NORTHERN BEACHES
COUNCIL

MEETING NOTES

LOCAL REPRESENTATION COMMITTEE MEETING (ECONOMIC, ENVIRONMENT & SOCIAL)

held in the Council Chambers, Civic Centre, Dee Why on

WEDNESDAY 20 JULY 2016

NORTHERN BEACHES
COUNCIL

Meeting Notes of the Local Representation Committee Meeting (Economic, Environment & Social)

held on Wednesday 20 July 2016

in the Council Chambers, Civic Centre, Dee Why

Commencing at 6:14pm

Attendance:

Economic	Environment	Social
Alan Le Surf	Kyle Ferguson (Chair)	Alex McTaggart
Candy Bingham	Barbara Aird	Bob Giltinan
Jose Menano Pires	Cathy Griffin	Duncan Kerr
Roslyn Harrison	Hugh Burns	Kay Millar
Selena Griffith	Ian White	Steve Pickering
Sue Heins (*arrived 7:09pm*)	Julie Hegarty *(arrived 6:25pm)*	Vanessa Moskal
	Pat Daley	Wayne Gobert

Apologies:

Michael Regan (Chair)
Helen Lever
Jean Hay (Chair)

Council Officers

Mark Ferguson	General Manager
Beth Lawsen	Deputy General Manager, Publics Affairs & Public Officer
Kate Lewis	LRC Executive Officer
Jane Mulroney	LRC Executive Officer
Ximena Von Oven	Administration Officer – Governance
Lynne Jess	Secretariat Officer
Sherryn McPherson	Administration Support Officer

NORTHERN BEACHES
COUNCIL

1.0 WELCOME AND INTRODUCTIONS

1.1 ACKNOWLEDGEMENT OF COUNTRY

DISCUSSION

Kyle Ferguson welcomed members and gave an acknowledgement of Country.

1.2 APOLOGIES

DISCUSSION

That the apologies of Jean Hay and Michael Regan be noted.

2.0 REVIEW OF MEETING NOTES

2.1 NOTES OF THE MEETING HELD 29 JUNE 2016

DECISION

C Griffin / A Le Surf

That the Meeting Notes of the Local Representation Committee (LRC) Economic, Environment and Social meeting held on 29 June 2016, copies of which were previously circulated are hereby confirmed as a true and correct record of the proceedings of that meeting.

3.0 GENERAL BUSINESS

3.1 TRANSFORMATION UPDATE – HIGHLIGHTS AND SUCCESSES

DISCUSSION

Mark Ferguson, General Manager provided an update of the following matters:

Staff Transition Process

- 106 applications have been received for 35 executive management positions.
- The aim is to confirm appointments by the end of August.
- The main priority is to continue with business as usual so that services are appropriately delivered to the community.

High Performance Leading Culture Program (HPLC)

M Ferguson has met with Steve Griffiths of Griffith Consulting Group to discuss the potential roll out of the High Performance Leadership Coach program across all Northern Beaches Council.

Draft Implementation Plan

- The first 60 days of the amalgamation process has finalised and the transition process has been undertaken in a positive way.

NORTHERN BEACHES
COUNCIL

- The Draft Implementation Plan (the Plan) was presented to the Implementation Advisory Group (IAG) at their meeting on 14 July 216.
- The Plan will be lodged with the Department of Premier and Cabinet (DPC) next month.
- The Plan will be presented to Council in August.

Woollahra Council Court Case

- Woollahra Council has lost its legal challenge against the state government's plans to merge the Council with Randwick and Waverly Councils. Woollahra Council has until Monday 25 July to lodge their appeal.

4.0 DRAFT COASTAL EROSION POLICY

4.1 PRESENTATION AND QUESTIONS

DISCUSSION

M Ferguson, provided a presentation with regards to the Draft Coastal Erosion Policy.

The Policy sets out guidelines for the protection of public and private property from coastal hazards identified in the Coastal Zone Management Plan (CZMP) for Collaroy/Narrabeen Beach and Fisherman's Beach.

The following points were discussed:

- History of storm damage
- Existing protection works
- Previous proposals
- Management plans
- Policy principles and response

There was dicussion on the maintenance of the public beach and surf quality and M Ferguson noted that this is a top priority for Council.

There was further discussion around responsible development of beachfront land and the potential risks of damage.

M Ferguson clarified the contributions for the construction of the sea wall from Council and State Government and discussed the benefits to the community and noted Council has a responsibilty to ensure infrastructure is protected.

Members also discussed the relevance of this policy to other beaches in the area, and the requirement for a policy that is applicable to estuary beaches, which were also affected during the storm.

Questions

Q: What type of engineering, hydraulic consultancy has Council received for assisting with the development of the Draft Coastal Erosion Policy?

A: Yes, coastal engineers have been involved in this project and are currently participating in the construction of the sea walls and are assisting with the desing and plans for when lodging a Development Application.

NORTHERN BEACHES
COUNCIL

Q: Can the assessments be attached to the Draft Coastal Erosion Policy?

A: The Engineering assesments for the sea wall will be incoporated into the Management Plan.

Q: In terms of property acquisition how are we modelling this?

A: Community drop-in information sessions will be held during the following two weeks to discuss the Draft Coastal Erosion Policy. Local Representation Committee members are invited to attend the sessions.

Q: In terms of protective works of the properties: is there a boundary line between the properties?

A: There is a former boundary line between those properties. The design of any future work must not have a negative impact on the beach.

Q: In regards to the recent storm events and the probability of this recurring, would Council consider acquiring the beach front land as public / open space and consider returning it to dunes for future protection?

A: If Council was to consider acquiring this land it would consist of over 100 properties and is not currently an option.

Q: Has there been a sea wall construction that has been successful when protecting properties from coastal hazards as it seems that the current existing sea walls have not really complied with their purposes?

A: There is a former boundary line between those properties. The design of any future work must not have a negative impact on the beach.

Q: Has Council considered that the constructions of sea walls will increase the properties values caption?

A: Properties that didn't have a sea wall constructed will increase their value. Properties that already had a sea wall constructed will recover the same value held before the storm.

Q: How is Council going to manage that the design of the sea walls is the same across all properties?

A: Every owner of the properties that will be constructing a sea wall will be invited to participate and provide feedback with regards to the design so there can be uniformity across the all the sea walls.

Q: Is Council going to charge the property owner to take out the debris?

A: Council will work with property owners to remove debris from the beach after storms. Council will provide waste services however those services will be charged.

Q: How is Council preparing with regards to creating some kind of fund for future events (similar to the recent storms)? Has Council given some consideration or thought to charge extra levy to the owners of the properties affected by coastal hazards?

A: The Coastal Management Act allows Councils to charge a levy for the maintenance of the properties. It is the duty of the owner of the property to maintain any work as required.

Q: Could Council consider implementing a levy to land owners for the future in regards to maintaining the beaches in the event of a storm and ongoing maintenance of the seawall?

A: Yes, this will be a condition in the Development Application process. Long term maintenance of the Seawall is a matter that is currently being discussed and will need to be written into the policy.

NORTHERN BEACHES
COUNCIL

The Policy is currently on exhibition. Submissions close on 17 August 2016. The outcomes of the exhibition will be reported back to Council.

Community drop-in information sessions will be held to discuss the Draft Coastal Erosion Policy on the following dates:

- Adjacent to Collaroy Surf Lifesaving Club - 23 July 2016 – 11:00am-2:00pm
- Adjacent to Collaroy Surf Lifesaving Club – 31 July 2016 – 9:00am – 12:00pm
- Dee Why Council Chambers – 8 August 2016 – 6:00pm- 8:00pm

Useful Links

- *Draft Coastal Erosion Policy http://yoursaywarringah.com.au/coastalerosionpol*
- *Previous Coastal Zone Management Plan Collaroy- Narrabeen and Fisherman's Beach http://yoursaywarringah.com.au/czmp-narrabeen-beach*
- *Frequently Asked Questions http://yoursaywarringah.com.au/coastalerosionpol/faqs*

NOTE: Submissions forms were circulated to LRC members in order for them to provide their feedback.

