

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 26 April 2016

Beginning at 6:00pm for the purpose of considering and determining matters included in this agenda.



Rik Hart
General Manager

Issued: 20/04/2016

OUR VISION

A vibrant community, improving our quality of life by living and working in balance with our special bush and beach environment

OUR VALUES

Respect

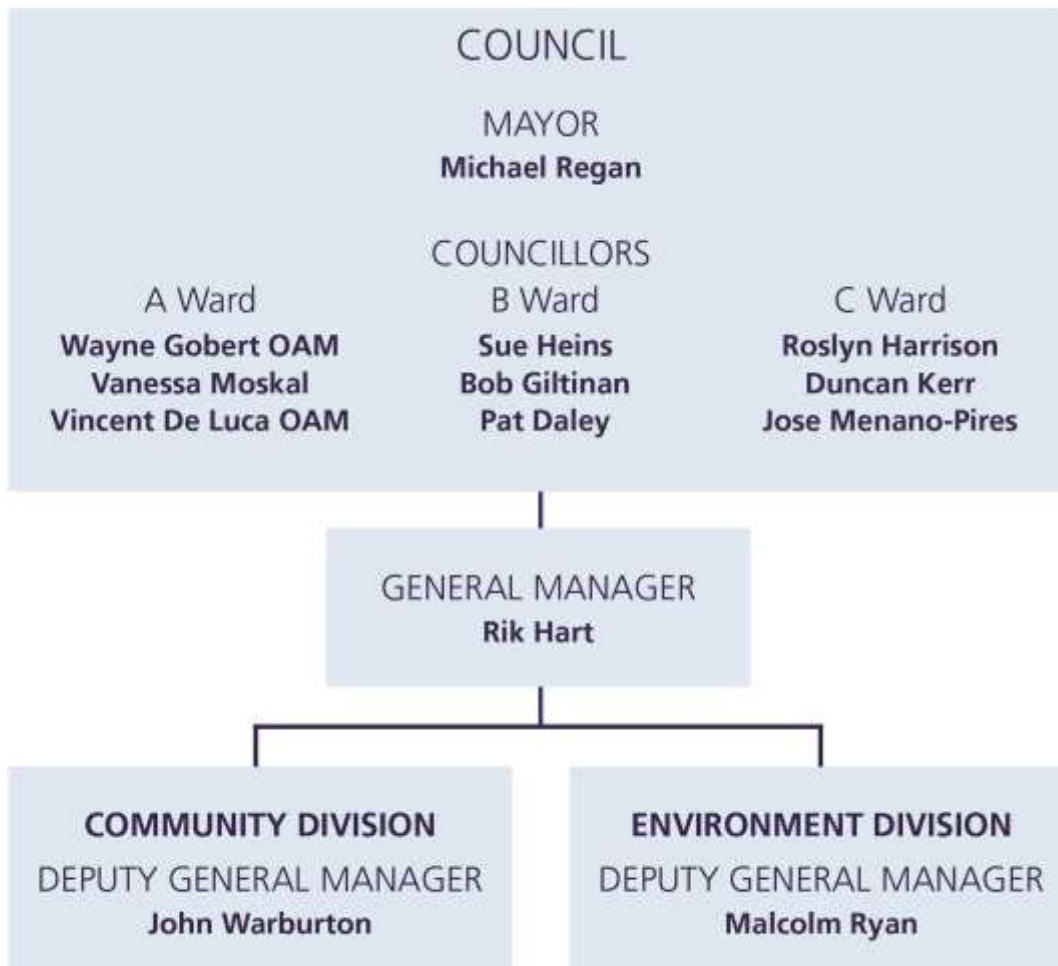
Integrity

Teamwork

Excellence

Responsibility

ORGANISATIONAL STRUCTURE



**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 26 April 2016
at the Civic Centre, Dee Why
Commencing at 6:00pm**

ACKNOWLEDGEMENT OF COUNTRY

1.0 APOLOGIES

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

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2.2 Minutes of Extraordinary Council Meeting held 7 April 2016

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2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 22 MARCH 2016

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 22 March 2016, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

2.2 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 7 APRIL 2016

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held 7 April 2016, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

2.3 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 12 APRIL 2016

RECOMMENDATION

That the Minutes of the Extraordinary Council Meeting held 12 April 2016, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

6.0 GENERAL MANAGER'S REPORTS

ITEM 6.1	MONTHLY FUNDS MANAGEMENT REPORT MARCH 2016
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2016/106670
ATTACHMENTS	1 Application of Funds Invested 2 Councils Holdings as at 31 March 2016 3 Investment Portfolio at a Glance 4 Monthly Investment Income vs. Budget 5 Economic Notes

REPORT

PURPOSE

To report the balance of investments held as at 31 March 2016.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2005 and Council's Investments Policy number FIN-PL-215.

REPORT

The following attachments are provided as part of the Report:

1. Application of Funds Invested
2. Council's Holdings as at 31 March 2016
3. Investment Portfolio at a Glance
4. Monthly Investment Income vs. Budget
5. Economic Notes

FINANCIAL IMPACT

Actual year to date investment income to 31 March 2016 was \$2,114,142 compared to budgeted income of \$1,803,524, a variance of \$310,618.

POLICY IMPACT

The investment strategy was reviewed by our Investment Advisors Laminar Capital Pty Ltd in February 2016. They confirmed that Council's investment portfolio is prudently managed and consists of assets appropriate for a Local Government entity and fully comply with legislation and Investment Policy limits.

Performance over the 2015/16 financial year to date, March 2016, is strong having exceeded the benchmark: 2.99%pa vs. 2.38%pa. Council has been proactive in sourcing opportunities in the market whilst investing prudently and managing cash flow.

RECOMMENDATION OF GENERAL MANAGER

That Council note:

- A. The report indicating Council's Funds Management position as at 31 March 2016.
 - B. The Certificate of the Responsible Accounting Officer and that the report be adopted.
-

Application of Investment Funds	Description	Value (\$)
Restricted Funds:		
Externally Restricted	Section 94 Old Plan	12,525,083
	Section 94A Plan Contributions	8,810,160
Externally Restricted Reserves	Unexpended Grants	451,902
	Domestic Waste	5,814,645
Internally Restricted Reserves	Held to ensure sufficient funds are available to meet future commitments or specific objectives. Employee Leave Entitlements, Bonds & Guarantees, Compulsory Open Space Land Acquisitions, & Insurance.	9,491,387
Unrestricted Funds	Funds Allocated to meet Current Budgeted Expenditure	64,663,010
Total		101,756,187

There has been an increase in the investments held of \$2,805,511 which is in line with budgeted movements at this time of year.

Reconciliation of Cash Book

Description	Value (\$)
Council's Cash Book balance	77,264
Kimbriki Bank balance	1,785,773

Investments Funds Report - As at 31-Mar-16

Maturity date	Face Value	Current Yield	Borrower	Standard & Poor's Rating	Current Value
Mortgage Backed Securities Investment Group					
Weighted Avg Life *	Face Value				
22-Aug-22	1,383,253	2.7267	Emerald Series 2006-1 Class A	AAA	1,075,481
	1,383,253				1,075,481
Term Investment Group					
04-Apr-16	2,000,000	2.8000	Suncorp-Metway Ltd		2,000,000
05-Apr-16	1,000,000	2.9000	National Australia Bank Ltd		1,000,000
10-Apr-16	1,000,000	2.8600	Westpac Banking Corporation Ltd		1,000,000
11-Apr-16	1,000,000	2.9100	Suncorp-Metway Ltd		1,000,000
19-Apr-16	1,000,000	2.8700	National Australia Bank Ltd		1,000,000
29-Apr-16	2,000,000	2.7900	Commonwealth Bank of Australia Ltd		2,000,000
03-May-16	1,000,000	2.9000	National Australia Bank Ltd		1,000,000
09-May-16	1,000,000	2.8700	Suncorp-Metway Ltd		1,000,000
10-May-16	1,000,000	2.8600	Westpac Banking Corporation Ltd		1,000,000
17-May-16	2,000,000	2.9300	National Australia Bank Ltd		2,000,000
17-May-16	1,000,000	2.8600	Commonwealth Bank of Australia Ltd		1,000,000
20-May-16	1,000,000	2.8500	Bank of Queensland Ltd		1,000,000
27-May-16	1,000,000	3.0000	Bank of Queensland Ltd		1,000,000
02-Jun-16	1,000,000	2.7700	Commonwealth Bank of Australia Ltd		1,000,000
07-Jun-16	1,000,000	3.0000	Suncorp-Metway Ltd		1,000,000
16-Jun-16	2,000,000	2.8600	Commonwealth Bank of Australia Ltd		2,000,000
20-Jun-16	2,000,000	2.9500	Commonwealth Bank of Australia Ltd		2,000,000
24-Jun-16	1,000,000	3.1000	Suncorp-Metway Ltd		1,000,000
28-Jun-16	1,000,000	2.7800	Commonwealth Bank of Australia Ltd		1,000,000
04-Jul-16	1,000,000	2.8000	Bank of Queensland Ltd		1,000,000
07-Jul-16	1,000,000	3.0000	Bank of Queensland Ltd		1,000,000
11-Jul-16	1,000,000	3.0000	Bendigo & Adelaide Bank Ltd		1,000,000
13-Jul-16	1,000,000	2.9200	Commonwealth Bank of Australia Ltd		1,000,000
19-Jul-16	1,000,000	2.9500	Commonwealth Bank of Australia Ltd		1,000,000
21-Jul-16	1,000,000	3.0000	Bendigo & Adelaide Bank Ltd		1,000,000
25-Jul-16	1,000,000	3.0000	Bendigo & Adelaide Bank Ltd		1,000,000
26-Jul-16	1,000,000	3.1000	Bank of Queensland Ltd		1,000,000
01-Aug-16	1,000,000	3.0000	Members Equity Bank Ltd		1,000,000
03-Aug-16	2,000,000	2.9500	Bendigo & Adelaide Bank Ltd		2,000,000
09-Aug-16	500,000	3.0700	Members Equity Bank Ltd		500,000
10-Aug-16	1,000,000	2.9000	Bendigo & Adelaide Bank Ltd		1,000,000
12-Aug-16	1,000,000	2.9500	Bendigo & Adelaide Bank Ltd		1,000,000
12-Aug-16	1,000,000	2.9200	Commonwealth Bank of Australia Ltd		1,000,000
23-Aug-16	2,000,000	2.9500	Commonwealth Bank of Australia Ltd		2,000,000
01-Sep-16	2,000,000	2.8500	Bendigo & Adelaide Bank Ltd		2,000,000
06-Sep-16	1,000,000	2.9500	Bank of Queensland Ltd		1,000,000
12-Sep-16	1,000,000	2.9100	Commonwealth Bank of Australia Ltd		1,000,000
19-Sep-16	1,000,000	3.0000	Bank of Queensland Ltd		1,000,000
20-Sep-16	2,000,000	2.9500	Commonwealth Bank of Australia Ltd		2,000,000
22-Sep-16	1,000,000	2.9400	Commonwealth Bank of Australia Ltd		1,000,000
26-Sep-16	1,000,000	3.0000	Bank of Queensland Ltd		1,000,000
04-Oct-16	1,000,000	2.8000	Bank of Queensland Ltd		1,000,000
04-Oct-16	1,000,000	3.0000	National Australia Bank Ltd		1,000,000
07-Oct-16	1,000,000	3.1000	Bank of Queensland Ltd		1,000,000
10-Oct-16	1,000,000	3.0800	National Australia Bank Ltd		1,000,000
18-Oct-16	2,000,000	2.9400	Commonwealth Bank of Australia Ltd		2,000,000
25-Oct-16	1,000,000	2.9500	Bendigo & Adelaide Bank Ltd		1,000,000
28-Oct-16	1,000,000	3.1000	Members Equity Bank Ltd		1,000,000
01-Nov-16	1,000,000	2.9100	Commonwealth Bank of Australia Ltd		1,000,000
04-Nov-16	1,000,000	3.1000	National Australia Bank Ltd		1,000,000
09-Nov-16	2,000,000	3.0000	Bendigo & Adelaide Bank Ltd		2,000,000
15-Nov-16	1,000,000	2.9300	Commonwealth Bank of Australia Ltd		1,000,000
28-Nov-16	1,000,000	3.0000	Bank of Queensland Ltd		1,000,000
30-Nov-16	1,000,000	3.0000	Bendigo & Adelaide Bank Ltd		1,000,000
05-Dec-16	2,000,000	3.0000	Bank of Queensland Ltd		2,000,000
09-Dec-16	1,000,000	3.0600	National Australia Bank Ltd		1,000,000
13-Dec-16	1,000,000	2.9500	National Australia Bank Ltd		1,000,000
16-Dec-16	1,000,000	3.0800	National Australia Bank Ltd		1,000,000
19-Dec-16	1,000,000	3.0000	Members Equity Bank Ltd		1,000,000
05-Jan-17	1,000,000	3.0800	National Australia Bank Ltd		1,000,000
16-Jan-17	1,000,000	3.0900	Bendigo & Adelaide Bank Ltd		1,000,000
24-Jan-17	1,000,000	3.1000	Members Equity Bank Ltd		1,000,000
30-Jan-17	1,000,000	3.0000	Members Equity Bank Ltd		1,000,000
07-Feb-17	2,000,000	3.0500	Members Equity Bank Ltd		2,000,000
13-Feb-17	2,000,000	3.1000	Members Equity Bank Ltd		2,000,000
21-Feb-17	1,000,000	3.1000	Members Equity Bank Ltd		1,000,000
27-Feb-17	1,000,000	3.1000	ING Bank Australia Limited		1,000,000
07-Mar-17	1,000,000	3.1200	Members Equity Bank Ltd		1,000,000
21-Mar-17	1,000,000	3.1000	Bendigo & Adelaide Bank Ltd		1,000,000
31-Mar-17	1,000,000	3.1200	Members Equity Bank Ltd		1,000,000
	83,500,000				83,500,000
Term Investment Group & Cash Deposit Account					
Rollover Date	Face Value	Current Rate	Borrower	Rating	
Cash Account	1,658,881	1.8000	CBA (Business Saver)	A-1+	1,658,881
17-Jun-16	1,000,000	2.7500	CBA Term Deposit Kimbriki 35810609	AA-	1,000,000
10-May-16	8,061,729	3.0300	WBC Term Deposit Kimbriki 11-1208	AA-	8,061,729
26-May-16	2,520,848	2.9300	WBC Term Deposit Kimbriki 11-4185	AA-	2,520,848
01-Apr-16	3,939,249	1.5000	CBA Money Market Kimbriki 10162612	AA-	3,939,249
	17,180,706				17,180,706
	102,063,960			Closing Balance:	101,756,187

* Weighted Average Life is the anticipated date of repayment of Council's full principal in mortgage backed securities based upon the expected repayment of a critical balance of underlying mortgages. It is calculated by professional actuaries and its use is market convention for securities such as these. Council's investment policy recognises Weighted Average life dates as appropriate maturity dates for these securities

