

# AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

**Tuesday 28 February 2017**

Beginning at 6.30pm for the purpose of considering and determining matters included in this agenda.



**Mark Ferguson**  
General Manager

**Issued: 23/02/2017**

# OUR VALUES

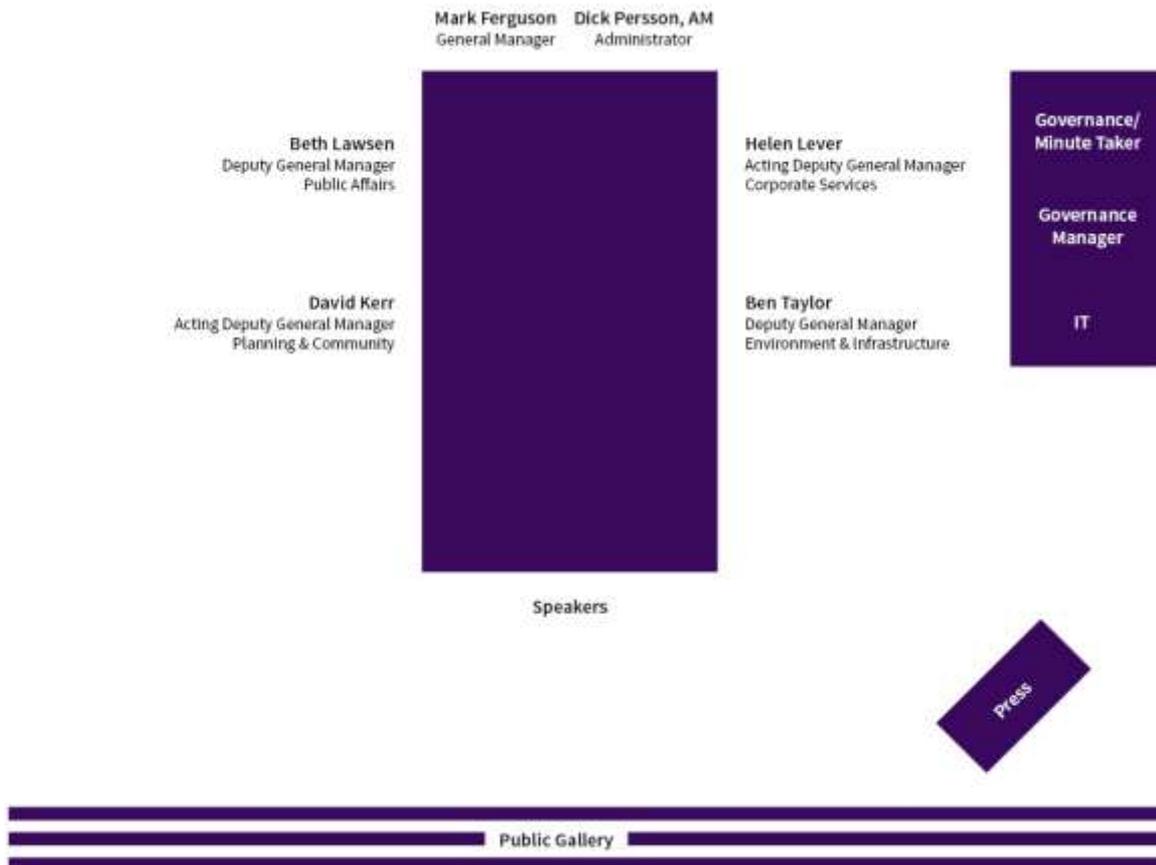
*Respect*

*Empowerment*

*Service*

*Wellbeing*

*Equity*



**Agenda for an Ordinary Meeting of Council  
to be held on Tuesday 28 February 2017  
at the Civic Centre, Dee Why  
Commencing at 6.30pm**

**ACKNOWLEDGEMENT OF COUNTRY**

**1.0 APOLOGIES**

**2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

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2.2 Minutes of Extraordinary Council Meeting held 15 February 2017

**3.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST**

**4.0 PUBLIC FORUM**

**5.0 ADMINISTRATOR'S MINUTES**

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11.2	Alternative Procurement - Parking Machines Supply and Maintenance Services	
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## **2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 31 JANUARY 2017**

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#### **RECOMMENDATION**

That the Minutes of the Ordinary Council Meeting held 31 January 2017, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

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### **2.2 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 15 FEBRUARY 2017**

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#### **RECOMMENDATION**

That the Minutes of the Extraordinary Council Meeting held 15 February 2017, copies of which were previously circulated, be confirmed as a true and correct record of the proceedings of that meeting.

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## 6.0 GENERAL MANAGER'S REPORTS

<b>ITEM 6.1</b>	<b>QUARTERLY FINANCIAL AND MANAGEMENT REPORT DECEMBER 2016</b>
<b>REPORTING MANAGER</b>	<b>CHIEF FINANCIAL OFFICER &amp; EXECUTIVE MANAGER CORPORATE STRATEGY</b>
<b>TRIM FILE REF</b>	<b>2017/030147</b>
<b>ATTACHMENTS</b>	<b>1 <a href="#">↓</a> Quarterly Exception Report on Business Actions - December 2016</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

To present the financial and management results for the period 13 May to 31 December 2016.

#### SUMMARY

The report details Council's consolidated financial position and management results for the period ending 31 December 2016. The Budget Review Statement is a progress report on the Operational Plan 2016/17.

The Surplus from Continuing Operations which includes Capital Grants and Contributions for the full financial year is forecast to increase by \$3,597,727 to \$76,431,597. The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$3,199,190 to \$23,196,676 principally as a result of the transfer of budgeted expenditure to Capital Projects for IT Software costs associated with the integration of Council's information management systems and higher investment revenues as a result of lower than anticipated capital expenditure and stronger investment performance. Capital Expenditure is forecast to decrease by \$19,007,377 to \$122,625,329. These changes are detailed in the Report.

This result highlights the success of the Northern Beaches Council in effectively managing operations while undergoing significant corporate and strategic transition.

Council has been able to maintain its high quality service delivery to the community and deliver significant outcomes for the community this period. Key achievements include: the largest-ever community grants program with more than \$530,000 delivered to local community organisations; plans for a landmark \$32.6 million walkway and cycleway from Palm Beach to Manly and the Northern Beaches Council was rated as one of the better performing newly merged councils in New South Wales in an independent survey. The Operational Plan 2016/17 contains 633 actions the majority of these are progressing. An exception report is at Attachment 1 *Quarterly Exception Report on Business Actions – December 2016* providing further detail on complete and deferred actions.

**RECOMMENDATION OF GENERAL MANAGER**

That Council:

- A. Note the Budget Review Statement for the period 13 May to 31 December 2016.
  - B. Approve the following changes to the Current Forecast in the December 2016 Business Review Statement:
    - a. The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to increase by \$3,199,190 to \$23,196,676.
    - b. Decrease in capital expenditure by \$19,007,377.
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## REPORT

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### BACKGROUND

The Northern Beaches Council's Operational Plan 2016/17 was adopted on 7 July 2016. The Operational Plan is for the period 13 May 2016 to 30 June 2017.

The Financial and Management Report is a regular progress report against the Operational Plan 2016/17. It has been prepared in accordance with the requirements of the *Local Government Act 1993* (s404(5)) and *Local Government (General) Regulation 2005 (Cl203)*, namely that the responsible Accounting Officer report quarterly on a budget review statement and the General Manager report at least every six months on the principal activities.

The Financial and Management Report provides a minimum standard of reporting to adequately disclose the Council's overall financial position as well as provide sufficient information to enable informed decision making while ensuring transparency.

The report includes

- Income Statement
- Statement of Financial Position
- Cash Flow
- Cash and Investments Statement
- Capital Budget Statement
- Consultancy and Legal Expenses
- Contracts

The report also outlines outcomes achieved this period in terms of civic leadership, social, economic environmental and civic leadership outcomes (as per quadruple bottom line reporting format).

A progress report against individual actions in the Operational Plan 2016/17 is attached to this report. This report is also structured based on the quadruple bottom line. For each action a status is provided (complete, progressing or deferred) and commentary also included for actions that are complete or deferred.

### FINANCIAL IMPACT

#### Responsible Accounting Officer Budget Review Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

*"It is my opinion that the Budget Review Statement for Northern Beaches Council for the period ending 1 December 2016 indicates that Council's projected financial position at 30 June 2017 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure."*

*David Walsh Responsible Accounting Officer, Northern Beaches Council*

## Income Statement

The result for the period 13 May to 31 December 2016 shows some variations between budgeted and actual results. Comments have been provided and the forecasts have been amended where necessary.

### Income Statement

For the Period 13 May 2016 to 31 December 2016

	YTD Actual \$	YTD Forecast \$	YTD Variance \$	Annual Budget \$	Approved Forecast \$	Current Forecast \$
<b>Income From Continuing Operations</b>						
Rates and Annual Charges	207,580,915	227,531,120	(19,950,205)	227,754,875	227,754,875	227,754,875
User Charges & Fees	49,230,944	47,644,496	1,586,448	86,588,722	86,588,722	86,696,722
Investment Fees and Revenues	4,067,002	3,182,809	884,192	5,313,753	5,313,753	6,513,753
Other Revenues	13,844,591	13,019,332	825,259	23,694,161	25,246,458	25,246,161
Grants and Contributions - Operating Purposes	19,582,494	20,442,030	(859,536)	32,210,619	32,317,972	32,003,359
Grants and Contributions - Capital Purposes	25,532,016	28,070,868	(2,538,851)	52,414,851	52,837,744	53,235,282
Gains on disposal of Assets	5,648,553	5,510,343	138,210	10,189,146	10,189,146	10,189,146
Net Share of interests in Joint Ventures & Associates using the equity method	-	-	-	-	-	-
<b>Total Income From Continuing Operations</b>	<b>325,486,514</b>	<b>345,400,998</b>	<b>(19,914,483)</b>	<b>438,166,127</b>	<b>440,248,670</b>	<b>441,639,298</b>
<b>Expenses From Continuing Operations</b>						
Employee Benefits & Oncosts	(85,061,635)	(83,272,376)	(1,384,403)	(146,784,072)	(149,784,072)	(149,931,071)
Borrowing Costs	(2,515,776)	(2,722,547)	299,216	(5,634,656)	(5,134,656)	(4,634,656)
Materials and Contracts	(58,912,477)	(59,332,034)	603,302	(118,811,118)	(115,165,917)	(112,931,704)
Depreciation and Amortisation	(22,517,671)	(22,685,467)	167,803	(41,235,211)	(41,235,211)	(41,075,211)
Other Expenses	(27,025,296)	(27,807,202)	43,562	(55,507,948)	(56,093,088)	(56,118,698)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Internal Charges	-	-	-	-	-	-
Overhead Allocation	-	-	-	-	-	-
<b>Total Expenses From Continuing Operations</b>	<b>(196,032,854)</b>	<b>(195,819,627)</b>	<b>(270,521)</b>	<b>(367,972,005)</b>	<b>(367,412,944)</b>	<b>(364,691,340)</b>
<b>Surplus / (Deficit) from Continuing Operations</b>	<b>129,453,660</b>	<b>149,581,371</b>	<b>(20,185,004)</b>	<b>70,193,122</b>	<b>72,835,725</b>	<b>76,947,957</b>
<b>Surplus / (Deficit) Before Capital Grants &amp; Contribution</b>	<b>103,921,644</b>	<b>121,510,504</b>	<b>(17,588,860)</b>	<b>17,778,271</b>	<b>19,997,982</b>	<b>23,712,676</b>
<b>Surplus / (Deficit) Before Capital Grants &amp; Contribution</b>						
	<b>103,921,644</b>	<b>121,510,504</b>	<b>(17,588,860)</b>	<b>17,778,271</b>	<b>19,997,982</b>	<b>23,712,676</b>
Less: Adjustment reflecting OLG decision on the allocation of rates and non-reciprocal grants	-	(20,298,003)	20,298,003			
<b>Surplus / (Deficit) Before Capital Grants &amp; Contribution</b>	<b>103,921,644</b>	<b>101,212,501</b>	<b>2,709,143</b>			
Less: Rates yet to be allocated	(103,790,457)	(103,790,457)	-			
<b>Surplus / (Deficit) Before Capital Grants &amp; Contribution</b>	<b>131,186</b>	<b>(2,577,957)</b>	<b>2,709,143</b>			

## Actual Results

The Surplus from Continuing Operations which includes Capital Grants and Contributions for the period ending 31 December 2016 is \$17.588 million behind forecast. In assessing the actual result for the financial period to date Rates were budgeted to include the amount earned in the period from 13 May 2016 to 30 June 2016. The Office of Local Government advised in Update No.24 (b) to the Local Government Code of Accounting Practice and Financial Reporting which was issued on 29 September 2016 that the Rates for this period as well as non-reciprocal grants were to be accounted for in the books of the former Manly, Pittwater and Warringah Councils for the financial period 1 July 2015 to 12 May 2016. The adjustment amounted to \$20.298 million. Excluding this adjustment actual results were \$2.709 million ahead of budget.

## Forecast Changes

These overall movements are detailed in the table below:

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Income From Continuing Operations	438,166,127	440,248,670	2,082,543	441,639,298	1,390,628
Total Expenses From Continuing Operations	(367,972,005)	(367,412,945)	559,060	(364,691,341)	2,721,604
Surplus / (Deficit) from Continuing Operations	70,193,122	72,835,725	2,642,603	76,947,957	4,112,232
Surplus / (Deficit) before Capital Grants & Contributions	17,778,271	19,997,981	2,219,710	23,712,676	3,714,695

The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to increase by \$4,112,232 to \$76,947,957.

The significant changes which result in an increase of \$1,390,628 in the forecast Income from Continuing Operations are as follows:

- User Charges & Fees are forecast to increase by \$108,000 due to additional hoarding income of \$105,000 from the Meriton's Dee Why project and an additional subdivision certificate and road act approvals of \$33,000 offset by a reduction in Children's Services of \$30,000 due to lower utilisation at the Dee Why Children's Centre.
- Investment Fees and Revenues are forecast to increase by \$1,200,000 due lower than anticipated capital expenditure and stronger investment performance with Council having exceeded the benchmark – 2.87%pa vs. 2.20%pa.
- Grants & Contributions – Operating Purposes have been forecast to decrease by \$314,613 due to a reduction in grants of \$588,000 principally relating to the Currawong Conference Centre offset by additional grants and contributions of 273,387 for bush fire mitigation works, protection works associated with the protected species of Grevillea Caleyi and Acacia Terminalis and for works completed by Council on behalf of Transport for NSW.
- Grants & Contributions – Capital Purposes have been forecast to increase by \$397,538 due to additional grants of \$803,053 for renewals works at Nolans Reserve, the Frank Beckham playground, Nolans Bridge and the Active Transport Program offset by a reduction of \$415,515 in the Roads to Recovery Program which will now be received in the 2017/18 financial year.

The significant changes which result in a decrease of \$2,721,604 in the forecast Expenses from Continuing Operations are as follows:

- Employee Benefits & Oncosts are forecast to increase by \$146,999 resulting from a reallocation from Materials & Contracts relating to environmental works.
- Borrowing Costs are forecast to decrease by \$500,000 due to a reduction in interest due to lower than anticipated borrowings by Council.
- Materials and Contracts have been forecast to decrease by \$2,234,213. This principally relates to the transfer of \$1,976,189 to Capital Works for IT Software costs associated with the integration of Council's information management systems. Other changes principally relate to a reduction in works associated with the Currawong Conference Centre, the reallocation to Employee Benefits & Oncosts for environmental works noted above offset by expenditure relating to the works associated with the additional grants noted above.
- Depreciation and Amortisation is forecast to decrease by \$160,000 as a result of changes depreciable values at the end of the previous financial year.
- Other Expenses are forecast to increase by \$25,610 principally due to an increase in expenditure associated with Active Transport.

The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$3,714,614 to \$23,712,676.

**Capital Budget Statement**

Total Expenditure on Capital Works for the period from 13 May to 31 December 2016 is \$55,512,536.

	YTD Actual \$	YTD Forecast \$	Variance \$
Total Capital Expenditure	55,512,536	86,911,886	31,399,350

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Capital Expenditure	152,419,851	141,632,746	10,787,105	122,625,369	19,007,377

Changes to the forecast are shown below.

Description	\$
<b>Changes by Council</b>	14,042,800
<b>Changes by Council Resolution in the September QBRs:</b>	(1,847,170)
<b>Changes by Council Resolution during the second quarter:</b>	
Glen Street Theatre Revitalisation - Stage 2 Item 8.8 - 13 Dec 2016	(1,141,526)
WAC renewal project Item 7.7 - 22 Mar 2016	(267,000)
	<b>10,787,105</b>
<b>Changes identified in the Proposed Forecast</b>	
<b>Description</b>	<b>\$</b>
<b>Rolled overs to 2017/18 capital works program:</b>	
Allambie Public Hall - Renewal	69,999
Avalon Community Centre Refurb	140,000
Beacon Hill Community Centre / Youth Club Upgrade	850,000
Berry Reserve and Jameison Park Upgrades	135,058
Bilarong Res Multi Use Regional Trail	249,255
Careel Bay Estuary & Coastline Rehab	80,000
Catchment & Coastal - Denton Tank (095084.0645)	400,000
Church Point Precinct Works	1,702,733
Collaroy Rockpool Works	300,372
Currawong Wharf Upgrade	110,000
Dee Why - Design & Construction - Traffic and Streetscape	300,000
Dee Why Construction - Streetscape works	1,182,616

<b>Rolled overs to 2017/18 capital works program continued:</b>	
Enliven Pittwater Banners & Lighting	100,000
Footpath Renewal	165,000
Heritage Bus Stop Palm Beach	40,000
IT Software - Renewals	100,000
Kimbriki - Landfill Cell Develop Area 4A	109,924
Kimbriki - Leachate Treatment Plant	1,124,372
Kimbriki - Other Site Fixtures and Equipment	89,214
Manly Dam Information Centre	50,000
McCarrs Crk Res Estuary & Coastline	120,000
Mona Vale Place Plan Works	599,193
Nolans Reserve Amenities renewals	197,906
North Narrabeen Rock Pool Amenities	373,569
Orchard St Central Median Gard/Fern	176,468
Palm Beach Pavilion works	200,000
Public Amenity Improvement Program - Manly Dam - Public Amen	500,000
Refurbishment of Library SRV	224,182
Renewal Playground Improvement Program	125,000
Renewal Works-Amenities Buildings	49,720
Retaining Walls & Bank Stability Cheryl	57,000
Road Resheeting Program	193,447
Roads & Traffic - Bower Lane/Marine Parade (976)	250,000
Roads & Traffic - Manly 2015 Public Domains (999)	635,929
Roads to Recovery Whale Beach Road Works	300,000
SLSC MV & PB SRV	140,000
Snapperman Lane PB Drainage	8,000
Stronger Councils Fund Projects	1,700,000
Swim Club Renewals	74,672
Town & Village Enhancements	248,944
Warriewood Valley S94 Works	6,757,487
Wwood Wetlands to Boondah Rd Cycleway	130,000
<b>Changes to Grants &amp; Contributions funding:</b>	
Bike Plan Implementation	90,175
Footpath New	131,893
Parks Major Works Program	(51,173)
<b>Works Funded by the New Council Implementation Fund:</b>	
IT Infrastructure - New Works	(60,700)
NBC IT Systems	(1,976,189)
<b>Kimbriki Environmental Site Projects:</b>	
Construct Cell 3B Bund Wall	(139,263)
Kimbriki - Gas Capture System	(21,767)
Kimbriki - High Level Drain	(203,000)
Kimbriki - Landfill Cell Develop Area 3B	5,543
Kimbriki - Office and Amenities	(176,954)
Kimbriki - Other	(114,292)
Kimbriki - Resource Recovery Facility	8,305
Weighbridge Development	4,873

<b>Other:</b>	
Beverley Job Park, Narraweena - Public Amenities Works	34,662
Collaroy Seawall	(250,000)
Commercial Activities	105,000
Condamine Street Planting	30,210
Facilities Management - Buildings - Seaforth TAFE Community Building (042265.0828)	(1,000,000)
Fisherman's Beach Seawall	45,607
Foreshore Works Program	50,000
Garden & Macpherson Street Warriewood Valley S94 Works Items	(1,146,930)
IT Infrastructure - Renewals	53,100
Maintenance & Construction - Infrastructure Provision (612)	3,839,628
Manly Dam and Stony Range Works Program	62,325
Manly to Spit Walk	(84,628)
Marine Parade Amenity Building	(300,000)
Mona Vale Golf Club Coastal Walkway Safety Upgrade	(135,581)
Nareen Parade NN Drainage	55,000
Norma St Whale Beach Drainage	90,000
Palm Beach Walkway 40km Zone Pedestrian Area	(234,000)
Paradise Beach Seawall Construction	(200,000)
Parking - Whistler Car Park - Whistler St Carpark (703)	(180,000)
Renewal works-Beach&SurfClub Buildings	5,607
Renewal works-Community Buildings	(16,202)
Reserves - Community Park Stuart Street (407)	50,000
Reserves - East Esplanade Reserve Irrigation Tank (62.2)	(7,752)
Reserves - Fairlight Pool (215)	8,500
Reserves - Garden & Park Works (62)	(1,654)
Reserves - Sundry Expenses (057125.0017)	(3,910)
Roads & Traffic - Clarence Street Footbridge (083066.0259)	(30,000)
Roads & Traffic - Manly Scenic Walkway (780)	(40,000)
Rock Stabilisation/Retaining Wall Renewal Works	(75,000)
S/W John Joseph St Avalon Drainage	10,000
Sportsgrounds - Irrigation System - Seaforth Oval (775)	(140,000)
Sportsgrounds - Keirle Park-Sporting Dressing Sheds Impr (057666.0761)	(3,856)
Sportsgrounds - Sportsfield Lighting (75)	(50,000)
Strategic Land-Use Planning - Capx - Office Equipment (4300.2)	30,000
Synthetic Cricket Wicket Covers	(40,000)
Terrey Hills Rugby Club Public Amenities Renewal	70,000
Walter Gors Reserve & Shared Walkway Dee Why Pde	548,589
Westley St Elanora Drainage	30,000
Wharf Upgrades	376,470
Other:	(405,321)
<b>Other Forecast Changes Total</b>	<b>19,007,377</b>
<b>Total Net Changes identified in the Proposed Forecast</b>	<b>19,007,377</b>
<b>Total Net Changes</b>	<b>29,794,481</b>

**Income Statement**

<b>Budget</b>		<b>Actual</b>
<b>30 June</b>		<b>13 May 2016 to</b>
<b>2017</b>		<b>31 Dec 2016</b>
<b>\$'000</b>		<b>\$'000</b>
<b>Income from Continuing Operations</b>		
227,754	Rates & Annual Charges	207,580
86,588	User Charges & Fees	49,231
5,313	Interest & Investment Revenues	4,067
23,694	Other Revenues	13,845
32,210	Grants & Contributions - Operating Purposes	19,583
52,415	Grants & Contributions - Capital Purposes	25,532
10,191	Gains on Disposal of Assets	5,649
	- Share of interests in Joint Venture using Equity Method	-
<b>438,166</b>	<b>Total Income from Continuing Operations</b>	<b>325,486</b>
<b>Expenses from Continuing Operations</b>		
(146,784)	Employee Benefits & On-Costs	(85,062)
(5,634)	Borrowing Costs	(2,314)
(118,811)	Materials & Contracts	(59,114)
(41,235)	Depreciation & Amortisation	(22,518)
(55,508)	Other Expenses	(27,025)
	- Loss on Disposal of Assets	-
	- Share of interests in Joint Venture using Equity Method	-
<b>(367,972)</b>	<b>Total Expenses from Continuing Operations</b>	<b>(196,033)</b>
<b>70,193</b>	<b>Surplus/(Deficit) from Continuing Operations</b>	<b>129,453</b>
142	Minority Interests	-
70,051	Surplus/(Deficit) attributable to Council	129,453
<b>17,778</b>	<b>Surplus/(Deficit) before Capital Grants &amp; Contributions</b>	<b>103,921</b>

**Budget review for the quarter ended - 31 Dec 2016**  
**Consolidated Income and Expenses Budget Review Statement**

	Original Budget (000's)	Changes Already Approved By Council (000's)	Approved Forecast (000's)	Recommended changes for Council Resolution (000's)	Current Forecast (000's)	Actual YTD (000's)
<b>Income from Continuing Operations</b>						
Rates & Annual Charges	227,755	-	227,755	-	227,755	207,580
User Charges & Fees	86,588	-	86,588	108	86,696	49,231
Interest & Investment Revenues	5,313	-	5,313	1,200	6,513	4,067
Other Revenues	23,694	1,552	25,246	-	25,246	13,845
Grants & Contributions - Operating Purposes	32,210	107	32,317	(314)	32,003	19,583
Grants & Contributions - Capital Purposes	52,415	422	52,837	399	53,235	25,532
Gains on Disposal of Assets	10,191	-	10,191	-	10,191	5,649
Share of interests in Joint Venture using Equity Method	-	-	-	-	-	-
<b>Total Income from Continuing Operations</b>	<b>438,166</b>	<b>2,081</b>	<b>440,247</b>	<b>1,392</b>	<b>441,639</b>	<b>325,486</b>
<b>Expenses From Continuing Operations</b>						
Employee Benefits & Oncosts	(146,784)	(3,000)	(149,784)	(147)	(149,931)	(85,061)
Borrowing Costs	(5,634)	500	(5,134)	500	(4,634)	(2,314)
Materials and Contracts	(118,811)	3,645	(115,166)	2,234	(112,932)	(59,115)
Depreciation and Amortisation	(41,235)	-	(41,235)	160	(41,075)	(22,518)
Other Expenses	(55,508)	(585)	(56,093)	(26)	(56,118)	(27,025)
Loss on Disposal of Assets	-	-	-	-	-	-
Share of Interest In Joint Venture	-	-	-	-	-	-
Share of interests in Joint Venture using Equity Method	-	-	-	-	-	-
<b>Total Expenses From Continuing Operations</b>	<b>(367,972)</b>	<b>560</b>	<b>(367,412)</b>	<b>2,721</b>	<b>(364,691)</b>	<b>(196,033)</b>
<b>Surplus / (Deficit) from Continuing Operations</b>	<b>70,193</b>	<b>2,641</b>	<b>72,835</b>	<b>4,113</b>	<b>76,948</b>	<b>129,453</b>

Statements of Financial Position

Budget 30 June \$'000		Actual 31 Dec 2016 \$'000
<b>ASSETS</b>		
<b>Current Assets</b>		
36,187	Cash & Cash Equivalents	9,291
123,979	Investments	202,047
19,269	Receivables	104,322
2,343	Inventories	2,193
1,863	Other	2,784
1,262	Non-current assets classified as "held for resale"	7,468
<b>184,902</b>	<b>Total Current Assets</b>	<b>328,105</b>
<b>Non-Current Assets</b>		
1,158	Investments	991
1,679	Receivables	617
4,796,668	Infrastructure, Property, Plant & Equipment	4,529,967
3,665	Investment Property	3,900
7,789	Intangible	5,061
<b>4,810,959</b>	<b>Total Non-Current Assets</b>	<b>4,548,428</b>
<b>4,995,861</b>	<b>TOTAL ASSETS</b>	<b>4,876,534</b>
<b>LIABILITIES</b>		
<b>Current Liabilities</b>		
40,800	Payables	31,360
7,061	Borrowings	2,999
29,669	Provisions	29,424
<b>77,530</b>	<b>Total Current Liabilities</b>	<b>63,783</b>
<b>Non-Current Liabilities</b>		
77,230	Borrowings	52,894
21,427	Provisions	21,736
<b>98,657</b>	<b>Total Non-Current Liabilities</b>	<b>74,630</b>
<b>176,187</b>	<b>TOTAL LIABILITIES</b>	<b>138,413</b>
<b>4,819,674</b>	<b>NET ASSETS</b>	<b>4,738,120</b>
<b>EQUITY</b>		
4,818,640	Retained Earnings	3,917,355
-	Revaluation Reserves	811,157
<b>4,818,640</b>	<b>Council Equity Interest</b>	<b>4,728,512</b>
1,034	Minority Equity Interest	9,608
<b>4,819,674</b>	<b>TOTAL EQUITY</b>	<b>4,738,120</b>

**Cash Flow Statement**

Budget 30 June 2016/17 \$ '000		Actual 31-Dec 2016 \$ '000
<b>Cash Flows from Operating Activities</b>		
<b>Receipts:</b>		
227,574	Rates & Annual Charges	128,993
91,103	User Charges & Fees	66,135
5,417	Interest & Investment Revenues	3,885
84,295	Grants & Contributions	45,055
	- Deposits & Retentions Received	(31)
24,126	Other	13,709
<b>- Payments:</b>		
(147,596)	Employee Benefits & On-Costs	(86,177)
(141,720)	Materials & Contracts	(59,313)
(4,508)	Borrowing Costs	(2,830)
	- Deposits & Retentions Paid	(31)
(36,287)	Other	(26,911)
<b>102,403</b>	<b>Net Cash provided by (or used in) Operating Activities</b>	<b>82,484</b>
<b>Cash Flows from Investing Activities</b>		
<b>Receipts:</b>		
	- Sale of Investment Securities	77,489
8,926	Sale of Infrastructure, Property, Plant & Equipment	839
10,600	Sale of Non-current assets classified as "held for resale"	-
	- Distributions Received from Joint Ventures & Associates	-
<b>- Payments:</b>		
	- Purchase of Investment Securities	(115,600)
(147,269)	Purchase of Infrastructure, Property, Plant & Equipment	(36,013)
(441)	Purchase of Intangibles	(1,098)
275	Inventory	-
<b>(127,910)</b>	<b>Net cash provided by (or used in) Investing Activities</b>	<b>(74,383)</b>
<b>Cash Flows from Financing Activities</b>		
<b>Receipts:</b>		
2,500	Proceeds from Borrowings & Advances	-
	- Other Financing Activity Receipts	-
<b>- Payments:</b>		
(7,449)	Repayment of Borrowings & Advances	(18,038)
(3)	Repayment of Finance Lease Liabilities	-
	- Dividend Paid to Minority Interests	-
<b>(4,952)</b>	<b>Net cash provided by (or used in) Financing Activities</b>	<b>(18,038)</b>
<b>(30,459)</b>	<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>(9,937)</b>
75,056	plus: Cash & Cash Equivalents - beginning of year	28,588
<b>44,597</b>	<b>Cash &amp; Cash Equivalents - end of year</b>	<b>18,651</b>
Additional Information:		
116,727	plus: Investments on hand - end of year	193,679
<b>161,324</b>	<b>Cash &amp; Cash Equivalents - end of year</b>	<b>212,330</b>