It was suggested that the Draft Coastal Erosion Management Plan for Collaroy-Narrabeen and Fisherman's Beach be rebranded to reflect the current Northern Beaches Council Logo.

5.0 COMMUNITY GROUPS, WORKING GROUPS AND COMMITTEE STRUCTURE

5.1 PRESENTATION AND FEEDBACK

DISCUSSION

Beth Lawsen, Deputy General Manager Public Affairs and Public Officer provided a presentation in relation to the Community Groups, Strategic Working Groups and Committee Structure. The following points were discussed:

Strategic Working Groups(SWGs)

- Structure and alignment of the SWGs to the Community Strategic Plan objectives and LRC themes
- Membership – it is envisaged that up to 4 LRC members will be on each working group plus community and stakeholder representatives (to be advertised externally). Community members that have previously served in committees are welcome to apply.
- Frequency of meetings – every 6 weeks – amended by IAG endorsement to 8 weekly cycle
- SWGs meeting notes will be reported to the LRC's for reference.
- Governance Team will provide administration support as required.
- Principles of accessibility, sustainability, inclusiveness, equity and building social capital apply to all SWGs
- Recruitment will commence following the 9th August Council meeting.

NORTHERN BEACHES
COUNCIL

- The constitution of the SWGs will be prepared from examples of the past Committee structures, and will be reviewed to ensure high level Strategic Objectives are developed,
- Progress will be in liaison with Executive Managers and the interim management structure.

LRC meetings will be held monthly from September (3rd Wednesday of the month)

B Lawsen invited members to provide their thoughts and feedback in relation to the structure endorsed by the IAG. With further discussions, the Community Engagement framework including the SWG structure will be presented at 9 August Council Meeting for adoption.

Questions

Q: Is there a place for previous councillors to still contribute on particular working groups that they have previously worked on?

A: This question was take on notice

Q: What is the maximum number of committee members we should have for a viable committee?

A: 3 community members from each ward (15), 4 LRC members, 1 lead officer and a member of the governance team for administration support (total of 19 members)

Note: Subsequent discussions with IAG and Executive have endorsed,

2 people from each ward, 5 people from across the NB region and LRC and staff to comprise SWG.

Q: Is there going to be any restrictions on community members being representatives on SWG's and Community Group and vice versa?

A: Membership of LRC members will not be limited to SWGs only. LRC members can also be members of community groups.

Q: How will quorum will be determined for the SWGs?

A: Quorum will be determined as established on the Charter and Guidelines of the SWGs

Q: Are the activities that have already been programmed before the amalgamation as well as the existing ones for the Sister Cities Committee will still be undertaken?

A: All existing activities as well as the ones programmed before the amalgamation will continue to go ahead.

Q: In regards to members being allocated a position on the Strategic Working Groups from the LRC, will they be restricted to groups that relate to their themes only?

The selection and appointment of applicants to the SWG will be on their stated preferences

Q: Are previous councillors eligible to apply for positions on the SWGs?

A: Yes they can apply through the Expression of Interest process as a member of the community.

It was highlighted that if former councillors are current members of the project working groups they will continue with their membership but not in their capacity as a former councillors but as a community member.

Joint External Committees

There was discussion around the appointment of membership. The Administrator will review and determine Council representatives.

NORTHERN BEACHES
COUNCIL

Jane Mulroney, LRC Social Executive Officer briefed the group about the Community Stakeholder Groups and Associations

6.0 SEPARATE SESSION – LOCAL REPRESENTATION COMMITTEE ECONOMIC, ENVIRONMENT & SOCIAL

6.1 DISCUSSION ON 3 COMMUNITY STRATEGIC PLAN (CSP) DELIVERY PROGRAM OBJECTIVES

DISCUSSION

LOCAL REPRESENTATION COMMITTEE - ECONOMIC

Beth Lawson, Deputy General Manager Public Affairs and Public Officer facilitated the LRC Economic

The Deputy General Manager addressed the members and advised that it was necessary for the Economic group to work towards development of the Economic themes by reviewing the Community Strategic Plans provided, from the 3 former Councils. The draft Community Strategic Plan and the Vision for the new Council will be prepared with input from the LRC.

Members reviewed and discussed the Economic sections of 3 CSPs and noted that all 3 Councils have similar themes.

The Economic Development Strategy from former Pittwater was endorsed;

> *A strong local economy that supports the development of local businesses, tourism and contributes to opportunities;*

The group decided to move forward with the format of the former Manly headings;

- *Facilitate a diversified and balanced economy that caters for locals and visitors.*
- *Promote tourism as an important part of the local economy.*
- *Improve Traffic, parking and sustainable transport options.*
- *Maintain key amenities and physical infrastructure to an acceptable service standard for the Northern Beaches*

Another preference was to use the Warringah's' format and Warringah Economic Development plan was received via email. The following themes are the framework *from the 2011 Warringah document.*

Theme 1 Growing Employment Opportunities

Theme 2 Council providing information, Support & Advice

Theme 3 Advocacy for local and regional initiatives

Theme 4 Connectivity, engagement and communication

Further, in the future, it was recommended

Megan Clancy Mainstreet co-ordinator in Manly, be invited to address the committee due to her experience and knowledge within the retail, economic and tourism sector.

NORTHERN BEACHES
COUNCIL

DISCUSSION

LOCAL REPRESENTATION COMMITTEE - ENVIRONMENT

Kate Lewis, LRC Executive Officer facilitated the LRC Environment.

- Hard copies of the Community Strategic Plans (CSP) of the former Manly, Warringah and Pittwater Councils were distributed to the LRC group. Members were requested to review from an environment perspective how the theme, actions and priorities on the documents will map across the SWGs

Members requested the following:

- That previous Agendas and Minutes of the Strategic Committees are brought back to the LRC meetings to be reviewed by the group.
- That the detailed delivery of the ie-line item (expenditure of creative space) be circulated to the LRC members.
- That the Administrator, immediately activate the Manly Wharf Working Group and that Hugh Burns and Cathy Griffin are appointed members of that working group.
- That Joint External Committees be resumed immediately

ACTION

K Lewis to circulate link of the public on line monthly reporting that details all the projects from the former Warringah Council

DISCUSSION

LOCAL REPRESENTATION COMMITTEE - SOCIAL

Jane Mulroney, LRC Executive Officer facilitated the LRC Social.

The group discussed the 3 different layouts of the CSP and the Executive Officer provided an overview of the documents. The group agreed that they would review the three (3) CSP and report back to the next meeting their views in regards to design and layout.

The group reviewed the SWGs and discussed member dispersion. The group agreed that prior to the next meeting, each member will write down at least one (1) objective for the 5 SWGs that relate to LRC Social to be adopted at the next meeting for consideration and endorsement by Council.

NOTE: The LRC Social group agreed that in regards to the LRC group meeting, the General Manager briefing update be allocated to a maximum time of 15 minutes plus 5 minutes for questions. This will allow time for the members to work together in their individual groups and progress actions.

7.0 NEXT MEETING

The next meeting of the Local Representation Committee (LRC) will be held on 3 August 2016 in the Council Chambers, Civic Centre, Dee Why.

