



northern
beaches
council

MINUTES

COMMUNITY SAFETY ADVISORY COMMITTEE

held in Manly Town Hall on

THURSDAY 16 NOVEMBER 2023

Minutes of the Community Safety Advisory Committee
held on Thursday 16 November 2023
in Manly Town Hall commencing at 9:00am

ATTENDANCE:

Committee Members

Cr Sue Heins	Curl Curl Ward – Mayor - Chair
Cr Candy Bingham	Manly Ward
Cr Ruth Robins	Narrabeen Ward
Cr Michael Gencher	Pittwater Ward
Acting Supt Michael Boutouridis	Representing Supt Patrick Sharkey
Aileen Ogilvie	Northern Beaches Police Area Command
Narelle Hand	Northern Beaches Community Drug Action Team
Doug Brooker	Northern Beaches Domestic Violence Interagency
Antoin Cullen	Northern Beaches Liquor Accord
Sam King	Northern Beaches Mental Health Interagency
Michele Bell	Northern Beaches Youth Interagency
Kevin Kingsbeer	Northern Sydney Community Network
Melissa Palermo	Northern Sydney Housing and Homelessness Interagency
Libby Paulsen	Northern Sydney Local Health District
Lucy Brand	Community Representative – Frenchs Forest Ward
Mary Brearton	Community Representative – Manly Ward
Helen Wheeler	Community Representative – Narrabeen Ward
Nicola Penn	Representing Dr Sophie Scamps, Federal Member for Mackellar
Kim Preston-Hiney	Representing Zali Steggall OAM, Federal Member for Warringah
Gypsy Bryant	Representing James Griffin, State Member for Manly
	Representing Michael Regan, State Member for Wakehurst

Council Officer Contacts

David Kerr	Director, Community and Belonging
Kylie Walshe	Executive Manager, Community, Arts and Culture
Azmeena Kelly	Executive Manager, Environmental Compliance
Will Wrathall	Manager, Community Development
Kath Young	Community Safety Coordinator
Helen Askew	Program Support Officer, Community Development

Visitors

Jeremy Smith	Acting Executive Manager, Parks and Recreation
Russell Peake	Manager, Social Planning and Strategy
Briana Davis	Team Leader, Social Planning and Strategy
Gareth Birch	Resilience & Emergency Management Coordinator

1.0 ACKNOWLEDGEMENT OF COUNTRY

The Mayor acknowledged the traditional custodians of the land on which the meeting gathered, and paid respect to Elders past and present.

2.0 APOLOGIES

The following representatives and guests were welcomed:

Acting Supt Michael Boutouridis, Helen Wheeler, Gypsy Bryant, Gareth Birch, Jeremy Smith, Russell Peake and Briana Davis.

Apologies were received from:

Rory Amon MP	State Member for Pittwater
Cr Jose Menano-Pires	Frenchs Forest Ward
Supt Patrick Sharkey	Northern Beaches Police Area Command
Craig Parsons	Northern Sydney Primary Health Network
Wendy Finianos	Community Representative – Curl Curl Ward
Sue Johansson	Community Representative – Pittwater Ward
Scott Phillips	Chief Executive Officer

The Committee noted the resignation of Sue Johansson from the Committee. An expressions of interest recruitment will be undertaken to fill the Committee position of Community Representative – Pittwater Ward.

The following member was not in attendance:

Matt Cross MP State Member for Davidson

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
2.0	Recruitment for community representative for Pittwater Ward to be undertaken.	Kath Young	ASAP

3.0 DISCLOSURES OF INTEREST

There were no disclosures of pecuniary interest and one non-pecuniary conflict of interest:

Nicola Penn Item 7.3 Manly Waves Hotel

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

4.1 MINUTES OF COMMUNITY SAFETY ADVISORY COMMITTEE MEETING HELD 17 AUGUST 2023

The minutes of the Community Safety Advisory Committee meeting held 17 August 2023, copies of which were previously circulated to all members, were confirmed as a true and correct record of the proceedings of that meeting.

Moved Cr Robins, seconded Cr Bingham

5.0 ACTIONS UPDATE

5.1 ACTIONS UPDATE

Progress against the actions of the 17 August 2023 meeting, as included in the Agenda, was noted by the Committee.

