Stand Plant Application 2026/2027

Northern Beaches Council

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	4054
TRIM Ref.	2021/481667
Last updated	August 2026
Business unit	Transport and Civil Infrastructure
Application no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Payment options	
Online	Northern Beaches Council accepts applications and secure payments online for this service. Please visit northernbeaches.nsw.gov.au/council/forms/digital-forms
In person	Visit one of our Customer Service Centres (listed above) to apply and pay over the counter
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option
Note: 0.5% payment card surcharge applies to both credit/debit card payments until 1 October 2026.	

When is a Stand Plant Permit required?

This application form is to be submitted when standing any mobile plant or vehicle over 4.5 tonnes or 7.5 metres in length on Council land including roadways, footpaths and grass verge, for example:

- Mobile cranes including crane trucks and Hiabs
- Scissor lifts and boom lifts
- Concrete trucks and boom pumps
- Cherry-pickers and elevated work platforms (EWP)
- Excavators
- Loading and/or unloading purposes

About this application form:

The application will not be considered for assessment until the required fees have been paid.

1. Application fee and Urgency Fee is non-refundable if the application is not approved.
2. All documentation as listed in Part 6: Declaration must be submitted. Failure to provide the required information may result in the application not considered for assessment and not approved.
3. The processing time for the application is a minimum of 2 working days (48 hours) excluding weekends and public holidays. Application submitted with less than 2 working days (48 hours) notice will be subject to an additional Urgency Application Fee and may not be accepted.
4. This application does not constitute an approval to proceed with any works. Placement of any stand plant may only commence following receipt of the Approval Letter from Council. The Approval Letter must be kept on-site at all times during the period of placement.
5. The approval of a Stand Plant does not exempt the applicant from their obligations to obtain separate approvals for Works Zone, Building Waste Containers and Storage of Building Materials on Footpath and Road Reserve, when applicable.

Part 1: Fees

Required fees	Fee amount (please tick)
Application fee	◯ $ 238
Additional urgency fee (for applications lodged less than 2 workings days prior to required date)	◯ $472
Rental fee (number of lanes plus parking lane) (Minimum 1 lane)	◯ $337 x lane(s) x day(s)
Total fees due	$

Part 2: Applicant details

Applicant name			
Business name			
Business address			
Suburb		Postcode	
Phone number			
Mobile			
Email			
Address of property: please note this address must be where the permit will apply			
Address			
Suburb		Postcode	
Nearest cross road/street			
Stand on street name			

Part 3: Permit details

Stand plant container information	
DA number	
Reason permit is required	
Type of plant	◯ Crane ◯ Scissor Lift ◯ Concrete Truck & Pump ◯ Cherry-Picker ◯ Truck ◯ Other
Please specify vehicle	
Vehicle length (in metres)	
Vehicle width (in metres)	
Measurements should include when the hoisting equipment is in full operational configuration including outrigger footprint and counterweights	
Weight of plant (in tonnes)	
Number of lanes affected (include parking lanes plus trafficable lane)	
Will Council footpath be affected/ closed?	Yes ◯ No ◯
Will any part of the crane lift, swing, luff or slew over private land or Council land other than roads? Yes ◯ No ◯	
If yes – you will need to obtain your own Access Agreement with each affected landowner over which the device will operate or swing over. Council does not play a part in these agreements affecting private land. A copy of the Access Agreement(s) from each affected landowner will need to be submitted before a Stand Plant permit can be issued. (Refer to Part 7)	
Will the works be carried out on any State or Regional Road or within 100m of traffic lights?	Yes ◯ No ◯
If yes – a Road Occupancy Licence (ROL) approval from Transport for NSW is required to carry out work on State or Regional Road or within 100m of traffic lights via transport.nsw.gov.au/operations/roads-and-waterways/business-and-industry/road-occupancy-licences. Allow up to a minimum of 10 working days notice for a Road Occupancy Licence (ROL). A copy of the Road Occupancy Licence (ROL) will need to be submitted before a Stand Plant permit can be issued. (Refer to Part 7)	
Will the road need to be fully closed?	Yes ◯ No ◯
If yes – a Traffic Management Plan (TMP) is required for submission to carry out a full road closure. A Traffic Management Plan must be prepared by an accredited Traffic Controller, in accordance with AS1742.3 and Transport for NSW Traffic Control at Work Sites Technical Manual. The processing time for the applications involving a road closure is a minimum of 10 working days excluding weekends and public holidays. A copy of the Traffic Management Plan (TMP) will need to be submitted before a Stand Plant permit can be issued. (Refer to Part 7)	

