMMITTEE RECOMMENDATION

That the Traffic Committee supports the residents request to improve traffic safety at the intersection where Fairview Road and Laguna Road meets with The Outlook, by installing 15m of double separation lines on the approaches to the intersection (shown on Council Plan No.4-TC-2015).

(Mr Jill Dubois / Snr Constable Brown)

TC4.6 Wallumatta Road and Herbert Avenue, Newport - Proposed 'No Stopping' Restrictions

COMMITTEE RECOMMENDATION

1. That the Traffic Committee supports parking restrictions to improve traffic safety at the Wallumatta Road/Herbert Avenue intersection, by installing 'No Stopping' restrictions (to be indicated using a solid yellow line) between the driveways of No.164 Wallumatta Road and No.29 Herbert Avenue as shown on Council Plan No.7-TC-2015.
2. That the adjacent residents be advised of the Traffic Committee's recommendations prior to consideration of the matter by Council.

(Snr Constable Brown / Ms Jill Dubois)

TC4.7 Wallumatta Road/Nullaburra Road, Newport - Proposed Intersection Upgrade from 'Give Way; to 'Stop'

COMMITTEE RECOMMENDATION

That the Traffic Committee supports the residents' request to improve traffic safety by upgrading the existing 'Give Way' controls with 'Stop' controls at the Wallumatta Road/Nullaburra Road intersection (shown on Council Plan No.3-TC-2015).

(Ms Jill Dubois / Cr Young)

TC4.8 Hillslope Road/Hillside Road, Newport - Proposed Double Separation Lines

COMMITTEE RECOMMENDATION

That the Traffic Committee supports the request from local residents to improve traffic safety by installing 20m of double separation lines in Hillslope Road on the approach to the intersection with Hillside Road as shown on Council Plan No.6-TC-2015.

(Ms Jill Dubois / Snr Constable Brown)

TC4.9 Elanora Road, Elanora Heights: Proposed Changes to No Stopping Restrictions

COMMITTEE RECOMMENDATION

That the Committee does not support the recommendation to allow parking outside School Zone hours on the western side of Elanora Road between Weeroona Avenue and Woorarra Avenue due to the narrow road width in this section of road.

(Mr John Begley / Snr Constable Brown)

TC4.10 Kalang Road, Elanora Heights: Changes to Australia Post Parking Restrictions

COMMITTEE RECOMMENDATION

That the Committee does not support the recommendation to allow parking for other vehicles outside the Australia Post operational hours as it would affect the accessibility of the disabled car park space.

(Mr John Begley / Ms Jill Dubois)

TC4.11 Road Safety Traffic Committee Report

COMMITTEE RECOMMENDATION

That this report be noted.

(Mr John Begley / Cr Young)

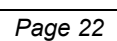
5.0 Next Meeting

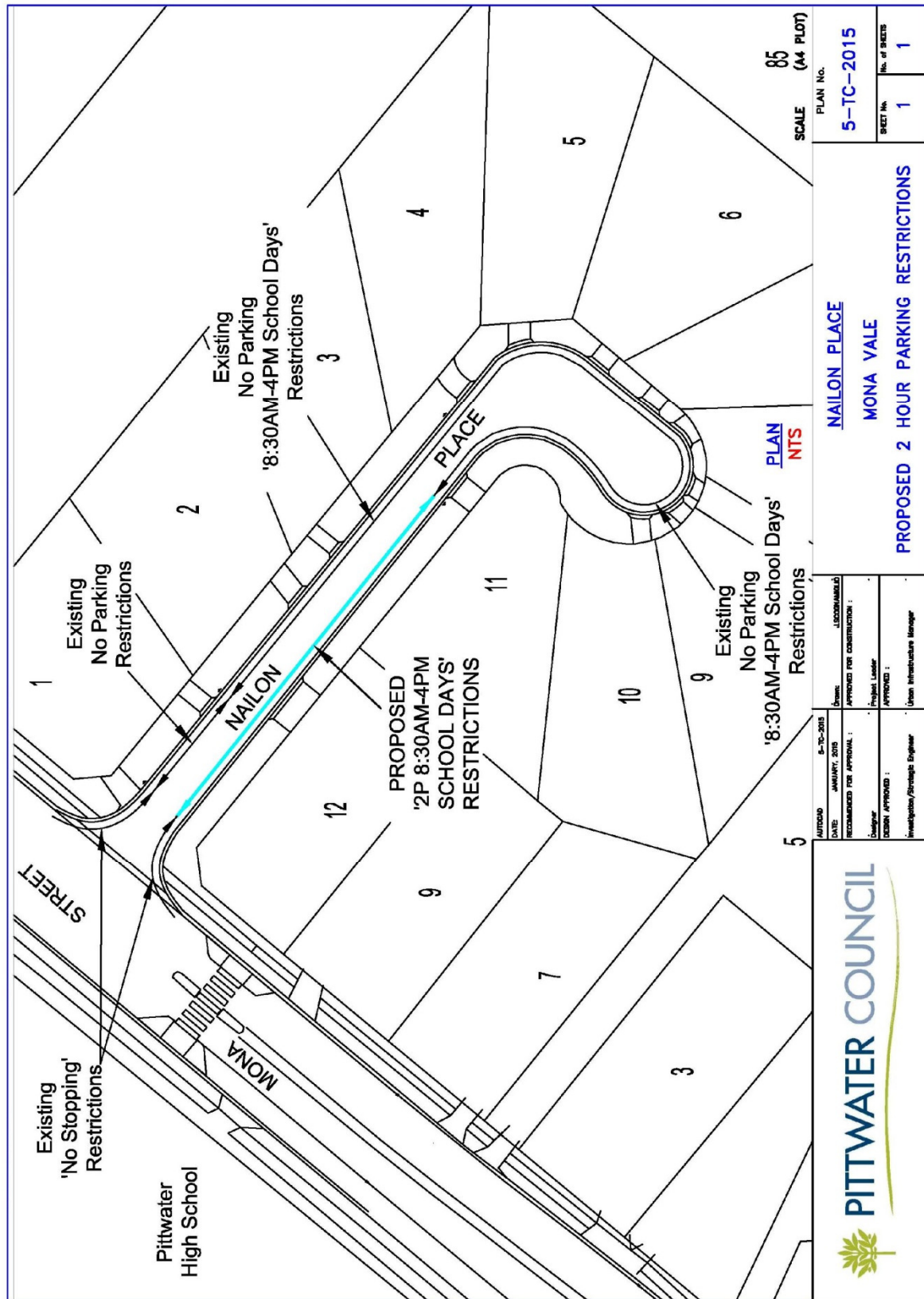
COMMITTEE RECOMMENDATION

That the next meeting of the Traffic Committee meeting will be held on 12 May 2015 in the Conference Room, level 3, 5 Vuko Place, Warriewood commencing at 1.00pm.

