



PITTWATER COUNCIL

Agenda

Council Meeting

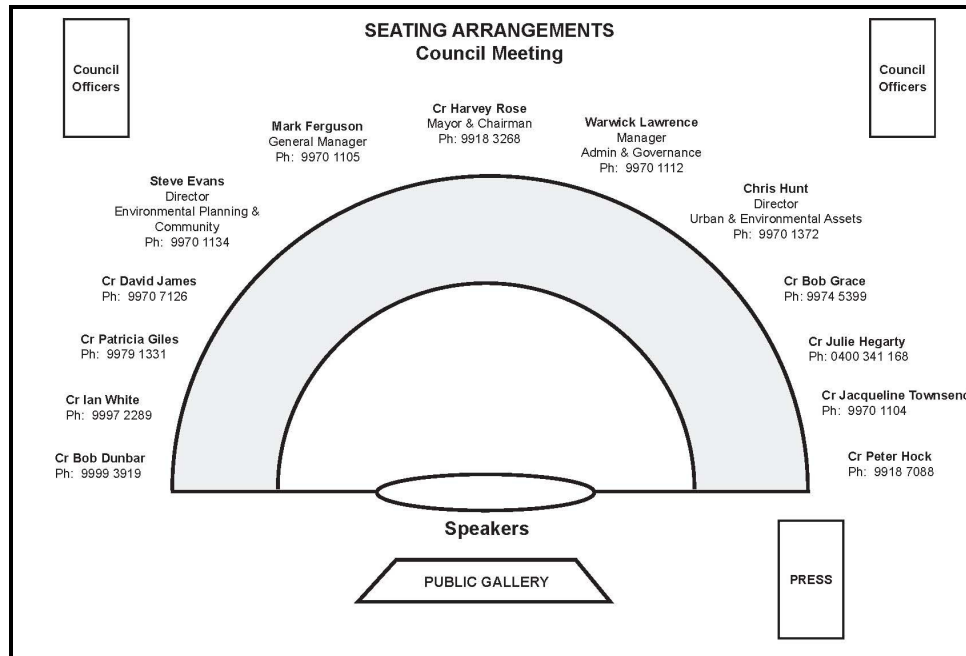
Notice is hereby given that a Council Meeting of Pittwater Council will be held at Mona Vale Memorial Hall on

6 August 2012

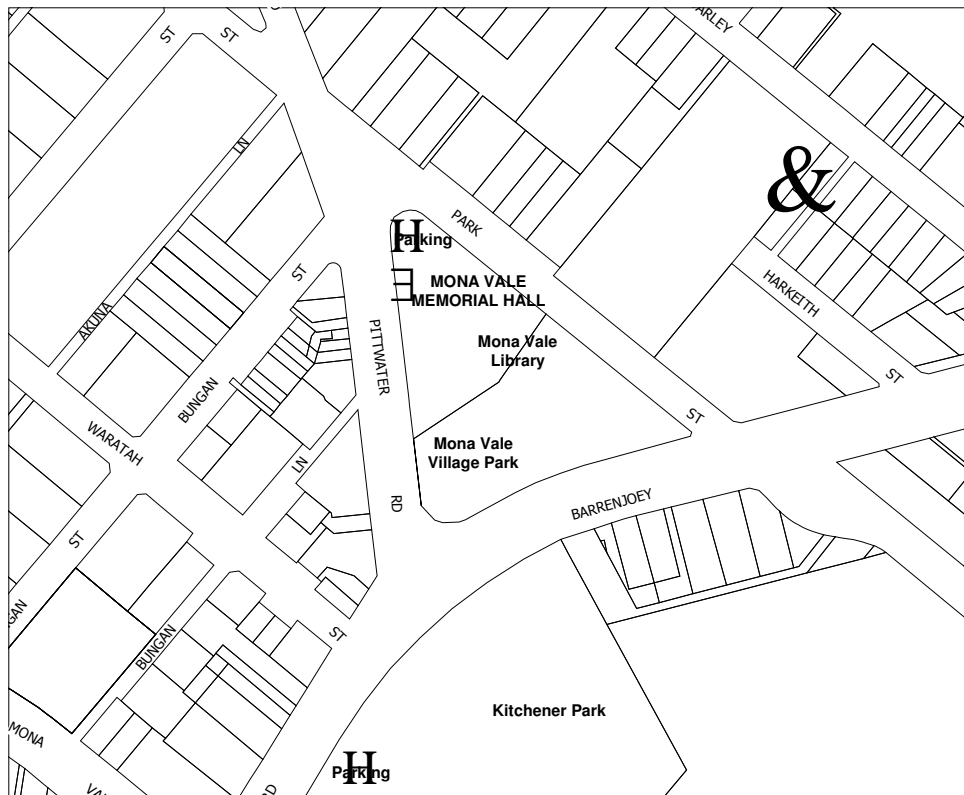
Commencing at 6.30pm for the purpose of considering the items included on the Agenda.

Mark Ferguson
GENERAL MANAGER

Seating Arrangements



Meeting Location



All Pittwater Council's Agenda and Minutes are available on the Pittwater website at www.pittwater.nsw.gov.au

IMPORTANT NOTE FOR COUNCILLORS

The Council has received Confidential Advice in relation to the matters listed below which are attached as **Appendix 1 to Councillor's Agenda on yellow paper**. It is important that Councillors read these documents prior to determining the matters. Should the Council wish to consider the Confidential Advice during the course of the meeting, the following procedure should be followed:

1. Any persons wishing to address the Council are invited to address the Council in Open Session, so that the general (non-confidential) issues relating to the matter are debated in Open Session.
2. Should the Council wish to consider the Confidential Advice at any time during the debate, the Council should resolve into Committee of the Whole in Closed Session in accordance with Section 10A(2)(d) of the Local Government Act 1993, and debate the Advice and any related legal issues in a Closed Forum, with the Press and Public excluded. The Council does not have to make any resolution whilst in Committee of the Whole in Closed Session.
3. Following conclusion of the discussion concerning the Confidential Advice the Council should resolve back into Open Session to continue the debate as required, excluding any reference to the advice. Once again it is noted that the debate in Open Session should centre around the general (non-confidential) issues associated with the matter.
4. The Council should then determine the matter in Open Session.

The Reports on the items below are listed in Open Session in the Agenda:

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Mark Ferguson
GENERAL MANAGER

Council Meeting

Acknowledgement of Country

Pittwater Council honours and respects the spirits of the Guringai people.
Council acknowledges their traditional custodianship of the Pittwater area

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CONFIDENTIAL CLAUSE

*These reports are **CONFIDENTIAL** in accordance with Section 10A(2)(d) of the Local Government Act 1993, which permits the Council to close the meeting to the public for business relating to the following: -*

- (d) Commercial information of a confidential nature that would, if disclosed:-
- prejudice the commercial position of the person who supplied it; or
 - confer a commercial advantage on a competitor of the Council; or
 - reveal a trade secret.

Commercial In Confidence Advice - T02/12 - Design and Construct a Combination Synthetic AFL and Soccer Field at Narrabeen Sports High School

Commercial In Confidence Advice - Tender T07/11 - Grass Mowing of Council Road Reserves

**The Senior Management Team
has approved the inclusion of
all reports in this agenda.**

Council Meeting

1.0 Apologies

Apologies must be received and accepted from absent Members and leave of absence from the Council Meeting must be granted.

2.0 Declarations of Pecuniary and Conflict of Interest including any Political Donations and Gifts

Councillors are advised of the following definitions of a "pecuniary" or "conflict" of interest for their assistance:

- * Section 442 of the Local Government Act, 1993 states that a "pecuniary" interest is as follows:

- "(1) [**Pecuniary interest**] A Pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.
- (2) [**Remoteness**] A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter."

Councillors should reference the Local Government Act, 1993 for detailed provisions relating to pecuniary interests.

- * Council's Code of Conduct states that a "conflict of interest" exists when you could be influenced, or a reasonable person would perceive that you could be influenced by a personal interest when carrying out your public duty.

Councillors are also reminded of their responsibility to declare any Political donation or Gift in relation to the Local Government & Planning Legislation Amendment (Political Donations) Act 2008.

- * A reportable political donation is a donation of:
- \$1,000 or more made to or for the benefit of the party, elected member, group or candidate; or
 - \$1,000 or more made by a major political donor to or for the benefit of a party, elected member, group or candidate, or made to the major political donor; or
 - Less than \$1,000 if the aggregated total of the donations made by the entity or person to the same party, elected member, group, candidate or person within the same financial year (ending 30 June) is \$1,000 or more.

3.0 Confirmation of Minutes

“Councillors are advised that when the confirmation of minutes is being considered, the only question that can arise is whether they faithfully record the proceedings at the meeting referred to. A member of a council who votes for the confirmation of the minutes does not thereby make himself a party to the resolutions recorded: **Re Lands Allotment Co (1894) 1 Ch 616, 63 LJ Ch 291.**”

Minutes of the Council Meeting held on 16 July 2012.

4.0 Public Addresses

The following guidelines apply to any person addressing a Council / Committee meeting in relation to an item on the Council / Committee meeting agenda:

1. *A member of the public may be granted leave to address a meeting of Council or a Committee, where such a request is received by the General Manager no later than 3.00pm on the day of the meeting. This is subject to:*
 - (a) *A maximum of up to four speakers may address on any one item, with a maximum of two speakers in support of the recommendation in the report, and two speakers in opposition.*
 - (b) *A limitation of three minutes is allowed for any one speaker, with no extensions.*
 - (c) *An objector/s to a development application is to speak first with the applicant always being given the right to reply.*

Exceptions to these requirements may apply where:

- (a) *The Meeting specifically requests that a person be interviewed at a meeting.*
 - (b) *The Meeting resolves that a person be heard at the meeting without having given prior notice to the General Manager*
2. *Once a public/resident speaker has completed their submission and responded to any Councillor questions, they are to return to their seat in the public gallery prior to the formal debate commencing.*
3. *No defamatory or slanderous comments will be permitted. Should a resident make such a comment, their address will be immediately terminated by the Chair of the meeting.*
4. *Council's general meeting procedures apply to Public Addresses, in particular, no insults or inferences of improper behaviour in relation to any other person is permitted.*
5. *Residents are not permitted to use Council's audio visual or computer equipment as part of their address. However, photographs, documents etc may be circulated to Councillors as part of their address.*

Statement of Respect

Pittwater Council promotes and strives to achieve a climate of respect for all and endeavours to inspire in our community shared civic pride by valuing and protecting our unique environment, both natural and built, for current and future generations.

5.0 Mayoral Minutes

Nil.

6.0 Business by Exception (All items on the Agenda)

Items that are dealt with by exception are items where the recommendations contained in the reports in the Agenda are adopted without discussion.