NORTHERN BEACHES
COUNCIL

SUMMARY OF ACTIONS

ACTION	RESPONSIBLE OFFICER
Circulate link of the public on line monthly reporting that details all the projects from the former Warringah Council	Kate Lewis

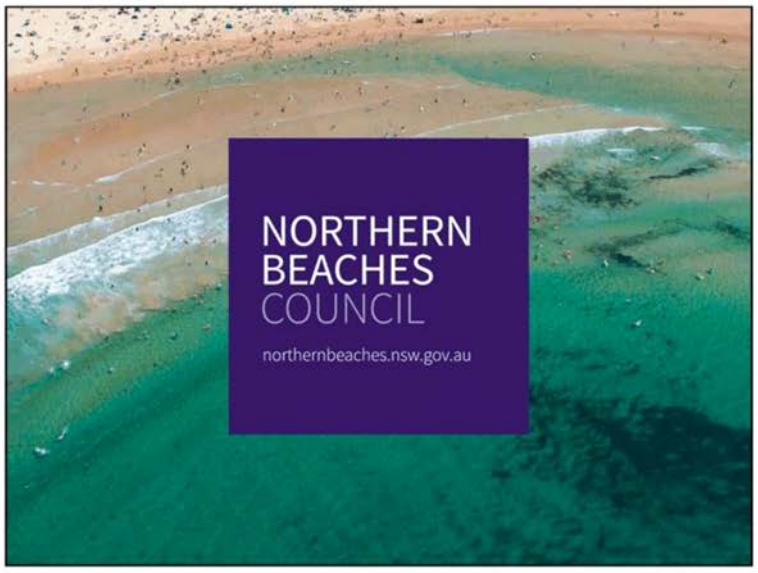
ATTACHMENTS

1. Local Representation Committee Presentation
2. Draft Northern Beaches Coastal Erosion Policy Presentation
3. Briefing Note – Strategic Workings Groups, Committees and Community Groups

The meeting concluded at 8:06pm
This is the final page of the Notes comprising 8 pages
numbered 1 to 8 of the Local Representation Committee (Environment, Economic and Social)
meeting held on 20 July 2016

Attachment 1

29/07/2016



Local Representation Committees

WORKSHOP AGENDA	
Welcome and Dinner	
Review of Meeting notes • Business arising	Executive Officers
General Business	Beth Lawsen (DGM)
Coastal Erosion Policy	Mark Ferguson
Strategic Working Groups Working Groups and External Committee Community Groups	Beth Lawsen (DGM) Executive Officers
Discussion on 3 CSP and Delivery Program documents	Executive Officers
Workshop Close	All