**Cash and Investment Statements**

<b>Budget 30 June 2017 \$'000</b>		<b>Actual 13 May 2016 to 31 Dec 2016 \$'000</b>
<b>161,324</b>	<b>Total Cash and Investments</b>	<b>212,330</b>
	Represented by:	
	<b>Externally Restricted</b>	
32,333	Developer Contributions	41,948
1,633	Specific Purpose Unexpected Grants	2,763
13,459	Domestic Waste Management	9,133
776	Stormwater Management Levy	969
<b>48,201</b>	<b>Total Externally Restricted</b>	<b>54,812</b>
	<b>Internally Restricted</b>	
10,000	Stronger Communities Fund Grant	15,238
	- New Council Implementation	8,876
	- Merger Savings Fund	4,000
11,938	Unexpended Loans	2,500
8,954	Deposits, Retentions & Bonds	9,287
5,803	Employee Leave Entitlement	6,052
3,230	Cemetery Reserve	3,112
958	Environmental Levy	1,621
899	Insurance Reserve	899
783	Balgowlah Area Improvements	684
210	Manly Meals on Wheels	244
4,649	Other	16,334
<b>47,424</b>	<b>Total Internally Restricted</b>	<b>68,848</b>
<b>95,625</b>	<b>Total Restricted Cash</b>	<b>123,660</b>
<b>65,699</b>	<b>Total Unrestricted / Available Cash</b>	<b>88,670</b>

	ORIGINAL Budget (000's)	Changes Already Approved By Council	APPROVED Forecast (000's)	Recommended changes for Council Resolution	CURRENT Forecast (000's)	ACTUAL YTD (000's)
<b>Total Cash and Investments</b>	161,324	(1,909)	141,190	15,703	151,551	212,330
<b>represented by:</b>						
<b>Externally restricted</b>						
Developer Contributions	32,333	(1,909)	34,242	6,362	40,604	41,948
Specific Purpose Unexpended Grants	1,633	-	1,633	-	1,633	2,763
Domestic Waste Management	13,459	-	13,459	254	13,205	9,133
Stormwater Management Levy	776	-	776	-	820	969
<b>Total Externally Restricted</b>	<b>48,201</b>	<b>(1,909)</b>	<b>50,110</b>	<b>6,108</b>	<b>56,262</b>	<b>54,812</b>
<b>Internally Restricted</b>						
Stronger Communities Fund	10,000	-	-	-	-	15,238
New Council Implementation	-	-	-	-	-	8,876
Merger Savings Fund	-	-	-	-	-	4,000
Unexpended Loans	11,938	-	11,938	-	11,938	2,500
Deposits, Retentions & Bonds	8,954	-	8,954	101	9,055	9,287
Employee Leave Entitlement	5,803	-	5,803	129	5,931	6,053
Cemetery Reserve	3,230	-	3,230	-	3,147	3,112
Environmental Levy	958	-	958	-	1,304	1,621
Insurance Reserve	899	-	899	-	899	899
Compulsory Open Space Acquisition Reserve	-	-	-	-	-	-
Balgowlah Area Improvements	783	-	783	-	783	684
Manly Meals on Wheels	210	-	210	-	210	244
Other	4,649	-	4,649	5,609	10,258	16,334
<b>Total Internally Restricted</b>	<b>47,424</b>	<b>-</b>	<b>37,424</b>	<b>5,838</b>	<b>43,526</b>	<b>68,848</b>
<b>Total Restricted Cash</b>	<b>95,625</b>	<b>(1,909)</b>	<b>87,535</b>	<b>11,946</b>	<b>99,788</b>	<b>123,661</b>
<b>Total Unrestricted/ Available Cash</b>	<b>65,699</b>	<b>-</b>	<b>53,655</b>	<b>3,757</b>	<b>51,763</b>	<b>88,670</b>

**Capital Budget Statements**

<b>Budget 30 June 2017 \$'000</b>		<b>Actual 13 May 2016 to 31 Dec 2016 \$'000</b>
<b>Capital Funding</b>		
5,456	Rates & Other Untied Funding	4,515
41,879	Working Capital	21,028
27,303	Depreciation	14,511
5,902	Capital Grants Contributions	3,526
External Restrictions		
20,946	- S94	4,295
4,969	- S94A	589
	- - DWM	-
	- - Reserves	-
Internal Restrictions		
26,958	- Loan	2,507
15,248	- Other	3,107
	- Income from Sales of Assets	-
3,759	- Plant and Equipment	1,434
	- - Land and Buildings	-
	- Other	-
<b>152,420</b>	<b>Total Capital Funding</b>	<b>55,512</b>
<b>Capital Expenditure</b>		
12,595	Plant & Equipment	6,032
1,605	Office Equipment	1,570
	- Furniture & Fittings	27
	- Operational Land	-
	- Community Land	-
651	Land Improvements	53
34,580	Buildings	17,170
33,100	Other Structures	4,891
35,870	Roads, Bridges & Footpaths	13,433
9,572	Stormwater Drainage	4,596
15,005	Open Space/Recreational Assets	6,662
930	Library Books	324
8,512	Other Assets	754
<b>152,420</b>	<b>Total Capital Expenditure</b>	<b>55,512</b>

	Original Budget \$'000	Changes Approved By Council \$'000	Approved Forecast \$'000	Recommended changes for Council Resolution \$'000	Current Forecast \$'000	Actual 13 May 2016 to 31 Dec 2016 \$'000
<b>Capital Funding</b>						
<b>Rates &amp; Other Untied Funding</b>						
Rates & Other Untied Funding	5,456	-	5,456	112	5,568	4,515
Working Capital	41,879	6,446	48,325	(5,660)	42,665	21,028
Depreciation	27,303	1,790	29,093	(1,591)	27,502	14,511
Capital Grants & Contributions	5,902	(3,512)	6,390	(47)	6,342	3,526
<b>External Restrictions</b>						
- S94	20,946	(0)	20,946	(4,341)	16,604	4,295
- S94A	4,969	180	5,149	(1,467)	3,681	589
- DWM	-	-	-	-	-	-
- Reserves	-	-	-	-	-	-
<b>Internal Restrictions</b>						
- Loan	26,958	(15,000)	11,958	(2,518)	9,440	2,507
- Other	15,248	(690)	10,558	(4,079)	6,479	3,107
<b>Income from Sale of Assets</b>						
- plant and equipment	3,759	-	3,759	585	4,344	1,434
- land and buildings	-	-	-	-	-	-
<b>Other</b>	-	-	-	-	-	-
<b>Total Capital Funding</b>	<b>152,420</b>	<b>(10,787)</b>	<b>141,633</b>	<b>(19,007)</b>	<b>122,626</b>	<b>55,512</b>
<b>Capital Expenditure</b>						
Plant & Equipment	12,595	964	13,559	(1,236)	12,324	6,032
Office Equipment	1,605	651	2,255	1,606	3,860	1,570
Furniture & fittings	-	-	-	300	300	27
Operational Land	-	-	-	-	-	-
Community Land	-	-	-	-	-	-
Land improvements	651	1,700	651	(100)	551	53
Open Space/Recreational Assets	15,005	(67)	18,938	305	19,243	6,662
Buildings	34,580	1,580	37,360	(2,284)	35,077	17,170
Other Structures	33,100	(15,615)	17,985	(9,015)	8,970	4,891
Roads, Bridges & Footpaths	35,870	-	35,870	(8,469)	27,401	13,433
Stormwater Drainage	9,572	-	9,572	97	9,669	4,596
Library Books	930	-	930	(47)	883	324
Other Assets	8,512	-	4,512	(165)	4,347	754
<b>Total Capital Expenditure</b>	<b>152,420</b>	<b>(10,787)</b>	<b>141,633</b>	<b>(19,007)</b>	<b>122,626</b>	<b>55,512</b>

**Consultancy and Legal Expenses**

The table below discloses expenditure to date on Consultancies and Legal Expenses

<b>Northern Beaches Council</b>		
<b>Expenditure</b>		
<b>13 May 2016</b>		
<b>to 31 Dec</b>		
<b>2016</b>		
<b>Expense</b>	<b>\$</b>	<b>Budgeted (Y/N)</b>
Consultancies	4,693,953	Y
Legal Fees	2,573,003	Y

**Contracts**

Contracts entered into during 13 May to 31 December 2016 that exceed \$50,000 are detailed below.

<b>Northern Beaches Council</b>					
<b>Budget review for the quarter ended - 31 Dec 2016</b>					
<b>Budget Review Contracts</b>					
<b>Contractor</b>	<b>Contract Detail &amp; Purpose</b>	<b>Contract Value</b>	<b>Commencement Date</b>	<b>Duration of Contract</b>	<b>Budgeted (Y/N)</b>
AFMR Pty Ltd	Public Toilet Cleaning Service Manly	\$396,000	22/12/2016	22/3/2017	Y
Andreason Green (NSW) Pty Ltd	Supply of Trees – Walter Gors Park Dee Why	\$114,925	20/10/2016	28/2/2017	Y
Bitzios Consulting Pty Ltd	Manly beach, Wharf & Town Centre – Pedestrian Access & Mobility Plan	\$54,550	21/12/2016	31/5/2017	Y
Concrete Skateparks	St Matthews Farm Skate Facility	\$427,880	26/10/2016	24/1/2017	Y
Fleetwood Urban Pty Ltd	South Curl Curl Beach - Elevated Dune Boardwalk	\$88,630	19/10/2016	19/12/2017	Y
Flemming Contracting Pty Ltd	Relocation of the 17th Tee and Track Construction - Mona Vale Golf Course	\$76,000	25/10/2016	22/12/2016	Y
Glooloo Surfacing	Supply and Install Rubber Softball - Bert Payne Inclusive Playground Upgrade	\$80,226	17/10/2016	9/11/2016	Y
Greensense Pty Ltd	Energy, Water and Emissions Monitoring	\$78,200	20/10/2016	30/6/2019	Y
Kapish Pty Ltd	SCM0020 - Implementation of HPE CM and Migration from Previous System	\$255,062	22/11/2016	30/6/2017	Y
Kelbon Pty Ltd	Rickard Rd, North Narrabeen Footpath Construction (J1878)	\$80,000	17/9/2016	11/11/2016	Y
Lanksey Constructions Pty Ltd	Dee Why Library Mezzanine Fitout Works	\$139,656	23/11/2016	31/12/2016	Y
Mack Civil Pty Ltd	Allambie Road, Allambie Heights Stage 1 Stormwater remediation	\$98,000	17/11/2016	12/12/2016	Y
Mack Civil Pty Ltd	Parkland Road, Mona Vale Footpath Construction	\$115,000	6/9/2016	19/10/2016	Y
Otium Planning Group Pty Ltd	Northern Beaches Council Sportsground Strategy	\$90,000	21/10/2016	31/5/2017	Y
OzPave Pty Ltd	Resurface Pittwater Park Carpark	\$55,000	11/9/2016	23/9/2016	Y
Staline Asphalt	Narrabeen Park Pde, North Narrabeen Footpath Construction (J1930)	\$120,000	30/11/2016	22/12/2016	Y
Steelworks Engineering Pty Ltd	Bridge Constructin - Mona Vale Golf Course/Bicentennial Walk	\$54,549	18/10/2016	22/12/2016	Y
Twenty Four Seven Building and Maintenance Services Pty Ltd	Renewal of Terrey Hills Oval Sports Amenities	\$98,800	19/9/2016	7/11/2016	Y

**MERGER SAVINGS**

At Council's meeting on 7 July 2016 it was resolved that savings from the merger be set aside in a special Northern Beaches Merger Savings Fund to provide an on-going pool of money for projects that directly benefit the community and be reported to Council on a quarterly basis as part of the Quarterly Budget Review Statement.

Council reported annual savings of \$3 million at this meeting. We can now report that the annual savings of \$4.5 million has been achieved to 31 December 2016 and are held in the Northern Beaches Merger Savings Fund Reserve. The increase in annual savings has come from reductions in senior management positions and back office positions that have not been replaced.

## PROPOSED ACCOUNTING TREATMENT FOR NEW COUNCILS

The Office of Local Government have advised that in developing the supplement to the Code update 25 for new councils for the 2016–17 reporting period, the Office (in consultation with key stakeholders) is proposing to separately disclose a gain on local government amalgamation, including that portion of the rate revenue included in the net assets transferred to the new councils relating to the period for which they now have responsibility.

On this basis and subject to the finalisation of the former Councils financial reports for the period ended 12 May 2016 Councils' financial reports for the reporting period 13 May 2016 to 30 June 2017 would include in the Income Statement other income as follows:

<b>GAIN ON LOCAL GOVERNMENT AMALGAMATION</b>	<b>\$'000</b>
Unexpended rates and non- reciprocal grants revenue transferred from former councils	20,792
Balance of other assets and liabilities transferred from former councils	4,573,943
<b>Total</b>	<b>4,594,735</b>

As we have yet to receive final advice in relation to this accounting treatment no changes have yet been made to Council's forecast for the financial period ending 30 June 2017.

### **Highlights**

Council has been able to maintain high quality services and deliver significant outcomes for the community. Of the 633 actions in the Operational Plan 31 are complete and 574 are progressing. An exception report is at **Attachment 1 Quarterly Exception Report on Business Actions – December 2016** and provides further detail on complete and deferred actions (28).

The remainder of the report outlines achievements across our social, economic, environmental and civic leadership quadruple bottom line.

### **Social Highlights**

#### **Stronger Community Fund Boosting the Northern Beaches**

More than \$530,000 in funds have been delivered to 25 local community organisations in the largest-ever community grants program on the Northern Beaches. The Stronger Communities Fund was established by the NSW Government as part of the government's Fit for the Future reform program, in which a total of \$1million will be available to the Northern Beaches community. A second round of funding will occur in April 2017 and will offer another \$500,000 to more community organisations. In this first round, the recipients include organisations in the disability sector and initiatives that support arts, culture, environment, sporting, people at risk and local volunteers. The Stronger Community Fund will improve the lives of many in the community.

#### **Multi-million Dollar Investment Connecting One Northern Beaches**

Northern Beaches Council has announced a \$32.6 million, once in a lifetime project that will connect the Northern Beaches by a spectacular coastal walkway and cycleway stretching from Manly to Palm Beach. The investment includes active walking paths and cycleways that link to B-Line transport hubs and services, creation of two new major all-abilities playgrounds, upgrades to play areas across the Northern Beaches to make them more inclusive and \$4 million for sporting facilities and surf life saving clubs. These projects will promote the Northern Beaches as an active, social and inclusive community.

### **National Disability Insurance Scheme (NDIS) Expo**

An expo of NDIS service providers was held at Dee Why RSL on 9 November with 30 disability services and representatives of the NDIS, Local Area Coordination, and Ability Links. The Expo was attended by approximately 90 people with disability and their carers and enabled residents to consider options that could be included in their NDIS Plan. Another will be held in March 2017.

### **Wheely Big Walk**

To celebrate the International Day of People with Disability, Northern Beaches Council partnered with National Parks Association of NSW to promote bushwalking amongst people with disabilities. This was a marquee event to launch a wider program of walks by National Parks for people with disabilities across the State, and the event contributed to the promotion of Narrabeen Lagoon as an excellent example of how Council has provided a facility that is accessible for the whole community. Northern Beaches Council partnered with nine organisations and community groups to deliver the Wheely Big Walk and over 60 people attended the event.

### **Grandparents Day**

Resulting from a \$1,500 grant from Family and Community Services, an event for seniors and their grandchildren was held on 29 October in the North Curl Curl Community Centre. 'A Festival of Fun' offered activities such as croquet, mask making, recycling, falls prevention, road safety, cooking, face painting, and a 'happy snap' at the photo booth. Highlights were the delicious food produced by the Forest Seniors Men's Cooking Group and the charming intergenerational photographs resulting from the photo booth.

### **Carers Event**

A special lunch was held on 17 October to celebrate and acknowledge local carers. The event was in partnership with Easylink Transport and Community Connect Carers Support Program. 50 carers were transported to the Burnt Orange restaurant in Mosman where they enjoyed a hearty lunch, enjoyed the view, the company and the conversation.

### **Disability Inclusion Action Plan (DIAP)**

Work commenced on the development of a DIAP. Two World Cafés were held at Pittwater RSL on 29 November and Dee Why RSL on 1 December, and Service User Sessions were conducted at the Pioneer Clubhouse and Cerebral Palsy Alliance on 6 December. Participants in these sessions were asked to identify a vision for an inclusive Northern Beaches, look at suggested initiatives for each of the four focus areas and consider additional strategies to address aims for each of the focus areas. In addition to the above, a community survey received 109 responses.

### **CALD Leadership Workshop**

A workshop was conducted with representatives from CALD communities on 15 October and covered community capacity building, community leadership, understanding community needs, project planning, risk assessment and establishment and governance of community organisations. Attendance was at capacity with a number of applicants placed on a waitlist. Feedback was overwhelmingly positive.

### **White Ribbon Breakfast and Walk**

The Community Development team and Adolescent and Family Counsellors as members of the Northern Beaches Domestic Violence Committee contributed to the planning and delivery of the White Ribbon Breakfast and the inaugural White Ribbon Walk. The White Ribbon Walk held in November and raising awareness of Domestic Violence in the Northern Beaches was a huge success with over 300 members of the public and local services participating. The event was launched by Northern Beaches Council General Manager Mark Ferguson and money raised from this event was distributed between The White Ribbon Charity and a local women's refuge.

### **24/7 Youth Film Festival**

Over 20 teams of young people participated in the Festival, with over 100 people attending the finals night which saw prizes awarded to the Top 10 Films / Teams entered. Finals night was held in the Grand Theatre of Warriewood Cinemas with over \$5,000 worth of prizes distributed.

### **Almost Summer Session: Band Night**

The Almost Summer Session Band Night was planned by young people with support from the Youth and Families Team and included youth development opportunities including stage management, photography, marketing, event planning and MC'ing. Four local bands performed with 100 people in attendance.

### **Youth Shoebox Project**

This project was designed by young people who wanted to create a project that 'gave back' to young people in the community who may be spending the festive season either homeless or at risk of homelessness. In collaboration with Council's Libraries, the community was invited to donate a shoebox filled with gifts appropriate for young people. These gifts were donated to local youth homelessness services Burdekin Association, Mission Australia, and Taldumande. Over 300 boxes were donated by the very generous Northern Beaches community.

### **Community Centres**

A combined Northern Beaches Community Centre Course and Activities brochure was produced in December for the 2017 calendar year. All hirers of Council's 43 Community Centres were given the opportunity to promote their activities/programs and events on this brochure. More than half of the numerous activities held throughout the network are listed in this brochure.

Brochures have been distributed and are available to collect from Council's community centres, libraries and customer service centres. The brochure can be viewed on the Northern Beaches Council website.

### **Adolescent and Family Services**

Council continues to implement adolescent and family services. This quarter 62 people received adolescent and family counselling services and 4,419 meals were provided via the Meals on Wheels service to clients.

### **Hop Skip Jump**

The Hop Skip Jump bus continued to deliver a free community travel service to over 100,000 passengers in this period. This service is highly utilised by a mixed group of community members in the south of the local government area.

### **Volunteering Program**

Volunteers provide an integral role in supporting and participating Council activities across the Northern Beaches. In October, over 85 volunteers were involved in the Manly Jazz Festival and provided a significant portion of the Stage Management and MC duties at this event. December's Ocean Care Day benefitted from the assistance and enthusiasm of 30 volunteers who provided a range of assistance throughout the day. Also in December, volunteers were an instrumental part of the successful Manly Christmas Choral Concert, with the Stage Manager and Santa volunteers.

Volunteers are also highly active at our libraries. At Manly library, up to 50 volunteers provide book, computing and JP services to the community, and were able to all come together to celebrate their time together at a volunteer Christmas party. A number of volunteers continue to support the care of our natural environment, with new volunteers assisting the Bushcare and Manly Environment Centre programs.

## **Children Services**

Families with children aged 0 to 13 years are offered a range of quality education and care services by Council's Children's Services including long day care, preschool, family day care, occasional care and vacation care.

Council continued to offer 459 long day care and preschool positions per day; these positions are filled by over 860 children aged 6 weeks to 5 years. Family day care has continued to grow with the family day care team currently supporting 60 Educators providing early childhood care and education in their homes. These Educators provide care for over 425 children. Vacation care opened their Summer Vacation Care program providing quality out of school education and care for school aged children at 5 locations across the Northern Beaches Council area. Approximately 820 children and their families benefit from the vacation care programs.

Children's Services support over 43 children with additional needs across all services, providing inclusive programs for children aged 5 weeks to 13 years. Nine families received financial support from the Government or other agencies so children could receive quality education and care while parents are working or attending a training course. Two children are in the care of grandparents who receive support from the government so the children can attend vacation care or long day care.

### **Start Strong school program**

Council has supported the reduction of the pre-school fee using funding received from the NSW Government, including children aged 3 and over from low income and Aboriginal families.

### **Glen St Theatre**

The 2017 season theatre and music programs for Glen Street Theatre have been released. Promotion of these programs is also utilising new channels, such as at the Manly Art Gallery and Museum.

There has been an outstanding response to the programs and the first theatre production, *Relatively Speaking* received excellent public and media support. The second theatre production in the season *Once Were Leaders* opens in February. The first music concert of the year commences on Valentine's Day.

### **Libraries**

The library service continues to grow the membership base. At the end of December, the total library membership reached 170,860, which is 65% of the Northern Beaches population.

In this quarter we have seen an 11% decline in the number of visits to the libraries from the previous quarter. This is expected due to seasonal fluctuations with customers enjoying other activities during the summer season as well as the impact of the renovations at Dee Why Library.

There is a high level of satisfaction with the library service. In library surveys, 91% of customers rated satisfaction with the assistance provided and 85% are either satisfied or very satisfied with the Northern Beaches Library Service. For the 252 library programs that were delivered in this quarter, 100% of attendees (10,318) rated the programs as good or outstanding.

Home Library Services continued to be an important and utilised service. There were 30 new customers this quarter, taking the number of home library service customers to 197. The Terrey Hills Community Library continued to receive funding, and the Booklovers' Club Warringah Incorporated, to ensure library services in local communities are supported. The Avalon, Seaforth and Harbord community libraries continued to receive support to manage and develop their collections and service to the community.

The use of eLoans has increased. This reflects the access of customers outside of the library during the spring-summer period. The library collection comprises of 338,829 items, predominantly

books, and also eAudio, eBooks, CDs, DVDs and eMagazines. Adult fiction remains the highest circulating collection followed by DVD's and children's picture books. Public computers continue to be highly utilised.

Volunteers continue to provide invaluable support to the library service and the number of volunteers increased in the period. This quarter, 92 volunteers contributed to the Home Library Service, shelving and local studies research.

Construction of the Glen Street Library is progressing and plans for an opening day are underway. The opening day is expected to occur in late April or May 2017. Refurbishment of Dee Why Library commenced in December 2016 and will provide better space for group study, reading and community meetings.

### **Northern Beaches Small Grants**

In addition to the Stronger Communities Fund, Northern Beaches Council continues to support community groups through funding projects that deliver social and cultural outcomes. In this period, \$50,000 was distributed to 28 community groups and offers a diverse range of social and cultural services including children's mental health support, Aboriginal culture and heritage, establishment of community gardens, youth education and activities, infrastructure for volunteer groups, art programs, men's education and support, celebration of language and diversity, and many more.

### **Brookvale Show**

Over 15,000 visitors welcomed the free entry and free entertainment and enjoyed rides, diverse food and circus-themed shows. Feedback from the community indicates that the highlight was the 'Rides and Amusements.' The new extended Brookie Show time, from 12-8 pm, was a hit and created a vibrant atmosphere all throughout the day culminating in an evening aerial trapeze and fireworks finale.

### **Sport and Sportsgrounds**

On 25 October 2016 Council approved the revised Northern Beaches seasonal sportsground user fees. This harmonises the fees for seasonal sportsground users across the Northern Beaches.

New drainage systems were installed at Lionel Watts Reserve, Frenchs Forest and Porters Reserve, Newport. This will assist in improving the quality of the sportsfield playing surfaces in wet weather periods.

The sportsfield flood lights at Seaforth Oval were upgraded and enabling the field to be used for competition and training.

New cricket nets have also been installed at Kitchener Park.

### **Reserves, trails and playgrounds.**

Works were undertaken to improve the condition and surface of the skate park at Forestville War Memorial Playing Fields. The smooth new colourful surface has proved popular with the local skaters.

The cyclic tree works program at Manly was completed. This twice yearly pruning and clearing covering all streets and reserves in Manly.

Refurbishment of the northern section of the play area at Weroona Reserve was completed. This includes landscaping and new furniture, two new slides and natural climbing features. This area caters specifically for younger children. The Bert Payne Playground at Newport has also been completed and this inclusive playground provides equal opportunity for people of all abilities to participate in play.

The Little Manly Boat Storage area relocation and refurbishment was completed in December. This project has provided additional boat storage for the local community and improved the amenity of the area.

An Arboretum has been installed in Manly West Park. It includes 28 species of trees which have been planted and labelled. These trees are samples of those listed as being suitable for street tree planting in Manly. Residents now have the opportunity to view and choose the trees for their street. The Arboretum is an outcome from the Street Tree Masterplan adopted in 2015.

Completion of the Griffith Park Trails work provides accessible connections between Long Reef Beach, Pittwater Road and the Headland trail. The trail works and construction of a new board walk at Curl Curl Beach have also been finished. This project was a key milestone in the implementation of the Curl Curl Beach Masterplan and provides safe and all weather access through this popular park.

The realignment of the 17<sup>th</sup> hole at Mona Vale golf course has been completed to allow for the construction of a safe and accessible pedestrian path around the area.

## **Economic Highlights**

### **New Ingleside Community**

The Draft Structure Plan for Ingleside was released for public exhibition in December. Ingleside has been identified by the Department of Planning as a Priority Growth Area, and includes a Structure Plan and Land Use and Infrastructure Strategy that will create a well-connected and diverse community within 30 kilometres of Sydney CBD.

### **New Vibrant Frenchs Forest Town Centre**

The Draft Hospital Precinct Structure Plan at Frenchs Forest was released for public exhibition in November 2016. The Plan for the area showcases a new town centre with over 2,000 new dwellings, including affordable housing for key workers, a new shopping precinct and outdoor public spaces, all connected by new pedestrian paths and cycle ways. The new town centre also proposes a new state-of-the-art High School and a new Aquatic Centre.

### **Dee Why Town Centre Upgrade**

Council has achieved another milestone in the upgrade of Dee Why Town Centre, with the release of detailed concept designs for streetscape upgrades for community comment. The planned upgrades aim to achieve the implementation of the award winning Dee Why Town Centre Master Plan developed in 2013.

Community engagement is underway to seek community input into the preliminary designs for streetscape improvements. Upgrade to the Stage 1 Redman Road Plaza also moved a step closer, with completion of the public tender process in November, enabling works to commence in March 2017.

The construction of Dee Why Town Centre parking and community facility is progressing and will deliver 348 car parks across three levels, as well as a Police Citizens Youth Club (PCYC) and community space.

### **Completion of Oaks Avenue Stormwater Upgrade, Dee Why**

The installation of new stormwater infrastructure under Oaks Avenue was completed, marking a significant step in reducing the impact of major flooding in Dee Why Town Centre. These works were identified as the highest priority in the Dee Why South Catchment Floodplain Risk Management Plan, and have involved installing two 900mm diameter pipes side by side beneath Oaks Avenue, between Pittwater Road and the Woolworths location on Oaks Avenue.

Completion of the upgrade reduces the risk of severe flooding in the Dee Why South Catchment, and Dee Why Town Centre, and creates improved sustainable development and more opportunities for outdoor trading.

### **Transport and Urban**

With more than 850km of roads, a large land area (254km<sup>2</sup>); 80km of coastline and four coastal lagoons to look after, Council's ongoing maintenance of its assets (including roads, footpaths and stormwater drains) demands careful management and programming. Council inspects its assets on a regular basis and responds to maintenance requests using a well-established risk management approach. Higher priority works are completed in priority order with available resources.

Key highlights this period include:

- An extensive road resurfacing and kerb and gutter construction program continues to be rolled out. During this period 7.3km of road was resurfaced, 232m of damaged kerb and gutter was replaced and 160m of new kerb and gutter was installed.
- Over 1,065 metres of new footpath was constructed in various locations across the Northern Beaches including Lee Road, Beacon Hill; Edgecliffe Boulevard, Collaroy Plateau; Maxwell Parade, Frenchs Forest; Nooal Street, Newport; Parkland Road, Mona Vale; Rickard Road, North Narrabeen; corner Dalwood and Macmillan Street, Seaforth; Ellery Parade, Seaforth and Peacock Street, Seaforth. In addition, 120m of footpath was renewed along Manning Street, North Balgowlah, Lagoon Street Narrabeen and Narrabeen Park Parade, North Narrabeen.
- Bus stop improvement works were completed at six bus stops Haigh Avenue, Belrose; Wheeler Parade, Dee Why; Winbourne Road, Brookvale; Allambie Road, Allambie Heights; Crown Road, Queenscliff and Cavill Street, Queenscliff.
- Slope stability improvement works were completed at Beacon Hill Road, Beacon Hill and Veterans Parade, Collaroy Plateau.
- Local area traffic management improvements works were completed at the intersection of Scales Parade and Hilder Road, Balgowlah.
- Surface patching and line marking was completed at three carparks including Curl Curl beach carpark, Cromer Depot carpark and McKillop Park carpark in Freshwater.
- Investigation and design work was completed for reconstruction of Oxford Falls Road embankment near the one lane bridge at Oxford Falls.

### **Emergency Management**

The Northern Beaches Council continues to undertake a number of important activities in relation to emergency management. Consultation has commenced between the new Council and the Local and Regional Emergency Management representatives (including the Local Emergency Operations Controller, LEOCON) about their requirements of Council with regards to planning, preparing, responding and recovering from local disasters.

A Local Emergency Management Plan (EMPlan), a document that is required by the NSW Office of Emergency Management has been developed and will be shared with the relevant local Emergency Services for their input, at the next Local Emergency Management Committee in March 2017.

Council is also continuing to complete the remaining non-critical works and minor clean up works associated from the June East Coast Low Storm event.

## **Northern Beaches Road Safety Program**

The Road Safety Program continued to enhance public awareness of road safety issues by hosting three child restraint checking days and checking the installation of over 60 child restraints. Three senior road safety presentations were hosted to encourage senior driver road safety and the annual Road Safety Calendar was launched in November 2016 with 6,500 calendars distributed through local libraries and customer service centres. The Plan B Drink Driving campaign was also launched in December 2016 to encourage drivers to plan their return trip before going out and avoiding drink driving.

