Hardship Rate Relief Application Form

northern beaches council

If you need help lodging your form, contact us			
Email	council@northernbeaches.nsw.gov.au		
Phone	1300 434 434		
Customer Service Centres	**Manly** Town Hall, 1 Belgrave Street, Manly NSW 2095	**Dee Why** Civic Centre, 725 Pittwater Road, Dee Why NSW 2099	**Mona Vale** 1 Park Street, Mona Vale NSW 2103

Office use only	
Form ID	1001
TRIM Ref.	C001955
Last updated	May 2025
Business unit	Finance
Application no.	
Receipt no.	

Privacy Protection Notice	
Purpose of collection	For Council to provide services to the community
Intended recipients	Northern Beaches Council staff
Supply	If you choose not to supply your personal information, it may result in Council being unable to provide the services you seek
Access/correction	Please contact Customer Service on 1300 434 434 to access or correct your personal information

Application for hardship rate relief for the whole or part of the year commencing 1 July	**20**

Part 1

Please answer all questions relevant to you using block letters and ticking appropriate boxes.			
Rates Reference Number *(please refer to your Council rates and charges notice)*			
I, *(full name in block letters)*			
of *(address)*			
Suburb		Postcode	
Date of birth		Phone	
Email			
apply for a hardship relief on the basis of financial hardship			
Property description (Lot/Plan) ***Office use only***			
Email			

Part 2

I am the sole owner or part owner of the property	◯ Yes ◯ No

Please provide a copy of your Pensioner Concession Card with this application

Part 3

I am liable for the payment of rates and charges on this property, together with others as listed below (if no others write "SOLE OWNER).	◯ Yes ◯ No
ALL OTHER OWNERS including your spouse or de facto partner should be listed.	

Name	Relationship to me *(eg spouse, parent, co-owner, de facto etc)*

◯ Evidence of joint ownership is attached; or	◯ Evidence of joint ownership has been provided to council previously
Note: if the rateable property is jointly owned by more than one person, each of whom are individually seeking hardship relief then each individual must complete a Hardship Rate Relief Application Form.	

Part 4

The property to which this hardship application applies is my sole / principal place of residence		
◯ No ◯ Yes	If yes, has been since	

Part 5

Is the property owned as shares in a company title?	◯ Yes ◯ No
If you do not own or rent the property, please explain and provide evidence.	

Part 6

Are there people living at the property other than those listed at Part 3 above?		◯ Yes ◯ No
How many people live at the property?		
Please indicate who these people are?	◯ Self	◯ Spouse
◯ Children (state ages)	◯ Boarders	◯ Relatives
◯ Other (please specify)		

Part 7

Do you receive any pensions or benefits?	
◯ Yes If Yes, continue to part 8	◯ No If No, continue to part 9

Part 8a

I am the holder of a current Centrelink or Veterans' Affairs Pensioner Concession Card (PCC) issued by the Commonwealth Government through Centrelink or the Department of Veterans' Affairs			
Applicant name			
PCC no.		Card start date	

OR

Part 8b

I am NOT the holder of a Pensioner Concession Card. I am the holder of a Gold Card issued by the Department of Veterans' Affairs (DVA) under the Veterans' Entitlement Act (VEA) or Military Rehabilitation and Compensation Act 2004 (MRCA) and embossed with either:	
◯ Totally & Permanently Incapacitation (TPI)	◯ Extreme Disablement Adjustment (EDA)
◯ War Widow/er (WW)	
War Widow (ers)/wholly dependent partners must be eligible for a PCC in order to claim the pensioner concession on their rates. DVA can assist in determining your eligibility; contact DVA on 133254 or visit www.factsheets.dva.gov.au for further information on the process.	

All DVA Applicants are also required to complete the following details:	
File no.	
Date of grant of TPI, EDA or WW under VEA	
Date of eligibility for Special Rate Disability Pension (SRDP)* or wholly dependent partner payment** under the MRCA	
* date of eligibility for SRDP is the eligibility date as notified in the letter from the DVA. ** date of eligibility for wholly dependent partner payment is the date of your partner's death. TPI/EDA applicants will need to submit a copy of DVA letter of grant. MRCA applicants will need to obtain a letter from DVA confirming eligibility. Call the DVA on telephone number: 133254, to obtain a letter	

Part 9

Have you claimed a pensioner concession on any other property this year?	◯ Yes ◯ No
If yes, state the address of the other property:	

Part 10

Do you own (either fully or partially) any other land or buildings?	◯ Yes ◯ No
If Yes, list addresses	

Part 11

How many children do you support?		State their ages	

Part 12

What is the cause of financial hardship? (please attach extra page if necessary)

Part 13

How long have you been experiencing hardship?	