Duration of the permit			
Start date		End date	
Total day(s) required	day(s)		
During the hours	From	To	
Council standard hours are 7:00am – 5:00pm Monday to Friday and 8:00am to 1:00pm Saturday. For works associated with a Development Application, an Out Of Hours Application is required for submission to operate outside of these hours. This permit requires approval from Council's Environmental Compliance staff before a Stand Plant permit can be issued. Allow up to a minimum of 2 working days (48 hours) notice for an Out Of Hours permit. (Refer to Part 7)			

Part 4: Indemnity

Indemnity Condition - please fill in applicant's name			
This indemnity must be completed and signed before a permit can be issued			
Name of applicant			
	(referred to hereafter as the Permit Holder) holds Northern Beaches Council (referred to hereafter as the Council) harmless, and releases and indemnifies and keeps released and indemnified, from and against all actions, suits, claims, demands, costs, charges and expenses for which Council, its servants, agents or employees may be held liable in respect of any loss, damage, accident or injury of whatsoever nature or kind and however sustained or occasioned and whether to property or persons in connection with the use of this public area and any work connected therewith pursuant to this permit but excluding such liability arising from any negligent act, default or omission, on the part of Council, its servants, agents or employees either solely or in contribution thereto.		
Applicant signature		Date	

Part 5: Insurance

Insurance information - please fill in applicant's name			
Permits will not be issued unless you have public liability insurance for the area you want to use. Please complete this form, giving details of your public liability insurance A Certificate of Currency must be provided to Council by the insurance company before a permit is issued I _____ hereby declare that I as permit holder and Northern Beaches Council are insured for legal liability to the public in respect of personal injury or property damage for a limit of indemnity of not less than $10 million			
Name of insurance company			
Public liability policy no.			
Period of insurance from:		to:	
Limit of indemnity			

I understand that this insurance shall not be cancelled or lapsed without the agreement of Northern Beaches Council and the policy document shall be endorsed to this effect. This insurance includes the cross liability clause.			
Applicant signature		Date	

Part 6: Declaration

Mandatory attachments: Please ensure that the following mandatory attachments are submitted with this application (please tick)	
◯ A copy of a valid certificate of currency for Public Liability Insurance cover of a minimum of $10 million with Council's name adjoined to the policy must be submitted with this application. ◯ A Traffic Guidance Scheme (TGS) prepared by an accredited Traffic Controller, in accordance with AS1742.3 and Transport for NSW Traffic Control at Work Sites Technical Manual – this plan must show all vehicles associated with the works ◯ All external approvals, acknowledgements, or permits, subject to location i.e. residents, businesses, Transport for NSW, Road Occupancy Licence, relevant Bus Company (Keolis Downer and Forest Coach Lines) and/or Emergency services.	
I certify that the above information is true and correct in every detail. I have read and agree to the conditions listed above. I understand that if the information declared in this form is not true and correct. Northern Beaches Council may refuse my request.	
Signature	
Date	

Part 7: Conditions

1.Permit specifications
The permit gives the applicant to conduct the activity only for the days approved and only at the area(s) nominated on the application form. Unless otherwise specifically approved in writing by Council, all works, processes, storage of materials, loading and unloading associated with the development are to occur entirely on the property. The applicant must apply for specific permits available from Council.

Traffic Guidance Schemes and/or Traffic Management Plans must be submitted with the application and prepared by a Transport for NSW accredited Traffic Controller, in accordance with Australian Standard 1742.3 – Traffic Control Devices for Works on Roads and associated handbooks or Transport for NSW - Traffic Control at Work Sites Technical Manual.

The applicant must erect suitable warning signs and barricades in the area where the unit is being operated and/or when the unit is installed and removed. The roadway must be properly marked with an adequate number of traffic lane markers to control the flow of traffic.

Where any part of the unit intrudes into the traffic lanes of the roadway i.e. further than 2.5 metres from the face of kerb and/or lifting takes place over an area not protected by a barricade, a Transport for NSW accredited Traffic Controller must be available to control pedestrians and vehicles, in accordance with Australian Standard AS 1742.3.

A crane or similar (i.e. mobile crane, hoist, concrete pump etc.) shall not encroach onto neighbouring properties. Where a unit is proposed to overhang, hoist or slew over or another parties' premises/property, the applicant must obtain written approval from the relevant person prior to use of the crane. Any concerns or requirements raised by the affected party must be resolved or accommodated prior to the use of the crane.

All pumping lines crossing over Council footpaths must be ramped to allow safe pedestrian and wheelchair thoroughfare at all times. Plastic dams or equivalent must be placed under all operating concrete pump vehicles for the full length of the pump e.g. forticon plastic attached to 6 x 4 metre timber frame.

The approval of hoisting activity over public land (roadway and/or footway) is regulated through the Local Government Act 1993 and associated Regulations. Any approval granted for this activity does not endorse or approve the design or structural adequacy of a hoisting device, system or operation for the purposes of satisfying a person's responsibilities under the Work Health and Safety Act 2011 and Regulations.

