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MEETING NOTES

LOCAL REPRESENTATION COMMITTEE MEETING (ECONOMIC, ENVIRONMENT & SOCIAL)

held in the Council Chambers, Civic Centre, Dee Why on

WEDNESDAY 3 AUGUST 2016

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Meeting Notes

Local Representation Committees – Social, Economic and Environment

Held on Wednesday, 3 August 2016
In the Pirelli Room, Civic Centre Dee Why commencing at 6.00pm

Attendance:

Economic	Environment	Social
Michael Regan (Chair)	Kylie Ferguson (Chair)	Jean Hay AM (Chair)
Alan Le Surf	Barbara Aird	Alex McTaggart
Candy Bingham	Cathy Griffin	Duncan Kerr
Roslyn Harrison	Ian White	Vanessa Moskal
Sue Heins	Pat Daley	Wayne Gobert

Council Officers

Mark Ferguson	General Manager
Beth Lawsen	Deputy General Manager, Public Affairs
Helen Lever	LRC Executive Officer- Economic
Kate Lewis	LRC Executive Officer- Environment
Jane Mulroney	LRC Executive Officer- Social
Louise Hardy	Research Officer LRC Economic
Fiona Van Dort	Research Officer LRC Environment
Alison Kellet	Research Officer LRC Social
Ximena Von Oven	Administration Officer – Governance
Lynne Jess	Secretariat Officer
Sherryn McPherson	Governance Support Officer

1 Welcome and Introductions

1.1 Jean Hay AM opened the meeting at 6.12pm, welcomed members and gave the Acknowledgment of Country

1.2 Apologies were received, accepted from the following members and a leave of absence from the LRC Committee meeting was granted:

- Steve Pickering
- Hugh Burns
- Julie Hegarty
- Jose Menano-Pires
- Selena Griffith
- Bob Giltinan
- Kay Millar

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2 Welcome and Introductions

2.1 That the Meeting Notes of the Local Representation Committee (LRC) Meeting held on 20 July 2016, copies of which were circulated to all Committee Members, be adopted and are hereby confirmed as a true and accurate record.

(Wayne Gobert / Kylie Ferguson)

3 General Manager Update

3.1 The General Manager provided the committee with an update on the following matters:
9 August 2016 - Council meeting

Agenda items (reports) include:

- Interim Community Engagement Establishment of Strategic Reference Groups and Community Groups
- Loch Street, Freshwater - Proposed Partial Road Reserve Closure and Sale of
- Land Adjacent to 25 Loch Street, Freshwater Glen Street Cultural Hub Stage 2
- Review of Manly Local Environmental Plan (LEP) 2013 - Clause 6.16 (4)
- North Curl Curl Community Centre Final Concept Plan
- Community Grants Program, and
- Transformation Update Reflection on Day 1-60 Progress. Some of the highlights of the report include:
    - 3 September 2016 - Opening of Mona Vale Skate Park at 11am.
    - 13 August 2016 - Opening of the Manly Andrew 'Boy' Charlton Aquatic Centre.
    - New core system for IT Framework "Tech 1" which will be in Operation by 2 July 2017 and will support Property and Rating, Finance, Payroll etc.
    - Executive Leadership Group – Council is half way through the interview process. The new appointees will be selected and announced prior to the 26 August 2016.
    - Storm works are still in progress and regular updates are being placed on the website. Marine Parade pouring concrete 8 August 2016, the toilet block is currently in progress. Collaroy residents have now moved back into their houses and the draft policy is on exhibition, closing on 17 August 2016.

Questions

Q: Have works commenced on Marine Parade and is there an estimated date for completion?

A: The works for Marine Parade have already commenced and it is estimated that the project will be completed within a few weeks (mid August) should no issues arise.

Q: Can you provide an update on the Development Application (DA) for Manly Oval and who it is being prepared by?

A: There was a Development Application submitted to Council which contained design drawings and plans that differed from the previous application which was considered by Council. It contained minor issues in regards to the width of the footpath, entry and access.