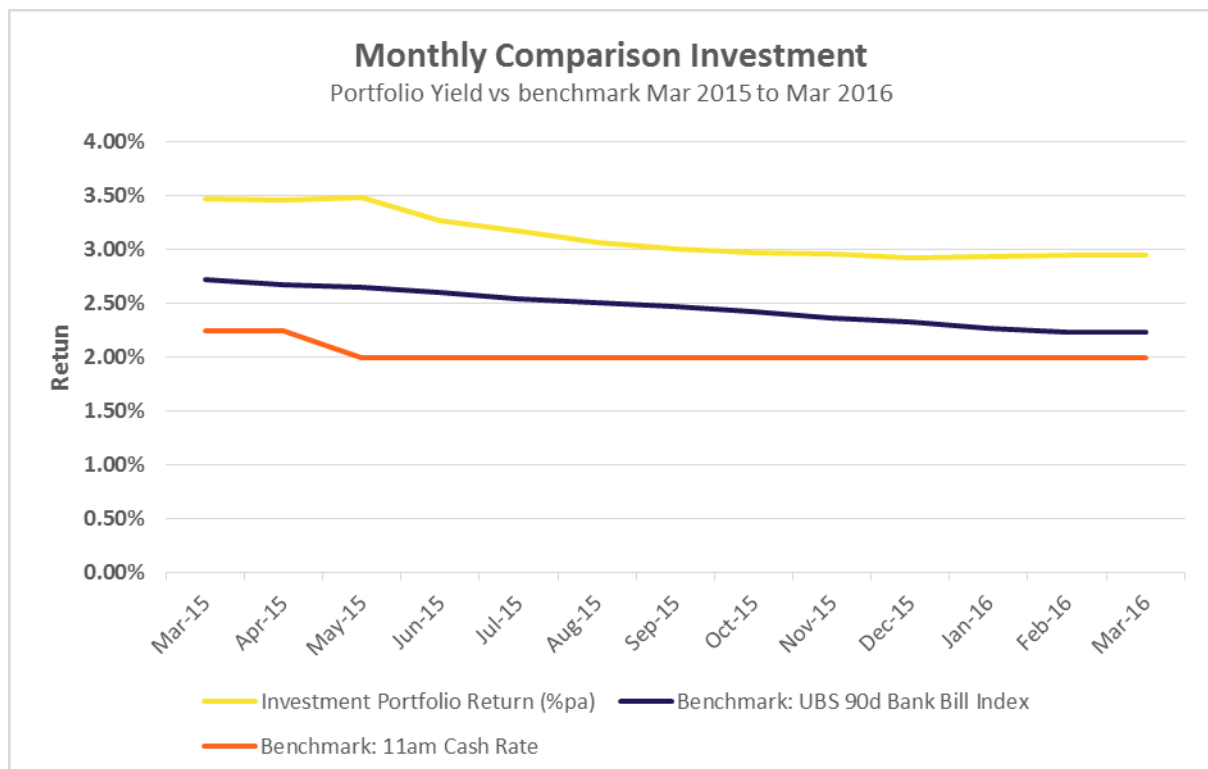
Portfolio Performance vs. 90 day Bank Bill Index over 12 month period.	✓	Council's investment performance did exceed benchmark.
Monthly Income vs. Budget	✓	Council's income from investments did exceed monthly budget.
Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

Investment Performance vs. Benchmark

	Investment Portfolio Return (%pa)*	Benchmark: Bloomberg AusBond Bank Bill Index	Benchmark: 11am Cash Rate **
1 Month	2.95%	2.23%	2.00%
3 Months	2.95%	2.24%	2.00%
6 Months	2.95%	2.31%	2.00%
FYTD	2.99%	2.38%	2.00%
12 Months	3.10%	2.44%	2.02%

* Excludes cash holdings (i.e. bank account, loan offset T/Ds, and Cash Fund)

** This benchmark relates to Cash Fund holdings

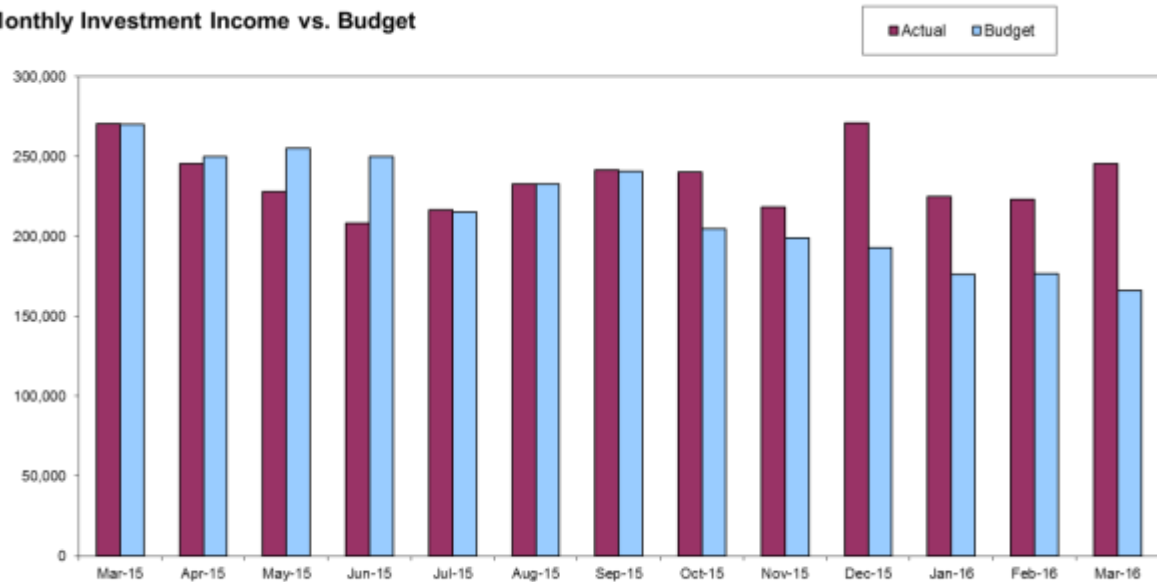


Monthly Investment Income* vs. Budget

	\$ Mar 16	\$ Year to Date
Investment Income	245,656	2,104,786
Adjustment for Fair Value	6	9,357
Total Investment Income	245,662	2,114,142
Budgeted Income	166,100	1,803,524

*Includes all cash and investment holdings

Monthly Investment Income vs. Budget



In March we have reflected a fair value increase of \$6 in accordance with AASB 139 Financial Instruments: Recognition and Measurement. It is Council's intention to hold these investments to maturity and as such no gain of principal will occur in these circumstances. These investments could have been classified as Held-to-maturity investments upon initial recognition under AASB 139 in which case no fair value adjustment would be required through profit or loss. When these investments reach maturity any fair value adjustment which has been taken up will be written back to the Profit and Loss Account.

Economic Notes

Even though financial markets rebounded in March, global economic readings still point on balance to growth losing momentum. Concern about the volatility of financial markets and its potential to limit further fragile economic growth caused the European Central Bank to ease monetary policy further and the US Federal Reserve to delay and lower its interest rate hiking plans. In Australia, the Quarter 4 GDP report was surprisingly strong bolstered by good growth in household spending. The RBA again held the cash rate unchanged at 2.00% at its March policy meeting and although still comparatively upbeat about the Australian economy is watching international economic developments carefully, especially in China. The RBA continues to point out that continuing low inflation provides it with the capacity to lower the cash rate should demand in the economy show signs of weakening.

In the United States economic readings released in March showed GDP growth in Quarter 4 at 1.4% annualized growth, down from 2.2% in Quarter 3. Growth in the US is being supported by relatively strong household spending, but that strength seems to have faded in Quarter 1 2016 with household consumption spending up only 0.1% month-on-month in February after a similar sized increase in January. Housing indicators remained mixed-strength in February with existing home sales down 7.1% month-on-month, but new home sales up by 2.0%. February housing starts rose by 5.2% month-on-month, but permits fell by 3.1%. In terms of manufacturing activity, regional surveys were mostly much stronger, but February industrial production was weak, -0.5% month-on-month, as were February durable goods orders too, -2.8% month-on-month and -1.0% excluding lumpy transport goods orders.

In China, the Government's latest five-year economic plan sees GDP growth lower and in a range for the first time of 6.5% to 7.0%. The plan implies policies will be used flexibly to lift growth if it threatens to be unacceptably low. The Peoples' Bank of China illustrated that policy flexibility and delivered a further 50bps reduction in the reserve ratio requirement of banks taking it down to 17%. Meanwhile, economic readings point to GDP growth still fading. February exports were especially weak, -25.4% year-on-year from -11.2% in January, the softest reading since 2009. Also disappointingly soft were the January-February readings of industrial production, +5.4% year-on-year from +5.9% in December, and retail sales, +10.2% year-on-year from +10.8% in December. On the positive side, urban fixed asset investment in January-February improved unexpectedly to +10.2% year-on-year from +10.0 in December confirming other earlier signals that residential property development may be starting to rise again in China.

In Europe, the ECB had heralded that it would revisit its monetary policy setting at its March policy meeting and it mostly met market expectations that policy would be eased meaningfully. Apart from lowering its policy interest rates – the ECB deposit rate was reduced a further 10bps to -0.40% – the ECB also announced an additional 20 billion euro a month of asset purchases (QE) and an extension of eligible assets it can purchase to include investment grade bonds issued by non-bank corporations. The ECB also announced that monthly QE purchases now totaling 80 billion euro monthly would continue through at least March 2017. Four new targeted longer-term security repurchase operations were also announced, partly to encourage banks to borrow from the ECB, but also to demonstrate that the ECB still had many more monetary policy instruments it could use in need. European economic data was mixed, stronger in February for industrial production, +2.1% month-on-month and in January for retail sales, +0.4% month-on-month, but with headline inflation slipping back in to deflation, -0.2% year-on-year. European unemployment rate, although still very high, continues to edge lower, down to 10.3% in January from 10.4% in December.

In Australia, Quarter 4 GDP was surprisingly strong, up by 0.6% quarter-on-quarter and by 3.0% year-on-year and Quarter 3 GDP was revised higher as well to 1.1% quarter-on-quarter, 2.7% year-on-year. The main reason for the unexpected strength in GDP through the second half of

2015 was acceleration in household spending funded mostly by running down the household savings ratio. Whether this strength can be maintained early in 2016 will depend a lot on confidence in the household sector. Employment growth seems to have taken a softer turn early in 2016 with employment up by only 300 in February after falling 7,300 in January. The unemployment rate after rising to 6.0% in January from 5.8% in December, fell back to 5.8% in February, a saving grace for consumer sentiment for the time being.

The investment portfolio return for March was 2.95% versus the Ausbond bank bill index return of 2.23%. On an annual basis the portfolio has returned 3.10% versus the Ausbond bank bill index of 2.44%. The year to date return is 2.99% versus Ausbond bank bill index of 2.38%.

ITEM 6.2	QUARTERLY BUDGET REVIEW STATEMENT MARCH 2016
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2016/112384
ATTACHMENTS	1 Quarterly Budget Review Statement March 2016 (Included In Attachments Booklet)

B

EXECUTIVE SUMMARY

PURPOSE

To present the Quarterly Budget Review Statement for March 2016.

SUMMARY

The Quarterly Budget Review Statement for March 2015 is in a separate Attachment Booklet and is a progress report on the Delivery Program 2015-2019 and Operational Plan 2015/16.

The report details Council's overall financial position by 17 Key Service areas and the progress of key initiatives and capital works for the period.

The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$4,254,786 to \$15,746,497. The available surplus for allocation to projects is as follows:

	\$
Surplus / (Deficit) from Continuing Operations before Capital Grants & Contributions	15,746,497
Less: Restricted	
Minority Interests - Kimbriki Environmental Enterprises Pty Ltd	(2,102,579)
Domestic Waste Management Surplus	(1,199,727)
Interest on Developer Contributions (s94 & s94A) to be utilised for new works	(590,000)
Gain on Sale of Kiah Site to fund Dee Why Town Centre Kingsway Parking and Community Facility	(7,192,993)
	4,661,198
Less: Working Capital Allocated	
Utilised for unforeseen items - storm event costs	(1,811,709)
Original Budget Contribution	(1,620,988)
Kimbriki Environmental Enterprises outer year capital expenditure requirement	(479,027)
Available Unrestricted Surplus	749,474

Of 124 actions covered by the report, 89% (or 110 projects) are progressing in accordance with agreed timeframes (either completed or on schedule), and 11% (or 14 projects) are behind schedule.

Of the projects behind schedule four are not proceeding as a result of the NSW Government's merger proposal for Warringah Council. These projects will be reconsidered following the NSW Government's announcement.

FINANCIAL IMPACT

The available working capital is well adequate for unplanned expenditure and in terms of Clause 203 of the Local Government (General) Regulation 2005.

POLICY IMPACT

The projected surplus is consistent with Council's financial planning and sustainability policy, namely to "achieve operating surpluses from continuing operations before grants and contributions provided for capital purposes" .

RECOMMENDATION OF GENERAL MANAGER

That Council:

- A. Note The March 2016 Quarterly Budget Review Statement.
 - B. Approve the following changes to the Current Forecast in the March 2016 Quarterly Business Review Statement:
 - a. The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to increase by \$6,846,973 to \$25,482,804.
 - b. Decrease in capital expenditure by \$13,596,748.
 - C. Allocate the available surplus of \$367,000 to the Tramshed Community Centre and \$370,000 to the Killarney Heights Oval Masterplan Works.
-

REPORT

BACKGROUND

The Quarterly Budget Review Statement (QBRs) is a progress report against the four year Delivery Program 2015-2019 and one year Operational Plan 2015/16. The QBRs is distributed in a separate Attachment Booklet and provides a report on progress of key initiatives and capital works.

It has been prepared in accordance with the requirements of the *Local Government Act 1993* and Local Government (General) Regulation 2005, namely that the General Manager report at least every six months on the principal activities (17 key services) and the responsible Accounting Officer report quarterly on a budget review statement.

Income Statement

The result for the nine months ended 31 March 2016 shows some variations between budgeted and actual results. Comments have been provided by responsible budget managers and the forecasts have been amended where necessary. The reports for the 17 services included in the Delivery Program 2015-2019 are each provided separately.

Forecast Changes

These overall movements are detailed in the table below:

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Income From Continuing Operations	179,680,074	180,682,399	1,002,325	186,955,474	6,273,076
Total Expenses From Continuing Operations	(162,004,931)	(162,046,568)	(41,637)	(161,472,670)	573,897
Surplus / (Deficit) from Continuing Operations	17,675,143	18,635,831	960,688	25,482,804	6,846,973
Surplus/ (Deficit) before Capital Grants & Contributions	13,637,274	11,491,711	(2,145,564)	15,746,497	4,254,786

The Surplus from Continuing Operations which includes Capital Grants and Contributions is forecast to increase by \$6,846,973 to \$25,482,804.