2.Road closures
For applications involving road closures, a Traffic Management Plan (TMP) is required for submission to Council. Approval from the Transport Network Manger is necessary before the permit can be issued. In such circumstances, a Traffic Management Plan prepared by an accredited Traffic Controller, in accordance with AS1742.3 and Transport for NSW Traffic Control at Work Sites Technical Manual, is required in addition to a Traffic Guidance Scheme. The processing time for the applications involving a road closure is a minimum of 10 working days excluding weekends and public holidays.

3.Development consent
If applicable, permits will only be issued where appropriate Development Consent, Development Application or Construction Certificate, exists for the subject address.

4.Public and site safety or access
Responsibility for pedestrian and road users' safety rests with the applicant from the commencement of work until completion.

The work and management of pedestrians and vehicles shall comply with the Work Health and Safety Act. All traffic management plans and traffic guidance schemes, where required, shall be implemented in accordance with Australian Standard 1742.3 – Traffic Control Devices for Works on Roads and associated handbooks or Transport for NSW - Traffic Control at Work Sites Technical Manual. All Australian Road Rules in relation to traffic and sign-posted parking restrictions must be complied with.

Wherever possible, pedestrian and vehicle access to private properties shall be maintained. Where property access is affected, a minimum of 2 working days (48 hours) written notice must be given to affected residents.

5.Indemnity and public liability insurance
The event applicant shall indemnify Northern Beaches Council against all claims for damage or injury that may result from the activity or occupation of part of the public way during the activity. A copy of the applicant's current public liability insurance providing coverage for a minimum sum of $10 million must be supplied to Council before the permit will be issued.

It is the applicant's responsibility to ensure Council has a copy of the current policy.

6.Environment protection
The applicant is responsible for any environmental pollution resulting from the activity. Should pollution occur, the applicant is responsible, at their own costs, for returning the affected area to its condition prior to the pollution.

If the applicant does not comply, Council may undertake the necessary work and the applicant will be required to reimburse Council for the cost of this work. On-the-spot fines can apply to corporations or individuals who fail to prevent pollution of public land - not less than $4,000 per individual or $8,000 per corporation as per the Protection of Environmental Operations Act 1997.

7.Permit to transfer
Permits may be transferred to another date and activity may only commence following receipt of the approval letter from Council. If the permit is to be transferred, the applicant must notify Council in writing no later than 1 working day (24 hours) prior to the day of the approved permit. A transfer of dates will only be permitted for dates within a 2 week period from the day of the approved permit. Outside of this time frame may result in the application not being accepted.

It is the applicant's responsibility to ensure the associated documentation is valid and affected residents, Transport for NSW, State Transit Authority, Forest Coachlines and/or Emergency Services are notified if permit is transferred to another date.

Permits cannot be transferred retrospectively.

8. Out of works hours
The permit hours are 7:00am to 5:00pm, Monday to Friday and 8:00am to 1:00pm on Saturday. For works associated with a Development Application, a separate Out Of Work Hours approval is required approval to operate outside of these hours.

Council's Environmental Compliance staff require a minimum of 2 working days (48 hours), for processing from the date of receipt. If the permit is required in less than 2 working days (48 hours), an additional urgency fee will apply.

9.Cancellation
Council reserves the right to cancel the permit at any time if the activity fails to comply with conditions of approval or any activity contravening the Roads Act 1993, Local Government Act 1993 or any other relevantly applicable legislation. This may include the issue of a Penalty Infringement Notice or institution of legal action.

THE PERMIT SHALL BE RETAINED AT THE SITE AND PRODUCED FOR INSPECTION BY AN AUTHORISED COUNCIL OFFICER AT ANY TIME DURING THE PERIOD OF THE PERMIT.

10.Notification
When applicable, Council requires the following:

Notification letter – A minimum of 48 hours of written notice must be hand-delivered to residents and/or businesses. The notification letter must also include a contact phone number of the site officer for residents' enquiries. A copy of the notification letter is to be provided to Council.

A letter of approval – This may be required from affected residents, businesses, Transport for NSW, Sydney Buses, Forest Coachlines and/or Emergency Services.

11.Placing plant on The Corso in Manly
Applicants proposing to place a unit on any part of The Corso, Manly, 2095, Council staff will require a minimum of 14 working days for processing from the date of receipt. It should be noted that the following restrictions for the unit apply:

- Maximum weight permitted is 3 tonnes
- Maximum number of axles is 2
- Rigid frame only
- Rubber tyres only (Track vehicles not permitted)

12.Road occupancy licence
A separate Transport Management Centre - Road Occupancy Licence approval must be obtained prior to submitting this application when any activity stands within 100m of traffic signals and/or stand on any State or Regional Road as listed below.

