Mobile Food Business Operation Application 2026/2027

Northern Beaches Council

Section 68 of The Local Government Act 1993

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	2045
TRIM Ref	
Last Updated	May 2026
Business Unit	Environmental Compliance
Application No.	
Receipt No.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Payment options	
In person	Visit the Customer Service Centre (listed above) to apply with supporting documentation
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option.
Via email	Send the completed application form to council@northernbeaches.nsw.gov.au and we will call you for payment. Please allow extra time for this option and note the application is not assessed until payment is received.
Note: 0.5% payment card surcharge applies to both credit/debit card payments until 1 October 2026.	

About this form

You may use this form to apply for a Mobile Food Premises approval in Northern Beaches Council. To engage in business or trade on Council managed roads.

Note: Approval is subject to an inspection of the Mobile Food Premises by Councils Environmental Health officers and compliance with Council's requirements for Mobile Food Premises, which can be found on northernbeaches.nsw.gov.au.

How to complete this form

1. Ensure that all fields have been filled out correctly.
2. Application must be submitted at least 10 days prior to when you intend to operate. (Should you wish your application to be processed within 10 working days payment of an upfront urgency fee applies).
3. Application form must be submitted along with payment of the Mobile Food Vendor fee.

Note: If you only wish to trade at approved markets and events, you may wish to alternatively apply for a Temporary Food Stall Approval.

About this form (continued)

The following restrictions apply to Mobile food premises:

- Must not trade within 200m radius of any fixed food premises.
- Must not trade within 200m of an event unless approved by the event organiser.
- Must not trade on any reserve unless separate written approval from Council is provided and displayed on the vehicle.
- Must not trade on any Council owned carpark unless separate written approval from Council is provided and displayed on the vehicle.
- Must not have item to be placed outside the vehicle, including tables, chairs, food, equipment, externally sited BBQ's and signage.
- Must not operations on private land without owner's consent and/or development approval from Council.
- Must not operate on any private land that contravene any existing development approval and do not comply with the requirements under Part 2 Division 1 Subdivision 27A of the State Environment Planning Policy (Exempt and Complying Development Codes) 2008.
- Must not be used as a temporary food stall as part of any event approved by Northern Beaches Council without the consent of the event organiser and payment of associated fees.
- Must comply with Road Rules and parking requirements.
- Must comply with Food Act 2003 and the NSW Food Authority Guideline for Mobile Food Vending Vehicles.
- Vending is only permitted from any one location for a maximum period of 1 hour in a 24 hour period, unless vending is associated with an approved event and approval has been granted as an "approved trader".
- Must not create offensive noise, lighting or odour.
- Must have Public Liability insurance for no less than twenty million dollars.
- All work health and safety requirements including the use of LPG Bottles.
- Must comply with directions of authorised officers of Council.

Part 1: Applicant details

Name/company name			
Trading name			
ABN/ACN			
Postal address			
Legal address			
Phone			
Mobile		Fax	
Email			
Contact person			

Part 2a: Fee annual

Annual low risk - only heat milk	◯ $451
Annual high risk	◯ $675
Amendment only	◯ $80
Charity/community risk	◯ $0
Three (3) year approval - medium and high risk	◯ $1,618
Three (3) year approval - low risk	◯ $1,079
Three (3) year approval - operating on private land	◯ $1,618

Part 2b: Select only if applicable

Urgency 2 working days	◯ $316
Urgency 3 - 10 working days	◯ $146

Part 3: Type of application

◯ New approval	◯ Renewal of approval	◯ Amend current approval
Council Food Stall Number, if known		

Part 4: Mobile van details

Type of vehicle			
Vehicle registration number			
Do you hold a current approval with another Sydney Metropolitan Council?			◯ Yes ◯ No
Are potentially hazardous foods sold/prepared? (Further information about what constitutes potentially hazardous food can be obtained from Council's Environment Health Team).			◯ Yes ◯ No
Description of what foods/drinks will be sold			
Name of market Detail of what specific area/locations food will be sold			

Part 5: Details of off-site storage/food preperation premises

The location(s) of any off-site food preparation areas, and/or food storage including partial preparation such as chopping and cutting of ingredients, must be listed below. Each preparation area must meet food hygiene requirements.
Evidence of the business registration with a Council or NSW Food Authority must be submitted with this application. If you are preparing potentially hazardous food then you must be also have a recent inspection by a Council or appropriately qualified person (EHO) or organisation.

Location			
Unit number		Street number	
Street			
Suburb		Postcode	

Part 6: Food safety supervisor

Food safety supervisor name			
Certificate identification number		Expiry date	

Part 7: Application declaration

I have read, understood and will fully comply with the health conditions.
I declare that the information provided on this form is accurate, complete and correct.
I understand that this is an application, and approval of this application is not guaranteed.

Applicant name	
Applicant signature	
Date	

Office use only			
Receiving officer			
TechOne number		Date	
Receipt number		File number	