ITEM NO.	ACTION	RESPONSIBLE OFFICER	PROGRESS
6.1.1	That the Police Area Command representative and Youth Interagency Chair have offline conversations regarding youth issues and how to support young people and families to navigate and access services.	Police Sam King	Offline conversation held and continuing to liaise more regularly
6.1.2	That Northern Sydney Community Network (Seniors) and Northern Beaches Youth Interagency discuss youth carers and adolescent violence in the home, and to consider relevant actions.	Michele Bell Sam King	Engagement still to be held
6.3.1	That the Executive Manager Environmental Compliance provide the Committee with information on the definition of 'assistance animal', where they are permitted, and the licencing evidence owners are required to provide.	Azmeena Kelly	Information circulated to Committee on 27 October 2023
6.3.2	That Environmental Compliance consider providing information on assistance animals during food premises inspections.	Azmeena Kelly	Environmental Health Officers are sharing information with food retailers

6.0 AGENDA ITEMS

6.1 POLICE REPORT – ACTING SUPERINTENDENT MICHAEL BOUTOURIDIS

Acting Superintendent Michael Boutouridis provided an update on Northern Beaches Police Area Command matters and requested the Committee hold in confidence policing matters discussed which do not appear in these minutes.

Northern Beaches Local Government Area (LGA) recorded crime statistics July 2022 – June 2023 statistics (source: BOCSAR) were discussed. It was noted that the 5 year recorded crime trends are largely stable for the LGA, while the impact of Covid can be seen in the 2 year trends.

DISCUSSION

Police respond to a high number of fraud matters. Crime Prevention Officers provide fraud prevention advice to the community, with a particular focus on seniors.

Police are investing significant resources into domestic violence matters and have the highest Apprehended Violence Order Legal Action Rate across the North West Metropolitan Region.

Highway Patrol are engaging with local bike retailers and the community on eBike safety and enforcement. Sharing information with schools and sporting networks was identified as an

opportunity.

Licencing Police continue to engage with liquor outlets to prevent retail theft.

30 November is Computer Security Day. More information is available at [National Cyber Security Awareness Month 2023](#) and members are encouraged to share with their networks the importance of staying safe and secure online.

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
6.1	Discussion be undertaken with schools network regarding opportunities to share eBike education with the community.	David Kerr	ASAP

6.2 ENVIRONMENTAL COMPLIANCE REPORT

The Executive Manager Environmental Compliance provided an overview and presentation on compliance and regulatory statistics in relation to:

- Companion Animal Management:
 - Statistics on reported dog attacks, categories, breeds involved and locations
 - Proactive responsible pet ownership and education engagement with the public
 - Commencing November and running until end January 2024 high visibility and coordinated morning patrols targeting dogs on beaches
 - The “Keeping cats at home program for 2024” initiative which will include pop-up events with Council staff to provide information and advice about the program and responsible pet ownership, as well as free microchipping and registration events.
- Enforcement of alcohol restricted areas:
 - Decrease in interactions compared to same period last year, as patrons are returning to licensed premises post lockdowns.
 - In anticipation of increased use of public open spaces and beaches over the predicted hot and dry school holiday period, Rangers will conduct increased patrols from end November to January.
- Parking enforcement:
 - School zones are patrolled daily
 - Increased patrols and enforcement of Manly resident parking precincts over summer.
- Arbovirus (mosquito) surveillance program:
 - the program will recommence 4 December 2023 and run through to April 2024 (depending on environmental conditions)
 - Sampling locations are Warriewood Wetlands and Middle Creek/Narrabeen Lagoon.
- Food safety risk management requirements for fixed food businesses under the new Food Standard Code 3.2.2A.

6.3 RESILIENCE AND EMERGENCY MANAGEMENT OVERVIEW

Council's Resilience and Emergency Management Coordinator provided a brief overview and presentation of shocks and stresses that affect the Northern Beaches LGA and the emergency management frameworks in place to address them.

The presentation will be circulated to the Committee with the meeting Minutes.

The [Northern Beaches Resilience Strategy](#) was developed in consultation with the community and key stakeholders. Consultation identified that the Northern Beaches community have a deep attachment to people and place, and a strong sense of community. Community concerns for a wide range of shocks and stresses were discussed and compared with those of the greater Sydney Area. It was noted that long term and cumulative stresses impact people differently. Preparation at all levels is an important tool to support community resilience and Council is providing information to the community to assist preparedness.

The predicted high, dry heat and bush fire risk over the coming summer season and to early Autumn, is a priority for Council's emergency management team. Information is available on Council's website to support residents to [identify natural hazards](#) relevant to them and to understand [how to prepare](#).

The Resilience & Emergency Management Coordinator also performs the role of Local Emergency Management Officer who, in conjunction with local emergency management services and government agencies, meet quarterly to ensure strong working relationships and pre-event emergency plans are established.