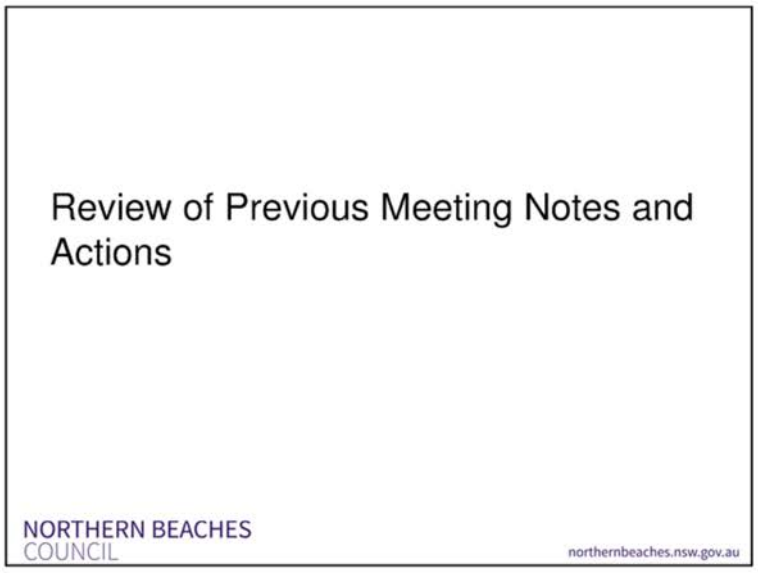
NORTHERN BEACHES COUNCIL

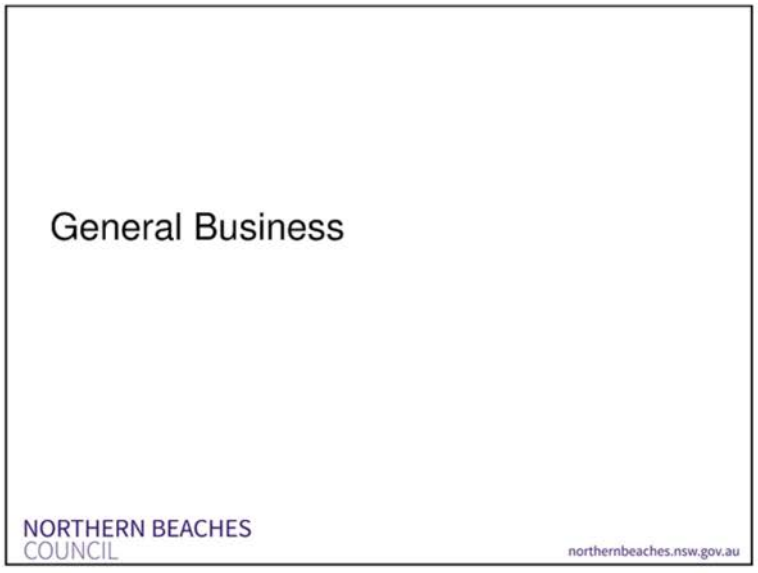
northernbeaches.nsw.gov.au

1

Attachment 1

29/07/2016

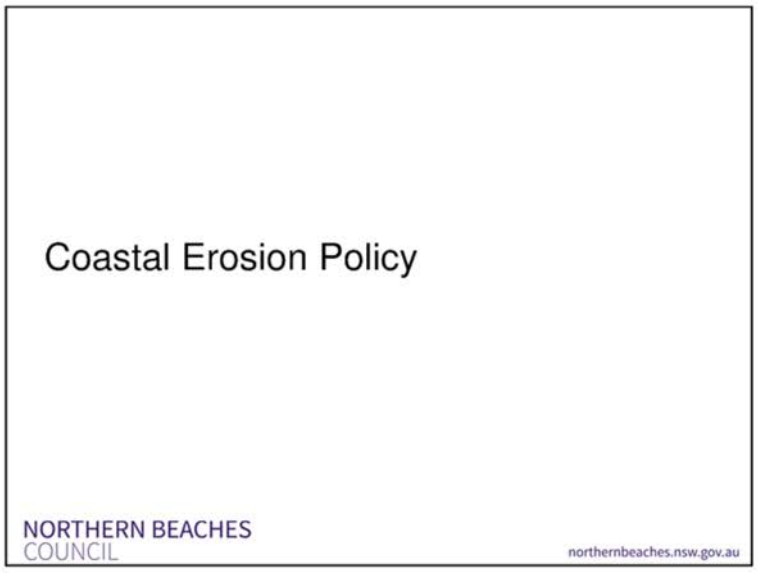


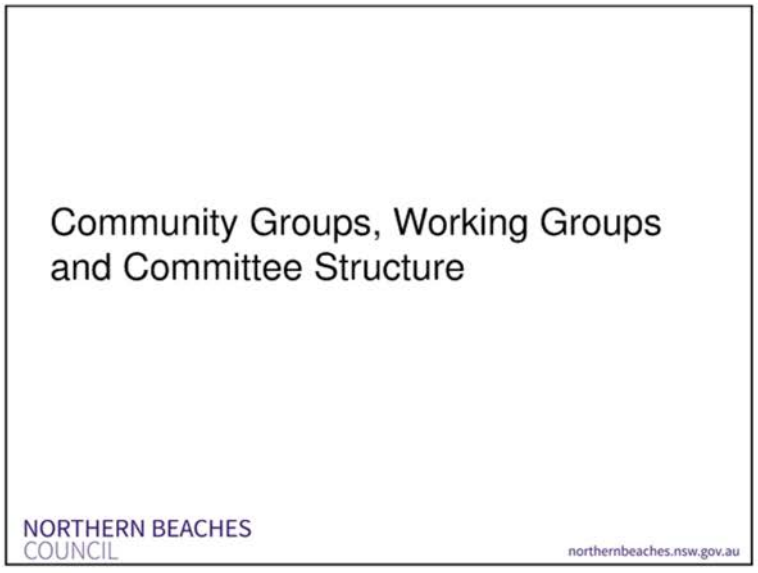


2

Attachment 1

29/07/2016

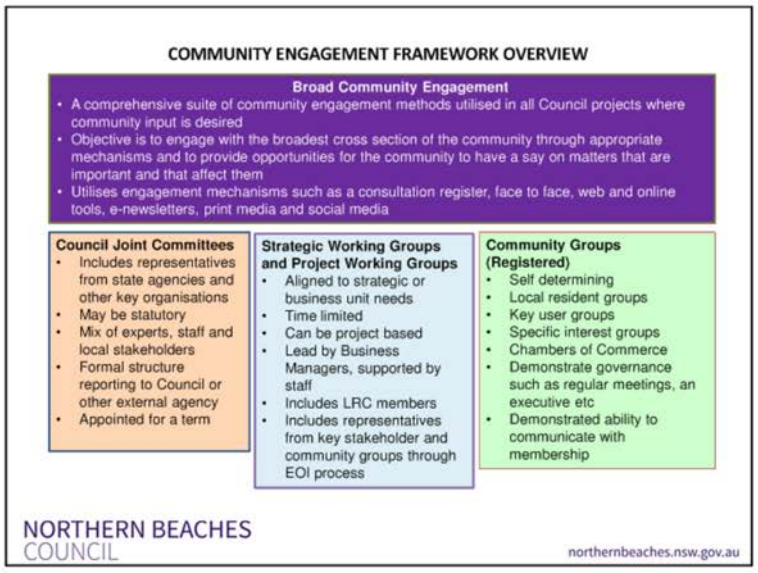


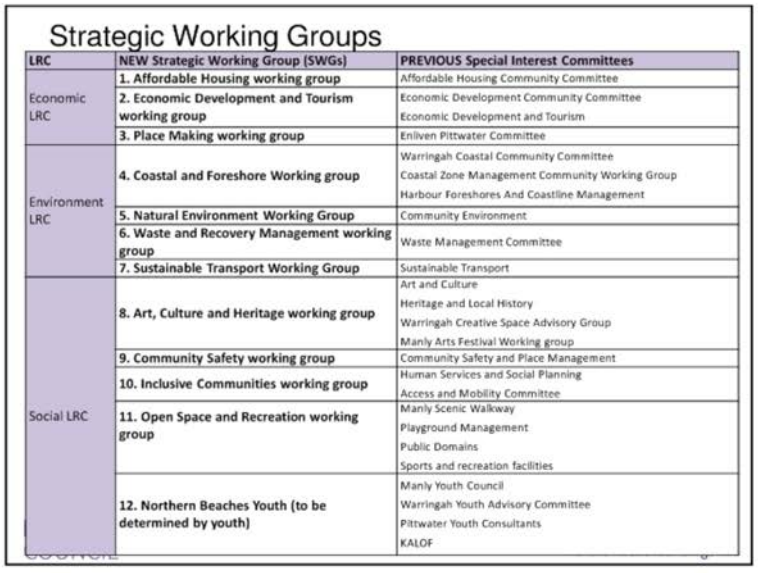


3

Attachment 1

29/07/2016





Strategic Working Groups

LRC	NEW Strategic Working Group (SWGs)	PREVIOUS Special Interest Committees
Economic LRC	1. Affordable Housing working group	Affordable Housing Community Committee
	2. Economic Development and Tourism working group	Economic Development Community Committee Economic Development and Tourism
	3. Place Making working group	Enliven Pittwater Committee
Environment LRC	4. Coastal and Foreshore Working group	Warringah Coastal Community Committee Coastal Zone Management Community Working Group Harbour Foreshores And Coastline Management
	5. Natural Environment Working Group	Community Environment
	6. Waste and Recovery Management working group	Waste Management Committee
	7. Sustainable Transport Working Group	Sustainable Transport
Social LRC	8. Art, Culture and Heritage working group	Art and Culture Heritage and Local History Warringah Creative Space Advisory Group Manly Arts Festival Working group
	9. Community Safety working group	Community Safety and Place Management
	10. Inclusive Communities working group	Human Services and Social Planning Access and Mobility Committee
	11. Open Space and Recreation working group	Manly Scenic Walkway Playground Management Public Domains Sports and recreation facilities
	12. Northern Beaches Youth (to be determined by youth)	Manly Youth Council Warringah Youth Advisory Committee Pittwater Youth Consultants KALOF

4

Attachment 1

29/07/2016

Strategic Working Groups

- Aligned to Community Strategic Plan objectives
- Aligned to LRCs and their priority areas
- Replaces previous interest based committees

- Managed and Facilitated by relevant Business Unit, supported by Governance as required
- Timeframes Pending appointments of Executive Managers and interim structure
- Formed as required based on priorities

- Frequency to be determined
- Meeting notes forwarded to all LRCs
- Up to 4 LRC members per working group plus community and stakeholder representatives

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

Other Working Groups and Committees

- **Council Statutory Committees**

- **Project Working Groups**
  - Current project groups continuing until end of project
  - Run as previous by business units

- **Joint External Stakeholder Committees**
  - External agency stakeholders with previous Councillors and Staff appointed
  - Council representatives need to be re-appointed by Administrator
  - Partnership approach
  - Managed and supported by either relevant business unit or external lead agency

- **External Memberships**
  - Council representatives need to be re-appointed by Administrator

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

5

Attachment 1

29/07/2016

Community and Stakeholder Groups and Associations

- Self determined, self managed and resourced
- Groups to register with council
- Continued involvement via:
  - Email updates
  - Council meetings
  - CSP and Project engagement
  - Access information online
  - Representative on SWGs via EOI
  - Community group meetings
- Issues requiring action/ information to be raised via CRMs and dealt with by business units
- Council will provide online information packs with sample documents to assist