7.0 Council Meeting Business

C7.1	NOTICE OF MOTION - Pittwater Ocean Swim Series (Motion submitted by Cr Grace)
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Meeting: Council

Date: 6 August 2012

NOTICE OF MOTION

BACKGROUND

1. The concept for the "Pittwater Ocean Swim Series" was for local surf clubs to combine to help each other and create a unique mini-series, confined to the Pittwater area and become a type of festival of the Pittwater Community, reflecting our lifestyle.
2. The brand name of Pittwater Council has developed into a high recognition value in the Sydney area.
3. The five ocean swims in Pittwater are:
 - a. Palm Beach to Whale Beach
 - b. Avalon Beach
 - c. Bilgola Beach
 - d. Newport Beach
 - e. Warriewood Beach to Mona Vale Beach
4. A prize is to be drawn at randomly for one person out of all entrants who compete in three out of five races in the Series.
5. The prize is a trip for two to Byron Bay, NSW, to compete in the ocean swim, and includes accommodation and entry fees.
6. Pittwater has always been a regular supporter of the surf lifesaving movement.
7. For Council to sponsor the Series would be another great way to promote the brand of Pittwater Council and would be another good example of Council supporting the community.
8. The number of participants competing in the Pittwater ocean swims was 4500 and ranged in age from 12 years to 70 years, as individuals and teams.
9. A benefit from proposed Series would be increase in people patronising the local area, which would support local business.
10. The individual surf clubs would support Council by placing Council sponsorship and logos on their websites, newsletters and other editorials.
11. The surf clubs already receive monies for conducting the swims themselves, which would continue, but that money usually goes to maintaining life saving equipment.
12. I am advised that should Council sponsor the Series that Paul Ellercamp will ensure Pittwater Council is properly mentioned on his website, www.oceanswims.com and will also be mentioned prominently on every participating surf club site.

13. The organisers, who are life savers, believe the approximate cost to Council would range from \$3500 to \$5000.
14. I am advised all flyers advertising the swim will feature the Council logo and Council will play a role in the presentation of prizes.
15. It is my opinion that this Series will be recognised as an extension of Pittwater Council in time and play a valuable part in the Pittwater ethos.

Motion

Council sponsor the "Pittwater Ocean Swim Series" 2012-13 for an amount not greater than \$5000, unless agreed to by the General Manager.

Cr Bob Grace
North Ward

C7.2	2012 Local Government Association (LGA) Annual Conference - Appointment of Delegates and Submission of Motions
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Meeting: Council

Date: 6 August 2012

STRATEGY: Business Management

ACTION: Provision of Administrative Support to Elected Councillors

PURPOSE OF REPORT

To appoint Councillor Delegates and consider various Motions for submission to the 2012 Annual LGA Conference at Dubbo from Monday 29 to Wednesday 31 October 2012.

1.0 BACKGROUND

- 1.1 The 2012 Annual LGA Conference will be held at Dubbo from Monday 29 to Wednesday 31 October 2012.
- 1.2 The Council is entitled to nominate four (4) voting delegates to attend the Conference. This will be done after the Local Government Elections. However in the interim Council may register four (4) places and take advantage of the early bird registration rates. Specific delegate details will then be supplied after the formation of the new Council.
- 1.3 Motions before the Conference should address strategic Local Government sector issues rather than specific single local issues and will be considered under one of four subject headings as follows:

Services - human services, environmental services, library services, cultural programs, recreation programs, health protection and promotion, development approvals, environmental regulatory activities etc.

Infrastructure - transport, roads, bridges, footpaths, open space, water and sewerage facilities, waste facilities and services, recreation facilities, arts facilities, civic buildings etc.

Finance - revenue raising, government funding, cost shifting, emergency services levy, waste levy, carbon tax, economic development etc.

General - land use planning, development approvals, environmental regulatory activity, workforce planning and development, industrial issues etc.

2.0 ISSUES

2.1 Proposed Motions

- 2.1.1 Attached to the report are draft Motions for consideration by the Council for submission to the 2012 Conference (see **Attachment 1**). Motions must be received by the LGA by COB Wednesday 15 August 2012. All Motions must be adopted by the Council before being forwarded to the Association.
- 2.1.2 Councillors and senior staff were invited to submit suggested draft Motions to the 2012 conference for inclusion in this report or to be raised at this meeting.

2.2 Voting rights – Pittwater Delegates

2.2.1 Pittwater Council is entitled to nominate up to four (4) voting delegates to the Conference.

3.0 SUSTAINABILITY ASSESSMENT

3.1 Supporting & Connecting our Community (Social)

Due to the nature of the Motions within this report a sustainability assessment has not been performed.

3.2 Valuing & Caring for our Natural Environment (Environmental)

Due to the nature of the Motions within this report a sustainability assessment has not been performed.

3.3 Enhancing our Working & Learning (Economic)

Due to the nature of the Motions within this report a sustainability assessment has not been performed.

3.4 Leading an Effective & Collaborative Council (Governance)

Due to the nature of the Motions within this report a sustainability assessment has not been performed.

3.5 Integrating our Built Environment (Infrastructure)

Due to the nature of the Motions within this report a sustainability assessment has not been performed.

4.0 EXECUTIVE SUMMARY

- 4.1 The Local Government Association Conference is one of the most important conferences of the year. A number of Motions that set policy for the direction of the Association are considered at the meeting and it allows Councillors the opportunity to network with other Councillors throughout the state.

RECOMMENDATION

1. That the attached Motions be submitted to the Local Government Association for consideration at the 2012 LGA Conference in Dubbo.
2. That Council register places for four (4) voting delegates to attend the 2012 LGA Conference.

Report prepared by
Gabrielle Angles - Principal Officer, Administration

Warwick Lawrence
MANAGER, ADMINISTRATION & GOVERNANCE

Motion:

That the Local Government Association lobby the State Government to ensure the Planning Reform outcomes do not diminish the current "objects" of the Environmental Planning and Assessment Act, in particular promotion of orderly development, proper management, protection of the environment, affordable housing, infrastructure provision and ecologically sustainable development.

Note from Council

Constructive Planning Reform is welcome. In particular a simplified and more transparent system that integrates all levels of Governments responsibilities is needed. The current EP&A Act's "Objects" however should be enhanced not diminished in the name of simplification. The current "Objects" are:

- (a) to encourage:*
 - (i) the proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forests, minerals, water, cities, towns and villages for the purpose of promoting the social and economic welfare of the community and a better environment,*
 - (ii) the promotion and co-ordination of the orderly and economic use and development of land,*
 - (iii) the protection, provision and co-ordination of communication and utility services,*
 - (iv) the provision of land for public purposes,*
 - (v) the provision and co-ordination of community services and facilities, and*
 - (vi) the protection of the environment, including the protection and conservation of native animals and plants, including threatened species, populations and ecological communities, and their habitats, and*
 - (vii) ecologically sustainable development, and*
 - (viii) the provision and maintenance of affordable housing, and*
- (b) to promote the sharing of the responsibility for environmental planning between the different levels of government in the State, and*
- (c) to provide increased opportunity for public involvement and participation in environmental planning and assessment.*

Motion:

That the Local Government Association lobby the State Government to provide assurance that current Standard Instrument LEPs adopted and those currently under drafting in various Local Government Areas will be recognised in the new Planning Act with minimal changes needed to 'convert' to the proposed "Local land use Plans".

Note from Council:

Many Councils have undertaken considerable community engagement and expended considerable time, resources and finances in finalising Standard Instrument LEPs for their areas. Many Councils are currently in the process of completing new LEPs. Assurance needs to be provided that all the past and ongoing work, resources and community expectations are not abandoned in the introduction of the new Planning Act and Local Land Use Plans.

Community, Recreation and Economic Development Committee

**8.0 Community, Recreation and Economic Development
 Committee Business**

C8.1	Tender T02/12 - Design and Construct a Combination Synthetic Field at Narrabeen Sports High School
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Meeting: Community, Recreation & Economic Development Committee

Date: 6 August 2012

STRATEGY: Recreational Management

ACTION: Develop a partnership program with user groups to improve resourcing, allocation and multi-use of recreational facilities

Explore additional opportunities to ensure that the quality of sports grounds in the LGA is improved and maximum use is gained from existing provision

PURPOSE OF REPORT

The purpose of this report is to present to Council for consideration the further assessment of Tender T02/12 Design and Construct a Combination Synthetic AFL and Soccer Field at Narrabeen Sports High School.

1.0 BACKGROUND

- 1.1 At the Council Meeting of 16 July 2012 consideration of Item C11.7 was deferred to the Council Meeting of 6 August 2012 to allow further assessment of the tenders received.
- 1.2 Playing fields in the Pittwater LGA are in short supply and during periods of wet weather, the availability of grounds becomes a major problem for local sporting teams and schools for both training and competition.
- 1.3 Council's 2020 Strategic Plan Recreational Management Strategy recognises the need to:
 - upgrade and enhance recreational spaces and facilities;
 - improve recreational facilities and services through ongoing public/private partnerships;
 - manage and maintain recreational facilities to best practice standards in a cost effective and sustainable manner;
 - use recreational opportunities to encourage a healthy community.
- 1.4 The adopted Warriewood Valley Section 94 Plan makes provisions for Council to provide facilities funded from developer contributions for the incoming Warriewood Valley population. In the open space element of this Plan there is a requirement, in part, to provide additional playing fields.
- 1.5 In 2000 Council purchased land from the Department of Education (Narrabeen Sports High) adjoining Jacksons Road and opposite Warriewood Square Shopping Centre to provide the initial acquisition of playing fields as part of the Warriewood Valley Section 94 Plan open space element. Fields were constructed on this open space and these fields are used by the school during school hours and available for the community at other times.
- 1.6 Within the same open space element and on a similar shared use principle, Council staff have been negotiating with Narrabeen Sports High School and the Department of Education for the upgrade of the two playing fields within the high school grounds: the eastern 'main' field and western 'back' field. In this case, the Department of Education will remain the owner of the land in question.

- 1.7 At the meeting of 2 April 2012 a report was presented to Council to seek endorsement for the construction of a synthetic AFL/Soccer playing field on the main ground at Narrabeen Sports High School, the reconstruction of a turf playing field on the western field within the High School at the end of Namona Street and the upgrading of the dressing room/amenities.
- 1.8 The recommendations from the report were:
- “the commitment of up to \$1.9 million of funding from the Warriewood Valley Section 94 contributions plan towards the above projects;
 - that Council enter into a 60 year licence with the Department of Education and Communities;
 - that tenders considered for the project be from AFL endorsed companies; and
 - that a report on the tender submissions from the accredited contractor be presented to Council for consideration. “

At the meeting Council formally adopted these recommendations.

