

# Driveway Levels and Formwork Inspection Application 23/24



Made under the Roads Act 1993 (Section 138)

| If you need help lodging your form, contact us |   |   |
|--|---|---|
| Email  | council@northernbeaches.nsw.gov.au                      |   |
| Phone  | 1300 434 434  |   |
| Customer Service Centres                       | Manly<br>Town Hall, 1 Belgrave Street<br>Manly NSW 2095 | Dee Why<br>Civic Centre, 725 Pittwater Road<br>Dee Why NSW 2099 |
|  | Mona Vale<br>1 Park Street<br>Mona Vale NSW 2103        | Avalon<br>59A Old Barrenjoey Road<br>Avalon Beach NSW 2107      |

| Office use only |                                |
|-----------------|--------------------------------|
| Form ID         | 4028                           |
| TRIM Ref.       | C000971                        |
| Last updated    | June 2023                      |
| Business unit   | Environmental & Climate Change |
| Application no. | SL 2 0 /                       |
| Receipt no.     |                                |

| Privacy Protection Notice |   |
|---------------------------|---|
| Purpose of collection     | For Council to provide services to the community  |
| Intended recipients       | Northern Beaches Council staff  |
| Supply                    | If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek |
| Access/Correction         | Please contact Customer Service on 1300 434 434 to access or correct your personal information                                |

| When is an application for driveway levels required?   |
|--|
| Before constructing a driveway an application form must be completed to attain a permit to undertake construction. This application excludes the construction of retaining walls, stairs and other substantial structures, for these please refer to the Infrastructure Works on Council Roadway (if associated with a development application) or the <i>Application for a Minor Encroachment on a Road Reserve form</i> (if not associated with a development application).                                      |
| About this application form  |
| The construction of a driveway must be undertaken by an Authorised Contractor. A list of contractors authorised by Council is available at <a href="http://northernbeaches.nsw.gov.au">northernbeaches.nsw.gov.au</a><br>If your preferred contractor is not on this list please note that they must become authorised prior to carrying out work. This may delay the processing of your application by approximately 6 weeks. The contractor is required to complete Form #4026 to be assessed for authorisation. |

## Part 1: Applicant Details

|  |                          |                           |                          |        |
|--|--------------------------|---------------------------|--------------------------|--------|
| Title                                    | Mr <input type="radio"/> | Mrs <input type="radio"/> | Ms <input type="radio"/> | Other: |
| Full Family Names                        |                          |                           |                          |        |
| Full Given Names                         |                          |                           |                          |        |
| Contractor Name (if applicable)          |                          |                           |                          |        |
| Address<br>(all letters to be sent here) |                          |                           | Postcode                 |        |
|  | Phone                    |                           | Mobile                   |        |
| Email                                    |                          |                           |                          |        |
| Contact Person                           |                          |                           |                          |        |

## Part 2: Fees

| Fee Description (An application fee and inspection fee is charged for all applications)<br>Alternate | Fee Amount<br>(Please Tick) |
|--|-----------------------------|
| <b>Select one of the following application fees</b>  |                             |
| Application Fee for Driveway Profiles – new or amended driveways                                     | <input type="radio"/> \$492 |
| Application Fee for Driveway Profiles – driveways in the same location and same dimension            | <input type="radio"/> \$222 |
| Formwork and final inspections for driveways   | \$571                       |
| <b>Total Fees Due (Application fee + formwork and final inspection fee)</b>                          | <b>\$</b>                   |

## Part 3: Property Details

|                        |             |            |                   |
|------------------------|-------------|------------|-------------------|
| Please tick            | Residential | Commercial | Multi-residential |
| Street Address         |             |            |                   |
| Suburb                 |             | Postcode   |                   |
| DA No. (if applicable) |             |            |                   |

