



# **Pittwater Council Agenda**

## **Council Meeting**

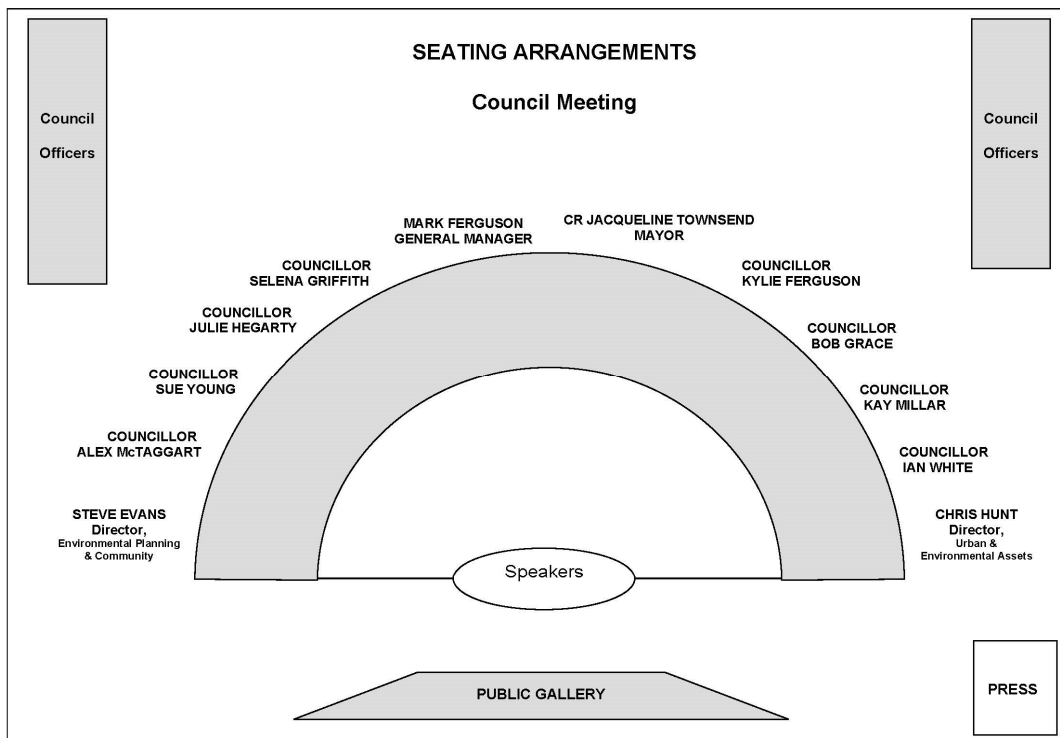
Notice is hereby given that a Council Meeting of Pittwater Council will be held at Mona Vale Memorial Hall on

***6 July 2015***

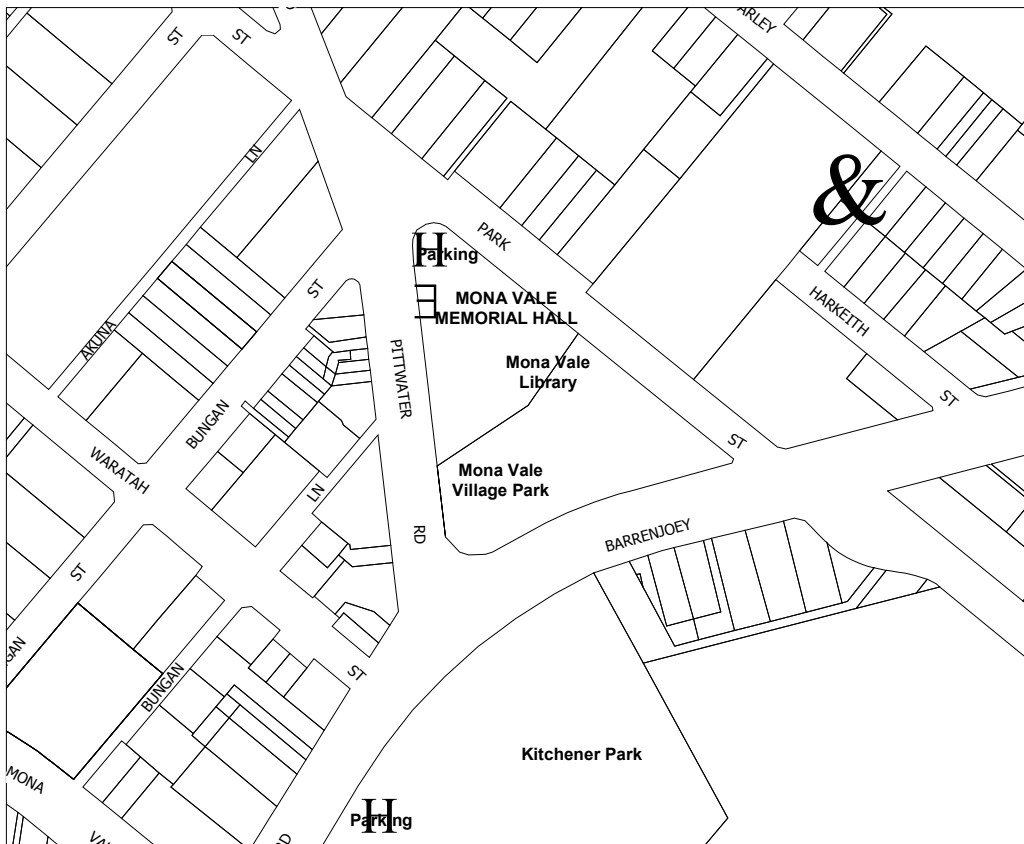
Commencing at 6.30pm for the purpose of considering the items included on the Agenda.

