
C12.4	Minutes of the Sustainable Towns and Villages Reference Group Meeting held on 18 February 2015
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Meeting: Connecting Communities Committee

Date: 16 March 2015

COMMUNITY STRATEGIC PLAN STRATEGY: Corporate Management

COMMUNITY STRATEGIC PLAN OBJECTIVE:

- To provide leadership through ethical, accountable and legislative decision-making processes
- To ensure local democratic representation
- To engage proactively with the community in a way that is consistent, appropriate and effective

DELIVERY PROGRAM ACTION:

Maintain and Service Council's Range of Committees

1.0 EXECUTIVE SUMMARY

1.1 SUMMARY

The 18 February 2015 Meeting considered the following discussion topics:

- Steps to a Sustainable Home Update
 - Fit for the Future Update
 - 2014 Metropolitan Strategy: A plan for growing Sydney
 - Update on amendments to the Pittwater Local Environmental Plan (LEP) 2014
 - Review of Reference Groups
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2.0 RECOMMENDATION

1. That Council note the Minutes of the Natural Environment Reference Group Meeting held on 4 February 2015 that relate to the discussion on:

- Steps to a Sustainable Home Update
- Fit for the Future Update
- 2014 Metropolitan Strategy: A plan for growing Sydney
- Update on amendments to the Pittwater Local Environmental Plan (LEP) 2014
- Review of Reference Groups

2. That Council note the following reference point from that meeting:

2.1 Steps to a Sustainable Home Update

- 1. That the update on the Steps to a Sustainable Home update be noted.**
- 2. That the reference group note the steps to the sustainable home will be launched formally through the "Ask a Sustainability Expert" event on 23 March 2015 and that a marketing program to follow.**
- 3. That the flyer be distributed to local community via members, noticeboards, cafes, enliven and schools for maximum exposure.**

2.2 Review of Reference Groups

The Strategic Towns & Villages Reference Group:

- Notes the summary of results provided
 - Supports the renewal of the Community Reference Groups for a new two-year term commencing in May 2015
 - Acknowledges a new Expression of Interest process will be undertaken and that existing members are encouraged to reapply.
-

3.0 BACKGROUND

3.1 PURPOSE

To present to Council for consideration, the Minutes of Sustainable Towns and Villages Reference Group Meeting held on 18 February 2015 (refer **Attachment 1**).

3.2 BACKGROUND

The Sustainable Towns and Villages Reference Group was established by Council to consider matters involving goals and initiatives contained in the key direction of Council's Strategic Plan – Integrating Our Built Environment.

The strategic objectives within the associated key direction are:

- Asset Management Coordination Strategy
- Energy Efficiency Strategy
- Land Use & Development Strategy
- Town & Village Strategy
- Transport & Traffic Strategy

To fulfil its role, the Sustainable Towns and Villages Reference Group provides:

- a link between Council and the community which enhances communication about the strategic direction of Council initiatives,
- input from Council and the community (historical, social and environmental) when considering possible solutions,
- consideration of implications from strategic initiatives and their likely impact on the local community; and feedback to Council on behalf of the community.

3.3 POLICY IMPLICATIONS

Nil

3.4 RELATED LEGISLATION

Nil

3.5 FINANCIAL ISSUES

3.5.1 Budget

Nil

4.0 KEY ISSUES

- Steps to a Sustainable Home Update
 - Fit for the Future Update
 - 2014 Metropolitan Strategy: A plan for growing Sydney
 - Update on amendments to the Pittwater Local Environmental Plan (LEP) 2014
 - Review of Reference Groups
-

5.0 ATTACHMENTS / TABLED DOCUMENTS

Attachment 1 – Minutes of the Sustainable Towns and Villages Reference Group Meeting held on 18 February 2015.

6.0 SUSTAINABILITY ASSESSMENT

A sustainability assessment is not required for Minutes of Meetings.