Part 14

Please state gross fortnightly amounts received from the following sources of income:	
a) Pensions and benefits	$
b) Compensation, superannuation insurance or retirement benefits	$
c) Spouse's income	$
d) Income of other residents of the property	$
e) Employment Income	$
f) Family Allowance	$
g) Interest from banks/credit unions/building societies	$
h) Income from shares	$
i) Rent from other properties	$
j) Business income	$
k) Any other form of income	$
Total	$

Part 15

Please provide name and current balance of all bank, credit union or building society accounts held by you (either wholly or jointly owned).

Part 16

Please state details of fortnightly outgoings		
Outgoing	owned to	Amount $
Rent/home loan		
Other mortgages		
Personal loans/hire purchase		
Health costs		
Council rates and charges		
Other - please specify:		

Part 17

Please provide details of any assets other than your principal home, including household contents, land, furniture etc	
Type of asset	Estimated value $

Part 18

Please attach a separate page with any other relevant information you feel may assist your application.
*** Please include copies of any documents which may support your application, examples of which may include but are not limited to a Last Will and Testament, Documents from the owner showing you are responsible for paying the rates or showing you have life tenancy or a life lease etc.**

Part 19: Declarations

The information contained in this application form and any information requested for the purpose of assessing eligibility for hardship relief and/or a pensioner concession is required under the Local Government Act 1993 and the Local Government (General) Regulation 2005.
You have right to withdraw your consent by contacting your Council. The information is private and confidential and your Council must not disclose the information to any person or body, if it is not directly related to the purpose for which the information was collected. If you have a complaint about the use of your personal information, contact your Council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting your Council.
By submitting this form, I declare that the information provided is true and correct and I am the person making this application. If you make a false statement in an application, you may be guilty of an offence and fined up to $2,220.

Applicant signature		Date	

Part 20: Consent - only required if completed Part 8 (a or b)

The information provided on this form is private and confidential and your Council must not disclose the information to any person or body, if it is not directly related to the purpose for which the information was collected. If you have a complaint about the use of your personal information, contact your Council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting your Council.
Please read the conditions below before confirming your consent to your Council checking your concession eligibility with Centrelink or the Department of Veterans' Affairs.

I		authorise

- Council to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my Centrelink or Department of Veterans' Affairs customer details and concession card status to enable Council to determine if I qualify for a rebate.
- The Australian Government Department of Human Services (the department) to provide the results of that enquiry to Council.

I understand that

- The department will disclose personal information to Council including my name, address, payment type, payment status and concession card type and status to confirm my eligibility for a rebate.
- This consent, once signed, remains valid while I am a customer of Council unless I withdraw it by contacting Council or the department.
- I can get proof of my circumstances/details from the department and provide it to Council so my eligibility for a rebate can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the rebate provided by Council.

I have read and accepted the above consent

Applicant signature		Date	

PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998 Compliance with Section 10

The information contained in this application form and any information requested is for the purpose of assessing eligibility for hardship relief and pensioner concession, as required under the Local Government Act 1993 and the Local Government (General) Regulation 2005. This information is required before your application for hardship and pension concession can be processed. The information is private and confidential and council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected.

If you have a complaint about the use of your personal information, contact the council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting the council.

Part 21: Eligibility

Privacy and Personal Information Act 1998 - Compliance with Section 10

- The information contained in this application form and any information requested for the purpose of assessing eligibility for a pensioner concession is required under the Local Government Act 1993 and the Local Government (General) Regulation 2005.
- This information is required before your application for a pensioner concession can be processed. The information is private and confidential and council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected.
- If you have a complaint about the use of your personal information, contact the council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting the council.

Purpose of this Form

This form is to be completed by ratepayers wishing to receive a concession on council rates. Eligible ratepayers are entitled to receive up to:

- $250.00 on ordinary rates and charges for domestic waste management services
- $87.50 off their annual water rates and charges (where service is provided by council)
- $87.50 off their annual sewerage rates and charges (where service is provided by council)

Alternatively, if your council does not provide these services, contact your water/sewer service provider for more information.

Generally, the concessions are available to eligible pensioners, however concessions may be granted to ratepayers suffering financial hardship in certain circumstances. The information provided by completing this form will enable council to determine eligibility to receive a pensioner concession and the level of concession the ratepayer is entitled to.

Note: This form will also be used by Council to determine your entitlement to non-statutory concessions provided by Council (refer to Appendix 1 – Non- Statutory Pensioner Concession for more information).

Eligibility for the Statutory Concession

- Holders of the PCC (Pensioner Concession Card)
- Holders of a gold card embossed with 'TPI' (Totally Permanently Incapacitated);
- Holders of a gold card embossed with 'EDA' (Extreme Disablement Adjustment)
- War widow or widower or wholly dependent partner entitled to the Pensioner Concession Card*

* If you are a war widow or widower or wholly dependent partner but do not have a PCC, you should contact the Department of Veterans' Affairs (DVA) to test your eligibility for the DVA income support supplement. Eligibility is subject to an income and assets test.