Mark Ferguson  
**GENERAL MANAGER**

## Seating Arrangements



## Meeting Location



All Pittwater Council's Agenda and Minutes are available on the Pittwater website at [www.pittwater.nsw.gov.au](http://www.pittwater.nsw.gov.au)

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## **Acknowledgement of Country**

**Pittwater Council honours and respects the spirits of the  
Guringai people.**

**Council acknowledges their traditional custodianship of  
the Pittwater area.**

## **Statement of Respect**

**Pittwater Council promotes and strives to achieve a climate of respect  
for all and endeavours to inspire in our community shared civic pride by  
valuing and protecting our unique environment, both natural and built,  
for current and future generations.**

**We, the elected members and staff of Pittwater Council, undertake to  
act with honesty and integrity, to conduct ourselves in a way that  
engenders trust and confidence in the decisions we make on behalf  
of the Pittwater Community.**

# Council Meeting

## TABLE OF CONTENTS

Item No	Item	Page No
<b>Council Meeting</b>		
1.0	Apologies	5
2.0	Declarations of Pecuniary Conflict of Interest including any Political Donations and Gifts	5
3.0	Confirmation of Minutes	6
4.0	Public Addresses	6
5.0	Councillor Questions with Notice	7
6.0	Mayoral Minutes	7
7.0	Business by Exception	7
8.0	Council Meeting Business	7
C8.1	Notice of Motion - Fit For The Future - (Motion submitted by Cr Grace)	9
<b>Connecting Communities Committee</b>		
9.0	Connecting Communities Committee Business	17
C9.1	Minutes of the Pittwater Traffic Committee Meeting held on 19 June 2015	18
<b>Natural Environment Committee</b>		
10.0	Natural Environment Committee Business	35
C10.1	Draft Bilgola Beach and Basin Beach Coastal Zone Management Plan - Public Exhibition	36
C10.2	Minutes of the Avalon to Palm Beach Floodplain Risk Management Study & Plan Working Group Meeting on 4 June 2015	44
<b>Council Meeting</b>		<b>72</b>
11.0	Adoption of Connecting Communities Committee Recommendations	72
12.0	Adoption of Natural Environment Committee Recommendations	72

The Senior Management Team  
has approved the inclusion of  
all reports in this agenda.



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## Council Meeting

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### 1.0 Apologies

Apologies must be received and accepted from absent Members and leave of absence from the Council Meeting must be granted.

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### 2.0 Declarations of Pecuniary and Conflict of Interest including any Political Donations and Gifts

Councillors are advised of the following definitions of a "pecuniary" or "conflict" of interest for their assistance:

\* Section 442 of the Local Government Act, 1993 states that a "pecuniary" interest is as follows:

*"(1) [Pecuniary interest] A Pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.*

*(2) [Remoteness] A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter."*

Councillors should reference the Local Government Act, 1993 for detailed provisions relating to pecuniary interests.

\* Council's Code of Conduct states that a "conflict of interest" exists when you could be influenced, or a reasonable person would perceive that you could be influenced by a personal interest when carrying out your public duty.

Councillors are also reminded of their responsibility to declare any Political donation or Gift in relation to the Local Government & Planning Legislation Amendment (Political Donations) Act 2008.

\* A reportable political donation is a donation of:

- \$1,000 or more made to or for the benefit of the party, elected member, group or candidate; or
- \$1,000 or more made by a major political donor to or for the benefit of a party, elected member, group or candidate, or made to the major political donor; or
- Less than \$1,000 if the aggregated total of the donations made by the entity or person to the same party, elected member, group, candidate or person within the same financial year (ending 30 June) is \$1,000 or more.

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### 3.0 Confirmation of Minutes

“Councillors are advised that when the confirmation of minutes is being considered, the only question that can arise is whether they faithfully record the proceedings at the meeting referred to. A member of a council who votes for the confirmation of the minutes does not thereby make himself a party to the resolutions recorded: **Re Lands Allotment Co (1894) 1 Ch 616, 63 LJ Ch 291.**”

Minutes of the Council Meeting held on 15 June 2015 and of the Extraordinary Council Meeting held on 29 June 2015.

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### 4.0 Public Addresses

The following guidelines apply to any person addressing a Council / Committee meeting in relation to an item on the Council / Committee meeting agenda:

1. *A member of the public may be granted leave to address a meeting of Council or a Committee, where such a request is received by the General Manager no later than 3.00pm on the day of the meeting. This is subject to:*
  - (a) *A maximum of up to six speakers may address on any one item, with a maximum of three speakers in support of the recommendation in the report, and three speakers in opposition.*
  - (b) *A limitation of three minutes is allowed for any one speaker, with no extensions.*
  - (c) *An objector/s to a development application is to speak first with the applicant always being given the right to reply.*

*Exceptions to these requirements may apply where:*

- (a) *The Meeting specifically requests that a person be interviewed at a meeting.*
  - (b) *The Meeting resolves that a person be heard at the meeting without having given prior notice to the General Manager*
2. *Once a public/resident speaker has completed their submission and responded to any Councillor questions, they are to return to their seat in the public gallery prior to the formal debate commencing.*
3. *No defamatory or slanderous comments will be permitted. Should a resident make such a comment, their address will be immediately terminated by the Chair of the meeting.*
4. *Council's general meeting procedures apply to Public Addresses, in particular, no insults or inferences of improper behaviour in relation to any other person is permitted.*
5. *Residents are not permitted to use Council's audio visual or computer equipment as part of their address. However, photographs, documents etc may be circulated to Councillors as part of their address.*

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<b>5.0</b>	<b>Councillor Questions with Notice</b>
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Nil.

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<b>6.0</b>	<b>Mayoral Minutes</b>
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Nil.

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<b>7.0</b>	<b>Business by Exception</b>
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Items that are dealt with by exception are items where the recommendations contained in the reports in the Agenda are adopted without discussion.

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<b>8.0</b>	<b>Council Meeting Business</b>
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<b>C9.1</b>	<b>Notice of Motion - Fit For The Future - (Motion submitted by Cr Grace)</b>
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**Meeting:** Council

**Date:** 6 July 2015

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## NOTICE OF MOTION

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### BACKGROUND

At the Ordinary Council Meeting held 13 October 2014 with regard to the NSW State Government's Fit for the Future proposal for Local Government reform Council resolved as per **Attachment 1**.

At the Ordinary Council Meeting held 7 April 2015 with regard to the NSW State Government's Fit for the Future proposal for Local Government reform Council resolved as per **Attachment 2** and **Attachment 3**.