Report prepared by

Steve Evans
DIRECTOR, ENVIRONMENTAL PLANNING & ASSESSMENT

Minutes

Sustainable Towns and Villages Reference Group

held in the Training Room at the Level 3 Conference Room, 5 Vuko
Place, Warriewood on

18 February 2015

Commencing at 4.00pm

Attendance:

Cr Grace, Chairperson

And one representative from the following organisations:

Mr Stephen Richmond - Bayview - Church Point Residents Association
Mr Ray Mills - Clareville and Bilgola Plateau Residents Association
Ms Linda Haefeli - Climate Action Pittwater
Mr Anthony Edye – Climate Action Pittwater
Mr Dick Clarke - Elanora Heights Residents Association
Ms Jacqui Marlow - Friends of Narrabeen Lagoon Catchment Committee
Ms Marcia Rackham – Mona Vale Residents Association
Ms Selena Webber - Newport Residents Association
Ms Merinda Rose - Palm Beach & Whale Beach Association
Mr Greg Roberts - Scotland Island Residents Association
Mr Steven Koolloos - Pittwater Resident Representative

and the following Council Advisors

Mr Andrew Pigott, Acting Manager - Planning And Assessment
Mr Lindsay Godfrey – Manager, Community and Library Services
Mr David Bremner, Community Engagement Officer – Corporate Strategy
Ms Rebecca Jones – Principal Officer - Sustainability
Ms Sherryn McPherson, Administration Officer/Minute Secretary

Sustainable Towns and Villages Reference Group Meeting

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1.0 Apologies

Apologies were received and leave of absence was granted from the Sustainable Towns and Villages Reference Group Meeting held on 18 February 2015.

- Mr Steve Evans – Director, Environmental Planning & Community
- Mr Peter Mayman - Avalon Preservation Association
- Ms Jennifer Knox - West Pittwater Community Association
- Mr James Vosper - Pittwater Resident Representative
- Ms Ruth Gaines - SIRA / Pittwater Resident
- Mr Peter Cotton - Pittwater Resident
- Mr Geoff Sheppard - Pittwater Resident Representative
- Mr Graham Rayner - Bayview Church Point Residents Association
- Mr Mark Wadsworth – Mona Vale Residents Association
- Ms Kim Jones - Pittwater Business Limited

2.0 Declarations of Pecuniary Interest

Nil.

3.0 Confirmation of Minutes

REFERENCE GROUP RECOMMENDATION

That the Minutes of the Sustainable Towns and Villages Reference Group Meeting held on 19 November 2014, be confirmed as a true and accurate record of that meeting.

(Mr Greg Roberts / Ms Merinda Rose)

4.0 Discussion Topics

STV4.2 Fit for the Future Update

Proceedings in Brief

Mr Lindsay Godfrey, Manager – Community, Library and Economic Development presented an update to the group on this item.

Matters arising from the Discussion

Q: What is Warringah Councils position, do they want to remain Fit for the Future or believe that there should be one (1) Northern Beaches Mega Council?

A: Warringah Council strongly endorse the creation of a new Northern Beaches Council as the favoured option under the NSW Government's Fit for the Future program.

They oppose dividing the Warringah LGA between neighbouring Councils to create two new councils.

Q: Does Warringah have an economic argument to back up why it would be beneficial to have one (1) Northern Beaches Council?

A: Included in Warringah Council Agenda for 10 February 2015, Warringah Council advised that they had again commissioned SGS Economics to do a supplementary report in addition to the one supplied in 2012/2013 and they found that there was going to be less savings with a merge. The new report predicted savings in excess of 200 million dollars over 10 years. Pittwater will be looking at critiquing the report.

Q: Has Pittwater had any discussions with Ku-ring-gai Council?

A: There has been contact between Pittwater and Ku-ring-gai Council, there has also been contact with Warringah and Ku-ring-gai. Included in the report mentioned above by Warringah on 10 February, it was noted that Warringah did not believe that there is any merit in pursuing detailed discussions with Ku-ring-gai but will work together on other issues. At this point, Hornsby is keen to merge with Ku-ring-gai but at this point all Councils are engaging in discussions.