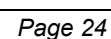
**THERE BEING NO FURTHER BUSINESS
THE MEETING CONCLUDED AT 2.46PM ON
TUESDAY, 10 FEBRUARY 2015**

Traffic Committee Plans



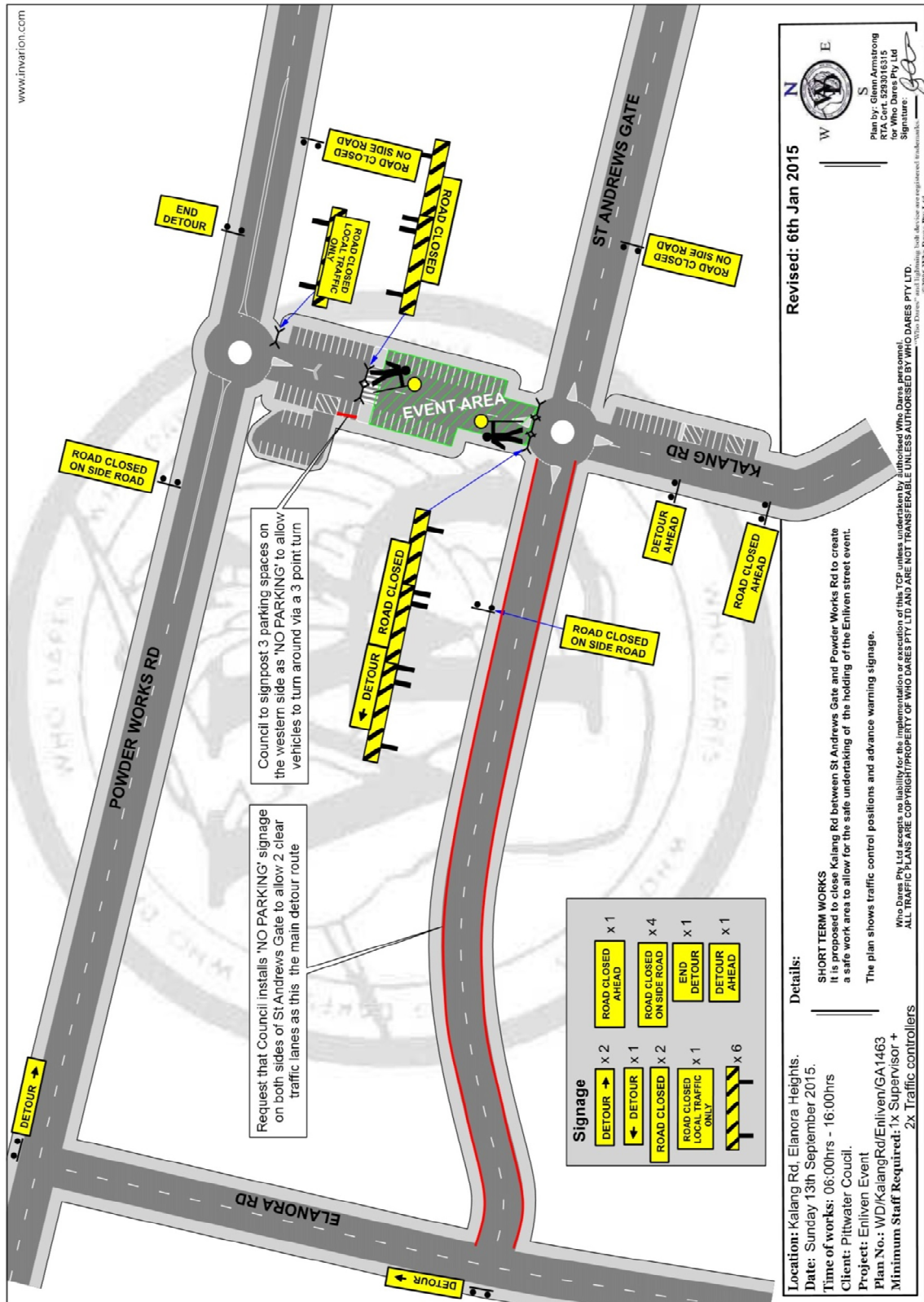


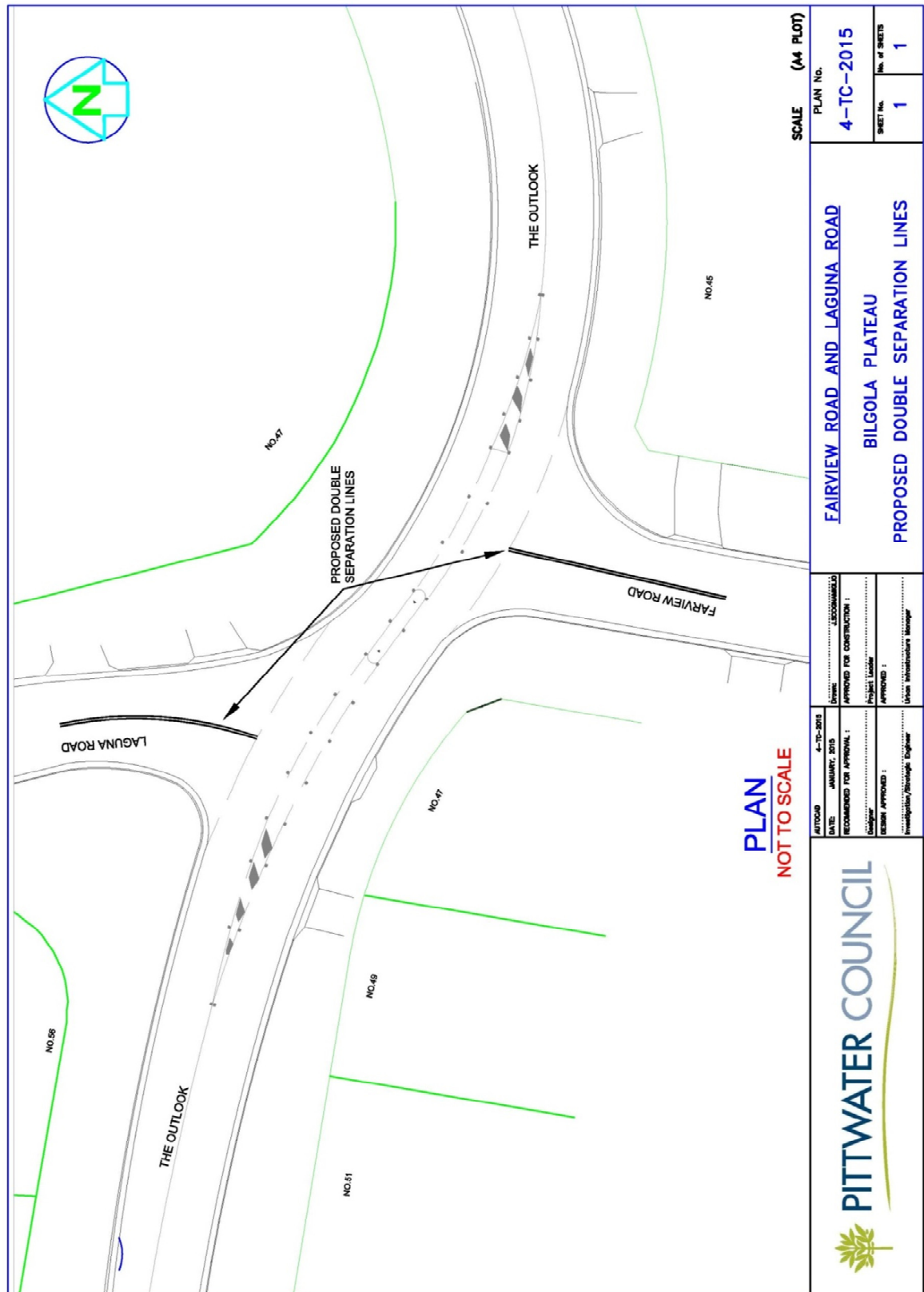
Edmund Hock Avenue, Avalon Beach - Proposed Disabled Parking