At the ordinary council meeting held 15 June 2015 with regard to the NSW State Government's Fit for the Future proposal for Local Government reform the following recommendation was made:

- 1 *That Council notes the following results from the recent Community Engagement process:-*
  - 1.1 *Rejection of A single Council combining Manly, Warringah and Pittwater (Option 3).*
  - 1.2 *Strong support for No Mergers (Option 1).*
  - 1.3 *Support for Greater Pittwater/Greater Manly - as a second preference (Option 2).*
- 2 *That based on comprehensive research, including independent evidence and extensive engagement with the community, Council confirms its position as follows:-*
  - 2.1 *Council remains committed to a strong, independent Pittwater Council providing local representation and delivery of local services to the people of Pittwater on the existing boundaries.*
  - 2.2 *Council is opposed to any proposed merger of Manly, Warringah and Pittwater into one Council.*
- 3 *That in keeping with the NSW Government's requirements, Council submit the following to IPART by 30 June 2015:-*
  - 3.1 *Template 2 - Council Improvement Proposal and Supporting Business Case and documentation for Pittwater Council to maintain the status quo and remain as we are without any boundary changes.*
  - 3.2 *That a supplementary business case be submitted for possible consideration by IPART. This alternative option reflects the community's preference for Option 2 – Greater Pittwater should the NSW Government force structural change.*

The minutes of such recommendation is set out in **Attachment 4** and outlined below:

- 1 *That Council notes the following results from the recent Community Engagement process:-*
  - 1.1 *Rejection of a single Council combining Manly, Warringah and Pittwater (Option 3).*
  - 1.2 *Strong support for No Mergers (Option 1).*

- 2     *That based on comprehensive research, including independent evidence and extensive engagement with the community, Council confirms its position as follows:-*
  - 2.1     *Council remains committed to a strong, independent Pittwater Council providing local representation and delivery of local services to the people of Pittwater on the existing boundaries.*
  - 2.2     *Council is opposed to any proposed merger of Manly, Warringah and Pittwater into one Council.*
- 3     *That in keeping with the NSW Government's requirements, Council submit the following to IPART by 30 June 2015:-*
  - 3.1     *Template 2 - Council Improvement Proposal and Supporting Business Case and documentation for Pittwater Council to maintain the status quo and remain as we are without any boundary changes.*
  - 3.2     *That no Supplementary Business Case be submitted.*
  - 3.3     *That on 29 June 2015 an Extraordinary Council Meeting be called to consider Council's submission to IPART.*

*(Cr Griffith / Cr Hegarty)*

On 11 June 2015 Council received legal advice from King Wood and Mallesons with regard to considering motions at the meeting of 15 June 2015 as per **Attachment 5**.

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## ***Motion***

1.     That Council obtains further legal advice from Counsel as to the rights, obligations, duties and responsibility of staff and Councillors in relation to resolutions that have been adopted by Councillors
2.     That such advice include the future conduct of staff and Councillors in relation to the implementation of such resolutions
3.     That such advice include as to whether staff and Councillors, in performance of their responsibility, are able to express a contrary view as to any such resolution.
4.     That such advice take into account any Local Government Act or Regulations, Council's Code of Conduct, any State Government Code of Conduct and any other relevant regulation or decisions.

## **Councillor Bob Grace**

**C8.1 NSW State Government's Fit for the Future Local Government Reforms****COUNCIL DECISION**

1. That Council notes the release of the State Government's Fit for the Future package.
2. That Council rejects the proposal in the Fit for the Future documentation that Manly, Warringah and Pittwater Councils merge.
3. That Council note that the Mayor and General Manager will be participating in the Government's required Fit for the Future discussions with other Councils in our region.
4. That Council recognises that the Mayor and General Manager will participate in discussions at the SHOROC Extraordinary Meeting later in October with neighbouring Councils regarding the Fit for the Future reform agenda.
5. That Council's position entering into any discussions with Councils in our region is as follows:
  - (a) Council is opposed to any proposed merger of Manly, Warringah and Pittwater into one Council.
  - (b) Council remains committed to a strong independent Pittwater Council, providing local representation and delivery of local services to the people of Pittwater.
  - (c) Council recognises the opportunities that may arise through this process.
6. Any proposals emerging from the process will be reported back to Council for its consideration.
7. That the General Manager prepare and implement an initial community engagement process from October 2014 to further inform the community on the Fit for the Future Reform Agenda and seek community feedback on opportunities or threats this provides for Pittwater.
8. That Council invite the local member for Pittwater the Honourable Mr Rob Stokes to a meeting with Council to discuss Council's position as outlined in this report.

(Cr Townsend / Cr White)

.....  
*General Manager*

.....  
*Mayor*

**Notes:**

1. A division was duly taken resulting in the following voting:

<b>Aye (For)</b>	<b>No (Against)</b>
Cr Ferguson	Cr Grace
Cr Griffith	Cr Hegarty
Cr McTaggart	Cr Young
Cr Millar	
Cr Townsend	
Cr White	

2. The following unsuccessful amendment was moved by Cr Young and seconded by Cr Hegarty:

- 1. That Council notes the release of the State Government's Fit for the Future package.*
- 2. That Council totally rejects the proposal in the Fit for the Future documentation that Manly, Warringah and Pittwater Councils merge.*
- 3. That Council remains committed to a strong independent Pittwater Council, providing local representation and delivery of local services to the people of Pittwater.*
- 4. That the General Manager prepare and implement a community engagement process from mid October 2014, to inform the community on the State Government's Fit for the Future package and seek community feedback.*

3. The division taken on the lost amendment resulted in the following voting:

<b>Aye (For)</b>	<b>No (Against)</b>
Cr Grace	Cr Ferguson
Cr Hegarty	Cr Griffith
Cr Young	Cr McTaggart
	Cr Millar
	Cr Townsend
	Cr White

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**Procedural Motion (COUNCIL DECISION)**

That Cr Townsend be granted an extension of time to complete her address to the meeting on this item.

(Cr Hegarty / Cr White)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Young be granted an extension of time to complete her address to the meeting on this item.

(Cr Townsend / Cr Ferguson)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Grace be granted an extension of time to complete his address to the meeting on this item.

(Cr McTaggart / Cr Young)

**C8.4 Notice of Motion - Pittwater Council - Fit for the Future - Motion Submitted by Cr Grace****COUNCIL  
DECISION**

1. That Council confirms that Pittwater Council is completely sustainable and Fit for the Future in its current form and structure in relation to the current criteria set out in the local government reform proposal – Fit for the Future.
2. That having reviewed all current documentation included in the KPMG report Councils position is as follows:

*“Pittwater to maintain the status quo that is to remain as we are without any boundary changes”.*

3. That in any correspondence with the community in the consultation process it be prominently noted, that Council is Fit for the Future.

(Cr McTaggart / Cr Griffith)

**Note:**

A division was duly taken resulting in the following voting:

**Aye (For)**

Cr Ferguson  
Cr Griffith  
Cr Grace  
Cr Hegarty  
Cr McTaggart  
Cr Millar  
Cr Townsend  
Cr White  
Cr Young

**No (Against)**

Nil.