Q: What is Councils position on being Fit for the Future and when will they commence in engaging with the community for support?

A: Council is reviewing material, researching Warringahs position and engaging in discussions with neighbouring Councils. Manly and Pittwater do not support one (1) Northern Beaches Council but Warringah are pushing for one council.

Depending on what happens at the upcoming election, this will effect what happens with the reform.

Q: What exactly is it that is holding back Council or are they waiting on before they can seek assistance from the community?

A: Council is intending to undertake a comprehensive engagement process with the community in April / May.

Q: Does Council think that we would get a direct answer if we were to approach the Government Politicians and ask if they force councils to amalgamate? Would writing to our Local Member help.

A: When we had a substantial campaign where the Fit for the Future came out in September last year, questions were put to the Premier and Minister for Local Government which was a policy for no forced amalgamations.

Reiterating the communities' position and what you believe is important to your State, Federal and Local Member is always important.

REFERENCE GROUP RECOMMENDATION

That the Fit for the Future update on this item be noted.

(Mr Dick Clark / Ms Linda Haefeli)

STV4.1 Steps to a Sustainable Home Update

Mr Greg Roberts and Ms Rebecca Jones, Principal Officer - Sustainability addressed the meeting on this item.

A copy of the flyer "Ask a Sustainability Expert" provided to the group is attached to the minutes at **Appendix 1**.

REFERENCE GROUP RECOMMENDATION

1. That the update on the Steps to a Sustainable Home update be noted.
2. That the reference group note the steps to the sustainable home will be launched formally through the "Ask a Sustainability Expert" event on 23 March 2015 and that a marketing program to follow.
3. That the flyer be distributed to local community via members, noticeboards, cafes, enliven and schools for maximum exposure.

(Ms Merinda Rose / Mr Anthony Edye)

STV4.3 2014 Metropolitan Strategy: A Plan for Growing Sydney

Proceedings in Brief

Mr Andrew Pigott, Manager - Planning and Assessment addressed the meeting on this item.

A flyer was distributed to reference group members regarding the future of Mona Vale Place Plan and is attached to the minutes at **Appendix 2**.

Matters Arising from the Discussion

Q: With limited transport on the Northern Beaches, infrastructure needs to be improved significantly in order to support the housing targets?

A: One of the reasons that Pittwater hasn't had high growth housing and employment targets like other LGAs is that we have limited public transport options when compared with other Councils. With the BRT coming, this may raise expectations that we carry a greater share of the increase.

Q: Is the State Government placing the economy first and disregarding the quality of living?

A: The State Government is aware there needs to be more housing and that this housing needs to be of a reasonable standard.

There is pressure to meet housing targets across the city to comply with future demands. There were concerns raised regarding complying development and the standard of approvals being issued by private certifiers. It is recommended that if residents are concerned with the State Governments initiatives or quality of dwellings approved by private certifiers, then they are able to write to your local member.

There is an established Building Professional Board who oversee building certifiers with the standards currently being reviewed.

REFERENCE GROUP RECOMMENDATION

That update on the 2014 Metropolitan Strategy, A Plan for Growing Sydney be noted.

(Mr Stephen Richmond / Ms Marcia Rackham)

STV4.4 Update on amendments to the Pittwater Local Environmental Plan (LEP) 2014

Proceedings in Brief

Mr Andrew Pigott, Manager, Planning and Assessment addressed the meeting on this item.

Matters Arising from the Discussion

Q: Has the clause for building on the Foreshore Building Line been removed?

A: A submission was lodged to have the clause removed however, it was put back into the LEP by the Department of Planning & Environment. Council is preparing another proposal to have this clause amended.

This is a standard clause in the standard instrument LEP which means that it is standard and is used across all Councils (e.g. Sutherland, Tweed Heads etc.) and can be utilized by any Council in NSW. Pittwater has tried to change the standard instrument Foreshore Building line clause which has been called a "model clause" in the past which was rejected.

