



# MINUTES

## **TRANSPORT AND TRAVEL STRATEGIC REFERENCE GROUP**

**THURSDAY 14 MAY 2020**

## Minutes of the Transport and Travel

### Strategic Reference Group

held Thursday 14 May 2020

Commencing at 6:00pm

#### ATTENDANCE:

##### Committee Members

Cr Sarah Grattan (Chair)	
Mayor Michael Regan	
Cr Rory Amon	
Cr Kylie Ferguson	
Graeme Laughton	
Emma Tonkin	
Andrew Chivers	
Keith Povah	
Richard Saunders	Manly Warringah Cycling Club
John Hawkins	Bicycle NSW
Victor Konijn	
Craig Smith	
Colin Langford	Transport for NSW
Mary Whalan	RMS
Dan Giles	Easylink

##### Council Officer Contacts

Craig Sawyer	Executive Manager Transport & Civil Infrastructure
Phil Devon	Manager, Transport Network
Phillip Gray	Transport Project Officer
Michelle Carter	Strategic Transport Coordinator
Tamara Lukic	Governance Officer

##### Guests

Graham Richardson	Director Sydney Network Planning at Transport for NSW
Leon Paap	Program Manager Active Transport - Planning, Greater Sydney Planning and Programs

## 1.0 ACKNOWLEDGEMENT OF COUNTRY

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As a sign of respect, Northern Beaches Council acknowledges the traditional custodians of these lands on which we gather and pays respect to Elders past and present.

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## 2.0 APOLOGIES

*NOTE: Phillip Devon informed members of Colin Langford replacing Tessa Knox-Grant as the Transport for NSW representative.*

Apology was received from Wendy Dunnet.

## 3.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

There were no declarations of pecuniary or non-pecuniary conflicts of interest.

## 4.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

### 4.1 MINUTES OF TRANSPORT AND TRAVEL STRATEGIC REFERENCE GROUP MEETING HELD 13 FEBRUARY 2020

***Cr Ferguson/G Laughton***

That the Minutes of the Transport and Travel Strategic Reference Group meeting held 13 February 2020, are hereby confirmed as a true and correct record of the proceedings of that meeting.

## 5.0 UPDATE ON ACTIONS FROM LAST MEETING

Meeting Date	Item No.	Responsible Person	Action	Due Date	Status / Comment
13 Feb 2020	6.1	K Menzies	Transport and Travel Strategic Reference Group be provided further updated on the implementation of the Northern Beaches Road Safety Plan during 2020 once adopted by Council.	Ongoing	
13 Feb 2020	6.1	The SRG group members	Group members provide feedback and suggestions on 'Your Say' page <a href="https://www.northernbeaches.nsw.gov.au/council/have-your-say">https://www.northernbeaches.nsw.gov.au/council/have-your-say</a>		Completed

## 6.0 AGENDA ITEMS

### 6.1 DRAFT BIKE PLAN

P Gray provided an update on this item. A copy of the presentation provided to the group was distributed with the Agenda.

#### OVERVIEW OF UPDATE

##### Stage Two Engagement:

- the second stage of the engagement process on the draft bike plan was endorsed by Council and the draft was to be placed on public exhibition at the meeting held on 29 February 2020
- due to the COVID-19 restrictions placed on face to face engagement drop in sessions the exhibition period was initially extended until 3 May 2020
- due to COVID -19, Staff replaced face to face engagement with Live Question and Answer Sessions and the exhibition was extended to 17 May 2020.

P Gray informed that there have already been over 600 submissions through the your say platform and have received several formal written submissions with the community feedback on the following:

- Safe Cycling Network.
- Making roads safer for cycling.
- Improved end of trip facilities.
- Promotion of cycling for Transport.

##### The Next Step after the exhibition:

- finalise the review of the submissions and review comments
- update the Bike Plan and engagement report accordingly
- report back to a future meeting of Council for adoption.

#### ITEMS DISCUSSED

The group discussed the issue of 'safe separation' and reiterated the importance of raising awareness among drivers to give a way to cyclists.

A question was raised on a need for more safe bicycle parking spots in Dee Why and other locations. This was acknowledged by C Sawyer who agreed to look into the bike storage.

QUESTION: Is there a potential for project funding from State Government?

ANSWER: Ideas for projects have been explored, also in other Council parts. There is a potential for short term (October 2020) and medium term projects (Next year 2021).

Members were encouraged to send their ideas to M Carter.

QUESTION: Is the success of shared paths being measured and are people using them?

ANSWER: Additional volumes of cyclist were noted on the existing shared path network during COVID -19 restrictions. A video data collection is underway at key locations; to compare usage with previous data collection surveys at different locations. The current surveys are also capturing all shared path usage to provide an overall

assessment of the patterns and make-up of the community usage.