## **Compliance and Certification (Environmental Compliance)**

Significant work has been undertaken harmonising the processes, procedures and approaches of the three former Councils. A new compliance and enforcement policy is being drafted which will be presented to Council for exhibition prior to adoption in 2017.

The Environmental Health team continue to respond to community requests including those relating to air, noise, water, food safety and public health. Scores on doors star ratings are now being published, live via Scores on the Door Australia, for all star rated food premises across the Northern Beaches Council area. Proactive programs are progressing, including food regulation, and we are on target to complete all mandatory food inspections by 30 June.

The Building Control team continue to respond to community requests, including those relating to illegal building works, illegal land use and fire safety. The team provide certification services, including meeting the high demand for swimming pool barrier compliance certificates.

The Rangers team continue to respond to community requests, including pollution matters, abandoned vehicles, and illegal trailers, and barking dogs, seven days per week and outside normal business hours. Proactive programs include regular patrols of beaches, wildlife areas and other public places to manage public safety concerning off leash dogs; and daily parking patrols. The team also facilitated the annual Dog Day by the Bay event to promote responsible pet ownership and to assist dog owners with issues they may be having, such as excessive barking.

## **Environment Highlights**

### **Stormwater and Floodplain Activities**

The planned stormwater system renewal program continues on schedule. Council has engaged a specialist pipe remediation contractor to undertake the structural relining of approximately 760m of stormwater pipes and associated works in various locations in Collaroy and Brookvale. The proposed relining program will extend the serviceable life of the drainage assets. Works are scheduled to be completed by June 2017.

The reactive stormwater works program includes works and management of customer requests. The works program is on schedule for 2016/17 and 140 customer requests have been completed in the year to date.

The Manly Lagoon Floodplain Risk Management Study and Plan is continuing with the options for flood mitigation currently being developed. Preliminary mitigation options are being reviewed for the Narrabeen Lagoon Flood Risk Management Study and Plan with public exhibition of the options planned for later this year.

Staff are working on options for integrating flood controls across the northern beaches to provide consistency in how flood issues are managed.

### **Narrabeen Lagoon Entrance Clearance**

Large excavation works to remove 40,000m<sup>3</sup> of sand from the entrance of Narrabeen Lagoon started in August 2016 were completed in November 2016. The works have reduced flood risks

around the lagoon, increased tidal flow and have provided sand to nourish Collaroy-Narrabeen Beach, improving access and amenity.

### **Bushland and Biodiversity**

Council continues its bushland management projects, including contractor and volunteer bush regeneration, maintenance and strategic projects. Biodiversity management involves pest plant and animal control programs, operational management and other strategic biodiversity projects.

Northern Beaches Council was awarded with a Weed Action Program Grant of \$60,000 for a program across the area. This grant facilitates on going Bitou/Boneseed control along the coastal headlands as well as enabling private property noxious weed inspections around key bushland assets and high priority public areas.

The Greater Sydney Local Land Services awarded The Pittwater Natural Heritage Association, in partnership with Council, \$23,800 towards control of vine weeds at Careel Creek, Avalon to be completed by May 2018.

Funding through the Rural Fire Service Fire Mitigation and Resilience Program totaling \$262,000 is supporting on ground fuel reduction programs within identified reserves listed as high priority on the Warringah Pittwater Bushfire Management Committee Hazard Reduction Program. Contracts for selected Council reserves have been awarded and actions to reduce fuel loads are underway in accordance with the Bushfire Management Program. Access and asset protection in high risk bushland areas behind private properties has been improved with fuel management actions.

A bushfire prevention brochure was produced and 61,000 copies were delivered with rates notices in October 2016 to ratepayers in the Warringah Pittwater Rural Fire District. The brochure covered: preventing bushfires; reducing bushfire risk; reducing bushfire fuel; useful contacts; and information regarding bushfire survival plans.

### **Fauna**

Native fauna sightings and surveys continue to be recorded and mapped in Council systems and submitted regularly to the NSW Office of Environment and Heritage. A hollows and nest box program is underway with a variety of boxes covering a number of native species now constructed and available for installation.

### **Feral Animal Control**

Wild rabbit control programs are ongoing. Community member's cooperation with cage trapping programs on private lands remains a successful partnership with Council.

Fox control continues at a very high level with a number of animals eradicated in the past three months. A cage trapping program has also begun in cooperation with private land owners in the past three months.

Council continues to support the Pittwater Indian Myna Action Group (PIMAG), a group that is now becoming well recognised within the local community. A grant has been received from the NSW Local Lands Services to assist this group further with their activities.

### **Northern Beaches Bushcare**

Council continues to deliver a range of events that support and promote sustainable initiatives for the Northern Beaches community. The Bushcare volunteer program continues to educate and enable the community to care for our bushland. In October the 'Spring into Bushcare' event showcased the work of our volunteers and encouraged more of the community to get involved. In December more than one hundred volunteers gathered to celebrate their achievements over the year at the Northern Beaches Bushcare Christmas Party.

### **Coastal Environment Centre**

Council's Coastal Environment Centre (CEC) continued to provide hands on curriculum linked field trips to early learning, primary school and high school students across the Northern Beaches and greater Sydney. So far this year programs have been delivered to 4774 students.

The Catchment Education Program for high schools provides funding for one class at every Northern Beaches high school to have a subsidised geography and science fieldtrip. The 'Fun in the Environment Day' was developed and delivered to Brookvale Public School which involved solar races, kite making, science experiments, native animal displays and fun in the catchment. In addition, the Stormwater Pollution Education Program continues to run in our local primary schools.

The CEC community program has continued to offer school holiday programs throughout the 'Kids on the Coast' Program as well as free walks, talks and tours to residents of the Northern Beaches. Highlights include native bee workshops, snake and spider safety, night walks through Warriewood Wetlands, indigenous bush tucker walks and rock platform tours of North Narrabeen Aquatic Reserve. With over 1000 people attending so far this financial year it is once again a great success for the community.

### **Community Events**

A fun day out was had by all at the Brookvale Show 'Grow Your Own' stall, promoting small space gardening, citizen science with the Aussie Backyard Bird Count as well as a special guest appearance by Billy the Bandicoot.

### **Manly Environment Centre**

On the first Sunday in December Council's Manly Environment Centre celebrated the 23<sup>rd</sup> Ocean Care Day Festival with the theme – Love our Locals – a free community event focused on the biodiversity and stewardship of oceans, held in Manly. It featured more than 45 eco exhibitors, a great line-up of local musicians and environmental speakers over two stages and kids' activities including a Marine Parade led by a salsa band.

The Art Tent hosted local artists including nominations for the inaugural Val Taylor Art Mural Competition while in the Ocean Lab visitors heard from experts and scientists on marine creatures. The day included a traditional smoking ceremony and didgeridoo performance while over 3000 people visited 'Shark in a Bus'. The event was also celebrated at Dee Why Beach where the Ocean Action Pod attracted 490 visitors. The Pod demonstrated how plastic waste harms the marine environment.

### **Business Sustainability**

The business community program has been highly successful this year. A pilot project with the Better Business Partnership saw 10 of our local business receive sustainability audits. Following the audit these businesses were provided with a report recommending actions for cost and energy savings.

The year ended with the very successful Hilltop to Headland business series, launching the first Northern Beaches Council 'Sustainability Business Network'. 40 local business representatives attended and were inspired by the key note speaker, Sarah Mandelson from Serendipity Ice Cream who described her company's sustainability journey. The event KPI was exceeded with 85% of respondents saying they had a better understanding of how their business can be more sustainable.

### **Climate Change and Corporate Sustainability**

Council has begun the integration of its energy, water and emission monitoring data into a single platform. The new data management platform will enable improved understanding of resource consumption; improved management of built assets; a reduction in energy and water consumption

and cost; the development of clear baseline data across the organisation and will assist Council to unify energy, water and emissions policy and targets.

The Northern Beaches Council was one of the six local governments that participated in Ku-ring-gai Council's Climate Wise Communities Extension Project that won the NSW Government category of the 2016 Resilient Australia Awards.

### **Creek Management**

Council appointed a contractor to undertake the creek bank stabilisation works at Oxford Falls Road West. It is expected that works will commence in late January 2017 and be completed by March 2017.

Designs for bank stabilisation works on South Creek were reviewed and updated following several large storms and further erosion since the designs were first put together. A company has been awarded the contract to construct the permanent bank stabilisation solution and the works are expected to commence in January 2017.

### **Monitoring Evaluating and Reporting Program of Northern Beaches Lagoons**

The 2016/17 Lagoon Monitoring Evaluating and Reporting program commenced in this quarter with seven sampling events completed. The results are provided to the NSW Office of Environment and Heritage and enable the water quality of the lagoons to be compared over time.

Council is also working on the Bayview Baths water quality project with Sydney Water. This project is investigating possible sewer influences on water quality at Bayview Baths. Three sampling events were undertaken this quarter with the two remaining wet weather sampling events to be completed following rainfall.

### **Northern Beaches Coastal Erosion Policy**

Following extensive consultation and public exhibition, the Northern Beaches Coastal Erosion Policy and amendments to the Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach (CZMP) were adopted by Council in December 2016.

In addition to the Policy and revised CZMP, Northern Beaches Council has worked to provide assistance to residents wanting to install coastal protection works and assure the Northern Beaches community that the function and amenity of Collaroy-Narrabeen beach will not be negatively impacted by the proposed coastal protection works. This has included finalising:

- A preliminary design and alignment of future coastal protection works
- Assessing the impacts the coastal protection works may have on the beach
- Identifying the beneficiaries of coastal protection works at Collaroy-Narrabeen Beach.

### **June 2016 Storm Clean Up**

The storm in June 2016 caused extensive damage to Collaroy-Narrabeen Beach and access was restricted at almost all paths leading to the beach. Staff worked with contractors to remove debris from the beach, undertake sand scraping to remove steep erosion scars and cover exposed rock and repair damaged pathways. This enabled the temporary fencing restricting access to be removed from most sites and ensured that the beach was able to be accessed and enjoyed over the Christmas holidays.

### **Fisherman's Beach Dune and Pathway Restoration**

Dune remediation works and reinstatement of a damaged path were undertaken at Fisherman's Beach between Florence Avenue and Ocean Grove. This work was undertaken in response to the section of dune and pathway at Fisherman's Beach between Florence Avenue and Ocean Grove had being eroded by a number of storms in recent years. Works included re-establishment of the

dune and pathway with sand bags and beach scraping followed by replacing of the dune with native vegetation.

## **Civic Leadership Highlights**

### **High Community Satisfaction with the new Northern Beaches Council**

The Northern Beaches Council was rated as one of the better performing newly merged councils in New South Wales in an independent survey. The random telephone survey of 600 residents commissioned by the NSW Government revealed that Council's top areas of performance are waste management, recreational facilities and ease of access to services. The top three areas for improvement include planning for population growth, decisions made in the interest of the community and providing value for money for rates.

### **Draft Community Vision and Priorities for the Community Strategic Plan**

Over 1,000 community members contributed to the development of a draft Statement of Vision and Priorities to guide medium and long-term planning for the Northern Beaches community. The development of a Draft Vision and Priorities comprises the first stage in the development of a new Community Strategic Plan, which will reflect the aspirations the community has for our region.

### **Community Engagement**

Council continues to implement a diverse range of programs to engage the Northern Beaches community in Council activities. The 11 Strategic Reference Groups (meetings in November) and Local Representation Committee (meetings in October and November) continue to provide value input into projects and directions for the business. A range of projects were also consulted more broadly with the community including:

- Church Point upgrade
- Dee Why Town Centre – Phase 1 street scape improvement
- Hospital Precinct Structure Plan at Frenchs Forest
- Ingleside Precinct Structure Plan
- Palm Beach Parking Demand Strategy
- Glen Street Theatre Survey
- Palm Beach Walkway
- Disability Inclusion Action Plan
- Community Strategic Plan
- Planning Proposal Narabang Way, Belrose
- Palm Beach Landscape Master Plan

Council also partnered with the State Government to consult the community on the Draft District Plan and B-Line Program transport improvements.

### **Northern Beaches Council Implementation Plan**

An Implementation Plan is guiding the integration of the new Northern Beaches Council. The Plan provides a framework for ensuring that the process of building a new organisation is carefully considered and effectively communicated to staff and the community.

During the quarter, Northern Beaches Council made significant progress towards integration. Phase 2 of the Implementation Plan (Initiate and Measure) was completed and Phase 3 (Plan and Analyse) was commenced.

Workshops and think tanks with staff and Executive Managers, which had commenced earlier, were concluded and the core services requiring integration were identified and agreed upon. The top 25 core service organizational priorities were then established by the Executive Steering Committee for integration by September 2017.

Business cases for individual projects have been developed, complete with project dependencies and resource requirements, and the Executive Steering Committee has signed off this Integration Program.

Ideas for innovation continued to be captured and identification and implementation of quick wins also continued.

### **Development Assessments**

An Independent Assessment Panel (IAP) has been appointed to make final and independent determinations on development applications referred to it in relation to the Pittwater Local Environment Plan. The membership of IAP consists of four members, two drawn from a pool of experts in the respective fields of environmental and planning, a rotating community member, and a permanent chair.

Work has continued on harmonising the three former council systems and practices, including notification of applications, fees, conditions of consent and delegations.

# Quarterly Exception Report on Business Actions – December 2016

This is a progress report as at 31 December 2016 on the actions by exception in the Operational Plan 2016/17.

Of the 633 actions in the Operational Plan 31 are complete, 574 are progressing and 28 are deferred. The report provides further detail on complete and deferred actions

NORTHERN BEACHES  
COUNCIL

[northernbeaches.nsw.gov.au](http://northernbeaches.nsw.gov.au)

2016/17 Action	CSP Source	Status – December 2016	Comments
Kerb and Gutter Works Program	Former Warringah	Completed	The Kerb and Gutter Renewal Program was been completed in November in preparation for the Road Resheeting Program. Over 230m of damaged kerb and gutter was replaced.
Implement recommendations from the Warriewood Valley Strategic Review	Former Pittwater	Completed	Recommendations from the Warriewood Valley Strategic Review have been implemented via amendments to the Pittwater LEP and Pittwater DCP.
Introduce a green waste collection bin to all residents	Former Manly	Completed	Rollout of green bins in former Manly LGA completed
Bringa Womens Centre Works	Former Warringah	Completed	The refurbishment and extension of the Bringa Women's Refuge was completed in 2016 and delivers increased capacity for the service as well as renewing the grounds and refreshing the existing buildings up to a modern standard.
Terrey Hills Rugby Club - Public Amenities Works	Former Warringah	Completed	This project delivered the refurbishment of the existing male and female toilets in the Terrey Hills Rugby Club building.
Beacon Hill and Davidson RFS Building Works	Former Warringah	Completed	As part of Council's program of works updating and renewing the Rural Fire Service buildings, the roof and gutters of the Beacon Hill and Davidson buildings were replaced.
Beverley Job Park, Narraweena - Public Amenities Works	Former Warringah	Completed	This project delivered the refurbishment of the existing male and female amenities at Beverly Job Park, added accessible amenities and made these toilets accessible to the general public through the installation of remote timed access control.
Implement actions from the 2012-2016 Economic Development Plan	Former Pittwater	Completed	Actions in the 2012-2016 Economic Development Plan have been completed. A new plan will be developed to cover Northern Beaches
Coordination of Meet Your Street program	Former Manly	Completed	18 Meet Your Street events held
Complete stage one of the Mona Vale Skate Park and secure funding for stage two	Former Pittwater	Completed	Mona Vale Skate Park was officially opened on Saturday 3 September 2016. Mona Vale Golf Course 17th hole has been realigned and the public path way works have been completed.
Fisherman's Beach Seawall	Former Warringah	Completed	Completed in August 2016. The project has received substantial praise from the local community
South Curl Curl Beach Sea Wall Works	Former Warringah	Completed	Completed in July 2016.
Forestville Sportsfield – Synthetic Surface and Ancillary Works	Former Warringah	Completed	The remaining works related to the creation of a dog park which was completed and is proving highly popular.

2016/17 Action	CSP Source	Status – December 2016	Comments
Parks Major Works Program	Former Warringah	Completed	This project was carried over from 2015/16 and the works on the Griffith Park Trails have been completed.
Review methodology of sportsfields user fees and charges	Former Warringah	Completed	At the Council meeting held 25 October 2016 Council approved the revised Northern Beaches seasonal sportsground user fees. Seasonal sportsground user fees are now equalised across the Northern Beaches. The Sporting Union was involved in the review of these fees.
Implementation of scheduled projects from playgrounds strategy	Former Manly	Completed	The northern section of the fenced play area at Weeroona Reserve Fairlight has been refurbished and the swings at Forty Baskets Balgowlah and Lagoon Park West Queenscliff reserves have been replaced.
Maintain and service 35 playgrounds to maintain Australian Standard Manage and work with Playground Committee Updating Council's Playground Strategy to incorporate natural play areas, in accordance with early childhood experiential learning	Former Manly	Completed	Repairs undertaken on 24 Playgrounds (19 minor and 5 major repairs) carried out this quarter. Playground strategy has been amended to incorporate natural play areas.
Construction and maintenance of facilities that cater to young people in line with community consultation	Former Manly	Completed	Change of season renovation program completed. Restoration of Manly Oval after stormwater installation complete. Appointment of contractors for Manly Oval and Graham Reserve completed. Restoration of the outfields and surrounds areas at LM Graham Reserve complete.
Maintain standard of surfaces on sports ovals and grass playing fields	Former Manly	Completed	Funding of \$15,000.00 has been secured through sponsorship provided by the NRMA.
Seek alternative funding sources for the Coastal Environment Centre (CEC)	Former Pittwater	Completed	Large excavation works to remove 40,000m3 of sand from the entrance of Narrabeen Lagoon started in August 2016 were completed in November 2016. The works have reduced flood risks around the lagoon, increased tidal flow and have provided sand to nourish Collaroy-Narrabeen Beach, improving access and amenity.
Mitigate flood risks through the management of the Narrabeen Lagoon Entrance in line with the Narrabeen Lagoon Floodplain Risk Management Study and Plan.	Former Pittwater	Completed	The capital works program has been completed. The water quality treatment devices installed and upgraded have been placed on a monitoring and maintenance cycle to ensure the longevity of the assets.
Improve stormwater quality treatment devices to manage and protect creeks and waterways as part of the Capital Improvement Program	Former Pittwater	Completed	These works relate to uncompleted developer works and are being funded from a developer bond. Works are now complete.
Drainage Works: Lot 383 Wyong Road Duffys Forest	Former Warringah	Completed	
Narrabeen Lagoon Trail works	Former Warringah	Completed	The final section of works on the Narrabeen Trail project has now been completed with the construction of a new reserve for public use. Maintenance of all facilities is ongoing.

2016/17 Action	CSP Source	Status – December 2016	Comments
Oaks Avenue, Dee Why - Stormwater Drainage	Former Warringah	Completed	The upgrade of stormwater along Oaks Avenue has been completed. This has reduced the depth of overland flow during storm events.
Adopt a Code of Meeting Practice for the new Council	Former Warringah	Completed	Code of Meeting Practice was adopted at the 22 November Council Meeting.
Progress Council's Fit for Future submission in accordance with Office of Local Government's requirements	Former Manly	Completed	Council's Fit for the Future submission was completed as per the requirements of the Office of Local Government.
Promotion and support of the International Day for People with a Disability	Former Manly	Completed	Promotion and support of the International Day for People with a Disability - Wheely Big Walk - 3rd December. Northern Beaches Council partnered with National Parks Association of NSW to promote bushwalking amongst people with disabilities. This was a marquee event to launch a wider program of walks by National Parks for people with disabilities across the State, and the event contributed to the promotion of Narrabeen Lagoon as an excellent example of how Council has provided a facility that is accessible to the whole community. Northern Beaches Council partnered with nine organisations and community groups to deliver the Wheely Big Walk and over 60 people attended the event.
Maintain the community consultation database	Former Pittwater	Completed	Since May 2016 we have been consolidating Community Engagement Databases and registered community groups across the region. We have over 10,000 contacts on the engagement email register.
Ensure that the GIS is available to staff to assist Council business and customer service functions. Compile a comprehensive list of existing databases and datasets, and identify additional data required, including mapping geodiversity elements	Former Manly	Completed	GIS available to Council staff as required to perform their duties. This included a review of existing database and datasets and providing additional data such as geodiversity elements within the spatial information.
Annual Financial Reports and Auditors Reports delivered to Division of Local Government and Bureau of Statistics	Former Manly	Completed	Annual Audited Financial Statements reported to Council 13 December 2016 and lodged with the Office of Local Government.
Finalise Construction of new indoor complex at the Manly "Boy" Charlton Aquatic Centre and; Progress planning and development of Water Polo Facility if funding is obtained	Former Manly	Completed	Construction and opening of the Manly "Boy" Charlton Aquatic Centre was completed August 2016. Planning and development for a new Water Polo Pool has not progressed.

2016/17 ACTION	CSP Source	Status	Short update on Completed and Deferred projects
Implementation of SHOROC regional directions and participate in the Northern Metropolitan Council of Mayors	Former Manly	Deferred	Priorities in the SHOROC regional directions paper will continue to be pursued by the Northern Beaches Council. Participation in the Northern Metropolitan Council of Mayors will be determined by council post the elections in September 2017.
Council to progress the detailed planning, design and construction phases of Manly2015 Masterplan including: - The construction of the new 500 space carpark underneath Manly Oval and the full reinstatement of the oval afterwards.	Former Manly	Deferred	The construction of a carpark underneath Manly Oval and the redevelopment of Whistler Street carpark is on hold following the 23 August Council meeting. Council remains committed to pursuing the overall vision of the Manly2015 Masterplan that seeks to re-energise the Manly CBD.
Undertake a review of the Pedestrian Access and Mobility Plan (PAMP)	Former Warringah	Deferred	The review of the former Warringah Council Pedestrian Access and Mobility Plan (PAMP) will now be undertaken in 2017/18 and extended across the Northern Beaches.
Develop a local planning strategy to respond to the NSW Government's District Plan	Former Warringah	Deferred	This project has been deferred to allow the preparation of a local planning strategy for the entire Northern Beaches.
Implement the findings of the Council carparks review	Former Warringah	Deferred	This will be reviewed following the preparation of a holistic approach across the Northern Beaches.
Review Civic Plant and Equipment Fleet Purchasing Policy to: (a) incorporate green fuel reductions (carbon footprint reduction strategy); (b) undertake a fleet rationalisation/ usage; and (c) undertake a biodiesel review	Former Manly	Deferred	The policy on plant and equipment is being reviewed following the creation of the Northern Beaches Council.
Chair SHOROC Economic Development Group to investigate sub-regional employment opportunities	Former Pittwater	Deferred	The SHOROC Economic Development Group is currently not operational
Commence Avalon Village Place Plan	Former Pittwater	Deferred	Currently on hold due to ongoing planning and consultation for draft Mona Vale Place Plan.
Review outcomes of 2011-2013 Crime Prevention Plan in consultation with key stakeholders and the Community Safety and Place Management Advisory Committee with view to developing a renewed Community Safety plan	Former Manly	Deferred	Stakeholder groups disbanded due to amalgamation. Currently working with Community Safety Strategic Reference Group to develop content for CSP.

2016/17 ACTION	CSP Source	Status	Short update on Completed and Deferred projects
Research and development of community safety needs and actions in consultation with the Community Safety and Place Management Advisory Committee	Former Manly	Deferred	Stakeholder groups disbanded due to amalgamation. Ongoing operational response to community needs continues as required.
Provide leadership in the establishment of community gardens in the Ingleaside Precinct	Former Pittwater	Deferred	A community garden has been identified within the Ingleaside land release which is currently on exhibition. Once adopted Council will work closely with the community to establish a community garden.
Berry Reserve and Jamieson Park, Narrabeen - New Works	Former Warringah	Deferred	Project deferred until work is completed at Berry Reserve Carpark by Transport for NSW to upgrade infrastructure for the B-line service.
Condamine Street Planting	Former Warringah	Deferred	This project in its current form is not feasible and will be discussed with the new Council post September 2017
Review of Commercial Use of Beaches and Reserves Policy	Former Warringah	Deferred	This project has been deferred while the Sportsground Strategy is being developed.
Implement the following programs and projects: Ivanhoe Park Landscape Masterplan for botanic gardens; Maintain trees as per Council's Norfolk Island Conservation Management plan	Former Manly	Deferred	The establishment of a botanic garden at Ivanhoe Park has been put on hold until the Masterplan has been adopted by Council.
Update Manly Council Education for Sustainability Strategy and projects undertaken to reflect best practice in education for sustainability	Former Manly	Deferred	Review completed however forward actions will need additional resources.
Develop and implement a staged Climate Change Plan of Action	Former Pittwater	Deferred	The Climate Change Plan of Action 2015 will be reviewed as part of the Northern Beaches Council transformation projects.
Consider the impacts of climate change and sea level rise into Council's policies, strategies and plans	Former Pittwater	Deferred	The review of climate change policies within the Northern Beaches Council will occur as part of the transformation projects. A coordinated, whole of Council, review of policies, strategies and plans will enable climate change issues to be considered appropriately.
Finalise the Coastal Environment Centre (CEC) Business and Strategic Plan	Former Pittwater	Deferred	A draft strategic plan is in place however it will be reworked and finalised upon the adoption of the Northern Beaches Community Strategic Plan which is currently under consultation.

2016/17 ACTION	CSP Source	Status	Short update on Completed and Deferred projects
Review outcomes of the Energy and Water Savings Action Plan	Former Warringah	Deferred	In order to harmonise energy and water usage monitoring and reporting across the new Northern Beaches Council, a Request for Quotation was put out for a whole-of-council contract. "Greenhouse" won the contract. Data is in the process of being transferred to the new platform.
Develop an industry capacity development model and sustainability program for the Ingleside Green Star certification	Former Pittwater	Deferred	This action is aligned to a proposed credit in the Green Star certification of Ingleside land release. Determination on final credits sought will occur in 2017/18.
Review outcomes of the Transport and Environment Sustainability Strategies	Former Warringah	Deferred	Whilst a number of actions within the Strategy are continuing e.g. pilot car share program, a review of the strategy has not been commenced. It is anticipated that a review of this strategy would be undertaken in the preparation of any similar strategy for the Northern Beaches Council.
Report on governance systems implemented, policies and procedures reviewed, and updates/revisions made	Former Manly	Deferred	A review is currently underway focussed on harmonising policies for the Northern Beaches Council.
Establish and maintain Council's Compliance Framework	Former Manly	Deferred	This matter will be progressed in mid-2017 after the project on harmonising policies has significantly progressed.
Trial of electronic permit parking system	Former Manly	Deferred	A parking working group has been established to consider the future beach pass and related parking systems.
Provide information packs to new rate payers	Former Pittwater	Deferred	This is on hold and will be reviewed as part of the amalgamation of the Northern Beaches Council.
Continue integration of all Council plans within the integrated planning and reporting framework	Former Pittwater	Deferred	A new Integrated Planning & Reporting framework is being developed as part of a priority implementation project. Once established, Council plans will be integrated into the new framework.
Refine strategies in working with SHOROC Executive, and assist with those being pursued through the new Northern Metropolitan Council of Mayors, or similar regional organisation	Former Manly	Deferred	Priorities in the SHOROC regional directions paper will continue to be pursued by the Northern Beaches Council. Participation in the Northern Metropolitan Council of Mayors will be determined by council post the elections in September 2017.

## 7.0 CORPORATE SERVICES DIVISION REPORTS

<b>ITEM 7.1</b>	<b>MONTHLY INVESTMENT REPORT - JANUARY 2017</b>
<b>REPORTING MANAGER</b>	<b>CHIEF FINANCIAL OFFICER</b>
<b>TRIM FILE REF</b>	<b>2017/037860</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

To provide a report setting out details of all money that Council has invested under section 625 of the Local Government Act 1993.

#### SUMMARY

In accordance with clause 212 of the Local Government (General) Regulation 2005, a report setting out the details of money invested must be presented to Council on a monthly basis.

The report must also include certification as to whether or not the investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

The Investment Report shows that Council has total cash and investments of \$188,834,164 comprising:

- Trading Accounts           \$11,982,543
- Investments                 \$176,851,621

Performance over the period from 13 May 2016 to date was strong having exceeded the benchmark: 2.85%pa vs. 2.17%pa.

#### CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the investments listed in the attached reports have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and existing Investment Policies.

#### FINANCIAL IMPACT

Actual investment income for the period from 13 May 2016 to date was \$4,163,210 compared to budgeted income of \$3,188,302, a positive variance of \$974,908.

#### SOCIAL IMPACT

Nil

#### ENVIRONMENTAL IMPACT

Nil

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#### RECOMMENDATION OF DEPUTY GENERAL MANAGER CORPORATE SERVICES

That Council receive and note the Investment Report as at 31 January 2017, including the certification by the Responsible Accounting Officer.