The significant changes which result in an increase of \$6,273,076 in the forecast Income from Continuing Operations are as follows:

- Rates and Annual Charges are forecast to increase by \$120,000 due to additional rates from supplementary valuations
- User Charges & Fees are forecast to increase by \$2,311,143. This principally relates to an increase in Kimbriki Environmental Enterprises of \$2,690,851 as a result of greater than expected volumes particularly in the demolition and green waste categories, an increase in Compliance of \$229,349 as a result of increased pay and display parking revenue, an increase in Development Assessments of \$83,285 from an increase in development related fees, an increase in Information and Library Services of \$47,113 relating to printing and scanning fees and an increase in Roads & Traffic of \$40,000 due to higher than anticipated road user permit applications. These have been partially offset by decreases in a number of services. Glen Street Theatre has been forecast to decrease by \$258,000 due to lower than anticipated ticket sales, the Warringah Aquatic Centre has been forecast to decrease by \$218,935 primarily due to lower than anticipated fees for Learn to Swim pre-school classes and Certification has been forecast to decrease by \$166,000 as a result of fewer food premises failing inspections because of improved risk profiling of premises. Other decreases

are within Children's Services of \$57,000, Strategic Planning of \$41,440, Corporate Support of \$32,580 and Good Governance of \$5,500.

- Investment Fees and Revenues are forecast to increase by \$354,000 due to additional investment income of \$266,688 within Corporate Support and \$87,312 within Kimbriki.
- Other Revenues are forecast to increase by \$560,942. This is principally due to an increase within Corporate Support of \$701,000 due to an anticipated receipt from the State Government of \$300,000 for Emergency Cleanup costs in relation to the April 2015 storm events and higher leasing income, an increase of \$559,704 within Waste Services due to anticipated carbon tax refund, an increase of \$66,849 within Roads & Traffic for increased bus shelter advertising income and a minor increase of \$2,209 within Information and Library Services. These have been partially offset by a decrease in Compliance of \$605,000 due to lower than expected parking penalty infringements and decreases in Glen Street Theatre of \$75,000, Kimbriki Environmental Enterprises of \$73,820 and Certification of \$15,000.
- Grants & Contributions – Operating Purposes have been forecast to increase by \$324,804. This principally relates to an increase in Natural Environment of \$347,804 relating to contributions for the Narrabeen Lagoon State Park and the bush regeneration program offset by decreases in Corporate Support of \$10,000 due to lower Pensioner Rebates Subsidies, Children's Services of \$7,000 due to fewer numbers of children accessing additional needs support funding and Good Governance of \$6,000 in relation to the Financial Assistance Grant.
- Grants & Contributions – Capital Purposes have been forecast to increase by \$2,592,187. Corporate Support has been forecast to increase by \$2,264,005 due to additional s94A developer contributions of \$1,800,000, grant funding of \$18,182 from the Department of Infrastructure and Regional Development for the Library Buildings Works, a contribution of \$204,914 relating to two parcels of land transferred to Council from the State Government and a contribution of \$240,909 for contributions received from the PCYC for the Dee Why Town Centre Parking and Community Facility project. Community Services has been forecast to increase by \$240,000 for grants received from the NSW Department of Trade and Investment for the Dee Why Town Centre Parking and Community Facility project. Natural Environment has been forecast to increase by \$50,000 for a capital contribution toward drainage works and Parks, Reserves and Foreshores has been forecast to increase by \$38,182 for a contribution from the Stony Range Community Committee for shelter renewal.
- Gains on the Disposal of Assets have been forecast to increase by \$10,000 within Corporate Support principally due to additional income from the sale of Council's fleet.

The significant changes which result in an increase of \$573,897 in the forecast Expenses from Continuing Operations are as follows:

- Employee Benefits & Oncosts are forecast to decrease by \$614,974. This principally relates to a decrease within Corporate Support of \$500,473 due to lower Workers Compensation costs and vacancies in a number of areas. Certification has been forecast to decrease by \$240,000, Good Governance has been forecast to decrease by \$149,000 and Children's Services has been forecast to decrease by \$53,893 principally due to vacancies. These have been partially offset by an increase in Roads & Traffic of \$193,294 due to backfilling as a result of staff vacancies and additional work associated with increased road users permits, Kimbriki Environmental Enterprises has been forecast to increase by \$134,271 due to overtime and additional costs in administration to cover for a prolonged illness, Information & Library Services has been forecast to increase by \$713 and Waste Services by \$114.
- Borrowing Costs are forecast to decrease by \$239,070 due to the deferral of the drawdown of the loan for the construction of the Kimbriki road.
- Materials and Contracts have been forecast to increase by \$2,817,580. Kimbriki Environmental Enterprises has been forecast to increase by \$3,696,389 due to increased volumes of high processing cost items (in particular, vegetation) and the expense of

additional cover materials. Certification has been forecast to increase by \$45,000 due to agency personnel. Natural Environment has been forecast to increase by \$37,391 due to higher than anticipated expenditure on Coasts, Creek Biodiversity and Bush Regeneration works and Information and Library Services has been forecast to increase by \$29,425. These increases have been partially offset by decreases in a number of services. Corporate Support has been forecast to decrease by \$340,926 due to lower than anticipated expenditure in a number of areas including legal fees, insurance and maintenance and servicing. Compliance has been forecast to decrease by \$164,352 due to lower contract payments related to lower penalty infringements. Roads and Traffic has been forecast to decrease by \$138,594 due to lower expenditure in waste tipping fees from the public place cleansing program. Community Services has been forecast to decrease by \$112,551 due to lower cleaning costs and for capital works on Community Centres. Waste has been forecast to decrease by \$86,410 due to lower waste disposal volumes. Other decreases been forecast within Glen Street Theatre of \$63,175, Good Governance of \$41,000, Children's Services of \$19,549, Warringah Aquatic Centre of \$15,000, Parks, Reserves & Foreshores of \$8,818 and Strategic Planning of \$250.

- Depreciation and Amortisation has been forecast to decrease by \$86,327 due to lower due to lower levels of Capital Expenditure within Kimbriki Environmental Enterprises.
- Other Expenses are forecast to decrease by \$2,451,106. Kimbriki Environmental Enterprises has been forecast to decrease by \$1,976,189. Corporate Support has been forecast to decrease by \$381,926 due to lower than anticipated electricity charges and lower insurance as a result of changes in the discount rate applied to future liabilities. Good Governance has been forecast to decrease by \$75,651 due to lower expenditure in Advertising, Grants and Subsidies and Councillor Reportable Expenses. Roads and Traffic has been forecast to decrease by \$20,000 due to a reduction in street lighting electricity costs and. Natural Environment has been forecast to decrease by \$7,500 and Glen Street Theatre has been forecast to decrease by \$2,825. These decreases have been partially offset by an increase in Certification of \$8,000, an increase in Strategic Planning of \$3,300 and an increase in Information and Library Services of \$1,685.

The Surplus from Continuing Operations before Capital Grants and Contributions for the full financial year is forecast to increase by \$4,254,786 to \$15,746,497. The available surplus for allocation to projects is as follows:

	\$
Surplus / (Deficit) from Continuing Operations before Capital Grants & Contributions	15,746,497
Less: Restricted	
Minority Interests - Kimbriki Environmental Enterprises Pty Ltd	(2,102,579)
Domestic Waste Management Surplus	(1,199,727)
Interest on Developer Contributions (s94 & s94A) to be utilised for new works	(590,000)
Gain on Sale of Kiah Site to fund Dee Why Town Centre Kingsway Parking and Community Facility	(7,192,993)
	4,661,198
Less: Working Capital Allocated	
Utilised for unforeseen items - storm event costs	(1,811,709)
Original Budget Contribution	(1,620,988)
Kimbriki Environmental Enterprises outer year capital expenditure requirement	(479,027)
Available Unrestricted Surplus	749,474

Currently the following projects are unfunded and it is proposed that the available unrestricted surplus be utilised to complete these works:

	\$
Funding Required to Complete Tramshed Community Centre	367,000
Killarney Heights Oval Masterplan Works	370,000
	<hr/>
	737,000
	<hr/>

Council is currently negotiating the sale of land to Oxford Falls Grammar School, a portion of road reserve adjacent to Howard Avenue Dee Why and the compulsory acquisition by Transport for NSW for the widening of Warringah Road. As those matters are not at point of completion to enable accurate forecasting no change has been made to Council's full year forecast.

Transport for NSW indicated that it will be putting forward proposals to establish commuter car parks for the proposed B-Line (Rapid Bus Transport) on Council's land at Dee Why and Narrabeen. As those proposals have not yet been finalised no forecast changes have been made at this time.

Capital Works

Expenditure on Capital Works for the nine months ended 31 March 2016 totalled \$24,853,848.

	YTD Actual \$	YTD Forecast \$	Variance \$
Total Capital Expenditure	24,853,848	28,922,556	4,068,708

Changes to the forecast details which are included in the individual reports of each of the Services are shown below.

	Annual Budget \$	Approved Forecast \$	Variance \$	Current Forecast \$	Variance \$
Total Capital Expenditure	58,436,395	57,554,653	881,742	43,957,904	13,596,748

Description	\$
Changes by Council Resolution during the first quarter:	(2,004,670)
Changes by Council Resolution in the September QBRs:	(4,454,256)
Changes by Council Resolution in the December QBRs:	7,485,769
Changes by Council Resolution during the third quarter:	
Seawall at South Curl Curl beach - Item 13.3 - 29 Mar 2016	(145,000)
	881,742
Changes identified in the Proposed Forecast	
Rolled overs to 2016/17 capital works program:	
Building Code of Australia Upgrades	94,259
Children's Centres Amenities and Playgrounds	3,043
Dee Why Town Centre - Kingsway parking & community facility	1,533,875
Disability Discrimination Act Upgrades	49,259
Glen Street Theatre Revitalisation - Stage 2	844,374
IT Software - New Works	100,000
Kimbriki Environmental Site Projects	6,512,002
Manly Warringham Womens Resource Centre Renewal	45,533
Nolans Reserve Amenities renewals	7,096
Oaks Avenue Stormwater Drainage	1,677,440
Public Amenity Renewal - Tramshed	698,227
Renewal works-Beach&SurfClub Buildings	50,000
South Curl Curl Beach Sea wall Works	50,000
Storm Damage - Oxford Falls Road, Oxford Falls	229,046
Tramshed - Toilet, Kitchen, BCA and DDA renewals	1,060,177
Walter Gors Reserve & Shared Walkway Dee Why Pde	456,573
Works funded by additional Grants & Contributions:	
Drainage Works: Lot 383 Wyong Road Duffys Forest	(50,000)
Parks Major Works Program	(53,224)
Other:	
IT Infrastructure - New Works	(50,400)
IT Infrastructure - Renewals	10,805
IT Software - Renewals	92,000
Library Buildings Works Program	(18,182)
Plant Replacement Program	268,467
Recreational Trails Works Program	15,042
Renewal works-Community Buildings	(39,664)
Replacement of Beach Services Equipment	11,000
Other Forecast Changes Total	13,596,748
Total Net Changes identified in the Proposed Forecast	13,596,748
Total Net Changes	14,478,490

Performance against Key Actions

A total of 124 actions are contained within the Attachment Booklet. "Traffic light" indicators are used in the Quarterly Budget Review Statement to show overall progress. Comments on progress are provided against each action in the report and where the action is not on schedule to explain the reason for delay.

The March 2016 results are as follows:

- 110 actions are on schedule
- 14 actions are behind schedule (of which four will not be delivered this financial year due to uncertainties regarding Council amalgamations)

Projects impacted by NSW Government Merger Proposal

The Office of Local Government released in December 2015 guidelines on "*Council Decision Making During Merger Proposal Periods*". They provide direction to councils in the exercise of their functions during the period in which a merger proposal is under consideration. The guidelines provide in part that during this period councils:

- should continue to implement and operate in accordance with their adopted Community Strategic Plan, Delivery Program, Operational Plan and Resourcing Strategy;
- should only spend monies in accordance with the detailed budgeted adopted for the purposes of implementing their Operational Plans for the relevant year; and
- may enter into contracts or undertaking that result from a decision made or procurement process commenced prior to the start of the merger proposal period.

As such the delivery of Council's capital works program for 2015/16 is not impacted by the merger proposal. However, the following operational projects in the Delivery Program for 2015/16 will not proceed and will need to be reassessed following the NSW Government's announcement.

Project (OPEX)	Reason
Review Library opening hours	Any amalgamation option would require a systematic review of library opening hours across a new council and this project is therefore best conducted on the basis of a new council structure.
Review of Council's recreational space strategies including Sports in Warringah and Recreation Strategy	The area for which recreational space strategies are to apply is dependent upon the outcomes from the Council Boundary Review. Further, where a single council merger would provide an opportunity to consolidate and modernise recreational spaces and sports and potentially increase service delivery, a two council option would have a different and direct impact on the ability to provide recreational services and facilities across the region.
Review of Sportsground Plan of Management	The area for which the Plan of Management is to apply is dependent upon the outcomes from the Council Boundary Review.
Enable online bookings for Parks Reserves and Foreshore venues	The ability to provide online functionality for booking of venues is dependent on which merger option is decided upon and hence any decision regarding this project will need to be deferred until a new council boundary has been determined.

It should also be noted that the development of the Warringah Local Planning Strategy is currently on schedule. However, the project has been redefined to ensure consistency with the NSW Government's soon to be released District Plans.

FINANCIAL IMPACT

The available working capital is well adequate for unplanned expenditure and in terms of Clause 203 of the Local Government (General) Regulation 2005.

POLICY IMPACT

The projected surplus is consistent with Council's financial planning and sustainability policy, namely to "achieve operating surpluses from continuing operations before grants and contributions provided for capital purposes" .

7.0 COMMUNITY DIVISION REPORTS

ITEM 7.1	APPLICATION FOR DEVELOPMENT AND ARCHITECTURAL SERVICES GRANTS PROGRAM - FRESHWATER SURF LIFE SAVING CLUB
REPORTING MANAGER	GROUP MANAGER BUILDINGS, PROPERTY AND SPATIAL INFORMATION
TRIM FILE REF	2016/102182
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To determine an Architectural and Development Services Grant application in accordance with the Grants and Sponsorship Policy (Policy PL 011).

SUMMARY

The Grants Program supports local not-for-profit community organisations develop plans for new or expanded facilities on public land and obtain the necessary approvals for construction.

An application was received from the Freshwater Surf Life Saving Club for waiving of their Development Application (DA) fees and Pre-Development Application lodgement meeting fees for their plan to upgrade the existing building.

FINANCIAL IMPACT

The Freshwater Surf Life Saving Club is seeking to receive the grant of \$5000 to cover the costs of the pre-lodgement DA fees of \$1,200 and the balance of the grant to contribute to the DA fees, which is estimated at \$4,440 (based on an estimated construction cost of \$1,500,000). If the DA fee exceeds this amount the Club will be liable for the difference.

POLICY IMPACT

This relates to Council's Grants and Sponsorship Policy (Policy PL011).

RECOMMENDATION OF DEPUTY GENERAL MANAGER COMMUNITY

That Council accepts the Freshwater Surf Life Saving Club's application for an Architectural Development Services Grant to the maximum amount of \$5,000 and attribute this grant to waiving the pre-lodgement fee and the balance towards the Development Application fees.

REPORT

BACKGROUND

The Freshwater Surf Life Saving Club (Club) has applied to have their DA fees and pre-DA lodgement meeting fees waived under Council's Grants and Sponsorship Policy (Policy PL011).

The Freshwater Surf Life Saving Club has prepared concept plans for the upgrade of the building to improve the facility for the community and club members. The upgrade works include the expansion of the club equipment storage areas, gym and training rooms, relocation of the public toilets and change rooms, a new restaurant, cafe and office accommodation.