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The original plan showed the correct width and marrying of two (2) paths together however the tenderer made a mistake whilst preparing the plans which provided the impression that the paths had been reduced by 3.5 metres which is incorrect. The plan submitted with the DA application was not in keeping with the tendering process. It was never proposed that there would be a reduction to the playing field.

The plans have been prepared by Manly Council and then reviewed and amended by two (2) consultants by Value Network and Ernst and Young.

There will be a meeting to discuss the preliminary findings of the reviews which will be given to the key staff involved. The staff will then have time to respond and the consultants will then consider the responses and finalise their reports, which they will submit back to Council for the General Manager to review after that.

The JRPP will advertise when they will be considering this application.

Q: What is the estimated cost for the Manly Oval Stormwater Detention Tank?

A: The question was taken on notice by the General Manager. It is estimated at approximately 1 million dollars however there will be a requirement for some additional piping connected through Ivanhoe Park before the project is finalised.

Q: In regards to the implementation of the Tech 1 TI system, will this program be responsible for managing Council rates?

A: Yes. The decision to implement the Tech 1 system was decided through engaging an independent consultant to assess the software options available. If Council was to go to tender, this process would take up to 3-5 years (not months) to implement.

Q: What is currently happening with the assessment for Pasadena Church Point?

A: The matter is scheduled to go to the Independent Hearing and Assessment Panel (IHAP) for evaluation.

Q: At the previous Council meeting on 26 July 2016, it was minuted that the public would be able to view the costings involved with the new the leisure / swim centre at Manly, when will these figures be available?

A: The report is in the process of being finalised.

Q: Will the Council implement an electronic / digital parking system across the whole region?

A: Yes, an electronic parking system will be implemented across the region at a later date. The pricing for (black market) parking permits / stickers has increased substantially. By making the parking system electronic it will reduce the amount of permits being sold online.

Q: Would it be possible to review the price of parking permits or options for our senior residents who live in retirement villages who no longer pay rates and therefore do not receive a parking permit annually? They are now too expensive for them to purchase nor viable with the limited use that they would receive.

A: Council will investigate options for these situations / residents.

LRC members are encouraged to make a submission on this topic at "your say" regarding the Northern Beaches Parking Permit Policy at yoursaywarringah.com.au/BeachParkingPermit. Submissions close 11 August 2016.

4 General Business

4.1 Proceedings in Brief

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Ms Beth Lawsen – Deputy General Manager, Public Affairs provided an updated on the External Committee, Strategic Reference Groups (SRG).

A copy of the Community Engagement Power Point is attached to the Meeting Notes at **Attachment 1**.

- The number of SRG's have been reduced from 12 to 11. The proposed Coastal and Foreshore SRG was merged with Natural Environment SRG.
- In order to assist with the creation of the Community Strategic Plan and develop the vision and goals by July 2017, there will be two (2) Strategic Reference Group meetings in 2016 and three (3) in 2017
- Terms of Reference are currently in the process of being finalised.
- At the Council Meeting scheduled 9 August 2016, a report is to be considered and recommended to be adopted by the Administrator endorsing the SRG process.
- Once Council has endorsed the SRG:
    - Expression of Interest (EOI) process will commence and positions will be advertised for the SRG's.
    - IAG / LRC members will receive a separate application and additional supporting information on how to apply as a member of the SRG.
- The LRC members are encouraged to register their interest on a SRG and nominate their preferences however you may only be selected on two reference groups.
- The EOI process will close early September.
- The Chairs of the SRG's will be the former Mayors and members of the Implementation Advisory Group (IAG).
- The first meeting will be a combined meeting with introductions, overview and a key priorities workshop.

Questions

Q: Is the original timeline that was presented at the 27 July 2016 IAG still current?

A: The timeline will be fast moving and will need to be reiterated and clear to the community. Once the report is adopted we can move forward and commence the SRG EOI process.

Ms Kate Lewis, Community Engagement and Research Manager introduced and welcomed the new LRC Research Officers who will be supplying current and up to date information, policy and best practices to the group. The new Northern Beaches Research Officers are:

- Alison Kellett
- Fiona Van Dort, and
- Louise Hardy.

Ms Jane Mulroney, Manager – Community Engagement & Corporate Strategy provided the group with an update on the Community Strategic Plan process.