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

LRC group discussion on CSP documents

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

6

Attachment 1

29/07/2016

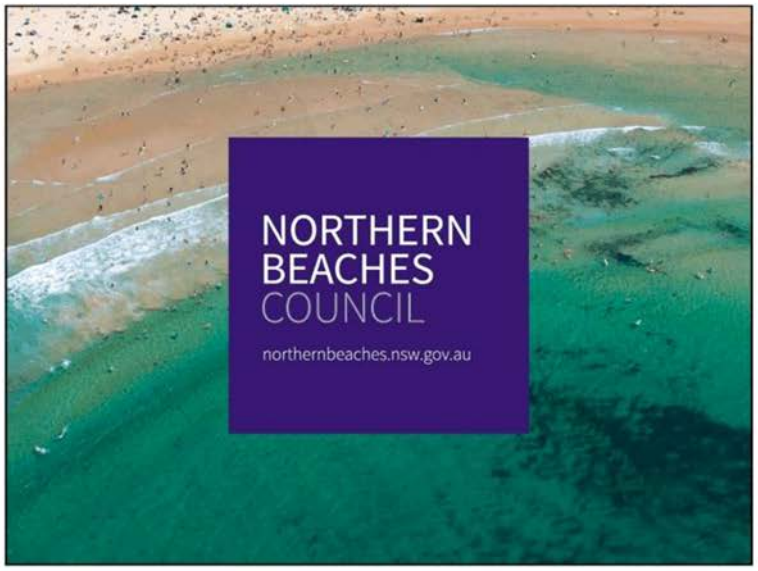
Meeting Close

Next LRC meeting

3 August 2016 6-8pm
Dee Why Chambers

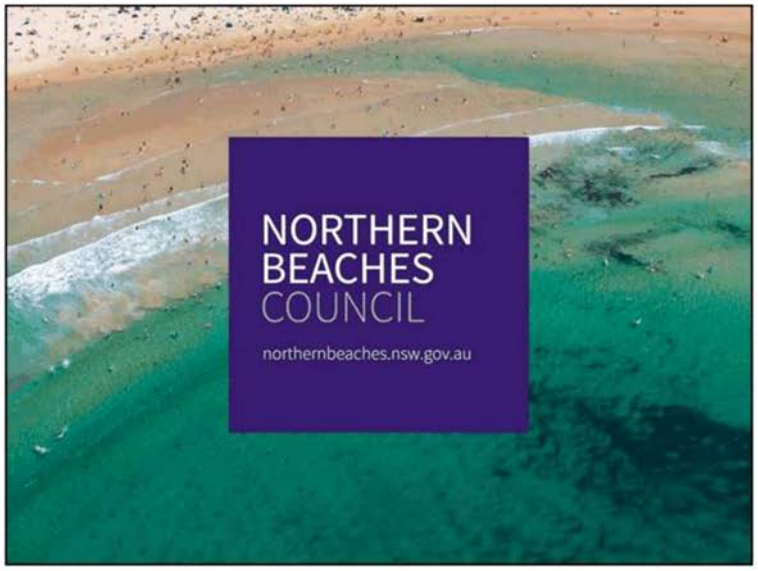
NORTHERN BEACHES COUNCIL

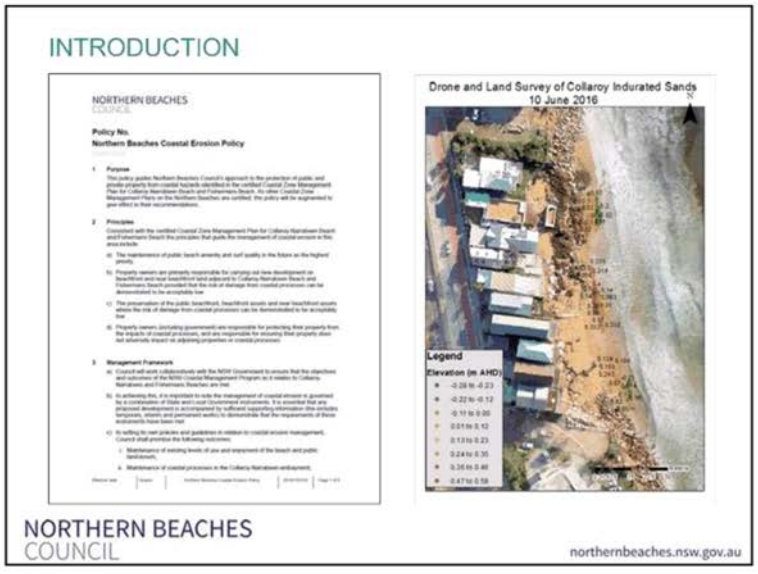
northernbeaches.nsw.gov.au



7

Attachment 2 29/07/2016





1

Attachment 2 29/07/2016

HISTORY OF STORM DAMAGE



1945



1967



1974



2007

NORTHERN BEACHES COUNCIL

northernbeaches.nsw.gov.au

EXISTING PROTECTION WORKS



Extent of existing protection works



Flightdeck apartments 1970's



Flightdeck apartments April 2014

NORTHERN BEACHES COUNCIL

northernbeaches.nsw.gov.au

2

Attachment 2 29/07/2016

PREVIOUS PROPOSALS





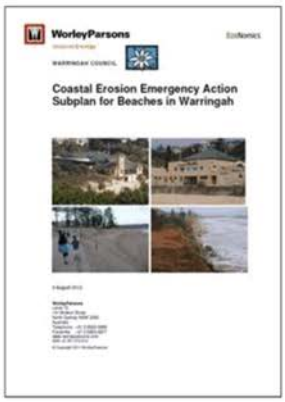




NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

MANAGEMENT PLANS





NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

3

Attachment 2 29/07/2016

POLICY PRINCIPLES

- The maintenance of public beach amenity and surf quality in the future is the highest priority.
- Property owners are primarily responsible for carrying out new development on beachfront and near beachfront land adjacent to Collaroy-Narrabeen Beach and Fishermans Beach provided that the risk of damage from coastal processes can be demonstrated to be acceptably low.
- The preservation of the public beachfront, beachfront assets and near beachfront assets where the risk of damage from coastal processes can be demonstrated to be acceptably low.
- Property owners (including government) are responsible for protecting their property from the impacts of coastal processes, and are responsible for ensuring their property does not adversely impact on adjoining properties or coastal processes.

NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

POLICY RESPONSE - BEACH AMENITY

- The beach recovers naturally after storms
- Council undertakes beach scraping and nourishment activities to speed up recovery
- Council will work with property owners to remove debris from the beach after storms
- Council is working with the State Government on nourishment options to mitigate the impacts of sea level rise
- Property owners may be required to import additional sand to offset the impacts of protection works





NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

4

Attachment 2 29/07/2016

POLICY RESPONSE - DESIGN AND LOCATION OF PROTECTIVE WORKS

- New works are recommended to be contained on private property.
- Some works allowed on public land in limited cases with the consent of the State Government
- Design of works must not have a negative impact on the beach, surf quality or the erosion and accretion of sand along the beach
- Public access must be maintained to and along the beach

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

POLICY RESPONSE - APPROVAL PROCESS

Development Applications for works (on any land) shall address the requirements of all relevant legislation, guidelines and policies.

Applicants must demonstrate:

- land ownership and land owners consent
- works are supported by appropriately experienced coastal engineer
- works will not have any adverse impacts on adjacent properties and/or the public beach
- all owners have agreed to fund and complete works
- works will not have a long-term impact on coastal processes in the Collaroy-Narrabeen embayment
- the impacts of climate change and sea level rise on the development and the adjoining beach environment has been addressed

NORTHERN BEACHES COUNCIL northernbeaches.nsw.gov.au

5

Attachment 2 29/07/2016

POLICY RESPONSE - FUNDING FOR PROTECTIVE WORKS

- Property owners to fund construction of works
- Council is responsible to protect its own assets
- Council will seek funding from other levels of Government
- Offsetting impacts will be at the expense of the asset owner



NORTHERN BEACHES COUNCIL

northernbeaches.nsw.gov.au

POLICY RESPONSE - MAINTENANCE OF PROTECTIVE WORKS

Property owners, including Council, will be responsible for:

- inspections to ensure that works are maintained to the required standard
- ensuring works are upgraded as required
- ensuring suitable access so that ongoing maintenance can be undertaken



South Narrabeen – 17 April 2015



South Narrabeen – 24 April 2015

NORTHERN BEACHES COUNCIL

northernbeaches.nsw.gov.au

6

Attachment 2 29/07/2016

POLICY RESPONSE - EMERGENCY RESPONSE

- Council will follow the Coastal Erosion Emergency Action Sub-Plan for Warringah's Beaches (2015).
- Council may take necessary action when there is an imminent risk to life and/or property (public or private)
- Council may take action to facilitate the clean-up of storm debris and the protection of public and/or private property. Costs may be recovered.
- Council will continue to ensure that necessary signage and barricades are in place following storms



NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

NEXT STEPS

Council Actions

- Preparation of desired alignment and design of protective works to ensure contiguous and consistent design
- Assessing impacts of protective works on the beach and beach amenity
- Working with residents on a detailed and efficient application and approval process
- Seeking grant funding for design and implementation processes