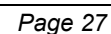
TC4.4

Kalang Road, Elanora Heights - Proposed Temporary Road Closure Sunday 13 September 2015



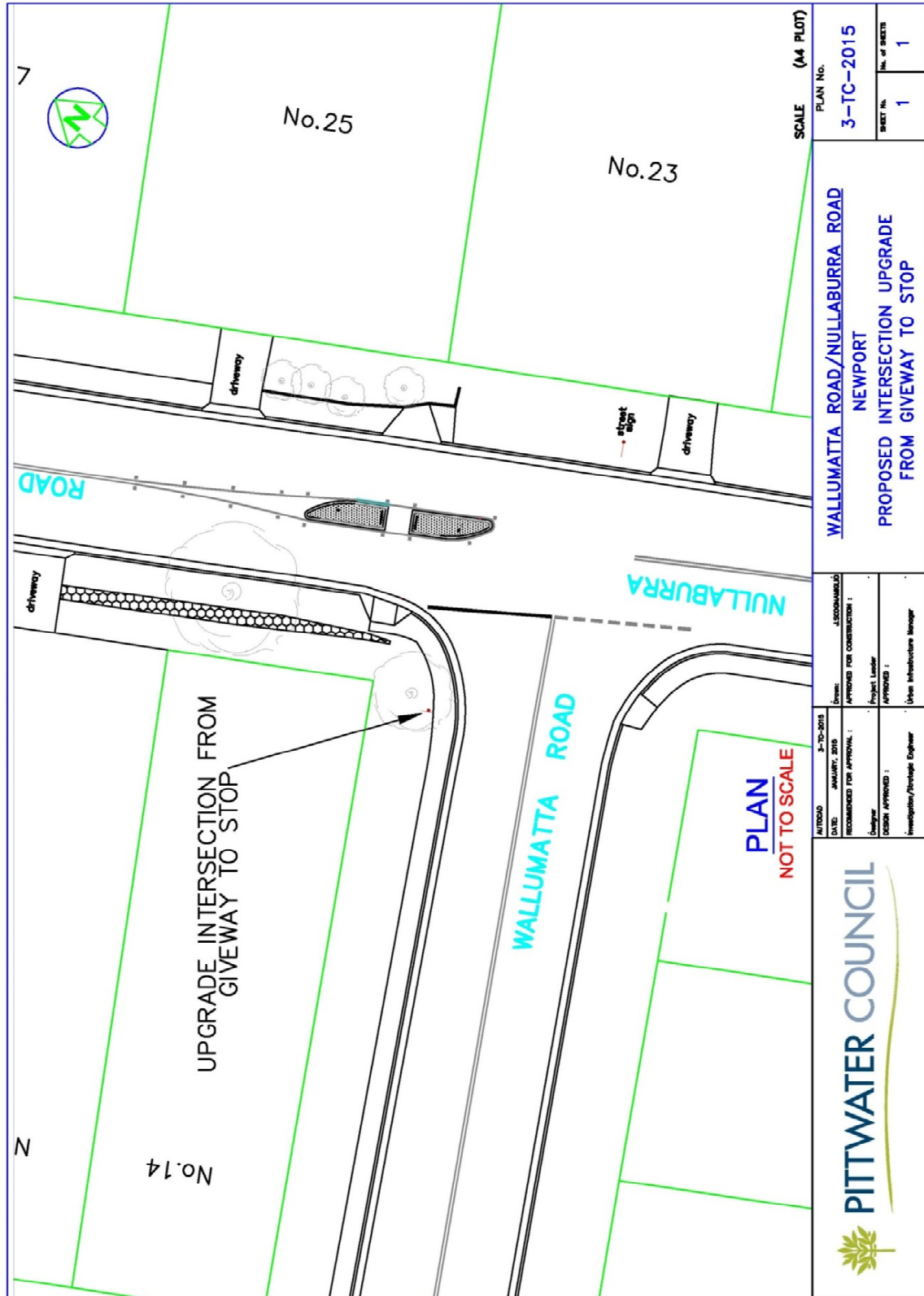


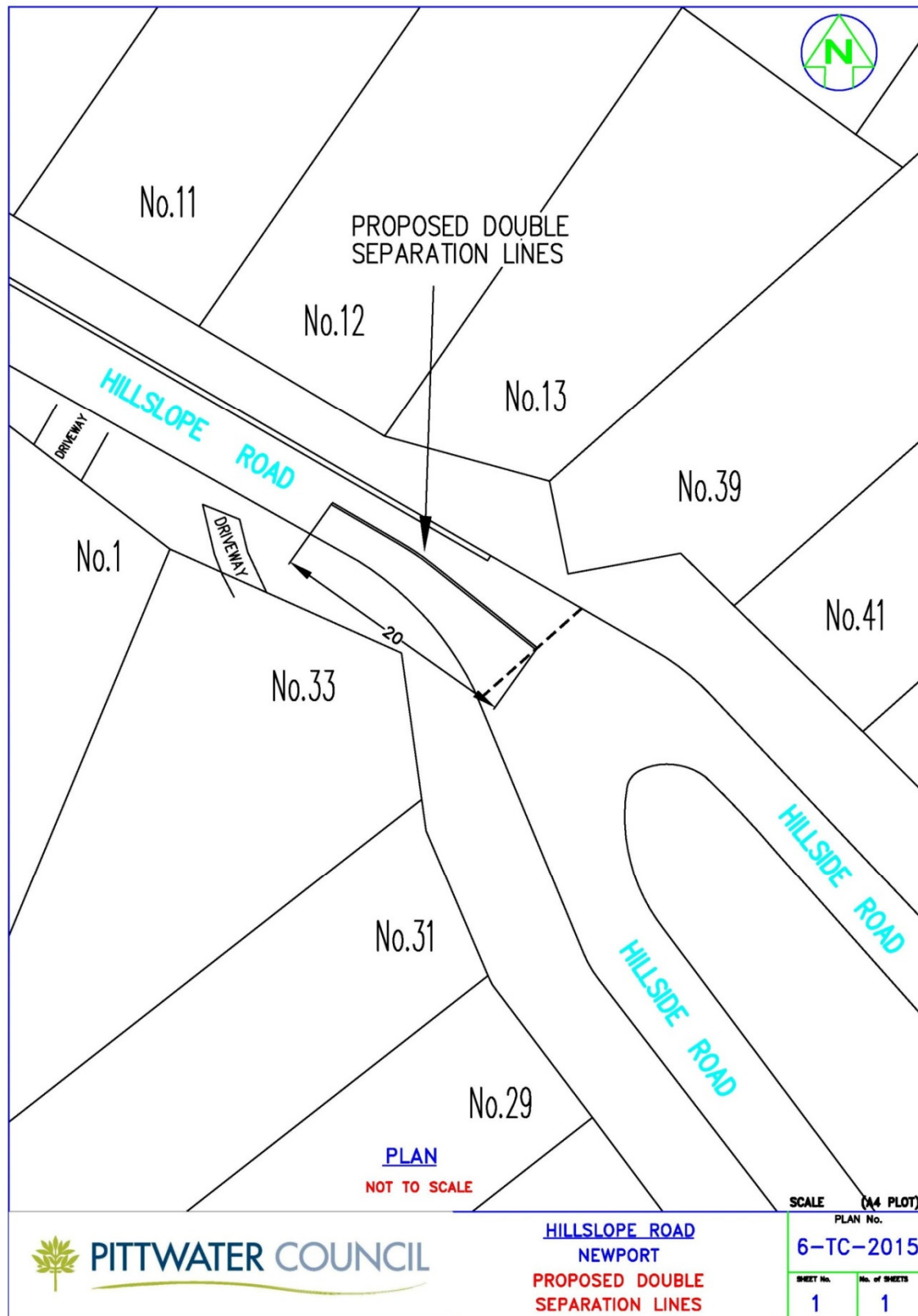