- Work has commenced in regard to the implementation of the Community Strategic Plan (CSP) engagement activities.

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- A detailed update will be provided to the groups at the 17 August 2016 meeting with a more detailed outline of the engagement process that is planned.
- Council is planning from late August to November to establish a range of listening posts and pop up stalls at our major events and markets. We will be engaging with the community seeking their views in regards to their high level vision and what they would like to have included in the CSP.
- At the first SRG session, Council will execute a world café style working activity to capture ideas to seek an understanding from the community on their vision and the aspirations for the Northern Beaches Council and will be incorporated into the draft CSP.
- Random telephone surveys will be conducted to obtain information from the community with an aim to capture responses from a broad demographic for what they think is the priority and important elements that Council needs to address in the CSP.
- Council will report back to the IAG and LRC groups in November incorporating feedback from the community, review and seek input which will lead to the creation of the vision statement.
- Once the draft vision statement has been completed it will be reported to Premier and Cabinet in December.
- During October 2016 to February 2017, the Corporate Planning Team will be drafting discussion papers which will contribute to the drafting of the CSP. The discussion papers will be constructed utilising the information collected throughout the community engagement processes (listening posts, workshops, surveys and all data collected from the community and internal engagement) and from the Council business units. There will be a high level of community engagement processes undertaken towards the latter part of 2016 and early 2017 which will lead on towards the development of the first Draft CSP for the Council.
- Council is aiming to have the Draft CSP presented to the Administrator in July 2017 for public exhibition during the lead up to the LG election and which will subsequently be considered by the newly elected Council body for adoption.

Questions

Q: In regards to the listening posts, is this simply a tool that staff can use to engage with the community at events or are their additional online options for people to participate in these activities?

A: Yes, there will be a communications and website strategy in place. Council wants to utilise online options to capture a broad range of community input. Council will partner with the Youth and Family Services Team to execute various engagement projects, including social media during this time to assist with capturing their information.

Q: If you're not elected / appointed on a committee, is it possible to have an opportunity to contribute to what happens within the Northern Beaches Council Local Government Area?

A: Yes, there will be various types of consultation with the public to provide them with an opportunity to engage with Council and contribute to the future of the Northern Beaches LGA.

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5 LRC Working Group Session

5.1 The Environmental, Economic and Social groups separated to discuss the objectives for the Strategic Reference Groups for their Terms of Reference.

LOCAL REPRESENTATION COMMITTEE – ENVIRONMENT
Ms Kate Lewis (Executive Officer) led the Local Representation Committee – Environment

The SRG Scoping Draft Objectives handout was circulated to the members. LRC members were requested to review the previous committees' objectives and identify *draft / possible* key objectives for the new environment strategic working groups.

In addition a summary of former Council committee environment goals was circulated for consideration in this exercise.

Primary Objective: to play a key role in the development of the draft Community Strategic Plan (CSP) addressing g the following areas:

Strategic Reference Group	Objectives
Natural Environment SRG	1. To advise Council on the protection and conservation of natural heritage, bushlands waterways and biodiversity 1.1. Applying environmental sustainability development principles to all council activities eg DAs etc. 1.2. Managing the Natural and Urban environment Interface 1.3. Managing estuaries and waterways and coasts 1.4. Managing and maintaining Bushland and biodiversity 2. Advise the Council on matters related to managing the impact of climate change, mitigation and education 3. Advocate on behalf of community on environment issues: 3.1. Promote community and environment education 3.2. Working towards and promoting best practice 4. To advise Council on the protection and conservation of natural heritage, bushlands waterways and biodiversity 4.1. Applying environmental sustainability development principles to all council activities eg DAs etc. 4.2. Managing the Natural and Urban environment interface 4.3. Managing estuaries and waterways and coasts 4.4. Managing and maintaining Bushland and biodiversity 5. Advise Council on matters related to managing the impact of climate change, mitigation and education 6. Advocate on behalf of community on environment issues: 6.1. Promote community and environment education 6.2. Working towards and promoting best practice