Q: Is the Foreshore Building Line clause the same for the building line that is on the boundary of a beach or cliff face?

A: Council has the option to use the standard clause in this instance and also determine to which properties it should be applied. The foreshore building line clause is the same for foreshore properties or cliff top properties.

Q: What is the set distance for residents building on the foreshore building line within the Pittwater LGA?

A: It used to be 15m but that has now changed. Staff undertook detailed analysis utilizing aerial photographs to establish the location of the foreshore building line.

Q: The community is highly concerned regarding this clause as it can be manipulated to suit personal interests, is there anything we can do to fast track amending this clause?

A: A report will be submitted to Council expressing the community concerns.

REFERENCE GROUP RECOMMENDATION

That the update on the amendments to the Pittwater Local Environmental Plan (LEP) 2014 be noted.

(Mr Stephen Richmond / Ms Selena Webber)

STV4.5 Review of Reference Groups

Proceedings in Brief

Mr David Bremner, Community Engagement Officer addressed the meeting on this item.

A copy of the Community Reference Groups Evaluation Survey presentation is attached to the minutes at **Appendix 3**.

A few members had noted in the evaluation survey that they were not certain on the process by which to have present to the meeting or add their own agenda item. It was confirmed that the process only requires the member to submit a brief overview of the topic to either the Community Engagement Officer (David Bremner) or minute secretary (Sherryn McPherson) and that Council would then seek to add it to the agenda.

There was discussion about the format and formality of meetings and that 'reference points' are formally minuted and reported to full Council however a key influence of the Reference Groups was in the informal discussion with staff, ability to ask questions and seek answers.

It was discussed that future meetings would occur on the same schedule, quarterly on Wednesdays between 4pm and 6pm and that Council was investigating planning an additional meeting to welcome new members prior to the May round of meetings and that would likely occur 630pm-8pm Wednesday 22 April. The meeting would allow an induction for new members, a get-to-know-you session and set the agenda for the new two-year term.

Matters arising from the discussion

Q: How is Council reaching out to the younger generations?

A: At the Connecting Communities Reference group meeting the new community development officer presented the Youth and Families paper. This team will be researching and creating more channels for the younger people to get involved in regards to having a say in what happens in the community. Council's adopted Social Plan 2012-2016 has been designed in a way that reflects Council's commitment to remain responsive to the changing needs of the community.

The Youth and Families Issues Paper outlines a series of challenges and opportunities for social and recreational programming for young people and their families within Pittwater. Providing young people and families with opportunities to lead, participate and engage in positive activities, programs and local initiatives fosters aspirations, builds skills and enhances overall wellbeing that is vital to the health and development of our young people and to the sustainability of our community at large.

Utilising a co-design approach, the Australian Centre for Social Innovation facilitated two half-day workshops with the KPG to explore young people's experience of life in Pittwater and to develop a range of ideas for how services delivered through Council could enable young people in Pittwater to thrive.

The workshops identified a number of key themes to underpin service delivery including programs that strengthen relationships, showcase and inspire our youth, embrace diversity, provide opportunities for entertainment and safe places to socialise, and connect beyond Pittwater.

The Paper provides an on-going evidence base necessary for Council to develop and deliver responsive programming for young people and their families in Pittwater.

Q: How does Council view the Reference Groups and is there feedback supporting the benefits / outcomes of these meetings?

A: From an organization perspective it is very clear that the Councillors as a whole encourage consistent and active community engagement. The strategic framework and actions incorporated in this document focus on the growth area of council.

Pittwater Council has recently gone through a restructure and a highlight within that process was to focus on improving the engagement with our community. Council's established a new community engagement team which will create, expand and further utilise the communication channels within Council. We are increasing the engagement with the community and ensuring that all reference group members and registered community groups are a priority in receiving information on what is happening in the Pittwater LGA and further assist Council in filtering information out to the relevant associations and the broader community.

