

Minutes

Ordinary Meeting

Held at Council Chambers, 1 Belgrave Street Manly
on:

Monday 13 May 2013

All minutes are subject to confirmation at a subsequent meeting.

*Copies of business papers are available at the Customer Service Counters
at Manly Council, Manly Library and Seaforth Library and are available on
Council's website:*

www.manly.nsw.gov.au

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The Ordinary Meeting was held in the Council Chambers, Town Hall, Manly, on Monday 13 May 2013. The meeting commenced at 7.30pm.

PRESENT

Her Worship, The Mayor, Jean Hay AM, who presided
Councillor B Aird
Councillor C Bingham
Councillor H Burns
Councillor C Griffin
Councillor J Griffin
Councillor A Heasman
Councillor A Le Surf, Deputy Mayor
Councillor S Pickering

ALSO PRESENT

Henry Wong, General Manager
Stephen Clements, Deputy General Manager, Executive Manager, Landuse & Sustainability
Anthony Hewton, Executive Manager, Corporate Support Services
Helen Lever, Manager Administration
Secretariat Officer

OPENING PRAYER

The Opening Prayer was presented by Brett Mitchell, The Salvation Army, Northern Beaches.

APOLOGIES

Nil

DECLARATIONS OF PECUNIARY INTEREST / CONFLICT OF INTEREST

Nil

CONFIRMATION OF MINUTES – Deferred minute of Ordinary Meeting 11 March 2013

MOTION (Heasman / Pickering)

That copies of the Minutes of the Ordinary Meeting held on Monday, 11 March 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

For the Motion: Councillors Heasman, Pickering, Le Surf, J Griffin and Hay

Against the Motion: Councillors Aird, Burns, Bingham and C Griffin

59/13 RESOLVED: (Heasman / Pickering)

That copies of the Minutes of the Ordinary Meeting held on Monday, 11 March 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

CONFIRMATION OF MINUTES**MOTION (Le Surf / J Griffin)**

That copies of the Minutes of the Ordinary Meeting held on Monday, 08 April 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

60/13 RESOLVED: (Le Surf / J Griffin)

That copies of the Minutes of the Ordinary Meeting held on Monday, 08 April 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

CONFIRMATION OF MINUTES (Extraordinary Meeting)**MOTION (Le Surf / Heasman)**

That copies of the Minutes of the Extraordinary Meeting of Council held on Monday, 29 April 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

For the Motion: Councillors Aird, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Councillor Burns

61/13 RESOLVED: (Le Surf / Heasman)

That copies of the Minutes of the Extraordinary Meeting of Council held on Monday, 29 April 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

CONFIRMATION OF MINUTES**MOTION (Le Surf / Pickering)**

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 06 May 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

62/13 RESOLVED: (Le Surf / Pickering)

That copies of the Minutes of the Planning and Strategy Committee held on Monday, 06 May 2013, having been furnished to each member of the Council, such Minutes be taken as read and confirmed as a true record of proceedings of such meeting.

PUBLIC FORUM

NAME	SUBJECT/PUBLIC SPEAKERS
Bruce Kitson	Community Consultation and Manly Council Community Strategic Plan Beyond 2023
David Parsons	The Northern Beaches Council
Digby Hughes	Council Boundaries

MAYORAL MINUTES**Mayoral Minute Report No. 6****Late Mayoral Minute****MOTION**

That:

1. Councillors strictly adhere to the requirements of the Code of Conduct and the Local Government Act that they must not directly contact staff except with the approval of the General Manager, and must not direct staff or purport to do; and
2. Council treat such breaches as serious misconduct by a Councillor.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

63/13 RESOLVED: (Hay AM)

That:

1. Councillors strictly adhere to the requirements of the Code of Conduct and the Local Government Act that they must not directly contact staff except with the approval of the General Manager, and must not direct staff or purport to do; and
2. Council treat such breaches as serious misconduct by a Councillor.