6

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Waste SRG Objectives	1. Working towards a zero waste strategy 1.1. Minimise waste to landfill 1.2. Promote recycling and landfill diversion 2. Advise and input on Regional Waste Strategy: 2.1. Kimbriki & AWT (Alternative Waste Technology) impacts 2.2. Litter avoidance 2.3. Community education & behavioural change 2.4. Compliance & management of cigarette butts. 3. Advise Council on reduction of carbon footprint
Sustainable Transport SRG	1. Promote and advocate for enhanced provisions of all forms of sustainable transport including public transport, carpooling, car share, bicycle, pedestrian etc 1.1. Promotion of B line 1.2. Integrated active transport network (transport hubs, mode changes and facilities, hop skip jump, cycle ways, bike racks etc) 1.3. Promote and educate for active transport options and benefits to reduce reliance on private vehicles 2. Provide advice and input to improve the East - West transport corridor

LOCAL REPRESENTATION COMMITTEE – Economic

Ms Helen Lever (Executive Officer) led the Local Representation Committee – Economic

The SRG Scoping Draft Objectives handout was circulated to the members. LRC members were requested to review the previous committees' objectives and identify *draft / possible* key objectives for the new environment strategic working groups.

In addition a summary of economic related former Council committee objectives was circulated for consideration in this exercise.

The following draft objectives were suggested:

Strategic Reference Group	Objectives
Affordable Housing SRG	• Develop a policy using Warringah Council's draft as the basis or starting point and to cover issues of concern eg; the hospital district and Ingleside Land release. • Provide advise to Council on the Strategic direction and to work toward addressing the shortage of affordable housing on the Northern Beaches. • Affordable Housing opportunities and challenges including but not limited to: ○ Ingleside land release ○ Future proposed NB hospital precinct ○ Major centres

7

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	○ Entire LGA • Explore affordable housing opportunities existing models and challenges. **To do:** Find out the status of the draft policy of Affordable Housing in Warringah.

Strategic Reference Group	Objectives
Economic Development and Tourism SRG	• Take an active role in the formation of advice to Council on policy and strategies to promote sustainable economic development. • Advise the Council on the effective management of the mix of long-stay and day visitors to bring sustainable economic benefit and ensure conservation and enhancement of the environment for visitor's residents alike. • Identify opportunities/ideas to work in partnership with the Northern Beaches business community. • Local Procurement. **To do** Find out status of the various Council's tourism plans. **Areas of concern were:** • Use/modify existing management plans +tourism destination plans – SHOROC + Manly. • Business community and employment • Tourism and economics • Infrastructure • Strengthening business • Broadband • Local procurement – to give the local community the opportunity to work with community business.
Place Making SRG	• Advise Council on visitor economy. • Provide community events. • Develop with Council the strategic approach for place making across the Northern Beaches. • Identify opportunities for place making that create safe, vibrant economically sustainable urban centres/villages to reflect community values and future vision. • Liaise with other Committees of Council of coordinate tourism planning, accessibility and environmental objectives as appropriate. • Promote community events resulting in economic development and

8

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	benefits. **Areas of concern:** Identify opportunities for funding from State & Federal Government where possible.

Notes:

1. Candy Bingham requested a note be made stating that the this meeting had been of considerable valuable due to the length of time made available to discuss issues, the other members agreed.
2. Executive Officer Helen Lever advised that the CSP engagement strategy would be discussed in more detail next meeting.

LOCAL REPRESENTATION COMMITTEE – Social

Ms Jane Mulroney (Executive Officer) led the Local Representation Committee – Social

The SRG Scoping Draft Objectives handout was circulated to the members. LRC members were requested to review the previous committees' objectives and identify draft key objectives for the new environment strategic working groups.

In addition a summary of social related former Council committee objectives was circulated for consideration in this exercise.