## **ACTION**

That:

1. The Transport and Travel Strategic Reference Group provides ideas for project funding from State Government to Michelle Carter.
2. C Sawyer to look into bike storage and report back at the next meeting.

## **6.2 ROAD NETWORK PLANS**

P Devon provided an overview on the Road Network Plans (RNP) and briefly discussed the intended purpose. A copy of the presentation provided was distributed with the Agenda.

### **OVERVIEW OF UPDATE**

He outlined the work Council has done in collaboration with Transport NSW and invited members to provide feedback.

Members were presented with the Road function/descriptor and were asked to whether or not the definitions suited Council's objectives.

#### Next Steps of the RNP:

- finalise this phase and report back to the group
- stakeholder consultation with local and state government representatives to provide input on the vision and objectives, capture known issues, identify planned projects and defined the current and future corridor function.

The group was informed that the data collection may be delayed to ensure accurate information is collected post COVID -19 and once this stage is finalised it will be reported back to the group and the groups' comments and feedback to be workshopped.

### **ITEMS DISCUSSED**

Members discussed the definitions and generally came to an agreement that the current terms used needed to be clearer and better described for people to get the general idea/understand better. In addition, a need was expressed for clear definition of what each road should look like and potentially inclusion of symbols (shops) that help define what these classifications are.

### 6.3 BEACHES LINK TUNNEL EIS

P Devon provided an update on this item. The accompanying document 'CEO Northern Beaches Council Beaches Link Tunnel Reference Design tunnel submission' was distributed with the Agenda.

#### OVERVIEW OF UPDATE

An update was given on the initial submission by Council on the reference design and provided input on a future submission to an Environmental Impact Statement (EIS) as part of the next phase in the approval process. Various themes were identified through the community engagement process and members were invited to discuss if the initial themes identified are still relevant and if there are any other issues that need to be reviewed by staff before the EIS is placed on public exhibition later this year.

Themes identified through engagement included:

- Link Road and connectivity to the portal.
- Temporary and permanent impacts on green space at Balgowlah.
- Emission – stacks, filters and location.
- Potential impacts on flora and fauna.
- Burnt Bridge Creek Deviation.
- Wakehurst Parkway environmental considerations.
- Necessity of additional road infrastructure.
- Construction impacts on local roads.
- Construction and operational noise and vibration.
- Construction compound locations.
- Traffic modelling and predicted growth figures.

A question was also raised on issues/themes in relation to business case, funding, toll charges, construction impacts and resources required to deal with community.

#### ITEMS DISCUSSED

The group discussed and addressed the purpose of the tunnel as per Roads and Maritime Services (RMS) factsheet on the tunnel:

- to enhance the bus express road
- to benefit cyclist
- public transport.

**QUESTION:** How does having a tunnel align with Council's message and support of promoting public transport?

**ANSWER:** The tunnel will be designed to provide for public transport access.

P Devon noted the next step in the Beaches link project.

- identify design changes
- EIS & measuring plans
- public exhibition – formal round the end of the year

- looking at alternative ways of engaging with community amid COVID-19

The group agreed to having an additional meeting to workshop the EIS draft design once the feedback has been provided.

## ACTION

That the Transport and Travel Strategic Reference Group

1. Provides initial feedback to Council's Transport Network Team by 30 June 2020 via the [Transport@northernbeaches.nsw.gov.au](mailto:Transport@northernbeaches.nsw.gov.au) email, attention Phil Devon – Manager Transport Network.
2. Considers the need to convene a special additional meeting of the Transport and Travel Strategic Reference Group to workshop the EIS draft design and provides input for consideration by Staff and Councillors in formulating Councils EIS submission.

## SUMMARY OF ACTIONS

ITEM NO.	ACTION	RESPONSIBLE OFFICER	DUE DATE
6.1	Members provide project ideas for funding from State Government to Michelle Carter.	SRG members	
6.1	C Sawyer to review a bike storage and report back at the next meeting.	C Sawyer	13 August 2020
6.3	Members provides initial feedback on the Beaches Link Tunnel to Council's Transport Network Team by 30 June 2020 via the <a href="mailto:Transport@northernbeaches.nsw.gov.au">Transport@northernbeaches.nsw.gov.au</a> email, attention Phil Devon – Manager Transport Network.	SRG members	30 June 2020
6.3	Schedule an additional Transport and Travel Strategic Reference Group meeting to workshop the EIS draft design and provides input for consideration by Staff and Councillors in formulating Councils EIS submission.	P Devon	TBC

The meeting concluded at 7:50pm

This is the final page of the Minutes comprising 8 pages numbered 1 to 8 of the Transport and Travel Strategic Reference Group meeting held on Thursday 14 May 2020 and confirmed on Thursday 13 August 2020