NOTICES OF MOTION

Notice of Motion Report No. 21

Proposed changes to Manly Council's collection of recycling and vegetation (MC/13/55400)
Councillor Barbara Aird moved that:

That Manly Council defers implementation of proposed changes to its collection of recycling and vegetation to allow for:

- A. full community consultation; and
- B. a comprehensive report detailing why the changes have been proposed, including:
 - 1. details of Occupational Health and Safety incidents over the last 3 years related to the above,
 - 2. details of any O H and S risk assessment done in relation to the risks to staff under the existing arrangement,
 - 3. the business case proposal for the proposed system,
 - 4. the effect on annual domestic waste collection charges per household.
 - 5. Also, the report to outline and compare all options, e.g. current system, proposed system, or provision of additional vegetation collections on a pre-paid basis as offered by Mosman Council.
 - 6. This completed report to be referred to Council's Waste Committee for consideration and then come back to Council as an Item for Brief Mention.

Meanwhile, Council continue to offer the following to Manly residents free of charge:

- *additional paper/cardboard and container recycling bins,
- *additional vegetation bins for dwellings, townhouses and units,
- *compost bins and worm farms for on-site management of vegetation,
- *acceptance at Kimbriki of self delivered vegetation and recycling,
- *two (2) scheduled general clean-up services per annum.

PUBLIC ADDRESSES

The following person addressed the meeting on this item:

In support the Motion John McGrory

MOTION (Aird / Pickering)

That Manly Council defers implementation of proposed changes to its collection of recycling and vegetation to allow for:

- A. full community consultation; and
- B. a comprehensive report detailing why the changes have been proposed, including:
 - 1. details of Occupational Health and Safety incidents over the last 3 years related to the above,
 - 2. details of any O H and S risk assessment done in relation to the risks to staff under the existing arrangement,
 - 3. the business case proposal for the proposed system,
 - 4. the effect on annual domestic waste collection charges per household.
 - 5. Also, the report to outline and compare all options, e.g. current system, proposed system, or provision of additional vegetation collections on a pre-paid basis as offered by Mosman Council.
 - 6. This completed report to be referred to Council's Waste Committee for consideration and then come back to Council as an Item for Brief Mention.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay
Against the Motion: Nil.

64/13 RESOLVED: (Aird / Pickering)

That Manly Council defers implementation of proposed changes to its collection of recycling and vegetation to allow for:

- A. full community consultation; and
- B. a comprehensive report detailing why the changes have been proposed, including:
 - 1. details of Occupational Health and Safety incidents over the last 3 years related to the above,
 - 2. details of any O H and S risk assessment done in relation to the risks to staff under the existing arrangement,
 - 3. the business case proposal for the proposed system,
 - 4. the effect on annual domestic waste collection charges per household.
 - 5. Also, the report to outline and compare all options, e.g. current system, proposed system, or provision of additional vegetation collections on a pre-paid basis as offered by Mosman Council.
 - 6. This completed report to be referred to Council's Waste Committee for consideration and come back to Council as an Item for Brief Mention.

Notice of Motion Report No. 23

Manly2015 Plan (MC/13/55231)

Councillor Candy Bingham moved:

That:

- 1. To enable the public to be fully informed on the current status of the 2015 Plan, that Council update the Manly2015.com.au website to reflect what the Plan now is, including all modifications made, reports received and new information obtained since the exhibition period which closed in September 2011.
- 2. The General Manager arrange a briefing meeting by Council's Chief Financial Officer before the next Ordinary Meeting on 3 June, 2013 for all Councillors, on the cash-flow projections as outlined in the Draft Community Strategic Plan. Particular emphasis to be on the Manly Swim Centre redevelopment, Oval Car Park and 2015 Plan scenarios and borrowings required to achieve these projects. (Pg 92 of the Draft Community Strategic Plan 2023).

AMENDMENT (Pickering / Le Surf)

That:

- 1. To enable the public to be fully informed on the current status of the 2015 Plan, that Council update the Manly2015.com.au website to reflect what the Plan now is, including all modifications made, reports received and new information obtained since the exhibition period which closed in September 2011;

2. Council prepares an Executive summary or Fact Sheet describing the costs and benefits of Manly 2015 that are currently embedded within the Draft Community Strategic Plan Beyond 2023; and
3. The General Manager arrange a workshop for the Councillors.

For the Amendment: Councillors Heasman, Pickering, Le Surf, J Griffin, C Griffin and Hay
Against the Amendment: Councillors Aird, Burns and Bingham

The **Amendment** was carried and became the **Motion**.