<b>C8.1</b>	<b>Notice of Motion - Community Consultation - Motion Submitted by Cr Grace</b>
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**COUNCIL DECISION**

1. That when community opinion, public survey or community engagement be carried out to ascertain community views in relation to the State Government Fit for the Future, Council review inter-alia the contents, form, time and extent of any pamphlet, information pack, map or survey before it is distributed to the community for comment.
2. That a workshop be held by 15 April 2015 to implement Part 1 above and if necessary, an extraordinary meeting be held as soon as possible to determine the matter should an agreement not be reached.

(Cr Grace / Cr Griffith)

**C10.1 Pittwater Council Submission - NSW Government's Fit For The Future Local Government Reform**

**COUNCIL DECISION**

- 1 That Council notes the following results from the recent Community Engagement process:-
  - 1.1 Rejection of a single Council combining Manly, Warringah and Pittwater (Option 3).
  - 1.2 Strong support for No Mergers (Option 1).
- 2 That based on comprehensive research, including independent evidence and extensive engagement with the community, Council confirms its position as follows:-
  - 2.1 Council remains committed to a strong, independent Pittwater Council providing local representation and delivery of local services to the people of Pittwater on the existing boundaries.
  - 2.2 Council is opposed to any proposed merger of Manly, Warringah and Pittwater into one Council.
- 3 That in keeping with the NSW Government's requirements, Council submit the following to IPART by 30 June 2015:-
  - 3.1 Template 2 - Council Improvement Proposal and Supporting Business Case and documentation for Pittwater Council to maintain the status quo and remain as we are without any boundary changes.
  - 3.2 That no Supplementary Business Case be submitted.
  - 3.3 That on 29 June 2015 an Extraordinary Council Meeting be called to consider Council's submission to IPART.

(Cr Griffith / Cr Hegarty)

**Note:**

The following unsuccessful Motion was moved by Cr Townsend and seconded by Cr Millar:

1. *That Council notes the following results from the recent Community Engagement process:-*
  - 1.1 *Rejection of a single Council combining Manly, Warringah and Pittwater (Option 3).*
  - 1.2 *Strong support for No Mergers (Option 1).*
  - 1.3 *Support for Greater Pittwater/Greater Manly - as a second preference (Option 2).*
  - 1.4 *The majority of Pittwater residents do not support forced amalgamations.*
- 2 *That based on comprehensive research, including independent evidence and extensive engagement with the community, Council confirms its position as follows:-*
  - 2.1 *Council remains committed to a strong, independent Pittwater Council providing local representation and delivery of local services to the people of Pittwater on the existing boundaries.*
  - 2.2 *Council is opposed to any proposed merger of Manly, Warringah and Pittwater into one Council.*

3. *That the General Manager prepare Template 2 – Council Improvement Proposal and Supporting Business Case and documentation for Pittwater Council to maintain the status quo and remain as we are without any boundary changes along with a Supplementary Business Case for Option 2 – Greater Pittwater, and provide Councillors with a copy of the submission for comment at the Councillor Briefing on Monday 22 June 2015.*
4. *That an Extraordinary Council Meeting be held on Monday 29 June 2015 for adoption of the Template 2 submission to be considered by IPART with or without the Supplementary Business Case for Option 2.*

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**Procedural Motion (COUNCIL DECISION)**

That Cr Townsend be granted an extension to enable her to finish her address to the meeting on this item.

(Cr Millar / Cr Ferguson)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Griffith be granted an extension to enable her to finish her address to the meeting on this item.

(Cr Hegarty / Cr Ferguson)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Hegarty be granted an extension to enable her to finish her address to the meeting on this item.

(Cr Millar / Cr Ferguson)

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**Procedural Motion (COUNCIL DECISION)**

That Cr White be granted an extension to enable him to finish his address to the meeting on this item.

(Cr Griffith / Cr Millar)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Young be granted an extension to enable her to finish her address to the meeting on this item.

(Cr Hegarty / Cr Millar)

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**Procedural Motion (COUNCIL DECISION)**

That Cr McTaggart be granted an extension to enable him to finish his address to the meeting on this item.

(Cr Grace / Cr Millar)

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**Procedural Motion (COUNCIL DECISION)**

That Cr Grace be granted an extension to enable him to finish his address to the meeting on this item.

(Cr Hegarty / Cr Millar)

**From:** Townsend, Debra (AU) [REDACTED]  
**Sent:** Thursday, 11 June 2015 1:20 PM  
**To:** Warwick Lawrence  
**Cc:** Mark J Ferguson  
**Subject:** RE: Urgent legal advice for Council meeting on coming Monday night

Warwick, the Council is able to adopt the recommendation on Monday nights without needing to rescind any earlier resolution.

Section 372 of the Local Government Act, 1993 requires a notice of motion to be given in accordance with the Local Government Regulation and the Council's code of meeting practice where it is proposed to alter or rescind a resolution passed by the Council. If it is proposed to alter or rescind a resolution within 3 months of it having been passed, the notice of motion requires the signature of 3 Councillors (unless it is brought forward by way of a report from a Council Committee).

In my opinion, a resolution adopting the recommendation does not alter or rescind any of the earlier 3 resolutions of 13 October 2014 and 7 April 2015. Instead, it confirms the substance of those resolutions and adds additional matters flowing from the community consultation process which the Council's earlier resolutions required to be undertaken.

The October resolution was, in substance, to oppose a merger of the 3 councils and to engage with the community on the Fit for the Future Reform Agenda. Resolution C8.4 on 7 April 2015 confirmed the results of the KPMG report regarding the Council's sustainability, indicated the Council's position to remain a stand-alone council and to make the Council's sustainability clear in correspondence in the community consultation process. Resolution C8.5 also passed on 7 April 2014 confirmed the Council's opposition to the 3 council merger proposal and confirmed the Council's sustainability and commitment to a strong independent Pittwater Council on the existing boundaries. That resolution also required the General Manager to implement an extensive community engagement process to allow the community to consider the 3 options outlined in the KPMG report and required him to report the results of that engagement process to the Council.

