Crane Airspace Approval Application 2026/2027

northern beaches council

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	4120
TRIM Ref.	2019/446114
Last updated	June 2026
Business unit	Transport and Civil Infrastructure
Application no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Payment options	
Online	Northern Beaches Council accepts applications and secure payments online for this service. Please visit northernbeaches.nsw.gov.au/council/forms/digital-forms
In person	Visit one of our Customer Service Centres (listed above) to apply and pay over the counter
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option
Note: 0.5% payment card surcharge applies to both credit/debit card payments until 1 October 2026.	

When is a Crane Airspace Approval Application required?

This form is to be submitted for any tower crane (for example hammerhead, luffing or self-erecting tower cranes etc) within the development site and operating over Council land including roadways, footpaths and grass verge.

About this application form:

1. The application will not be considered for assessment until the required fees have been paid.
2. Application fee is non-refundable if the application is not approved
3. All documentation as listed in Part 6: Declaration must be submitted. Failure to provide the required information may result in the application not considered for assessment and not approved.
4. The processing time for the application is a minimum of 10 working days excluding weekends and public holidays.
5. This application does not constitute an approval to proceed with any works. A crane within the development site and operating over Council land may only commence following receipt of the Approval Letter from Council. The Approval Letter must be kept on-site at all times during the period of placement.
6. Crane Airspace Approval does not exempt the applicant from their obligations to obtain separate approvals for Stand Plants, Works Zone, Building Waste Containers, Storage of Building Materials on Footpath and Road Reserve, when applicable.

Part 1: Fees

Required fees	Fee amount (please tick)
Application fee	◯ $380
Total fees due	$

Part 2: Applicant details

Applicant name			
Business name			
Business address			
Suburb		Postcode	
Phone number			
Mobile			
Email			
Address of Property: Please note this address must be where the permit will apply			
Address			
Suburb		Postcode	
Nearest cross road/street			
Stand on street name			

Part 3: Permit details

DA number			
Reason permit is required and equipment to be used			
List of roads over which lifting will take place			
Length of roads or building frontage over which lifting will take place (in metres)			
Roads over which any part of the crane will operate including slewing, luffing and wind vaning			
Will the crane be installed from Council land? Yes ◯ No ◯			
If yes - a Stand Plant Application is required for submission to assemble or disassemble the tower crane from Council land. This application requires the approval from Council's Transport Network staff prior to the assembly or disassembly. Allow up to a minimum of 2 working days (48 hours) notice for Stand Plant permit.			
Will the lifting of material be undertaken from the Council road? Yes ◯ No ◯			
If yes - a Works Zone Application is required for submission to lift from road way. This application requires the approval from Council's Transport Network staff to establish a temporary 'Works Zone' parking area adjacent to the building site for vehicles engaged in construction work. Allow up to a minimum of 10 working days notice for a Works Zone permit.			
Will the lifting of material be undertaken over a Council footpath? Yes ◯ No ◯			
Has a Construction Certificate been obtained for the footing? Yes ◯ No ◯			
If yes, please provide the certificate reference number here			
If yes, please provide the Accredited Certifier's name here			
Will any part of the crane lift, swing, vane, luff or slew over private land or Council land other than roads? ◯ Yes ◯ No			
If yes - you will need to obtain your own Access Agreement with each affected landowner over which the device will operate or swing over. Council does not play a role in obtaining these agreements affecting private land. A copy of the Access Agreement(s) from each affected landowner will need to be submitted before a Crane Airspace permit can be issued. (Refer to Part 8)			
Duration of permit			
Start date		End date	
Total week(s) required			

Part 4: Indemnity

Indemnity Condition Please fill in applicant's name			
This indemnity must be completed and signed before a permit can be issued			
Name of applicant			
	(referred to hereafter as the Permit Holder) holds Northern Beaches Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.		
Applicant signature		Date	

Part 5: Insurance

Insurance Information Please fill in applicant's name			
Permits will not be issued unless you have public liability insurance for the area you want to use. Please complete this form, giving details of your public liability insurance A Certificate of Currency must be provided to Council by the insurance company before a permit is issued I _____ hereby declare that I as permit holder and Northern Beaches Council are insured for legal liability to the public in respect of personal injury or property damage for a limit of indemnity of not less than $10 million			
Name of insurance company			
Public liability policy no.			
Period of insurance from:		to:	
Limit of indemnity			
I understand that this insurance shall not be cancelled or lapsed without the agreement of Northern Beaches Council and the policy document shall be endorsed to this effect. This insurance includes the cross liability clause.			
Applicant signature		Date	

Part 6: Declaration

Mandatory attachments Please ensure that the following mandatory attachments are submitted with this application (please tick**)**