CZMP Amendments

- If the policy adopted the CZMP will require amendment to ensure consistency

NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au

7

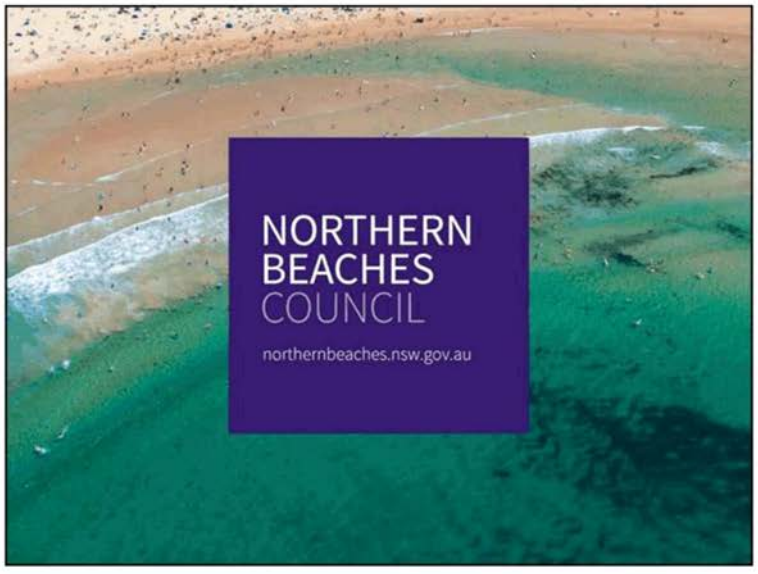
Attachment 2 29/07/2016

NEXT STEPS

Consultation

- Policy and amendments to CZMP on public exhibition until 17 August 2016
- Consultation activities will include:
  - meetings with land owners, beach users and community
  - placement of materials on yoursaywarringah.com.au/coastalerosionpol
- Consideration of feedback received by Council
- Preparation of a Council Report

NORTHERN BEACHES COUNCIL
northernbeaches.nsw.gov.au



8

Attachment 3

NORTHERN BEACHES
COUNCIL

Attachment 1

2016/230892

Strategic Working Groups, Committees and Community Groups Engagement Structure

Background

Following the proclamation of the new Northern Beaches Council, a report was adopted by the Administrator thanking all previous committee members for their involvement.

Council has been working through the previous committees and working groups across the three former council areas and has developed the following approach during the interim council.

Objective

To establish a consistent and effective communication approach to involving and collaborating with community groups and key stakeholders during the interim council period.

1. Implementation Advisory Group (IAG)

Formed in May 2016 to support the Administrator during the Implementation Plan process. The IAG comprises of 3 previous Mayors and 3 previous councillors. The former mayors are each a chair of an LRC.

2. Local Representation Committees (LRC)

Formed in May 2016 to support the transformation process and provide connection to the broader community. The LRCs comprise of 22 former councillors from across the three previous council areas.

In the interim council period these committees replace the role played by the former Strategic Reference Groups across the region.

There are 3 LRCs covering the themes:

- Economic
- Social
- Environment

Attachment 3

3. Strategic Working Groups (New)

The new Strategic Working Groups are aligned to Community Strategic Plan objectives, the LRC themes and address the key priority areas identified by each of the LRCs.

They also replace the role of the previous formal special interest committees across the former council areas as detailed below.

The membership is being determined and it is envisaged that up to 4 LRC members will be on each working group plus community and stakeholder representatives. The scope, terms of reference, membership process, frequency etc will be finalised prior to expressions of interest.

The SWGs will be managed and facilitated by relevant Business Unit, supported by Governance as required. Timeframes are pending appointments of Executive Managers and interim structure. They will commence to support business priorities for the development of the Draft Community Strategic Plan within the next 2 months.

The SWG meeting notes will be forwarded to all LRCs for reference.

The general principles of accessibility, sustainability, inclusiveness, equity and building social capital apply to all Strategic Working Groups.

LRC	Strategic Working Group (SWGs)	Previous Special Interest Committees
Economic LRC	**1. Affordable Housing working group**	Affordable Housing Community Committee
	2. Economic Development and Tourism working group	Economic Development Community Committee Economic Development and Tourism
	3. Place Making working group	Enliven Pittwater Committee
Environment LRC	**4. Coastal and Foreshore Working group**	Warringah Coastal Community Committee Coastal Zone Management Community Working Group Harbour Foreshores And Coastline Management
	5. Natural Environment Working Group	Community Environment
	6. Waste and Recovery Management working group	Waste Management Committee
	7. Sustainable Transport Working Group	Sustainable Transport
Social LRC	**8. Art, Culture and Heritage working group**	Art and Culture Heritage and Local History Warringah Creative Space Advisory Group Manly Arts Festival Working group
	9. Community Safety working group	Community Safety and Place Management
	10. Inclusive Communities working group	Human Services and Social Planning Access and Mobility Committee
	11. Open Space and Recreation working group	Manly Scenic Walkway Playground Management Public Domains Sports and recreation facilities
	12. Northern Beaches Youth	Manly Youth Council, Warringah Youth Advisory Committee, Pittwater Youth Consultants, KALOF

Attachment 3

4. Council Statutory Committees (to be reformed)

1. Local Traffic Committee (Completed)
2. Audit and Risk Committee (to be reformed)

5. Project Working Groups (Continuing)

1. Church Point Upgraded Aesthetics Advisory Group
2. Ingleside Community Reference Group
3. Northern Beaches Flood Management (New umbrella group)
   - Manly Lagoon Floodplain Risk Management Community Working Group (previous Manly Lagoon Catchment Coordinating Committee)
   - Narrabeen Lagoon Floodplain Risk Management Working Group
   - Newport Flood Study Community Working Group
   - North Narrabeen Flood Study Community Working Group

6. Joint External Stakeholder Committees (to continue with new representation)

1. Narrabeen Lagoon State Park Advisory Committee
2. Currawong State Park Advisory Committee
3. Northern Beaches Local Emergency Management Committee
4. Warringah Pittwater State Emergency Service Advisory Committee
5. Warringah Pittwater District Service Agreement – Liaison Committee
6. Manly SES Advisory Committee
7. Warringah Pittwater RFS Bush Fire Management Committee
8. Warringah Pittwater RFS Liaison Committee (Sub Committee)
9. Manly, Mosman, North Sydney Bush Fire Management Committee
10. Manly Wharf Working group
11. Manly Meals on Wheels
12. Club Grants Panel
13. Sister Cities and Friendship Group Committee

7. External Memberships (to continue with new representation)

1. Shorelink (Library)
2. NSW Public Libraries Association
3. Floodplain Management Australia
4. Greater Sydney Local Land Services Local Government Advisory Group
5. Shoroc Board
6. Shoroc Sub Committee - Kimbriki Centre
7. Sydney Coastal Council Group Inc.

Attachment 3

8. Other Working Groups and Committees

1. Dee Why Lagoon South Catchment Flood Study Working Group (completed)
2. McCARRS Creek, Mona Vale and Bayview Flood Study Community Working Group (completed)
3. Avalon to Palm Beach Floodplain Risk Management Study and Plan Community Working Group (completed)
4. Dog Control Policy Review Working Group (To be determined by elected Council)
5. Manly LEP/ DCP working group (On hold)

9. Community Groups and Associations

Representation and engagement of community groups and associations is a critical role for Council. Council support common interest groups to form self-determined, self-managed community groups or associations.

These groups can register their interest with Council and continue to play a role in council decision making. Council will provide online information packs with sample documents to assist and a process to register interest.