More information is available on Council's Emergency preparedness webpage.
<https://www.northernbeaches.nsw.gov.au/services/emergency-preparedness>

DISCUSSION

The vulnerability of people who are homeless or rough sleepers during the coming summer and any emergency was discussed, particularly those living in the bush. Local services and non-government agencies engage with Council regarding these community members and coordinate specific response plans.

The Resilience and Emergency Management Coordinator and Chair, Northern Sydney Housing and Homelessness Interagency will continue discussions outside the Committee.

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
6.3	Committee members consider sharing information with their networks on emergency preparedness.	Committee members	ASAP

6.4 OUTCOME OF REVIEW OF ALCOHOL PROHIBITED AREAS ON NORTHERN BEACHES

Council's Acting Executive Manager Parks and Recreation presented the outcomes of a review of Northern Beaches LGA Alcohol Prohibited Areas (APAs) and the resulting proposal to establish new 24 hour APAs to assist in managing alcohol related anti-social behaviour.

A request to establish a new APA at Church Point boardwalk was also discussed. It was noted that that a 24 hour APA at this location would be consistent with alcohol restrictions in the surrounding area (existing APA in Thomas Stephens Reserve and Alcohol Free Zone in adjoining road assets).

The Committee supported the proposal to:

1. Establish four new 24 hour Alcohol Prohibited Areas at Wingara Reserve at Belrose, Village Park at Mona Vale, Howard Avenue Reserve (also known as St Davids Avenue Park) at Dee Why, and the new boardwalk at Church Point.
2. Establish all Council reserves and parks within the Northern Beaches LGA as Alcohol

Prohibited Areas 8pm to 8am, except for 24 hour Alcohol Prohibited Areas.

3. Confirm all Council beaches as 24 hour APAs.

DISCUSSION

It was confirmed that existing 24 hour Alcohol Prohibited Areas (APA) will remain in place.

Manly's East Esplanade Park (informally known as The Office) was discussed and it was noted that the Community Safety Management Plan has recently been reviewed and actions are in place to support management of community safety over the summer. The Committee also discussed management of persons disembarking ferries with alcohol and deterrents to retail alcohol theft.

6.5 MULTICULTURAL INCLUSION PLAN

The Manager Social Planning and Strategy provided an update on the draft *Championing Diversity – Multicultural Inclusion Plan 2029*, which is a major outcome of the Better Together Strategy. The draft Plan is progressing to the November 2023 Council meeting for consideration, with a proposal that it be placed on public exhibition in mid-January 2024, for a six week period.

The Committee noted the draft Plan and members are encouraged to:

1. Provide feedback on the draft *Championing Diversity - Multicultural Inclusion Plan 2029* in relation to community safety consideration for people from multicultural communities.
2. Support the promotion of the public exhibition period when it launches in 2024.

The presentation will be circulated to the Committee with the meeting Minutes.

DISCUSSION

It was noted that this Plan is the first of its kind for Council and is the beginning of a longer conversation and program of action. It was confirmed that this draft Plan does not aim to address First Nations matters.

It was noted that some community members, including young people, experience a disconnect in terms of how their culture relates to their life in Australia. The success of local Pacific Islander programs and Tibetan community sports engagement in this space was noted. Council staff will continue regular engagement with young people from multicultural communities.

Vulnerable people in our community, particularly women, and their opportunity for employment was raised. The Multicultural Inclusion Plan incorporates actions in relation to this sector.

The Mayor noted the success of [Celebrate Diwali](#) on 3 November at Meriton Town Square, Dee Why and the interest from members of the community.

It was confirmed that regular dialogue will continue with local multicultural communities to adjust actions to emerging trends or issues.

6.6 COMMUNITY SAFETY UPDATE

An update on community safety matters, as included in the Agenda, were noted by the Committee. Items for sharing with Committee member networks include:

- The [YourGround NSW](#) project, currently being conducted by Transport for NSW in collaboration with Monash University XYX Lab, invites women and gender diverse people across NSW to anonymously pin a spot on the YourGround NSW map and identify locations

where they feel safe, or unsafe, and to share their experience. With community input, the project's data will provide insights into how we can make the Northern Beaches more safe and inclusive. Committee members were encouraged to share this project with their networks.