Additional workshops will be held with Staff and Councillors to develop a toolkit and methods to increase the communications to interact with members of the broader community and act upon the data collected.

Q: What mechanisms are in place to ensure outcomes and discussions held during Reference Group meetings are actioned and that the results are relayed back to the groups advising what steps have been taken to implement reference points?

A: Minutes of the Reference Group Meetings are endorsed by Council and are presented by the Chair of the meeting. Any reference points contained in the Minutes were reiterated during this address and any points requiring further action where agreed, were referred to the appropriate Council Officers.

In regards to Council engaging with schools to further distribute information will be investigated.

REFERENCE GROUP RECOMMENDATION

The Strategic Towns & Villages Reference Group:

- Notes the summary of results provided
- Supports the renewal of the Community Reference Groups for a new two-year term commencing in May 2015
- Acknowledges a new Expression of Interest process will be undertaken and that existing members are encouraged to reapply.

(Ms Jacqui Marlow / Mr Ray Mills)

5.0 Emerging Business

The first meeting of the new Reference Group, is to discuss upcoming issues, priorities and implement communication procedures in relation to distributing information regarding the Pittwater LGA.

6.0 Next Meeting

The next meeting of the Connecting Communities Reference group will be held on Wednesday, 20 May 2015 at the Coastal Environment Centre, Lake Park Road, North Narrabeen commencing at 4.00pm.

**THERE BEING NO FURTHER BUSINESS
THE MEETING CONCLUDED AT 6.00PM
ON WEDNESDAY, 18 FEBRUARY 2015.**

Ask a Sustainability Expert

 PITTWATER COUNCIL

Free Event!



Architects, tradies and designers will be providing free advice on solar, water re-use, green roofs, native bees and more!

Bring along your sketches, plans and photographs on your tablet, laptop or good old hard copies. Come along to network and be inspired. Light refreshments will be provided.

When: Monday 23 March, 6 to 8pm

Where: Mona Vale Memorial Hall, 1606 Pittwater Road, Mona Vale
(next to the Mona Vale Library)

Format: Upon arrival you can book 10 minute consultations with your preferred experts. Bookings preferred however walk-ins welcome.

BOOKINGS

Online - pittwater.nsw.gov.au/sustainability_events

In person: Coastal Environment Centre, Lake Park Road, North Narrabeen

Phone: 1300 000 232 (Reception - Option 1)

SAVE
THE
DATE

"What
makes a
vibrant
place?"

"How can I help
with planning for
the future of Mona
Vale?"



MONA VALE PLACE PLAN

JOIN THE DISCUSSION

Between February and June 2015 a series of events commencing on a Thursday evenings and continuing into the weekend will be held in Mona Vale aimed to inspire and inform the community and explore what makes up vibrant and successful 'places'. Each event will focus on a different theme related to the place planning for Mona Vale.

Our first Urban Talks event will kick off at 6.30pm on Thursday 19 February in the Mona Vale Memorial Hall, featuring a panel of experts discussing future possibilities for the Mona Vale Town Centre.

On Friday and Saturday the Mona Vale Memorial Hall will be open to the public to drop in to find out more about place planning. A range of interactive activities and workshops will also be occurring around Mona Vale so come along and join the discussion and bring your ideas about our town centre's future.



PEOPLE & DESTINATIONS 19-21 FEBRUARY



WHEN PLANNING AND DESIGNING CENTRES THERE IS A GROWING FOCUS ON
EXPERIENCE CREATION AND THE IMPORTANCE OF PEOPLE.