The recommendation, if adopted, will result in a further resolution of the Council in which it once again confirms the Council's opposition to the 3 council merger proposal and its commitment to a strong independent Pittwater Council on the existing boundaries and proposes the submission of a business case to IPART in support of maintaining the status quo with no boundary changes and a supplementary business case indicating that if the Council's primary position is not accepted and the Government proposes to force structural change, that the community's preference would be for Option 2. A resolution passed in accordance with the recommendation would not in my opinion amount to an alteration or rescission of any of the earlier resolutions.

**Debra Townsend | Partner**  
**King & Wood Mallesons**  
Level 61, Governor Phillip Tower, 1 Farrer Place, Sydney NSW 2000  
T +61 2 9296 2341 | M +61 417 238 610 | F +61 2 9296 3999  
[REDACTED]

**This communication and any attachments are confidential and may be privileged.**

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## **Connecting Communities Committee**

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### **9.0 Connecting Communities Committee Business**

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<b>C9.1</b>	<b>Minutes of the Pittwater Traffic Committee Meeting held on 19 June 2015</b>
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**Meeting:** Connecting Communities Committee

**Date:** 6 July 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Traffic & Transport

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To improve road and footpath safety to encourage use by community
- To provide suitable parking arrangements for business, community and commuter transport including park and ride facilities

**DELIVERY PROGRAM ACTION:**

- Provide planning, design, investigation and management of Traffic & Transport Infrastructure
- 

**1.0 EXECUTIVE SUMMARY**

**1.1 SUMMARY**

To present to Council the recommendations of the Traffic Committee contained in the Minutes of the Meeting of 19 June 2015 for Council's consideration.

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**2.0 RECOMMENDATION**

*That the Traffic Committee recommendations contained in the Minutes of the Meeting of 19 June 2015 be adopted.*

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**3.0 BACKGROUND**

**3.1 PURPOSE**

To present to Council for consideration, the Traffic Committee Minutes of 19 June 2015 that was held electronically.

**3.2 BACKGROUND**

The Traffic Committee recommendations for the Traffic Committee of 19 June 2015 (refer **Attachment 1**) are referred to Council for consideration. In accordance with the delegation of the Roads and Maritime Services (RMS) of NSW to Council, Council must consider the advice of the Traffic Committee before making a decision with respect to the management of traffic in Pittwater.

**3.3 POLICY IMPLICATIONS**

Road Reserve and Streetscape Management Policy

**3.4 RELATED LEGISLATION**

Transport Administration Act, 1988.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

The costs to hold and operate the event will be borne by the Organiser, the Rotary Club of Brookvale, with support from their sponsors.

#### 3.5.2 Resources Implications

The Organiser has commissioned Who Dares Pty Ltd to undertake the traffic management for the event, with assistance from the Police, NSW Rural Fire Service, SES, and volunteers from Surf Lifesaving clubs.

### 3.6 KEY ISSUES

#### 3.6.1 Pub to Pub Charity Fun Run & Walk - Sunday 23 August 2015

Road closures and restrictions to allow the event to proceed on the amended route which has been changed this year due to the renovations at the Newport Arms Hotel (refer to Traffic Committee report shown in **Attachment 2**). The Traffic Management Plan and event route (refer **Attachment 3**) has been developed in consultation with the Rotary Club of Brookvale, Who Dares Pty Ltd (traffic consultants), Traffic Management Centre (TMC), the Police and Council and is supported by all parties

**- Supported**

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### 4.0 ATTACHMENTS / TABLED DOCUMENTS

Attachment 1: Minutes of the Pittwater Traffic Committee Meeting held on 19 June 2015

Attachment 2: Traffic Committee Report

Attachment 3: Route Map

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### 5.0 SUSTAINABILITY ASSESSMENT

A sustainability assessment is not required for Minutes of Meetings.

Report prepared by

Ricky Kwok - Civil Design & Traffic Engineer - Strategy, Investigation and Design

Paul Reid

**ACTING MANAGER, URBAN INFRASTRUCTURE**

# **Minutes**

## **Electronic Pittwater Traffic Committee Meeting**

Held on

**19 June 2015**

Commencing at 1.00pm



## **Attendance**

### **Voting Members of the Committee are invited to attend, namely:**

Chairperson, Cr Susan Young

Representative on behalf of Member for Pittwater - Ms Jill Dubois

Roads and Maritime Services (RMS) – Mr Alex Coates

Traffic Sergeant, NSW Police (Northern Beaches) – Senior Constable David Gilligan

### **And Non Voting Representatives from Bus Providers including State Transit Authority**

State Transit Authority – Mr Wade Mitford

Forest Coach Lines – Mr David Maitland

### **Council Staff:**

Mr Paul Reid – Acting Manager, Urban Infrastructure

Mr Paul Davies - Principal Engineer, Strategy Investigation and Design

Mr Ricky Kwok - Civil Design & Traffic Engineer

Ms Michelle Carter - Road Safety Officer

Ms Sherryn McPherson - Administration Officer / Minute Secretary

All Pittwater Council's Agenda and Minutes are available on Pittwater's website at  
**[www.pittwater.nsw.gov.au](http://www.pittwater.nsw.gov.au)**

## PITTWATER TRAFFIC COMMITTEE MEETING

### TABLE OF CONTENTS

Item No	Item	Page No
<b>1.0</b>	<b>Declarations of Pecuniary Interest</b>	<b>6</b>
<b>2.0</b>	<b>Committee Business</b>	<b>6</b>
TC2.1	Pub to Pub Charity Fun Run & Walk - Sunday 23 August 2015	6
<b>2.0</b>	<b>Next Meeting</b>	<b>7</b>

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## **1.0                      Declarations of Pecuniary Interest**

Nil.

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## **2.0                      Committee Business**

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### **TC2.1                      Pub to Pub Charity Fun Run & Walk - Sunday 23 August 2015**

#### **COMMITTEE RECOMMENDATION**

1. That the Traffic Committee note this report.
2. That the Traffic Committee approve the implementation of the Traffic Management Plan for the Pub to Pub Charity Fun Run & Walk to take place along Narrabeen Park Parade, Coronation Street, Pittwater Road, Golf Avenue, Surfview Road, Bassett Street, Orana Road, Grandview Parade, Barrenjoey Road, Palm Road and Myola Road on 23 August 2015.
3. That the approval be subject to the following conditions:
  - (i) that the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards;
  - (ii) that any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS;
  - (iii) that barriers and signs to be used in the road closures are to be to RMS standards;
  - (iv) that the road closure be staffed at all times to allow access for emergency vehicles, and to ensure barriers are not moved.
  - (v) that approvals being granted by Council for the use of the public reserves specified in the application and for the use of the road reserve for drink stations etc;
  - (vi) that the applicant advises Sydney Buses, Forest Coach Lines and the various emergency services of the closure;
  - (vii) that the temporary road closure be advertised in "The Manly Daily" the week prior to the event;
  - (viii) that the affected properties in the affected area be notified by a letterbox drop at least 2 weeks in advance of the event with details of access restrictions, followed by a second letterbox drop 1 week prior to the event. The notification letter must also provide a contact phone number of the organisers should residents have any enquiries;
  - (ix) that Variable Message Signs (VMS) be used in accordance with RMS guidelines to provide details of the road closure on the day of the event and also give information on upcoming changes to traffic conditions 1 week prior to the event.
  - (x) that the applicant obtain the necessary RMS approvals to hold the event on the Main roads.
4. That the applicant be advised accordingly.