- 1.9 Council has therefore entered into a licence agreement with the Department of Education and Communities on behalf of Narrabeen Sports High to allow Council to develop, maintain and manage the two fields. The majority of funding for the synthetic field is from S94 contributions as the next stage of active open space provision with additional funding from NSW AFL and a grant sought by Narrabeen Sports High School.
- 1.10 Under the shared use management, Narrabeen Sports High School is proposing to introduce a specialised training program for talented young athletes to participate in AFL training clinics as part of the school curriculum. Council will negotiate a license agreement with the AFL for their access after school hours and on Sunday mornings. Narrabeen Sports High School would have use of the field during school hours. The grounds would then be available for Council use on all other nights, Saturdays and Sunday afternoons.
- 1.11 Council prepared a Request for Tender (RFT) for the Design and Construction of a Combination Synthetic AFL and Soccer Field at Narrabeen Sports High School to ensure Council received the best market value for these works. The Request for Tender (RFT) was released via Pittwater Council's Tenderlink as a public open tender on Friday 08 June 2012 and was publically advertised in the Manly Daily (08 June 2012) and Sydney Morning Herald (12 June 2012). As per Council's resolution of 2 April 2012, the tenderers also need to be AFL accredited companies.
- 1.12 The RFT closed at 2:00 PM on Friday 29 June 2012.
- 1.13 The Scope of Services as specified in the Request for Tender 02/12 was as follows:
1. provide detailed design for a combination synthetic AFL and FIFA 1 star (2012) soccer surface, pavement, base and sub-base to specified levels including materials, construction method, surface and subsurface drainage and services (power and water);
 2. design and construct the synthetic AFL and soccer field in accordance with the Council approved design, relevant Australian Standards, AFL accredited, FIFA 1 star standards and other relevant standards and guidelines;
 3. design and construct a stormwater harvesting scheme that captures water from the synthetic field and pumps it to the existing 270,000 L tank;

4. excavate the existing surface to required depth and extent;
 5. supply and install, in accordance with Council requirements, supporting infrastructure for the synthetic field including (but not limited to) lighting, AFL and soccer goal posts, netting systems, line marking;
 6. provide a report to Council, in electronic format, upon completion of works with detailed drawings for above and below surface systems, instruction manuals, warranty certificates etc.;
 7. site restoration works and other works that may arise in order to achieve the project aim.
- 1.14 Pittwater Council engaged Smart Connection Company and Dalton Consulting Engineers (DCE) to provide technical advice and assist with the preparation of tender documents and tender evaluation.
- 1.15 A Part V Environmental Impact Assessment was completed by Council Staff in accordance with the *Environmental Planning and Assessment Act 1979* and submitted to the Department of Education and Communities for consideration. A public meeting was held and local residents invited, where issues such as lighting, traffic, noise, flooding and hours of operation were discussed. These issues and Council's response were included in the Part V which was submitted to and ultimately approved by the Department of Education and Communities.

2.0 ISSUES

- 2.1 Tender was publically available from Friday 08 June 2012. The closing date was Friday 29 June 2012 at 2:00 PM.
- 2.2 There were four (4) tenders submitted and these were assessed by the Tender Evaluation Panel (TEP).
- HG Sports Turf Pty Ltd
 - Sharcave Pty Ltd ATF The John Curtis Family Trust trading as Team Sports
 - Sports Technology International Pty Ltd
 - Turf One Pty Ltd

The TEP assessment is contained in the confidential component of this report.

3.0 SUSTAINABILITY ASSESSMENT

3.1 Supporting & Connecting our Community (Social)

- 3.1.1 The combination AFL and Soccer synthetic playing field will provide a facility for use by Narrabeen Sports High School and the Council on behalf of the community that:
- in general is not affected by rainfall;
 - provides a consistent and safe surface to play on;
 - can sustain significantly higher use than natural grass; and
 - as such provides for more scope for utilisation hours compared to natural turf playing surfaces.

3.2 Valuing & Caring for our Natural Environment (Environmental)

- 3.2.1 Pittwater Council Staff completed an Environmental Impact Assessment. The Environmental Impact Assessment assessed the impacts of the construction and long term use of the synthetic field in accordance with Part 5 of the *Environmental Planning and Assessment Act 1979* and clause 228 of the *Environmental Planning and Assessment Regulation 2000*. On the basis of this Environmental Impact Assessment, it is concluded that by adopting the risk reduction measures identified in this assessment there will be no significant environmental impact as a result of the undertaking of the synthetic field works and its ongoing operation.
- 3.2.2 Where practical and feasible, recycled and recyclable products will be used in the design of the synthetic field.
- 3.2.3 The major environmental benefits of the proposed synthetic playing field over the existing turf field include:
 - the opportunity to water harvest;
 - using the harvested rain water to irrigate the back field;
 - less ongoing maintenance compared with a natural turf surface however it still requires maintenance of a different form and periodic replacement;
 - no watering requirements, an advantage during drought conditions and a cost saving on water bills;
 - no mowing or use of fertilisers or herbicides.

3.3 Enhancing our Working & Learning (Economic)

- 3.3.1 The project will be funded from developer contributions through the S94 Plan for Warriewood Valley and funding contributions by Narrabeen Sports High School and AFL NSW.
- 3.3.2 The synthetic playing field will have a life of 8-12 years. At the end of that time the surface will need to be replaced. A sinking fund with contributions from user fees is to be set up and will accumulate funds to cover replacement costs when the need arises. The turf field will be maintained by Council under the Reserves and Recreation Ground Maintenance Program.

3.4 Leading an Effective & Collaborative Council (Governance)

- 3.4.1 Council has engaged in an open tender process requesting AFL accredited and FIFA preferred companies with relevant experience and suitably qualified to design and construct a combination synthetic AFL and Soccer field at Narrabeen Sports High School. The purpose of seeking accreditation for the field is to ensure that the appropriate quality is provided and Council and the Department can have confidence in their investments.
- 3.4.2 Upon completion of the synthetic field the contractor is to arrange testing of the field against the appropriate performance criteria to ensure it meets the required standards for AFL and Football (Soccer).
- 3.4.3 Council engaged experts in synthetic field technology Smart Connection Company and civil engineering experts Dalton Consulting Engineers to provide technical advice and assist with the preparation and evaluation of tenders.
- 3.4.4 Council will provide regular updates and list relevant points of contact for the project during the construction phase on the Council website.

3.5 Integrating our Built Environment (Infrastructure)

- 3.5.1 Outside of school hours, Narrabeen Sports High Schools main oval is currently used for community soccer games on Saturdays. Upgrading the field with a synthetic solution so it is able to be used during wet weather periods and increasing the hours of community use on weeknights and on weekends is an effective shared use of public assets.

4.0 EXECUTIVE SUMMARY

- 4.1 Pittwater Council prepared a Request for Tender T02/12 for the design and construction of a combination synthetic AFL and Soccer field at Narrabeen Sports High School.
- 4.2 Four (4) Tender submissions were received from:
- HG Sports Turf Pty Ltd
 - Sharcave Pty Ltd ATF The John Curtis Family Trust trading as Team Sports
 - Sports Technology International Pty Ltd
 - Turf One Pty Ltd
- 4.3 The Tender Evaluation is presented to Council for consideration in the confidential section of this agenda.

RECOMMENDATION

That Council consider the Confidential Tender Assessment and Recommendations for the Construction of a Synthetic Turf Playing Field at Narrabeen Sports High School as contained within the Confidential Section of this Agenda.

Report prepared by
Janell Keegan, Climate Change Adaptation Officer
Steven Lawler, Principal Officer Reserves, Recreation and Building Services

Les Munn
MANAGER, RESERVES RECREATION AND BUILDING SERVICES

C8.2 Grass Mowing of Council Road Reserves - Tender T07/11

Meeting: Community, Recreation & Economic
Development Committee

Date: 6 August 2012

STRATEGY: Traffic and Transport

ACTION: Effectively manage Council's road reserves

PURPOSE OF REPORT

To present to Council for consideration the assessment of Tender T07/11 for grass mowing of Council road reserves.

1.0 BACKGROUND

- 1.1 Urban Infrastructure Business Unit is responsible for the management and maintenance of Council's road network, including grass mowing activities at specific locations on road reserves. This report recommends the engagement of a contractor to provide this grass mowing service which in turn will enable Council's outdoor staff to concentrate on more specialised / proactive maintenance and infrastructure upgrade projects for the community.
- 1.2 The calling of and assessment of Tenders is in accordance with Council's procurement requirements. The Tenders were assessed by a Panel against seven (7) criteria with associated weighting.

2.0 ISSUES

2.1 Advertising Period

The Tender documents were advertised by open tender:

- via Tenderlink on 9 May 2012
- in the Sydney Morning Herald on Saturday 12 May and Tuesday 15 May 2012
- in the Manly Daily on Wednesday 16 May 2012.

The closing date for receipt of Tender was 10:00am, 7 June 2012. No pre tender meeting was held as documents were clear and explicit.

2.2 Tenders Received

The Tender Box was opened in accordance with legal requirements and 10 tenders were received and duly registered by Council.

These were, in no specific order:

- Hargraves Landscapes
- Skyline Landscape Services
- Plateau Tree Services
- Prime Facility & Asset Management
- GJS Landscapes
- Anthony's Secret Gardens
- Downer EDI Works
- Roadwork Solutions
- Marsupial Landscape Management
- CJ Murphy Tree Recycling Services

2.3 Tender Compliance

Submissions received from all tenders were found to be conforming and generally considered to be of a standard to allow further assessment.

2.4 Evaluation Panel

The Evaluation Panel comprised:

Role	Name	Position
Chair	Nadim El Masri	Procurement & Contracts Officer - Urban Infrastructure
Member	Roy Einarsen	Principal Engineer, Works - Urban Infrastructure
Member	Steve Lawler	Principal Officer - Reserves, Recreation and Building Services

2.5 Assessment Process

A Tender Evaluation Plan (EP) was prepared and accepted by the Evaluation Panel prior to the Tenders being evaluated.

The assessment process was conducted in three (3) stages as follows:

Stage 1 - Initial Cull

Stage 2 - Detailed Evaluation of Remaining Tenders

Stage 3 – Comparative Analysis

Tenders were evaluated using the following mandatory and weighted criteria:

Mandatory Criteria
Compliance with Conditions of Tender and submission of all documentation required by the Invitation to Tender
Financial capacity
Compliance with Occupational Health and Safety legislation and the requirements of Workcover Authority of New South Wales
Insurances
Departures and qualifications and compliance with Specification

Weighted Criteria
The fees, rates and prices
Key personnel including personnel of sub- contractors
Demonstrated past experience in performing work similar to the Works required in this Tender
Quality assurance system and procedures
Environmental sustainability and social equity
Proposed methodology
Preliminary Works Program

Stage 1: Initial Cull

An initial review was conducted by the EP to identify any non-conforming Tenders. All of the ten (10) Tenders were found to be conforming and all had sufficient information to allow initial assessment.

Stage 2: Detailed Evaluation of Tenders

The ten (10) Tenders then underwent detailed examination of their responses to the Weighted Criteria. Scoring was applied as per the Criteria Scoring Table 1.

Stage 3: Comparative Analysis

The Comparative Analysis is presented in the confidential part of this Agenda

3.0 SUSTAINABILITY ASSESSMENT

3.1 Supporting & Connecting our Community (Social)

3.1.1 The tender included a questionnaire on Social Equity.

3.2 Valuing & Caring for our Natural Environment (Environmental)

3.2.1 The tender process included an assessment of sustainable practices and products. Tenderers were required to complete an Environmental Sustainability & Social Equity questionnaire covering aspects of organisational and product information, systems, policy and environmental sustainability.

3.3 Enhancing our Working & Learning (Economic)

3.3.1 Cost savings generated through the Tender process will be used to improve the current maintenance levels.

3.4 Leading an Effective & Collaborative Council (Governance)

3.4.1 The calling of and assessment of tenders is in accordance with Council's Procurement requirements, Section 55 of the Local Government and Act and Local Government (General) Regulation. The tenders were assessed by a panel against five (5) mandatory criteria and seven (7) weighted criteria.

3.4.2 Tenderers provided information on their business, practices and controls and were scored accordingly.

3.4.3 Council would be required to enter into a contract agreement with the successful Tenderer.

3.5 Integrating our Built Environment (Infrastructure)

3.5.1 By tendering out the majority of its mowing services including road reserves, improved resourcing can be achieved adding to the service level, general amenity and overall appearance of public landscapes will be improved.