- ◯ A copy of a valid Certificate of Currency for Public Liability Insurance cover of a minimum of $10 million with Council's name adjoined to the policy must be submitted with this application
- ◯ A site plan and photograph of the location of the crane on the site or on the building, the area on the roadway from which material will be hoisted over and where a crane is proposed and showing the slewing and or luffing radius over roads and surrounding properties
- ◯ Design Certification from an appropriately qualified person, under Section 93 of the Local Government Act 1993, confirming that the device satisfies all applicable provisions of the Work Health and Safety Act, Regulations and Codes of Practice
- ◯ Where the crane will be mounted or fixed to a concrete footing, a Structural Certification of proposed on-site crane by an appropriately qualified person
- ◯ Where crane intrudes over private land or Council land, evidence or signed consent of the Access Agreement from each affected landowner must be provided, if applicable
- ◯ All external approvals, acknowledgements, or permits, subject to location i.e. residents, businesses, Transport for NSW, Road Occupancy Licence, relevant Bus Company (Keolis Downer and Forest Coach Lines) and/or Emergency services.

I certify that the above information is true and correct in every detail. I have read and agree to the conditions listed above. I understand that if the information declared in this form is not true and correct Northern Beaches Council may refuse my application.

Signature	
Date	

Part 7: Conditions

1. Permit specifications
The permit gives the applicant consent to the activity only for the days approved and only at the area(s) nominated on the application form.

The crane and footing shall be designed and installed in accordance with engineer certified designs and specifications. Tower cranes shall not be erected or encroach on any public land or neighbouring properties. Where a tower crane is proposed to overhang, hoist or slew over or another parties' premises/property, the applicant must obtain written approval from the relevant person prior to use of the crane. Any concerns or requirements raised by the affected party must be resolved or accommodated prior to use of the crane.

Cranes shall not compromise the existing street activities through maintaining adequate clearances. Crane imagery shall not be illuminated.

Any modification to an approved tower crane design requires the submission of a further application for Council approval, accompanied with reasons to support the proposed changes. Additional information may be requested by the Assessing Officer in order to appropriately assess the application.

Where lifting takes place over an area not protected by a barricade, a Transport for NSW accredited Traffic Controller must be available to control pedestrian and motor vehicle traffic, in accordance with Australian Standard AS 1742.3. In High Pedestrian Activity Zones a separate Hoarding Permit is required for approval and Type B hoarding to be constructed. Any conditions imposed by this approval must be complied with at all times.

The approval of hoisting activity over public land (roadway and/or footway) is regulated through the Local Government Act 1993 and associated Regulations. Any approval granted for this activity does not endorse or approve the design or structural adequacy of a hoisting device, system or operation for the purposes of satisfying a person's responsibilities under the Work Health and Safety Act 2011 and Regulations.

2. Development Consent
If applicable, permits will only be issued where appropriate Development Consent, Development Application or Construction Certificate, exists for the subject address.

3. Public and site safety or access
Responsibility for pedestrian and road users' safety rests with the applicant from the commencement of work until completion.

The work and management of pedestrians and vehicles shall comply with the Work Health and Safety Act. All traffic management plans and traffic guidance schemes, where required, shall be implemented in accordance with Australian Standard 1742.3 – Traffic Control Devices for Works on Roads and associated handbooks or Transport for NSW - Traffic Control at Work Sites Technical Manual. All Australian Road Rules in relation to traffic and sign-posted parking restrictions must be complied with.

The crane and footing shall be of good condition and maintained regularly to prevent injury to the general public and protect the amenity of the surrounding land.

4. Indemnity and public liability insurance
The event applicant shall indemnify Northern Beaches Council against all claims for damage or injury that may result from the activity or occupation of part of the public way during the activity. A copy of the applicant's current public liability insurance providing coverage for a minimum sum of $10 million must be supplied to Council before the permit will be issued.

It is the applicant's responsibility to ensure Council has a copy of the current policy.

5. Environment protection
The applicant is responsible for any environmental pollution resulting from the activity. Should pollution occur, the applicant is responsible, at their own costs, for returning the affected area to its condition prior to the pollution.

If the applicant does not comply, Council may undertake the necessary work and the applicant will be required to reimburse Council for the cost of this work. On-the-spot fines can apply to corporations or individuals who fail to prevent pollution of public land - not less than $4,000 per individual or $8,000 per corporation as per the Protection of Environmental Operations Act 1997.

6. Permit to transfer or extend
Permits may be transferred and/or extend to another date and activity may only commence following receipt of the approval letter from Council. Applicants wishing to transfer and/or extend must notify Council in writing no less than 2 weeks in advance in advance of the permit expiry date.

It is the applicant's responsibility to ensure the associated documentation is valid and affected residents, Transport for NSW, State Transit Authority, Forest Coachlines and/or Emergency Services are notified if permit is transferred to another date.

Permits cannot be transferred retrospectively.

7. Cancellation
Council reserves the right to cancel the permit at any time if the activity fails to comply with conditions of approval or any activity contravening the Roads Act 1993, Local Government Act 1993 or any other relevant applicable legislation. This may include the issue of a Penalty Infringement Notice or institution of legal action.