(Mr Alex Coates / Ms Jill Dubois)

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### **3.0 Next Meeting**

That the next meeting of the Traffic Committee will be held on 14 July 2015, in the Level 3 Conference Room, 5 Vuko Place, Warriewood commencing at 1:00 pm.

**THERE BEING NO FURTHER BUSINESS  
THE MEETING CONCLUDED AT 1.15 ON  
19 JUNE 2015**

# **Traffic Committee Report**

**Meeting:** Traffic Committee

**Date:** 19 June 2015

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## **EXECUTIVE SUMMARY**

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### **BACKGROUND**

- Council received a submission from the Rotary Club of Brookvale for an event 'Pub to Pub Charity Fun Run & Walk' over 15km from Dee Why Beach to Newport Beach to be held on Sunday 23 August 2015. A short course 3km event commencing from Apex Park in Mona Vale is also proposed this year, with all proceeds to charities including the Northern Beaches Surf Life Saving Clubs, State Emergency Services Northern Beaches Branch and the NSW Rural Fire Service. It is estimated that 4500 participants will take part in the main event, and 1000 participants for the short course event.
- The event in previous years was held from Dee Why Beach to the Newport Arms Hotel, with the route north of Pittwater Road in Mona Vale run on the western side of Barrenjoey Road to Beaconsfield Street, and then west to Kalinya Street. The event route has been changed this year due to the renovations at the Newport Arms Hotel.

### **ISSUES**

- The main event continues along the same route as previous years up until Kitchener Park. The new route then runs along the northern footpath of Golf Avenue, onto Surfview Road and into Apex Park, which is the starting point for the short course event. The route continues northwards along Surfview Road, Bassett Street (northern side), Orana Road (eastern side), and Grandview Parade (northern side), before linking up with the eastern side of Barrenjoey Road. The route leaves Barrenjoey Road at Palm Road (southern side), continuing northwards along Myola Road (eastern side), finishing at the Newport Surf Life Saving Club (refer route map provided in **Attachment 3**).
- There are significant changes to the traffic flows in the local road network due to the change in route and inclusion of a short course event. Road closures (except for residents) will apply to Surfview Road (south of Darley Street East and north of Seabeach Avenue), Bassett Street (east of Orana Road), Orana Road, and Grandview Parade from 7am till 12pm. Part road closures are required in Myola Road (The Boulevarde to Ross Street) and Ross Street (Bramley Avenue to Myola Road) also from 7am till 12pm.
- Residents' access along the event route will be maintained by the creation of a one way system, with access to their properties from the south. Surfview Road residents can access from Darley Street East, Seabeach Avenue and Heath Street. Orana Road residents can access from Bassett Street, Grandview Parade residents from Bassett Street and Orana Road. The right turn lanes from Barrenjoey Road into Hillcrest Avenue, Karloo Parade, Queens Parade East and Trevor Road will be closed, with access only from the north turning left into these roads.
- All vehicles leaving driveways from properties in Orana Road and Grandview Drive must travel north as the southbound lane will be used by participants. Similarly, all vehicles leaving driveways from properties in Myola Road north of The Boulevarde must travel north as the southbound lane will be used by participants.

- As with previous years event, part road closures are required in Narrabeen Park Parade (Sydney Road to Coronation Street), Melbourne Avenue (Narrabeen Park Parade to Cook Terrace) from 7am till 11am, with buses heading south on Melbourne Avenue contra-flowed on the right side of Narrabeen Park Parade. Residents accessing properties north of Sydney Road are to use Pittwater Road, Carpenter Road and Sydney Road until they are south of their property.
- The RMS will install special event clearways on the main roads as indicated in the TMP. The eastern side of Barrenjoey Road in Newport is informally used by car owners wanting to sell their cars, with vehicles parked along this section of road in Newport from Friday afternoon until Sunday night. It is suggested that the required event signage be installed on the Friday 1 week prior to the event so that those who regularly use the area are aware of the event restrictions.
- Bus stops along the event route will be attended by marshals who will assist passengers and divert participants around the bus stops where possible.
- The organiser proposes to use the NSW Rural Fire Service, marshals, and volunteers, to keep runners on the footpath, in particular Golf Avenue, and to watch for drivers leaving driveways along the event route.
- A comprehensive awareness program to inform affected residents (especially those on the new event route), is required through direct letter box drops, newspaper advertisements, and VMS in advance of the event.
- It is considered that the proposed restrictions for the event will have a net safety improvement for participants and road users at a cost of minor inconvenience to the community in respect to access restrictions and additional travel times.
- The Traffic Management Plan (TMP) has been developed in consultation with the Organisers, Traffic Management Centre (TMC), the Police and Council and is supported by all parties.
- Support for the proposed road closures by the Traffic Committee is required prior to Council granting approval for the proposed event to proceed

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## RECOMMENDATION

1. That the Traffic Committee note this report.
2. That the Traffic Committee approve the implementation of the Traffic Management Plan for the Pub to Pub Charity Fun Run & Walk to take place along Narrabeen Park Parade, Coronation Street, Pittwater Road, Golf Avenue, Surfview Road, Bassett Street, Orana Road, Grandview Parade, Barrenjoey Road, Palm Road and Myola Road on 23 August 2015.
3. That the approval be subject to the following conditions:
  - (i) that the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards;
  - (ii) that any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS;
  - (iii) that barriers and signs to be used in the road closures are to be to RMS standards;
  - (iv) that the road closure be staffed at all times to allow access for emergency vehicles, and to ensure barriers are not moved.
  - (v) that approvals being granted by Council for the use of the public reserves specified in the application and for the use of the road reserve for drink stations etc;
  - (vi) that the applicant advises Sydney Buses, Forest Coach Lines and the various emergency services of the closure;
  - (vii) that the temporary road closure be advertised in "The Manly Daily" the week prior to the event;

- (viii) that the affected properties in the affected area be notified by a letterbox drop at least 2 weeks in advance of the event with details of access restrictions, followed by a second letterbox drop 1 week prior to the event. The notification letter must also provide a contact phone number of the organisers should residents have any enquiries;
- (ix) that Variable Message Signs (VMS) be used in accordance with RMS guidelines to provide details of the road closure on the day of the event and also give information on upcoming changes to traffic conditions 1 week prior to the event.
- (x) that the applicant obtain the necessary RMS approvals to hold the event on the Main roads.