Any conditions specified in the Road Occupancy Licence that may impact their road network including approved hours of work will reflect Council's approval.

Transport Management Centre requires a minimum of 10 working days for processing from the date of receipt. The applicant must contact the Transport Management Centre to apply for a Road Occupancy Licence: Road Occupancy Unit (ROU), 25 Garden Street, Eveleigh NSW 2015 or PO Box 1625, Strawberry Hills NSW 2012, Phone: 8396 1513, Email: tmc_piu@tmc.transport.nsw.gov.au

13. Privacy protection notice
Northern Beaches Council collects personal information to enhance our ability to provide services to our community. Your personal information is intended for use by Council staff only and will not be released to anyone other than you, unless your written authorisation has been obtained. If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek. You have the opportunity to access and correct your personal information by submitting this form. If you require any additional information, please read Council's Privacy Statement on the website.

List of State Roads		
Street	**From**	**To**
Barrenjoey Road	Pittwater Road	Beach Road
Beach Road	Barrenjoey Road	Ocean Road
Belgrave Street	Raglan Street	West Esplanade
Burnt Bridge Creek Deviation	Sydney Road	Condamine Street
Clontarf Street	Wakehurst Parkway	Frenchs Forest Road
Condamine Street	Sydney Road	Pittwater Road
Forest Way	Warringah Road	Mona Vale Road
Frenchs Forest Road	Clontarf Street	Sydney Road
Liberator General San Martin Drive	Full length	
Manly Road	Up to Spit Bridge	Sydney Road
McCarrs Creek Road	Mona Vale Road	Up to Mccarrs Creek Reserve
Mona Vale Road	K. M. Boundary	Pittwater Road
Ocean Road	Beach Road	Palm Beach Road
Pittwater Road	Barrenjoey Road	Belgrave Street
Sydney Road	Frenchs Forest Road	Belgrave Street
Wakehurst Parkway	Clontarf Street	Pittwater Road
Warringah Road	Up to Roseville Bridge	Pittwater Road
West Head Road	Full length	

List of Regional Roads		
Street	**From**	**To**
Abbott Road	Pitt Road	Harbord Road
Adams Street	Bennett Street	Griffin Road
Allambie Road	Kentwell Road	Warringah Road
Balgowlah Road	Kenneth Road	Pittwater Road
Beacon Hill Road	Old Pittwater Road	Warringah Road
Bennett Street	Oliver Street	Adams Street
Bridge Road	North Steyne	Greycliffe Street
Campbell Avenue	Fisher Road	South Creek Road
Carawa Road	Willandra Road	Fisher Road North
Cavill Street	Dalley Street	Lawrence Street
Commonwealth Parade	West Esplanade	The Crescent
Condamine Street	Sydney Road	Pittwater Road
Dalley Street	Queenscliff Road	Cavill Street
Darley Street	Barrenjoey Road	Pittwater Road
Dee Why Parade	The Strand	Pittwater Road
Fisher Road North	Willandra Road	Lynwood Avenue
Garden Street	Pittwater Road	Powderworks Road
Greycliffe Street	Dalley Street	Bridge Road
Griffin Road	Adams Street	The Strand
Harbord Road	Lawrence Street	Pittwater Road
Hill Street	Rosedale Avenue	Sydney Road
Kenneth Road	Condamine Street	Balgowlah Road
Kentwell Road	Pittwater Road	Allambie Road
Lauderdale Ave	Rosedale Avenue	The Crescent
Lawrence Street	Cavill Street	Harbord Road
Lynwood Ave	Fisher Road North	Fisher Road
McCarrs Creek Road	Pittwater Road	Up to Mccarrs Creek Reserve
Mcintosh Road	Willandra Road	Fisher Road

North Steyne	Bridge Road	Raglan Street
Old Pittwater Road	Pittwater Road	Beacon Hill Road
Oliver Street	Pittwater Road	Bennett Street
Pitt Road	Griffin Road	Abbott Road
Pittwater Road	Barrenjoey Road	McCarrs Creek Road
Powderworks Road	Garden Street	Mona Vale Road
Queenscliff Road	Greycliffe Street	Dalley Street
Raglan Street	North Steyne	Belgrave Street
Rosedale Avenue	Lauderdale Ave	Hill Street
South Creek Road	Campbell Avenue	Pittwater Road
The Crescent	Lauderdale Ave	Commonwealth Parade
The Strand	Griffin Road	Dee Why Parade
West Esplanade	Commonwealth Parade	Belgrave Street
Willandra Road	Warringah Road	Carawa Road
Winbourne Road	Harbord Road	Pittwater Road