Swimming Pool Certificates of Compliance Application 2026/2027

Northern Beaches Council

Section 22D of the Swimming Pools Act 1992

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** 7 Civic Drive, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	2056
TRIM Ref.	C001663
Last updated	June 2026
Business unit	Environmental Compliance
Application no.	
Receipt no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/Correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

This is an application to request Council to undertake an inspection of the safety barrier of a swimming pool or spa to determine whether a 'Certificate of Compliance' can be issued pursuant to the Swimming Pools Act 1992.

Payment options	
In person	Visit the Customer Service Centre (listed above) to apply with supporting documentation
Via post	Send the completed application form and cheque payment to: Northern Beaches Council, PO Box 82, Manly NSW 1655. Please allow extra time for this option.
Via email	Send the completed application form to council@northernbeaches.nsw.gov.au and we will call you for payment. Please allow extra time for this option and note the application is not assessed until payment is received.
Note: 0.5% payment card surcharge applies to both credit/debit card payments until 1 October 2026.	

Part 1: Application fee(s)

An application fee of $250.00 applies for the issue of a 'Certificate of Compliance'. This fee also includes a reinspection fee. If it is determined by the authorised council officer that a reinspection is not required, you will be refunded $100.00	$250
If further inspections are required, an additional fee of $100.00 (per inspection) is to be paid prior to issuing the 'Certificate of Compliance'	$100
CPR chart (new)	$23

Signature		Date	

Part 2: Property details

Address						
				Post Code		
Legal property description	Lot:		Section:		DP/SP:	

Part 3: Owner details

Owner(s) name			
Address of Owner			
Owner's consent	As the owner(s) of the land to which this application relates, I/we consent to this application and consent for the authorised council officer to enter the land to carry out an inspection(s) of the safety barriers of my swimming pool/ spa pursuant to the Swimming Pools Act 1992. I/we declare that the information provided in this application is accurate and correct. All owners of the property must sign this application. If the property is a unit under strata title or community title, the common seal of the owner's corporation must be stamped on this application and signed by the chairman or secretary of the owner's corporation. If the owner is a company, the form must be signed by an authorised director and the common seal must be stamped on this application. If the property has been recently purchased, written confirmation from the purchaser's solicitor must be provided. If the contracts have been exchanged for the purchase of the land, the current owner is to sign the application.		
Signature		Date	

Part 4: Applicant details

Title	Mr ◯ Mrs ◯ Ms ◯ Other:			
First name				
Last name				
Company name *(attached business card if relevant)*				
Address				
			Postcode	
Phone			Mobile	
Email				
Is your swimming pool or spa registered in the NSW Swimming Pool Register**?**	Yes ◯ No ◯	If yes, registration number		
Preferred method of receiving certificate	Mail ◯		Email ◯	
Reason for application	Sale of property	Lease of property	22E notice of non-compliance	

Part 5: Swimming pool details

Type of swimming pool/spa	In-Ground Pool ◯	Above Ground Pool ◯	Indoor Pool ◯	In-Ground Spa ◯	Above Ground Spa ◯
Type of property	Waterfront ◯	Greater than 2 Hectares ◯	Less than 320m² ◯		
Year of installation/construction	Prior to 1 August 1990 ◯	Between 1 August 1990 and 31 August 2008 ◯	Between 1 September 2008 and 29 April 2013 ◯	After April 2013 ◯	

Has there been any alteration or modification to the safety barriers of the swimming pool/spa?	Yes ◯	No ◯
A current CPR chart within pool area	Yes ◯	No ◯
Do you require a CPR chart	Yes ◯	No ◯