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REPORT

INVESTMENT BALANCES

INVESTMENT BALANCES - CONSOLIDATED				
As at 31-Jan-2017				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
<b>Trading Accounts</b>				
Commonwealth Bank of Australia Ltd	A1+	1,270,859		1.35%
National Australia Bank Ltd	A1+	3,784,512		1.50%
Commonwealth Bank of Australia Ltd	A1+	278,289		0.40%
Commonwealth Bank of Australia Ltd	A1+	413,242		1.35%
		<b>5,746,902</b>		
<b>At Call Accounts</b>				
Commonwealth Bank of Australia Ltd	A1+	1,524,672	At Call	1.95%
AMP	A1	1,134,481	At Call	2.05%
National Australia Bank Ltd	A1+	3,700,000	At Call	2.00%
Commonwealth Bank of Australia Ltd	A1+	6,844,324	At Call	1.95%
		<b>13,203,477</b>		
<b>Mortgage Backed Securities</b>				
Weighted Avg Life *				
Emerald Series 2006-1 Class A	AAA	991,332	22-Aug-22	2.205%
		<b>991,332</b>		
<b>Term Deposits</b>				
Westpac	A1+	1,000,000	01-Feb-17	2.75%
Westpac	A1+	1,000,000	01-Feb-17	2.75%
Bank of Queensland Ltd	A2	1,000,000	01-Feb-17	2.75%
Bankwest	A1+	1,000,000	03-Feb-17	2.60%
Bankwest	A1+	1,000,000	03-Feb-17	2.60%
Bank of Queensland Ltd	A2	1,000,000	03-Feb-17	2.75%
ING Bank Australia Limited	A2	1,000,000	06-Feb-17	2.66%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	06-Feb-17	2.58%
Members Equity Bank Ltd	A2	2,000,000	07-Feb-17	3.05%
Members Equity Bank Ltd	A2	2,000,000	10-Feb-17	2.70%
Bank of Queensland Ltd	A2	1,000,000	13-Feb-17	2.75%
Suncorp-Metway Ltd	A1	1,000,000	13-Feb-17	2.65%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	13-Feb-17	2.60%
Members Equity Bank Ltd	A2	2,000,000	13-Feb-17	3.10%
Suncorp-Metway Ltd	A1	1,000,000	20-Feb-17	2.65%
Suncorp-Metway Ltd	A1	1,000,000	20-Feb-17	2.65%
Newcastle Permanent	A2	1,000,000	20-Feb-17	2.80%
National Australia Bank Ltd	A1+	1,000,000	20-Feb-17	2.70%
Members Equity Bank Ltd	A2	1,000,000	21-Feb-17	3.10%
ING Bank Australia Limited	A2	1,000,000	27-Feb-17	2.63%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	27-Feb-17	2.61%
ING Bank Australia Limited	A2	1,000,000	27-Feb-17	3.10%
Suncorp-Metway Ltd	A1	2,000,000	28-Feb-17	2.95%
Suncorp-Metway Ltd	A1	2,000,000	03-Mar-17	2.95%
ING Bank Australia Limited	A2	1,000,000	06-Mar-17	2.63%
National Australia Bank Ltd	A1+	1,000,000	06-Mar-17	2.70%
Members Equity Bank Ltd	A2	1,000,000	07-Mar-17	3.12%
AMP	A1	1,000,000	09-Mar-17	2.95%

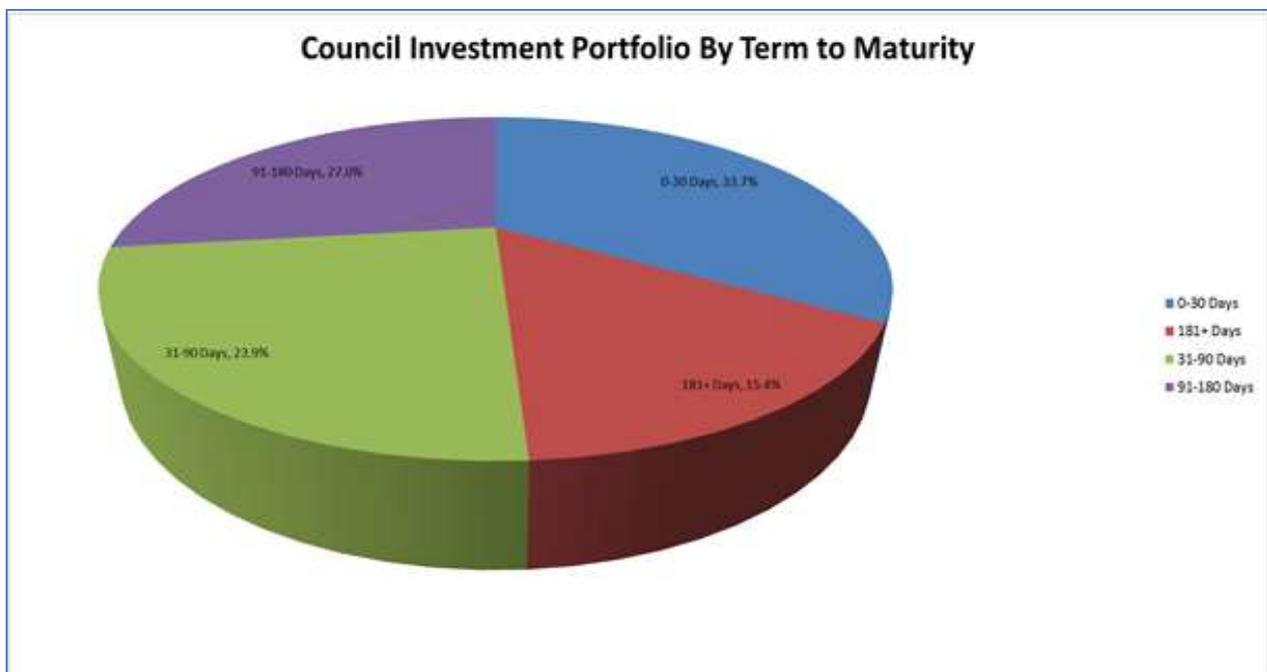
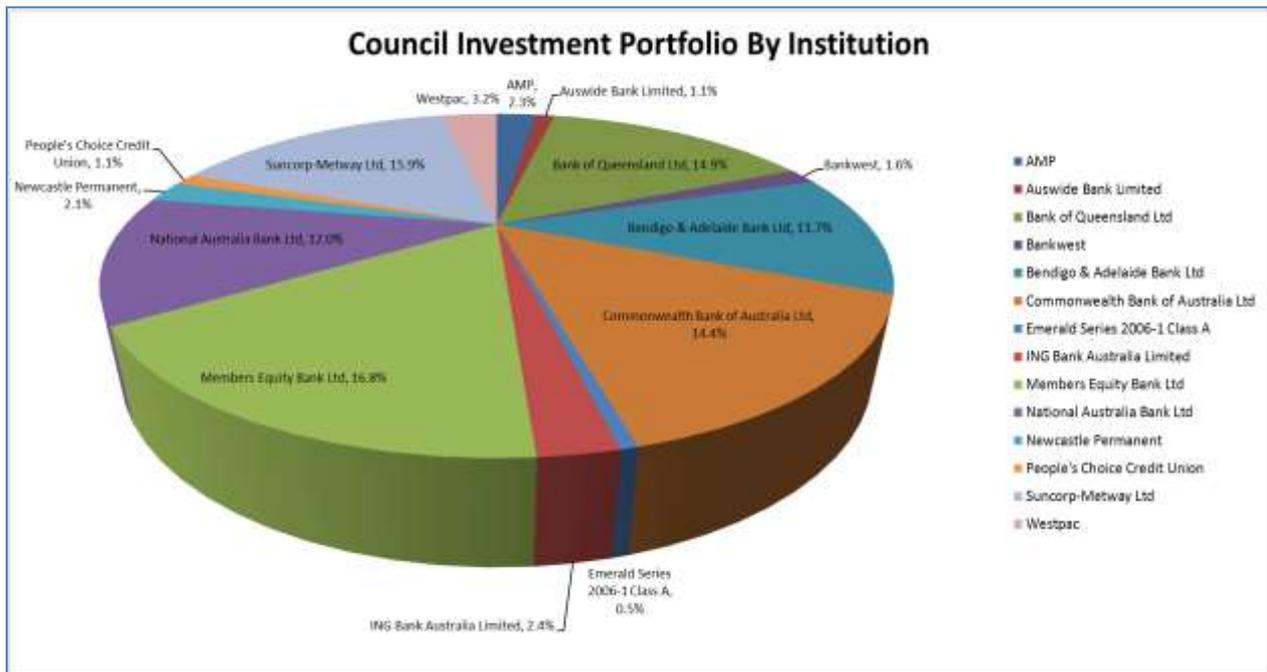
INVESTMENT BALANCES - CONSOLIDATED				
As at 31-Jan-2017				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
<b>Term Deposits (continued)</b>				
AMP	A1	244,246	09-Mar-17	2.95%
Bank of Queensland Ltd	A2	1,000,000	10-Mar-17	2.75%
Newcastle Permanent	A2	1,000,000	13-Mar-17	2.70%
National Australia Bank Ltd	A1+	500,000	13-Mar-17	2.70%
Suncorp-Metway Ltd	A1	1,000,000	13-Mar-17	2.95%
AMP	A1	1,000,000	15-Mar-17	2.95%
AMP	A1	1,000,000	15-Mar-17	2.95%
National Australia Bank Ltd	A1+	1,000,000	17-Mar-17	2.79%
ING Bank Australia Limited	A2	500,000	20-Mar-17	2.66%
Commonwealth Bank of Australia Ltd	A1+	1,000,000	20-Mar-17	2.62%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	21-Mar-17	3.10%
National Australia Bank Ltd	A1+	1,000,000	24-Mar-17	2.79%
Newcastle Permanent	A2	1,000,000	27-Mar-17	2.60%
National Australia Bank Ltd	A1+	1,000,000	27-Mar-17	2.70%
Bank of Queensland Ltd	A2	1,000,000	27-Mar-17	2.80%
Bank of Queensland Ltd	A2	1,000,000	29-Mar-17	2.75%
Members Equity Bank Ltd	A2	1,000,000	31-Mar-17	3.12%
Newcastle Permanent	A2	1,000,000	03-Apr-17	2.70%
Suncorp-Metway Ltd	A1	2,000,000	04-Apr-17	2.91%
Members Equity Bank Ltd	A2	3,000,000	07-Apr-17	2.80%
Suncorp-Metway Ltd	A1	1,000,000	10-Apr-17	2.60%
National Australia Bank Ltd	A1+	2,000,000	10-Apr-17	2.70%
Members Equity Bank Ltd	A2	1,000,000	12-Apr-17	3.12%
National Australia Bank Ltd	A1+	1,000,000	18-Apr-17	2.70%
National Australia Bank Ltd	A1+	2,000,000	18-Apr-17	2.80%
Suncorp-Metway Ltd	A1	1,000,000	24-Apr-17	2.70%
Bank of Queensland Ltd	A2	1,000,000	24-Apr-17	2.80%
Members Equity Bank Ltd	A2	2,000,000	26-Apr-17	2.80%
Suncorp-Metway Ltd	A1	1,000,000	28-Apr-17	2.90%
Members Equity Bank Ltd	A2	2,000,000	02-May-17	3.20%
Suncorp-Metway Ltd	A1	1,000,000	02-May-17	2.90%
Auswide Bank Limited	A2	1,000,000	04-May-17	3.12%
Members Equity Bank Ltd	A2	1,000,000	05-May-17	3.00%
Members Equity Bank Ltd	A2	1,000,000	05-May-17	3.00%
People's Choice Credit Union	A2	1,000,000	05-May-17	3.10%
People's Choice Credit Union	A2	1,000,000	05-May-17	3.10%
Members Equity Bank Ltd	A2	1,000,000	08-May-17	2.70%
Members Equity Bank Ltd	A2	1,000,000	12-May-17	2.70%
Suncorp-Metway Ltd	A1	1,000,000	15-May-17	2.75%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	16-May-17	3.00%
Members Equity Bank Ltd	A2	1,000,000	19-May-17	2.80%
Suncorp-Metway Ltd	A1	1,000,000	22-May-17	2.76%
Bank of Queensland Ltd	A2	1,000,000	22-May-17	2.75%
Suncorp-Metway Ltd	A1	2,000,000	24-May-17	2.81%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	30-May-17	3.00%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	05-Jun-17	3.00%
Suncorp-Metway Ltd	A1	3,000,000	07-Jun-17	2.81%

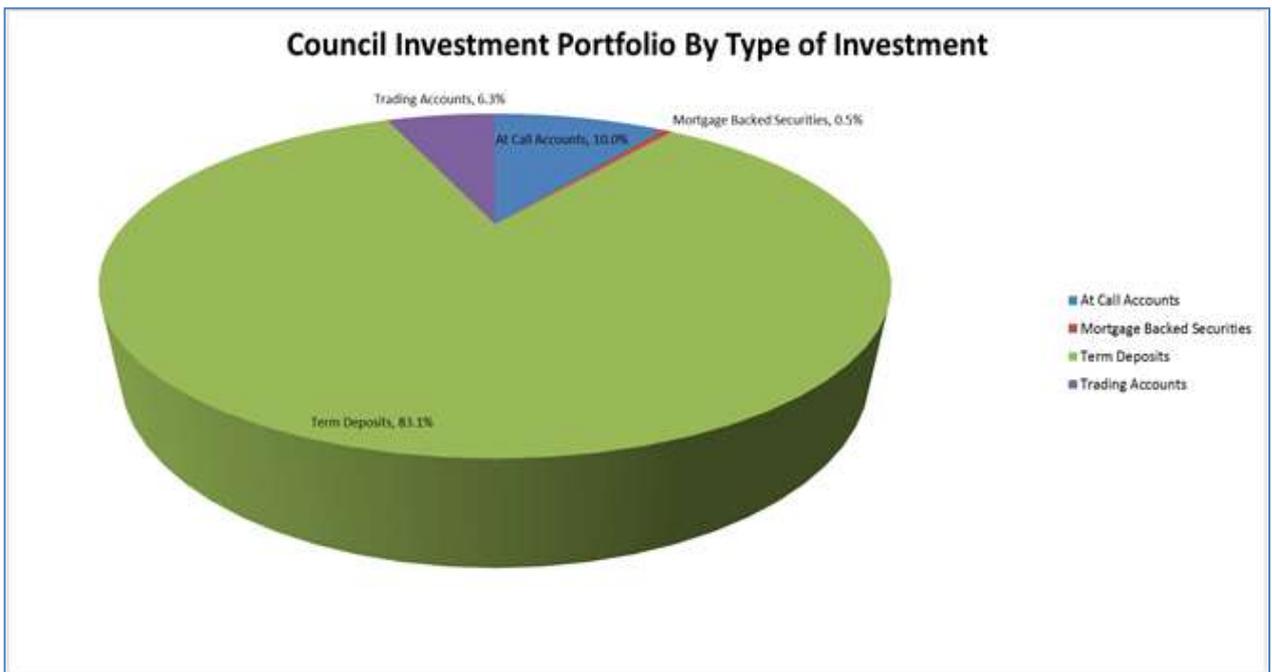
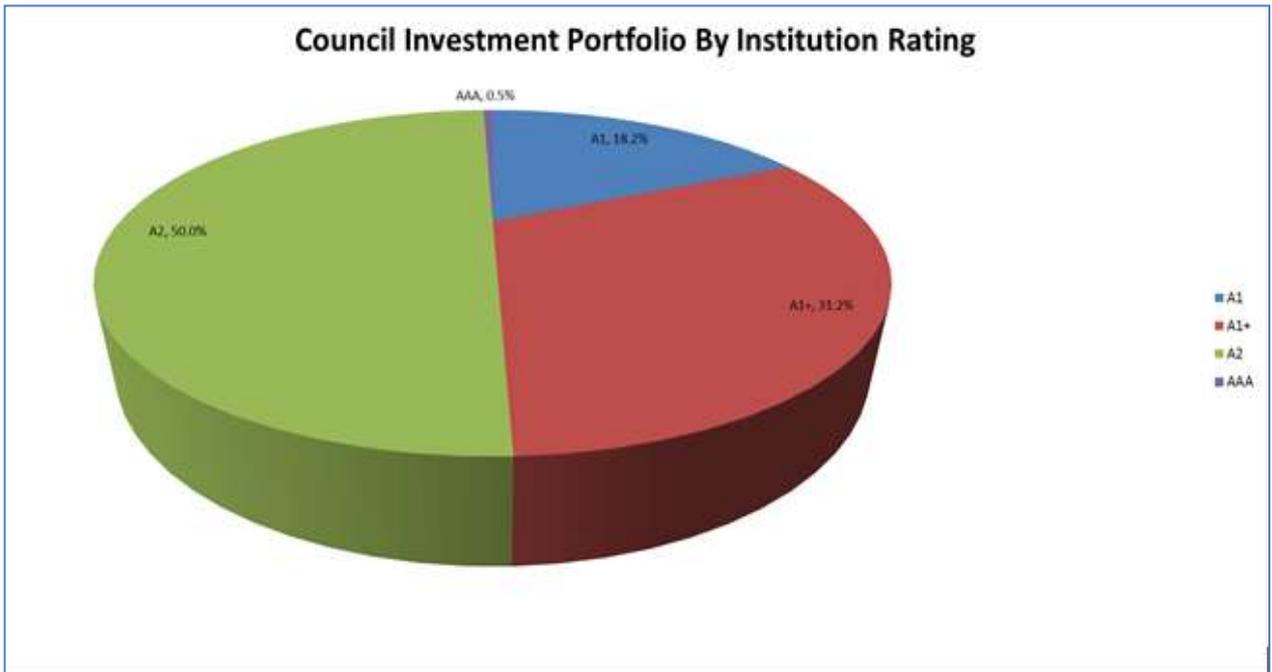
INVESTMENT BALANCES - CONSOLIDATED				
As at 31-Jan-2017				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
<b>Term Deposits (continued)</b>				
Bank of Queensland Ltd	A2	2,000,000	09-Jun-17	2.80%
Members Equity Bank Ltd	A2	1,000,000	13-Jun-17	2.70%
Bank of Queensland Ltd	A2	1,000,000	15-Jun-17	2.80%
Members Equity Bank Ltd	A2	2,000,000	19-Jun-17	2.80%
Suncorp-Metway Ltd	A1	2,000,000	21-Jun-17	2.76%
Bank of Queensland Ltd	A2	2,000,000	22-Jun-17	2.80%
Members Equity Bank Ltd	A2	1,000,000	26-Jun-17	2.75%
Bank of Queensland Ltd	A2	1,000,000	27-Jun-17	2.80%
Suncorp-Metway Ltd	A1	2,000,000	04-Jul-17	2.80%
Bank of Queensland Ltd	A2	1,000,000	06-Jul-17	2.80%
National Australia Bank Ltd	A1+	719,877	10-Jul-17	2.70%
Members Equity Bank Ltd	A2	2,000,000	10-Jul-17	2.80%
Bank of Queensland Ltd	A2	1,000,000	19-Jul-17	2.80%
Bank of Queensland Ltd	A2	2,000,000	25-Jul-17	2.80%
Bank of Queensland Ltd	A2	1,000,000	27-Jul-17	2.80%
Bank of Queensland Ltd	A2	2,000,000	04-Aug-17	2.80%
National Australia Bank Ltd	A1+	2,000,000	08-Aug-17	2.80%
Bank of Queensland Ltd	A2	1,000,000	14-Aug-17	2.80%
Westpac	A1+	1,000,000	18-Aug-17	3.00%
Westpac	A1+	1,000,000	18-Aug-17	3.00%
Westpac	A1+	1,000,000	18-Aug-17	3.00%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	22-Aug-17	2.85%
Auswide Bank Limited	A2	1,000,000	05-Sep-17	2.70%
Westpac	A1+	1,000,000	08-Sep-17	3.00%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	13-Sep-17	2.75%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	19-Sep-17	2.70%
Bank of Queensland Ltd	A2	1,000,000	21-Sep-17	2.80%
Bank of Queensland Ltd	A2	2,000,000	29-Sep-17	2.80%
Members Equity Bank Ltd	A2	1,000,000	03-Oct-17	2.80%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	20-Dec-17	2.80%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	25-Jan-18	2.80%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	31-Jan-18	2.80%
		<b>134,964,123</b>		
<b>Kimbriki Environmental Enterprises Pty Ltd</b>				
<b>Trading Accounts</b>				
Commonwealth Bank of Australia Ltd	A1+	6,235,641		0.90%
		<b>6,235,641</b>		
<b>At Call Accounts</b>				
Commonwealth Bank of Australia Ltd	A1+	4,878,691	At Call	1.45%
Commonwealth Bank of Australia Ltd	A1+	813,999	At Call	1.45%
		<b>5,692,690</b>		
<b>Term Deposits</b>				
Commonwealth Bank of Australia Ltd	A1+	1,000,000	17-Jul-17	2.66%
		<b>1,000,000</b>		

INVESTMENT BALANCES - CONSOLIDATED				
As at 31-Jan-2017				
INSTITUTION	RATING	AMOUNT \$	MATURITY DATE	INTEREST RATE
<b>New Council Implementation Fund</b>				
<b>Term Deposits</b>				
Members Equity Bank Ltd	A2	800,000	15-Feb-17	2.70%
Suncorp-Metway Ltd	A1	1,000,000	14-Mar-17	2.95%
Bank of Queensland Ltd	A2	1,900,000	20-Apr-17	2.75%
Suncorp-Metway Ltd	A1	1,000,000	15-May-17	2.93%
Bank of Queensland Ltd	A2	900,000	15-May-17	2.80%
Bank of Queensland Ltd	A2	400,000	13-Jul-17	2.80%
		<u>6,000,000</u>		
<b>Stronger Communities Fund</b>				
<b>Term Deposits</b>				
National Australia Bank Ltd	A1+	2,000,000	13-Feb-17	2.91%
Bankwest	A1+	1,000,000	23-Feb-17	2.55%
Members Equity Bank Ltd	A2	2,000,000	23-Mar-17	2.75%
Suncorp-Metway Ltd	A1	3,000,000	13-Apr-17	2.95%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	16-Jun-17	2.95%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	18-Dec-17	3.00%
Bendigo & Adelaide Bank Ltd	A2	2,000,000	17-Jan-18	3.00%
Bendigo & Adelaide Bank Ltd	A2	1,000,000	16-Feb-18	3.00%
		<u>15,000,000</u>		
<b>Total Cash and Investments</b>		<b>188,834,164</b>		

\* Weighted Average Life is the anticipated date of repayment of Council's full principal in mortgage backed securities based upon the expected repayment of a critical balance of underlying mortgages. It is calculated by professional actuaries and its use is market convention for securities such as these. Council's investment policy recognises Weighted Average Life dates as appropriate maturity dates for these securities.

PORTFOLIO ANALYSIS





**INVESTMENT PERFORMANCE VS. BENCHMARK**

	<b>Investment Portfolio Return (%pa)*</b>	<b>Benchmark: Bloomberg AusBond Bank Bill Index</b>	<b>Benchmark: 11am Cash Rate **</b>
1 Month	2.80%	2.04%	1.50%
3 Months	2.80%	2.08%	1.50%
6 Months	2.83%	2.13%	1.50%
FYTD	2.85%	2.17%	1.58%
12 Months	N/A	N/A	N/A

\* Excludes trading account balances

\*\* This benchmark relates to Cash Fund holdings

**MONTHLY INVESTMENT INCOME\* VS. BUDGET**

	<b>31 Jan 17 \$</b>	<b>Year to Date \$</b>
Investment Income	431,321	4,207,204
Adjustment for Fair Value	(4)	(43,994)
Total Investment Income	431,317	4,163,210
Budgeted Income	320,747	3,188,302

\*Includes all cash and investment holdings

## ECONOMIC NOTES

*(Source: Primarily extracted from information supplied by Laminar Capital Pty Ltd)*

Global economic growth showed signs of gaining momentum in January with economic readings from the US, China and Europe consistent with firmer GDP growth on balance. Signs also continued to show that the long period of very low inflation is turning and that slightly higher inflation may be in prospect. Australia was an odd-man-out both in the story of improving economic growth – real GDP in Q3 2016 fell 0.5% quarter on quarter – and rising inflation – annual inflation well below the RBA's target at 1.5% year on year in Q4 for the CPI and 1.55% year on year for the average underlying inflation rate. There are signs that Australian GDP growth will be materially stronger when Q4 GDP is released early in March, but inflation in Australia may take some time to lift. There is a likelihood that the RBA could keep its cash rate unchanged at 1.50% throughout 2017 lagging well behind the moves starting to lift official interest rates in the US and most recently China.

In the US economy, many leading indicators of economic activity are pointing to the growth acceleration evident through most of 2016 continuing in the early months of 2017. Final January consumer sentiment is running at a cycle-high 98.5 while indicators of sentiment in US homebuilding companies, manufacturing and provision of services have all strengthened noticeably including the period of President Trump's inauguration and the first few days of government by executive order.

In China, Q4 GDP growth accelerated marginally to 6.8% year on year from 6.7% in Q3. There were signs in December economic readings that the growth drivers continue to rebalance away from industrial output and towards retail sales and service sector activity. There are also signs that the focus of China's policymakers is starting to shift away from supporting GDP growth in the near-term using expansionary budgetary and monetary policies towards dealing with problems such as excessive residential construction, high house price inflation and poor bank lending practices. China has become a balancing act between trying to support growth in the near-term and pursuing economic reforms that limit near-term growth but provide a better chance of sustaining growth longer-term.

In Europe, both GDP growth and inflation are showing signs of starting to lift. Q4 GDP growth is due this week and is expected to rise 0.4% quarter on quarter, 1.7% year on year. Inflation accelerated to 1.1% year on year in December and is expected to push up further to 1.5% year on year in the preliminary January reading due this week. While the European Central Bank's official interest rates still have a negative sign on the front the ECB is starting to reduce its monthly asset purchases or QE. Political risks still abound in Europe with several elections due this year and tricky negotiations ahead with Britain over exiting the EU.

The Australian economy was an unusual odd-man-out in December exhibiting signs of weaker growth. An unusual combination in Q3 2016 of falling housing activity, falling government investment spending and weakness in net exports led to a negative Q3 GDP reading, -0.5% quarter on quarter sharply reducing annual growth from a downwardly revised 3.1% year on year in Q2 to 1.9% in Q3. In January, signs are accumulating that negative GDP growth in Q3 will rebound to strongly positive growth in Q4. There are signs of a return to strength in housing activity, with November housing finance commitments lifting and a 7% lift in home building approvals in November. Retail sales showed reasonable growth in October and November and international trade showed a major improvement with a lift in to trade surplus. At this stage, Q4 real GDP growth (when published early in March) should be at least +0.5% quarter on quarter, but nominal GDP growth will be considerably stronger, possibly close to 2.0% quarter on quarter driven by the huge 12.4% quarter on quarter lift in Australian export prices in Q4.

The investment portfolio return over the period 13 May 2016 to 31 January 2017 was 2.85% versus the Ausbond Bank Bill Index return of 2.17%.

## 8.0 ENVIRONMENT & INFRASTRUCTURE DIVISION REPORTS

ITEM 8.1	MINUTES OF THE WARRINGAH COUNCIL TRUST FOR THE ACQUISITION OF ENVIRONMENTALLY SENSITIVE LAND
REPORTING MANAGER	EXECUTIVE MANAGER NATURAL ENVIRONMENT & CLIMATE CHANGE
TRIM FILE REF	2016/406228
ATTACHMENTS	1 <a href="#">Draft Minutes of the Warringah Council Trust for the Acquisition of Environmentally Sensitive Land</a>

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### EXECUTIVE SUMMARY

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#### PURPOSE

To report the minutes of a meeting of the Warringah Council Trust for the Acquisition of Environmentally Sensitive Land held on 26 October 2016.

#### SUMMARY

The *Warringah Council Trust for the Acquisition of Environmentally Sensitive Land* ('the Trust') was established by the then Warringah Council for the protection and enhancement of the natural environment within the former Warringah Council Local Government Area.

A meeting of the Trust's Committee of Management ('the Committee') and Council's Trust Authority Group ('TAG') (Council's representatives as Trustee) was held on 26 October 2016. At this meeting:

- the Minutes of the previous annual meeting (held 28 October 2015) were confirmed
- the 2016 Annual Financial Statements were adopted
- the 2016 Annual Statistical Return was adopted
- the 2016 Income Tax Exemption Self Assessment was adopted
- the Committee requested that Council investigate the possibility of, and mechanisms for, the promotion of the Trust.

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#### RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That Council note the Minutes of the meeting of the *Warringah Council Trust for the Acquisition of Environmentally Sensitive Land* held on 26 October 2016.

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## REPORT

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### BACKGROUND

The *Warringah Council Trust for the Acquisition of Environmentally Sensitive Land* (the Trust) was established by the then Warringah Council for the protection and enhancement of the natural environment. Specifically the purpose of the Trust is:

- to promote the protection and enhancement of the natural environment or of a significant aspect of the local environment and in particular the conservation of flora and fauna indigenous to the Local Government Area of the Council (i.e. the former Warringah Council LGA)
- where appropriate enter into conservation agreements with the Minister for the purpose provided for under the *National Parks and Wildlife Act 1974* (NSW)

The Trust was created in 2013 and has been operating since the 2014/15 financial year.

At the meeting of the Committee and TAG on 26 October 2016, a number of items were discussed:

- the Minutes of the previous annual meeting (held 28 October 2015) were confirmed
- the 2016 Annual Financial Statements were adopted
- the 2016 Annual Statistical Return was adopted
- the 2016 Income Tax Exemption Self Assessment was adopted
- the Committee requested that Council investigate the possibility of, and mechanisms for, the promotion of the Trust.

In relation to the promotion of the Trust, Council staff have determined it would be appropriate to promote the Trust and its activities and will undertake this during 2017.

### CONSULTATION

The Committee and Trust Authority Group were all represented at the meeting.

### TIMING

The promotion of the Trust will take place in 2017.

### FINANCIAL IMPACT

The promotion activities can be undertaken within Council's existing operating budget.

### SOCIAL IMPACT

Nil

### ENVIRONMENTAL IMPACT

Promotion of the Trust may lead to additional donations being made to the Trust which would provide it with further funding with which to pursue its stated environmental purpose.

NORTHERN BEACHES  
COUNCIL

**Minutes**

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**Warringah Council TRUST FOR THE ACQUISITION OF  
ENVIRONMENTALLY SENSITIVE LAND**

Held on Wednesday 26 October 2016  
In the Executive Meeting Room commencing at 10:30 am

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**ATTENDANCE:**

**Voting Members**

Dr Conny Harris	Chair
Dr Paul Hackney	By Telephone
Dr Alan Jones	

**Officers**

Beth Lawsen	Deputy General Manager Public Affairs & Public Officer
David Walsh	Exec Manager Chief Financial Officer (Operations)
Terry Burrell	Deputy Chief Financial Officer Transactional Accounting
Todd Dickinson	Exec Manager Natural Environment & Climate Change (Operations)
Eskil Julliard	Legal Counsel

**1. APOLOGIES**

Dr Christina Kirsch  
Michael Regan

**2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**RESOLVED**

*Conny Harris/Paul Hackney*

That the Minutes of the Warringah Council Trust for the Acquisition of Environmentally Sensitive Land Meeting held 28 October 2015, copies of which were previously circulated, are hereby confirmed as a true and correct record of the proceedings of that meeting.

**3. DECLARATION OF PECUNIARY INTEREST / CONFLICT OF INTEREST**

Nil

**4. MATTERS ARISING FROM PREVIOUS MINUTES**

Nil

**5. REPORTS FOR ADOPTION**

**5.1 2016 ANNUAL FINANCIAL STATEMENTS**

**RESOLVED:**

*Paul Hackney/Alan Jones*

That:

1. The Annual Financial Statements for the year ended 30 June 2016 be adopted by the Trust Authority Group and the Public Fund Committee of Management
2. The Trustee be authorised to sign the Financial Statements.
3. The Trust Authority Group and the Public Fund Committee of Management note the appointment by the Trustee of Hill Rogers as auditors of the Trust and its Public Fund under clause 18 of the Deed of Settlement.
4. The Annual Financial Statements for the year ended 30 June 2016 be referred to the Trust's Auditor.