THURSDAY:	Q&A with panel of speakers @ Mona Vale Memorial Hall, 6.30 to 8pm
FRIDAY & SATURDAY OPEN-HOUSE:	Interactive facilitated workshops. Your chance to provide input for the future of Mona Vale @ Mona Vale Memorial Hall, 10am to 4pm
SATURDAY PLACEMAKING EVENT:	'Lucy's American Diner' pop up evening event @ Mona Vale Library Lane-way, 5.30 to 8.30pm

RETAIL & ECONOMICS 19-21 MARCH



MONA VALE IS THE MAIN EMPLOYMENT CENTRE FOR PITTWATER AND
IS RECOGNISED AS BEING ESSENTIAL TO SUSTAINABLE ECONOMIC GROWTH.

THURSDAY:	Q&A with panel of speakers @ Mona Vale Memorial Hall, 6.30 to 8pm
FRIDAY & SATURDAY OPEN-HOUSE:	Interactive facilitated workshops. Your chance to provide input for the future of Mona Vale @ Mona Vale Memorial Hall, 10am to 4pm
FRIDAY PLACEMAKING EVENT:	'Jazzing up Mona Vale's night time economy' pop up evening event @ Mona Vale Library Laneway, 5.30 to 8.30pm

ACCESS & LINKAGES 9-11 APRIL



ACCESSIBILITY TO AND WITHIN MONA VALE AND THE REST OF THE REGION IS CRITICAL TO LOCAL BUSINESS,
JOB GENERATION AND ECONOMIC GROWTH, AS WELL AS THE EXPERIENCE OF LOCALS AND VISITORS.

THURSDAY:	Q&A with panel of speakers @ Mona Vale Memorial Hall, 6.30 to 8pm
FRIDAY & SATURDAY OPEN-HOUSE:	Interactive facilitated workshops. Your chance to provide input for the future of Mona Vale @ Mona Vale Memorial Hall, 10am to 4pm
FRIDAY PLACEMAKING EVENT:	Pop up evening movie event @ Mona Vale Village Park, 5.30 to 8.30pm

URBAN FABRIC & PUBLIC REALM 14-16 MAY



THE URBAN FABRIC IS THE PHYSICAL ASPECT OF URBAN LIFE:
THE BUILDING TYPES, THOROUGHFARES, OPEN SPACE, STREETSCAPES AND FRONTAGES.

THURSDAY:	Q&A with panel of speakers @ Mona Vale Memorial Hall, 6.30 to 8pm
FRIDAY & SATURDAY OPEN-HOUSE:	Interactive facilitated workshops. Your chance to provide input for the future of Mona Vale @ Mona Vale Memorial Hall, 10am to 4pm
SATURDAY PLACEMAKING EVENT:	'Coffee & Chocolate Experience' pop up daytime event @ Mona Vale Library Laneway, 9.00am to 12.00pm

MONA VALE PLACE PLAN

The main area of focus will be within a 400 metre walkable zone from the centre of Mona Vale. The area within a 1km radius from the centre will be considered as part of the investigation and will influence the outcomes delivered within the town centre.



Pittwater Council is committed to creating places where the community want to live, connect and work. Our centres and public places play an important role in growing the local economy and building communities. To address future challenges and improve our town centre, Council is developing a Place Plan for Mona Vale Town Centre. This plan will help Council understand the needs of residents and businesses and guide the management of our centre over time.

WHAT IS A PLACE PLAN?

A Place Plan is a tactical and action-oriented strategy focused on the community's connection to place. It establishes a vision and path forward for an area, allowing incremental change that is aligned with the current and future needs of the community.

For more information and to register your interest visit

places.pittwater.nsw.gov.au

or call 02 9970 1111



PLACE PLANNING FOR MONA VALE

The Mona Vale Place Plan process will shape the development of planning controls for the Mona Vale Town Centre, which will provide clarity and certainty for all who share an interest in the future of the area. The intention will be to allow Mona Vale to evolve over time with a strong emphasis on creating places for people.

Over the next 18 months, Council will focus on the planning and design of Mona Vale, ensuring it continues to function as a vibrant town centre now and into the future.

