Stormwater Pre-Lodgement Meeting Application 2026/2027

Northern Beaches Council

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	4029
TRIM Ref	C001483
Last Updated	May 2026
Business Unit	Environment & Resilience
Application No.	S P L M 2 0
Receipt No.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Payment options	
In person	Visit the Customer Service Centre (listed above) to apply with supporting documentation
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option.
Via email	Send the completed application form to council@northernbeaches.nsw.gov.au and we will call you for payment. Please allow extra time for this option and note the application is not assessed until payment is received.
Note: 0.5% payment card surcharge applies to both credit/debit card payments until 1 October 2026.	

An application fee is applicable for this service.

Fee for stormwater drainage pre-lodgement meeting - **$521 per meeting**
Please note only stormwater advice will be provided on the proposed dwelling. If you require advice on other planning matters please submit a Development Application (DA) Pre-Lodgement Meeting Application

Part 1: Applicant details

Title	Mr ◯ Mrs ◯ Ms ◯ Other:			
First name				
Last name				
Address (We will post to this address)				
			Postcode	
Phone			Mobile	
Email				
Number of people attending		Names (and roles) of attendees		

Part 2: Property details

Unit number		House number	
Street			
Suburb			
Nearest cross street			
DP/Strata plan number		Lot number	
Name(s) of owners			
Description of proposed development			
Issues for discussion			
Applicant(s) signature(s)		Date	
Applicant(s) signature(s)		Date	

Part 3: Stormwater pre-lodgement meeting general details

General

Stormwater Pre-Lodgement meetings are an avenue in which the applicant can obtain preliminary advice on applications about to be lodged.

Required information

All fees are to be paid at the time of lodgement for Pre-Lodgement meeting.
The detail of written advice Council will provide in response will depend on the level and detail of information provided by you for the pre-lodgement meeting.
Following documentation is required:

- 1 single electronic copy of all documentation

Applicants will be contacted upon receipt of application to arrange a mutually convenient meeting date.
Meetings to be held with appropriate officers. Notes are taken and provided by Council within fourteen (14) working days of the meeting.
*Fees subject to change. Fees to be confirmed at time of payment with schedule of adopted Fees & Charges.

- **Note 1:** A failure to provide any of the above may result in your application being returned and Council declining to have a meeting until appropriate documents are provided.
- **Note 2:** The pre-lodgement service is available to all intending applicants with fees being applicable to all applications. A senior officer will generally chair meetings, with appropriate technical advisors being present.
- **Note 3**: Council will provide written advice following the meeting. These notes will not be 'verbatim', but will highlight the issues discussed and the meeting's outcome. The comments provided in the notes will not be modified after being issued.
- **Note 4:** Additional fees may be payable should further meetings be required.