**VOTING**

**For the resolution:** All

**Against the resolution:** Nil

**CARRIED**

NOTE: A copy of the Deed is to be circulated to all Members.

**5.2 2016 ANNUAL STATISTICAL RETURN**

**RESOLVED:**

*Alan Jones/Paul Hackney*

1. The Annual Statistical Return for the year ended 30 June 2016 be adopted by the Trust Authority Group and the Public Fund Committee of Management.
2. Beth Lawsen, Deputy General Manager Public Affairs & Public Officer, be authorised to act on its behalf in completing the Return.

**VOTING**

**For the resolution:** All

**Against the Resolution:** Nil

**CARRIED**

**5.3 2016 INCOME TAX EXEMPTION SELF ASSESSMENT**

**RESOLVED:**

*Conny Harris/Alan Jones*

That the Income Tax Exemption Self Assessment for the year ended 30 June 2016 be adopted by the Trust Authority Group and the Public Fund Committee of Management.

**VOTING**

**For the resolution:** All

**Against the Resolution:** Nil

**CARRIED**

**6. GENERAL BUSINESS**

**RESOLVED**

*Alan Jones/Conny Harris*

That the Trust request Council to investigate the possibility of, and mechanisms for, the promotion of the Trust.

**For the resolution:** All

**Against the Resolution:** Nil

**CARRIED**

NOTE: Council to inform the Committee of the outcome of the investigations.

**7. NEXT MEETING**

NOTE: The proposed date of the next meeting is prior to 31 March 2017.

*The meeting concluded at 11:28 am*

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**Dr Conny Harris**

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**Deputy General Manager  
Public Affairs & Public Officer**

<b>ITEM 8.2</b>	<b>MINUTES OF SYDNEY COASTAL COUNCIL GROUP MEETING HELD 3 DECEMBER 2016</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER NATURAL ENVIRONMENT &amp; CLIMATE CHANGE</b>
<b>TRIM FILE REF</b>	<b>2017/010013</b>
<b>ATTACHMENTS</b>	<b>1 <a href="#">⇒</a> Sydney Coastal Councils Group Meeting Minutes 3 December 2016 (Included In Attachments Booklet)</b>

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### EXECUTIVE SUMMARY

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#### **PURPOSE**

To report the Minutes of the Sydney Coastal Councils Group (SCCG) Ordinary Meeting held 3 December 2016.

#### **SUMMARY**

An Ordinary Meeting of the SCCG was hosted by Randwick City Council on 3 December 2016. Ms Cathy Griffin attended the meeting as Northern Beaches Council's representative.

Matters discussed at the meeting relevant to Northern Beaches Council included the following:

- Presentation on the Coastal Management State Environmental Planning Policy (2016)
- SCCG input into Greater Sydney Commission district plans
- Future resourcing of SCCG
- Dates of future SCCG meetings

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#### **RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council note the minutes of the Sydney Coastal Councils Group Ordinary Meeting held 3 December 2016.

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**REPORT**

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**BACKGROUND**

Sydney Coastal Councils Group (SCCG) meetings are held quarterly and minutes are normally available through the Councillor portal. At present the Northern Beaches representatives on the SCCG are Ms Cathy Griffen and Mr Paul Hardie. Further information on the SCCG and its activities is available at [www.sydneycostalouncils.com.au](http://www.sydneycostalouncils.com.au).

**DISCUSSION**

An Ordinary Meeting of the SCCG was held at Randwick City Council on 3 December 2016. Ms Cathy Griffin attended the meeting as Northern Beaches Council's representative.

Matters discussed at the meeting relevant to Northern Beaches Council included:

Presentation on the Coastal Management State Environmental Planning Policy (2016)

Guest presenter Mr. Brett Whitworth, Executive Director, Local Planning Liaison, Department of Planning and Environment, was welcomed and discussed the Coastal Management State Environmental Planning Policy (2016), the Coastal Management Act and the district planning process. A number of questions were asked and responded to.

SCCG Input into the District Planning Process

Draft district plans for Greater Sydney's six districts have been developed by the Greater Sydney Commission. The SCCG has established a working group of staff and councillors to review the plans and provide input into the preparation of a submission. Representatives on this working group are Cr Lynne Saville (Willoughby Council), Cr Leon Goltsman (Waverley Council), Cr Greg Levenston (Woollahra Council), Cr Jess Miller (City of Sydney Council), Ms Cathy Griffin (Northern Beaches Council) and Mr David Dekel (Bayside Council).

Future Resourcing of SCCG

In response to council amalgamations, the SCCG are reviewing funding options and future membership fees. The SCCG Resourcing Directional Committee met on December 1 2016. A number of preferred models were discussed and it was noted that the model nominated had to be equitable for all councils and there should be a transition period.

The Resourcing Model document will be developed by mid-January for review by the Resourcing Committee and should be finalised by mid-February to be sent to Councils prior to finalisation of their budget processes in March 2017.

Dates of Future SCCG meetings

- Saturday 18 March 2017 at 12 noon - Willoughby Council
- Saturday 24 June 2017 at 12 noon - City of Sydney
- Saturday 7 October (AGM) 2017 at 12 noon - Member Council
- Saturday 9 December 2017 at 12 noon - City of Sydney

**FINANCIAL IMPACT**

Nil

**SOCIAL IMPACT**

Nil

**ENVIRONMENTAL IMPACT**

Nil

<b>ITEM 8.3</b>	<b>COASTAL ZONE MANAGEMENT PLAN FOR BILGOLA BEACH AND BASIN BEACH - REFERRAL TO MINISTER FOR PLANNING FOR CERTIFICATION</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER NATURAL ENVIRONMENT &amp; CLIMATE CHANGE</b>
<b>TRIM FILE REF</b>	<b>2017/040240</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li>1 <a href="#">⇒ Responses to NSW Coastal Panel comments - Coastal Zone Management Plan for Bilgola Beach and Basin Beach (Included In Attachments Booklet)</a></li> <li>2 <a href="#">⇒ Coastal Zone Management Plan for Bilgola Beach &amp; Basin Beach (2016) - Issue E (Included In Attachments Booklet)</a></li> </ol>

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**EXECUTIVE SUMMARY**

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**PURPOSE**

To recommend adoption of the draft Coastal Zone Management Plan for Bilgola Beach and Basin Beach (2016) and its referral to the Minister for Planning for certification under section 55G of the Coastal Protection Act 1979.

**SUMMARY**

The former Pittwater Council resolved to submit the draft Coastal Zone Management Plan for Bilgola Beach and Basin Beach (CZMP) to the Minister for Planning requesting that it be considered for certification. Under the relevant provisions of the Coastal Protection Act 1979 (CP Act) the Minister referred the draft CZMP to the NSW Coastal Panel for advice.

In a letter to the new Northern Beaches Council dated 15 June 2016 the Minister advised that pertinent issues raised by the Panel would need to be addressed by Council before the CZMP could be certified. The Minister encouraged Council to consult with OEH on the necessary revisions and to resubmit an amended CZMP for certification.

Following a meeting involving OEH staff, Council staff and the project consultant, an amended draft CZMP (Issue E) was produced which addressed the matters raised by the Panel in accordance with the suggested revisions agreed with OEH staff.

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**RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council:

- A. Adopt the amended Coastal Zone Management Plan for Bilgola Beach & Basin Beach (2016) – Issue E.
  - B. Forward the adopted draft Coastal Zone Management Plan for Bilgola Beach & Basin Beach (2016) to the NSW Minister for Planning with a request for certification.
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**REPORT**

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**BACKGROUND**

Bilgola Beach at Bilgola and Basin Beach at Mona Vale have been designated as authorised locations (coastal erosion hotspots) by the NSW Government. In compliance with a ministerial direction, the former Pittwater Council engaged coastal engineering consultants to help prepare a draft Coastal Zone Management Plan (CZMP) for both beach locations.

The draft CZMP utilises a similar methodology to the Collaroy-Narrabeen Beach and Fishermans Beach Coastal Zone Management Plan for determining acceptable risk. A comparable approach to managing risk associated with coastal hazards is also adopted by the draft CZMP, which enables affected beach front land to continue to be developed as long as an acceptable level of risk can be met for the design life of proposed development.

To achieve this end the draft CZMP has evaluated different management options and identified practical measures that will enable new development to comply with acceptable risk levels. The draft CZMP meets the requirements of the NSW Government's Guidelines for Preparing Coastal Zone Management Plans and demonstrates consideration of all relevant coastal management issues listed in those guidelines.

In response to the evaluated management issues the Plan recommends practical and achievable management actions dealing with a diverse range of matters including risks to public and private built assets, pressures on coastal ecosystems as well as ongoing community access to and use of beaches, headlands and the marine estate.

The former Pittwater Council resolved to submit the draft CZMP to the Minister for Planning requesting that it be considered for certification under the relevant provisions of the CP Act. The Minister subsequently referred the draft CZMP to the NSW Coastal Panel for review and advice.

In a letter to the new Northern Beaches Council, dated 15 June 2016, the Minister advised that pertinent issues raised by the Panel would need to be addressed by Council before the CZMP could be certified. The Minister encouraged Council to consult with OEH on the necessary revisions and to resubmit an amended CZMP for certification.

Following a meeting involving OEH staff, Council staff and the project consultant, an amended CZMP (Issue E) was prepared. Each of the matters raised by the Panel has been addressed and accord with the suggested revisions discussed and agreed by OEH staff and the project team. A table detailing the responses to the matters raised by the Panel has been included as Attachment 1.

Once made the CZMP will have implications for the following Council management plans, policies and environmental planning provisions, all of which may require review and amendment to be consistent with the CZMP:

- Bilgola Beach Plan of Management
- Mona Vale Beach Plan of Management
- Pittwater LEP 2014
- Pittwater 21 DCP
- Coastline Risk Management Policy for Development in Pittwater
- Risk Management Policy for Coastal Public Buildings and Assets in Pittwater.

## CONSULTATION

A variety of community engagement activities were undertaken to disseminate information and provide opportunities for community consultation and feedback in regard to the draft CZMP including:

- notification of public exhibition of the draft Plan in accordance with the requirements of the CP Act and updates of upcoming community engagement events in the local press;
- exhibition of the draft plan (in electronic and hard copy) at libraries, customer service centres and on Council's website;
- community consultation webpage providing opportunities for online comments and feedback to the project team;
- community information meetings with the project team to enable interested stakeholders to raise issues of specific interest or concern; and
- direct contact by mail to provide all affected property owners and stakeholders with details of the project and how to take advantage of the community engagement and feedback opportunities proposed.

Feedback and comments provided by stakeholders, including state agencies, were considered at the conclusion of the exhibition period and the draft CZMP was amended to accommodate and address all submissions received.

As the issues raised by the NSW Coastal Panel were not related to technical aspects of the Plan, the public exhibition of the draft CZMP or any matter included in public submissions and comments there is unlikely to be any benefits to Council, stakeholders or state agencies in re-exhibiting the amended draft CZMP. The Minister has not requested that the amended draft CZMP be re-exhibited and the CP Act makes no requirement for a Council to re-exhibit a draft CZMP that has been amended in accordance with advice received from the NSW Coastal Panel.

## TIMING

The *Coastal Management Act 2016* (CM Act) was assented to on 7 June 2016 however the Act is not in force and will commence when supporting regulations, the Coastal Management SEPP and Coastal Management Manual have been published. The *Coastal Protection Act 1979* will be repealed when the CM Act commences. Under Schedule 3 of the CM Act Council and the Minister will then have a period of six (6) months after the repeal date to certify and gazette the draft CZMP.

If certified and made in accordance with the provisions of the CP Act, the CZMP will remain in force until 31 December 2021, by which time it will be required to be remade as a coastal management program in accordance with the requirements of the NSW Coastal Management Manual.

## FINANCIAL IMPACT

A project to develop a CZMP for Bilgola Beach & Basin Beach has been included under Council's current Delivery Plan and adopted budget. Amendments to the draft CZMP to date (including those made in response to comments from the NSW Coastal Panel) have been undertaken within the current project budget.

The total project budget for the draft CZMP is \$98,000 (ex GST). The project has been funded on a dollar for dollar basis (Council \$49,000 and NSW Government \$49,000) under the NSW Coastal Management Program.

Costs involved in implementing the CZMP, once gazetted, will need to be accommodated in future budgets.

## **SOCIAL IMPACT**

Amendments to risk management policies and controls under Pittwater 21 DCP made in response to the CZMP will help to reduce the vulnerability of new development to coastal hazards at the subject locations.

Greater awareness and a better understanding by the community of the risks associated with coastal hazards, particularly those exacerbated by climate change impacts will also stem from the CZMP and its recommended actions. The resilience of the subject coastal communities to coastal hazards is also likely to be enhanced and the potential for social disruption following storm and erosion events is likely to be reduced.

## **ENVIRONMENTAL IMPACT**

A major consideration of the draft CZMP is the identification and evaluation of the potential impacts of coastal hazards on the built and natural environments of the subject localities and to recommend appropriate, achievable actions that will manage risks to built assets while ensuring that recreational opportunities and beach access and amenity are retained for the community.

With the prospects of increasing deleterious impacts on the natural environment as a consequence of development pressures and climate change, particularly sea level rise, a further consideration of the draft CZMP is to recommend specific management actions that will help to conserve the ecological values of beach, inter-tidal and marine ecosystems.

<b>ITEM 8.4</b>	<b>PHASE 1: STREETScape UPGRADES - PRELIMINARY DESIGN PLANS - PUBLIC EXHIBITION REPORT</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER ENVIRONMENT &amp; INFRASTRUCTURE</b>
<b>TRIM FILE REF</b>	<b>2017/036577</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li>1 <a href="#">⇒ Phase 1: Streetscape Upgrades - Preliminary Design Plans Dee Why Town Centre (Included In Attachments Booklet)</a></li> <li>2 <a href="#">⇒ Artist Impressions Streetscape Upgrades - Dee Why Town Centre (Included In Attachments Booklet)</a></li> <li>3 <a href="#">⇒ Community Engagement Summary - Phase 1 Streetscape Upgrades - Preliminary Design Plans 2016 (Included In Attachments Booklet)</a></li> </ol>

**EXECUTIVE SUMMARY**

**PURPOSE**

To present Council with the outcomes of the community consultation for Phase 1: Streetscape Upgrades – Preliminary Design Plans and to seek Council approval to proceed with the tender for Detailed Design for Phase 1: Dee Why Town Centre Streetscape Upgrades.

**SUMMARY**

The Preliminary Design Plans progress the Dee Why Town Centre Upgrade which aims to create an attractive and vibrant town centre, transforming Dee Why into a premier commercial and residential district.

This report presents the outcomes of the community engagement and consultation process undertaken for Phase 1 of the Dee Why Town Centre Streetscape Project, and recommends proceeding to Detailed Design for the staging of the implementation and construction of the project.

The scope of the Phase 1 upgrade works proposed is shown in red on the plan below.



In August 2013, Council adopted the Dee Why Town Centre Master Plan (Master Plan) as the guiding document to develop –

*“Dee Why as a highly livable town centre, and the focus for civic and cultural activities”.*

Council awarded a contract to Tract Consulting for Dee Why Town Centre Infrastructure Upgrades Concept Designs on 27 May 2014, and for the Preliminary Design on 16 December 2014. Council has already separately proceeded to detailed design and commenced constructions of elements of this Phase 1, including Walter Gors Park, Oaks Avenue drainage and Redman Road Plaza – Stage 1.

In October 2016 the Preliminary Designs for the remainder of Phase 1 were completed and exhibited to the public (see attachments 1 and 2). The preliminary designs were presented to the public at a series of 4 information days in November and December 2016, these days were attended were attended by approximately by 111 people.

Community feedback was sought through direct mail to local businesses, residents and owners, direct electronic media, print media (Manly Daily), social media (including Your Say and social pinpoint) as well as direct meetings with local businesses and walking tours of Dee Why Town Centre area with interested person.

Submissions were open for 6 weeks from 25 October 2016 to 23 December 2016. A total of 67 submissions were received in addition to the feedback received from 26 local businesses. A short video outlining the preliminary plans was also provided on Council's website, on facebook and Youtube. This video was viewed 8,257 with 339 likes and 128 shares.

Staff considered all submissions made from the public and where possible incorporated ideas into the proposal to be developed as the detailed design plans. In particular, additional public seating, bike racks, drinking fountains and water refill stations are proposed. Businesses, whilst acknowledging the need for these works, have requested further consideration be given to the timing of works to minimise impact on business operations in the centre. It is noted that majority (approximately 80%) of feedback received shows that in principal, the community are supportive of the proposed plans.

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#### **RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council accept the Preliminary Design Plans for Phase 1: Streetscape Upgrades, Dee Why Town Centre and proceeds for Detailed Design for the remainder of Phase 1.

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## REPORT

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### BACKGROUND

In August 2013, Council adopted the Dee Why Town Centre Master Plan (Master Plan) as the guiding document to develop –

*“Dee Why as a highly livable town centre, and the focus for civic and cultural activities”.*

*Dee Why Master Plan 2013*

The Masterplan provides a coordinated overall plan to address major public infrastructure upgrades, land use planning and development issues, for the area defined as the Dee Why Town Centre.

Following Council’s adoption of the Dee Why Town Centre Masterplan in August 2013, a public Expression of Interest (EOI) was issued for consultant Landscape Architect Design companies, to undertake investigations, preliminary design and detailed design for the public infrastructure upgrades.

Council awarded a contract to Tract Consulting for Dee Why Town Centre Infrastructure Upgrades for Concept Plans on 27 May 2014, and for the Preliminary Design on 16 December 2014.

To ensure the successful delivery of the visions and concepts contained in the Master Plan, the consultancy services were required to be delivered in three stages:

1. Research and Investigation – Complete 2014.
2. Preliminary Design – Complete for Public Exhibition in October 2016.
3. Detailed Design For Construction – To be completed.

Construction of Redman Road Plaza is scheduled to commence March 2017. Further construction works are expected between 2018 – 2020.

### COMMUNITY ENGAGEMENT AND CONSULTATION

In October 2016 the Preliminary Designs (Attachment 1) and Artist Impressions (Attachment 2) were completed and exhibited to the public.

The community engagement included extensive consultation with relevant stakeholders. This has been in addition to early engagement undertaken during the assessment and development of concept designs, culminating in the public exhibition of Preliminary Stage 1 Design Plans for the whole of the Town Centre.

The following community engagement summary report provides the outcomes of the Community Engagement Plan. It should be noted that further consultation with residents, property and business owners will be undertaken prior to and during any construction works.

In addition to keep our Community and Stakeholders fully informed and prepared for the upgrade works, and to minimise impacts of the works, Council will provide regular communications to all Stakeholders through the various communication tools that are detailed below.

## **CONSULTATION**

Phase 1: Streetscape Upgrades, Preliminary Design Plans had the following materials associated to the consultation period.

### **Print media**

1. Letterbox mail out to 17,000 residents, businesses and owners located within the Dee Why Town Centre catchment area.
2. Manly Daily Ads:
  - Saturday 5 November 2016
  - Saturday 19 November 2016
  - Saturday 3 December 2016
  - Saturday 17 December 2016.

### **Direct electronic mail**

- Northern Beaches council E-News Database of 90,000 registered stakeholders.
- 1,644 emails updates sent to registered stakeholders via the Community Engagement Register during the consultation period.
- Reminders in Council's Community Engagement Bulk Email sent to a database of 500 registered stakeholders.

### **Social media**

Dee Why Town Centre Improvements Video published on;

- Facebook
- Linked In
- Your Say
- YouTube
- Council Website.

### **Exhibition**

The Preliminary Design Plans were placed on public exhibition for 6 weeks from 25 October 2016 to 23 December 2016.

Copies of the 'Package' of materials made available at Manly and Mona Vale libraries, Dee Why Civic Customer service and at information drop in sessions.

The 'Package' included;

- Guide for Businesses
- Dee Why Town Centre Improvements Brochure
- Design Considerations
- Preliminary Design Plans
- Place Making and Public Art Report
- Artist Renders
- FAQs.

Engagement also included:

- Face to Face - Drop-In Sessions x 4
- 'Your Say' Project Page - Website
- Online and Printed Feedback Forms
- Social Pinpoint – 'Interactive Map'
- Guided Walking Tours x 4
- Meetings with 26 local businesses on Oaks Avenue, Howard Avenue and Pittwater Road
- Email Newsletter Updates via Community Engagement Register (CER)

- Community Liaison Officer, responding to email and phone enquiries.

**SUBMISSIONS RECEIVED FROM COMMUNITY**

The following table details an overview of the submissions received by the community. There is a detailed summary of the submissions and planned response at Attachment 3.

**Summary**

<p><b>Written Submissions Received</b></p>	<p>Total of 67 submissions received via; Your Say, Interactive map, Email, Post and during information drop-in sessions.</p> <p>In addition to the 67 submissions, the project team met with 26 local businesses directly impacted to discuss the plans and gain feedback. A summary of this feedback can be found in Attachment 3.</p> <p>Facebook comments were also considered during the summary of submissions stage and have been included within the summary of submissions.</p>
<p><b>Drop in sessions</b></p>	<p>Total of 111 people attended the 4 x drop in sessions</p> <ul style="list-style-type: none"> <li>• Saturday 19<sup>th</sup> November 2016</li> <li>• Thursday 24<sup>th</sup> November 2016</li> <li>• Saturday 3<sup>rd</sup> December 2016</li> <li>• Thursday 8<sup>th</sup> December 2016</li> </ul>
<p><b>Your Say Analytics</b></p>	<ul style="list-style-type: none"> <li>• 1,800 Page visits</li> <li>• 277 Downloads of Phase 1: Streetscape Upgrades – Preliminary Design Plans</li> </ul>
<p><b>Social Media Campaign</b></p> <p>Short Video on Facebook and Youtube</p>	<ul style="list-style-type: none"> <li>• 56,506 Reach</li> </ul> <p>*reach is the number of times it showed up on someone’s news feed, ie. potential audience</p> <ul style="list-style-type: none"> <li>• 8,257 Video views</li> <li>• 185 Comments</li> <li>• 339 Likes</li> <li>• 128 Shares</li> </ul>

**DIRECT COMMUNITY FEEDBACK**

**Local Businesses**

The majority (approximately 90%) of local businesses who responded are supportive of the proposed plans. Some businesses requested one shared loading zone to be located on Oaks Avenue and Howard Avenue. Many businesses requested that Council consider the staging and timing of future works to help minimise the impact to local businesses.

Overall, Local Businesses support Phase 1 Preliminary Design Plans and were pleased with the level of communication and engagement they received.

Businesses also provided positive feedback regarding the overall plans for the future of Dee Why Town Centre including designs, connectivity and accessibility.

### **Community Feedback**

Majority (approximately 80%) of feedback received shows that in principal, the community are supportive of the proposed plans. Council received positive feedback regarding our consultation process for this project and general positive feedback regarding the new Council.

The community provided the following feedback on the following aspects of the preliminary design plans:

#### Proposed furniture and materials

Positive feedback regarding the palate of materials, specifically in regards to the pavers and furniture.

#### Pedestrian accessibility upgrades

The community liked the wider footpaths, proposed pedestrian crossings, upgrade of the existing uneven and different surfaces. Older residents in particular were very supportive of the footpath upgrades as this provides safer and easier access around Dee Why.

#### Traffic Improvements

People were pleased to see the proposed reduction of speed limit in Howard Avenue and Oaks Avenue. The community also liked the proposed two way traffic flow arrangements.

#### Trees and Plants

Overall, residents were pleased with the number of trees and plants to be planted within Phase 1 of the streetscape upgrades. They were particularly pleased to see that any trees we are proposing to be replacing would be replaced with mature advanced specimens of approximately 4 meters height.

Council also received positive feedback regarding the number of different species being planted at Walter Gors Park.

#### Parking

Parking was a main concern however, once informed regarding the increased amount of parking by both public and private developments, feedback was supportive of the proposed plans.

#### Other Feedback

Listed below are a number of queries and suggestions of which have been responded to in Attachment 3.

- How will the Town Centre be managed, once it reaches the expected population growth? Particular concerns regarding whether the roads can handle the traffic and whether pedestrian safety has been considered on Pittwater Road.
- Concerns that cycle paths have not been considered in the designs. Cyclists would like more cycling infrastructure incorporated, not only this plan, but all of Council's future plans. They would like to see active transport prioritized for the area.
- Pedestrian safety, particularly in regards to the crossing on Howard Avenue and the footpath in Oaks Avenue between the Post Office and St. Kevin's Church.
- Comments requesting more public seating, drinking fountains and water refill stations.
- Requests regarding the future of Triangle Park? Will it be public open space?
- Other general comments were made regarding sites that are not within Phase 1 of the Dee Why Town Centre streetscape Upgrades.

The Community Engagement Summary provided at Attachment 3 tables additional summary comments raised through:

- Written submissions
- Information sessions
- Face to face discussions
- Telephone discussions
- Meetings with local businesses
- Facebook comments.

### **FINANCIAL IMPACT**

This project is proposed to be funded by S94 and S94A Developer Contributions and the preliminary design has estimated within expected budget to date.

There is no financial impact as a consequence of the community feedback received from the Public Exhibition of the Preliminary Design – Phase 1 Dee Why Town Centre Upgrade.

### **SOCIAL IMPACT**

The aim of the proposed upgrades is to create an attractive and vibrant town centre, transforming Dee Why into a premier commercial and residential district.

A positive and beneficial social outcome is anticipated from the proposals of the Preliminary Design for this streetscape space. The proposal will provide a connected public space that promotes people's health, happiness, and wellbeing through improved amenity, access and safety, whilst establishing opportunities for the residents, businesses and visitors to utilise public space for social, community and economic benefits. Creating quality places brings together a range of stakeholders to revitalise streetscapes, improve local business viability, provide opportunities for community, cultural and social events, and provide public safety.

### **ENVIRONMENTAL IMPACT**

Environmental sustainability is a key consideration to the proposals contained in this Preliminary Design, and the following components are included: additional street trees to assist with temperature control; wide pedestrian pavements to enhance walkability; and bike racks to promote active transport.

### **NEXT STEPS**

To proceed to Detailed Design for construction of Phase 1: Streetscape Upgrades, the project team will be undertaking the following processes to implement the next stage:

- The provision of the Community Engagement Summary Report comments to be posted on the Your Say page of Council's Website. Attachment 3.
- Written notification to all Participants and Stakeholders, so that they can gain access to the Community Engagement Summary Report.
- Report to Council the outcome of the tender for the detailed design of the remainder of Phase 1 Dee Why Town Centre Streetscape.
- Briefing of Design Team and selected Architects of the Community Consultation outcomes.
- Revise Cost Estimates and Risk management Plan for the Detailed Design for Construction of Phase 1: Streetscape Upgrades.

<b>ITEM 8.5</b>	<b>WEST NEWPORT PARKING DEMAND MANAGEMENT STRATEGY</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER TRANSPORT &amp; URBAN</b>
<b>TRIM FILE REF</b>	<b>2017/038597</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li>1 <a href="#">Study Area Map (Included In Attachments Booklet)</a></li> <li>2 <a href="#">Summary of Community Engagement - December 2016 (Included In Attachments Booklet)</a></li> <li>3 <a href="#">Summary of Draft West Newport Parking Demand Management Strategies (Included In Attachments Booklet)</a></li> <li>4 <a href="#">Map of Proposed Changes to Parking Restrictions (Included In Attachments Booklet)</a></li> </ol>

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**REPORT**

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**PURPOSE**

To seek Council endorsement for community consultation of the draft West Newport Parking Demand Management Strategy prior to Council commencing a 28 day community engagement process.

**REPORT**

The document titled Summary of draft West Newport Parking Demand Management Strategies recommended to be endorsed by Council is based on the following priority principals:

1. Prioritise the parking needs of local shop businesses within 400m radius of them.
2. Prioritise the parking needs of the community to access local businesses.
3. Not prioritise the parking needs of staff of the local businesses.
4. Reduce availability of long term trailer/caravan parking on streets or in car parks.

West Newport is a local shopping precinct located on the Pittwater side of Newport and consists of several small businesses and medical services, Newport Kindy, Newport Public School and larger business such as The Newport and Metro Mirage Hotel Newport.

At the request of local businesses located in the West Newport Commercial area, Council recently undertook a parking occupancy and turnover study in the area which included Queens Parade, Queens Parade car park Kalinya Street and Beaconsfield Street.

Parking has been in high demand during business hours, weekends and public holidays due to the number employees from businesses seeking parking during the day, and patrons of The Newport (former Newport Arms) and Metro Mirage Hotel Newport, which are popular entertainment and social venues.

It has been reported that since the re-opening of The Newport at Easter 2016, parking in the area has been operating at peak capacity and impacting on the availability of short term and high turnover parking to service businesses and medical services located in the area.

Attachment 3 titled Summary of draft West Newport Parking Demand Management Strategies outlines strategies to the current parking conditions to assist in the management of parking in West Newport. These strategies will provide parking alternatives for visitors and customers, and which will benefit local businesses and services.

These strategies have been developed through data obtained from the parking occupancy and turnover survey, written submissions, community survey feedback and conversations with the community through Listening Post sessions.

**FINANCIAL IMPACT**

Proposed measures can be implemented using existing operational budgets. No financial impacts are expected during the community engagement phase of this project.

**SOCIAL IMPACT**

The strategies outlined in the Summary of draft West Newport Parking Demand Management Strategies seek to provide benefits to local businesses through increased available parking for visitors and customers, resulting in employment opportunities in the local community. They also offer encourage modal shifts from private motor vehicle to an active or sustainable mode of travel.

**ENVIRONMENTAL IMPACT**

Nil

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**RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council support the commencement of a 28 day community engagement process to seek community feedback relating to the strategies outlined in the Summary of Draft West Newport Parking Demand Management Strategies.

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<b>ITEM 8.6</b>	<b>RFT2016/085 - EXTENSION AND REFURBISHMENT OF DAVIDSON RURAL FIRE BRIGADE</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER PROPERTY MANAGEMENT &amp; COMMERCIAL</b>
<b>TRIM FILE REF</b>	<b>2017/042477</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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**EXECUTIVE SUMMARY**

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**PURPOSE**

To seek Council approval of the recommended tenderer to undertake extension and refurbishment works to Davidson Rural Fire Brigade.

**SUMMARY**

The extension and refurbishment of Davidson Rural Fire Brigade is included in Council's 2016/17 Operational Plan as detailed in RFT2016/085. The proposed works aim to provide accommodation suitable to the growth of the brigade membership as well as the refurbishment of the existing building.