The proposed development requires development consent.

Criteria For Assessment

Section 11 of the Grants and Sponsorship Policy is the Development and Architectural Services Grant Program *"provides one-off grants to assist community groups and sporting clubs engage architects, prepare concept plans for new or expended public facilities in consultation with local neighbours and lodge development application. Applicants need to be not-for-profit organisations developing facilities on Crown or Council land that meet the General Eligibility requirements. A maximum of \$5000 per organisation is available."*

General Eligibility Requirements:

To be eligible for funding or support, an organisation must:

- Offer a project or service in Warringah, or primarily for the Warringah community (minimum of 75% participants from the LGA)
- Be not-for-profit
- Be an incorporated body or be sponsored by one

Under these criteria, the Freshwater Surf Life Saving Club meets the requirements of the grant program and is eligible for support.

Approval Process

This grant program requires approval by Council and as such this is submitted to Council for determination.

FINANCIAL IMPACT

The Freshwater Surf Life Saving Club is seeking to receive the grant of \$5000 to cover the costs of the pre-lodgement DA fees of \$1,200 and the DA fees estimated at \$4,440 (based on an estimated construction cost of \$1,500,000).

POLICY IMPACT

Nil

8.0 ENVIRONMENT DIVISION REPORTS

ITEM 8.1	REPORTING VARIATIONS TO DEVELOPMENT STANDARDS - STATE ENVIRONMENTAL PLANNING POLICY NO.1 - DEVELOPMENT STANDARDS AND CLAUSE 4.6 OF WARRINGAH LOCAL ENVIRONMENT PLAN
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2016/058674
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To report to Council variations to development standards granted under State Environmental Planning Policy No.1 – Development Standards (SEPP 1) or under Clause 4.6 of the Warringah Local Environment Plan (WLEP) as required by the NSW Department of Planning and Environment.

SUMMARY

During the period 1 October 2015 to 31 December 2015, the following variations were granted:

- 0 variations under State Environmental Planning Policy No.1 – Development Standards
- 21 variations under Clause 4.6 of Warringah Local Environment Plan 2011.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note this report which identifies development applications which were granted approval during the period 1 October 2015 to 31 December 2015, with variations to development standards.

REPORT

SEPP 1 Variations Granted

No SEPP 1 variations were granted between 1 October 2015 and 31 December 2015 inclusive.

Clause 4.6 Variations Granted

The following applications had a Clause 4.6 variation granted between 1 October 2015 and 31 December 2015 inclusive.

App. No.	Address	Proposal	Clause 4.6 Development Standard	% of variation	Determined by
DA2015/0620	50 Park Street NARRABEEN	Residential - Alterations and additions	4.3 Height of buildings	7	Delegated Authority
DA2015/0914	116 Headland Road NORTH CURL CURL	Residential - Alterations and additions	4.3 Height of buildings	7.31	Delegated Authority
DA2015/0687	13 Highview Avenue MANLY VALE	Residential - Alterations and additions	4.3 Height of buildings	8.2	Delegated Authority
DA2015/0490	11 Lindley Avenue NARRABEEN	Residential - Alterations and additions	4.3 Height of buildings	27.05	Delegated Authority
DA2015/0585	14 Curl Curl Parade CURL CURL	Residential - Alterations and additions	4.3 Height of buildings	18.82	Delegated Authority
DA2015/0738	19 Govett Place DAVIDSON	Residential - Alterations and additions	4.3 Height of buildings	8.8	Delegated Authority
DA2015/0742	14 Taree Avenue NORTH BALGOWLAH	Residential - Alterations and additions	4.3 Height of buildings	4.7	Delegated Authority
DA2015/0763	8 Parr Avenue NORTH CURL CURL	Residential - Alterations and additions	4.3 Height of buildings	2.12	Delegated Authority
DA2015/0779	12 Playfair Road NORTH CURL CURL	Residential - Alterations and additions	4.3 Height of buildings	9.4	Delegated Authority
DA2015/0814	53 Suffolk Avenue COLLARROY	Residential - Alterations and additions	4.3 Height of buildings	25.5	Delegated Authority
DA2015/0818	3/89 Queenscliff Road QUEENSCLIFF	Residential - Alterations and additions	4.3 Height of buildings	3.45	Delegated Authority
DA2015/0839	6 Loftus Street	Residential - Alterations and additions	4.3 Height of buildings	18	Delegated Authority
DA2015/0842	25 Norfolk Avenue COLLARROY	Residential - Alterations and additions	4.3 Height of buildings	2.24	Delegated Authority

DA2015/0844	29 May Road DEE WHY	Residential - Alterations and additions	4.3 Height of buildings	7.21	Delegated Authority
DA2015/0902	97 Cumberland Avenue COLLARROY	Residential - Single new detached dwelling	4.3 Height of buildings	3.5	Delegated Authority
DA2015/0713	16 Nicholas Avenue FORESTVILLE	Residential - Single new detached dwelling	4.1 Minimum subdivision lot size	5.6 and 6.8	Delegated Authority
DA2015/0959	7 Laurie Road MANLY VALE	Residential - Single new detached dwelling	4.3 Height of buildings	7.64	Delegated Authority
DA2015/0717	48 Milham Crescent FORESTVILLE	Residential - New second occupancy	4.3 Height of buildings	6	Delegated Authority
DA2015/0606	19 Narabang Way BELROSE	Industrial	4.3 Height of buildings	17	Delegated Authority
DA2015/0768	4 Monash Parade DEE WHY	Subdivision only	4.2A Minimum subdivision lot size for strata subdivision of residential or tourist and visitor accommodation in certain zones	25.1 and 70.0	Delegated Authority
DA2015/0579	80 Evans Street FRESHWATER	Other	4.3 Height of buildings	81.17	Delegated Authority

ITEM 8.2	MINUTES OF WARRINGAH PITTWATER BUSH FIRE MANAGEMENT COMMITTEE MEETING HELD 1 DECEMBER 2015
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2016/089998
ATTACHMENTS	1 Minutes of Warringah Pittwater Bush Fire Management Committee Meeting (BFMC) held 1 December 2015

EXECUTIVE SUMMARY

PURPOSE

To report the Minutes of the Warringah Pittwater Bush Fire Management Committee (WPBFMC) meeting held 1 December 2015.

SUMMARY

An Ordinary Meeting of the WPBFMC was held at the Terrey Hills Rural Fire Service (RFS) Headquarters on 1 December 2015, the Minutes of which were confirmed at the meeting of 1 March 2016.

Matters discussed at the meeting relevant to Warringah Council included the following:

- 2015/16 Hazard Reduction Program
- Community Protection Plans
- Risk Management Plan
- Update on Emergency Operations Centre & Fire Control Centre
- General Business

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the Minutes of the Warringah Pittwater Bush Fire Management Committee Meeting held on 1 December 2015.

REPORT

BACKGROUND

The WPBFMC area comprises 27,456ha. Excluding National Park land, there is approximately 3,000ha of bushland of public and private land in the Warringah Local Government Area (LGA). Warringah Council has care, control and management of approximately 1,100ha of this bushland.

Under the *Rural Fires Act 1997* each land owner is responsible for managing bush fire risk on their land. The WPBFMC is responsible for coordinating bush fire management on all land in Warringah and Pittwater. This Committee consists of a range of agencies and stakeholders such as the fire authorities, land management agencies and community organisations.

WPBFMC meetings are held quarterly and minutes are now available through the Councillor portal. The Warringah Council delegate on the WPBFMC is Councillor Heins.

DISCUSSION

Matters discussed at the meeting relevant to Warringah Council included the following:

2015/16 Hazard Reduction Program

Fourteen hazard reductions covering 182 hectares have been completed within the Warringah and Pittwater LGAs. There has been only a small window of opportunity to undertake burns. The RFS has not done as much burning as they would have liked to do.

Community Protection Plans

The Cromer & Beacon Hill Community Protection Plan is with the RFS head office for approval. Work has begun on the Belrose & Davidson Community Protection Plan.

Risk Management Plan

The Bush Fire Risk Management Plan is to be started in early 2016. The RFS will lead this process and will form a Sub-Committee.

Update on Emergency Operations Centre & Fire Control Centre

The Emergency Operations Centre & Fire Control Centre Project is progressing with planning and design work to start in the 2016/17 financial year and construction to start in the 2017/18 financial year.

General Business

The RFS has changed Bush Fire Prone Land categories and new guidelines will be distributed to Councils.

Suspicious Fires – Police are still investigating 11 deliberately lit fires.

Brigades have been asking questions about Council mergers.

Davidson Brigade is seeking donations from local residents to help fund upgrades to their fire station.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

MINUTES OF MEETING OF WARRINGAH PITTWATER BUSH FIRE MANAGEMENT COMMITTEE
HELD TUESDAY 1 December 2015 AT TERREY HILLS

Meeting start: 11:00

Participants:	Present	Apology	Absent
Alex McTaggart – Pittwater Council		X	
Ian White – Pittwater Council		X	
Emma Griffen – Pittwater Council		X	
Scott Crosweller – RFS		X	
Warren Cree – RFS		X	
Karin Nippard – Pittwater Council	X		
Melanie Scheweke – Pittwater Council – LEMO	X		
Ross McIntosh – Ausgrid	X		
Tim Heslop – DPI Lands	X		
Robert Strauch – FRNSW	X		
Kel McNamara – FRNSW		X	
Adam Jenner – Sydney Water	X		
Luke Arthurs – NSW Police – Northern Beaches LAC	X		
George Sheppard – RFS	X		
Robin Anderson – Manly Dam	X		
Chris Buckley – Manly Dam		X	
Natasha Funke – NPWS	X		
Alex Muir – Warringah Council	X		
Brendan Smith – Warringah Council	X		
James Brisebois – Warringah Council	X		
Todd Dickinson – Warringah Council		X	
David Ryan – Warringah Council		X	
Craig Geddes – RFS – Executive Officer	X		
Sue Heins – Warringah Council (Chairperson)	X		
Observers/Guests/Alternate:			
Cheryle Sowter – RFS (Minutes)	X		

Item		Action
1	Welcome	Craig Geddes welcomed everyone to the meeting.
2	Apologies	Apologies as listed
3	Confirmation of minutes of previous meeting	Acceptance of meeting minutes from 1 September 2015. Moved: Luke Arthurs Seconded: Melanie Schwelke Carried
4	Business arising from the previous minutes	Covered in Agenda items
5	Correspondence In	<ul style="list-style-type: none"> - 3/9 – 2014/15 Crown Lands Bush fire Annual Report for Warringah/Pittwater BFMC - 28/10 – Results of the Neighbourhood Safer Place Audit
6	Correspondence Out	<ul style="list-style-type: none"> - 9/9 – Minutes from 1 September 2015 - 9/10 – HR Notification for 11 October 2015
	Agenda Items	
7		<p>2015-16 Hazard Reduction Program</p> <p>We have completed 14 HR's covering 182 hectares. Very small windows of opportunity so far. We have done no more hazard reductions since our last meeting. We are hoping to complete some small burns later in the week.</p> <p>F&R NSW are doing a hazard reduction on Wednesday, at Minkara Reserve.</p> <p>RFS is looking at Terrey Hills, Cottage Point, Ingleside, Duffys Forest on Sunday and one with F&R NSW.</p>

Item	Action
	<p>F&R NSW are looking at one next Tuesday.</p> <p>The outlook is a mixed bag. We have lost the Spring window due to rain. El Nino is established and coming in. Influence from the Indian Ocean sees monsoonal type effect with additional rain in the coming weeks.</p> <p>FCO – overall we have not done as much as we would have liked to do.</p>
8	<p>Fire Trail Register</p> <p>The Fire Trail Register is up to date. We were not successful for funding for the Basin Trail.</p> <p>Can National Parks chase it up internal funding for this trail.</p> <p>Land Managers update – Grant funding does not come through as one.</p> <p>NPWS - Towlers and Basin trails need work</p> <p>Crown Lands – We have completed some works in</p> <ul style="list-style-type: none"> • John Colet • Red Hill at Cromer • Northcote • Cromer to Wakehurst Link, funding request has been put in but don't know how it will go. <p>No new fire trails to be added to the register for this quarter</p> <p>NP – Are looking into missing locks from many trails, they will pass the information on to the Police.</p>
9	<p>Community Protection Plans</p> <p>Waiting on sign off of the Beacon Hill CPP.</p> <p>Work has begun on the</p> <ul style="list-style-type: none"> • Belrose and Davidson Plan

Item	Action
10	<p>Mitigation Funding – 2015/2016</p> <p>Land Managers identify land parcels and put in an application on line for funding guidelines.</p> <ul style="list-style-type: none"> • Pittwater council got all of their 12, as they were high risk. • Funding is rolled over • Letter went out to Councils last week.
11	<p>Risk Management Plan</p> <ul style="list-style-type: none"> • New trial on again off again • Still waiting for approval to be part of trial • Next meetings to confirm • Subcommittee to be formed <ul style="list-style-type: none"> ◦ Need to do minor changes ◦ 40 day Public Exhibition ◦ Hope to submit draft plan in May 2016 • To start Jan/Feb 2016
12	<p>Update on the Section 52 Operations Plan</p> <p>FCO4 – Please ensure that Operational details are up to date.</p>
13	<p>Update on the Progress of the new EOC and FCC</p> <p>FCO – The EOC and FCC Project is progressing with Council. We have had meetings with the Consultants and Council. We have included an area for bush fire education. Warringah Council and the RFS are very keen to see it happen. Plans and design funding is in the 2016/2017 Budget. Building to start in the 2017/2018 Budget.</p>

Item	Action
<p>14</p>	<p>Briefing on 2015- 2016 Bush Fire Season</p> <p>We have over 200 CFU members. F&RNSW also have Units.</p> <p>Volunteers have been utilised in the set up of the District Support Group including Logistics and Aircraft support teams.</p> <p>RFS had a catering team to support SES during storm damage.</p> <p>El Nino is still in effect but our weather is currently influenced by warm water in the Indian Ocean off Perth resulting in rain. The normal peak in weather is usually in December and January. Preparing for December and January, other States also impacted with recent big fires in Western Australia and South Australia.</p>
<p>15</p> <p>General Business</p>	<p>NSW Rural Fire Service</p> <p>The NSW Rural Fire Service has introduced trail bikes and they are being tested as part of RAFT.</p> <p>Bush Fire Prone Mapping from the NSW Rural Fire Service, changed in categories, Guidelines will be sent out to BFMC members.</p> <p>Bush Fire Prone Mapping now has 3 Categories of vegetation that relates to 10/50 legislation.</p> <p>FCO – What happens with the Council merge, the Brigades have been asking questions.</p> <p>Sue Heins – I had a letter in my mail box, to Davidson residences from Davidson Brigade seeking donations towards their station - \$150,000. This is part of the Brigades fund raising to fit enhance the current extensions.</p> <p>NSW Police – The Police are still investigating 11 deliberately lit fires this year.</p>

Meeting finish: 12:00

TASK REGISTER

No	Task Item	Current Detail (including status, outstanding issues and planned actions):	Expected Completion Date

ITEM 8.3	DRAFT WARRINGAH DEVELOPMENT CONTROL PLAN 2011 (AMENDMENT 7) - 20-24 TRALEE AVENUE, KILLARNEY HEIGHTS
REPORTING MANAGER	GROUP MANAGER STRATEGIC PLANNING
TRIM FILE REF	2016/097997
ATTACHMENTS	1 Draft Warringah Development Control Plan 2011 (Amendment 7) 2 Warringah Development Control Plan 2011 (Amendment 7) - Comparison Maps

EXECUTIVE SUMMARY

PURPOSE

To seek Council approval to adopt the attached Draft Warringah Development Control Plan (Amendment 7) (Draft DCP) to apply standard residential setback and building envelope controls to land at 20-24 Tralee Avenue, Killarney Heights (the site).

