

Application for Approval to Operate an On-site Waste Water Management System 23/24



Section 68 of the Local Government Act 1993

Note: For Properties With Multiple Systems, Council Requires One Application Per System.

If you need help lodging your form, contact us		Office use only	
Email	council@northernbeaches.nsw.gov.au	Form ID	2035
Phone	1300 434 434	TRIM Ref	C001552
Customer Service Centres	Manly Town Hall, 1 Belgrave Street Manly NSW 2095	Last Updated	Feb 2024
	Dee Why Civic Centre, 725 Pittwater Road Dee Why NSW 2099	Business Unit	Environmental Compliance
	Mona Vale 1 Park Street Mona Vale NSW 2103	Application No.	
		Receipt No.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Part 1A: Applicant – contact details

Name/s			
Address			
Suburb		Postcode	
Business Phone		Mobile	
Home Phone		Email	
Signature		Date	

Part 1B: Owner – contact details

As above	Yes	No
Name/s		
Address		
Suburb		Postcode
Business Phone		Mobile
Home Phone		Email

Part 1C: Owner - declaration

<ul style="list-style-type: none"> I/We undertake to comply with the Local Government Act 1993 and Regulations and amendments, and the Protection of the Environment Operation Act 1997. I/We understand that if all the required details are not provided, the application may be subject to delay, may result in additional charges or be rejected as incomplete. I also understand that Council may request more information or clarification to complete this application. I/We consent to Northern Beaches Council displaying this application and supporting documents for the purpose of obtaining when necessary any public comment. I/We own the subject land and consent to Council officers entering the premise for the purpose of carrying out inspections in conjunction with this application, without first giving written notice. 			
Owner 1		Date	
Owner 2		Date	

Part 2: Type of approval to operate application

Domestic wastewater treatment system - NSW Health accredited that serves less than 10 persons - does not apply to pump to sewer systems, pensioner fees and non-accredited systems	\$306	
Commercial wastewater treatment system - not accredited by NSW Health and/or serves greater than 10 persons	\$358	
Greywater treatment systems	\$158	
Pump to sewer systems/pump to track	\$214	
Pensioners discount (with evidence)	\$105	
Methods of Payment		
<p>In person at any of our Customer Service Centres in Manly, Dee Why, Mona Vale and Avalon</p> <p>Payment in person by cash, credit or debit card, cheque or money order We accept American Express, Visa & Mastercard (0.5% service fee for all card payments)</p>	<p>By post: Northern Beaches Council PO Box 82 Manly NSW 1699 (please include payment)</p> <p>Via email to: council@northernbeaches.nsw.gov.au (please include completed credit card payment slip (over page – 0.5% card service fee applies)</p>	
Tick if applicable		
Urgency fee 2 working days	\$280	
Urgency fee 3-10 working days	\$128	

Part 3A: Waste water treatment system

Aerated Wastewater Treatment System		Septic Tank	
Greywater Treatment System		Wet/Dry compost toilet	
Pump to sewer / holding well		Other (please specify)	

Part 3B: Waste water disposal method

Above ground	Spray irrigation		Drip-line		Pressure dosed/ Absorption bed	
Below ground	Absorption trench/ Conventional Bed		Subsurface drip		Mound	
Other	Pump to sewer		Pump out truck		Other (specify below)	

Part 3C: Address of waste water system

Installation Address		Lot No		DP No	
Suburb		Postcode			

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**ALL HARD COPIES TO BE DESTROYED
ACCORDING TO PROCEDURES**

Credit Card Details			
Please charge my	Mastercard	Visa	American Express
Amount	\$		

Name as appears on card																
Card Number																
Expiry Date	/ /															

Signature																
Daytime Phone Number																
Date	/ /															

Please note: All credit card payments are subject to a 0.5% service fee

Office Use Only																
Application No.																

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