Community groups can continue to be involved via:

- Email updates
- Council meetings
- CSP and Project engagement
- Access information online
- Representative roles for Strategic Working Groups via EOI
- Community group meetings

Raising operational issues with Council will be via Customer Request (online) and will be referred and dealt with by the business units

Former locality and facility committees can apply for waiver of council venue hire for meetings for 12 months (~20).

Examples of Stakeholder and Community groups across the region include:

- Community Gardens
- Sporting groups
- Manly Warringah Sporting Union
- Companion Animals
- Historical Groups
- Language Groups
- Church Groups
- Support Groups
- Volunteer Groups
- Animal welfare groups
- Northern Beaches Surf Life Saving Clubs
- Environment Groups

Attachment 3

- Chambers of Commerce
- Rotary and Probus Groups
- Resident Associations and locality based groups (examples from across the region are detailed below)
  - Pittwater based resident and locality Groups: eg The Friends of the Bible Garden Memorial Inc, Avalon Beach Historical Society, Avalon Preservation Trust, Bayview - Church Point Residents Association Inc, Bayview Heights Estate Owners Group, Bayview - Ingleside Residents Association Inc, Bilgola Preservation Society, Careel Bay Residents Association, Clareville & Bilgola Plateau Residents Association, Coasters Retreat Association, Coastal Retreat Historical Society, Elanora Heights Residents Association, Friends of Bungan, Friends of Pittwater, Garigal Deep Creek Residents Association, Horseshoe Cove Association, Mackeral Beach Association Inc, Mona Vale Residents Association Inc, Newport Residents Association Inc, Palm Beach & Whale Beach Association Inc Scotland Island Residents Association (SIRA), Warriewood Valley Rezoning Association Inc, Warriewood Residents Association Inc, West Pittwater Community Association, Wilga Wilson Residents Association, Wirreanda Valley Land Owners Incorporated.
  - Manly based resident and Locality Groups: eg Little Manly, Ocean Beach, Fairlight, Clontarf, Fairy bower, Ivanhoe Park, North Harbour, Balgowlah Heights, Seaforth North, The Corso, Seaforth
  - Warringah based resident and locality groups: eg Terrey Hills Progress Association, Friends of Freshwater, Friends of Curl Curl, Curl Curl Sports Centre Group, Curl Curl Youth Group, Dee Why and Curl Curl Lagoon Group, Forestville RSL War Memorial Playing Fields Group, Harbord Literary Institute Group, John Fisher Park Group, Stony Range Group, Friends of Manly Dam, Collaroy Plateau Progress Association, Cottage Point Community Association, Duffs Forest Residents Association, Belrose Rural Community Association, Brookvale Valley Community Group, Killarney Heights Progress Association, Oxford Falls Progress Association.

Full list of Pittwater Registered Community Groups (see full list in Attachment 1): http://www.pittwater.nsw.gov.au/community/community_groups/register_of_community_groups/list_of_registered_community_groups

LINCS database of community groups: http://www.warringah.nsw.gov.au/live/community-support-services/community-directories/lincs-database

Recommendation

That the structure and approach for Council Strategic Working Groups, Council and Joint Committees and general community groups is supported.

Attachment 3

Attachment 1: Former Pittwater Council Registered Community Groups

- **Aboriginal Support Group Manly Warringah Pittwater**
  Address - PO BOx 129, Narrabeen NSW 2101
  Phone - 9982 1425
  Email - carolritchie@optusnet.com.au
  Web - www.asgmwp.net
- **Animal Welfare League**
  Address - 11 Cicada Glen Road, INGLESIDE 2101
  Phone - 9910 7000 (Supervisor)
  Fax - 9979 6762
  Email - johnmaddy@animalwelfareleague.com.au
- **Avalon Beach SLSC Committee**
  PO Box 110, AVALON BEACH NSW 2107
  Phone - 9918 3298
  Email - avalonbeachslsc@gmail.com
- **Avalon Beach Historical Society**
  PO Box 1, AVALON BEACH 2107
  Phone - 02 9918 2803 (President) or 0439 292 566
  Email - gcsearl@bigpond.com
- **Avalon Computer Pals for Seniors**
  Address - Maria Regina Church Hall, 7 Central Road, Avalon NSW 2107
  Postal address - PO Box 124, AVALON BEACH NSW 2107
  Phone - 8064 3574
  Email - info@avpals.com
  Web - www.avpals.com
- **Avalon Palm Beach Business Chamber Inc**
  http://www.avalonpalmbeachbusinesschamber.com.au/
  PO Box 404, AVALON BEACH 2107
  Phone - 0412 118 520
  Email - info@avalonpalmbeachbusinesschamber.com.au
- **Avalon Preservation Trust**
  Po Box 1, AVALON BEACH 2107
  Phone - 9918 8881
  Email - avalonpreservationa@gmail.com
- **Bayview - Church Point Residents Association Inc**
  Address - PO 348, CHURCH POINT NSW 2105
  Phone - 9999 2233 (Secretary)
  Fax - 9997 2982
  Web - https://bcpra.wordpress.com
  Email - bvcpra@gmail.com
- **Bayfiew Heights Estate Owners Group**
  Address - 29 Walter Road, Ingleside NSW 2101
  Phone: 9997 4260
  Email: anneejeffrey@live.com.au
- **Bayview - Ingleside Residents Association Incorporated**
  Address - 10 Chiltern Road, INGLESIDE NSW 2101
  Phone - 02 9999 2226
  Fax - 02 9999 2240
  Email - mail@xesoftware.com.au

Attachment 3

- **Bayview Tennis Club Inc**
  Address - PO Box 146, NEWPORT 2106
  Phone - 9918 8512 (President)
  Fax - 9973 2378
  Email - colin@solvents.net.au
- **Bilgola Preservation Society**
  Address - PO Box 146, NEWPORT BEACH 2106
  Phone - 9918 8512
  Fax - 9973 2378
  Mobile - 0418 608 191
- **Careel Bay Residents Association**
  Address - 8 Albert Road, AVALON 2107
  Phone - 9973 2423
  Email - sogni@optusnet.com.au
- **Careel Bay Trailer Boat Club Inc**
  Address - 93 Marine Parade, AVALON 2107
  Phone / Fax - 9918 2255 (Secretary)
  Email - cbtbc@hotmail.com
- **Clareville & Bilgola Plateau Residents Association**
  Address - PO Box 292, AVALON 2107
  Phone - (02) 8919 0185
  Email - cabpraeditor@gmail.com
  Enews - http://cabpra.wordpress.com/cabpra-newsletter
  Twitter - https://twitter.com/CABPRA
  Facebook - https://www.facebook.com/Clareville.and.Bilgola.Plateau.Residents
- **Climate Action Pittwater**
  Po Box 378, AVALON 2107
  Email - linda@atelierhaefeli.com.au
- **Coasters Retreat Association**
  Address - Bonny Doon Wharf, Coasters Retreat, via PALM BEACH 2108
  Phone - 9974 4152
- **Coastal Retreat Historical Society**
  Address - Bennetts Wharf, Coasters Retreat, via PALM BEACH 2108
  Phone - 9974 5782
  Fax - 9921 8006
  Mobile - 0413 144 343
- **Combined Probus Club of Palm Beach**
  PO Box 619, AVALON BEACH NSW 2107
  Phone - 9974 5814 (President)
  Fax - 9974 5685
  Email - ken_shearing@hotmail.com
- **Community Care (Northern Beaches) Inc**
  Address - Unit 7/8, Level 1 Pittwater Place, 10 Park Street, MONA VALE 2103
  Phone - 9979 2911
  Fax - 9979 7611
  Email - fiona@ccnb.com.au
- **Elanora Park Tennis Club Inc**
  Address - PO Box 551, NARRABEEN 2101
  Phone - 0415 334 414