Wallumatta Road and Herbert Avenue, Newport - Proposed 'No Stopping' Restrictions



TC4.7

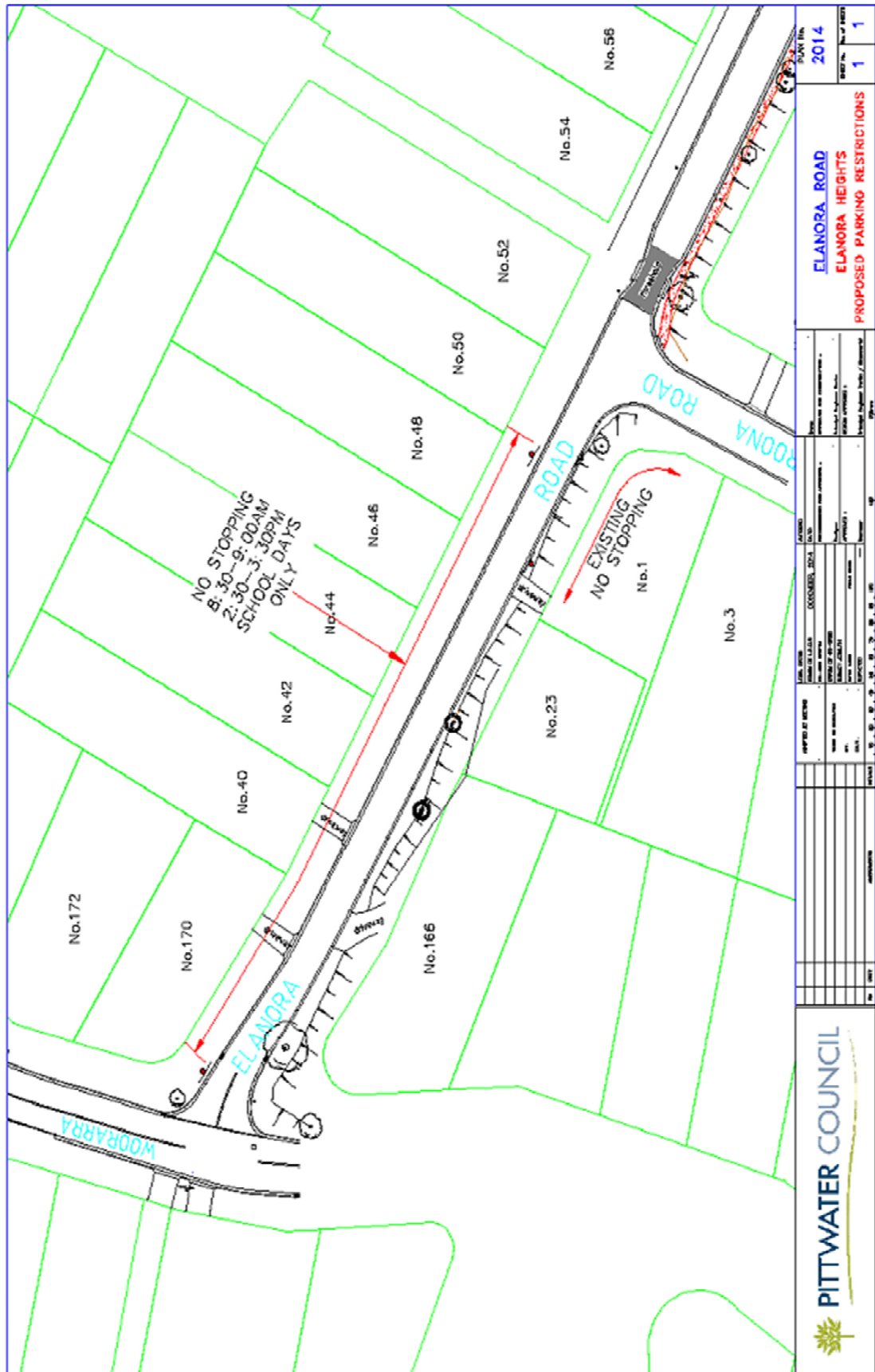
Wallumatta Road/Nullaburra Road, Newport - Proposed Intersection Upgrade from Give Way to Stop