4. That the applicant be advised accordingly.

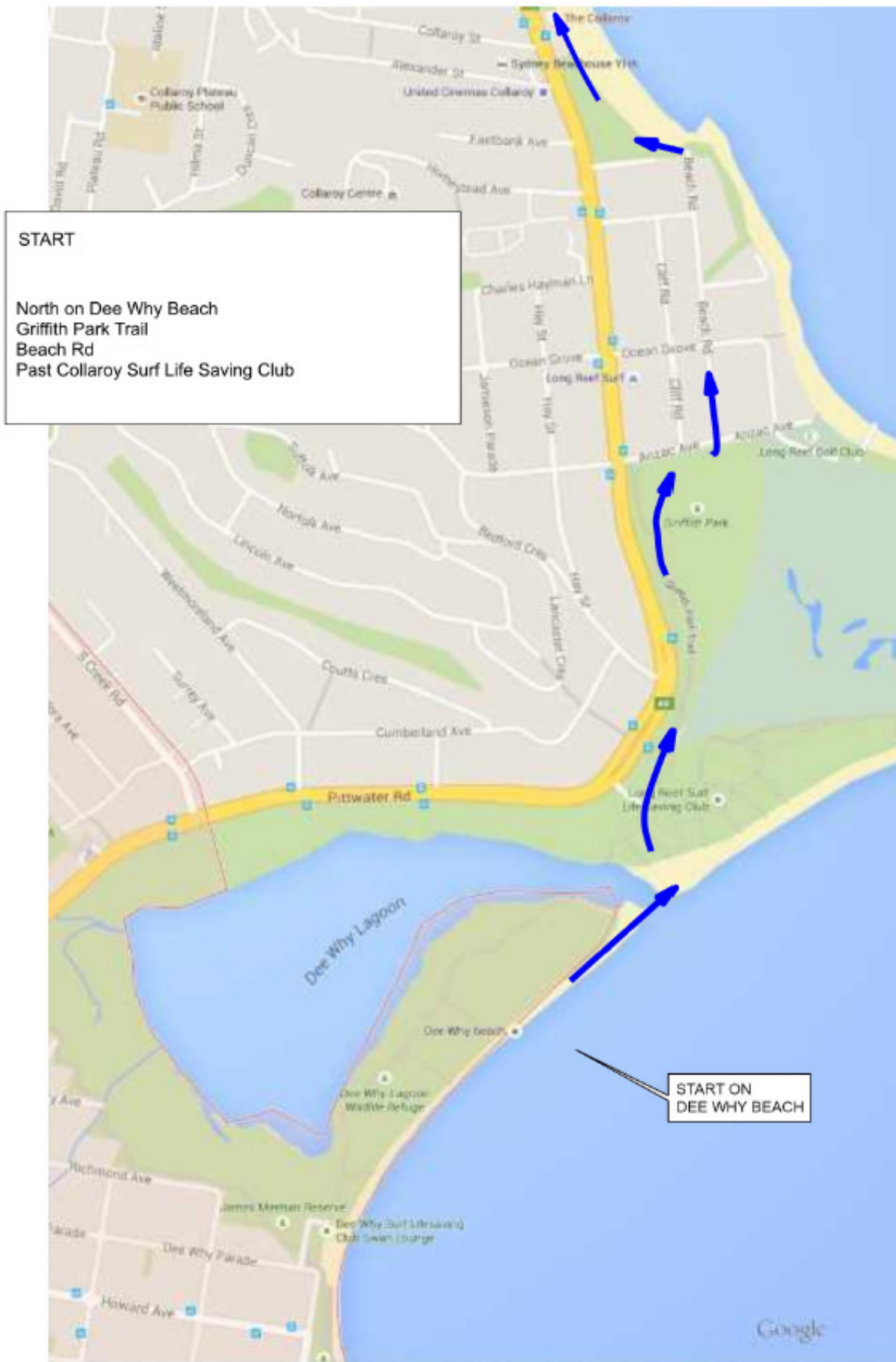
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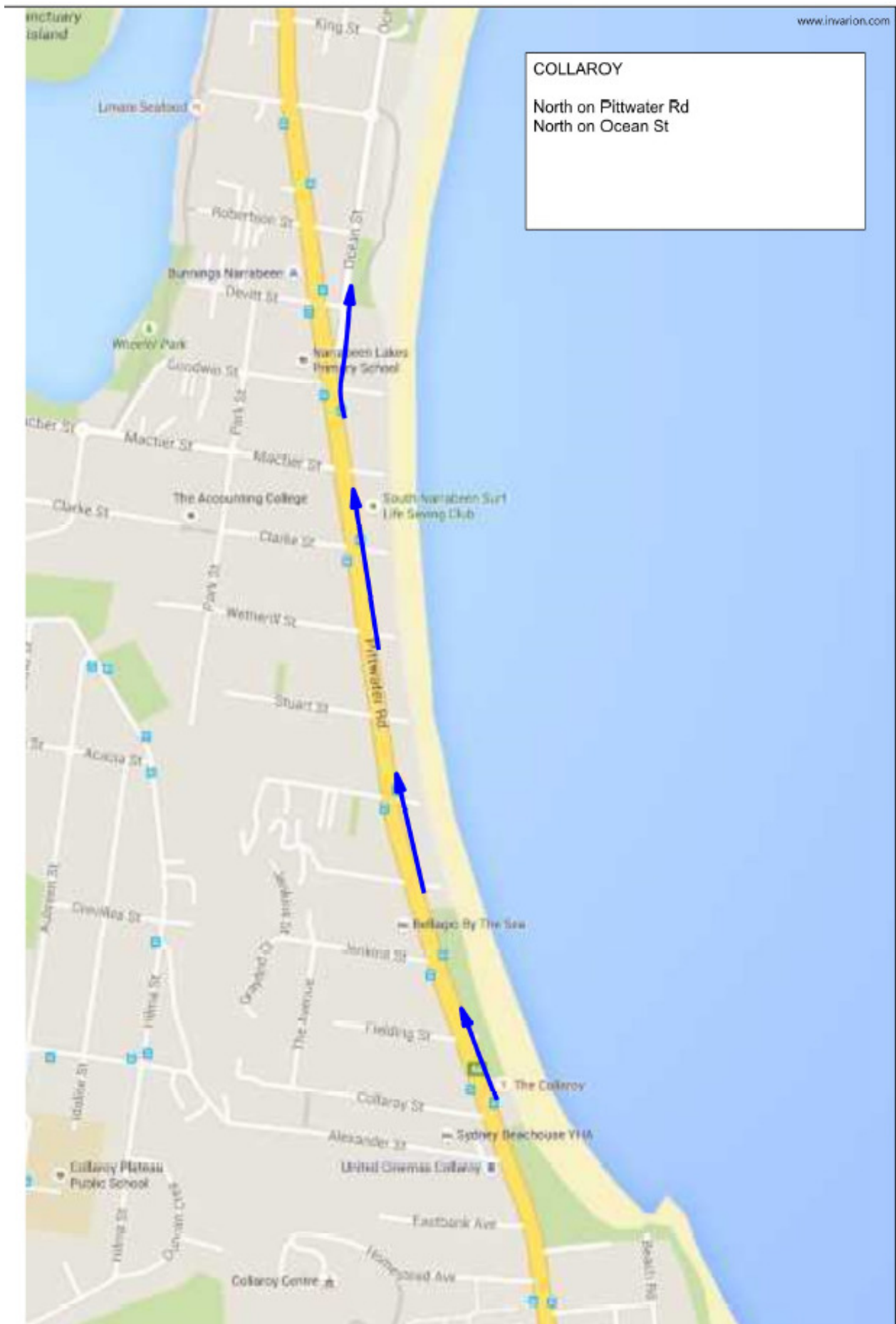
Ricky Kwok