MOTION (Pickering / Le Surf)

That:

1. To enable the public to be fully informed on the current status of the 2015 Plan, that Council update the Manly2015.com.au website to reflect what the Plan now is, including all modifications made, reports received and new information obtained since the exhibition period which closed in September 2011;
2. Council prepares an Executive summary or Fact Sheet describing the costs and benefits of Manly 2015 that are currently embedded within the Draft Community Strategic Plan Beyond 2023; and
3. The General Manager arrange a workshop for the Councillors.

For the Motion: Councillors Aird, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay AM
Against the Motion: Councillor Burns

65/13 RESOLVED: (Pickering / Le Surf)

That:

1. To enable the public to be fully informed on the current status of the 2015 Plan, that Council update the Manly2015.com.au website to reflect what the Plan now is, including all modifications made, reports received and new information obtained since the exhibition period which closed in September 2011;
2. Council prepares an Executive summary or Fact Sheet describing the costs and benefits of Manly 2015 that are currently embedded within the Draft Community Strategic Plan Beyond 2023; and
3. The General Manager arrange a workshop for the Councillors.

Notice of Motion Report No. 24

Audit of Usage of Council's Existing Four Car Parks (MC/13/55234)

Councillor Candy Bingham moved that:

The General Manager provide a detailed report on the current usage of the Council's four public car parks, based over a 12 month period, including: the percentage of capacity used per month, annual maintenance costs, what percentage of parkers stay less than two hours, and the profit/loss generated from each car park.

The report will also include a summary of who uses each car park and for what purpose. For example, the National Building is now predominately Early Bird commuter & local retailer parking.

MOTION (Bingham / Aird)

The General Manager provide a detailed report on the current usage of the Council's four public car parks, based over a 12 month period, including: the percentage of capacity used per month, annual maintenance costs, what percentage of parkers stay less than two hours, and the profit/loss generated from each individual car park.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay AM

Against the Motion: Nil.

66/13 RESOLVED: (Bingham / Aird)

The General Manager provide a detailed report on the current usage of the Council's four public car parks, based over a 12 month period, including: the percentage of capacity used per month, annual maintenance costs, what percentage of parkers stay less than two hours, and the profit/loss generated from each individual car park.

Notice of Motion Report No. 25

Manly Council Asset Management Plan Review of Significant Changes to Calculation Assumptions (MC/13/55327)

Councillor Hugh Burns moved that:

1. the changes in asset life span and maintenance shortfall calculations be shown to Council's auditors for their unfiltered comment;
2. the advice of the Division of Local Government be obtained by Council staff of their and other Council's best practise life span figures, as applicable for the different assets; and
3. a reputable professional external consultant be engaged by Council to provide to the Councillors (not the GM) an independent assessment of reasonable Council asset economic life for the different assets, and an independent assessment (including fresh calculation) of Council's asset maintenance shortfall (or surplus, if this is determined) with all assumptions.

MOTION (Burns / Bingham)

That:

1. the changes in asset life span and maintenance shortfall calculations be shown to Council's auditors for their unfiltered comment;
2. the advice of the Division of Local Government be obtained by Council staff of their and other Council's best practice life span figures, as applicable for the different assets; and
3. a reputable professional external consultant be engaged by Council to provide to the Councillors (not the GM) an independent assessment of reasonable Council asset economic life for the different assets, and an independent assessment (including fresh calculation) of Council's asset maintenance shortfall (or surplus, if this is determined) with all assumptions.

For the Motion: Councillors Aird, Burns and Bingham

Against the Motion: Councillors Heasman, Pickering, Le Surf, J Griffin, C Griffin and Hay

The **Motion** was put and declared **lost**.

Councillor Aird left the Chamber.

Notice of Motion Report No. 26

Commonwealth's Industry Innovation Precincts Program (MC/13/56752)

Councillor James Griffin moved that:

Council explore the feasibility of applying for a grant under the Commonwealth's Industry Innovation Precincts Program for Manly.

MOTION (J Griffin / C Griffin)

Council explore the feasibility of applying for a grant under the Commonwealth's Industry Innovation Precincts Program for Manly.

For the Motion: Councillors, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

67/13 RESOLVED: (J Griffin / C Griffin)

Council explore the feasibility of applying for a grant under the Commonwealth's Industry Innovation Precincts Program for Manly.

Cllr Aird was not in the Chamber when the voting took place.