SUMMARY

Council resolved to exhibit the Draft DCP to apply standard residential building envelope and setback controls to the site at its meeting on 16 February 2016. This followed the rezoning of the site, which was previously used as private tennis courts, from RE2 – Private Recreation to R2 – Low Density Residential.

The Draft DCP was publicly exhibited between 27 February 2016 and 28 March 2016 (31 days). Two submissions were received, with one supporting and one opposing the changes. The submissions have not raised matters requiring the amendment of the Draft DCP.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council adopt the Warringah Development Control Plan 2011 (Amendment 7).

REPORT

BACKGROUND

The Minister for Planning amended Warringah Local Environmental Plan 2011 on 9 October 2015 to change the zoning of the site, which had previously been used as private tennis courts, from RE2 – Private Recreation to R2 – Low Density Residential.

At the Council Meeting on 16 February 2016 Council resolved to exhibit the attached Draft Warringah Development Control Plan 2011 (Amendment 7) to apply standard residential zone building envelope and setback controls to the site. Warringah Development Control Plan 2011 (Amendment 7) Comparison Maps demonstrating the Draft DCP changes are attached.

CONSULTATION

Council publicly exhibited the Draft DCP from 27 February 2016 to 28 March 2016 in accordance with the requirements of the *Environmental Planning & Assessment Regulation 2000*. The exhibition was notified to the public by:

- Manly Daily advertisement
- Notification letters to land owners and occupiers in the local area
- Documents accessible at the Civic Centre and on Council's website.

Two submissions were received during the exhibition period, with one supporting and one opposing the changes. A summary of submissions is provided below, together with Council's response.

Submission Summary	Council Response
1. There should not be more housing density in Forestville or Killarney Heights 2. There is a need for sporting facilities such as the tennis courts in the area	1. The Minister for Planning rezoned the site to R2 – Low Density Residential. The proposed controls are the same as the controls for surrounding R2-zoned land and will help to control the scale of development on the site. 2. The tennis courts are privately owned and have been closed by the owners. Council cannot require the reinstatement of the tennis court use. With the rezoning of the land for residential purposes, it is in the best interests of the community to apply standard residential development controls to the site.
1. Support for the proposed setbacks	1. Agreed.

TIMING

Council must give notice in a local newspaper of the adoption of a Development Control Plan. To ensure the timeliest application of the controls, it is proposed that the notice specify that the amendment takes effect on the day of the notice.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil



Draft Warringah Development Control Plan (Amendment 7)

Purpose of this Development Control Plan

This plan modifies building envelope and setback controls in Warringah Development Control Plan 2011 in relation to:

- Lot 1 DP 879900, known as 20-24 Tralee Avenue Killarney Heights

Name of plan

This plan is called Warringah Development Control Plan (Amendment 7).

Land to which this plan applies

This plan applies to all land within the Warringah Local Government Area.

Relationship of this Development Control Plan to Warringah Development Control Plan

This plan amends the Warringah Development Control Plan (approved by Council 8 June 2010; came into effect 9 December 2011) in the manner set out in Schedule 1.

Schedule 1 Amendments

1. The following table describes the map amendments to be made to Lot 1 DP 879900, known as 20-24 Tralee Avenue Killarney Heights

DCP Section	Map Name	Current DCP status	New Control
B3 Side Boundary Envelope	Side Boundary Envelopes	No control (not coloured)	4.0 metres
B5 Side Boundary Setbacks	DCP Setbacks Side	No control (not coloured)	0.9 metres
B7 Front Boundary Setbacks	DCP Setbacks Front	No control (not coloured)	6.5 metres
B9 Rear Boundary Setbacks	DCP Setbacks Rear	No control (not coloured)	6.0 metres



Warringah Development Control Plan 2011 (Amendment 7) Comparison Maps

Prepared by Warringah Council

February 2016

Maps

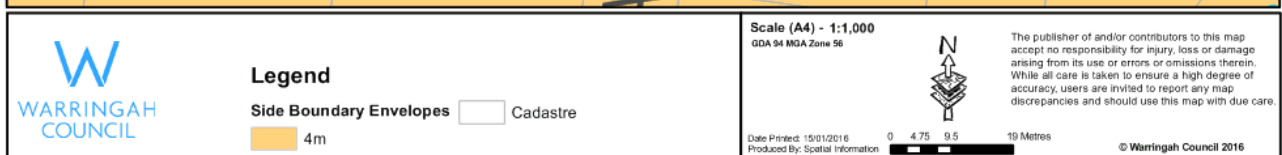
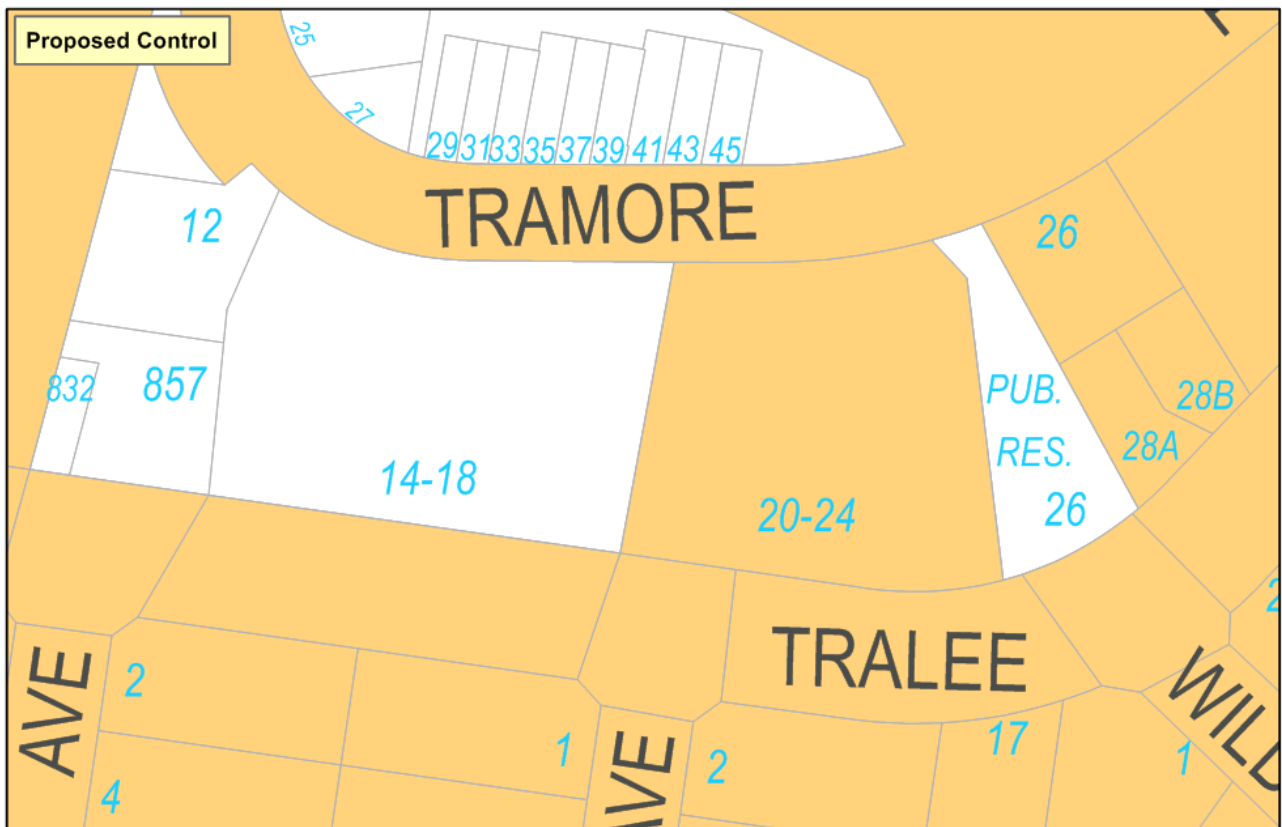
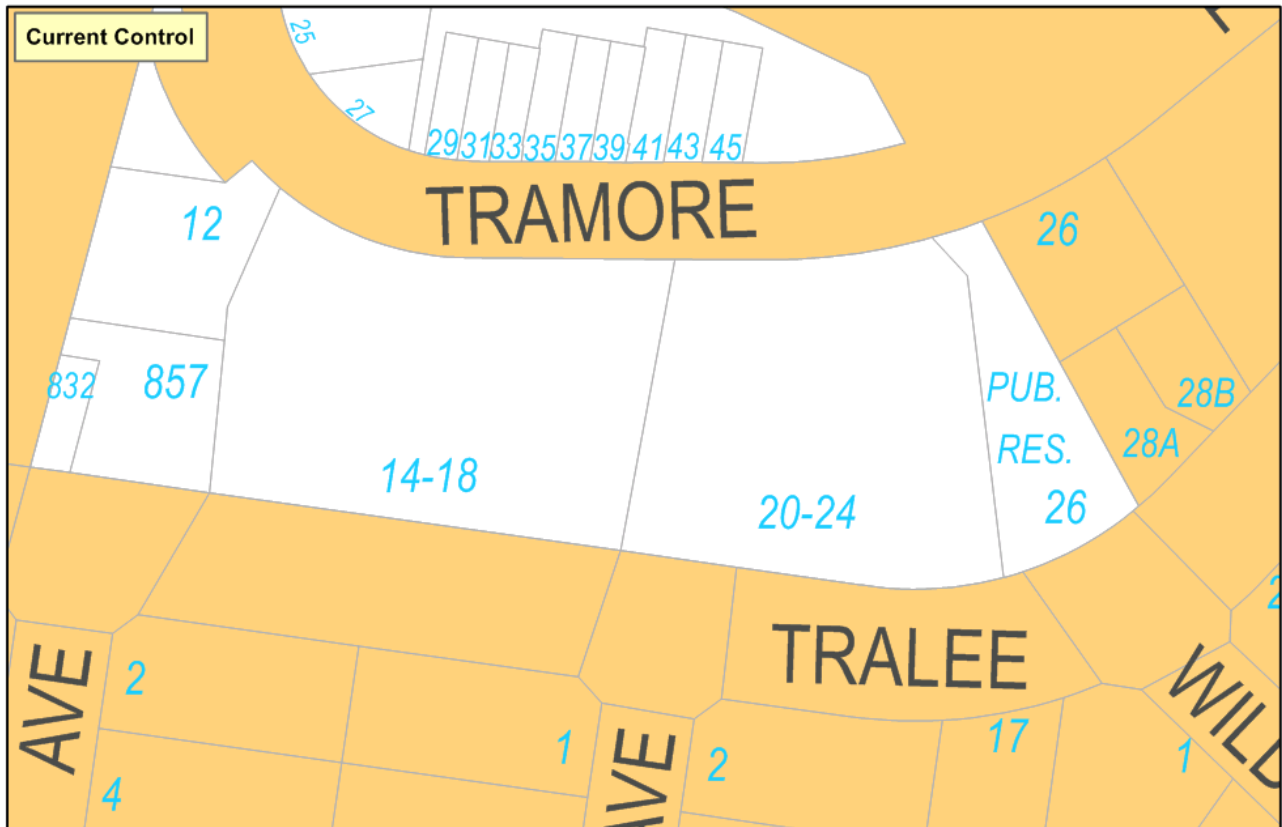
Side Boundary Envelopes