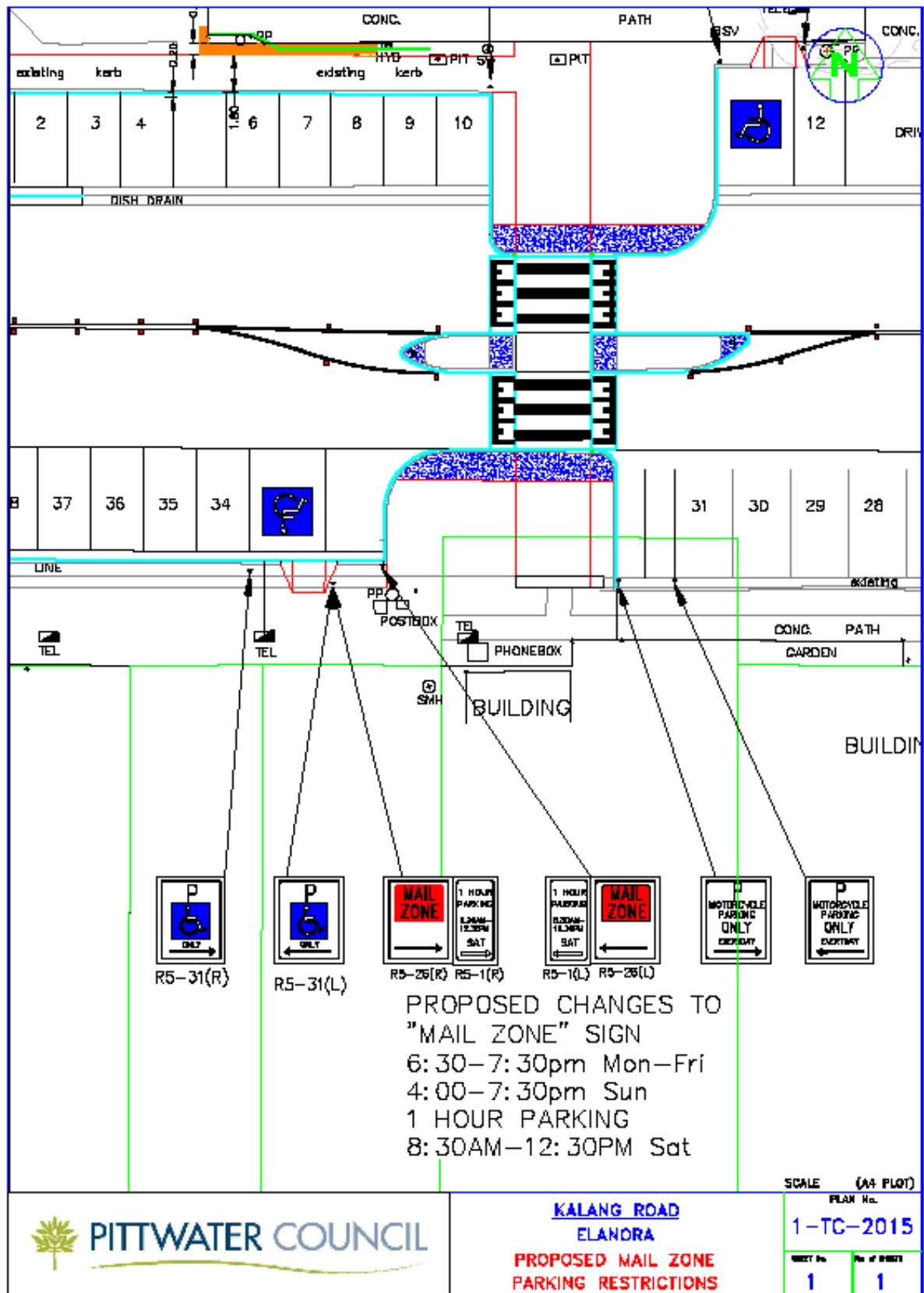




TC4.9

Elanora Road, Elanora Heights - Proposed Changes to No Stopping Restrictions





C9.2	Minutes of the Connecting Communities Reference Group Meeting held on 4 February 2015
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Meeting: Connecting Communities Committee

Date: 2 March 2015

COMMUNITY STRATEGIC PLAN STRATEGY: Corporate Management

COMMUNITY STRATEGIC PLAN OBJECTIVE:

- To provide leadership through ethical, accountable and legislative decision-making processes
- To ensure local democratic representation
- To engage proactively with the community in a way that is consistent, appropriate and effective

DELIVERY PROGRAM ACTION:

Maintain and Service Council's Range of Committees

1.0 EXECUTIVE SUMMARY

1.1 SUMMARY

The 4 February 2015 Meeting considered the following discussion topics:

- Fit for the Future Update
- Tourism in Pittwater
- Youth and Families Paper updated
- Review of Reference Groups
- Reference Points

2.0 RECOMMENDATION

1. That Council note the Minutes of the Natural Environment Reference Group Meeting held on 4 February 2015 that relate to the discussion on:

- Fit for the Future Update
- Tourism in Pittwater
- Youth and Families Paper updated
- Review of Reference Groups
- Reference Points

2. That Council note the following reference point from that meeting:

2.1 Review of Reference Group

1. That the Connecting Communities Reference Group:
 - Note the summary of results provided
 - Supports the renewal of the Community Reference Groups for a new two-year term commencing in May 2015
 - Acknowledges a new Expression of Interest process will be undertaken and that existing members are encouraged to reapply
2. That prior to future Reference Group meetings, it is recommended that options are provided for members, brief summary (with links) emailed to members prior to the meeting to create further discussion and provide information on issues within the Pittwater LGA.

3.0 BACKGROUND

3.1 PURPOSE

To present to Council for consideration, Minutes of the Connecting Communities Reference Group Meeting held on 4 February 2015 (refer **Attachment 1**).

3.2 BACKGROUND

3.1 The Connecting Communities Reference Group was established by Council to consider matters involving goals and initiatives contained in the key directions of Council's Strategic Plan – Supporting and Connecting our Community and Enhancing our Working and Learning. Reference Points and outcomes from the Reference Group will inform the Delivery Plan process.

3.2 The strategic objectives within the associated key directions are:

- Building Communities
- Recreational Management
- Traffic & Transport

3.3 To fulfil its role the Connecting Communities Reference Group provides:

- a link between Council and the community which enhances communication about the strategic direction of Council initiatives
- input from Council and the community (historical, social and environmental) when considering possible solution
- consideration of implications from strategic initiatives and their likely impact on the local community, and
- feedback to Council on behalf of the community

3.3 POLICY IMPLICATIONS

Nil

3.4 RELATED LEGISLATION

Nil

3.5 FINANCIAL ISSUES

3.5.1 Budget

Nil

4.0 KEY ISSUES

- Fit for the Future Update
- Tourism in Pittwater
- Youth and Families Paper updated
- Review of Reference Groups

5.0 ATTACHMENTS / TABLED DOCUMENTS

Attachment 1 – Minutes of the Connecting Communities Reference Group Meeting held on 4 February 2015.

6.0 SUSTAINABILITY ASSESSMENT

A sustainability assessment is not required for Minutes of Meetings.