ITEMS FOR BRIEF MENTION

Item For Brief Mention Report No. 6

Items For Brief Mention Report (MC/13/43055)**1. Complaints made to the General Manager**

Received	Nature of complaint	Status
February	Code of Conduct	DLG
April	Code of Conduct	Being assessed

2. Notices of Motion status report.

The following Notices of Motion are currently in progress.

Res No.	Meeting Date	Notice of Motion (NoM)	Subject	Status
203/12	10 Dec	Mayoral Minute Report No. 12	Stuart Street Manly Properties	In progress RoW being registered.
208/12	10 Dec	NoM No. 46	Master Plan for the Ivanhoe Botanic Gardens area.	In progress.
204/12	10 Dec	NoM No. 47	Free Wi Fi Access in Manly CBD	Working Group Meeting held 8 May.
202/12	10 Dec	NoM No. 11	Manly Pathway of Olympians	List being compiled.
28/13	11 March	NoM No. 12	Relocation of Manly Environment Centre	In progress.
27/13	11 March	NoM No. 11	Manly Whistler Street Carpark assessment to Australian Standards	In progress.
24/13	11 March	NoM No. 10	No amalgamation of Northern Beaches Councils	Meeting being planned.
05/13	11 Feb	NoM No. 5	Feasibility report on reinstating a mural at Lagoon Park	Location selected
41/13	8 April	NoM No. 14	Pedestrian footpath - Balgowlah	Works scheduled for May/June.
40/13	8 April	NoM No. 13	Street Furniture upgrade Program	June Public Domains Committee

3. Tabled Documents

Date	Author	Subject
1 May 2013	Norm Nikolich Community Relations Manager Sydney Water Corporation	Improvements to North Head Wastewater Treatment Plant (WWTP)
7 May 2013	David Swain For Director General NSW Government	Acknowledgement of Council's letter regarding North Head Sewage Treatment Plant
9 May 2013	Ben Taylor Executive Director SHOROC	SHOROC Board Minutes, 1 May 2013

MOTION (Heasman / J Griffin)

Item For Brief Mention Reports 1, 2 and 3 be received and noted.

For the Motion: Councillors, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

68/13 RESOLVED: (Heasman / J Griffin)

Item For Brief Mention Reports 1, 2 and 3 be received and noted.

Councillor Aird was not in the Chamber when the voting took place

Councillor Aid returned to the Chamber

ENVIRONMENTAL SERVICES DIVISION

Environmental Services Division Report No. 12

Management of Waste in Market Lane (MC/13/48465)

SUMMARY

Council at its Ordinary Meeting 8 April 2013 resolved that:-

1. The General Manager arrange for a report to be prepared on the Management of the Market Lane area in relation to garbage bin storage (which should be within buildings not on the set-back area which is for public access and use) and how Council proposes to address this issue in the immediate future; and
2. This report to come back to the next Ordinary Meeting and include the Council garbage truck collection time which is now 9.30am and which may be the cause of considerable conflict with the al-fresco cafe activity and general use of the plaza area.

MOTION (Le Surf / Heasman)

THAT the report be received and noted.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

69/13 RESOLVED: (Le Surf / Heasman)

THAT the report be received and noted.

Environmental Services Division Report No. 13

Amendment to Car Parking Requirements for Restaurants / Takeaways in the Manly DCP 2013 (MC/13/53648)

SUMMARY

This report provides a recommendation to amend the car parking requirements for restaurants/takeaways in the new Manly DCP 2013 following the recent exhibition of the amendment.

MOTION (Pickering / Le Surf)**That:**

1. Council resolve to amend the car parking rate for Restaurants/Takeaways to one (1) car parking space per 40sqm of serviced area in the Manly DCP 2013.
2. Council notifies any amendment to the Manly DCP 2013 in the Manly Daily and Manly Council website.

For the Motion: Councillors Aird, Heasman, Bingham, Pickering, Le Surf, J Griffin,
C Griffin and Hay

Against the Motion: Councillors Burns

70/13 RESOLVED: (Pickering / Le Surf)**That:**

1. Council resolve to amend the car parking rate for Restaurants/Takeaways to one (1) car parking space per 40sqm of serviced area in the Manly DCP 2013.
2. Council notifies any amendment to the Manly DCP 2013 in the Manly Daily and Manly Council website.

