



MINUTES

TRANSPORT AND TRAVEL STRATEGIC REFERENCE GROUP

held remotely via TEAMS

THURSDAY 13 AUGUST 2020

Minutes of the Transport and Travel

Strategic Reference Group

held on Thursday 13 August 2020

Commencing at 6:00pm.

ATTENDANCE:

Committee Members

Cr Sarah Grattan (Chair)	
Mayor Michael Regan	
Cr Rory Amon	
Cr Kylie Ferguson	
Graeme Laughton	Community representative - Frenchs Forest Ward
Emma Tonkin	Community representative - Manly Ward
Andrew Chivers	Community representative - Manly Ward
Wendy Dunnet	Newport Residents Association
Keith Povah	Community representative - Narrabeen Ward
Richard Saunders	Manly Warringah Cycling Club
John Hawkins	Bicycle NSW
Victor Konijn	Individual with experience and expertise in active travel
Craig Smith	Individual with experience and expertise in strategic parking
Colin Langford	Transport for NSW
Mary Whalan	RMS
Dan Giles	Easylink

Council Officer Contacts

Craig Sawyer	Executive Manager Transport & Civil Infrastructure
Phillip Devon	Manager, Transport Network
Michelle Carter	Strategic Transport Coordinator
Sarah Dunstan	Manager, Governance
Tamara Lukic	Governance Officer

1.0 ACKNOWLEDGEMENT OF COUNTRY

As a sign of respect, Northern Beaches Council acknowledges the traditional custodians of these lands on which we gather and pays respect to Elders past and present.

2.0 APOLOGIES

There were no apologies received.

3.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

4.1 MINUTES OF TRANSPORT AND TRAVEL STRATEGIC REFERENCE GROUP MEETING HELD 14 MAY 2020

RECOMMENDATION

Minutes of the Transport and Travel Strategic Reference Group meeting held 14 May 2020, copies of which were previously circulated to all Members, are confirmed as a true and correct record of the proceedings of that meeting subject to the following amendment of the Item 7 – General Business.

K Ferguson/ R Saunders

The point was raised that Northern Beaches Council can learn from the Dutch city of Utrecht who has adopted a policy of “No roof unused”, as published in The Guardian 27 March 2020, <https://www.theguardian.com/world/2020/mar/27/utrecht-rooftops-greened-plants-mosses-vertical-forest>.

5.0 UPDATE ON ACTIONS FROM LAST MEETING

Meeting Date	Item No.	Responsible Person	Action	Due Date	Status / Comment
13/2 2020	6.1	K Menzies	Transport & Travel SRG be provided further updated on the implementation of the Northern Beaches Road Safety Plan during 2020 once adopted by Council.	Ongoing	Funding has been received. Work in progress.
14/5/2020	6.1	The SRG members	Members provide project ideas for funding from State Government to Michelle Carter.	Ongoing	Ongoing
14/5/2020	6.1	C Sawyer	C Sawyer to review a bike storage and report back at the next meeting.	Ongoing	C Sawyer still looking at the bike storage opportunities.
14/5/2020	6.3	The SRG members/P Devon	Provide initial feedback to Council's Transport Network Team by 30 June 2020 via the Transport@northernbeaches.nsw.gov.au email, attention Phil Devon Manager Transport Network.	Ongoing	P Devon to provide the SRG members with an easier explanation of different types of roads
14/5/2020	6.3	P Devon	Schedule an additional Transport & Travel SRG meeting to workshop the EIS draft design and provides input for consideration by Staff and Councillors in formulating Councils EIS submission.	Ongoing	No update at this stage.

6.0 AGENDA ITEMS

6.1 SUMMARY OF STRATEGIC REFERENCE GROUP MID-TERM REVIEW - SARAH DUNSTAN - 20 MINS

OVERVIEW OF UPDATE

Sarah Dunstan, Governance Manager presented on this topic. The purpose of the presentation was to:

- Share the findings from the survey of Strategic Reference Group (SRG) members early this year.
- Update the SRG on the proposed interim improvements.
- Workshop role definitions for future SRGs.

DISCUSSION

The SRG members workshopped on 'the role of the SRG members' and provided the following feedback:

- Sharing information with the external networks.
- The importance of providing the SRG members with feedback on their input and the outcomes.
- Bringing back more workshops and allow the SRG members to have a greater input, emphasis on providing input and less time being informed.
- Invite guests and subject knowledge experts to present on the current agenda topics.
- The value of the SRG members holding skillsets that provide contributions in particular for those representing large part of the community.
- Need for a better communication between the meetings to rather than just sending out the agenda and providing presentation.
- Insight into how Council works and opportunities available such as cycling club.
- Challenges in representing people outside and in representing the community.

C Langford supported the topics of the SRG meeting, the importance of community input in strategic planning rather when it is fully formed. He also suggested that the group consider long term planning too, and advised that is where having a representative from the State government on the SRG can add value.