Report prepared by

Steve Evans

DIRECTOR, ENVIRONMENTAL PLANNING & ASSESSMENT

Minutes

Connecting Communities Reference Group

held in the Training Room at the Coastal Environment Centre, Lake Park Road, North Narrabeen on

4 February 2015

Commencing at 4:00pm

Attendance:

Cr Ferguson, Chairperson
Cr Millar

Community Representatives:

Ms Jennie Mackenzie, Clareville and Bilgola Plateau Residents Association
Mr Mark Clementson, Mona Vale Residents Association
Mr Kyle Hill, Newport Residents Association
Mr Bill Gye - Scotland Island Residents Association
Mr Anthony Robinson - Sustainability Pittwater
Ms Julia Guinan - Warriewood Residents Association
Ms Margaret White - Zonta Club of Northern Beaches Inc.
Mr Allan Porter - Pittwater Resident Representative

and the following Council Advisors

Mr Lindsay Godfrey, Manager, Community and Library Services
Mr David Bremner, Community Engagement Officer
Ms Melinda Hewitt, Manager, Place Management
Ms Sherryn McPherson, Administration Officer/Minute Secretary

Connecting Communities Reference Group Meeting

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1.0 Apologies and Introductions

1. Apologies were received from:

- Mr Steve Evans, Director, Environmental Planning & Community
- Ms Jane Mulroney, Manager, Community Engagement & Corporate Strategy
- Mr Kieren Ash, Avalon Beach Youth Chamber of Commerce
- Ms Fiona Winter – Community Care, Northern Beaches
- Ms Lorrie Morgan - Pittwater Community Arts
- Mr Steve McInnes – Surf Life Saving Sydney Northern Beaches

and leave of absence was granted from the Connecting Communities Reference Group Meeting held on 4 February 2015.

2. The chair introduced and welcomed Mr Russell Peake, Community Development Officer (Pittwater Council) and Mr Kyle Hill, Newport Residents Association to the Reference Group Meeting.

2.0 Declarations of Pecuniary Interest

Nil.

3.0 Confirmation of Minutes

REFERENCE POINT

That the Minutes of the Connecting Communities Reference Group Meeting held on 5 November 2014, be confirmed as a true and accurate record of that meeting.

(Mr Allan Porter / Mr Bill Gye)

4.0 Discussion Topics

CC4.3 Youth and Families Paper Update

Proceedings in Brief

Mr Russell Peake, Community Development Officer addressed the meeting on this item.

A copy of the presentation “Emerging Issues Paper – Youth and Families” provided to the group is attached to the minutes at **Attachment 1**.

Matters Arising from the discussion

Q: Where did the motivation come from for this report?

A: The report is the outcome of Councils adopted Social Plan 2012-2016 which has been designed in a way that reflects Council’s commitment to remain responsive to the changing needs of the community.

Commencing in March 2013, Council undertook a comprehensive review of its role as a childcare provider. The outcomes of this review presented a strong case for Council to divest its Childcare Services and where possible for these services to be offered to the community by other not-for-profit providers. In conjunction with the proposal to divest Pittwater Council’s Childcare Services, there was a clear opportunity for Council to consider the re-prioritisation of resources into developing, implementing and delivering a Youth and Families team.

Q: Is the family environment and pressures effecting our youth from a younger age?

A: The family environment is a contributing factor to issues with our youth which was identified in the results of the consultation process. Particular stresses arise from performance pressure (school, sports and careers etc.), family breakdowns and financial strain etc.

Note:

The members of the Reference Group discussed the need to talk positively about the fantastic contribution of our young people to our community as often what seemed to stick in peoples’ minds was a negative image that is not at all representative of young people in Pittwater. Several members discussed their recent positive personal experiences of young people in Pittwater and the great work of our school communities.

REFERENCE POINT

1. That a discussion regarding the contents of this report occurs at the next Reference Group meeting.
2. The reference group commended Council staff on a very informative report.

(Mr Allan Porter / Mr Bill Gye)

CC4.2 Tourism in Pittwater

Proceedings in Brief

Ms Melinda Hewitt – Manager, Place Management addressed the meeting on this item.

A copy of the survey distributed to members is attached to the minutes at **Attachment 2** and can be found at: http://www.pittwater.nsw.gov.au/yoursay/open/open_consultation/tourismpaper

Incorporated in the structure for both the Economic Development and Social Plan was to include an emerging issues section to cover various topics as they arise within the LGA which allows the community to have input prior to a report being prepared. The first emerging issues paper topic will be “What Tourism means in Pittwater”. This topic is an important economic driver and is incorporated into our Community Strategic Plan as an objective to support sustainable tourism and the opportunities and challenges Pittwater faces regards to Tourism.

The program will be executed over the next few months and will incorporate:

- Liaising with community groups
- Stakeholder businesses
- Opportunities for community to have their say online.

A paper and online survey will be distributed out to the community for feedback. Focus Groups and workshops will be held on 12 and 26 February for local business and groups.

Matters arising from the Discussion

Q: Is single day trips to the beach classified as tourism?

A: Yes, the village economic summit looked at what makes towns and villages a success in Pittwater. A guest speaker addressed the topic of Tourism in Pittwater with finding that the majority of tourism in the area is by day trippers visiting family and friends. The aim is to capture more data in regards to that market and how it contributes to our local economy, what is available for tourists, do they want to stay overnight and plan on making return trips.

Sports activities are also a big draw card with the Surf competitions and various sporting events encourages a large percentage of tourism, especially in summer.

Q: Does council oppose Short term rental?

A: The availability of short term rental accommodation is important to the local economy.

REFERENCE POINT

That the update on this item be noted.

(Ms Margaret White / Mr Kyle Hill)

CC4.1 Fit for the Future Update

Proceedings in Brief

Mr Lindsay Godfrey, Manager – Community, Library and Economic Development presented an update to the group on this item.

Matters arising from the Discussion

Q: In previous campaigns it was stated that there was no forced amalgamations, has this situation now changed?

A: It was the situation previously and is still the stated Governments position, however this position may change. From reviewing the literature provided, there appears little evidence that councils are failing there communities however it appears that the State Government wants fewer councils. The State Government is aiming to combine Councils and reduce number from 41 to 18, as, from its perspective, it would be easier to work with 18 Councils rather than 41.

Q: Was it a possibility that Manly would merge with Mosman?

A: It is presumed that Manly have been in discussions with Mosman in regards to the Fit for the Future reforms. The Panel last year indicated that Mosman could possibly merge with Lane Cove, Willoughby and North Sydney Councils however, it is understood that Mosman are currently focused on remaining an independent Council. Many Councils are communicating and exploring options and investigating a range of opportunities.

Q: In the instance that Warringah Council do not receive an agreement from surrounding Councils to merge, this eliminates the opportunity to provide a proposal “Council Merger Proposal” and forces them to complete “Council Improvement Proposal”, is that correct?

A: Yes that is correct; Warringah has a preferred option in regards to addressing the State Government’s Fit for the Future reform which is one Northern Beaches Council. If that is not agreed by adjoining Council’s it is understood that Warringah must present a Council Improvement Proposal. In the instance Councils that do not come to an agreement with their neighbours, they must demonstrate how they will become Fit for the Future.