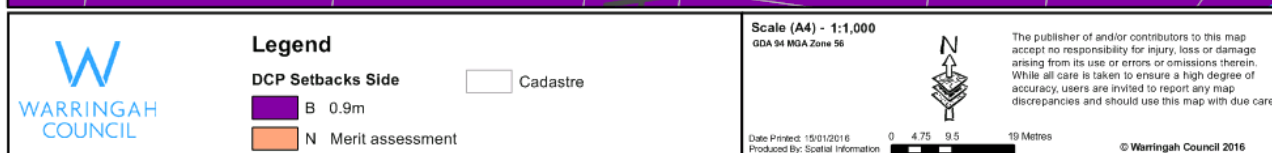
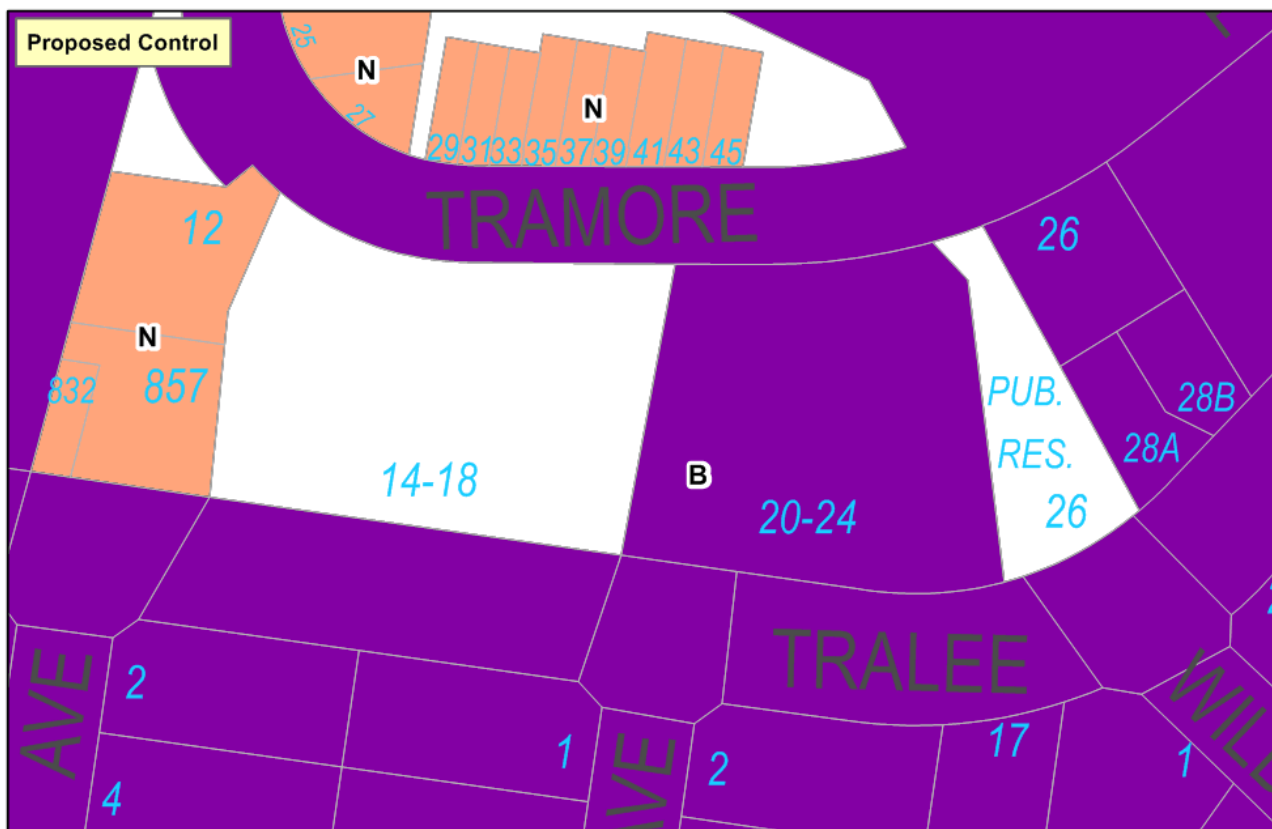
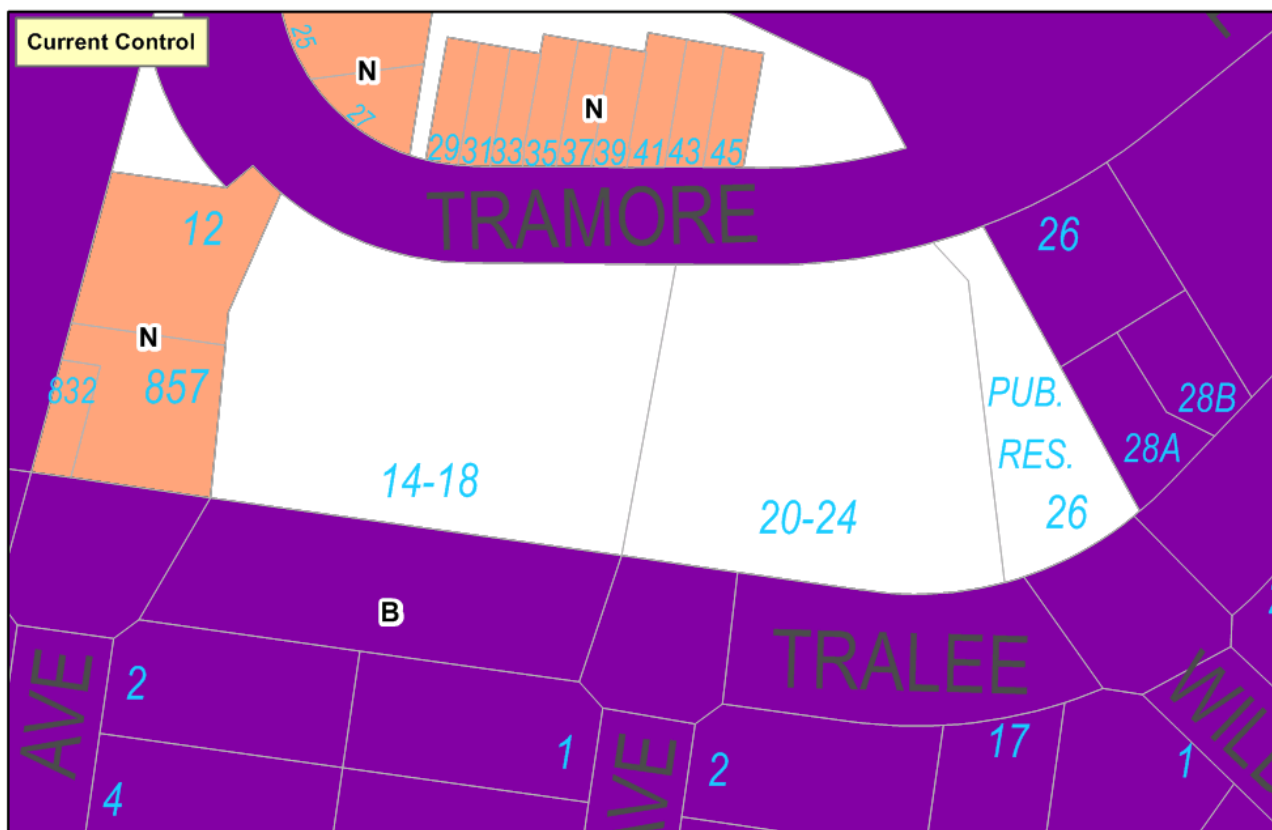
DCP Setbacks Side

DCP Setbacks Front

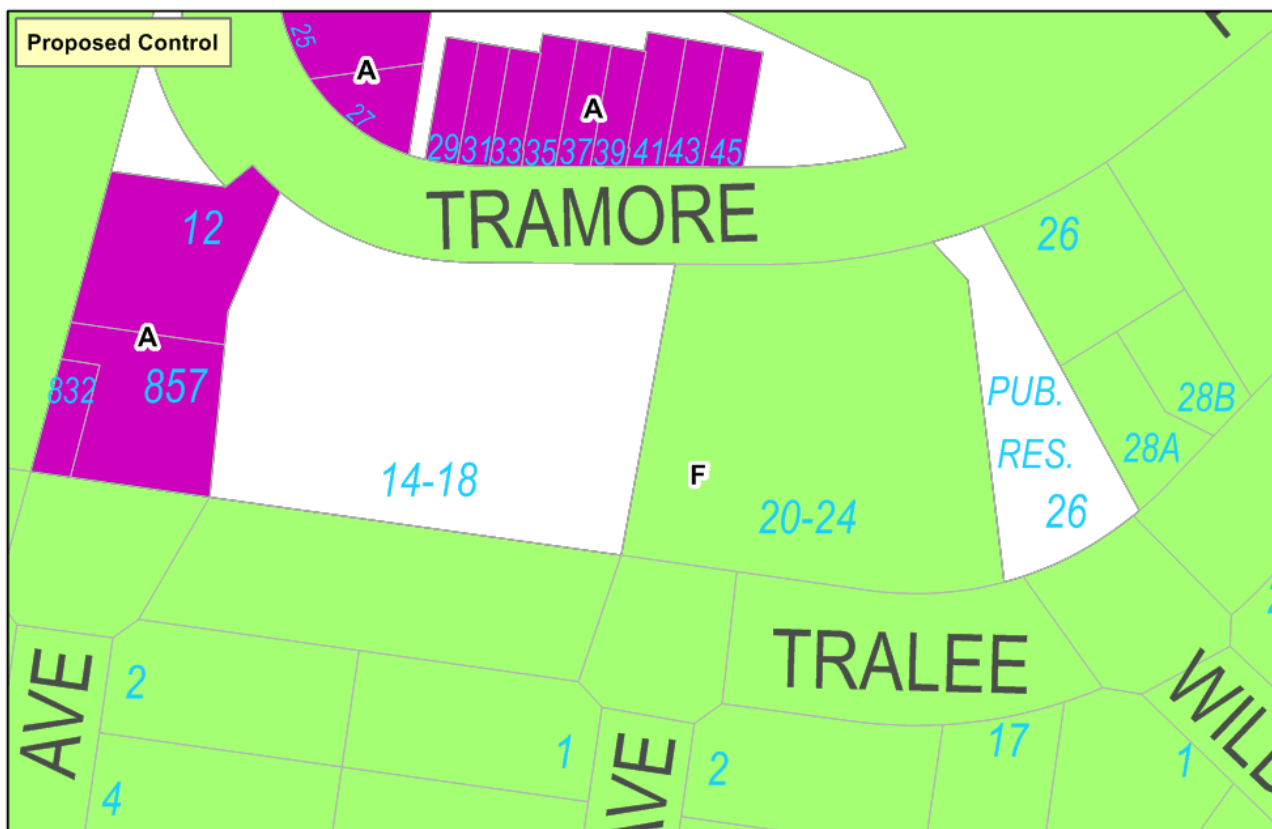
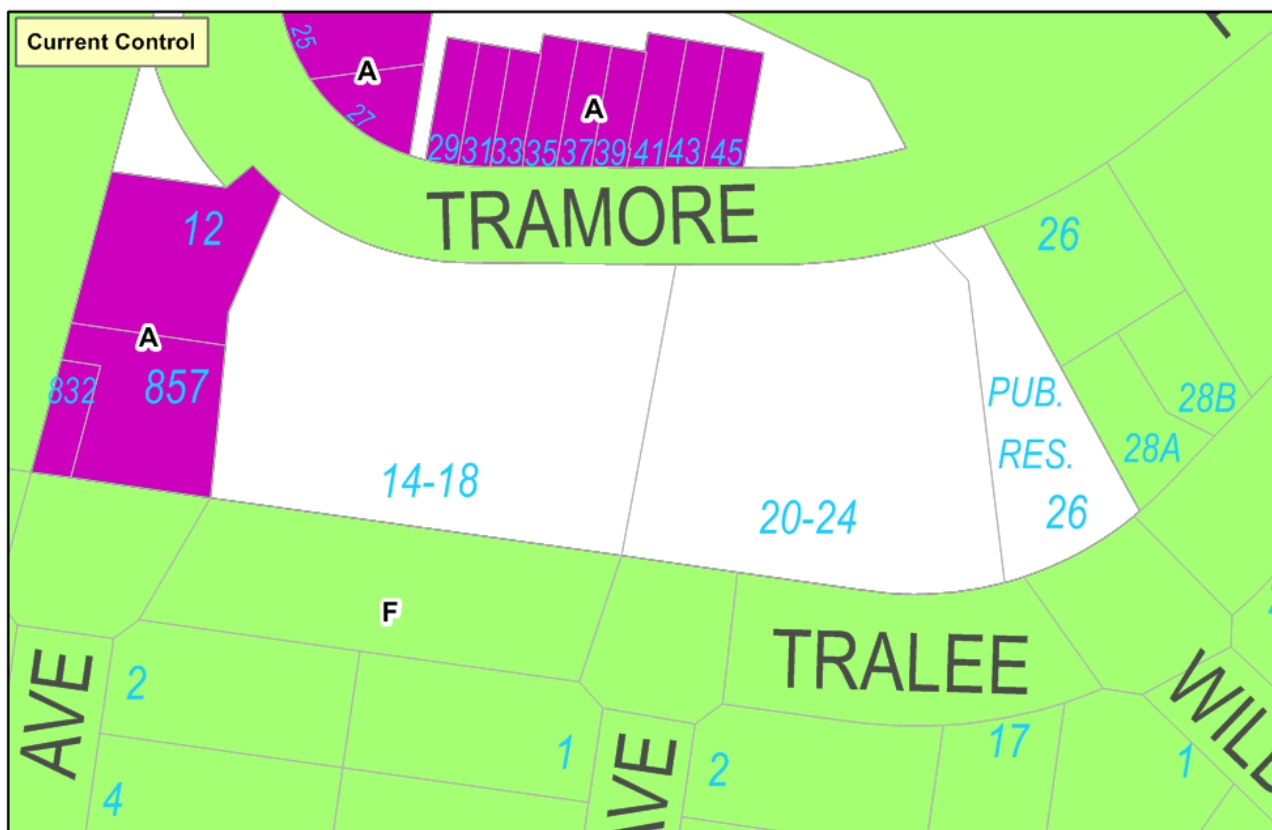
DCP Setbacks Rear

TRIM Reference: 2016/021483

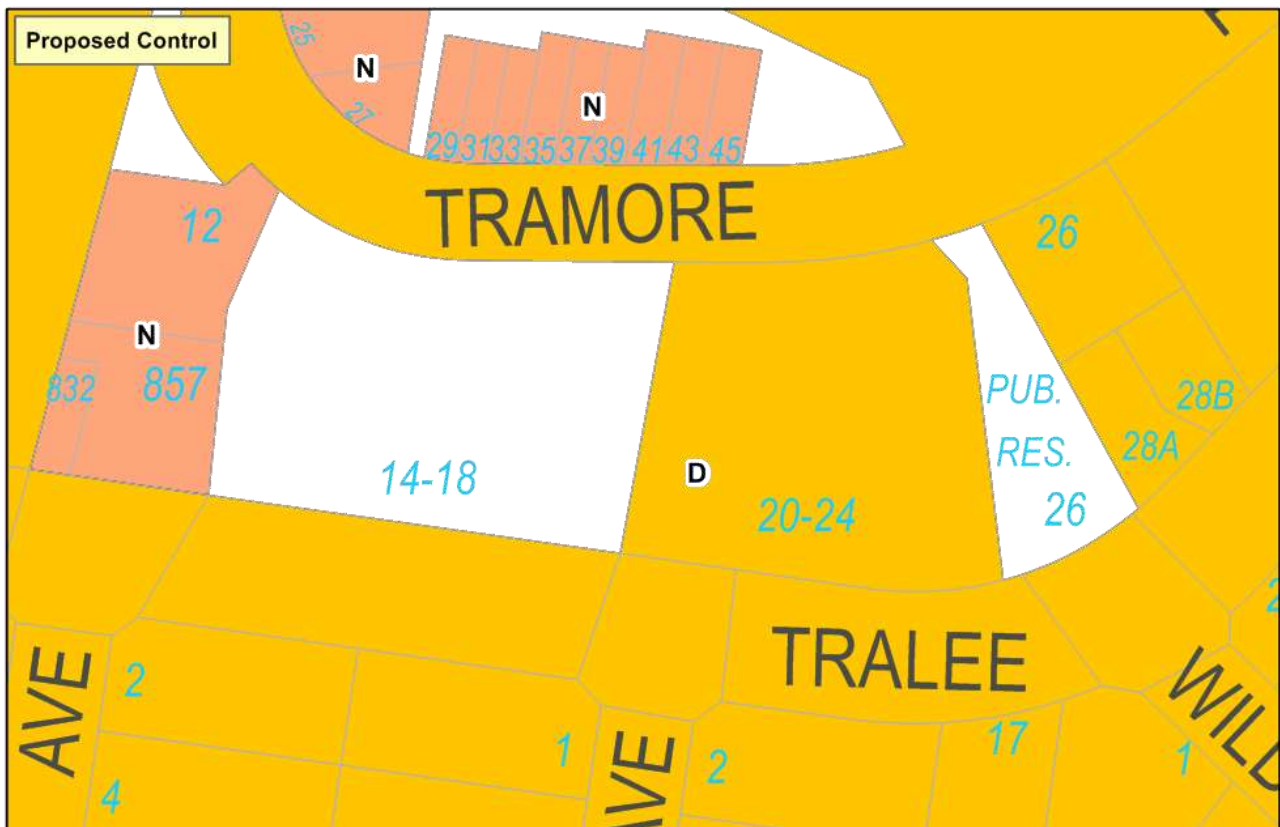




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ITEM 8.4	REPORT OF THE WARRINGAH TRAFFIC COMMITTEE MEETING HELD 5 APRIL 2016 - HOWARD AVENUE, DEE WHY - PROPOSED SHARED PATH
REPORTING MANAGER	GROUP MANAGER ROADS TRAFFIC & WASTE
TRIM FILE REF	2016/110306
ATTACHMENTS	1 Warringah Traffic Committee Report - Item Number 3.1 - Howard Avenue, Dee Why - Proposed Shared Path 2 Attachment A to Item 3.1 - Howard Avenue, Dee Why - Concept Plan Shared Path 3 Attachment B to Item 3.1 Howard Avenue, Dee Why - Extract from RMS NSW Bicycle Guidelines

EXECUTIVE SUMMARY

PURPOSE

A report dealing with a proposed cycleway between Dee Why Town Centre and Dee Why Beach Item 3.1 (Howard Avenue, Dee Why – Proposed Shared Path) was submitted to the Warringah Traffic Committee for consideration and endorsement by Council in accordance with the operating procedures of the Warringah Traffic Committee and the delegations of the Roads and Maritime Service (RMS) to Council on the management of traffic.