Holders of cards other than those listed above are not eligible for the concession

DVA Contact	For assistance from the DVA call 133 254.
Concession Provider	For more information contact your local Council. To be considered for any of the concessions in this application form, the rateable property must be within the Northern Beaches Local Government Area and be the eligible pensioner's sole or principal place of residence.

الغرض من هذا النموذج

يجب إكمال هذا النموذج بواسطة دافعي الرسوم البلدية، والراغبين في استلام تخفيض على رسوم المجلس البلدي. ويحق لدافعي الرسوم المؤهلين استلام مبالغ تصل إلى:

- على الرسوم العادية والتكاليف لخدمات إدارة النفايات المنزلية$250 ,00
- من الرسوم السنوية وتكاليف الماء$87 ,50
- من الرسوم السنوية وتكاليف تصريف مياه المجاري$87 ,50

بصفة عامة، فإن التخفيضات متاحة للمتقاعدين المؤهلين، ومع ذلك فقد تُمنح التخفيضات لدافعي الرسوم الذين يعانون متاعب مالية في حالات خاصة.

المعلومات المتوفرة بإكمال هذا النموذج سوف تجعل المجلس البلدي قادرا على تحديد الأهلية لاستلام تخفيض، ومستوى التخفيض الذي يستحقه دافع الرسوم.

此表格的用途

此表格供希望獲得市政稅優惠的納稅人填寫。符合資格的納稅人最高可獲得以下減價優惠：

普通市政稅及垃圾管理費減價250.00澳元
年度水費及管理費減價87.50澳元
年度廢水處理稅及管理費減價87.50澳元

符合資格的福利金領取者一般可獲得這些減價優惠。但是在某些情況下，有經濟困難的納稅人也可獲得這些優惠。

在此表格內填寫的訊息可協助市政會決定該納稅人是否有資格獲得減價優惠，以及優惠的等級。

A cosa serve questo modulo

Questo modulo deve essere riempito dai contribuenti che desiderano ricevere riduzioni sulle imposte comunali. I contribuenti che soddisfano i requisiti necessari possono ricevere le seguenti riduzioni:

- fino a $250.00 sulle imposte comunali ordinarie e sulla bolletta per l'asporto dei rifiuti domestici;
- fino a $87.50 sulla imposta annuale e bolletta dell'acqua;
- fino a $87.50 sulla imposta annuale e bolletta delle fognature.

In linea generale le riduzioni vengono concesse solo ai pensionati aventine diritto ma, in alcune circostanze, possono essere estese anche ai contribuenti che si trovino in difficili situazioni economiche.

Le informazioni fornite riempiendo questo modulo consentiranno al Comune di determinare se il contribuente ha diritto alle riduzioni d'imposta e l'ammontare delle riduzioni stesse.

OBJETIVO DE ESTE FORMULARIO

Los contribuyentes que deseen recibir una rebaja en las contribuciones municipales deben responder a este formulario. Quienes reúnan los requisitos podrán recibir hasta:

- $250,00 en contribuciones y tarifas ordinarias por servicios de administración de desechos domésticos;
- $87,50 de rebaja anual en las contribuciones y tarifas por agua potable;
- $87,50 de rebaja anual en las contribuciones y tarifas por alcantarillado.

En general, las rebajas están a disposición de los pensionados que reúnan los requisitos. Sin embargo, se podrán conceder rebajas a los contribuyentes que pasen por privaciones económicas en ciertas circunstancias.

La información que se proporcione respondiendo a este formulario permitirá al municipio determinar tanto si el contribuyente reúne los requisitos para recibir una rebaja como el monto de la rebaja a la cual tendrá derecho el contribuyente.

MỤC ĐÍCH CỦA ĐƠN NÀY

Đơn này cho những người đóng thuế địa phương muốn xin giảm thuế và lệ phí. Những người đóng thuế và lệ phí địa phương có thể được giảm đến:

- $250 cho thuế địa phương thường và lệ phí cho dịch vụ đổ rác
- $87.50 cho tiền nước và lệ phí hàng năm
- $87.50 tiền cống rảnh và lệ phí hàng năm

Nói chung, những người hội đủ điều kiện để lãnh trợ cấp xã hội được giảm thuế và lệ phí địa phương, tuy nhiên trong một số trường hợp, những người gặp khó khăn về tiền bạc cũng có thể được giảm thuế và lệ phí.

Những chi tiết điền trong đơn này sẽ giúp hội đồng thành phố (council) ấn định xem quí vị có hội đủ điều kiện hay không và mức độ được giảm thuế và lệ phí.