The Project is funded by the NSW Rural Fire Service, Davidson Rural Fire Brigade and Council.

Council ran a public open tender process for the works as detailed in RFT2016/085.

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**RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council adopt the recommendation Item 11.1 of the Confidential Agenda - RFT 2016/085 – Extension and Refurbishment of Davidson Rural Fire Brigade.

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**REPORT**

**BACKGROUND**

Davidson Rural Fire Brigade was originally built in approximately 1976. Due to growing membership numbers the station was extended in 1986 and then again in 1999. Over the last ten years the Brigade's membership has continued to grow and the current station is once again not large enough to house their needs.

The station currently houses a Category 1 tanker, a Category 7 tanker and support vehicle. The support vehicle is currently kept within the open crew area, which also contains the brigade's kitchen. This not only poses numerous Work, Health and Safety issues but also for the crew area to be utilised the support vehicle must be removed.

Davidson Rural Fire Brigade is an important and integral part of the local community, and is a focal point during times of emergencies both locally and out of the area.

The construction involves the addition of a tanker bay and external hose drying area, extension of the existing car park as well as minor internal refurbishments of the existing building.

The works are being funded by the NSW Rural Fire Service, Davidson Rural Fire Brigade and Council.

The request for tender was released to the public on 22 December 2016 and closed on 7 February 2017. It was advertised in the Manly Daily on 22 December 2016 and the Sydney Morning Herald on 22 December 2016.

The Evaluation Committee met on 8 February 2017 as a group to assess and score the tender received.

At the close of tender on 7 February 2017 at 2.00pm, seven tenders were received.

- Forefront Commercial Interiors Pty Ltd
- Lanskey Constructions Pty Ltd
- Mettle Projects
- Romanours Design & Construct
- Westbury Constructions Pty Ltd
- Mosman Building & Construction
- CBC Innovation Pty Ltd

The submissions were evaluated by the tender evaluation committee (TEC) using the methodology outlined in the evaluation plans as follows:

<b>Criteria</b>	<b>Schedules to be evaluated</b>	<b>Weighting or Pass/Fail</b>	<b>Minimum Acceptable Score (MAS) or 'M' if Mandatory</b>
Submission of all documentation required for initial cull.	All schedules	Pass/Fail	M
Tender Form	Schedule F1	Pass/Fail	M

Departures and Qualifications	Schedule F2	Pass/Fail	M
Financial Information	Schedule F4	Pass/Fail	M
Business Information & Performance Information	Schedule F3 & F5	Weighted	20% (MAS – 60)
Quality Assurance & Proposed Methodology	Schedule F7 & F14	Weighted	20% (MAS – 60)
Work Health and Safety	Schedule F8	Pass/Fail	M
Personnel & Subcontractors	Schedule F10 & F11	Weighted	20% (MAS – 60)
Conflict of Interest and Fair Dealing Declaration	Schedule F12	Pass/Fail	M
Insurances	Schedule F13	Pass/Fail	M
Schedule of Fees	Schedule F21	Weighted	40%

## CONSULTATION

The user group was consulted during the design process including concept planning and design development. A tender site briefing was organised for 19 January 2017 at 9.30am and seven companies attended that meeting. The briefing included a summary of the tender requirements, WH&S items and a site inspection. The tenderers were also advised to upload all queries on the Tenderlink forum to obtain a formal response.

## TIMING

The works are proposed to commence in March 2017 for completion in June 2017.

## FINANCIAL IMPACT

The recommended tender submission is within the budget allocated.

## SOCIAL IMPACT

The project will provide better functionality and more efficient use of the existing building; it will allow the brigade to continue to play an integral role in the local community, as well as allowing the recruitment of future members.

## ENVIRONMENTAL IMPACT

Nil

<b>ITEM 8.7</b>	<b>ALTERNATIVE PROCUREMENT - PARKING MACHINE SUPPLY AND MAINTENANCE SERVICES</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER TRANSPORT &amp; URBAN</b>
<b>TRIM FILE REF</b>	<b>2017/042490</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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**REPORT**

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**PURPOSE**

To seek approval to authorise an alternative procurement process for Supply and Maintenance Services to Parking Machines.

**REPORT**

Following the recent amalgamations, Council is reviewing its contracts for parking machine supply and maintenance to provide a more cost effective and efficient service. The three former Councils have various contracts in place for the supply and maintenance of existing parking machines. It is planned in the 2017/2018 budget to harmonise the parking machines across the Northern Beaches Council area, with the full integration estimate to be completed by June 2018.

Due to the pending expiry of current contracts, alternative procurement measures need to be put in place with Council's service providers in order to establish contracts for the interim period. This is to ensure there is no disruption to the ongoing provision of services to Council's parking equipment during this period of time.

**FINANCIAL IMPACT**

Funds are available for the provision of parking machine supply and maintenance services in the current financial year's budget. Funding has been requested for the ongoing provision of services in the upcoming financial year's budget.

**ENVIRONMENTAL IMPACT**

Nil

**SOCIAL IMPACT**

Nil

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**RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE**

That Council adopt the recommendation contained in Item 11.2 of the Confidential Agenda – Alternative Procurement – Parking Machines Supply and Maintenance Services.

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<b>ITEM 8.8</b>	<b>WARRINGAH GOLF COURSE, CONDAMINE STREET, MANLY VALE - PROPOSED EXTENSION OF LEASE TERM FOR WARRINGAH GOLF CLUB</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER PROPERTY MANAGEMENT &amp; COMMERCIAL</b>
<b>TRIM FILE REF</b>	<b>2017/049945</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

To consider a two year lease term extension for the Warringah Golf Course lease effective 1 September 2017 to 31 August 2019.

#### SUMMARY

The current lease to the Warringah Golf Club (the Club) for the Warringah Golf Course is due to expire on 31 August 2017.

Council is developing a long term sports facility plan, the Northern Beaches Sportsgrounds Strategy, to guide development of sportsgrounds and facilities for the next 15 years. As part of this review in response to the advocacy from major sporting groups Council is reviewing the equitable use of Council's golf course land in developing the Strategy.

Accordingly, Council determined not to proceed with the tender process to lease land occupied by the Warringah Golf Course, North Manly Bowling and Recreation Club, and Warringah Recreation Centre until Council considers the outcomes of the Sportsgrounds Strategy and Golf Courses Review.

However as golf course membership renewals are pivotal to the financial security of the Warringah Golf Club, the Club has requested a two year lease extension pending the outcome of the future use of the course. Given the required lead timeframe should any changes be planned following community engagement and development of the Sportsground Strategy, this request by the Club is recommended.

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#### RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT & INFRASTRUCTURE

That Council:

- A. Authorise a two (2) year lease term extension to Warringah Golf Club Limited ACN 000 085 601 for Warringah Golf Course being Lots 1 & 7 DP829465 (part Lots 2742 and 2743 in DP752038) commencing 1 September 2017 to 31 August 2019 with annual CPI rent increases.
  - B. Delegate authority to the General Manager to execute all necessary documentation to give effect to this resolution.
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**REPORT**

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**BACKGROUND**

As a result of the District Park Plan of Management adopted in late 2015, in 2016 the then Warringah Council engaged the community regarding the 'District Park Leases and Sports and Community Building' tender. This included combining three key operational leased areas into the one lease, and the construction of a new sports and community building. Warringah Golf Club (the Club) in preparation for this tender had placed its privately owned clubhouse site on the market for sale.

Council is developing a long term sports facility plan, the Northern Beaches Sportsgrounds Strategy, to guide development of sportsgrounds and facilities for the next 15 years. As part of this review in response to the advocacy from major sporting groups Council is reviewing the equitable use of Council's golf course land in developing the Strategy.

Accordingly, Council resolved to put this proposed tender on hold in July 2016 pending the result of the Northern Beaches Sportsground Strategy and Golf Course Review.

However considering the timing of the review and as golf course membership renewals are pivotal to the financial security of the Warringah Golf Club, the Club has requested a two year lease extension pending the outcome of the future use of the course. This two year lease renewal will support the clubs capacity to maintain membership participation in the short term, given it is a sport with lower membership participation at a higher financial rate to that of other sports with higher participation numbers and lower membership fees.

Given the required lead timeframe, should any changes be planned resulting from the Sportsground Strategy and Golf Review these would not likely be implemented prior to 2019. As such this request by the Club is recommended.

The Club currently leases the Warringah Golf Course on Council Community Land known as being Lots 1 & 7 DP829465 (part Lots 2742 and 2743 in DP752038).

**CONSULTATION**

The proposed lease extension will be publicly notified in accordance with the (Local Government Act 1993).

**TIMING**

Proposed two year lease commencing 1 September 2017.

**FINANCIAL IMPACT**

The lease term extension will provide financial stability to the Warringah Golf Club and in turn will enable it to meet its lease financial obligations. The projected income from this lease will be placed in Council's budgets should the proposal be approved. It will also enable flexibility for Council should Council following community engagement determine to use the course for another purpose.

**SOCIAL IMPACT**

The lease term extension will provide golf course membership certainty for community members who use the golf course during this period.

**ENVIRONMENTAL IMPACT**

Nil

## 9.0 PLANNING & COMMUNITY DIVISION REPORTS

<b>ITEM 9.1</b>	<b>PLANNING PROPOSAL (PP0004/16) FOR 15 JUBILEE AVENUE, WARRIEWOOD</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER STRATEGIC LAND-USE PLANNING</b>
<b>TRIM FILE REF</b>	<b>2017/039167</b>
<b>ATTACHMENTS</b>	<p>1 <a href="#">Attachment 1 - Comment and Submissions - Council report for PP0004 16 - 15 Jubilee Avenue Warriewood - 28 February 2017 (Included In Attachments Booklet)</a></p> <p>2 <a href="#">Attachment 2 - Proposed changes to LEP mapping - Council report for PP0004 16 - 15 Jubilee Avenue Warriewood - 28 February 2017 (Included In Attachments Booklet)</a></p>

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### EXECUTIVE SUMMARY

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#### PURPOSE

The purpose of this report is to advise Council of the outcome of an assessment undertaken of a Planning Proposal (PP0004/16) lodged for 15 Jubilee Avenue, Warriewood.

#### SUMMARY

Northern Beaches Council received a Planning Proposal (PP0004/16) relating to 15 Jubilee Avenue, Warriewood which sought to amend the Pittwater Local Environmental Plan 2014 (Pittwater LEP 2014) to permit a change in land use zone from IN2 (Light Industrial) to B7 (Business Park), an increase in building height from 11 metres to 15 metres and an increase in floor space ratio from 1:1 to 1.5:1. The applicant seeks this change in zone and built form development standards to facilitate and support the growth of the existing business located immediately across the street at 20 Jubilee Avenue, Warriewood.

This report recommends that the land use zone of 15 Jubilee Avenue, Warriewood is amended from IN2 (Light Industrial) to B7 (Business Park). The proposed amendments to the height and floor space controls for the site are not supported. It is recommended that the request to rezone the land be endorsed and forwarded to the Department of Planning and Environment accordingly.

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#### RECOMMENDATION OF DEPUTY GENERAL MANAGER PLANNING & COMMUNITY

That Council:

- A. Support the request to amend the land use zone of 15 Jubilee Avenue, Warriewood from IN2 (Light Industrial) to B7 (Business Park).
  - B. Prepare the Planning Proposal for the change in land use zone and forward to the Department of Planning and Environment with a request for a Gateway Determination to be made.
  - C. Do not support the applicant's changes to height and floor space, and retain the Height of Building of 11m, and the floor space ratio of 1:1 that already applies to 15 Jubilee Avenue.
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## REPORT

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### BACKGROUND

#### History of the subject site

Development consent N0667/07 approved the construction of a two story building on the site comprising 24 industrial units, a child care center for 80 children, loading facilities and car parking for 70 cars, and associated landscaping. From an inspection of the site, it is apparent that this development was not commenced and the consent has now lapsed.

Development consent N0316/16 approved the positioning of two shipping containers on the site for the purpose of storing boating and gardening equipment. These containers were not present at the time of site inspection, however a number of concrete piers, understood to be supporting piers for these structures, were evident in the southern portion of the site.

#### Current Planning Proposal application

On 6 December 2016 Northern Beaches Council accepted a Planning Proposal for 15 Jubilee Avenue, Warriewood which sought to amend the *Pittwater Local Environmental Plan 2014* (Pittwater LEP 2014).

Specifically, the Planning Proposal sought to amend the LEP in the following three ways:

- To change the zoning of the site from IN2 (Light Industrial) to B7 (Business Park) to facilitate the development of the site as an ancillary office and light industrial facility for use in conjunction with the pharmaceutical business (Blackmores) at 20 Jubilee Avenue, directly to the north of the site;
- To increase the maximum height control applicable to the site from 11 metres to 15 metres;
- To increase the maximum floor space ratio control applicable to the site from 1:1 to 1.5:1;

In the case of each of the three proposed amendments, changes to mapping only would be required, with no change proposed to the wording of any LEP clause, and no additional clauses being sought to be inserted. The proposed changes to mapping are demonstrated within **Attachment 2**.

### CONSULTATION

Preliminary (non-statutory) notification of the Planning Proposal was undertaken between 10 December 2016 and 11 January 2017 (comprising a standard 14 day consultation period with an 18 day extension to accommodate the Christmas break).

Properties were notified within Warriewood Valley and the area immediately surrounding the site (3,064 letters). An advertisement was placed in the Manly Daily (on Saturday 10 December 2016) and a site notice was displayed at the front of the site throughout the notification period. The application documents were made available electronically on Council's website and in hard copy in Customer Service Centres at Manly, Dee Why, Mona Vale, and Avalon.

Notification letters were also sent to:

- Warriewood Residents Association
- Mona Vale Chamber of Commerce

Notification letters were sent to the following State agencies:

- Sydney Water

- Roads and Maritime Services
- NSW Department of Planning and Environment
- Ausgrid

The Proposal was also referred to the following Council Business Units:

- Place Management
- Catchment Management and Climate Change
- Transport and Urban
- Environmental Compliance
- Section 94 Officer

The responses received from members of the public, State agencies, and internal Council Business Units are provided as **Attachment 1** within the Attachments Booklet. The Applicant has submitted a response to the public submissions, and this is also included within **Attachment 1**.

## ASSESSMENT

Section 55(2) of the Environmental Planning and Assessment Act 1979 requires the consideration of the following five criteria when preparing and considering a Planning Proposal:

- Part 1: A statement of the objectives or intended outcomes of the proposed instrument
- Part 2: An explanation of the provisions that are to be included in the proposed instrument
- Part 3: The justification for those objectives, outcomes and provisions and the process for their implementation (including whether the proposed instrument will comply with relevant directions under section 117)
- Part 4: If maps are to be adopted by the proposed instrument, such as maps for proposed land use zones; heritage areas; flood prone land—a version of the maps containing sufficient detail to indicate the substantive effect of the proposed instrument
- Part 5: Details of the community consultation that is to be undertaken before consideration is given to the making of the proposed instrument

These five criteria are replicated and expanded upon within the NSW Department of Planning & Environment document *Planning Proposals: A guide to preparing planning proposals (2016)*. The assessment of the subject planning proposal has been undertaken in accordance with this document and these criteria are discussed below.

### **Part 1: A statement of the objectives or intended outcomes of the proposed instrument**

The intended outcome of the Planning Proposal is to amend the Pittwater LEP 2014 to enable the redevelopment of the site for predominantly office-based activities, for use in conjunction with the existing Blackmores business operations at 20 Jubilee Avenue, Warriewood (directly to the north).

**Part 2: An explanation of the provisions that are to be included in the proposed instrument**

Specifically, the Planning Proposal documentation for 15 Jubilee Avenue seeks to amend the Pittwater LEP 2014 in the following three ways:

- Amendment of the Pittwater LEP 2014 Land Zoning Map to change the zoning of the site from IN2 (Light Industrial) to B7(Business Park)
- Amendment of the Pittwater LEP 2014 Height of Buildings Map to change the maximum permitted height on the site from 11 metres to 15 metres
- Amendment of the Pittwater LEP 2014 Floor Space Ratio Map to change the maximum permitted floor space ratio on the site from 1:1 to 1.5:1

No amendment of the text of the Pittwater LEP 2014 is proposed.

**Part 3: The justification for those objectives, outcomes and provisions and the process for their implementation (including whether the proposed instrument will comply with relevant directions under section 117)**

The NSW Department of Planning Guide poses a series of questions to assist in establishing whether there is suitable justification for the Planning Proposal. These questions are addressed below:

Section A: Need for the Planning Proposal

**Q1. Is the planning proposal a result of any strategic study or report?**

No, the proposed changes have not arisen as a result of a strategic study or report.

**Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?**

Yes. A Planning Proposal is the best and only means of achieving the objectives and intended outcomes.

Section B: Relationship to Strategic Planning Framework

**Q3. Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?**

- (a) Does the proposal have strategic merit? Is it:

<p>Consistent with the relevant regional plan outside of the Greater Sydney Region, the relevant district plan within the Greater Sydney Region, or corridor/precinct plans applying to the site, including any draft regional, district or corridor/precinct plans released for public comment; or</p>	<p>The Draft North District Plan (released in November 2016) is the applicable Draft District Plan in this instance. The Plan outlines a range of priorities and actions which are broadly categorised as creating:</p> <ul style="list-style-type: none"> <li>• A productive city</li> <li>• A liveable city; and</li> <li>• A sustainable city</li> </ul> <p>With regard to the creation of a productive city, the Plan includes a priority to protect and support employment and urban services land, and to grow jobs. The Plan identifies that land which was previously zoned for industrial or similar purposes can now include other business zones that permit a number of industrial and commercial uses. In this instance, the proposal will support existing employment, by facilitating the growth of one of the Northern Beaches' largest employers, and through creating additional jobs on the subject site. The proposed change in land use zone is consistent with this part of the Draft District Plan.</p> <p>In terms of growing jobs, the future development of the site, whether it be subject to the existing height and floor space ratio controls or the proposed increased controls, would permit a notable increase in employment; the applicant anticipates that a scheme using the current height and FSR controls would generate an additional 112 jobs, and that a scheme using the proposed augmented controls would generate an additional 163 jobs.</p> <p>In terms of liveability, the site does not currently permit any form of residential development, nor would the proposed new land use zone. However, the increase in employment would provide for employment self-containment within the Northern Beaches.</p> <p>In terms of sustainability, it is considered that a future development could be designed and implemented (via the development application process) with acceptable impacts to the existing natural environment. The site is well-connected in terms of access to public transport (close to a variety of bus stops) and the ability for future occupants to cycle or walk to work.</p>
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<p>Consistent with a relevant local council strategy that has been endorsed by the Department; or</p>	<p>The relevant strategic study is the <i>Warriewood Valley Strategic Review Report</i> (2013). This Review was carried out by the former Pittwater Council and NSW Department of Planning and Infrastructure, in order to establish which of the remaining undeveloped sites were capable of increased development. The Strategic Review was endorsed by the former Director General on 1 May 2013, and was adopted by the former Pittwater Council on 12 June 2013.</p> <p>The focus of the Strategic Review was to investigate intensification of residential densities in the as-yet undeveloped land, particularly those identified as 'Designated Residential Sectors'. However, the subject site was already zoned 4(b): Light Industrial "B", and identified as being within a Designated Employment Sector. Designated Employment Sectors were not recommended for any increased dwelling density under the Strategic Review process.</p> <p>However, following the adoption of the Strategic Review, further investigations were carried out, and these resulted in the production of the <i>Warriewood Valley Strategic Review Addendum Report 2014</i>. The Addendum Report was undertaken in order to investigate sites which were not identified in the 2012 study; this includes the current site, which is identified as Sector 105 in this document. The sites were each given a Land Capability classification, identifying their suitability for further development. The subject site was given a classification of 1, being the most capable for future development.</p>
<p>Responding to a change in circumstances, such as the investment in new infrastructure or changing demographic trends that have not been recognised by existing planning controls.</p>	<p>The applicant seeks the change in zone and built form controls to allow for the expansion of the existing pharmaceutical business (Blackmores) at 20 Jubilee Avenue, located directly to the north of the subject site.</p> <p>In terms of changing trends, the submitted Economic Impact Assessment identifies that the nature and composition of industrial land generally has transitioned over past decades, with a shift to a range of business uses being accommodated on what was previously light industrial and warehousing land.</p> <p>This view is corroborated within local government documents including The SHOROC Regional Employment Study (March 2008), which assesses the former Council areas of Mosman, Manly, Warringah, and Pittwater, and notes: '<i>There is a growing demand for businesses to co-locate their industrial and commercial components within business parks across Sydney</i>'.</p> <p>It is acknowledged that there is still a need to retain land as industrial land, and that these areas play an important role in the economy and functioning of the wider region. However, the circumstances of this case are such that the change in land use would support an existing manufacturing business; the change in land use zone is supported.</p>

b) Does the proposal have site-specific merit, having regard to the following?

<p>The natural environment (including known significant environmental values, resources or hazards), and</p>	<p>The site is currently vacant, comprising a predominantly flat, grassed surface, with a number of small trees located around the perimeter of the site. The site is not located on the Biodiversity Map within Pittwater LEP 2014 and is not identified as accommodating protected or significant natural, environmental or wildlife features. Council's Landscape Architect raised no concerns relating to harm to the existing natural features of the site. It is considered that the site could be appropriately developed under either the IN2 zone or the B7 zone, with minimal adverse impact on the natural environment.</p> <p>The two sets of concept plans submitted with the Planning Proposal do not indicate a compliant amount of pervious area (approximately 21% is shown as being pervious whereas the control requires a minimum of 25%). It is evident however that compliance could be readily achieved through careful design, the restricting of the building footprint and the use of additional infrastructure (such as below-ground OSD tanks).</p> <p>Conversely, the proposed increase in building height and floor space ratio is likely to result in a building which is visually obtrusive and in a location which will detract from the current and future desired character of the area. The resulting building would be overly dominant and include a limited ability for landscaping.</p> <p>It is acknowledged that at development application stage the applicant will have the opportunity to seek a variation to the existing development standard through clause 4.6 (exceptions to development standards) of Pittwater LEP 2014. Such a request could only be supported however, it was found to meet each of the criteria contained within that clause.</p>
<p>The existing uses, approved uses, and likely future uses of land in the vicinity of the proposal, and</p>	<p>The area immediately surrounding the site is predominantly commercial and industrial, comprising the existing Blackmores site to the north, a second pharmaceutical business (Nature's Way) to the north west, and the Pittwater RSL site to the north east. To the south are a range of manufacturing and warehouse uses.</p>

	<p>The land uses which would be permissible within the B7 zone would be compatible with the existing context, and with the land uses permitted within the adjacent IN2 zone.</p> <p>There are also residential properties within the area however, the closest being directly to the east at 185 Warriewood Road, which despite being zoned as IN2 (Light Industrial) comprises two residential dwellings. It is anticipated that the change in land use zone from IN2 to B7 would be likely to result in similar, if not ameliorated impacts to this and other nearby residential properties. Full assessment of the likely amenity impacts would be the subject of a future development application assessment.</p> <p>In terms of the increased built form which would result from the proposed increase in height and floorspace, it is considered that a building of 15 metres would dominate the existing single storey dwelling directly to its east, resulting in an adverse amenity impact. Further, the increased built form which would result from an increased FSR would allow for little separation between the two sites (zero setback at basement level is shown within both concept schemes) and limited capacity for landscaping to soften the blank four storey side wall which is likely to be proposed.</p> <p>The extent of height, bulk and scale proposed is uncharacteristic with the existing and desired future character of this area. The resulting building would be visually obtrusive and would stand significantly higher than any other development within the surrounding area. The proposed changes to the height and floor space controls are not supported.</p> <p>The need to restrict building footprint for water management, landscaping, Sydney Water infrastructure and to meet DCP built form setback requirements, means that the building mass is likely to be forced upward to achieve the proposed 1.5:1 floor space ratio. This is likely to result in a building of excessive bulk and scale which is obtrusive when seen from the surrounding area.</p>
<p>The services and infrastructure that are or will be available to meet the demands arising from the proposal and any proposed financial arrangements for infrastructure provision.</p>	<p>The site is currently vacant. Being zoned IN2 and located within a designated employment sector, redevelopment is anticipated and encouraged. Any form of development will result in an increased need to access services and infrastructure, however, a development permissible within the B7 land use zone is not considered to require significant additional resources above those originally anticipated within the current IN2 zoning.</p> <p>Conversely, the proposed increase in height and FSR would result in the accommodation of an additional 51 employees (based on the figures within the Economic Impact Assessment) increasing in the amount of traffic movements likely to occur within the local road network. While it is not considered that sufficient detail has been provided within the submitted Traffic Report, it is not considered that the redevelopment of this one site, either at the existing or proposed built form controls, would have so adverse an impact on the surrounding road network as to render the proposal unacceptable.</p> <p>The applicant's Traffic Report has modelled the existing Ponderosa Parade/Jubilee Avenue intersection using SIDRA modelling, and concludes that during AM peak hour the intersection performs at Level A (good operation) and during PM peak hour the intersection performs at Level B (good with acceptable delays and spare capacity). Given that</p>

	<p>spare capacity is noted, it follows that an appropriate development could be accommodated within the site without seeing the Level of Service decrease unacceptably.</p> <p>The Warriewood Valley Strategic Transport Review, which informed the Warriewood Valley Strategic Review, identified the traffic implications for the development of residential sectors within Warriewood. The Report discusses a Baseline Scenario, where the development of the site at an FSR of 1:1 was factored in. The report concludes that under this Scenario <i>'there are no major traffic constraints'</i> and <i>'all intersections are expected to perform adequately, at or above Level of Service B'</i>.</p> <p>It is important to note that an assessment of traffic impact would also be required at development application stage, which may dictate the amount of floorspace, vehicle movements and car parking which would be possible on the site.</p>
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**Q4. Is the planning proposal consistent with a council's local strategy or other local strategic plan?**

The *Pittwater Local Planning Strategy* is the relevant local strategy in this instance. Written prior to the implementation of the Warriewood Valley Strategic Review Report and the formulation of the Pittwater LEP 2014, the *Pittwater Local Planning Strategy* provided recommendations to inform the creation of the future standard instrument LEP.

The Strategy lists the Warriewood Valley Employment Lands as a key employment area in the former Pittwater LGA, and states that *'the area should generally be safeguarded from further encroachment of inappropriate retail uses'*. The Strategy does not identify a need for a significant increase in industrial land, rather that existing industrial land be safeguarded, and to generally retain existing employment land by the allocation of appropriate zones to maintain the existing employment functionality of these employment areas.

While it would not be appropriate to permit the change of all IN2 land to B7 land, the particular circumstances of this case are such that the amendment of land use zone for this particular site is acceptable. The change would stimulate an existing manufacturing business and allow its expansion, without prejudicing nearby industrial land.

The Warriewood Valley Strategic Review Report confirmed that 15 Jubilee Avenue, being already zoned 4(b): Light Industrial "B" under the Pittwater LEP 1993, was not within a Designated Residential Sector, within which an increased dwelling density could be realised. Accordingly, the properties were rezoned on a 'like-for-like' basis, from 4(b): Light Industrial "B" under the Pittwater LEP 1993 to the 'translation' IN2 zone (Light Industrial) under Pittwater LEP 2014.

Regardless of the fact that the site is of a generous size and regular dimensions, is generally free from existing constraints ordinarily affecting development opportunity, redevelopment has not yet been realised. Changing the land use zone for this as-yet undeveloped employment site may provide redevelopment opportunities to an otherwise under-utilised employment site. The B7 (Business Park) zone will continue to permit a range of industrial and commercial uses which are already permitted within the IN2 zone. Importantly, the rezoning of the subject site will facilitate and support the growth of the existing IN2 (Light Industrial) pharmaceutical business operating immediately across the street at 20 Jubilee Avenue, Warriewood.

The B7 (Business Park) zone will continue to prohibit (except for kiosks and food and drink premises) all forms of retail premises, thus protecting the type of employment activities consistent with the local planning strategy while at the same time ensuring that there are land uses (such as kiosk and food and drink premises) that service the working population within this employment precinct.

Rezoning may incentivise development as a result of a change in zoning which currently in the IN2 zone has not been realised (recognising this property has been zoned to permit employment generating land uses since the 1990s).

**Q5. Is the planning proposal consistent with applicable State Environmental Planning Policies?**

Consistency with the applicable State Environmental Planning Policies and Deemed State Environmental Planning Policy (SREP No 20 – Hawkesbury-Nepean River (No 2 -1997) is discussed below:

<b>State Environmental Planning Policy (SEPP)</b>	<b>Applicable</b>	<b>Consistent</b>
SEPP No 1 – Development Standards	YES	YES
SEPP No 14 – Coastal Wetlands	NO	N/A
SEPP No 19 – Bushland in Urban Areas	NO	N/A
SEPP No 21 – Caravan Parks	NO	N/A
SEPP No 26 – Littoral Rainforests	NO	N/A
SEPP No 30 – Intensive Agriculture	NO	N/A
SEPP No 33 – Hazardous and Offensive Development	YES	YES
SEPP No 36 – Manufactured Home Estates	NO	N/A
SEPP No 44 – Koala Habitat Protection	YES	YES
SEPP No 47 – Moore Park Showground	NO	N/A
SEPP No 50 – Canal Estate Development	NO	N/A
SEPP No 52 – Farm Dams and Other Works in Land and Water Management Plan Areas	NO	N/A
SEPP No 55 – Remediation of Land	YES	YES
SEPP No 62 – Sustainable Aquaculture	YES	YES
SEPP No 64 – Advertising and Signage	YES	YES
SEPP No 65 – Design Quality of Residential Flat Development	NO	N/A
SEPP No 70 – Affordable Housing (Revised Schemes)	NO	N/A
SEPP 71 – Coastal Protection	NO	N/A
SEPP (Affordable Rental Housing) 2009	NO	N/A
SEPP (Building Sustainability Index: BASIX) 2004	NO	N/A
SEPP (Exempt and Complying Development Codes) 2008	YES	YES

SEPP (Housing for Seniors or People with a Disability) 2004	NO	N/A
SEPP (Infrastructure) 2007	YES	YES
SEPP (Integration and Repeals) 2016	NO	N/A
SEPP (Kosciuszko National Park—Alpine Resorts) 2007	NO	N/A
SEPP (Kurnell Peninsula) 1989	NO	N/A
SEPP (Mining, Petroleum Production and Extractive Industries) 2007	NO	N/A
SEPP (Miscellaneous Consent Provisions) 2007	YES	YES
SEPP (Penrith Lakes Scheme) 1989	NO	N/A
SEPP (Rural Lands) 2008	NO	N/A
SEPP (State and Regional Development) 2011	YES	YES
SEPP (State Significant Precincts) 2005	NO	N/A
SEPP (Sydney Drinking Water Catchment) 2011	NO	N/A
SEPP (Sydney Region Growth Centres) 2006	NO	N/A
SEPP (Three Ports) 2013	NO	N/A
SEPP (Urban Renewal) 2010	NO	N/A
SEPP (Western Sydney Employment Area) 2009	NO	N/A
SEPP (Western Sydney Parklands) 2009	NO	N/A
<b>Deemed SEPP: Sydney Regional Environmental Plan (SREP)</b>		
SREP No 20 – Hawkesbury-Nepean River (No 2 -1997)	NO	N/A

**Q6. Is the planning proposal consistent with applicable Ministerial Directions (Section 117 Directions)?**

<b>1 Employment and Resources</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
1.1	Business and Industrial Zones	YES	YES
1.2	Rural Zones	NO	N/A
1.3	Mining, Petroleum Production and Extractive Industries	NO	N/A
1.4	Oyster Aquaculture	NO	N/A
1.5	Rural Lands	NO	N/A

<b>2 Environment and Heritage</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
2.1	Environment Protection Zones	YES	YES
2.2	Coastal Protection	NO	N/A
2.3	Heritage Conservation	YES	YES
2.4	Recreation Vehicle Areas	YES	YES
2.5	Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEPs	NO	N/A

<b>3 Housing, Infrastructure and Urban Development</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
3.1	Residential Zones	NO	N/A
3.2	Caravan Parks and Manufactured Home Estates	NO	N/A
3.3	Home Occupations	NO	N/A
3.4	Integrating Land Use and Transport	YES	YES
3.5	Development Near Licensed Aerodromes	NO	N/A
3.6	Shooting Ranges	NO	N/A

<b>4 Hazard and Risk</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
4.1	Acid Sulfate Soils	YES	YES
4.2	Mine Subsidence and Unstable Land	NO	N/A
4.3	Flood Prone Land	YES	NO
4.4	Planning For Bushfire Protection	NO	N/A

Justification to 4.3 Flood Prone Land

The subject site is identified as flood-prone as it is subject to a 'minor overland flow' affectation, triggering the provisions of this Direction. It is not however, designated as a 'floodway'.