Attachment 3

- **Elanora Heights Residents Association**
  Address - C/- Elanora Heights Newsagency, Kalang Road ELANORA HEIGHTS 2101
  Phone - 0403 003 997
- **Friends of Narrabeen Lagoon Catchment**
  PO Box 845, NARRABEEN 2101
  Phone - 9918 6813
- **Friends of Bungan**
  Address - PO Box 502, NEWPORT 2106
  Phone - Please contact by postal address
- **Friends of Pittwater**
  Address - 87 Patrick Street, AVALON 2107
  Phone - 9918 9723
- **Guide Dogs NSW / ACT**
  Address - PO Box 1965, NORTH SYDNEY 2059
  Phone - 9412 9300
  Fax - 9412 9388
- **Garigal Deep Creek Residents Association**
  Address - 8 Mirbelia Parade, ELANORA HEIGHTS NSW 2101
  Phone - 0431 381 540
  Email - wiseman@australmonsoon.com
- **Horseshoe Cove Association**
  Address - PO Box 501, NEWPORT 2106
  Phone - 9979 5371
  Email - horseshoecoveassociation@gmail.com
- **Ingleside Riders Group Inc**
  Address - 54 Ingleside Road, INGLESIDE NSW 2101
  Phone - 0410 655 491 (Secretary)
  Email - ursie30@hotmail.com
  Website - www.inglesideriders.weebly.com
- **Katandra Bushland Sanctuary Trust**
  Address - PO Box 365, MONA VALE 1660
  Phone - 9974 2167
- **Mackeral Beach Association Inc.**
  Address PO Box 54, PALM BEACH 2108
  Email - mackerelbeachassociation@hotmail.com
- **Manly & District Kennel & Dog Training Club Inc**
  Address PO Box 369, FRENCHS FOREST 1640
  Mobile - 0418 404 288 (President)
  Email - info@northernbeachesdogtraining.com
  Email - lorna@goodog.com.au
- **Manly Warringah & Pittwater Historical Society Inc**
  Address - PO Box 695, MANLY 1655
  Phone - 9939 1695
  Email - jimboyce37@gmail.com
  Website: www.mwphs.com
- **Mona Vale Garden Club**
  PO Box 745, MONA VALE NSW 2103
  Phone - 9999 2233

Attachment 3

Email: fandm.makin@bigpond.com
Reference Group Member - Natural Environment

- **Mona Vale Residents Association Inc**
  Po Box 479, Mona Vale NSW 1660
  Ph: 0438 010 555
  Facebook
  Email: info@monavaleresidents.org.au
- **Mona Vale Surf Life Saving Club**
  Address - Surfview Road, Po Box 16, Mona Vale NSW 1660
  Phone - 9999 3614 or 0449 737 530
  Email - secretary@monavaleslsc.org.au
  Website: www.monavaleslsc.org.au
- **Narrabeen Lakes Chamber of Commerce**
  Address - PO Box 245, NARRABEEN 2101
  Email - harris@displaynetworks.com.au (President)
- **Newport Residents Association Inc.**
  Address - PO Box 1180, NEWPORT BEACH 2106
  Phone - 9999 1030
  Email - secretary@newport.org.au
  Website - www.newport.org.au
  Reference Group Member - Connecting Communities, Leading and Learning, Natural Environment, Sustainable Towns and Villages
- **Northern Beaches Community Services Ltd.**
  Address - 30 Howard Avenue, DEE WHY 2099
  Phone - 9931 7777
- **Northern Beaches Roadkill Prevention Committee**
  Address - Po Box 606, Narrabeen NSW
  Website - www.wildliferoadkill.org
- **Palm Beach Sailing Club**
  Address - PO Box 120, MONA VALE 1660
  Phone - 9971 9590
  Mobile - 0419 165 282
- **Palm Beach & Whale Beach Association Inc**
  Address - PO Box 2, PALM BEACH 2108
  Mobile: 0407 222 316 (Secretary)
  Email: info@pbwba.org.au
- **Peninsula Music Club**
  Address - PO Box 583, DEE WHY, NSW
  Phone/Fax - 9938 1545
  Mobile - 0412 712 494
  Email - reading@tpg.com.au
- **Peninsula Bridge Club**
  Address - Nelson Heather Centre, 4 Jacksons Road, WARRIEWOOD 2102
  Email - bridgeinc@optusnet.com.au
  Phone / Fax - 9970 6527
  Fax - 9970 6527
- **Pittwater Community Arts Inc**
  Address - PO Box 663, MONA VALE 2103
  Phone - 9997 8079

Attachment 3

Fax - 9999 0617
Mobile - 0412 141 852
Reference Group Member - Connecting Communities

- **Pittwater Community Gardens**
  Mobile - 0414 918 422
  Email - info@pcga.org.au
- **Pittwater Environmental Foundation**
  Address - PO Box 1608 MONA VALE NSW 2103
  Phone -
  Website - www.pittwaterenvironmentalfoundation.org.au
  Facebook
- **Pittwater Natural Heritage Association**
  Address - PO Box 187, AVALON BEACH 2107
  Phone - 9918 3368
  Mobile - 0439 409 202
  Email - pnhainfo@gmail.com
  Website - www.pnha.org.au
- **Pittwater Unleashed**
  Address - 134 Central Road, Avalon Beach NSW 2107
  Mobile - 0413 831 697
  Email: dogs@pittwaterunleashed.com.au
  Website: http://pittunleashed.blogspot.com.au/
- **The Rotary Club of Pittwater**
  Club Meets at the Royal Motor Yacht Club, Prince Alfred Parade Newport every Wednesday from 7.15pm
  Address - Po Box 321, Mona Vale NSW 1660
  Phone - 0419 320 414
  Email - contact@rotarypittwater.com
  Website - www.rotarypittwater.com
- **Scotland Island Residents Association (SIRA)**
  Address - PO Box 70, CHURCH POINT 2105
  Email - president@sira.org.au
- **Surf Lifesaving Sydney Northern Beaches**
  Address - Unit 9/1 Vuko Place, WARRIEWOOD 2102
  Phone - 9913 8066
  Fax - 9913 9066
  Mobile - 0419 443 313
  Email - steve@surflifesaving.net.au
- **Surfrider Foundation Northern Beaches**
  PO Box 968, MONA VALE 2103
  Phone - 0422 900 501
  Email - surfridernb@ozemail.com.au
- **Sustainability Pittwater**
  8 Bassett Street, MONA VALE 2103
  Phone - 9999 6735
  Mobile - 0419 495 178
  Email - graemejessup@optusnet.com.au

Attachment 3

- **Warriewood Residents Association Inc**
  Address - 25 Utingu Place, Bayview NSW 2104
  Email - Warriewood.community@bigpond.com
- **West Pittwater Community Association**
  Address - PO Box 289, Church Point NSW 2105
  Phone - 9997 4193
  Email - m2wiener@bigpond.net.au
  Web www.westpittwater.com.au
- **Wilga Wilson Residents Association**
  Phone: 0401 369 329 (Nada) or 0418 224 427 (Glen)
  Email: nadasekulich@mac.com or ptpiper@bigpond.net.au
- **WIRES - Northern Beaches**
  Address - PO Box 6023, Naraweena NSW 2099
  Email - wiressecnb@y7mail.com
- **Wirreanda Valley Land Owners Incorporated**
  Phone: Tytus Lawton - Secretary 0404 077 043
  Email - tytus@ropetek.com
- **Zonta Club of Northern Beaches Inc**
  Address - 157 Avalon Parade, Avalon Beach NSW 2107
  Phone - 9918 2393
  Mobile - 0416 182 396
  Email - marg.white@me.com
  Website - http://zontadistrict24.org/d24-clubs/area-1/northern-beaches/
  Facebook - Northern Beaches Zonta