6.2 UPDATE ON ELECTRIC VEHICLE OPERATIONAL PLAN

OVERVIEW OF UPDATE

M Carter provided an update on the this topic. The purpose was to update the SRG members on the following:

- Progress of the development of the Electric Vehicle Operational Plan.

- Ausgrid Opportunities.
- Next Steps:
 - Internal engagement
 - Council endorsement
 - Community engagement
 - Formal adoption of operational plan
 - Implementation.

DISCUSSION

The SRG members discussed the following:

- Costings and locations of the charging stations to be reviewed.
- Consultation with organisations with charging stations in place.
- Potential security and safety hazard issues.
- Management of charging time limits, particularly for those living in apartment blocks.
- Charging stations to be placed in designated parking spaces.
- Suggestion to follow European ideas:
 - place charging stations along the side of the street, like the parking machines.
 - provide free parking for electric cars as part of the initiative.
- Consideration towards looking into Hydrogen cars as the future way and focus on reducing emissions.
- Suggestion to approach and invite Hyundai to present on hydrogen cars.

ACTION

That:

1. Craig Sawyer to provide the SRG members with further information and costing for Ausgrid at the 12 November 2020 meeting.
 2. Craig Sawyer invite a representative from Hyundai to present on hydrogen vehicles at one of the Transport and Travel Strategic Reference Group meetings.
 3. This item be at Councillor Briefings.
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6.3 BIKE PLAN ADOPTED - NEXT STEPS

OVERVIEW OF UPDATE

Phil Devon provided an update on this topic. The purpose was to inform the Transport and Travel Strategic Reference Group on the adoption of the Northern Beaches Bike Plan and the next steps on the implementation of the actions.

He advised of the following:

- Current projects:
 - Capital Works Programmed for Construction 2020/21.
 - Design & Planning 2020/21.
- Next steps.
- Reviewing current action plans and key components.

DISCUSSION

Following the update the SRG members discussed:

- Belrose's world class facilities for mountain biking and exploring further potential connections.
- A need to consider and protect pedestrians with disabilities in areas with shared paths, such as Allambie park
- Process to prioritise bike plans.

C Langford shared images of shared path projects across Sydney noting they come with trade-offs and it's usually trading off for parking. He also noted a State Government project is underway investigating shared path links across Sydney.

ACTION

That Colin Langford provide shared path project ideas at the 12 November 2020 SRG meeting.

6.4 ANNUAL UPDATE ON FOOTPATH PROGRAM DELIVERY

OVERVIEW OF UPDATE

M Carter provide an update on this topic. The purpose was to update the SRG members on the delivery of the Footpath Program in line with the actions of the Northern Beaches Walking Plan.

The SRG members were advised of the following:

- **2019/20 project update**
 - Year one of the five year plan delivery program completed.
- **Available funding 2020/21**
 - Cuts in funding could have resulted in reduced footpaths being delivered but Federal Government has provided funding to Councils.

- **2020/21 projects and planning**

- To construct over 40 paths, and use local provider to do the work as part of the Federal Government additional funding for Council.

M Carter also advised that Council is using the additional funding to build footpaths around schools, local connections and retirement villages.

DISCUSSION

Following the presentation, the group discussed:

- Leveraging of the federal funding.
- Active to School Program a self-reporting tool on school lines and safe school. Also a tool where parents and teachers can provide comments.
- Benefits to children also being able to provide their comments and feedback.

ACTION

That M Carter to investigate a potential option within the Active to School Program tool which would allow to identify kids/students comments from parents comments.

7.0 GENERAL BUSINESS

- A question was raised about reducing the size of speed bumps and having them stop at 1m from the curb to allow for bicycles. P Devon informed that in some areas this was not possible as the speed bumps were addressing other particular issues.
- Revisit temporary footpaths and bike paths and organise with C Langford to brief the SRG members on what the State Government is doing.

SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
6.2	<ul style="list-style-type: none"> • Craig Sawyer to provide the SRG members with Ausgrid options and costings at the next meeting. 	C Sawyer:	12 Nov 2020
	<ul style="list-style-type: none"> • Craig Swayer invite Hyundai hydrogen team to present on hydrogen vehicles at one of the Transport and Travel Strategic Reference Group meetings. 		
	<ul style="list-style-type: none"> • This item be at Councillor Briefings. 		
6.4	To investigate further on the ability of the tool to identify kids/students comments from parents comments.	M Carter	12 Nov 2020
6.3	C Langford to provide briefing on State government projects on shared paths and temporary footpaths for the SRG members.	C Langford	12 Nov 2020

The meeting concluded at 7:41pm.

This is the final page of the Minutes comprising 9 pages numbered 1 to 9 of the Transport and Travel Strategic Reference Group meeting held on Thursday 13 August 2020 and confirmed on Thursday 12 November 2020