SUMMARY

The 3.0 items in the Warringah Traffic Committee agenda are “Reports to Council” and cover matters that may require Council expenditure may be controversial or deal with matters of general interest.

The Warringah traffic Committee meeting was held on 5 April 2016. The agenda was distributed to the traffic Committee members, all Councillors, and other internal stakeholders. The meeting was chaired by Councillor Jose Menano-Pires.

It should be noted that the 3.0 items are reports to Council for approval while the remainder of Items 4.0 to 7.0 in the traffic Committee’s agenda have been dealt with under delegated authority from Council and are not included in this report.

A full copy of the Warringah Traffic Committee report is included for Council’s consideration as an attachment to this report.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the recommendations of the Warringah Traffic Committee held on 5 April 2016 in respect to Item 3.1 Howard Avenue, Dee Why proposed share path be adopted:

- A That the concept plans showing the typical arrangement for a separate 1.5m wide pedestrian path and 2.1m wide bicycle lane, as shown on Howard Avenue, Dee Why – Concept Plan Shared Path be supported, and Council proceeds with preparing detailed design plans and community consultation.
 - B That the detailed design plans for the shared path be brought back to the Traffic Committee for final approval.
-

REPORT

BACKGROUND

As part of the Dee Why Town Centre Master Plan Streetscape works Council has been investigating the provision of a bike route to connect the Town Centre with The Strand and Dee Why beach.

CONSULTATION

Public consultation for the proposal would be undertaken as part of the Dee Why Town Centre Master Plan Streetscape works.

TIMING

The detailed design for the Howard Avenue, Dee Why cycle facilities is proposed to be completed by 30 June 2016.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

ITEM 3.1	HOWARD AVENUE, DEE WHY - PROPOSED SHARED PATH
REPORTING OFFICER	TRAFFIC & ROAD SAFETY MANAGER
TRIM FILE REF	2016/114967
ATTACHMENTS	1 Attachment A Concept Plan Shared Path 2 Attachment B Extract from RMS NSW Bicycle Guidelines

UBD Ref: 178 D6

REPORT

The Traffic Committee at the meeting of 2 September 2014 considered a report on two (2) options for a possible bicycle route on Howard Avenue between the Dee Why Town Centre and The Strand. It was recommended amongst other things *"That Council's Engineering Project Manager consider the possible provision of a shared path as an alternate to an on road segregated bike route to minimise the impact on parking and traffic on Howard Avenue or Oaks Avenue."*

In accordance with the Traffic Committee recommendation several options for a shared path were investigated. Due to the impact of roots from existing trees a suitable width of shared path between the existing kerb line and boundary was not possible.

To eliminate the constraints and ongoing damage caused by existing tree roots and achieve a suitable width of shared path, all street trees on the north side of the road will need to be removed. Given that the existing trees would need to be removed to facilitate a shared path an alternate arrangement is proposed, as shown in (Attachment A) which is based on the Roads and Maritime Services (RMS) NSW Bicycle Guidelines (Attachment B).

The proposal involves increasing the width of the footpath area between the kerb and boundary on the northern side by an additional 1.2m to provide sufficient space for a separate 1.5m wide pedestrian path, 2.1m wide bicycle lane and 1.2m wide grass dividing strip adjoining the kerb. The proposal also includes the relocation of trees into the north side parking lane, to provide a more suitable curtilage for the new tree roots.

As shown on the attached plans the proposal will likely result in less replacement of street trees than currently exists in the section between Walter Gors Park and Clyde Road as trees have been strategically placed so as not to reduce the quantity of street parking. However, this is not expected to detract from the streetscape as there are quite substantive existing trees and plants within private properties on the northern side between Walter Gors Park and Clyde Road, which will fill out and develop better shape when competing street trees are removed.

The proposal also complies with the RMS publication, 'NSW Bicycle Guidelines', section 5.2.1, in terms of the required widths for pedestrian paths, bicycle lanes, vehicle parking lanes and traffic lanes, see figure 5.11 on Attachment B.

RECOMMENDATION TO TRAFFIC COMMITTEE

- A. That the concept plans showing the typical arrangement for a separate 1.5m wide pedestrian path and 2.1m wide bicycle lane, as shown on Attachment A be approved, and Council proceed to prepare detailed design plans.
 - B. That the detailed design plans for the shared path be brought back to the Traffic Committee for approval.
-

PROCEEDINGS IN BRIEF

The Traffic and Road Safety Manager referred to the Traffic Committee's previous consideration of options for a bike route to link Dee Why Town Centre and Dee Why Beach wherein the Traffic Committee had recommended the provision of a shared path to minimise the loss of on street parking.

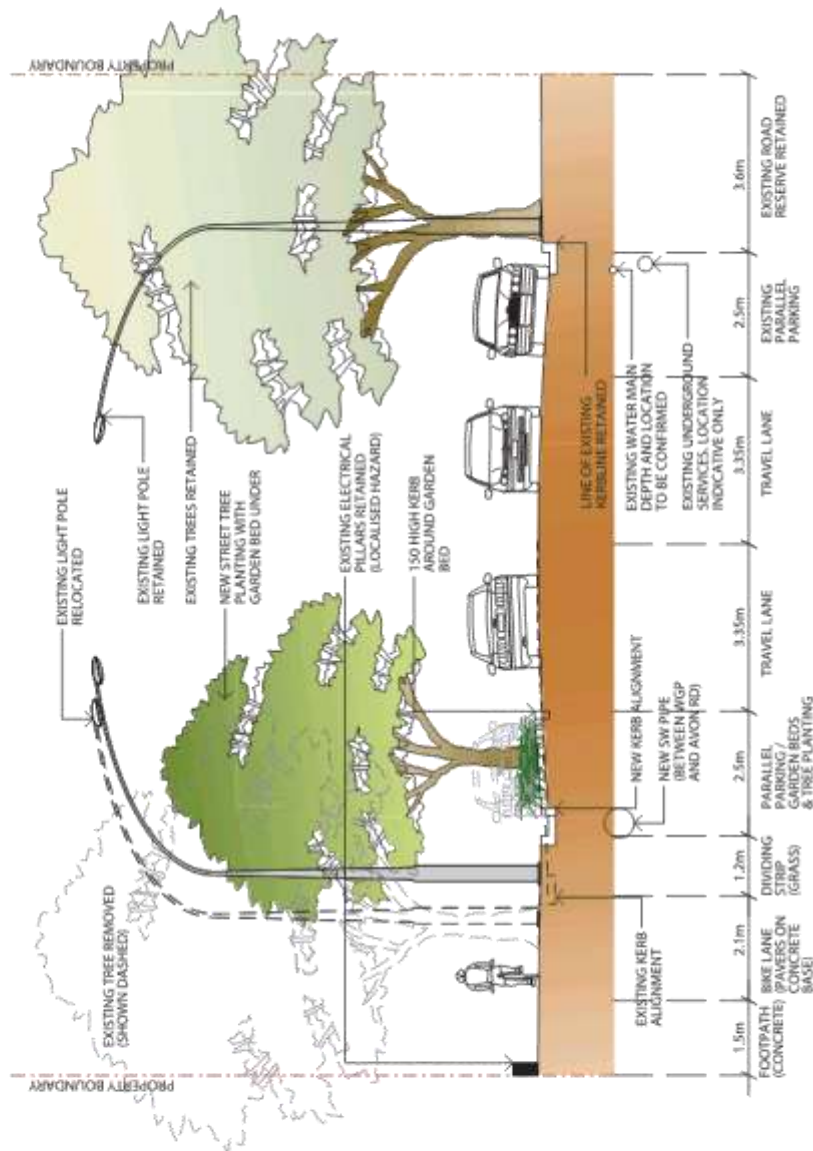
The Group Manager Roads, Traffic and Waste advised the committee that The Strategic Reference Groups had considered the matter and there was a strong desire to keep the area tree lined, and maintain parking. No change to the tree canopy is proposed to the southern side of Howard Avenue at present however, if these trees require removal, Council Parks Reserves and Foreshores section have advised that they would do it in a staged approach. For the northern side of Howard Avenue, the proposal does require the removal of the existing trees however, advanced trees are proposed to be planted in formalised garden beds as per Attachment A.

The committee discussed the interaction between pedestrians and the cycle way at bus stop locations as well as the merging of the segregated cycleway and pedestrian path at intersections along Howard Avenue. It was generally acknowledged that this aspect including the location of bus shelters would require further consideration as part of the detail design process. The Committee considered that the lane widths and on street parking bays with street trees was generally satisfactory.

RECOMMENDATION TO COUNCIL

- A. That the concept plans showing the typical arrangement for a separate 1.5m wide pedestrian path and 2.1m wide bicycle lane, as shown on Attachment A be approved, and Council proceed to prepare detailed design plans and community consultation.
- B. That the detailed design plans for the shared path be brought back to the Traffic Committee for approval.





A HOWARD AVENUE: BIKE LANE
TYPICAL SECTION

SCALE: 1:100



5.2 Off-road bicycle paths within the road reserve

Bicycle paths within the road reserve provide physically separated operating space for the exclusive use of riders off-road. They can provide a higher level of comfort and safety than on-road lanes. They can be constructed as one-way facilities on each side of the road corridor or as a single two-way pathway on one side of the reserve.

5.2.1 One- and two-way off-road bicycle paths

Austrroads – Part 14 (Section 4.4.5, Sections 6.5, 6.6.2 and 6.6.3) provide related information about bicycle paths.

Application

Off-road bicycle paths provide physically separated bicycle operating space adjacent to a road on either side. They are used as either one-way or two-way paths on two-way streets to define bicycle routes where the prevailing road speed and traffic volume requires physical separation. They require more land than either mixed-traffic streets or bicycle lanes. Priority and crossing design at side streets

Figure 5.10: Bicycle path (one-way pair) off-road within the road reserve.

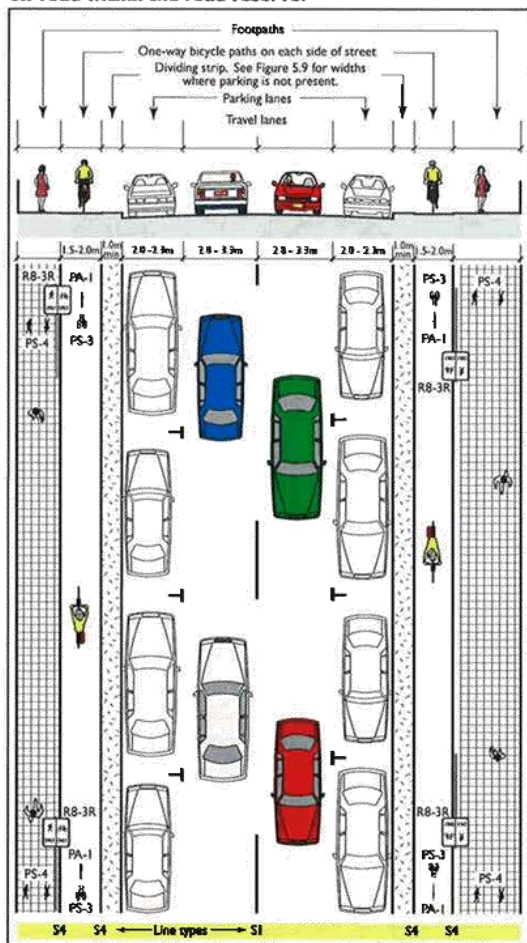
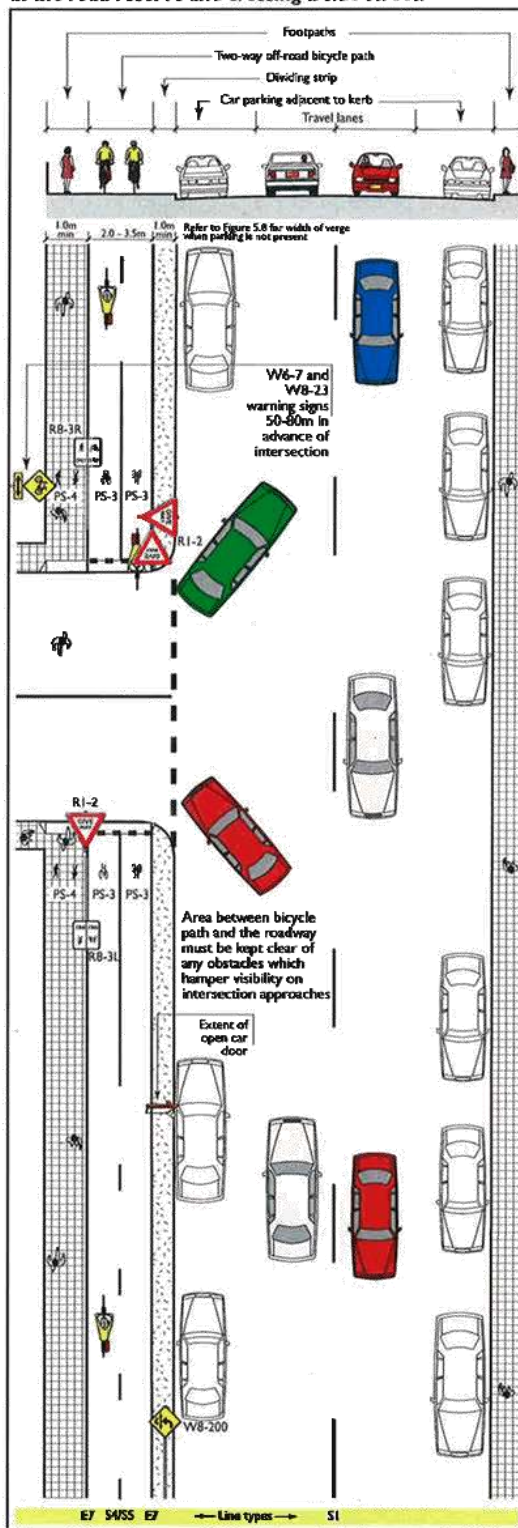


Figure 5.11: Bicycle path (two-way) off-road in the road reserve and crossing a side street.



ITEM 8.5	COUNCILLOR REQUESTS AND RELATED INFORMATION - OCTOBER 2014 TO SEPTEMBER 2015
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2016/115758
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To report the number and type of Councillor Requests received between 1 October 2014 and 30 September 2015.

SUMMARY

In 2010, Council resolved to receive an ongoing report on the Councillor Requests that have been received. Further to this, Council resolved in August 2013 to include statistics in relation to Councillor Briefings and Council Meetings as part of this report. This reporting period started on October 1 2014.

During the period 1 October 2014 and 30 September 2015, 379 Councillor Requests have been received. The breakdown of these requests is outlined in detail in the report that follows.

FINANCIAL IMPACT

These costs have already been incurred.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the Councillor Requests and information on Councillor Briefings from October 2014 to September 2015 be noted.

REPORT

BACKGROUND
Councillor Requests

During the period 1 October 2014 and 30 September 2015, 379 Councillor Requests have been received. A breakdown of the number of requests during this period by Councillor, cost per Councillor and estimated staff time can be seen in Table 1 below.