4.0 EXECUTIVE SUMMARY

4.1 Tenders were called for Grass Mowing of Council Road Reserve under T07/11. The tenders underwent a detailed comparative analysis which included pricing analysis, planned and unplanned service delivery evaluation, WH&S compliance, proposed methodology, environmental sustainability and social equity, quality assurance checking and reference checking of Tenderers, corporate experience and previous similar contract experience.

- 4.2 There are sufficient funds in the Urban Infrastructure maintenance budget to cover the cost of this Contract.

RECOMMENDATION

That Council consider the Confidential Tender Assessment and Recommendations for Grass Mowing of Council Road Reserves as contained within the Confidential Section of this Agenda.

Report prepared by:
Roy Einarsen, Principal Engineer - Works

Mark Shaw,
MANAGER, URBAN INFRASTRUCTURE

C8.3 Elanora Heights Masterplan

Meeting: Community, Recreation & Economic
Development Committee

Date: 6 August 2012

STRATEGY: Town & Village Strategy

ACTION: Develop and implement masterplans and supplementary public domain style guides

PURPOSE OF REPORT

The purpose of this report is to provide an overview of the Elanora Heights master planning process to date and recommend that Council adopt the **Elanora Heights Masterplan** (distributed document & tabled at the meeting) and endorse the proposed changes to the Pittwater 21 Development Control Plan (Pittwater 21 DCP).

1.0 BACKGROUND

1.1 On 16 April 2012, Council resolved the following in relation to the Draft Elanora Heights Masterplan:

1. *That Council note the contents of the above report in relation to the master planning process and project timeline.*
2. *That Council endorse the 'Draft Elanora Heights Masterplan' to go on public exhibition for a minimum 28 days.*

1.2 In accordance with the above resolution of Council, the Draft Elanora Heights Masterplan was placed on public exhibition between 21 April 2012 and 21 May 2012.

2.0 ISSUES

2.1 Strategic Direction

Council's project management team, together with the GMU, met to discuss the submissions received during the exhibition period. The submissions helped to inform the strategic direction for the master planning project and GMU has now developed the final Masterplan for Elanora Heights Village Centre.

The Elanora Heights Masterplan sets out a clear vision for the centre and high level principles that reflect the community's values, while building on any unique characteristics and opportunities that exist in the Village Centre.

The Elanora Heights Masterplan outlines desired outcomes for the Village Centre and includes development control amendments that will be introduced into the Pittwater 21 DCP, immediately following Council's adoption of the Masterplan.

2.2 Traffic

In conjunction with the Elanora Heights master planning process, a traffic study was commissioned from Ray Dowsett, Traffic and Transport Planner, to assess the traffic impacts of the two development scenarios publicly exhibited in the Masterplan Options Report between 24 December 2011 and 17 February 2012.

The traffic study was reviewed by Council's traffic engineer who had the following comments relating to traffic considerations:

1. The Powderworks Road/Kalang Road roundabout will operate at a very satisfactory level.
 2. The Kalang Road/St Andrews Gate roundabout would operate satisfactorily.
 3. The proposed 'Stop' sign control of the Kalang Road/St Andrews Gate intersection would operate satisfactorily. The traffic investigation identified that the proposed change in traffic control for the intersection of St Andrews Gate and Kalang Rd from a roundabout to Stop signs has the potential to increase the risk of crashes at the intersection. It is considered that the traffic calming measures proposed in the Masterplan (reduced speed limit and raised pedestrian crossings either side of the intersection in Kalang Rd) will enable the intersection to operate to a standard of safety comparable to the existing intersection.
- Based on the predicted increases in traffic volumes generated by the additional development in Options 1 and 2 it is considered that the small increase in traffic volumes in the surrounding road system would have no significant adverse impact.
 - Council's Traffic Committee has supported 'in principle' the draft Masterplan noting that all designs for traffic works in the road must comply with the relevant standards and be reviewed by the Committee prior to adoption by Council.
 - It is noted that following exhibition of the Masterplan Options Report, Council's project management team and GMU have selected Option 2 (extension of mixed use zone to include 3 lots on the western side of Kalang Rd and inclusion of single isolated lot adjacent to the entrance to the community centre on the eastern side of Kalang Rd). Based on the conclusions of the traffic study and my professional opinion, this option can be supported from a traffic perspective.

2.3 **Parking**

The implementation of Stage 1 of the Landscape Masterplan will result in a reduction of on street car parking spaces as follows:

On street car parking as existing	46 spaces
On street car parking following Stage 1	41 spaces
Total Reduction	5 spaces

Please find attached to this report:

1. An aerial photograph illustrating the location of the existing car parking spaces (**Attachment 1**); and
2. Stage 1 Landscape Masterplan illustrating the location of the proposed car parking spaces (**Attachment 2**).

On full realisation of both Stage 1 and Stage 2 (it is acknowledged this may be some time away), the northern half of the Village Centre will provide 45 on street spaces resulting in a net loss of 1 on street parking space. The 4 additional spaces will be achieved when, upon redevelopment, existing driveway access to Kalang Rd and St Andrew's Gate is converted to on street parking as vehicle access is provided via the rear lane.

It is noted that the majority of existing sites in the Village Centre are deficient in on site parking. Following re-development of these sites, full compliance with Council's car parking controls will be required, ensuring that additional spaces are provided for any new residential units as well as parking spaces for the new retail and commercial units.

The new shop top housing development (69 Kalang Rd) on the corner of Powderworks Rd and Kalang Rd provides 41 off street parking spaces available for retail and commercial customers. The shop top housing development currently under construction at 54 Kalang Rd will provide 13 spaces for commercial customers.

2.4 **Funding**

Implementation of Stage 1 of the Landscape Masterplan is estimated to cost \$1,000,000. Due to the recent decline in Council's Section 94 development contributions following the GFC, the delivery of the public domain upgrades will be a staged roll-out over the next 5 years. The funds will be raised as follows:

- \$300,000 will be allocated to the project over the 2012/2013 and 2013/2014 financial years. It is envisaged that Council will be able to construct the median and upgrade the crossing in the Village Centre;
- \$500,000 will be raised from asset sales; and
- The balance will be raised from Council's Section 94 development contributions in future years and direct provisions from development applications.

Implementation of Stage 2 of the Landscape Masterplan is estimated to cost an additional \$1,000,000. Funds will be raised from Section 94 development contributions and delivery will be conditional of redevelopment uptake in the centre as a result of the Masterplan.

2.5 **Pittwater 21 DCP**

Section 5.2 of the Masterplan contains changes proposed to Pittwater 21 DCP to facilitate the implementation of the Masterplan. Following the adoption of the Masterplan these changes will be incorporated into the Pittwater 21 DCP.

2.6 **Time frame**

The proposed time frame includes the following key components:

- Report to Council to adopt the final Elanora Heights Masterplan and endorse the proposed changes to the Pittwater 21 DCP as outlined in the Masterplan – August 2012
- Following Council's endorsement of the changes to the Pittwater 21 DCP, a public notice will be placed in the Manly Daily advertising the commencement date of the changes – August/September 2012
- The Local Environmental Plan (LEP) amendments proposed in the Elanora Heights Masterplan will be incorporated into the Pittwater Standard Instrument LEP process.

2.7 **Submissions**

18 submissions were received during the exhibition period and the consultant, GMU, prepared a summary of submissions report that outlines the issues raised and the manner in which they have been addressed (Appendix F of the tabled Elanora Heights Masterplan). The submissions received are summarised below:

- 2.7.1 Extension of the commercial zone** (11 submissions)
Of the eleven submissions dealing with this point, there were seven submissions in favour of maintaining the existing extent of the commercial/mixed use zone. Most of them were concerned about the extension of the commercial mixed use zone. There were also three submissions requesting more land to be included in the rezoning and upgrade of the Village Centre. One submission fully supported the proposed extension.
- 2.7.2 Kywong Reserve** (7 submissions)
Six submissions have expressed concern on the extent of proposed development adjacent to the Kywong Reserve. One of those submissions also objected to any upgrade to the Reserve including installation of educational boards at the entries to the Reserve. One submission supports the opportunity for a natural connection from the Village Centre to the Reserve, by including two additional sites south of the proposed extension, and by providing a wider corridor access from the Reserve to Kalang Road on the southern side of these properties.
- 2.7.3 Pedestrian & disabled accessibility** (6 submissions)
Four submissions indicate the need for footpaths generally in Elanora Heights, and particularly on St Andrews Gate. One submission from a business owner expresses concern with the ease of accessibility for customers.
- 2.7.4 Roundabout on Powder Works Road** (2 submissions)
Both of the submissions raise concern about safety issues surrounding the existing roundabout and the potential increased traffic flow due to the redevelopment of the Village Centre and extension of the mixed use zone.
- 2.7.5 Roundabout on St Andrews Gate** (3 submissions)
All three of the submissions indicate concern with the removal of the roundabout at the intersection of Kalang Road and St Andrews Gate. One acknowledges that the proposed plan includes a new roundabout, but would prefer it the existing and one remains in addition to the new roundabout on Allington Crescent.
- 2.7.6 Median on Kalang Road** (4 submissions)
Three submissions indicate their concern in regards to the median proposed in the centre of Kalang Road. One submission supports the median suggesting it will improve the overall safety of Kalang Road.
- 2.7.7 Rear laneways** (1 submission)
The submission refers to the laneways that are included at the back of the shopping strip in the Master Plan Options Report, which was reviewed and amended as part of the Draft Elanora Heights Master Plan.
- 2.7.8 Bus route** (1 submission)
One submission indicates concern regarding buses travelling through the centre of the Village along Kalang Road.
- 2.7.9 Parking on St Andrews Gate** (2 submissions)
Two submissions suggest providing an area accessible behind the shops to the west, particularly at the property on 38-40 St Andrews Gate, as an additional area for surface car parking.
- 2.7.10 Landscape** (3 submissions)
One submission indicates lack of visibility from the bus stop and from the pedestrian crossing due to the existing landscape on Kalang Road. Two submissions indicate that only native species should be included in the landscape plan of the Village Centre to keep the existing character of the place.

- 2.7.11 **Height of buildings** (2 submissions)
Two submissions indicate concern with the proposed three storey built form in the Village Centre.
- 2.7.12 **Built form – gateway** (1 submission)
One submission proposes to include the properties located at the bend of Kalang Road, south of the proposed extension of the mixed use zone to provide a southern gateway to the Village centre.
- 2.7.13 **Submissions from Government Departments / Agencies** (1 submission)
The submission from Roads & Maritime Services (RMS) focus on the intersections at Powder Works Road and Kalang Road, authorisation needed to change the speed limit along Kalang Road, and the lack of provisions for active forms of transport.

All submissions received are reviewed and summarised in the submissions report (Appendix F) along with responses provided by the Project Management Team.

3.0 SUSTAINABILITY ASSESSMENT

3.1 Supporting & Connecting our Community (Social)

The preparation of a masterplan will consider social factors, including built form elements of the private and public domains that contribute to social outcomes such as safety and security, local character and identity, connectivity and accessibility.