Q: With evidence from the Queensland Councils merging which failed and resulted in many Councils de-amalgamating, has the State Government taken this into consideration?

A: It is unclear what level of weight the NSW Government has given to the Local Government reform process in Queensland.

Q: Is there a Council media campaign focusing on continually informing the community in regards to amalgamations and to raise support?

A: In 2013, Pittwater engaged with the community in regards to amalgamations and the results firmly opposed the proposed one Northern Beaches Council. Registered Community Groups / Reference Groups have received a large amount of information in regards to the amalgamations and the community market days have been highly successful.

REFERENCE POINT

That Reference Group members note the discussion and share the information with their community groups.

(Ms Jennie Mackenzie / Ms Julia Guinan)

CC4.4 Review of Reference Groups

Proceedings in Brief

Mr David Bremner, Community Engagement Officer addressed the meeting on this item.

A copy of the Community Reference Groups Evaluation Survey presentation is attached to the minutes at **Attachment 3**.

A few members had noted in the evaluation survey that they were not certain on the process by which to have present to the meeting or add their own agenda item. It was confirmed that the process only requires the member to submit a brief overview of the topic to either the Community Engagement Officer (David Bremner) or minute secretary (Sherryn McPherson) and that Council would then seek to add it to the agenda.

There was discussion about the format and formality of meetings and that 'reference points' are formally minuted and reported to full Council however a key influence of the Reference Groups was in the informal discussion with staff, ability to ask questions and seek answers.

It was discussed that future meetings would occur on the same schedule, quarterly on Wednesdays between 4pm and 6pm and that Council was investigating planning an additional meeting to welcome new members prior to the May round of meetings and that would likely occur 630pm-8pm Wednesday 22 April. The meeting would allow an induction for new members, a get-to-know-you session and set the agenda for the new two-year term.

REFERENCE POINT

1. That the Connecting Communities Reference Group:
 - Note the summary of results provided.
 - Supports the renewal of the Community Reference Groups for a new two-year term commencing in May 2015.
 - Acknowledges a new Expression of Interest process will be undertaken and that existing members are encouraged to reapply.
2. That prior to future Reference Group meetings, it is recommended that options are provided for members Brief summary with links emailed to members prior to the meeting to create further discussion and provide information on issues within the Pittwater LGA.

(Mr Anthony Robinson / Mr Allan Porter)

CC4.5 Reference Points

Proceedings in Brief

Mr David Bremner, Community Engagement Officer addressed the meeting on this item.

REFERENCE POINT

That the update on this item be noted.

(Ms Margaret White / Mr Kyle Hill)

5.0 Emerging Business

The first meeting of the new Reference Group, is to discuss upcoming issues, priorities and implement communication procedures in relation to distributing information regarding the Pittwater LGA.

6.0 Next Meeting

The next meeting of the Connecting Communities Reference group will be held on Wednesday, 6 May 2015 at the Coastal Environment Centre, Lake Park Road, North Narrabeen commencing at 4.00pm.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CONCLUDED AT 6.20PM ON
WEDNESDAY, 4 FEBRUARY 2015**



Pittwater Social Plan 2012-2016
Emerging Issues Paper: Youth and Families Team

 PITTWATER COUNCIL

Emerging Issues Paper – Youth and Families

Adopted by Council 17th November 2014





The Youth and Families Issues Paper is the second discussion paper of the 'Pittwater Social Plan 2012-2016: Live, Connect, Participate' following the implementation of the Arts Paper in 2013. The discussion papers identify and inform the development of future Council policy and services.

The Social Plan was researched extensively during 2011 and endorsed by Council in 2012. The Youth and Families Paper was researched and developed over an 18 month period and describes the context for young people and their families in the Pittwater area.



Social Plan



Community consultation for the "Pittwater Social Plan 2012-2016: Live, Connect, Participate" (Social Plan)



Draft Social Plan developed and placed on public exhibition for comment



Feedback from exhibition period incorporated into the Social Plan



Final Social Plan adopted by Council in 2012



First "Emerging Issues Paper: Arts" developed and adopted 2013



Youth and Families identified as focus for second Emerging Issues Paper within Social Plan





Youth & Families Process



Literature Review including: past and present Social Plans, the 2020 and 2025 Community Strategic Plans, feedback and materials generated at youth forums and school consultations, community surveys, peer reviewed journal articles and report from social service providers.



Agency Consultation 2013 – Youth Services, High Schools, and Pittwater Council Business Units including Library staff and the Road Safety Officer



Targeted Agency Interviews in 2013 with Youth Reach, Northern Beaches Business Education Network, Manly Drug Education Counselling Centre, Relationships Australia, Northern Beaches Interchange among others



Draft paper finalised October 2014



Final paper produced and submitted to Council in November 2014 – adopted by Council 17th November 2014



Youth Participation

- Council values the contributions and perspectives of young people and regularly generates opportunities for Pittwater's younger residents to be actively involved in key community events and processes.
- Secondary students from local High Schools were consulted during the development of Council's Social Plan and Community Strategic Plan and have been regularly consulted for their perspectives on local issues.
- Council has hosted Youth Forums on a biennial basis and maintained regular contact with local schools to secure youth input into Council's strategic planning processes.
- In December, Council consulted with students from Years 7-12 at Barrenjoey High School seeking input into Youth Week 2015 events and activities.





Pittwater's Young People

Age Group	Population size
18-24 years	4063
12-17 years	4427
5-11 years	5404
0-4 years	3825

Population of people aged 0-24 years is 17,719, which equates to 29% of the total Estimated Resident Population (ERP) in Pittwater.

Between 2006 and 2011 there was an increase in the 0-24 year old population in Pittwater of 764.

With regard to Household Type there are 5931 households in Pittwater that have a couple living with a young person aged between 12-24.

At the 2011 census 5-11 year olds made up 9.5% percent of the total population in Pittwater, higher than Greater Sydney which was 8.7%. Between 2006 and 2011 this age group has risen in Pittwater while it has been decreasing for Greater Sydney.



Services

- For many residents, Pittwater's geographical location is its major attraction. However, from a service delivery perspective, Pittwater's geography renders it on the periphery of Commonwealth and State Government funding zones.
- Very few agencies are directly located within Pittwater. For example:
 - Centrelink is located in Brookvale,
 - headspace (youth mental health service) is located in Brookvale,
 - Police Citizens & Youth Club (PCYC) scheduled to open in 2016 will be located in Dee Why.
- Other agencies funded to service young people in the Pittwater area include:
 - TAFE (Brookvale, Meadowbank and Crows Nest),
 - Manly Drug Education and Counselling Centre (Manly),
 - Youth Reach (Brookvale),
 - Northern Beaches Business Education Network (Brookvale/Ingleside),
 - Burdekin Association (Brookvale),
 - Taldumande (Neutral Bay),
 - Phoenix House (Crows Nest), and
 - Mission Australia (Hornsby).