Table 1 – Councillor Requests October 2014 to September 2015

Councillor	Number of Requests	% of Total Requests	Estimated Total Cost (\$)	Estimated Total Staff Hours
Councillor Daley	36	9.5	11177	172
Councillor De Luca	137	36.1	42536	655
Councillor Giltinan	12	3.2	3726	57
Councillor Gobert	9	2.4	2794	43
Councillor Harrison	34	9.0	10556	163
Councillor Heins	46	12.1	14282	220
Councillor Kerr	35	9.2	10867	167
Councillor Menano-Pires	60	15.8	18629	287
Council Moskal	9	2.4	2794	43
Mayor Regan	1	0.3	310	5
Total	379	100	117672	1812

Council Meetings

Council Meetings generally occur on the fourth Tuesday of the month. From 1 October 2014 to 30 September 2015, a total of 12 Council meetings have been held. Table 2 (in part) illustrates attendance at Council Meetings.

Councillor Briefings

Councillor Briefings generally occur on the first and third Tuesday of the month. From 1 October 2014 to 30 September 2015, a total of 22 Councillor Briefings occurred. This included 2 extra briefings of which Councillors were notified. Table 2 (in part) illustrates attendance at Councillor Briefings.

Table 2 – Attendance at Council Meetings and Councillor Briefings – October 2014 to September 2015

Councillor	Number of Council Meetings attended (out of a possible 12)	Number of Councillor Briefings attended (out of a possible 22)
Councillor Daley	10	14
Councillor De Luca	11	0
Councillor Giltinan	12	9
Councillor Gobert	8	0
Councillor Harrison	11	19
Councillor Heins	12	21
Councillor Kerr	10	1
Councillor Menano-Pires	10	18
Council Moskal	12	16
Mayor Regan	11	15

TIMING

This reflects Councillor Requests, Council Meeting attendance and Councillor Briefing attendance between 1 October 2014 and 30 September 2015; a total of 12 months.

FINANCIAL IMPACT

These costs have already been incurred.

POLICY IMPACT

Nil

ITEM 8.6	COUNCILLOR REQUESTS AND RELATED INFORMATION - OCTOBER 2015 TO MARCH 2016
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2016/115757
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To report the number and type of Councillor Requests received between 1 October 2015 and 31 March 2016.

SUMMARY

In 2010, Council resolved to receive an ongoing report on the Councillor Requests that have been received. Further to this, Council resolved in August 2013 to include statistics in relation to Councillor Briefings and Council Meetings as part of this report. This reporting period started on October 1 2015.

During the period 1 October 2015 and 31 March 2016, 160 Councillor Requests have been received. The breakdown of these requests is outlined in detail in the report that follows.

FINANCIAL IMPACT

These costs have already been incurred.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the Councillor Requests and information on Councillor Briefings from October 2015 to March 2016 be noted.

REPORT

BACKGROUND
Councillor Requests

During the period 1 October 2015 and 31 March 2016, 160 Councillor Requests have been received. A breakdown of the number of requests during this period by Councillor, cost per Councillor and estimated staff time can be seen in Table 1 below.

Table 1 – Councillor Requests October 2015 to March 2016

Councillor	Number of Requests	% of Total Requests	Estimated Total Cost (\$)	Estimated Total Staff Hours
Councillor Daley	20	12.5	6210	96
Councillor De Luca	71	44.4	22044	339
Councillor Giltinan	5	3.1	1552	24
Councillor Gobert	0	0.0	0	0
Councillor Harrison	17	10.6	5278	81
Councillor Heins	15	9.4	4657	72
Councillor Kerr	13	8.1	4036	62
Councillor Menano-Pires	17	10.6	5278	81
Council Moskal	2	1.3	621	10
Mayor Regan	0	0.0	0	0
Total	160	100	49677	765

Council Meetings

Council Meetings generally occur on the fourth Tuesday of the month. From 1 October 2015 to 31 March 2016, a total of 10 Council meetings have been held, 5 of which have been extraordinary meetings. Table 2 (in part) illustrates attendance at Council Meetings.

Councillor Briefings

Councillor Briefings generally occur on the first and third Tuesday of the month. From 1 October 2015 to 31 March 2016, a total of 10 Councillor Briefings occurred. This included 1 extra briefing of which Councillors were notified. Table 2 (in part) illustrates attendance at Councillor Briefings.

Table 2 – Attendance at Council Meetings and Councillor Briefings – October 2015 to March 2016

Councillor	Number of Council Meetings attended (out of a possible 10)	Number of Councillor Briefings attended (out of a possible 10)
Councillor Daley	9	2
Councillor De Luca	7	0
Councillor Giltinan	9	3
Councillor Gobert	5	0
Councillor Harrison	10	10
Councillor Heins	10	10
Councillor Kerr	9	1
Councillor Menano-Pires	10	9
Council Moskal	10	10
Mayor Regan	8	6

TIMING

This reflects Councillor Requests, Council Meeting attendance and Councillor Briefing attendance between 1 October 2015 and 31 March 2016; a total of 6 months.

FINANCIAL IMPACT

These costs have already been incurred.

POLICY IMPACT

Nil

ITEM 8.7	COUNCILLOR HEINS - REPORT ON AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION 2016 CONFERENCE
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2016/124433
ATTACHMENTS	1 Councillor Heins - Report on Attendance at Australian Local Government Women's Association 2016 Conference

REPORT

PURPOSE

To present Councillor Heins' report following her attendance at the 2016 Australian Local Government Women's Association Conference held on 10-12 March 2016 in Gunnedah NSW.

REPORT

In accordance with Policy GOV-PL 120 Policy for Payment and Reimbursement of Expenses Incurred by, and Provision of Facilities to, the Mayor, Deputy Mayor and Councillors, Item 14, bullet point eight (as follows):

***"14. What Conferences May be Attended** - After returning from an approved conference, Councillors shall submit a written report to a full meeting of the Council on the aspects of the conference relevant to Council business and/or the local community."*

Councillor Heins has submitted a report regarding the Australian Local Government Women's Association conference she attended, which can be found as an attachment to this report.

FINANCIAL IMPACT

Nil

POLICY IMPACT

This is in accordance with GOV-PL 120 Policy for Payment and Reimbursement of Expenses Incurred by, and Provision of Facilities to, the Mayor, Deputy Mayor and Councillors.

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the conference report on Australian Local Government Women's Association 2016.

Report on Australian Local Government Women's Association 2016 Conference.

Submitted by Cllr Sue Heins

I attended this conference along with Cllr Moskal which was held in Gunnedah.

The theme for this year was "Overcoming the Divide" and was attended by approx. 100 women being either council staff or elected councillors from metropolitan and regional areas from across NSW.

Even though many of the guest speakers were very informative the stand out speaker for myself was the key note address by Dr Gill Hicks whose address on "Surviving Life – what are the attributes we need to live the best, most rewarding and fulfilling life possible".

Dr Hicks was a survivor of the London Terrorist Bombings which could've been a depressing talk about survival. It wasn't. It was one of the most uplifting and inspiring talks I have heard for many years and set the tone for the entire conference. As amalgamations was the one topic on all of the attendee's minds, this talk changed attitudes for many from helpless victim in uncontrollable circumstances due to amalgamations, to visioning what could be possible in the future. A shift in attitude was the key which Dr Hicks demonstrated to us with so many personal examples it became very apparent that this was now an extraordinary person who had turned challenges into opportunities at every stage and who never gave up but always found another way around a challenge.

As International Women's Day had just been celebrated a couple days previously it was also a good opportunity to compare notes on how different councils celebrated the day within their communities. This year's International Women's Day theme for Pledge for Parity and again gender disparity was a topic widely discussed throughout the conference.

Of particular interest to me was Blacktown Council, a larger council that puts on an annual International Women's Day event and pays not only for the guest speaker but also puts on the event for free and combines it with a Woman of the Year award.

A possibility for our future council perhaps?

Presentations on change management, resilience and "communication strategies and modern politics" were all very insightful in adapting to our changing landscape as was hearing about a trial that just completed on a tertiary qualification on teaching women about running for elected positions.

One of the key opportunities of this conference is networking to really connect, discuss differences, similarities and challenges between councils in a meaningful way.

Thank you for the opportunity to attend.

9.0 NOTICES OF RESCISSION

ITEM 9.1	NOTICE OF RESCISSION MOTION NO 02/2016 - ITEM NUMBER 12.1 - COUNCIL BOUNDARY REVIEW SUBMISSIONS – MERGER PROPOSAL: MANLY, PITTWATER AND WARRINGAH COUNCILS AND MERGER PROPOSAL: MOSMAN, WILLOUGHBY AND NORTH SYDNEY COUNCILS - FROM THE EXTRAORDINARY COUNCIL MEETING HELD 7 APRIL 2016
TRIM FILE REF	2016/115609
ATTACHMENTS	NIL

Submitted by: Councillors Vincent De Luca OAM, Pat Daley and Bob Giltinan

MOTION

That Council's resolution relating to Item 12.1 - Council Boundary Review Submissions – Merger Proposal: Manly, Pittwater and Warringah Councils and Merger Proposal: Mosman, Willoughby and North Sydney Councils passed at the extraordinary Meeting of Council held on 7 April 2016 which reads as follows:

"That:

- A. The General Manager be authorised to include the results of the recent community survey, and make any other necessary editorial changes to the attached submissions*
- B. The submission on the NSW Government's Merger Proposal: Manly, Pittwater and Warringah Councils be forwarded to the Delegate by 5pm EST Friday 8 April 2016*
- C. The submission on the NSW Government's Merger Proposal: Mosman, Willoughby and North Sydney Councils be forwarded to the Delegate by 5pm EST Friday 8 April 2016.*
- D. The submissions remain confidential until the General Manager has made the changes as authorised above.*
- E. The submissions, be made immediately and once completed be;*
 - a. distributed to all Councillors*
 - b. placed on Warringah Council's website*
 - c. forwarded to the Premier of NSW, Minister for Local Government, local members of parliament and neighbouring councils*
 - d. forwarded to the local media."*

be and is hereby rescinded.

NOTICE OF CONSEQUENTIAL MOTION

Should the rescission motion be ADOPTED, we give notice that it is our intention to move the following motion in lieu thereof of which due notice is hereby given:

That no further action be taken.

GENERAL MANAGERS NOTES

Councillors De Luca and Daley have withdrawn their signatures to this item.

In accordance with Clause 14.3(b) of the Code of Meeting Practice:

'Where total withdrawal, or withdrawal of signatures (leaving less than three signatures) occurs, such motion shall then be deemed not to be in order and it shall be the duty of the General Manager to thereupon carry into effect the decision of the Council.'

Rescission Motion 02/2016 – Item 12.1 – Council Boundary Review Submissions – Merger Proposal: Manly, Pittwater and Warringah Councils and Merger Proposal: Mosman, Willoughby and North Sydney Councils is deemed out of order.

11.0 QUESTIONS ON NOTICE

ITEM 11.1	QUESTION ON NOTICE NO 7/2016 - FAILURE TO PROVIDE BUSINESS PAPERS AND DOCUMENTS ON SUBMISSIONS REGARDING WARRINGAH COUNCIL AMALGAMATION ISSUES
TRIM FILE REF	2016/121630
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

In view of the Office of Local Government Meeting Guide which states:

'1.4.2 What must be in the meeting business papers? Business papers are documents relating to business to be dealt with at a meeting, for example, correspondence and reports from staff. Business papers should be provided as early before the meeting as possible. This gives councillors time to consider the issues and prepare for debate.'

Why did the General Manager, Rik Hart refuse to send the Business Papers as per normal practice to Councillors prior to the respective meeting, instead directing that Councillors could only read the documents just before the meeting and under staff supervision?

ITEM 11.2**QUESTION ON NOTICE NO 8/2016 - CONTINUING
EXPENDITURE BY WARRINGAH COUNCIL ON ONE
NORTHERN BEACHES COUNCIL CAMPAIGN AND OPPOSING
THE TWO COUNCIL PROPOSAL****TRIM FILE REF** 2016/121640**ATTACHMENTS** NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What are the total costs (printing, delivery and return postage) so far in 2016, of all materials that have been delivered to residences regarding the proposed amalgamation?

ITEM 15.3

**QUESTION ON NOTICE NO 9/2016 - CONTINUING
EXPENDITURE BY WARRINGAH COUNCIL ADVERTISING IN
THE MANLY DAILY FOR THE ONE NORTHERN BEACHES
CAMPAIGN AND OPPOSING THE TWO COUNCIL PROPOSAL**

TRIM FILE REF**2016/121645****ATTACHMENTS****NIL**

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What are the total costs (including the Saturday Warringah Council column in the Manly Daily) so far in 2016, of all advertising in the Manly Daily by Warringah Council on the amalgamation?

12.0 RESPONSES TO QUESTIONS ON NOTICE

ITEM 12.1	RESPONSE TO QUESTION ON NOTICE NO 4/2016 - PAYMENTS BY WARRINGAH COUNCIL TO COUNCILLOR SUE HEINS' PRIVATE COMPANY
TRIM FILE REF	2016/102614
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

Other than the \$5,279 already paid by Warringah Council to Cr Sue Heins' private company, what is the total amount of money Council paid to the company to purchase tickets to the company's event on 8 March 2016?

RESPONSE

As outlined in the memo dated 28 March 2016, Warringah Council paid \$5,279 to Saxton Speakers Bureau for guest speaker Tracey Spicer at the International Women's Day Lunch held on 8 March 2016, not to Cr Sue Heins' private company.

A total of \$1,500 was paid to Inspiring Women for the purchase of 30 tickets to attend the International Women's Day Lunch held on 8 March 2016 for professional development opportunities for staff.

ITEM 12.2	RESPONSE TO QUESTION ON NOTICE NO 5/2016 - WARRINGAH COUNCIL MAILOUTS REGARDING AMALGAMATION
TRIM FILE REF	2016/102616
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What are the total costs (printing, delivery and return postage) so far in 2016, of all materials that have been delivered to residences regarding the proposed amalgamation?

RESPONSE

Following the NSW State Government Split Proposal for Warringah a Council Boundary Review flyer was sent out to inform and encourage the community to have their say by Sunday 28 February.

Printing and distribution for community engagement with Warringah residents:	\$18,930
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In response to overwhelming community demand for a proposal for One Northern Beaches Council, a flyer was sent out to inform and encourage the community to have their say by Friday 8 April.

Printing and distribution for community engagement with Warringah residents:	\$23,905
Australia Post reply paid postage costs to date are:	\$2,342

Total Costs	\$45,177
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These costs are funded from the Council Meeting Resolution 305/15 – Local Government Reform The Future of Warringah Council dated 21 December 2015 which allocated budget \$100,000 for these activities.

ITEM 12.3	RESPONSE TO QUESTION ON NOTICE NO 6/2016 - WARRINGAH COUNCIL ADVERTISING IN MANLY DAILY REGARDING AMALGAMATION
TRIM FILE REF	2016/102621
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What are the total costs (including the Saturday Warringah Council column in the Manly Daily) so far in 2016, of all advertising in the Manly Daily by Warringah Council on the amalgamation?

RESPONSE

The total amount spent to date on informing the community about the Local Government Reform in the Manly Daily for 2016 is \$12,982.