3.2 Valuing & Caring for our Natural Environment (Environmental)

The preparation of a masterplan will consider any local environmental issues and constraints such as topography and natural corridors, as well as local improvements such as increased pedestrian and cycling facilities that are relevant to broader environmental issues such as climate change.

3.3 Enhancing our Working & Learning (Economic)

The preparation of a masterplan will consider ways to enhance the form and function of the commercial centre to achieve a sustainable local economy and provide a range of services to the local community.

3.4 Leading an Effective & Collaborative Council (Governance)

The master planning process will include community consultation, including a public meeting to determine the community's vision for the centre.

3.5 Integrating our Built Environment (Infrastructure)

The preparation of a masterplan will inform the refinement of built form controls and lead to improved built form outcomes for the Elanora Heights Village Centre. The process will also include improvements to the public domain, adjacent roads and parking, and consideration of improved pedestrian and cycling facilities and links with public transport.

4.0 EXECUTIVE SUMMARY

- 4.1 Council resolved to endorse the Draft Elanora Heights Masterplan for public exhibition on 16 April 2012. The Draft Elanora Heights Masterplan was subsequently placed on public exhibition between 21 April 2012 and 21 May 2012.

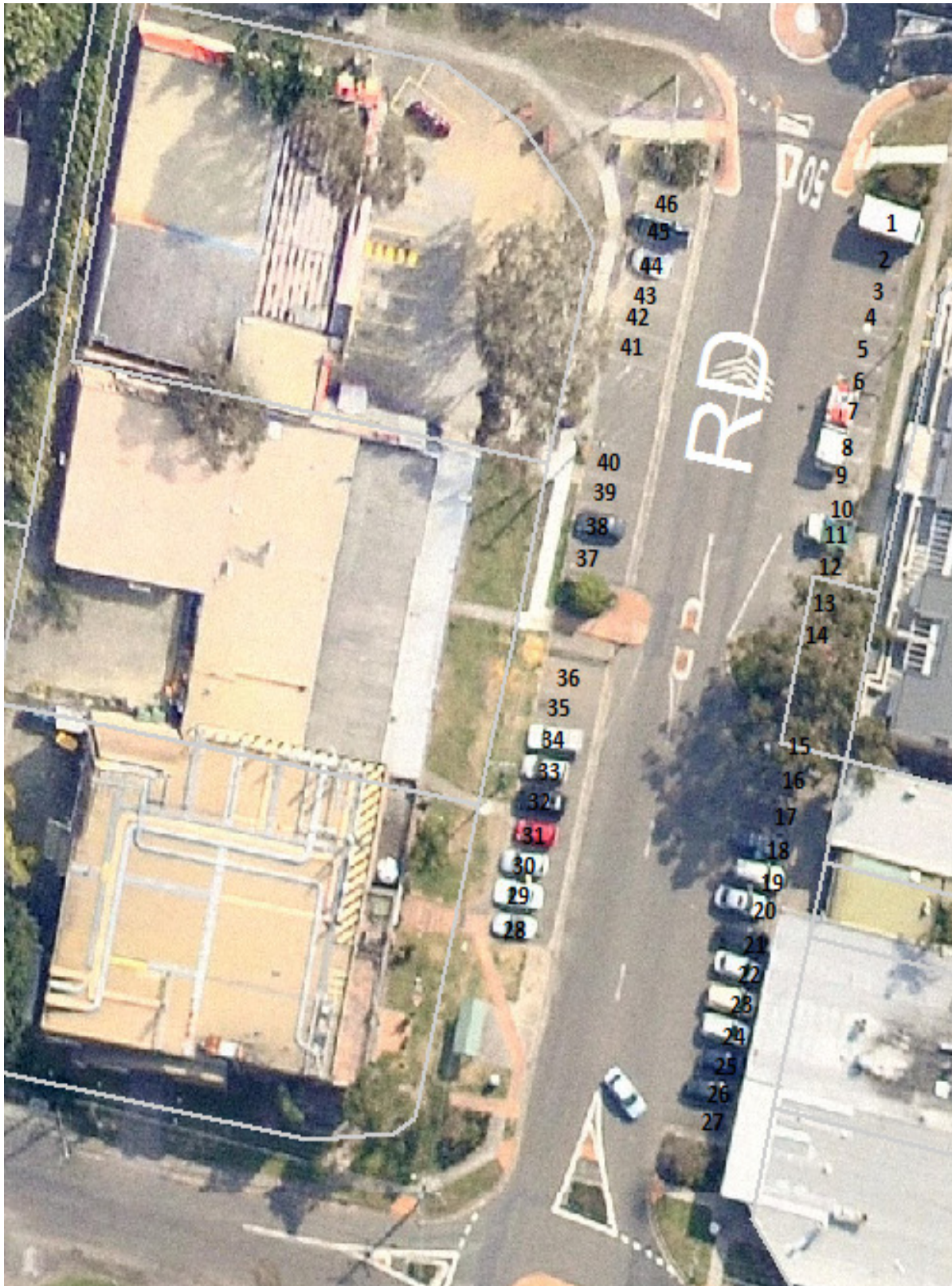
- 4.2 18 submissions were received during the exhibition period and the consultant, GMU, prepared a summary of submissions. Following a review of the submissions, by Council's project management team and GMU, the consultant has now developed a final Masterplan for Elanora Heights Village Centre.
- 4.3 The Elanora Heights Masterplan sets out a clear vision for the centre and high level principles that reflect the community's values, while building on any unique characteristics and opportunities that exist in the Village Centre. The Elanora Heights Masterplan outlines desired outcomes for the Village Centre and includes development control amendments that will be introduced into the Pittwater 21 DCP, following Council's adoption of the Masterplan.
- 4.4 Implementation of Stage 1 of the Landscape Masterplan is estimated to cost \$1,000,000 and the public domain upgrades will be implemented as a staged roll-out over the next 5 years. \$300,000 will be allocated in the 2012/2013 and 2013/2014 financial years and it is envisaged that Council will be able to construct the median and upgrade the crossing in the Village Centre according to the Landscape Masterplan.

RECOMMENDATION

1. That Council note the contents of the above report in relation to the master planning process and project timeline.
2. That Council adopt the Elanora Heights Masterplan **(as tabled)**.
3. That the changes proposed to the Pittwater LEP be incorporated into the Pittwater Standard Instrument LEP.
4. That Pittwater 21 DCP be amended in accordance with the changes outlined in the Elanora Heights Masterplan.
5. That a public notice of the decision to approve the amendment to Pittwater 21 DCP be placed in the Manly Daily in accordance with the EP&A Regulation 2000.
6. That letters be forwarded to all persons who have made submissions and community groups advising of Council's decision.
7. That a copy of Pittwater 21 DCP, as amended, be forwarded to the Director-General of the Department of Planning, pursuant to section 25AB of the EP&A Regulation 2000.

Report prepared by
Andreas Olsen, Strategic Planner

Lindsay Dyce
MANAGER, PLANNING AND ASSESSMENT



Existing conditions – 46 car parking spaces



After Stage 1 of the public domain upgrade - 41 car parking spaces with 4 additional car parking spaces (marked X) in the road reserve conditional of development

Natural Environment Committee

9.0 Natural Environment Committee Business

C9.1	Adoption of Ingleside Chase Reserve Draft Bushfire Management Plan
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Meeting: Natural Environment Committee

Date: 6 August 2012

STRATEGY: Vegetation Management

ACTION: Implement bushfire management for Council's reserves in high priority areas

PURPOSE OF REPORT

To recommend the adoption of the exhibited Bushfire Management Plan for Ingleside Chase Reserve as tabled.

1.0 BACKGROUND

1.1 This draft Bushfire Management Plan has been prepared to:

- Update the previous plan for the reserve – *Warriewood/Ingleside Escarpment (North) Bushfire Management Plan 2005*, and include new parcels of land acquired at the southern end from the former Heydon Estate and from the Uniting Church;
- Complement and be used in conjunction with the Ingleside Chase Reserve Plan of Management (adopted December 2010); and
- Comply with government legislation, particularly the *Local Government Act 1993*, *Rural Fires Act 1997* and the *Threatened Species Conservation Act 1995*.

2.0 ISSUES

2.1 The plan identifies works that will be required to lower the risk of wildfire within this reserve through the implementation of sustainable bushfire management practices. This is proposed to be funded from the Environmental Infrastructure Levy. The Rural Fire Service has provided no comment to date despite being consulted.

2.2 Key elements addressed in the Plans of Management

Each plan aims to address the following key objectives:

- Protect persons and property, in and adjacent to the reserve;
- Meet Council's legislative requirements in terms of its public risk liability;
- Minimise the impacts of unplanned wildfires;
- Minimise the spread of bushfires in the reserve;
- Manage fire regimes and hazard reduction activities to avoid impact to flora and fauna species, populations and endangered communities;
- Protect cultural assets from damage by fire and hazard reduction activities.

2.3 Plan of Management Process

After due research, community consultation and preparation of the Draft Bushfire Management Plan, Council endorses the Draft Bushfire Management Plan for public exhibition and community comment. After submissions have been received, the Plan is then recommended for adoption by Council. Once adopted by Council, only the uses, activities or developments consistent with the adopted Bushfire Management Plan may be undertaken.

2.4 Community Consultation

Various user groups, interested organisations and individuals were consulted during the preparation of this Bushfire Management Plan (BMP).

On 4 June 2012, Council resolved to place the draft BMP on public exhibition. Copies of the BMP were placed in Council's Customer Services Centres (Mona Vale and Avalon), Council libraries and on the Pittwater website. Local press also ran an article on the subject. The exhibition period ran from 9 June 2012 to 9 July 2012.

The consultation process included a public meeting with individual residents and stakeholders on 3 June 2012, attended by 4 residents/stakeholders, 2 Councillors, 2 Council staff and one project consultant. This meeting was advertised by way of letterbox flyer drop to local residents, advertisement in the Manly Daily, and on the Council website.

Community consultation was undertaken to provide interested parties and stakeholders the opportunity of expressing their vision and needs for consideration in the formulation of the draft BMP as part of the process of preparing the plan.

The formulation of the draft BMP for the reserve has been directed by both the community input and feedback gleaned through this process, and by the development controls, management strategies and design parameters considered appropriate by Council for implementation in the study area.

Community values are reflected in various Council strategic plans, including the 2020 Strategic Plan (Our Sustainable Future). The community of Pittwater places a high value on recreation and natural areas. These values outlined in the Sustainability Assessment section of this report are primarily based on those identified in community and stakeholder consultations.

2.5 Submissions Received/Assessment of Issues Raised

Following exhibition of the Draft Bushfire Management Plan, Council received no submissions from local residents or stakeholder groups.

The only change made to the exhibited Plan involves an alteration to an area of the reserve on the Potential Head Fire Intensity Map (Page 15). A narrow area of the reserve which extends eastwards and is located immediately south of Mater Maria College along the Fern Creek corridor has had its kW/m rating decreased from 50,000 - 100,000 and >100,000 down to 4,000 - 25,000, due to the strip being less than 50 metres wide. This has therefore reduced the predicted fire intensity in this particular area, although this does not impact on the proposed management of this area, as it is still proposed to be included within the Land Management Zone (LMZ) as indicated on Page 24 of the Plan.

This map is attached on the following page. Otherwise the final Bushfire Management Plan is unchanged from the draft Bushfire Management Plan which was exhibited.