- Council has established a Financial Hardship webpage which facilitates easy access to advice and practical support for community members who are experiencing financial hardship.
<https://www.northernbeaches.nsw.gov.au/community/safety-and-wellbeing/financial-hardship>.
- To improve communication of community safety and crime prevention messaging a trial Community Safety Update is being developed for sharing by Committee members. It is hoped the Update will be distributed to Committee members following this meeting.
- The Sexual Assault Working Group has developed printed materials to support victims/survivors of sexual assault across the Northern Beaches, and the services receiving disclosures. Draft printed materials that link to information on a new Council webpage were shared with Committee members for trial use by local services. Local service providers will also be supported with a professional development webinar in February 2024.
- The Northern Sydney Suicide Prevention Working Group met on 15 November and furthered steps towards a new collaborative governance model. The Northern Beaches Suicide Prevention Working Group supported a Men's Breakfast run by Lifeline Northern Beaches on Wednesday 11 October. The Group will continue to promote the new Men's Directory of local men's groups to increase help-seeking behaviours amongst men.

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
6.6.1	Committee members consider sharing information with their networks on the YourGround NSW Project and Council's Financial Hardship webpage.	Committee members	ASAP
6.6.2	Committee members to share Sexual Assault Working Group resources with local services staff for trialling.	Committee members	ASAP

6.7 SCHEDULE OF MEETINGS - 2024

The Committee confirmed the schedule of meetings for 2024 at Manly Town Hall:

Date	Time
Thursday 15 February 2024	9.00 – 11.00am
Thursday 16 May 2024	9.00 – 11.00am
Thursday 15 August 2024	9.00 – 11.00am
Thursday 14 November 2024	9.00 – 11.00am

7.0 GENERAL BUSINESS

7.1 SPEEDING AT COLLAROY AND COLLAROY PLATEAU

Concerns were raised for community members attempting to cross roads in Collaroy and Collaroy Plateau. The condition of the road and vehicle speed in these areas were also discussed.

Committee members discussed that there are few places to cross Pittwater Road with lights. It was acknowledged this is an issue for the Traffic team and it was recommended that Committee concerns be passed to the Traffic Engineers for consideration and referral to the Traffic Committee if appropriate.

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
7.1	Advise Council's Traffic Engineers of Committee member concerns for road safety in Collaroy and Collaroy Plateau.	Kath Young	ASAP

7.2 FIRES AT THE GROVE, SEAFORTH

Council's Parks and Recreation team are working closely with residents in The Grove, Seaforth area regarding the illegal and high risk activities occurring in the area, including the lighting of aerosol cans and fires.

It was noted that a Youth Outreach service is attending this site to engage with young people and identify issues and solutions. Council is drafting correspondence to alert local residents of the activities occurring in the area, with the view to alerting families of young people.

7.3 MANLY WAVES HOTEL

Antisocial behaviour occurring in the vicinity of Manly Waves Hotel, Malvern Ave was discussed.

It was noted that Manly Waves Hotel is the only location currently available for temporary emergency accommodation on the Northern Beaches and this is a legal use of the property.

Northern Beaches Police Area Command have engaged with the private property owner in regard to compliance, suggested improvements to camera surveillance and have also engaged with Bridge Housing. Police will continue to monitor this situation and engage with the key stakeholders. The Committee discussed that on site supervision may provide more support to residents with complex needs and to the property owner.

7.4 WHEELER HEIGHTS TOBACCONIST

Local residents and community members have corresponded with Councillors in regard to the

establishment of a new tobacconist business and concerns regarding its proximity to primary and high schools. The Committee was advised that this shop is being established as a legal business.

Committee members were reminded that if community members think someone is breaking a tobacco or e-cigarette retailing law, they should be encouraged to report it to NSW Health by completing the [online reporting form](#) or calling the Tobacco Information Line on 1800 357 412.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
2.0	Recruitment for community representative for Pittwater Ward to be undertaken.	Kath Young	ASAP
6.1	Discussion be undertaken with schools network regarding opportunities to share eBike education with the community.	David Kerr	ASAP
6.3	Committee members consider sharing information with their networks on emergency preparedness.	Committee members	ASAP
6.6.1	Committee members consider sharing information with their networks on the YourGround NSW Project and Council's Financial Hardship webpage.	Committee members	ASAP
6.6.2	Committee members to share Sexual Assault Working Group resources with local services staff for trialling.	Committee members	ASAP
7.1	Advise Council's Traffic Engineers of Committee member concerns for road safety in Collaroy and Collaroy Plateau.	Kath Young	ASAP

The meeting concluded at 11.25am

This is the final page of the minutes comprising 10 pages numbered 1 to 10 of the Community Safety Advisory Committee meeting held on Thursday 16 November 2023 and confirmed on Thursday 15 February 2024.