The following draft objectives were suggested:

Strategic Reference Group	Objectives
Art, Culture and Heritage SRG	• Broad range of opportunities via galleries, museums, creative art spaces as well as community run activities eg. Pittwater Artists Trail • Aligning festival and events with community expectations • Facilitating festivals and events • Educational opportunities eg. Artist-in-residence • Asset management of galleries, museum and other creative spaces (overlaps with Planning) • Facilitating namings and memorials • Supporting historical societies • Establish common heritage register across the Northern Beaches • Establish a heritage committee (?) • Support and enhance current local studies services (core business) • Integrate current heritage material, consolidate and then accelerate • Align with community expectations (ensure community feels part

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	of process) • Ensure heritage assets are not lost (overlap Planning) • Value multicultural assets eg. Baha'i Temple (overlap with inclusive communities) • Council act as a conduit for the community regarding heritage matters.
Community Safety Strategic Reference Group	• Ensure community concerns are listened to (Council is the link for their voice) • Consider Manly model across the regions – working in partnership with other stakeholders – bring partners together • Lobbying and advocacy on behalf of the community • Provide a role in awareness and education • Provision of infrastructure eg. Lighting, footpaths (overlap with Placemaking) • Assist with prevention – consider new aspects such as cyber safety • Night time economy (overlap with Placemaking).
Inclusive Communities Working Group	• Consideration of communities including multicultural, LGBT, disabled • Provide a community that offers no barriers – inclusive accessibility • Strive to offer accessibility for all Council activities • Be an advocate/provide a voice for the community • Break down exclusion via awareness and education. • Provide a voice for the community
Strategic Reference Group	**Objectives**
Open Space and Recreation Working Group	• Incorporate active, passive, indoor and outdoor recreation • Use of technology in enhancing experience eg. Walking app (historical info) • Consideration of all aspects of open space from environmental, playgrounds, sporting grounds, foreshores • Maintain and manage assets • Improve quality and access to existing assets (overlap with Placemaking) • Be an advocate for community • Enhance opportunities for funding and grants

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	• Acknowledge the diversity of recreational/sporting activities (give voice to smaller groups).
Northern Beaches Youth	• Ownership by young people • Driven by young people • Chaired by young person • Opportunities for mentoring • Age band – 12 to 25 years • Use of technology eg. KALOF app.

Comments relating to other streams:

Economic

Definition of affordable housing needs to be explored (Alex McTaggart).

7 Next Meeting

The following dates are scheduled for LRC meetings at this juncture:

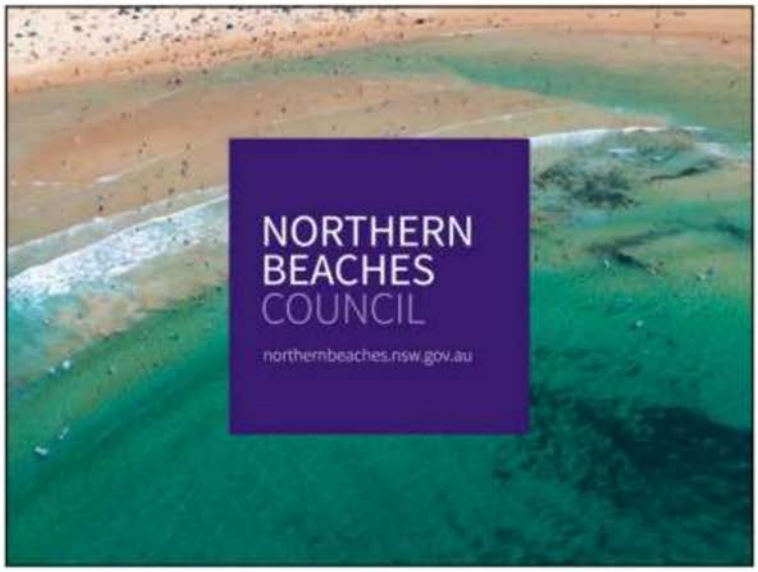
Day	Date	Time	Location
Wednesday	17 August 2016	6.00 – 8.00pm	Dee Why
Wednesday	21 September 206	6.00 – 8.00pm	Dee Why
Wednesday	19 October 2016	6.00 – 8.00pm	Dee Why
Wednesday	16 November 2016	6.00 – 8.00pm	Dee Why
Wednesday	7 December 2016	6.00 – 8.00pm	Dee Why