Subsection (6)(b) of Direction 4.3 states that a Planning Proposal must not permit development that will result in significant flood impacts to other properties, and subsection (6)(c) states that it must not permit a significant increase in the development of the land which may result from the change in zoning. The change in zoning alone would not result in inconsistency with this Direction.

While the proposed increases in building height and floor space ratio do represent a significant increase, and are not supported due to their likely harmful effect on the visual amenity and character of the area, they will not result in adverse flood or water management impacts. This is because the additional floorspace would be accommodate above ground rather than a greater proportion of the site being covered. It is anticipated that the site's flood affectation and water cycle management requirements could be appropriately dealt with during the development application phase, with appropriate measures being included within the detailed design.

Insofar as the inconsistency to Direction 4.3 (a), (b) and (c) applies, the change in zoning (without changing the building height or floor space ratio) is of minor significance.

<b>5 Regional Planning</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
5.1	Implementation of Regional Strategies	NO	N/A
5.2	Sydney Drinking Water Catchments	NO	N/A
5.3	Farmland of State and Regional Significance on NSW Far North Coast	NO	N/A
5.4	Commercial and Retail Development along the Pacific Hwy, North Coast	NO	N/A
5.5	Development in the vicinity of Ellalong, Paxton and Millfield (revoked)	-	-
5.6	Sydney to Canberra Corridor (revoked)	-	-
5.7	Central Coast (revoked)	-	-
5.8	Second Sydney Airport: Badgerys Creek	NO	N/A
5.9	North West Rail Link Corridor Strategy	NO	N/A
5.10	Implementation of Regional Plans	NO	N/A

<b>6 Local Plan Making</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
6.1	Approval and Referral Requirements	YES	YES
6.2	Reserving Land for Public Purposes	YES	YES
6.3	Site Specific Provisions	YES	YES

<b>7 Metropolitan Planning</b>			
	<b>Direction</b>	<b>Applicable</b>	<b>Consistent</b>
7.1	Implementation of the Metropolitan Strategy	YES	YES

7.2	Implementation of Greater Macarthur Land Release Investigation	NO	N/A
7.3	Parramatta Road Corridor Urban Transformation Strategy	NO	N/A

Section C: Environmental, social and economic impact

**Q7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?**

The site is currently vacant, comprising predominantly a flat, grassed surface, with a number of small trees located around the perimeter of the site. The site is not identified as accommodating protected or significant natural, environmental or wildlife features. The site is not identified on the Biodiversity Map of the Pittwater LEP 2014. The application has been referred to Council's Landscape Architect who raised no concerns relating to harm to the existing natural features of the site.

**Q8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?**

The Applicant identifies the principal environmental issues as being the potential for land contamination. A Contamination Report accompanies the application which identifies that the proposed change in zone would not change the risk profile associated with the site, and notes that further investigations would be required as part of the future development application process.

**Q9. How has the Planning Proposal adequately addressed any social and economic effects?**

The change in land use zone is anticipated to stimulate the development of an existing business and employment land that has been under-utilised since it was first rezoned for such a purpose in the 1990s. The change in zoning is anticipated to generate additional employment, positively benefiting the local economy.

Section D: State and Commonwealth interests

**Q10. Is there adequate public infrastructure for the planning proposal?**

The sites are located within an established area, meaning that access to roads, sewerage, water and electricity are present. A development within either the existing IN2 (Light Industrial) zone, or the proposed B7 (Business Park) zone, would have adequate access to services and infrastructure.

Council's Section 94 Officer raises concern that the Warriewood Valley Section 94 Contributions Plan permits a levy based on site area only for commercial development, rather than the intensity of development. With the proposed increase in floorspace to 1.5:1, this would mean that the development on the site was intensified by 50% without any associated contribution towards surrounding infrastructure. This concern is noted, however does not in itself form a reason for the rejection of the increased built form controls (which are primarily objected to on the basis of a harm to visual amenity and the character of the area).

**Q11. What are the views of state and Commonwealth public authorities consulted in accordance with the Gateway Determination?**

This is not applicable at this stage as the subject Planning Proposal has not yet progressed to the Gateway for a determination. The comments received from Sydney Water and Roads and Maritime Services are provided within **Attachment 1** (in the Attachments Booklet).

**Part 4: If maps are to be adopted by the proposed instrument, such as maps for proposed land use zones; heritage areas; flood prone land—a version of the maps containing sufficient detail to indicate the substantive effect of the proposed instrument;**

**Attachment 2** (located within the Attachments Booklet) demonstrates the existing land use zoning map, and the proposed change to this map which would result in the event that the change in zone were endorsed.

**Part 5: Details of the community consultation that is to be undertaken before consideration is given to the making of the proposed instrument**

The application has undergone a period of notification, known as a Non-Statutory Consultation Phase. The comments received in response to this are provided within **Attachment 1**.

If a Gateway Determination is issued, the Planning Proposal will be publicly exhibited in accord with the legislative provisions under the *Environmental Planning and Assessment Act 1979*. It is anticipated that the Planning Proposal will be exhibited for a period of fourteen (14) working days.

**TIMING**

Should the Planning Proposal proceed, it is anticipated that the amendment to the Pittwater LEP 2014 would be finalised within a six (6) month timeframe.

**FINANCIAL IMPACT**

Should the Planning Proposal proceed and subsequently be finalised, it is anticipated that the change in land use zone will stimulate the development of the site and allow for the creation of additional employment, which will benefit the local economy.

Any future Development Application would require a contribution to be paid by the Applicant in accordance with the *Warriewood Valley Section 94 Contributions Plan* to contribute to the provision of infrastructure and services required to support the development and the residents of Warriewood Valley.

**POLICY IMPACT**

Should the Planning Proposal proceed and subsequently be finalised, an amendment to the Pittwater LEP 2014 would ultimately result. If endorsed as recommended, this would necessitate a change to the land use zone map, from IN2 (Light Industrial) to B7 (Business Park) only (demonstrated within **Attachment 2**). If all proposed changes are endorsed, changes to the Height of Buildings and Floor Space Ratio maps would also be required. In either case, no change to the wording of the LEP would result and no new clauses would be required to be added.

**SOCIAL IMPACT**

There are potential negative social impacts associated with the proposed increase of building height and floor space, which are likely to result in an obtrusive building of excessive height, bulk and scale which has a harmful impact on the visual amenity and character of the area. This part of the proposal is not supported.

## ENVIRONMENTAL IMPACT

There are potential negative environmental impacts associated with the proposed increase of height and floor space, which are likely to result in flow-on impacts in terms of harm to the visual amenity and character of the area. This part of the proposal is not supported.

## CONCLUSION

The Planning Proposal is supported in part; the rezoning of the land from IN2 (Light Industrial) to B7 (Business Park) is supported and will result in the stimulation of an existing business and additional jobs within the region. However, the increase in the height and floor space ratio controls proposed for this site is not supported, principally for the following reasons:

- The Planning Proposal application has not provided sufficient justification for the need to increase these controls, instead stating that *'the proposed development at 15 Jubilee Avenue at a FSR of 1:1 would cater for the current expansion needs of the company'*.
- The increased height would result in a building which is at least 4 metres higher than any other building within the surrounding area; it would dominate the surrounding streetscape and be significantly higher than all other development around it. A 15 metre height control is considered uncharacteristic of the existing and desired future character of the area and the resulting building would appear obtrusive from the wider area. It is pertinent to note that a 15 metre height control has not been considered appropriate anywhere within the area covered by Pittwater LEP 2014, including in urban/town centre areas (for example, the greatest permitted height in Mona Vale town centre is 13 metres, and the greatest permitted height in Newport Commercial Centre is 11.5 metres)
- The increase in height and floor space ratio together, is likely to result in a building of an excessive amount of bulk and scale, disproportionate to development around it and resulting in a visually obtrusive building which has a harmful effect on visual amenity and character.

<b>ITEM 9.2</b>	<b>MINOR AMENDMENT TO SUSPENSION OF ALCOHOL PROHIBITED AREA FOR 2017 VOLLEYFEST EVENT</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER PLANNING &amp; COMMUNITY</b>
<b>TRIM FILE REF</b>	<b>2017/042657</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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**REPORT**

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**PURPOSE**

To make a minor amendment to the previous Council decision to suspend the Alcohol Prohibited Area (APA) on Manly Beach to facilitate the operations of the 2017 VolleyFest event.

**REPORT**

The presentation of the 2017 VolleyFest event by event owners Volleyball Australia is supported by Council. At the Council meeting on 13 December 2016 Council agreed to suspend the APA on Manly Beach to facilitate a VIP hospitality facility as follows:

<b>Venue</b>	<b>Dates</b>	<b>Times</b>	<b>Capacity</b>	<b>Access</b>
VIP Marquee	17– 26 March 2017	12pm – 6pm daily Extended to 9pm on 25 March	150	Private VIP only.

Volleyball Australia has requested that a minor three-hour amendment to the suspension of the APA be made to facilitate a special VIP hospitality function during the evening of Saturday 18 March 2017. The activities taking place on this evening are a major focus for the entire event and include the following:

- Women’s World Tour beach volleyball games
- Australian men’s exhibition beach volleyball games
- 3 song performance ‘Jess & Matt’ (music artists)
- Cheerleader performances
- Fireworks finale at 9pm

The amendment would see the APA suspended until 9pm from the current approved time of 6pm. All other times and conditions will remain as previously approved by Council.

**FINANCIAL IMPACT**

The event organisers will meet all costs associated with the service of alcohol, licensing and the suspension of the APA including all advertising requirements and the covering of APA signage during the agreed suspension period.

**ENVIRONMENTAL IMPACT**

Event organisers are required to adhere to Council policy regarding sustainable waste management practices for the disposal of all products associated with the service of alcohol.

## **SOCIAL IMPACT**

The service of alcohol will only be allowed within the approved designated and licensed event area. The event organiser is required to provide sufficient security personnel to monitor anti-social behaviour and the responsible service of alcohol.

The area where alcohol is served is accessible by invite only and has a strict capacity limit enforced to control crowd size and behaviour. Northern Beaches Police may also impose licensing restrictions on the service of alcohol to minimise potential for alcohol-related incidences. All event activities including the service of alcohol will cease at 9pm.

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## **RECOMMENDATION OF DEPUTY GENERAL MANAGER PLANNING & COMMUNITY**

That Council:

- A. Amend the suspension of the Alcohol Prohibited Area for 2017 VolleyFest on Manly Beach beachfront and promenade on Saturday 18 March 2017 to between the hours of 12.00pm (midday) and 9.00pm.
  - B. In accordance with section 645(i) of the *Local Government Act 1993*, provide appropriate notice of the suspension of the Alcohol Prohibited Areas through a local newspaper.
  - C. Event staff together with event organisers continue to liaise with Northern Beaches Police in relation to the safe management of the area during the suspension of the Alcohol Prohibited Areas.
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<b>ITEM 9.3</b>	<b>RE-ESTABLISHMENT OF ALCOHOL FREE ZONES</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER PLANNING &amp; COMMUNITY</b>
<b>TRIM FILE REF</b>	<b>2016/394748</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"><li>1 <a href="#">NSW Police Northern Beaches Police LAC Recommendations (Included In Attachments Booklet)</a></li><li>2 <a href="#">Map Proposed AFZ Dee Why CBD (Included In Attachments Booklet)</a></li><li>3 <a href="#">Map Proposed AFZ Dee Why - Pittwater Road (Included In Attachments Booklet)</a></li><li>4 <a href="#">Map Proposed AFZ Narrabeen - Pittwater Road (Included In Attachments Booklet)</a></li><li>5 <a href="#">Map Proposed AFZ Belrose - Frenchs Forest (Included In Attachments Booklet)</a></li><li>6 <a href="#">Map Proposed AFZ Forestville Shopping Centre (Included In Attachments Booklet)</a></li><li>7 <a href="#">Map Proposed AFZ Collaroy - Pittwater Road (Included In Attachments Booklet)</a></li><li>8 <a href="#">Map Proposed AFZ Cromer Community Centre (Included In Attachments Booklet)</a></li><li>9 <a href="#">Map Proposed AFZ Warringah Mall Bus Stops (Included In Attachments Booklet)</a></li><li>10 <a href="#">Map Proposed APA Dee Why - Walter Gors Park (Included In Attachments Booklet)</a></li><li>11 <a href="#">Map Proposed APA Narrabeen Lagoon (Included In Attachments Booklet)</a></li></ol>

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## EXECUTIVE SUMMARY

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### PURPOSE

To commence consultation on proposed Alcohol Free Zones in the former Warringah Council area of Northern Beaches Council.

### SUMMARY

By establishing Alcohol Free Zones, Council can assist the Police in controlling anti-social behaviour related to alcohol consumption. Alcohol Free Zones can apply to public roads, footpaths and car parks.

NSW Police Northern Beaches Local Area Command have provided written recommendations regarding establishing Alcohol Free Zones.

A resolution of Council is required to commence exhibition of proposed Alcohol Free Zones, prior to any adoption.

**RECOMMENDATION OF DEPUTY GENERAL MANAGER PLANNING & COMMUNITY**

That Council approve public exhibition of the proposed Alcohol Free Zones and Alcohol Prohibited Areas for a period of 30 days.

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**REPORT**

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**BACKGROUND**

The *Local Government Act 1993 (the Act)* enables councils to establish Alcohol Free Zones (AFZ) in order to help manage the consumption of alcohol in public places.

Once established, drinking of alcohol is prohibited twenty-four hours a day in an AFZ, which the police are responsible for enforcing.

AFZ can only be established to include a public road, footpath or public place that is a car park, and may remain in force for up to four years. The current AFZ in the former Warringah Council area expired on 30 June 2016.

Following meetings with Council staff, NSW Police Northern Beaches Local Area Command (the Police), provided written recommendations as shown in attachment 1, regarding re-establishment of AFZ.

The Police advise that there has been success in all areas where the former AFZ applied and their recommendations include lifting a number of former restrictions.

The following is a list of restricted areas where the Police recommend restrictions can be lifted. The Police advise that the lifting of these restrictions will not alter their approach to these areas and that general patrols will be maintained at current levels.

- Governor Phillip Lookout, Beacon Hill
- Sorlie Place, Frenchs Forest
- Forest Way Bus Stop, Frenchs Forest
- Kelpa Place, Allambie

The Police have assessed areas that have been subject to previous alcohol restrictions and advise that some footprints can be reduced. They recommend the following AFZ be established.

- Dee Why CBD – An updated area would be bounded by Pacific Parade to the south; Richmond Avenue to the north, Avon Road to the west. This is illustrated in attachment 2.
- Dee Why - Pittwater Road between May Road to the south and Lismore Avenue to the north to remain Alcohol Free Zone. This is illustrated in attachment 3.
- Narrabeen Lakes – An updated area would be along Pittwater Road between Ocean Street to the south and the bridge over Narrabeen Lake to the north. This is illustrated in attachment 4.
- Belrose – An updated area would be bounded by Blackbutts Road to the south, Glen Street and the newly constructed shopping precinct to the north, Glen Street to the west and Pringle Avenue to the east. This is illustrated in attachment 5.
- Forestville Shopping Precinct would remain unchanged. This is illustrated in attachment 6.
- Collaroy CBD – An updated area would be an Alcohol Free Zone along Pittwater Road between Brissenden Avenue to the south and Jenkins Street to the north. This is illustrated in attachment 7.
- Cromer Community Centre would remain unchanged. This is illustrated in attachment 8.

- Warringah Mall Bus Stops would remain unchanged. This is illustrated in attachment 9.

The Police also recommend creating an AFZ in Walter Gors Park, between Howard Avenue and Dee Why Parade, Dee Why. Parks cannot be included within an AFZ, but can be declared as an Alcohol Prohibited Area. This area is illustrated in attachment 10.

Section 632A(4) of the Act enables councils to declare any public place or part of a place to be an Alcohol Prohibited Area, except those places (public roads, footpaths and car parks) which are to be dealt with under the Alcohol-Free Zone provisions of the Act. Unlike an AFZ an APA does not have a maximum life span. Whilst there are no specific fines in relation to APA, the Police do have confiscation and 'tip out' powers.

Within an APA alcohol can be declared prohibited at all times, or only for specific days, times or events. For example, a council may choose to make a park alcohol prohibited from dusk until dawn, or for the period 6pm on 31 December to 6am on 1 January each year.

Accordingly the Police have recommended that the foreshore of Narrabeen Lake become an APA between 8:00pm until 12:00pm, daily. This is illustrated in attachment 11, and includes the foreshore area within the former Pittwater Council.

## **CONSULTATION**

In order to determine if proposed AFZ are appropriate Council is required to undertake a public consultation process that involves all of the following:

- Publishing a newspaper notice inviting representations or comments within 30 days
- Send a copy of the proposal to the Police Local Area Commander
- Send a copy to liquor licensees and secretaries of clubs of premises that border on, or adjoin, or are adjacent to the proposed AFZ
- Send a copy of the proposal to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area

It is recommended that community feedback is sought on the proposed APAs as part of the consultation process required for establishing AFZ.

A resolution of Council is sought to undertaken this consultation.

## **TIMING**

Should Council resolve, then a thirty day consultation process will be carried out in accordance with Ministerial Guidelines. Submissions will be reviewed and a further report will be made to Council in order to establish new AFZ and APA.

## **FINANCIAL IMPACT**

Nil

## **SOCIAL IMPACT**

Establishing AFZ and APA will aid the management of consumption of alcohol in public places across the Northern Beaches Council.

## **ENVIRONMENTAL IMPACT**

Nil

<b>ITEM 9.4</b>	<b>REVIEW OF THE BOAT TRAILER PARKING PILOT</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER PLANNING &amp; COMMUNITY</b>
<b>TRIM FILE REF</b>	<b>2017/039774</b>
<b>ATTACHMENTS</b>	<b>1 <a href="#">↓</a> Staff feedback provided to the Office of Local Government</b>

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**EXECUTIVE SUMMARY**

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**PURPOSE**

To provide feedback on operation of the boat trailer legislation.

**SUMMARY**

The boat trailer laws have applied to the former Pittwater Council Local Government Area since 15 July 2016.

Whilst Council has been able to investigate and move on a number of trailers, this work has been a significant resource drain because of the need for multiple inspections and the lack of any positive obligation on owners to move trailers.

The legislation also lacks cost recovery provisions or fines that would enable council to more effectively resource this work, without diverting staff from other duties.

It is recommended that Council write to the Office of Local Government to outline these concerns.

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**RECOMMENDATION OF DEPUTY GENERAL MANAGER PLANNING & COMMUNITY**

That Council write to the Office of Local Government providing feedback on the regulation of boat trailers.

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**REPORT**

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**BACKGROUND**

The boat trailer laws have applied to the former Pittwater Council Local Government Area (LGA) since 15 July 2016, when the area was declared under the Impounding Act 1993 (the Act).

The Act allows Council to commence impounding where a boat trailer and anything attached to it such as a boat, is parked on public road and has not moved for at least 28 days. There is however no positive obligation on the owner to move the boat trailer every 28 days.

Some members of the public are of the belief that such a positive obligation exists and that Council are required to proactively enforce this requirement, and can issue fines.

The use of these powers by Council is discretionary, however Council has prioritised interventions on boat trailers which pose a specific amenity, safety or visual pollution issue, or are a source of legitimate complaint.

There are no specific fines should a boat trailer fail to move once a notice is issued by Council, nor are there specific provisions for Council to charge fees to recover costs associated with this work, save for fees relating to impounded articles and fines for abandoned trailers.

Initially three councils took part in a three month pilot of these new powers, including Northern Beaches Council. There are now eight councils that have adopted these powers.

Since the 15 July 2016, Council Rangers have investigated 201 unattended boat trailers, 171 of which were reported by the public. To date 56 notices of intention to impound have been issued, however no boat trailers have been impounded as all owners who have received a notice have moved them. It is believed that a number of these boat trailers have been moved out of the area or onto private property.

The investigation of an alleged unattended boat trailer is time consuming as in most cases it is necessary for a Ranger to conduct three inspections. The first, to identify, mark-up and photograph the boat trailer, the second after 28 days to see if it has moved and if not to issue a notice giving 28 days to move the trailer, and a third to then verify the trailer has moved. If the boat trailer has not been moved, then impounding action is commenced and additional time is required to arrange the impounding.

The effectiveness of the laws is also compromised because the owner is not prevented from returning the trailer to its original location, as long as it has moved past another road intersection.

A positive obligation to move boat trailers every 28 days, with fines for failing to do so, as well as provisions preventing trailers returning within a specified distance of the original location, would provide for far simpler and more efficient regulation of this issue. One concern however is that in the absence of a holistic approach, including consideration of other parking schemes, this may simply move trailer parking to other locations.

Informal feedback on the effectiveness of this legislation has been provided to the Office of Local Government (OLG) by Council staff, including submission of a pilot data questionnaire, as shown in attachment 1.

Council staff have received comments from members of the public saying the laws are ineffective for the above reasons while others, such as boat owners, present an opposing view, i.e. they pay their registration fees and rates so should be able to park on the road.

It is understood that OLG are preparing a report about the boat trailer trial and guidance is also expected to assist councils in preparing policies on the regulation of boat trailers.

Whilst the legislation has enabled Council to investigate and deal with a significant number of boat trailers, it is far from effective and it is recommended that any decision to extend these powers to the wider LGA be delayed until OLG has presented its findings and Council has sought for the shortcomings of the legislation to be addressed.

**CONSULTATION**

No further consultation is recommended at this time. However, this would be required prior to extending boat trailer regulation to the wider LGA.

**FINANCIAL IMPACT**

Maintaining regulation of boat trailers within the former Pittwater area can be met within existing budgets. However, extending this to the wider LGA would mean additional staffing costs, or reprioritisation of existing work.

**SOCIAL IMPACT**

Nil

**ENVIRONMENTAL IMPACT**

Nil

BOAT TRAILER IMPOUNDING – PILOT COUNCIL DATA COLLECTION FORM – NORTHERN BEACHES COUNCIL (FORMER PITTWATER COUNCIL LGA)		
ISSUE/QUESTION	TOTAL (if applicable.)	COMMENTS
<b>Promotion</b>		
1. How has your council promoted the new laws/applicable areas		Promotion of the new laws included notices in the Council section of the local paper, information on Council's web page, a brochure at Council's customer service offices, corrflute signs at strategic locations, and discussions with interested persons.
2. For how long was promotion under taken prior to commencement		Council promoted the new laws for two months before they commenced to apply in the former Pittwater LGA.
<b>Complaints/enquiries received about boat trailers</b>		
3. Number of complaints received about boat trailers		
a. July	49	
b. August	56	
c. September	17	
<b>Enforcement action taken</b>		
4. Number of notices to impound issued		
a. July	Nil	
b. August	20	
c. September	15	
5. Number of notified owners who have contacted council following a notification		
a. July	Unavailable	Approximately 30-40% of owners contact Council after receiving a notice of proposed impounding. Common issues raised include what constitutes 'moved', and why can't a person park their boat trailer on the road outside their

ISSUE/QUESTION	TOTAL (if applicable.)	COMMENTS
b. August	Unavailable	property. See above.
c. September	Unavailable	See above.
6. Number of notices challenged		
a. July	Nil	
b. August	Nil	
c. September	Nil	
7. Number of impounding actions taken		
a. July	Nil	
b. August	Nil	
c. September	Nil	
8. Outcomes of impounding (number)		
a. Trailer returned to owner	N/A	
b. Trailer remains impounded	N/A	
c. Trailer sold	N/A	
d. Other	N/A	
<b>Notification of boat owners re enforcement</b>		
9. What actions did council take to inform boat trailer owners of:		

ISSUE/QUESTION	TOTAL (if applicable.)	COMMENTS
<p>a. notices of intention to impound</p>		<p>Letter to the registered owner of the boat trailer giving 20 days to move it and if that does not result in it being moved, then Council would write to the owner of any boat attached to the trailer if that boat was owned by a different person. Council also places a sticker on the boat trailer. If these steps do not result in the boat trailer moving as required, then if the owner resides in the local government area, a Ranger will attend the address of that person in a final attempt to contact them.</p>
<p>b. Impounding action.</p>		<p>If after following the above steps the boat trailer is not moved, it will be impounded and Council will write to the owner(s) informing them of this and the process that will follow.</p>
<p><b>Other concerns/issues</b></p>		
<p>10. Any ongoing key issues for resolution? (legal, procedural etc – eg: evidence gathering difficulties)</p>		<p>The following issues have arisen:  The fact that there is nothing preventing boat trailers being moved and returning back to the same spot or somewhere close by makes it difficult to achieve the intent of the laws. As such, it is difficult to free-up spaces for the parking of other vehicles without having to install regulatory signs (it is not always desirable to install signs in such locations – particularly in residential streets). Also, the laws are largely ineffective where there is a neighbourhood dispute and the owner of a boat trailer parks it in front of a neighbour's property to inconvenience or annoy them. They can simply wait until they receive a notice from Council and then tow it around the block and back to the same spot and comply with the laws.  It is difficult for staff to know if a boat trailer has been moved in such a way as to comply with the laws e.g. Has it simply been rolled backwards or forwards a short distance? Rangers chalk the nearside tyre, record and photograph the position of the valve stem of each tyre and take other photographs to record its position, but if the chalk is washed off and the boat trailer rolled forward or backwards (thus changing the location of the valve stem), then without more, Council cannot prove that it hasn't been towed along another road and back to</p>

ISSUE/QUESTION	TOTAL (if applicable.)	COMMENTS
<p>11. Any ongoing concerns from boat owners or members of the public about the laws?</p>		<p>the same (or similar) position.</p> <p>For the laws to be more effective, they should prevent a boat trailer from returning to within a specified distance of its previous location for a specified period.</p> <p>Consideration could be given to placing a positive obligation on the owners of boat trailers to move them within a specified period otherwise they would be liable to receive a fine.</p> <p>It is not an offence for a boat trailer to be left 'unattended'. As such, a penalty notice cannot be issued for an 'unattended' boat trailer. In order to issue a penalty notice, an authorised officer must be satisfied that the boat trailer has been 'abandoned' (see sections 15A(7) and 32) – this will not always be the case.</p> <p>Some people are of the mistaken belief that there is a positive obligation on the owners of boat trailers to move the trailer every 28 days. This has led some to be critical of the laws.</p> <p>Some people do not understand that there is nothing preventing a person from towing a boat trailer along another road and parking it back in the same or a nearby position. This has led some to be critical of the laws.</p> <p>Some people are of the view that the laws should be stronger to address the above issues.</p> <p>Some people have suggested that laws be introduced to address the parking of caravans, box trailers and buses which take up valuable parking spaces.</p> <p>Some boat owners are of the view that if their boat is registered and parked</p>

ISSUE/QUESTION	TOTAL (if applicable,)	COMMENTS
		lawfully, they should be able to park it wherever they like, particularly on the road at the front of their own house.

<b>ITEM 9.5</b>	<b>NSW FIRE &amp; RESCUE REPORT - 11 OYAMA AVENUE, MANLY</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER PLANNING &amp; COMMUNITY</b>
<b>TRIM FILE REF</b>	<b>2017/043859</b>
<b>ATTACHMENTS</b>	1 <a href="#">↓ Fire and Rescue NSW Inspection Report</a>
	2 <a href="#">↓ Fire and Rescue NSW Notice of Intention</a>

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## REPORT

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### PURPOSE

Council received an inspection report from Fire and Rescue NSW (F&R NSW) dated 2 February 2017, in relation to 11 Oyama Avenue, Manly, as shown in attachment 1.

Section 121ZD of the *Environmental Planning and Assessment Act 1979 (EP&A Act 1979)* requires Council to table such reports and any recommendations at the next meeting of Council, including whether or not to issue an Order number 6.

Order number 6 is used to ensure implementation of measures to prevent fire, suppress fire or prevent the spread of fire.

F&R NSW is to be notified of Council's determination.

### REPORT

F&R NSW referred a number of safety concerns to Council for consideration following inspections of 11 Oyama Avenue on 27 and 30 January 2017. As a result of their inspection, F&R NSW issued a Notice of Intention to give an Order under section 121B of the *Environmental Planning and Assessment Act 1979* as shown in attachment 2.

The Notice was to restrict the number of persons lodging at the premises at any one time, as the premises had approval for a maximum of 12 persons.

Council carried out an inspection of the premises on Tuesday 21 February 2017. The inspection found the building to have inadequate provision for fire safety and also identified unauthorised work.