Environmental Services Division Report No. 14

Summary of the Draft Metropolitan Strategy and Housing Target Distribution for Manly (MC/13/55821)**SUMMARY**

This report provides key points in the *Draft Metropolitan Strategy for Sydney*, including the housing target for the North Subregion and the Manly Local Government Area.

MOTION (Heasman / Burns)**That** Council receive and note the above report.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay

Against the Motion: Nil.

71/13 RESOLVED: (Heasman / Burns)**That** Council receive and note the above report.

CORPORATE SERVICES DIVISION

Corporate Services Division Report No. 10

Report on Council Investments as at 30 April 2013 (MC/13/48467)**SUMMARY**

In accordance with clause 212 of the *Local Government (General) Regulation 2005*, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the Investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

MOTION (Le Surf / Burns)

That: the statement of Bank Balances and Investment Holdings as at 30 April 2013 be received and noted.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf, J Griffin, C Griffin and Hay

Against the Motion: Nil.

72/13 RESOLVED: (Le Surf / Burns)

That: the statement of Bank Balances and Investment Holdings as at 30 April 2013 be received and noted.

QUESTIONS WITHOUT NOTICE**QWN26/13 Councillor Bingham - Engineers report**

Would the General Manager advise when Councillors would receive the 1996 Engineers Report in relation to the carpark?

At the request of the Mayor the General Manager advised that this is a request that has already been made through the GIPA process and would be processed in the usual manner.

QWN27/13 Councillor Aird - Redevelopment of Manly Swim Centre

Why was a process undertaken by Council to engage consultants to provide professional services for the design, documentation and calling of competitor tender for the redevelopment of the swim centre based on a \$15 million indoor facility, prior to considering current community consultation?

At the request of the Mayor the General Manager advised that Council's request for proposal is for professional services only. The successful tenderer would take into account the outcome of the community consultation process.

QWN28/13 Councillor Burns - EPA Fines

Can the General Manager advise in writing if Council has been fined by the EPA in relation to cleaning methods utilised for its harbour pools?

At the request of the Mayor the Deputy General Manager advised no.

QWN29/13 Councillor Burns - Bush regeneration trailer

What is the current status and location of Council's bush regeneration trailer?

At the request of the Mayor the General Manager advised he would take the question on notice.

QWN30/13 Councillor C Griffin - Ambulance Parking at Royal Far West

Would the General Manager follow up on the situation with the ambulance parking outside Drummond House used by the Royal Far West **(RFW)** patients transfer buses.

How long before the 3 three car parking spaces are returned to the ½ hour parking for the general public?

At the request of the Mayor the General Manager advised that Councillor Le Surf was the Chair of the Manly Local Traffic Committee meeting and he advised that it was approved at the last Manly Traffic Committee meeting committee subject to the consultation process.

CONFIDENTIAL COMMITTEE OF THE WHOLE

General Managers Division Report No. 9

Tender Request for Proposals for Professional Services (MC/13/56550)

It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the council; or (iii) reveal a trade secret.

CLOSED SESSION**MOTION (Heasman / Burns)**

That the meeting move into Closed Session to consider the above item.

The Chairperson, Mayor Jean Hay AM asked if any members of the public gallery objected to the matter being heard in closed Session.

It is noted that no representations were received from the public gallery.

For the Motion: Councillors Aird, Burns, Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay
Against the Motion: Nil.

73/13 RESOLVED: (Heasman / Burns)

That the meeting move into Closed Session to consider the above items.

OPEN COUNCIL RESUMED

Upon resuming into Open Council, the Chairperson advised the meeting of the decisions made in Closed Session.

General Managers Division Report No. 9

Tender Request for Proposals for Professional Services (MC/13/56550)

MOTION (Le Surf / Heasman)

Progressed as discussed in closed session.

For the Motion: Councillors Heasman, Bingham, Pickering, Le Surf,
J Griffin, C Griffin and Hay
Against the Motion: Councillors Aird and Burns

74/13 RESOLVED: (Le Surf / Heasman)

Progressed as discussed in closed session.

CLOSE

The meeting closed at 12.40am Tuesday 14 May 2013.

The above minutes were confirmed at an **Ordinary Meeting** of Manly Council held on 3 June 2013.

MAYOR

***** **END OF MINUTES** *****