8.0 Attachments

Attachment 1 – Community Engagement PowerPoint Presentation

The meeting closed at 8:15pm

Attachment 1
16/08/2016



Local Representation Committees

WORKSHOP AGENDA	
Welcome and Dinner	Jean Hay
Review of Meeting notes • Business arising	Beth Lawsen (DGM)
General Business	Beth Lawsen (DGM)
General Manager update	Mark Ferguson
External Committee, Strategic Reference Group update	Beth Lawsen (DGM) Executive Officers
Break into groups	
Review of Objectives for SRGs	Executive Officers
Discussion on 3 CSP documents (time permitting)	Executive Officers
Workshop Close	All

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1

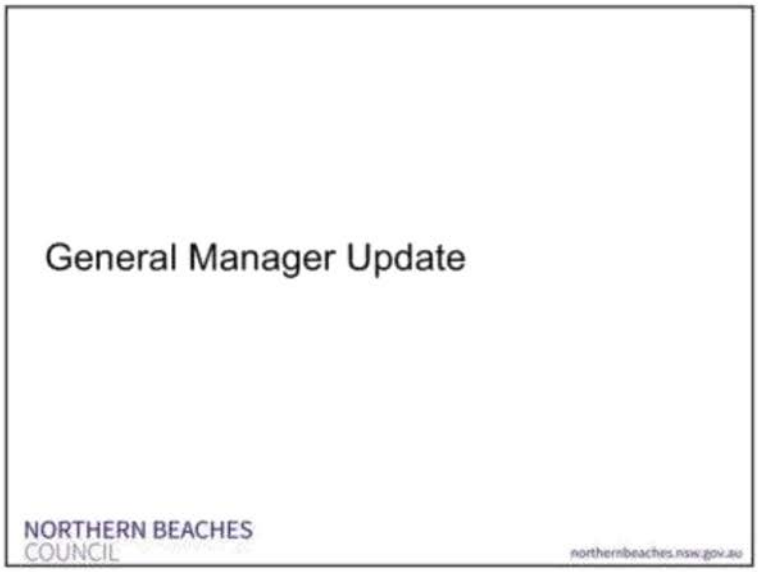
Review of Previous Meeting Notes and Actions

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General Business

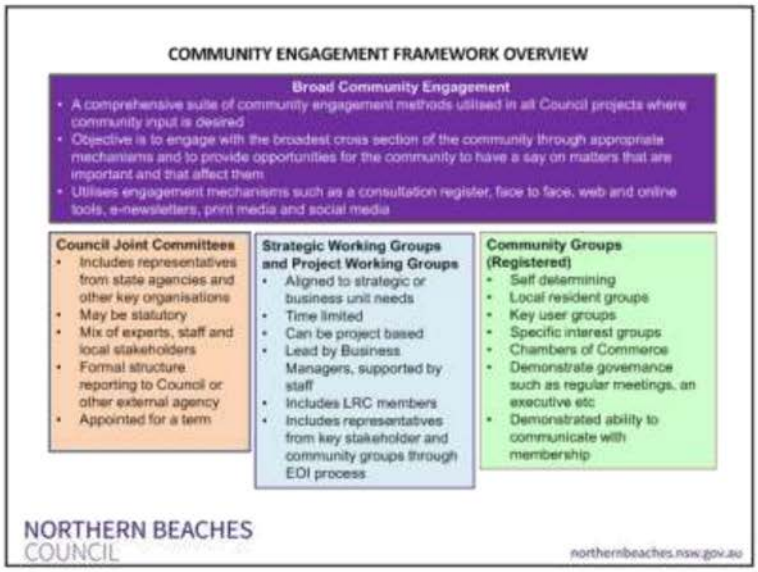
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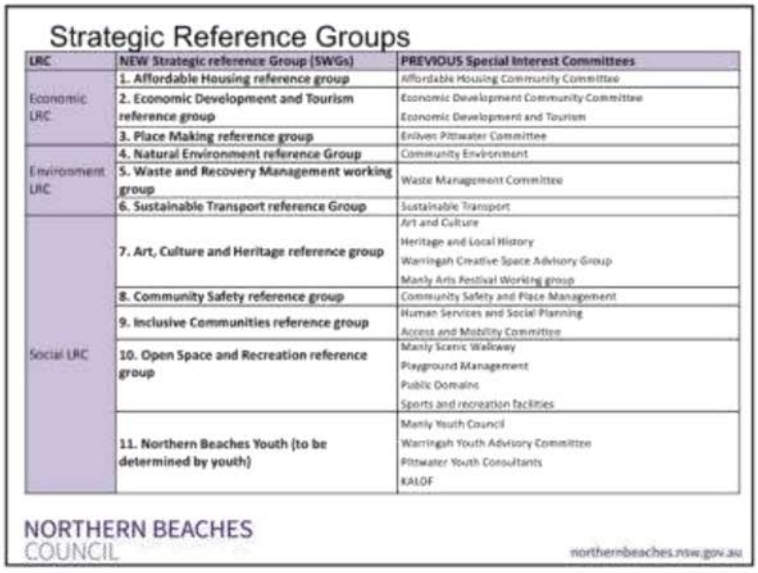
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General Manager Update
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External Committee, Strategic
Reference Group update
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3