Through place planning Council will aim to:

- Create places designed for people
- Attract the right uses to the right places
- Provide a focal point for employment and new forms of residential development
- Improve connectivity in and around the centre, especially for pedestrians
- Recognise the importance of streets as community spaces and destinations.



Community Reference Groups Evaluation Survey

Updated Tuesday, February 03, 2015

48 Responses (out of 58) = 83%

Overview

- Highlights of results
 - Reference Points - Existing process
- Table discussion - Future improvements
 - Upcoming term of Reference Groups

Overall level of satisfaction with the operation of the group?

46 respondents out of 58, 9 from Connecting Communities



Most useful aspects of the groups:

Answered: 40 Skipped: 6

Overall results

- Good access to quality information from Council and staff
- Sharing, interaction and discussion among members
- Learning about and understanding issues in the area
- Ability to give feedback or input to Council, identify issues and express opinions
- Interaction with staff and opportunity to ask questions of the organisation

Least useful aspects of the groups:

Answered: 38 Skipped: 8

Overall results

- Can feel like a 'show and tell' with a predetermined outcome
- Information heavy topics reduce input & discussion by members
- Off topic discussion or repeated presentations across the groups
- Individual 'agendas' can dominate discussion and prevent everyone contributing
- Uncertainty about what Council do with the input given by members and how it has been actioned?

What changes might improve the reference group?

Answered: 24 Skipped: 22

Overall results

- More uniquely relevant topics to each group's focus
- Show how feedback has been used
- Longer meetings for more discussion time
- Earlier reference group input during engagement
- Youth input could be increased
- More thorough minuting of the group's discussion
- More presentations by members with a clearer pathway to present

Q8: Which topics generated the most productive discussion for the reference group:

Answered: 41 Skipped: 5

CC results

Northern Beaches Hospital Missed
Bus Rapid Transit
Pittwater Draft Public Space
Road Upgrades Mona vale Hospital

Other feedback that you would like to contribute?

"It has been a privilege to be part of the group and strengthen my commitment to Pittwater."

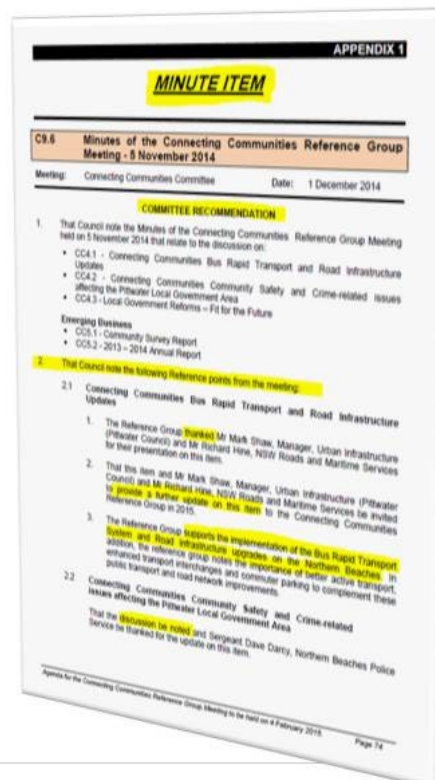
"I would like to say that I do enjoy being given the opportunity to meet other members of our community and hear their point of view on the subjects chosen for our meetings and also being given correct information about vital subjects so that when challenged by our own members we can give them a more informed answer."

"It is important that the agendas and accompanying information are received early enough, so that there is opportunity to discuss items with the groups that we are representing. Voluntary groups do not meet so frequently that items can be discussed in a short time and if the information is not available early the group members are only able to represent their own point of view."

Reference Group Evaluation Survey
Upcoming term of Reference Groups
Reference Points
Existing process
Table Discussion Future improvements

Existing Processes & Discussion

- Existing processes
 - Reference points
 - Agenda items
- Group Discussion
 - Report back



Council Meeting

**13.0 Adoption of Leading and Learning Committee
Recommendations**

**14.0 Adoption of Sustainable Towns and Villages Committee
Recommendations**