## Part 4: Signatures and Consent

| Please provide owner's consent if you are submitting this application on behalf of the property owner. |  |      |  |
|--|--|------|--|
| Applicant's Name   |  |      |  |
| Applicant's Signature  |  | Date |  |
| Owner's Consent Name   |  |      |  |
| Signature  |  | Date |  |

## Part 5: Application

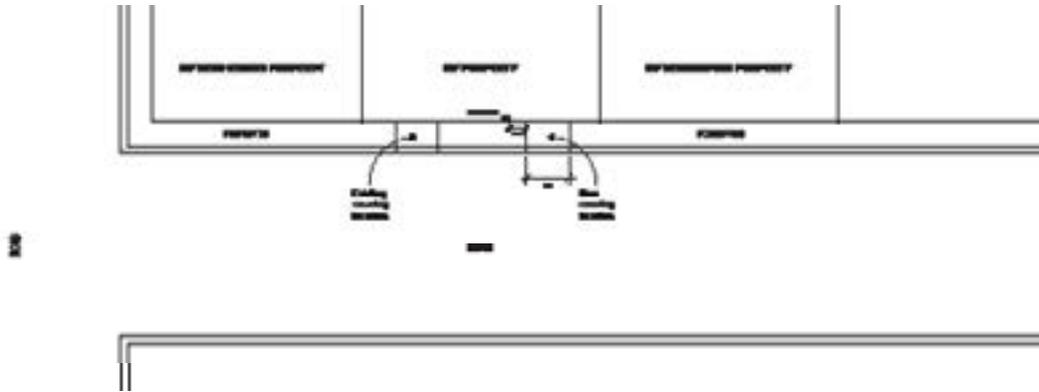
|  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>For levels and supervision fee refer to Council's fees and charges.</li> <li>Construction of any kind (including excavation) must be carried out by contractors authorised by Council.</li> <li>The standard residential driveway crossing width is 3 metres.</li> <li>Note that under exceptional circumstances no more than one vehicular access is permitted per dwelling.</li> </ul>  |  |  |
| I / we hereby apply for driveway levels at the above address for the purpose of:   |  |  |
| <table border="1"> <tr> <td>Having a new driveway crossing slab constructed</td> <td>Having an existing driveway crossing slab re-constructed</td> </tr> </table>  | Having a new driveway crossing slab constructed          | Having an existing driveway crossing slab re-constructed |
| Having a new driveway crossing slab constructed  | Having an existing driveway crossing slab re-constructed |  |
| Street access from   |  |  |
| Width of driveway crossing   |  |  |
| Driveway finish shall be constructed with plain broom finished concrete, or approved equivalent. All cosmetic/decorative treatments, including but not limited to, asphalt, paved, coloured, exposed aggregate, stamped, stencilled and post construction treatments are not authorised. Failure to comply with this requirement may result in demolition of the crossing and reconstruction of the crossing to Council standard, with all costs borne by the applicant. Fees apply for assessment of driveways constructed not in accordance with Council specifications. |  |  |

## Part 6: Site Sketch

**Construction must not encroach beyond side boundary without permission of adjoining owner**

- Use the space below to sketch the location of new vehicular footpath crossing(s).
- Provide as much detail as possible and include dimensions to property fences, buildings or other fixed objects.
- Copies of reduced DA plans may be attached to the application in lieu of a sketch.
- Note: indicate significant trees on nature strip. If removal of trees is proposed, applicant will need approval of Tree Preservation Officer.

### Example



### Sketch

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ACCORDING TO PROCEDURES**

| Credit Card Details |                                  |                            |  |
|---------------------|----------------------------------|----------------------------|--|
| Please charge my    | <input type="radio"/> Mastercard | <input type="radio"/> Visa | <input type="radio"/> American Express |
| Amount              | \$                               |                            |  |

|                         |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Name as appears on card |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Card Number             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Expiry Date             |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Signature            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Daytime Phone Number |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Date                 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Please note: Payment card surcharge of 0.5% applies

| Office Use Only |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Application No. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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