Strategic Reference Groups

LRC	NEW Strategic reference Group (SWGs)	PREVIOUS Special Interest Committees
Economic LRC	1. Affordable Housing reference group	Affordable Housing Community Committee
	2. Economic Development and Tourism reference group	Economic Development Community Committee Economic Development and Tourism
	3. Place Making reference group	Enliven Pittwater Committee
Environment LRC	4. Natural Environment reference Group	Community Environment
	5. Waste and Recovery Management working group	Waste Management Committee
	6. Sustainable Transport reference Group	Sustainable Transport
Social LRC	7. Art, Culture and Heritage reference group	Art and Culture Heritage and Local History Warringah Creative Space Advisory Group Manly Arts Festival Working group
	8. Community Safety reference group	Community Safety and Place Management
	9. Inclusive Communities reference group	Human Services and Social Planning Access and Mobility Committee
	10. Open Space and Recreation reference group	Manly Scenic Walkway Playground Management Public Domains Sports and recreation facilities
	11. Northern Beaches Youth (to be determined by youth)	Manly Youth Council Warringah Youth Advisory Committee Pittwater Youth Consultants KALOF

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CSP Engagement

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CSP Engagement timeline (draft)

LRC briefing	17 August
Listening posts at markets and Council events	September -November
SRGs session	September
Community Survey	September
Overview of feedback from the community	November
Development of discussion papers	October - February
Confirmation of Vision statement	December
Workshop on discussion paper	April
Community workshops	April
Overview of community feedback	July
Workshop on draft CSP	

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5

LRC group discussion on Objective for SRGs

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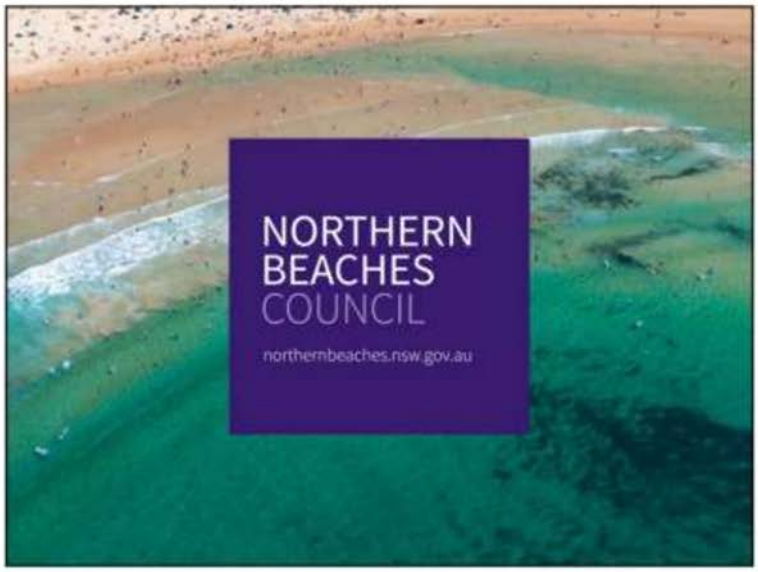
Meeting Close

Next LRC meeting

17 August 2016 6-8pm
Dee Why Chambers

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16/08/2016



7