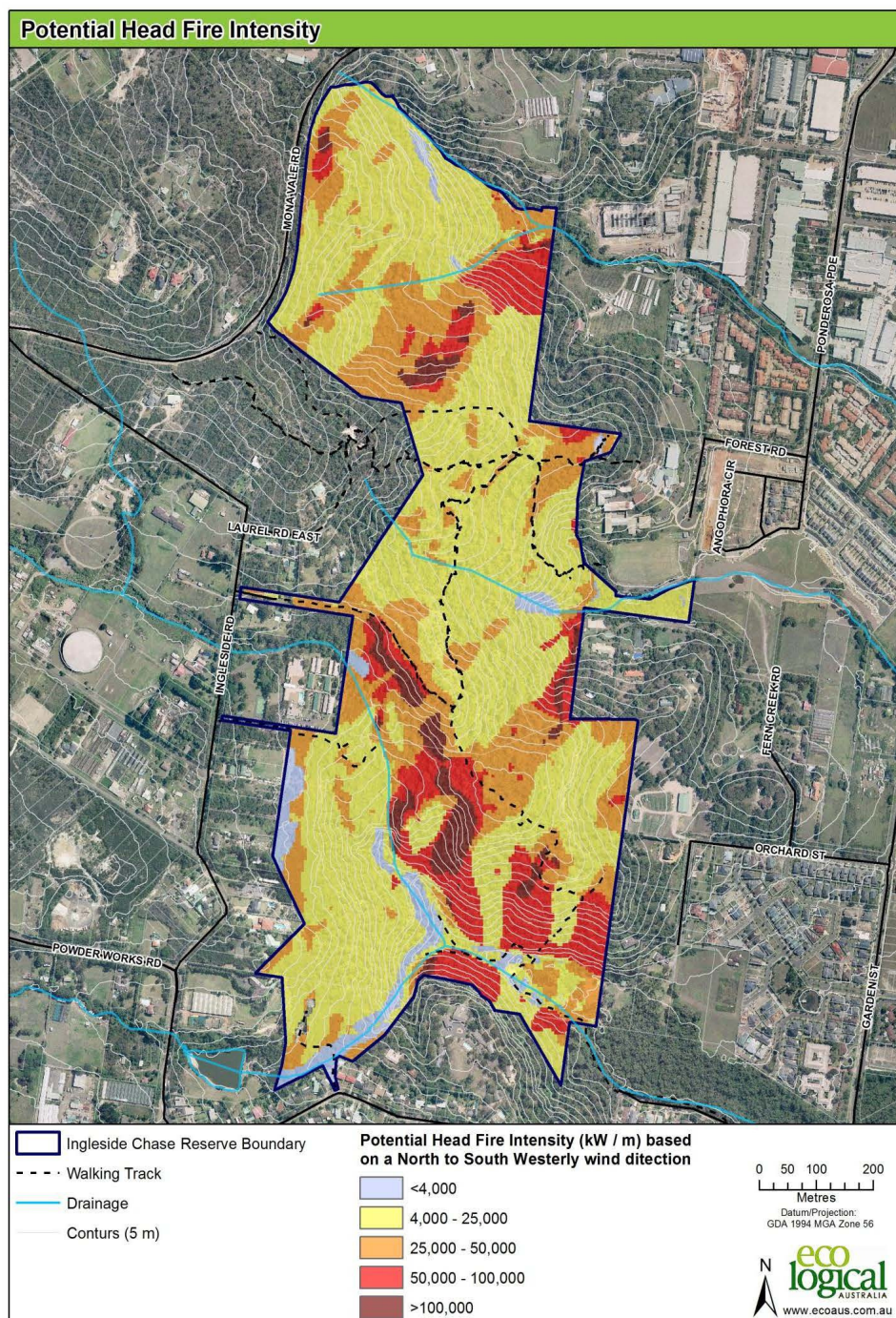


Figure 7: Potential Head Fire Intensity

3.0 SUSTAINABILITY ASSESSMENT

3.1 Supporting & Connecting our Community (Social)

- 3.1.1 The development of the Ingleside Chase Reserve Bushfire Management Plan is to ensure that people, property and the environment are more fully protected against the dangers that may arise from bushfires. Communication of risks from natural hazards increases community awareness thereby reducing the potential risk to life and property. The proposed management actions to protect people and property as well as the reserve's special features will provide peace-of-mind within the local community around the reserve, which enhances health and well-being.

3.2 Valuing & Caring for our Natural Environment (Environmental)

- 3.2.1 The development of the plan is to ensure that people, property and the environment are more fully protected against the dangers that may arise from bushfires. Understanding how bushfires interact with the natural environment is an integral part of the process.
- 3.2.2 Assessing the predicted impacts of wildfire/bushfire on different vegetation types will allow for future planning of impacts on vegetation communities (particularly endangered ecological communities), threatened species, water quality etc in the reserve.

3.3 Enhancing our Working & Learning (Economic)

- 3.3.1 One of the key outcomes of the NSW Government policies relating to natural hazards is the 'protection of public and private infrastructure and assets'. By ensuring there are adequate management strategies in place to deal with natural hazards such as bushfire, this will reduce future economic impacts across the whole of the Pittwater community.
- 3.3.2 Works as proposed in the plan are representative of long term strategies to protect and improve the use of the reserve's special natural features as an educational resource.

3.4 Leading an Effective & Collaborative Council (Governance)

- 3.4.1 The plan provides effective management of a community asset by consultation with the local community. The recommended refinements as a result of public feedback will improve the protection of assets, that being the reserve and the adjacent properties.
- 3.4.2 The Ingleside Chase Reserve Bushfire Management Plan has been prepared to provide Council with indemnity under Section 733 of the Local Government Act.

3.5 Integrating our Built Environment (Infrastructure)

- 3.5.1 The Ingleside Chase Reserve Bushfire Management Plan incorporates both an update of a previous Bushfire Management Plan and includes newly acquired land. As the area interfaces with residential zones, management actions and recommendations can align with the DCP and Warriewood Valley Land Release Controls and help to protect built assets and property.

4.0 EXECUTIVE SUMMARY

- 4.1 The Bushfire Management Plan for Ingleside Chase Reserve was prepared as an update to the previous Bushfire Management Plan from 2005 and includes new parcels of land recently acquired by Council. The plan identifies works that will be required to lower the risk of wildfire within this reserve through the implementation of sustainable bushfire management practices including appropriate hazard reduction works.

The Bushfire Management Plan will be available for viewing on the Council website when adopted.

- 4.2 This report recommends that Council considers granting approval to exhibit the draft Bushfire Management Plan for Ingleside Chase Reserve.

RECOMMENDATION

That the Ingleside Chase Reserve Bushfire Management Plan, as tabled at the meeting, be adopted.

Report prepared by
Matt Hansen – Principal Natural Environment Officer

Mark Beharrell
MANAGER, NATURAL ENVIRONMENT & EDUCATION

Council Meeting

**10.0 Adoption of Community, Recreation and Economic
Development Committee Recommendations**

**11.0 Adoption of Natural Environment Committee
Recommendations**

12.0 Councillor Questions

Confidential Advice

“Commercial in Confidence”

**TENDER T02/12 - DESIGN AND CONSTRUCT A COMBINATION SYNTHETIC AFL
AND SOCCER FIELD AT NARRABEEN SPORTS HIGH SCHOOL**

COMMERCIAL IN CONFIDENCE ADVICE

Item No: C8.1

Matter: Commercial In Confidence Advice - T02/12 - Design and Construct a
Combination Synthetic AFL and Soccer Field at Narrabeen Sports High
School

From: Les Munn
Manager, Reserves, Recreation & Building Services

Meeting: Community, Recreation & Economic Development Committee

Date: 6 August 2012

The abovementioned matter is listed as Item No. C8.1 in Open Session in the Agenda.

The detailed analysis of the Tender is attached.

Les Munn
MANAGER - RESERVES, RECREATION & BUILDING SERVICES

TENDER T02/12 - DESIGN AND CONSTRUCT A COMBINATION SYNTHETIC AFL AND SOCCER FIELD AT NARRABEEN SPORTS HIGH SCHOOL

1.0 SCOPE OF WORKS

Pittwater Council has entered into a license agreement with the Department of Education and Communities on behalf of Narrabeen Sports High School (NSHS) to upgrade the two sports fields at NSHS and undertake renovations to the existing toilets and change rooms at the rear of the school hall to be used by both NSHS and the community.

Council prepared a Request for Tender (RFT) for the Design and Construction of a Combination Synthetic AFL and Soccer Field at Narrabeen Sports High School.

The Scope of Services as specified in the Request for Tender 02/12 was as follows:

1. provide detailed design for a combination synthetic AFL and FIFA 1 star (2012) soccer surface, pavement, base and sub-base to specified levels including materials, construction method, surface and subsurface drainage and services (power and water);
2. design and construct the synthetic AFL and soccer field in accordance with the Council approved design, relevant Australian Standards, AFL accredited, FIFA 1 star standards and other relevant standards and guidelines;
3. design and construct a stormwater harvesting scheme that captures water from the synthetic field and pumps it to the existing 270,000 L tank;
4. excavate the existing surface to required depth and extent;
5. supply and install, in accordance with Council requirements, supporting infrastructure for the synthetic field including (but not limited to) lighting, AFL and soccer goal posts, netting systems, line marking;
6. provide a report to Council, in electronic format, upon completion of works with detailed drawings for above and below surface systems, instruction manuals, warranty certificates etc.;
7. site restoration works and other works that may arise in order to achieve the project aim.

2.0 TENDER RELEASE

The RFT was released via Pittwater Council's Tenderlink as a public open tender seeking tender submissions from AFL accredited companies. It was publically advertised in the Manly Daily (08 June 2012) and Sydney Morning Herald (12 June 2012). The Tender was downloaded by 11 companies.

It was stated in Part B Clause 22.0 that there would be a mandatory on site meeting held at Narrabeen Sports High School, 10 Namona St North Narrabeen at 2:00pm on Tuesday 19 June 2012. Any potential Vendors that did not attend the meeting would not be considered for the Tender evaluation process. The following contractors attended the meeting:

- HG Sports Turf Pty Ltd
- Musco Lighting
- NeverStop Water
- Sharcave Pty Ltd ATF The John Curtis Family Trust trading as Team Sports
- Sports Technology International Pty Ltd (STI)
- Turf One Pty Ltd

3.0 TENDER CLOSE

The closing date for Tender submissions was 2:00pm on Friday 29 June 2012. Lodgement of Tenders was by hard copy in the physical tender box at Mona Vale or electronic submission via Tenderlink. Submissions were received from the following four contractors by the nominated time:

- HG Sports Turf Pty Ltd
- Sharcave Pty Ltd ATF The John Curtis Family Trust trading as Team Sports
- Sports Technology International Pty Ltd (STI)
- Turf One Pty Ltd

4.0 TENDER EVALUATION

4.1 Tender Evaluation Panel

A Tender Evaluation Panel (TEP) was formed, comprising the following representatives listed in **Table 1**:

Table 1: Evaluation Panel Member

Role	Name	Position
Chair	Janell Keegan	Climate Change Adaptation Officer
Member	Les Munn	Manager – Reserves, Recreation and Building Services
Member	Steven Lawler	Principal Officer – Reserves, Recreation and Building Services
Procurement	Peter Baartz	Purchasing and Fleet Coordinator, Pittwater Council
Independent	Martin Sheppard	Managing Director Smart Connection Company

4.2 Evaluation Criteria

As part of the Tender documentation, Vendors were advised that the submissions would be evaluated against the criteria listed in **Table 2**. The weightings shown in **Table 2** were not made known to the contractors. Scoring of each submission was based on the Tender Scoring Guideline.