Challenges

- Limited recreational and social opportunities for young people at night and on the weekends
- Limited transport options and alternatives
- A lack of locally based youth and family supports or service providers
- The potential for disengagement from school along with limited local employment and training pathways
- The misuse of alcohol and other drugs
- The incidence of diagnosed and undiagnosed mental health conditions in both young people and parents
- Negative perceptions about young people, particularly in relation to anti-social behaviour
- Evidence of anxiety within the youth community at progressively earlier ages and the presence of significant negative stressors within family households.



Ongoing Involvement

- The provision and maintenance of sporting facilities and outdoor spaces
- Mona Vale library via its facilities and programs
- Ongoing community consultation
- Showcasing local talent and creativity
- Maintaining professional networks and links
- Road safety awareness and initiatives and,
- Providing environmental awareness initiatives
- Supporting programs and initiatives such as the Northern Beaches Community Drug Action Team, the annual 24/7 Youth Film Festival, the KALOF youth app for SHOROC & National youth Week events





Opportunities

- Generating locally based recreation and social options, and additional social supports for young people;
- Assisting young people to engage with informal learning and skill development opportunities;
- Encouraging young people to persist with formal education and training options;
- Partnering with service providers to deliver a range of youth and family focused programs;
- Identifying and promoting access to support and information services; and
- Improving critical linkages between local residents and the network of services on the Northern Beaches and beyond.



Youth and Families Team

- Council divested Children's Services in 2013/2014
- Resources will be redirected in 2015/2016 to create a small Youth and Families team
- The design and focus of this team is currently being finalised
- As part of this process The Australian Centre for Social Innovation (TACSI) conducted two half day workshops with young people, relevant council staff, community representatives, and representatives from selected youth focused service providers





Tourism In Pittwater

1. Introduction

Pittwater Council are currently seeking input from the wider community in relation to the future of tourism in Pittwater. We value your input via this community wide survey to assist discussion around existing and emerging tourism issues, opportunities and challenges in Pittwater. Please have your say on Tourism in Pittwater which is an important and emerging component of economic development for Pittwater Council.

1. Who do you think would be best to assist developing tourism in Pittwater? (more than one answer can be selected)

- ☐ Tourism interest group
- ☐ Council
- ☐ Chambers of commerce
- ☐ Business
- ☐ Individuals
- ☐ NSW State Government

Other (please specify)

2. How do tourists/ visitors find out about Pittwater? (more than one response can be selected)

- ☐ Friends, relatives or work colleagues
- ☐ Media- including publications e.g. SMH Travel section, Sydney Weekender etc.
- ☐ Travel sites i.e. Trip advisor, Expedia
- ☐ Word of mouth
- ☐ Tourism NSW
- ☐ Online searches

Other (please specify)

3. What services, products or experiences do you think tourists /visitors are looking for in Pittwater? (more than one response can be selected)

- ☐ Ecotourism
- ☐ Dining/ Cafes restaurants
- ☐ Small bars & Pubs
- ☐ Art / art experiences
- ☐ Yachting & boating activities
- ☐ Beaches & swimming
- ☐ Bush & nature
- ☐

<https://www.surveymonkey.com/r/?sm=8pZNyp9%2fk5mi6u0K9SO%2f6k5vtwsUP...> 19/02/2015

Food & wine events

☐ Music / Entertainment

☐ Indigenous culture

Other (please specify)

4. Rank in order of importance what you see as Pittwater's top attractions for visitation?

<input checked="" type="checkbox"/>	Pittwater and surrounding waterways
<input checked="" type="checkbox"/>	National Parks
<input checked="" type="checkbox"/>	Beaches
<input checked="" type="checkbox"/>	Cafes and Restaurants
<input checked="" type="checkbox"/>	Shopping
<input checked="" type="checkbox"/>	Events i.e. Ocean swim series, food and wine events etc.

5. Do you feel Pittwater could benefit from more event destination tourism (i.e. food and wine events , markets , sporting competitions, etc.)

☐ Yes

☐ No

If yes, what type of events do you feel would enhance tourism/ visitation to this area? (please specify)

6. What benefits do you see tourism in Pittwater bringing to the broader community ?

7. What aspects of tourism/ visitation do you think need improvement in Pittwater?

8. What do you see as the current barriers to Tourism now and into the future ? (more than one response can be selected)

- ☐ Transport infrastructure
- ☐ Limited recreational facilities
- ☐ Branding & promotion
- ☐ Tourism Interest group to coordinate tourism promotion
- ☐ Environmental concerns
- ☐ Accommodation options
- ☐ Community support

Other (please specify)

9. What sets Pittwater apart from other destinations?

10. What aspects of tourism/visitation do you think we currently do well in Pittwater?

11. Are there any other local government areas (anywhere in Australia) that you think are a good model for tourism in Pittwater?
If so, can you identify them?

12. Overall, how would you currently rate Pittwater as a tourist destination? 1= poor 10= excellent

1- Poor 2 3 4 5 6 7 8 9 10- Excellent

<https://www.surveymonkey.com/r/?sm=8pZNyp9%2fk5mi6u0K9SO%2f6k5vtwsUP...> 19/02/2015

1- Poor 2 3 4 5 6 7 8 9 10- Excellent
☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

Done

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<https://www.surveymonkey.com/r/?sm=8pZNyp9%2fk5mi6u0K9SO%2f6k5vtwsUP...> 19/02/2015



Community Reference Groups Evaluation Survey

Updated Tuesday, February 03, 2015

48 Responses (out of 58) = 83%

Overview

- Highlights of results
 - Reference Points - Existing process
- Table discussion - Future improvements
 - Upcoming term of Reference Groups

Overall level of satisfaction with the operation of the group?

46 respondents out of 58, 9 from Connecting Communities



Most useful aspects of the groups:

Answered: 40 Skipped: 6

Overall results

- Good access to quality information from Council and staff
- Sharing, interaction and discussion among members
- Learning about and understanding issues in the area
- Ability to give feedback or input to Council, identify issues and express opinions
- Interaction with staff and opportunity to ask questions of the organisation

Least useful aspects of the groups:

Answered: 38 Skipped: 8

Overall results

- Can feel like a 'show and tell' with a predetermined outcome
- Information heavy topics reduce input & discussion by members
- Off topic discussion or repeated presentations across the groups
- Individual 'agendas' can dominate discussion and prevent everyone contributing
- Uncertainty about what Council do with the input given by members and how it has been actioned?

What changes might improve the reference group?

Answered: 24 Skipped: 22

Overall results

- More uniquely relevant topics to each group's focus
- Show how feedback has been used
- Longer meetings for more discussion time
- Earlier reference group input during engagement
- Youth input could be increased
- More thorough minuting of the group's discussion
- More presentations by members with a clearer pathway to present