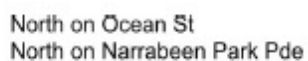
**Civil Design & Traffic Engineer – Strategy, Investigation & Design**



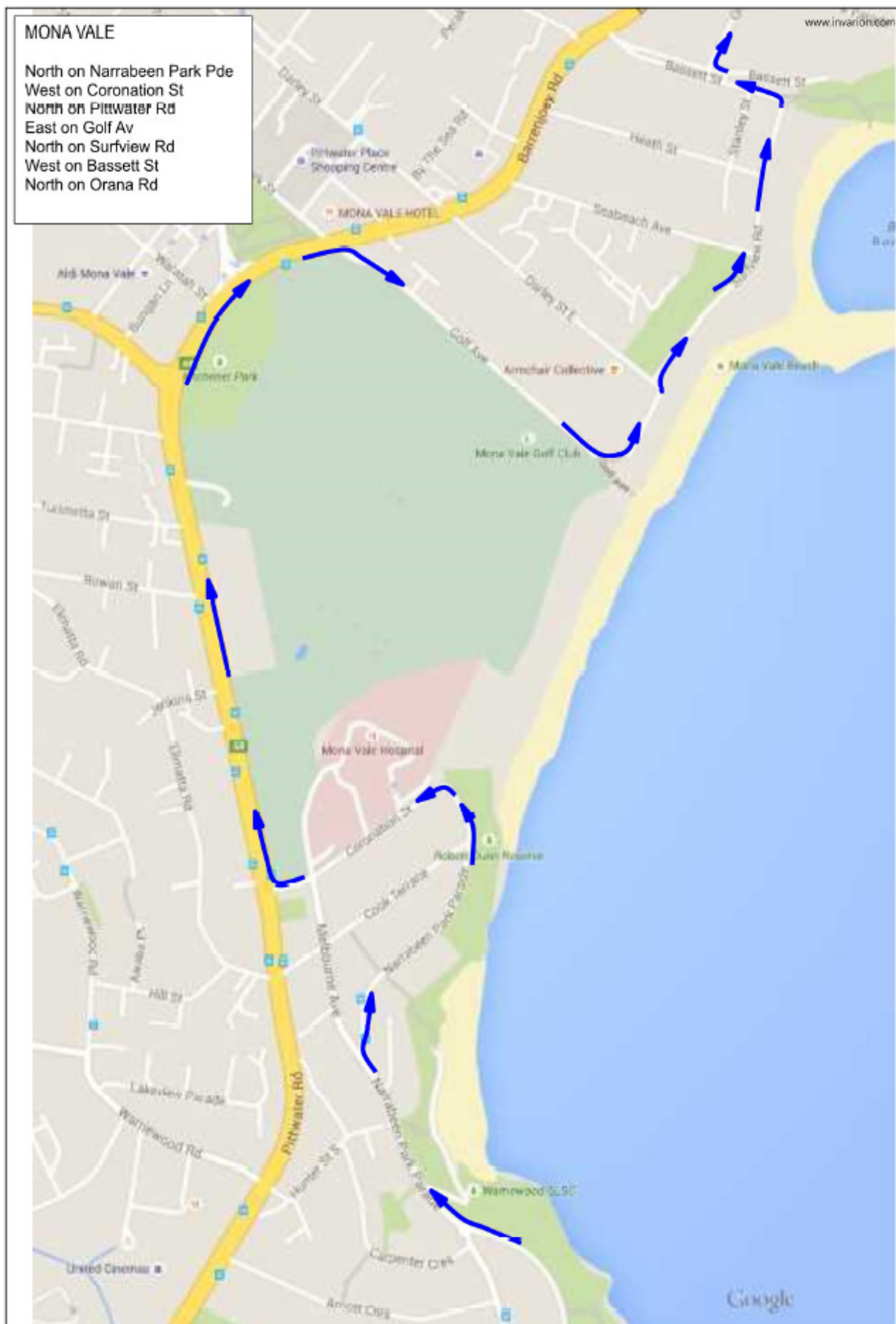
# **Route Map**













North on Orana Rd  
West on Grandview Pde  
North on Barrenjoey Rd  
East on Palm Rd  
North on Myola Rd

**Finish at Newport Surf Life Saving Club**