THE PERMIT SHALL BE RETAINED AT THE SITE AND PRODUCED FOR INSPECTION BY AN AUTHORISED COUNCIL OFFICER AT ANY TIME DURING THE PERIOD OF THE PERMIT.

8. Notification
When applicable, Council requires the following:

- Notification letter – A minimum of 48 hours of written notice must be hand-delivered to residents and/or businesses. The notification letter must also include a contact phone number of the Site Officer for residents' enquiries. A copy of the notification letter is to be provided to Council.
- A letter of approval – This may be required from affected residents, businesses, Transport for NSW, Sydney Buses, Forest Coachlines and/or Emergency Services.

9. Road Occupancy Licence
A separate concurrence from Transport for NSW must also be obtained where the crane operates within 100 metres of traffic signals and/or over any State or Regional Road as listed below.

Council must refer the application to the Transport for NSW for their concurrence. It is important that applicant allows sufficient time in their work program to obtain the required concurrences and approvals.

10. Privacy protection notice
Northern Beaches Council collects personal information to enhance our ability to provide services to our community. Your personal information is intended for use by Council staff only and will not be released to anyone other than you, unless your written authorisation has been obtained. If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek. You have the opportunity to access and correct your personal information by submitting this form. If you require any additional information, please read Council's Privacy Statement on the website.

List of State Roads		
Street	**From**	**To**
Barrenjoey Road	Pittwater Road	Beach Road
Beach Road	Barrenjoey Road	Ocean Road
Belgrave Street	Raglan Street	West Esplanade
Burnt Bridge Creek Deviation	Sydney Road	Condamine Street
Clontarf Street	Wakehurst Parkway	Frenchs Forest Road
Condamine Street	Sydney Road	Pittwater Road
Forest Way	Warringah Road	Mona Vale Road
Frenchs Forest Road	Clontarf Street	Sydney Road
Liberator General San Martin Drive	Full length	
Manly Road	Up to Spit Bridge	Sydney Road
McCarrs Creek Road	Mona Vale Road	Up to Mccarrs Creek Reserve
Mona Vale Road	K. M. Boundary	Pittwater Road
Ocean Road	Beach Road	Palm Beach Road
Pittwater Road	Barrenjoey Road	Belgrave Street
Sydney Road	Frenchs Forest Road	Belgrave Street
Wakehurst Parkway	Clontarf Street	Pittwater Road
Warringah Road	Up to Roseville Bridge	Pittwater Road
West Head Road	Full length	

List of Regional Roads		
Street	**From**	**To**
Abbott Road	Pitt Road	Harbord Road
Adams Street	Bennett Street	Griffin Road
Allambie Road	Kentwell Road	Warringah Road
Balgowlah Road	Kenneth Road	Pittwater Road
Beacon Hill Road	Old Pittwater Road	Warringah Road
Bennett Street	Oliver Street	Adams Street
Bridge Road	North Steyne	Greycliffe Street
Campbell Avenue	Fisher Road	South Creek Road
Carawa Road	Willandra Road	Fisher Road North
Cavill Street	Dalley Street	Lawrence Street
Commonwealth Parade	West Esplanade	The Crescent
Condamine Street	Sydney Road	Pittwater Road
Dalley Street	Queenscliff Road	Cavill Street
Darley Street	Barrenjoey Road	Pittwater Road
Dee Why Parade	The Strand	Pittwater Road
Fisher Road North	Willandra Road	Lynwood Avenue
Garden Street	Pittwater Road	Powderworks Road
Greycliffe Street	Dalley Street	Bridge Road
Griffin Road	Adams Street	The Strand
Harbord Road	Lawrence Street	Pittwater Road
Hill Street	Rosedale Avenue	Sydney Road
Kenneth Road	Condamine Street	Balgowlah Road
Kentwell Road	Pittwater Road	Allambie Road
Lauderdale Ave	Rosedale Avenue	The Crescent
Lawrence Street	Cavill Street	Harbord Road
Lynwood Ave	Fisher Road North	Fisher Road
McCarrs Creek Road	Pittwater Road	Up to Mccarrs Creek Reserve
Mcintosh Road	Willandra Road	Fisher Road

North Steyne	Bridge Road	Raglan Street
Old Pittwater Road	Pittwater Road	Beacon Hill Road
Oliver Street	Pittwater Road	Bennett Street
Pitt Road	Griffin Road	Abbott Road
Pittwater Road	Barrenjoey Road	McCarrs Creek Road
Powderworks Road	Garden Street	Mona Vale Road
Queenscliff Road	Greycliffe Street	Dalley Street
Raglan Street	North Steyne	Belgrave Street
Rosedale Avenue	Lauderdale Ave	Hill Street
South Creek Road	Campbell Avenue	Pittwater Road
The Crescent	Lauderdale Ave	Commonwealth Parade
The Strand	Griffin Road	Dee Why Parade
West Esplanade	Commonwealth Parade	Belgrave Street
Willandra Road	Warringah Road	Carawa Road
Winbourne Road	Harbord Road	Pittwater Road