Table 2: Evaluation Criteria and Weightings

Criteria	Weighting (%)
Mandatory Requirements – Part C	No weighting
Mandatory site briefing	No weighting
Understanding of the scope of works	30 %
Works program	10 %
Price Offered	30 %
Subsurface drainage and pavement solution	10 %
Synthetic field solution (environmental impact and sustainability)	10 %
Previous experience in similar projects	10 %

4.3 Evaluation Method

The TEP met at 9.00am on Monday 02 July 2012 to consider the four (4) tenders received. This evaluation was conducted with the understanding that the four companies that provided tenders were accredited (endorsed) by the AFL at the time of submission. It was later brought to the attention of the TEP that Sports Technology International (STI) had previously been an endorsed company however this endorsement had subsequently not been renewed by STI and hence was no longer endorsed by the AFL. This was a mandatory requirement, and therefore the assessment of STI has been removed from the initial weighted assessment. The three remaining companies were:

- HG Sports Turf Pty Ltd (HG Sports);
- Sharcave Pty Ltd ATF The John Curtis Family Trust T/AS Team Sports (Team Sports);
- Turf One Pty Ltd (Turf One);

The submissions were evaluated using the following methodology:

- Stage 1** – Initial review for non conforming submissions
- Stage 2** – Detailed evaluation of remaining tenders
- Stage 3** – Re-evaluation of remaining tenders
- Stage 4** – Recommend preferred contractor

Stage 1: Initial review for non conforming submissions

Council staff confirmed that HG Sports, Team Sports and Turf One were all AFL endorsed suppliers.

Each Tender received from the three prospective vendors covered the specification to sufficient degree to allow an initial assessment.

Stage 2: Detailed Evaluation of Tenders

The three tenders underwent detailed examination of their responses in relation to the evaluation criteria. Following discussions, the TEP scored each of the submissions as a group for each criteria listed in Table 2 except for Value for Money. The price offered was scored based on its proportion above the lowest price offered i.e. the lowest price received a score of 30/30 and all other price scores were calculated using the following equation:

$$\text{Score} = \text{Lowest Price} \div \text{Contractor Price} \times 30.$$

Stage 3: Re-evaluation of remaining tenders

The TEP's initial recommendation to go with STI was on the basis that the company received the highest ranking in the initial assessment and was AFL endorsed.

With the elimination of STI, due it not being AFL endorsed, Council staff reassessed the submissions of the remaining three tenders. As part of the re-evaluation further reference checks were conducted for each company, confirming the outcomes of the initial reference checks.

Stage 4: Recommended preferred contractor

The results, scores, key characteristics and ranking for each conforming option presented by each Tenderer are presented in **Attachment 1**.

The lump sum price offered for the submissions ranged from \$1,226,599.48 to \$1,483,490.91 excluding GST. This price included the provisional items. To properly assess the price offered, the total cost of provisional items was deducted from the total lump sum. These results are presented in **Attachment 1**.

The construction methodology and time frame for each submission was relatively similar and all indicated they were able to complete the project within the timeframe outlined in the RFT. Turf One demonstrated a thorough understanding of the project. This was reinforced by their detailed program of works listing all tasks, responsibilities, hold points and duration of tasks.

All contractors presented relevant previous experience. Reference checks indicated that each company had completed their works on time and within budget (any delays to works were due to adverse weather conditions). All kept regular communication and maintained a safe, tidy and clean workplace. Each referee would consider working with the relevant contractor in the future.

4.4 Ranking

In total the TEP assessed seven (7) conforming options. The price offered, final score and breakdown of scores for each option can be seen in **Attachment 1**. The following table shows the summary of the top three ranked complying Tender options:

Rank	Score	Company	Option	Price (ex GST)*
1	81.6%	Turf One	FieldTurf Duraspine Pro 3A with SBR Infill with perimeter drainage	\$1,268,571.00
2	75.0%	Team Sports	Enviroturf II with Sand Infill and agg drains underneath the field	\$1,189,050.91
3	74.7%	Team Sports	Enviroturf III with sand and virgin rubber infill and storm cell drainage	\$1,242,225.94

** Note – this price excludes the provision items, includes the AFL royalty and excludes GST.*

As the company with the highest weighted score, Turf One is considered the preferred company to undertake the design and construction of the combination synthetic AFL and soccer field at Narrabeen Sports High School. Turf One is an AFL endorsed company.

Turf One's submission utilises a 70mm pile height infilled with sand (sourced locally) and SBR rubber (black recycled rubber) suitable for AFL, Soccer and possibly Rugby codes. The drainage design consists of a wedge shaped base profile, including a drainage course consisting of large aggregates (similar to railway ballast), under base courses of finer aggregates. The drainage course grows progressively deeper towards each side of the field providing more void space to accommodate the larger volume of water flowing at the bottom of the catchment. This wedged profile results in a flatter playing surface whilst providing a steeper gradient at the bottom of the drainage medium to ensure efficient evacuation of rainwater from beneath the surface.

The second placed option, Team Sport's Envirtuf II with sand infill and agg drains under the playing surface is not a preferred option by staff as the sand only infill may over time becomes abrasive for users, especially for AFL and Rugby codes.

5.0 FINANCIAL IMPLICATIONS

The funding for this project will come from grant funds obtained by Narrabeen Sports High School, contribution from AFL NSW and Section 94 contributions.

The tender evaluation process ensures value for money by assessing each submission against various criteria including understanding of the works, environmental and sustainability impacts and price offered. On this instance the cheapest option is not the preferred option.

6.0 RECOMMENDATION

1. That pursuant to Section 178(1) of the Local Government (General) Regulation 2005, the tender received from Turf One Pty Ltd for the design and construction of a combination synthetic AFL and soccer field at Narrabeen Sports High School in the amount of \$1,268,571.00 excluding GST be accepted.
2. That the General Manager be authorised to sign all documentation required for the execution of Tender T02/12.
3. That unsuccessful tenderers be advised of the decision and thanked for their participation.
4. That the Department of Education and Communities be advised of the decision.

Results of Tender Submissions for T02/12

	Turf One	Team Sports				HG Sports	
Infill	SBR Rubber	Enviroturf II - Sand	Enviroturf III - Sand + TPV Virgin Rubber	Enviroturf II - Sand	Enviroturf III – Sand + TPV Virgin Rubber	Sand	Sand
Drainage	Perimeter	Agg Drain	Agg Drain	Storm Cell	Storm Cell	Agg Drain	shockpad drainage
Lump Sum Cost (ex GST) *	\$ 1,268,571	\$ 1,189,051	\$ 1,253,361	\$ 1,306,536	\$ 1,242,226	\$ 1,448,437	\$ 1,240,681
Lump Sum Cost (incl GST) *	\$ 1,395,428	\$ 1,307,956	\$ 1,378,697	\$ 1,437,190	\$ 1,366,449	\$ 1,593,281	\$ 1,364,749
Warranty	8 year	7 year	7 year	7 year	7 year	8 year	8 year
Pile Height (mm)	70	36	33	36	33	40	40
Understanding of scope of works (30%)	22.5	18	18	18	18	13.5	13.5
Works Program (10%)	9	6	6	6	6	6.5	6.5
Drainage Pavement Solution (10%)	7	7	7	7.5	7.5	7	7
Synthetic field solution (10%)	7	6	6.5	6	6.5	6	7.5
Previous Experience (10%)	8	8	8	8	8	8	8
Value for Money (30%)	28.1	30.0	28.5	27.3	28.7	25.4	29.7
TOTAL (%)	81.6	75.0	74.0	72.8	74.7	66.4	72.2
Ranking	1	2	4	5	3	7	6

*Note – this price excludes provisional items listed in the schedule of rates and includes the AFL royalty

**CONFIDENTIAL “COMMERCIAL IN CONFIDENCE” ADVICE - TENDER T07/11
- GRASS MOWING OF COUNCIL ROAD RESERVES - TENDER EVALUATION**

“COMMERCIAL IN CONFIDENCE” ADVICE

Item No: C8.2

Matter: Confidential ‘Commercial In Confidence’ Advice - Tender T07/11 - Grass
Mowing of Council Road Reserves
Tender Evaluation

From: Mark Shaw
MANAGER, URBAN INFRASTRUCTURE

Meeting: Council

Date: 6 August 2012

The abovementioned matter is listed as Item No. C8.2 in Open Session in the Agenda.

The detailed analysis of the Tender is attached.

Mark Shaw
MANAGER, URBAN INFRASTRUCTURE

**CONFIDENTIAL “COMMERCIAL IN CONFIDENCE” ADVICE - TENDER T07/11
- GRASS MOWING OF COUNCIL ROAD RESERVES - TENDER EVALUATION**

1.0 SCOPE

The Scope of Works required includes the provision of labour, equipment, machinery, vehicles, material and any other things necessary for the planned and unplanned mowing of grass on road reserves including, verges, road shoulders, medians and traffic facilities.

2.0 TENDERS RECEIVED

The closing date for receipt of Tender was 10:00am, 7th June, 2012. Tenders were received from ten (10) companies via Tenderlink and the Tender Box located at Mona Vale and duly registered by Council. All tenders were checked arithmetically and their cumulative offers in raw order for the two (2) year period (based on their nominated indexation) are shown at Table 1:

Table 1

Tender	Total Contract Price (inc. GST)	Ranking
Prime Facility & Asset Management	\$73,459.00	1
Skyline Landscape Services	\$172,588.36	2
Marsupial Landscape Management	\$197,937.90	3
CJ Murphy Tree Recycling Services	\$233,544.00	4
GJS Landscapes	\$235,811.20	5
Plateau Tree Services	\$261,505.20	6
Anthony's Secret Gardens	\$278,160.00	7
Downer EDI Works	\$312,359.96	8
Hargraves Landscapes	\$421,704.80	9
Roadwork Solutions	\$605,792.00	10

3.0 TENDER EVALUATION

The evaluation was conducted in three (3) stages as follows:

Stage 1 - Initial Cull

Stage 2 - Detailed Evaluation of Remaining Tenders

Stage 3 - Comparative analysis

Stage 1: Initial Cull

An initial review was conducted by the Evaluation Panel (EP) to identify any non-conforming Tenders. All of the Tenders were found to be conforming and all had sufficient information to allow initial assessment. The initial assessment of Tenders was conducted as follows:

Assessment of Receipt

No Tenders were received after the closing date and time and therefore all were considered further in the evaluation process.

Assessment of Conformance

Tenders were assessed for conformance with the Mandatory Criteria and the general Tender requirements, including the Specification.

All of the received Tenders conformed to the Mandatory Criteria and Tender requirements and were therefore found to be conforming. Therefore none of the Tenders were culled at the initial stage of the evaluation and therefore all were progressed to the next stage of the evaluation.