Accordingly it is recommended that an Order 6 is issued to require the building to be upgraded to meet the relevant fire safety requirements of the Building Code of Australia. Furthermore, action is proposed to require unlawful use to cease and unauthorised work to be removed.

### FINANCIAL IMPACT

Nil

### ENVIRONMENTAL IMPACT

Nil

### SOCIAL IMPACT

Upgrading the building's fire safety measures will help to reduce the risk of injury and loss of life.

**RECOMMENDATION OF ACTING DEPUTY GENERAL MANAGER PLANNING AND  
COMMUNITY**

That Council:

- A. Issue an Order 6 on the owners of 11 Oyama Avenue, Manly.
  - B. Provide notice to Fire and Rescue NSW of the above determination.
-



**Fire &  
Rescue NSW**

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File Ref. No: BFS17/159 (12675)  
TRIM Ref. No: D17/5954  
Contact: Edren Ravino

2 February 2017

General Manager  
Northern Beaches Council  
PO Box 82  
MANLY NSW 1655

Email: [records@manly.nsw.gov.au](mailto:records@manly.nsw.gov.au)

Attention: Manager Compliance/Fire Safety

Dear Sir / Madam,

**Re: INSPECTION REPORT  
11 OYAMA AVENUE MANLY ("the premises")**

Fire & Rescue NSW (FRNSW) received correspondence on 27 January 2017, in relation to the adequacy of the provision for fire safety in connection with 'the premises'.

The correspondence stated that:

*Approximately 22 to 40 persons at any one time are staying and sleeping in these premises. It is being utilized as a transient backpackers accommodation. On inspection of the premises at 0900 hrs Friday 27 th January 2017 it was found to have no fire protection other than one smoke alarm in the entrance foyer. These premises are extremely poorly maintained and offer no safety for the inhabitants.*

Pursuant to the provisions of Section 119T (1) of the *Environmental Planning and Assessment Act 1979* (EP&A Act), an inspection of 'the premises' on 27 January 2017 was conducted by Authorised Fire Officers from the Fire Safety Compliance Unit of FRNSW.

The inspection was limited to the following:

- A visual inspection of the essential Fire Safety Measures as identified in this report only.
- A conceptual overview of the building, where an inspection had been conducted without copies of the development consent or copies of the approved floor plans.

Fire & Rescue NSW

Community Safety Directorate  
Fire Safety Compliance Unit

[firesafety@fire.nsw.gov.au](mailto:firesafety@fire.nsw.gov.au)

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On behalf of the Commissioner of FRNSW, the following comments are provided for your information in accordance with Section 119T (4) and Section 121ZD (1) of the EP&A Act. Please be advised that Section 121ZD (2) requires any report or recommendation from the Commissioner of FRNSW to be tabled at a Council meeting.

**COMMENTS**

An inspection of 'the premises' on 27 January 2017 at 17.30 hrs revealed that there were smoke alarms installed in a number of rooms and hallways, with a number of smoke alarms missing from its mounting brackets or had failed to work when the test button was pressed. Whilst on site, the owner of the building was contacted by phone via the 'house manager'. Based on separate and individual responses from the 'house manager' and owner, both asserted at the time that the building was a dwelling and the occupants shared the rent.

On the face of the evidence provided at the time and in order to address the immediate concerns relating to the occupants as an interim measure, FRNSW requested the owner install smoke alarms in all the hallways where bedrooms are served, and replace the smoke alarms that are not sounding when tested or have been removed from their mounting bracket. A request was e-mailed on 27 January 2017 to the owner to re-inspect on 30 January 2017 under Section 119O of the EP&A Act. Similarly a request was sent to Northern Beaches Council (Manly) to attend the inspection pursuant to Section 119T(3) of the EP&A Act. The resulting inspection on 30 January 2017 was conducted without a Council Investigation Officer.

Please be advised that this report is limited to observations and sections of the building accessed at the time of the inspection, including potential deviations from the National Construction Code 2016, Volume 1 Building Code of Australia (NCC). Furthermore, whilst the report is not an exhaustive list of non compliances, the items as listed outline concerns that may contradict development consent approval or correlate to the building's age. In this regard, it is council's discretion as the appropriate regulatory authority to conduct its own investigation and consider the most appropriate action.

The following items were identified as concerns during the inspection:

**1. Essential Services**

- a. Smoke Alarms– Clause 182 and Clause 186A of the EP&A Reg requires owners of existing buildings install and maintain working smoke alarms. Having regard to the NCC and the EP&A Reg the following concerns were observed:
  - i. There were smoke alarms in a number of rooms that had been removed from its mounting bracket.
  - ii. There were a number of smoke alarms that when the test button was pressed failed to sound.

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- iii. There were a number of smoke alarms that appeared to be connected to the electrical mains in accordance with Australian Standard AS3786, however observations alone cannot confirm whether this is the case.
- b. Reinspection – An inspection on 30 January 2017 revealed that the owner had addressed the immediate concerns with the repair or replacement of new smoke alarms as an interim measure. This immediate and interim measure is based on the owner and the ‘house manager’s’ response that the classification of the building is a Class 1a dwelling in accordance with Volume 2 of the National Construction Code 2016. As a result the owner was advised of the following:
  - i. The installation of new smoke alarms in the hallways of the dwelling is an interim measure, in order to address the immediate safety concerns of the occupants.
  - ii. The request to install smoke alarms in the hallways does not replace the owners’ obligations, to ensure relevant development consent approvals have been considered regarding the location of the smoke alarms and essential service measures required for the building.
  - iii. The owner was encouraged to contact Council and/or a building certifier to seek advice on the most appropriate essential services for the building.

2. Generally

- a. Use – Discussions with one of Northern Beaches Council officers on 31 January 2017 revealed that ‘the premises’ is approved as a dwelling. Based on observations at the time it is unclear whether the building is complying with the approved use, despite assertions from the owner and responses from the ‘house manger’.
- b. Considerations – The following comments include inferences based on observations and information available at the time of the inspection. As such, the comments are considered ‘informative’. It is recommended that Council conduct its own investigations and/or seek independent advice in relation to the following information/opinion and use its discretion as the appropriate regulatory authority as required:
  - i. The owner advised that council had been in contact regarding a variety of amenity issues and was aware of the building. This included noise and overcrowding.
  - ii. The ‘house manager’ indicated that there were 27 occupants in the dwelling.

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- iii. The superstructure appears to be 3 storey brick veneer, and appears to have been constructed prior to 1960. The superstructure includes timber stairs with bearer and joist construction.
- iv. The 2 rooms on the lower ground level appear to have been converted without consideration to Volume 2 of the National Construction Code 2016 for a habitable room.
- v. Based on observations at the time, specifically the number of people and rise in storeys, the building could be considered a Class 3 building as per the NCC. In this regard, the following may need consideration as Class 3 buildings would typically require:
  - The installation of a smoke detection system in accordance with Clause 4 of Specification E2.2a of the NCC.
  - Smoke detectors would typically comply with AS 1670.1 – 2004.
  - Connected to activate a building warning occupancy system as required by Clause 6 of Specification E2.2a of the NCC.
  - Include system monitoring in accordance with Clause 7 of Specification E2.2a of the NCC.

FRNSW is therefore of the opinion that there are inadequate provisions for fire safety within the building.

## RECOMMENDATIONS

FRNSW recommends that Council:

- a. Inspect and address any other deficiencies identified on 'the premises', and require item no. 1 through to item no. 2 of this report be addressed appropriately.

This matter is referred to Council as the appropriate regulatory authority. FRNSW therefore awaits Council's advice regarding its determination in accordance with Section 121ZD (4) of the EP&A Act.

Please be advised that *FRNSW is continuing its investigation regarding 'the premises' and considering further enforcement action*, as it is unclear whether the building meets the requirements for a Class 1a dwelling.

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Should you have any enquiries regarding any of the above matters, please do not hesitate to contact Edren Ravino of FRNSW's Fire Safety Compliance Unit on (02) 9742 7434. Please ensure that you refer to file reference BFS17/159 (12675) for any future correspondence in relation to this matter.

Yours faithfully



Mark Knowles  
Building Surveyor  
Fire Safety Compliance Unit

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File Ref. No: BFS17/159 (12675)  
TRIM Ref. No: D17/6090  
Contact: Edren Ravino

7 February 2017

Mr Stephen John Drylie  
11 Oyama Avenue  
MANLY NSW 2095

E-mail: [drylie@msn.com](mailto:drylie@msn.com)

Dear Mr Drylie

**Re: NOTICE OF INTENTION TO GIVE AN ORDER  
11 OYAMA PLACE, MANLY ("the premises")**

An inspection of the premises was conducted by Officers from the Fire Safety Compliance Unit of Fire & Rescue NSW (FRNSW) on 27 January 2017. The inspection identified fire safety matters that were of concern to FRNSW during the inspection.

Accordingly, FRNSW hereby gives Notice of Intention to issue a Fire Safety Order (Order no. 8), in accordance with the provisions of Section 121B of the *Environmental Planning and Assessment Act, 1979* (EP&A Act) and pursuant to Section 121H of the EP&A Act. A copy of the proposed order is attached, which includes the terms of the proposed Order and the period proposed within which the Order is to be complied with.

You may make representation to FRNSW as to why the proposed Order should not be given or as to the terms of or the period for compliance with the Order, in accordance with the provisions of Section 121I of the EP&A Act. Representations are to be made in writing and should be received by FRNSW within **14 days** from the date of this notice.

After hearing and considering any such representations, in accordance with the provisions of Sections 121J and 121K of the EP&A Act, FRNSW may determine:

- to give an Order in accordance with the Proposed Order;
- to give an Order in accordance with modifications made to the Proposed Order;

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- not to give an Order.

A report of the inspection has been forwarded to Northern Beaches Council, in accordance with the provisions of Sections 119T, 121ZC and 121ZD of the EP&A Act.

Should you have any enquiries regarding any of the above matters, please do not hesitate to contact Edren Ravino of FRNSW's Fire Safety Compliance Unit on (02) 9742 7434. Please ensure that you refer to file reference BFS17/159 (12675) for any future correspondence in relation to this matter.

Yours faithfully



John Bruscano  
Building Surveyor  
Fire Safety Compliance Unit

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## Proposed Fire Safety Order

**Under the *Environmental Planning and Assessment Act 1979*  
Part 6 - Implementation and Enforcement: Division 2A – Orders  
Tables to Section 121B: Order No. 8 – Fire Safety Order**

Please note:

- Pursuant to Section 121ZK (2) of the *Environmental Planning & Assessment Act 1979 (EP&A Act)*, there is no right of appeal to the Court against this Order.
- Failure to comply with this Order may result in further Orders and/or fines being issued.
- Substantial penalties may be imposed under Section 125 of the *EP&A Act* for failure to comply with an Order.

I, **Edren Ravino** (name) **Building Surveyor** (rank) **903766** (number)

being an authorised Fire Officer within the meaning of Section 121ZC of the *Environmental Planning and Assessment Act 1979*, and duly authorised for the purpose, hereby order you

**Stephen John Drylie**  
(name of person whom Order is served)

**Owner**  
(position i.e. owner, building manager)

with respect to the premise

**Lot 51, DP1182564, 11 Oyama Avenue Manly (“the premises”)**  
(name/address of premises to which Order is served)

**to do, or refrain from doing, the following things:**

Cease using ‘the premises’ as shared accommodation by:

- a) Restricting the number of persons lodging at any time to (12) twelve people.
- b) Reducing the number of beds to (12) twelve beds on ‘the premises’ in total.

**The terms of the Proposed Order are to be complied with:**

**By no later than 7 days from the date of the Proposed Order.**

**The reasons for the issue of this Order are:**

- a. At the time of the inspection, on 27 January 2017, the ‘house manager’ asserted that there were (27) twenty-seven people that were occupying ‘the premises’.

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- b. 'The premises' in its current configuration is likely to be classified as a Class 3 building in accordance with the National Construction Code 2016, Volume One Building Code of Australia (NCC) for the following reasons:
- i. 'The premises' is a residential building providing lodgings that are a common place for long term or transient living for (27) twenty-seven unrelated people.
  - ii. The total floor area of all floors appears to exceed 300m<sup>2</sup>.
  - iii. The building has (3) three storeys above ground, with the rooms on the lower ground separated from the main building, with a single exit for the main building.
- c. The building provides sleeping accommodation. The lack of appropriate essential fire safety measures for a Class 3 building means that the occupants are not provided with suitable automatic warning on the detection of smoke, so that they may evacuate in the event of a fire to a safe place. With emergency services not being automatically notified of a fire event and respond in a timely manner.
- d. The evacuation route for the main building may not be maintained for a period of time that allows the occupants to evacuate to a safe place in the event of a fire.
- e. The use of the 'the premises' as shared accommodation is likely to constitute a life-threatening hazard in a fire event for the following reasons:
- i. The density of the occupancy.
  - ii. Type of construction / age of the building.
  - iii. The lack of early warning to the occupants as a Class 3 building.
  - iv. The inadequacy of the existing fire safety installation within the building, as a Class 3 building.
  - v. The single means of escape for the rooms in the main building.

This **Proposed** Fire Safety Order No. 8 was sent by mail on 7 February 2017



Edren Ravino  
Building Surveyor  
Fire Safety Compliance Unit

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<b>ITEM 9.6</b>	<b>DRAFT AMENDMENTS TO WARRINGAH DEVELOPMENT CONTROL PLAN 2011 - PART E9 - COASTLINE HAZARDS</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER STRATEGIC LAND-USE PLANNING</b>
<b>TRIM FILE REF</b>	<b>2017/029996</b>
<b>ATTACHMENTS</b>	<b>1</b> <a href="#">⇒</a> <b>Council Report and Resolution - 13 December 2016 (Included In Attachments Booklet)</b>
	<b>2</b> <a href="#">⇒</a> <b>Exhibition Document - Part E9 Coastline Hazard (Included In Attachments Booklet)</b>

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### EXECUTIVE SUMMARY

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#### **PURPOSE**

To seek approval to adopt draft amendments to the *Warringah Development Control Plan 2011, Part E9-Coastline Hazards* to give effect to the adopted *Northern Beaches Coastal Erosion Policy*.

#### **SUMMARY**

Council publicly exhibited the draft amended *Warringah Development Control Plan (WDCP 2011)* from 23 January 2017 to 20 February 2017. Council received two (2) submissions. No amendments are recommended to the DCP as a result of these submissions. It is recommended that Council adopt draft amendments to the *Warringah Development Control Plan 2011, Part E9-Coastline Hazards* to give effect to the adopted *Northern Beaches Coastal Erosion Policy*.

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#### **RECOMMENDATION OF DEPUTY GENERAL MANAGER PLANNING & COMMUNITY**

That Council adopt the proposed amendments to *Warringah Development Control Plan 2011 – Part E9 Coastline Hazards* to give effect to the *Northern Beaches Coastal Erosion Policy*.

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## REPORT

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### BACKGROUND

Council resolved on 13 December 2016 to amend *Part E9 – Coastline Hazard of Warringah Development Control Plan 2011* (WDCP 2011) to give effect to the adopted *Northern Beaches Coastal Erosion Policy*.

### PROPOSED AMENDMENTS TO WARRINGAH DEVELOPMENT CONTROL PLAN 2011

It is proposed to amend Part E9 Coastline Hazard of WDCP 2011 to require applicants for coastal protection works to demonstrate compliance with the *Northern Beaches Coastal Erosion Policy*, the *Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach* and *Collaroy-Narrabeen Beach Coastal Protection Works Design Specifications*. This would replace the current requirement for applicants to demonstrate compliance with the *Collaroy Narrabeen Coastline Management Plan*.

The revised Part E9 Coastline Hazard of WDCP 2011 would read as follows:

#### **E9 Coastline Hazard**

#### ***Applies to Land***

*This control applies to land identified on the Warringah Local Environmental Plan Coastline Hazard Map.*

#### **Objectives**

- *To minimise the risk of damage from coastal processes and coastline hazards for proposed buildings and works along Collaroy Beach, Narrabeen Beach and Fishermans Beach.*
- *To ensure that development does not have an adverse impact on the scenic quality of Collaroy, Narrabeen and Fishermans Beaches.*
- *To ensure that development does not adversely impact on the coastal processes affecting adjacent land.*
- *To retain the area's regional role for public recreation and amenity.*

#### **Requirements**

1. *The risk of damage from coastal processes is to be reduced through having appropriate setbacks and foundations, as detailed in Criteria for the Siting and Design of Foundations for Residential Development (see Policy volume).*
2. *For development in the area affected by the certified Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach (Coastal Zone Management Plan), the applicant must demonstrate compliance with the Northern Beaches Coastal Erosion Policy, the Coastal Zone Management Plan and the Collaroy-Narrabeen Protection Works Design Specifications (as amended from time to time).*

### CONSULTATION

Council publicly exhibited the draft amended WDCP 2011 from 23 January 2017 to 20 February 2017 in accordance with the requirements of the *Environmental Planning & Assessment Regulation 2000*. The exhibition was notified to the public by:

- Manly Daily advertisements
- Documents accessible at the Civic Centre and on Council's website.

Council received two (2) submissions. The first submission relates to the length of time it is taking Council to repair the storm damage along the foreshore at Collaroy. The second submission states that the policy should be for the whole of the Northern Beaches Council and not just Collaroy, Narrabeen and Fishermans Beaches.

The key issues raised and an evaluation is provided in Table 1.

Table 1: *Post Exhibition Submission Summary*

Issue	No. of times raised	Response
The length of time it is taking Council to repair the storm damage affecting the public reserves on the foreshore between Jenkins and Stuart Streets Collaroy.	1	Council is working on a uniform approach to the coastal protection works at the areas affected by the June 2016 storm.  The amendments to Part E9 Coastline Hazards of WDCP 2011 will give effect to <i>Northern Beaches Coastal Erosion Policy</i> , thereby allowing the coastline protection works to be undertaken in accordance with the <i>Collaroy-Narrabeen Protection Works Design Specifications</i> at Councils foreshore reserves.
The policy should apply to the whole peninsular in a holistic manner and that the area should remain under the direction of one Council.	1	The policy currently relates only to the Collaroy-Narrabeen and Fishermans Beaches because: <ol style="list-style-type: none"> <li>1. The need for coastal protection works to be undertaken urgently in these areas to repair the damage from the June 2016 storms.</li> <li>2. These areas are already certified under a Coastal Zone Management Plan as they are the most affected by coastal erosion in the Northern Beaches local government area.</li> <li>3. Planning controls for Northern Beaches Council comprise 3 Local Environmental Plans and 3 development control plans from the former council areas. The policy will be extended to the whole northern beaches foreshore (where appropriate) as these plans and policies are reviewed and combined.</li> </ol>

No amendments are recommended to the planning proposal as a result of these submissions.

**CONCLUSION**

The proposed amendments to Part E9 Coastline Hazard of WDCP 2011 are minor and are necessary to enforce the requirements of Council's Coastal Erosion Policy, Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach and supporting technical specifications. In accordance with the requirements of the *Environmental Planning and*

*Assessment Regulation 2000*, the amendments will become effective from the date of their publication in a local newspaper.

**FINANCIAL IMPACT**

The financial impact of the amendments is consistent with those outlined in the *Northern Beaches Coastal Erosion Policy*, the *Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach* and *Collaroy-Narrabeen Beach Coastal Protection Works Design Specifications* as adopted by Council.

**ENVIRONMENTAL IMPACT**

The environmental impact of the amendments is consistent with those outlined in the *Northern Beaches Coastal Erosion Policy*, the *Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach* and *Collaroy-Narrabeen Beach Coastal Protection Works Design Specifications* as adopted by Council.

**SOCIAL IMPACT**

The social impact of the amendments is consistent with those outlined in the *Northern Beaches Coastal Erosion Policy*, the *Coastal Zone Management Plan for Collaroy-Narrabeen Beach and Fishermans Beach* and *Collaroy-Narrabeen Beach Coastal Protection Works Design Specifications* as adopted by Council.

## 10.0 PUBLIC AFFAIRS DIVISION REPORTS

<b>ITEM 10.1</b>	<b>COMMUNITY ENGAGEMENT POLICY AND FRAMEWORK - OUTCOMES FROM PUBLIC EXHIBITION</b>
<b>REPORTING MANAGER</b>	<b>EXECUTIVE MANAGER COMMUNITY ENGAGEMENT</b>
<b>TRIM FILE REF</b>	<b>2016/385926</b>
<b>ATTACHMENTS</b>	<b>1 <a href="#">☞</a> Northern Beaches Community Engagement Policy (Included In Attachments Booklet)</b> <b>2 <a href="#">☞</a> Community Engagement Matrix - Northern Beaches (Included In Attachments Booklet)</b> <b>3 <a href="#">☞</a> Northern Beaches Community Engagement Policy and Matrix - Summary of Submissions (Included In Attachments Booklet)</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

To report on the submissions received and seek adoption of the final Community Engagement Policy and Matrix.

#### SUMMARY

The Northern Beaches Council is committed to improving how it engages with the community as key input to its decision making process. Effective engagement is good business practice and critical to good governance. Further, community consultation is a key driver of overall satisfaction with Council.

The community engagement policies from the three former Councils have been reviewed in preparation of the new draft Policy and Matrix. The preparation of a single policy and framework for the new Council has been a key component of the transition process.

The new consolidated draft Policy and Matrix were placed on public exhibition from 11 October to 27 November 2016. There were 25 submissions received and are detailed, together with responses in Attachment 1. The submissions included broad feedback on engagement in general, project related feedback and specific suggested changes to the wording in the Policy and Matrix. Changes to the draft Policy and Matrix are included in the final versions (Attachments 2 and 3).

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#### RECOMMENDATION OF DEPUTY GENERAL MANAGER PUBLIC AFFAIRS

That Council:

- A. Adopt the revised Community Engagement Policy and Matrix.
  - B. Continue to progress recommendations and transformation actions to support and develop engagement practice within the new council.
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## REPORT

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### BACKGROUND

The Northern Beaches Council is committed to maintaining a high level of community engagement to ensure that residents and key stakeholders have an opportunity to be involved in the decision making process.

The former councils were committed to community engagement and each had its own policies based on similar principles. Previous research has confirmed that community engagement is a key driver of overall satisfaction with Council and is an important aspect of the decision making process.

The development of a combined Community Engagement Policy and Framework for the Northern Beaches is a critical part of maintaining business as usual during the transition process. Since May 2016, community engagement has played a key role in the transition process. To date we have:

- Formed an Implementation Advisory Group and Local Representation Committees comprising of 22 former councillors.
- Transitioned the previous community committee structures across the region to a new Committee and Community Group Framework consisting of 11 new Strategic Reference Groups, existing Project Working groups, existing External Joint or Statutory Committees and a register of Community Groups.
- Discussed community engagement principles and the proposed approaches supported by the Engagement Framework with the IAG and LRC members.

This new draft Policy and Matrix is primarily based on the former Pittwater and Warringah documents and processes. These were both based on the IAP2 principles (International Association of Public Participation) and proven methodologies. They were recognised as leading practice in this field and often referenced by other Councils. The Community Engagement Policy and Framework have been developed to build on the strengths of the different approaches of the former Councils.

### CONSULTATION

The development of the draft policy and framework was supported by a review of engagement practice and previous community consultation studies undertaken by former councils.

Consultation on the draft Engagement Framework commenced in June with the Implementation Advisory Group (IAG) on 8 and 29 June 2016 and Local Representation Committees (LRC) on 15 and 29 June 2016.

The draft Policy and Framework was on public exhibition from 11 October to 27 November 2016.

The consultation process included:

- Information and online submission form on the Your Say project page <http://yoursay.northernbeaches.nsw.gov.au/CEpolicy2016>
  - 473 page visits, 226 people downloaded documents
- Advertisements in the Manly Daily on 22 October 2016
- Community information sessions in
  - Manly Library
  - Dee Why Civic Centre

- Mona Vale Library
- Additional Stakeholder meetings with community members at Dee Why and Mona Vale Customer Service areas
- CSP engagement activity sessions including discussions with community at:
  - Avalon Shops,
  - Mona Vale Golf Club,
  - Seaforth Centre,
- Emails to our community engagement database of 9500 people
- Emails to all registered community groups and other key stakeholder groups
- Tailored email to 107 contacts who had participated in the former Engagement Review project.

### **SUBMISSION SUMMARY**

In total 25 submissions were received during the exhibition period. A response to the key points raised in the submissions is included in the Attachment 1.

There were a range of comments made:

- General Engagement Practice: comments relating to community engagement practice in general and this feedback has been addressed in Attachment 1. The implementation of this policy and matrix is supported by an internal implementation plan that will continue during the transition period. A summary of these actions is shown below.
- Wording Changes to the Documents: specific changes have been made to the draft Policy and Matrix and these are summarised in the Attachment 1 and changes have been made to the final documents (shown in track changes in Attachments 2 and 3)
- Comments on previous projects: specific comments on previous projects have been referred to the relevant business units as part of feedback on their specific projects and learnings for the future.

Key Themes included:

- Local consultation and representation
- Consideration of input and feedback
- Timing of engagement
- Transparency and accountability

### **TIMING**

Once adopted the revised policy and framework will be displayed publicly on our website and communicated to all relevant internal business units for future planning. Ongoing implementation actions will continue to support the policy and framework during the transition process.

### **FINANCIAL IMPACT**

Any financial impact of implementing this policy will be factored into current and future project planning and operational budgets.

**SOCIAL IMPACT**

The social impact of this draft Policy and Framework is a clear approach in providing consistent, meaningful and effective community engagement between Council and our community. The community input will be used to effectively plan for the future of our area and provide an understanding of how their input has been used in Council decision-making. Involvement of the community in Council decision making helps to promote a socially inclusive society. The draft Policy and Framework is established to foster social inclusion and to improve the social outcomes for all in the northern beaches community.

**ENVIRONMENTAL IMPACT**

The draft Policy and Framework does not impact on the environment.

**IMPROVEMENT ACTIONS**

The table below details the key areas for improvement and the recommended outcome or actions. Some of these suggestions relate directly to changes included in the revised Policy and Matrix.

The table below details the key areas for improvement and the recommended outcome or actions. Some of these suggestions relate directly to changes included in the revised Policy and Matrix.

<b>Priority Finding</b>	<b>Outcome / Action</b>
Ensure updates and feedback are provided to those involved – close the loop	Internal systems in place to ensure follow up emails are sent
Regular project updates on web	Internal measures on project updates
More consistent approach	Continue to support cross functional training, process maps and staff coaching
Allow more time and earlier involvement – before decision is made.	Minimum 2 stage approach included in Matrix for high impact projects
Better understanding of what the community said and how this was used	Internal systems in place to ensure email updates are sent Council reports include summary of community input and how it was used
Embed in organisation. Ensure staff listen and understand concerns (real and perceived)	Engagement is a cross functional role (not a central function). Ongoing training and coaching continues to further embed across Council. Skills development to include listening and rapport building
Continue to use a range of tools and methods to engage more broadly	Continue to evaluate and use new tools
More local engagement on local issues	Requirement for local engagement and local signs mandatory for high impact projects
Know what's coming up (forward schedule)	Suggestion noted and will be considered in future process and system upgrades.
Councillor visibility and involvement	Work with Councillors to facilitate involvement in high impact engagement projects
Include as internal measurement ie KPIs	Additional internal measures being implemented
Ensure sufficient project resources to meet framework requirements (staff, budget, time) Allow flexibility of timeframes to allow for good engagement	Project Planning process revisions to ensure engagement planning is done early and includes provision for resources and timeframes
Councillor and Leadership support to ensure framework is followed	Ensure Councillors and Leadership Group are aware of engagement framework requirements for projects

In addition to the suggestions and revisions to the Policy and Matrix, a number of other initiatives are underway to support the findings including:

- Implementation of a Community Engagement Register and associated website upgrades to facilitate easier access to information and register for specific project updates
- Continuing community engagement training to support staff development and consistency of approach
- Provision of internal staff briefings to support and educate on the key changes
- Provision of internal advice, guidance and support by the Community Engagement Team.

<b>ITEM 10.2</b>	<b>NOTES OF THE IMPLEMENTATION ADVISORY GROUP AND LOCAL REPRESENTATION COMMITTEE MEETINGS</b>
<b>REPORTING MANAGER</b>	<b>DEPUTY GENERAL MANAGER PUBLIC AFFAIRS</b>
<b>TRIM FILE REF</b>	<b>2017/033454</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li>1 <a href="#">IAG - Notes - 30 Novemer 2016 (Included In Attachments Booklet)</a></li> <li>2 <a href="#">IAG - Minutes - 2 November 2016 (Included In Attachments Booklet)</a></li> <li>3 <a href="#">LRC - Notes - 23 November 2016 (Included In Attachments Booklet)</a></li> </ol>

**REPORT**

**PURPOSE**

To report the notes and confirm actions from the Implementation Advisory Group (IAG) meetings held on 2 November and 30 November 2016 and Local Representative Committee (LRC) meeting held on 23 November 2016.

**REPORT**

The meeting and associated documents are being reported to Council.

<b>Committee</b>	<b>Meeting Date</b>
Implementation Advisory Group	2 November and 30 November 2016
Local Representation Committees (Economic, Environment & Social)	23 November 2016

**FINANCIAL IMPACT**

Nil

**SOCIAL IMPACT**

Nil

**ENVIRONMENTAL IMPACT**

Nil

**RECOMMENDATION OF DEPUTY GENERAL MANAGER PUBLIC AFFAIRS DIVISION REPORTS**

That Council note the Meeting Notes from the:

- A. Implementation Advisory Group (IAG) meetings held 2 November and 30 November 2016.
- B. Economic, Environment Social Local Representation Committee (LRC) meetings held on 23 November 2016.

## 11.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

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### RECOMMENDATION

- A. That, in accordance with the requirements of Section 10A of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:
- a Item 11.1 RFT 2016/085 - Extension and Refurbishment of Davidson Rural Fire Brigade on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) *Local Government Act 1993*].
- This report discusses commercial information and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because the disclosure of this information would prejudice the confidentiality, privilege or security of such information.
- b Item 11.2 Alternative Procurement - Parking Machines Supply and Maintenance Services on the basis that it involves the receipt and discussion of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business [10A(2)(c) *Local Government Act 1993*].
- This report discusses potential commercial arrangement with current suppliers and Council and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because the disclosure of this information would confer a commercial advantage upon persons with whom the Council is conducting (or proposing to conduct) business.
- B. That the resolutions made by the Council in Closed Session be made public after the conclusion of the Closed Session and such resolutions be recorded in the Minutes of the Council Meeting.
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# NORTHERN BEACHES COUNCIL