Stage 2: Detailed Evaluation of Tenders

Each remaining Tender underwent a detailed examination of its response in relation to the Weighted Criteria. During the course of the evaluation, pricing as offered from Prime Facility and Asset Management was referred back to the Tenderer for confirmation due to the large difference in pricing in comparison to other tenderers. The pricing as offered in the tender documents from Prime was confirmed by them as being correct.

Scoring was then applied as per the attached Evaluation Scoring Guide (**Attachment 1**).

After reaching agreement on the Individual Weighted Scores, the Total Weighted Score for the Tender was calculated by summing the Individual Weighted Scores. The results are summarised at Table 2:

Table 2

Tender	Total Contract Price (Inc. GST)	Price Weighted Score (Maximum 30)	Non-Price Weighted Score (Maximum 70)	Total Weighted Score (Maximum 100)
Prime Facility and Asset Management	\$ 73,459.00	30.00	48.75	78.8
Skyline Landscape Services	\$ 172,588.36	12.77	54.75	67.5
Marsupial Landscape Management	\$ 197,937.90	11.13	53.00	64.1
CJ Murphy Tree Recycling Services	\$ 233,544.00	9.44	35.50	44.9
GJS Landscapes	\$ 235,811.20	9.35	41.75	51.1
Plateau Tree Services	\$ 261,505.20	8.43	49.00	57.4
Anthony's Secret Gardens	\$ 278,160.00	7.92	35.75	43.7
Downer EDI Works	\$ 312,359.96	7.05	49.75	56.8
Hargraves Landscapes	\$ 421,704.80	5.23	42.25	47.5
Roadwork Solutions	\$ 605,792.00	3.64	38.00	41.6

Stage 3: Comparative Analysis

Ranking of Tenders

The tender from Prime Facility and Asset Management ranked first on the Weighted Criteria and was therefore identified as the preferred Tenderer. It offered the lowest tendered price and rated well on the Non-price Criteria. The company is known to other Councils and has provided numerous grounds maintenance related work with governments in the past. The company has a fully documented Work Health Safety and Quality Management systems in place. It is considered that Prime Facility and Asset Management possess all of the technical, financial and managerial resources necessary to satisfactorily provide the required works.

Table 3

Tender	Total Weighted Score (Maximum 100)	Value For Money Ranking (1-5)
Prime Facility and Asset Management	78.8	1
Skyline Landscape Services	67.5	2
Marsupial Landscape Management	64.1	3
Plateau Tree Services	57.4	4
Downer EDI Works	56.8	5
GJS Landscapes	51.1	6
Hargraves Landscapes	47.5	7
CJ Murphy Tree Recycling Services	44.9	8
Anthony's Secret Gardens	43.7	9
Roadwork Solutions	41.6	10

3.0 FINANCIAL ASSESSMENT

The price offered by the recommended Tenderer is within the range which is deemed to be commercially appropriate and is within the budget allocated for mowing of Council Road Reserves for the 2012/2013 Financial year (**see Attachment 4**).

4.0 RECOMMENDATION

1. That pursuant to Section 178(1) of the Local Government (General) Regulation 2005, the tender received from Prime Facility & Asset Management, Grass Mowing of Council Road Reserves (T07/11) for a period of two (2) years in the amount of \$73,456 with the option to extend for a one (1) year period be accepted.
2. That the General Manager be authorised to sign all documentation required for the execution of Tender T07/11.
3. That unsuccessful tenderers be advised of the decision and thanked for their participation.

CRITERIA SCORING GUIDE

The Evaluation Panel uses the following rating scale to score its level of the confidence that the Respondent/Tenderer would do what it claims it would do to meet the contractual requirements, based on the Evaluation Panel's assessment of the Respondent's/Tenderer's strengths and weaknesses.

Absolutely Risk-Free Superior response to criterion. Exceedingly innovative and flexible. Greatly exceeds the evaluation criterion. Comprehensively documented. All proposals and claims comprehensively detailed and substantiated. Unequivocal support from the referees. Minimum contract management.	100
Statistically Risk-Free Outstanding response to criterion. Highly innovative and flexible. Comprehensively meets the evaluation criterion. Completely documented. All proposals and claims fully detailed and substantiated. Unequivocal support from the referees.	90
Minimal Risk but Acceptable Excellent response to criterion. Very innovative and flexible. Comfortably meets the evaluation criterion. Very well documented, with only minor omissions acceptable without change. Minor lack of substantiation of claims. Referees happy with the Tenderer.	80
Minor Risk but Acceptable Very good response to criterion. Innovative and flexible. Satisfactorily meets the evaluation criterion. Well documented, with minor deficiencies and shortcomings resolved with clarification, and manageable with minor changes. Referees happy with the respondent/tenderer but report minor shortcomings.	70
Some Risk but Acceptable Good response to criterion. Minor innovation and flexibility. Satisfactorily meets the evaluation criterion. Satisfactorily documented, with minor deficiencies and shortcomings resolved with clarification, and manageable with important changes. Referees have reservations about past performance.	60
Risky and Barely Acceptable Acceptable response to criterion, but some non-critical elements are unworkable. Minor innovation and flexibility. Just meets the evaluation criterion. Satisfactorily documented, with important deficiencies and shortcomings not fully resolved with clarification, and manageable only with significant changes. Referees have experienced poor performance in the past.	50
Risky and Unacceptable (Proposal is Non-Compliant) Problematic response to criterion, with some important elements unworkable. Little innovation and flexibility. Barely meets the evaluation criterion. Barely documented, with important deficiencies and shortcomings not resolved by clarification, and manageable only with substantial restructuring and extra Contract Manager effort. Referees report past failures.	40
Very Risky and Unacceptable (Proposal is Non-Compliant) Poor response to criterion with many important elements unworkable. Little innovation and flexibility. Barely meets the evaluation criterion. Barely documented, with important flaws not resolved by clarification, and manageable only with a major re-write and excessive effort by the Contract Manager. Referees report past failures.	30
Extremely Risky and Unacceptable (Proposal is Non-Compliant) Unsatisfactory response to criterion with the fundamentals lacking. No innovation and inflexible. Does not meet the evaluation criterion. Poorly documented, the Respondent/Tenderer has provided minimal information even with clarification. The respondent/tenderer has made an effort but possesses minimal capability and experience. One or more referees are unable to recommend the tenderer.	20
Unequivocally Risky (Proposal is Non-Compliant) Incomplete response to criterion. No innovation and inflexible. Does not meet the evaluation criterion. Lacks documentation. Respondent/Tenderer has provided some information but the submission/tender is not genuine. Is out of its depth. Is unsuited to the required services. No likelihood of the Respondent/Tenderer making any effort to manage the risks. No referees cited.	10

TENDER ASSESSMENT CONFORMANCE SUMMARY

TENDER NUMBER	T07/11	CONTRACT : Grass Mowing of Council Road Reserves								
NAME OF TENDERER	Hargraves Landscapes	Skyline Landscape Services	Plateau Tree Service	Prime Facility and Asset Management	GJS Landscapes	Anthony's Secret Gardens	Downer EDI Works	Roadwork Solutions	Marsupial Landscape Management	CJ Murphy Tree Recycling Services
MANDATORY CRITERIA	Conforms	Conforms	Conforms	Conforms	Conforms	Conforms	Conforms	Conforms	Conforms	Conforms
Compliance with Conditions of Tender and submission of all documentation required by the Invitation to Tender	C	C	C	C	C	C	C	C	C	C
Financial capacity	C	C	C	C	C	C	C	C	C	C
Compliance with Occupational Health and Safety legislation and requirements of Workcover Authority of New South Wales	C	C	C	C	C	C	C	C	C	C
Insurances	C	C	C	C	C	C	C	C	C	C
Departures and qualifications and compliance with Specification	C	C	C	C	C	C	C	C	C	C

C= Conforming to mandatory tender criteria

TENDER ASSESSMENT WEIGHTED CRITERIA SCORING (Page 1)

NAME OF TENDERER			Hargraves Landscapes		Skyline Landscape Services		Plateau Tree Service		Prime Facility and Asset Management		GJS Landscapes	
NON PRICE CRITERIA	Maximum Unweighted Score	Max. Weighted Score (%)	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Key personnel including personnel of subcontractors	100	5	60	3	75	4	70	4	55	3	65	3
Demonstrated experience in performing work similar to the Tender	100	35	45	16	80	28	70	25	65	23	45	16
Quality assurance system and procedures	100	5	85	4	80	4	80	4	75	4	75	4
Environmental sustainability and social equity	100	5	75	4	80	4	80	4	70	4	60	3
Proposed methodology	100	10	75	8	80	8	65	7	80	8	80	8
Preliminary works program	100	10	80	8	70	7	65	7	80	8	80	8
Non-Price Weighted Score	Out of 70			42.25		54.75		49.00		48.75		41.75
RANKING				6		1		4		5		7
Weighted Price Score		30		5.23		12.77		8.43		30.00		9.35
TOTAL CRITERIA SCORE	Out of 100			47.5		67.5		57.4		78.8		51.1
RANKING				7		2		4		1		6

TENDER ASSESSMENT WEIGHTED CRITERIA SCORING (Page 2)

NAME OF TENDERER			Anthony's Secret Gardens		Downer EDI Works		Roadwork Solutions		Marsupial Landscape Management		CJ Murphy Tree Recycling Services	
NON PRICE CRITERIA	Maximum Unweighted Score	Max. Weighted Score (%)	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Key personnel including personnel of subcontractors	100	5	55	3	55	3	50	3	70	4	50	3
Demonstrated experience in performing work similar to the Tender	100	35	40	14	70	25	45	16	80	28	40	14
Quality assurance system & procedures	100	5	50	3	80	4	55	3	75	4	75	4
Environmental sustainability & social equity	100	5	60	3	70	4	60	3	75	4	65	3
Proposed methodology	100	10	60	6	70	7	70	7	70	7	60	6
Preliminary works program	100	10	75	8	80	8	70	7	70	7	60	6
Non-Price Weighted Score	Out of	70		35.75		49.75		38.00		53.00		35.50
RANKING				9		3		8		2		10
Weighted Price Score						30				7.92		
TOTAL CRITERIA SCORE	Out of	100		43.7		56.8		41.6		64.1		44.9
RANKING				9		5		10		3		8

PRICING – 2 YEAR CONTRACT PERIOD

Tenderer	Year 1	Year 2	Contract Value 2 Year Period
Prime Facility and Asset Management	\$36,728.00	\$36,728.00	\$ 73,456.00
Skyline Landscape Services	\$86,294.18	\$86,294.18	\$ 172,588.36
Marsupial Landscape Management	\$98,968.95	\$98,968.95	\$ 197,937.90
CJ Murphy Tree Recycling Services	\$116,772.00	\$116,772.00	\$ 233,544.00
GJS Landscapes	\$117,905.60	\$117,905.60	\$ 235,811.20
Plateau Tree Services	\$130,752.60	\$130,752.60	\$ 261,505.20
Anthony's Secret Gardens	\$139,080.00	\$139,080.00	\$ 278,160.00
Downer EDI Works	\$156,179.98	\$156,179.98	\$ 312,359.96
Hargraves Landscapes	\$210,852.40	\$210,852.40	\$ 421,704.80
Roadwork Solutions	\$302,896.00	\$302,896.00	\$ 605,792.00

