



# AGENDA

## **COMMUNITY & BELONGING STRATEGIC REFERENCE GROUP**

Notice is hereby given that a meeting of the Community & Belonging Strategic Reference Group will be held in the Councillors Room, Manly on

**WEDNESDAY 20 FEBRUARY 2019**

Beginning at 6:00pm for the purpose of considering matters included in this agenda.

## Committee Members

Cr Candy Bingham (Chair)

Cr Penny Philpott

Cr Kylie Ferguson

Cr Sarah Grattan

Tamzin Lee

Roslyn Marsh

Simon Moriaty

Michelle Povah

Diane Robbins

Jennifer Wharton

Samuel Wilkins

Maria-Elena Chidzey

Cathy Hockey

Lorrie Morgan

Margaret Shonk

Susan Watson

Community representative, arts, culture & youth

Avalon Preservation Association, arts & culture

Community representative, Curl Curl Ward

Northern Beaches Child & Family Interagency

Lifeline representative

Community representative - Narrabeen Ward

Community representative - Forest Ward, youth, arts & culture

Community Northern Beaches Inc. (CNB), multi-cultural

Community representative, disability

Community representative - Pittwater Ward, arts & culture

Community representative - Manly Ward, mental health

Easylink Community Transport, seniors & disability

## Council Officer Contacts

Kylie Walshe

Annie Laing

Executive Manager Community, Arts & Culture

Governance Officer

## Quorum

A majority of members including the Chair or one of the elected Councillors.

**Agenda for Community & Belonging  
Strategic Reference Group Meeting  
to be held on Wednesday 20 February 2019  
in the Councillors Room, Manly  
Commencing at 6:00pm**

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<b>6.0</b>	<b>GENERAL BUSINESS</b>	

## 1.0 APOLOGIES

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All members are expected to attend the meetings or otherwise tender their apologies to the Chair and Governance at [councilmeetings@northernbeaches.nsw.gov.au](mailto:councilmeetings@northernbeaches.nsw.gov.au).

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## 2.0 DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST

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Members are advised of the following definitions of a "pecuniary" or "conflict" of interest for their assistance:

Section 442 of the Local Government Act, 1993 states that a "pecuniary" interest is as follows:

*"(1) [Pecuniary interest] A Pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.*

*(2) [Remoteness] A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter."*

Members should reference the Local Government Act, 1993 for detailed provisions relating to pecuniary interests.

Council's Code of Conduct states that a "conflict of interest" exists when you could be influenced, or a reasonable person would perceive that you could be influenced by a personal interest when carrying out your public duty.

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## 3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 3.1 MINUTES OF COMMUNITY & BELONGING STRATEGIC REFERENCE GROUP MEETING HELD 5 DECEMBER 2018

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#### RECOMMENDATION

That the Minutes of the Community & Belonging Strategic Reference Group meeting held 5 December 2018, copies of which were previously circulated to all Members, be confirmed as a true and correct record of the proceedings of that meeting.

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## 4.0 UPDATE ON ACTIONS FROM LAST MEETING

### ITEM 4.1 OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

REPORTING OFFICER GOVERNANCE OFFICER

TRIM FILE REF 2019/068212

ATTACHMENTS NIL

There is one outstanding action from previous meetings as listed below.

MEETING DATE	ACTION
5 Dec 2018	K Walshe to investigate if there is a higher quality map of the Coast Walk.

## 5.0 AGENDA ITEMS

<b>ITEM 5.1</b>	<b>'BE CONNECTED' DIGITAL LITERACY INITIATIVE - NORTHERN BEACHES LIBRARY SERVICE</b>
<b>REPORTING OFFICER</b>	<b>BRANCH MANAGER LIBRARY SERVICES</b>
<b>TRIM FILE REF</b>	<b>2019/070979</b>
<b>ATTACHMENTS</b>	<b>1 Be Connected Factsheet 2 Be Connected Network Partner Overview 3 Be Connected Workshops Program 4 Northern Beaches Libraries supporting Digital Literacy</b>

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### EXECUTIVE SUMMARY

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#### PURPOSE

'Be Connected' is a federally funded digital literacy initiative aimed at increasing the confidence, skills and online safety of older Australians in using digital technologies.

As a 'Be Connected' partner, the Northern Beaches library service is providing free digital literacy workshops for Northern Beaches residents and is calling on the Community & Belonging Strategic Reference Group to promote this important initiative via all available channels.

#### REPORT

'Be Connected' (formerly called Broadband for Seniors - BfS) is an Australian Government initiative (the Department of Social Services, in partnership with the Office of the eSafety Commissioner) aimed at increasing the confidence, skills and online safety of older Australians in using digital technologies. It is coordinated by the 'Good Things Foundation', a social change charity.

The initiative encourages 'Network Partners' such as the Northern Beaches Library Service to become the "local arm of Be Connected, and offer in-person help and support to older Australians who are disengaged with digital technology."

For registering and committing to sign up 30 learners within the year, each network partner is eligible for \$2000 plus GST activation grant. The Northern Beaches Library Service, with six branches, has already been awarded \$13200 to provide free digital literacy workshops to the community.

The free 'Be Connected' workshops commenced on 6<sup>th</sup> February at Warringah Mall library and will run weekly on Wednesdays from 12-1pm at Warringah Mall until October 2019. Workshops concentrate on a different topic each week (see attached workshop schedule) with each topic repeated once during the year. Participants are able to drop in and out of the program and are able to take online modules that complement the topics covered in the workshops.

The Northern Beaches Library Service is calling on the Community & Belonging Strategic Reference Group to use its resources and networks to promote the 'Be Connected' workshops at Warringah Mall library. The success of these workshops will determine whether the Northern Beaches library service is able to run similar workshops at each of its six branches in 2019.

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**RECOMMENDATION OF BRANCH MANAGER LIBRARY SERVICES**

That the Community and Belonging Strategic Reference Group:

- A. Note this report.
  - B. Promote the 'Be Connected' workshops at Warringah Mall Library and across the library service through its networks.
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## Be Connected

Every Australian online.



Be Connected is a free Australian Government initiative aimed at increasing the confidence, skills and online safety of older Australians when they use the internet and everyday technology.

Older Australians will be able to learn the basics of going online, including:

- being safe while online
- talking to or seeing family and friends who live far away, more often
- finding new friends or old friends who share similar interests and hobbies
- keeping up-to-date with what's happening in their community and around the world
- shopping online, safely and securely, without leaving home.



**Be Connected will deliver a range of resources specifically designed to support older Australians, as well as families, influencers and community organisations who want to help these Australians to get online.**

#### **Be Connected website**

Older Australians, and their families, peers and local community organisations, can access interactive learning activities, training courses, web apps and 'how-to' videos. There are training courses covering the basics of using computers and digital devices, online shopping, socialising online and more – all designed to appeal and be of interest to older Australians.

#### **Be Connected National Network Manager**

Good Things Foundation is supporting community organisations and services that join the Be Connected Network to provide free, personalised and face-to-face training and support to older Australians.

#### **Be Connected Network Partner Grants**

A total of \$20 million in small grants is available over the next three years to support organisations joining the Be Connected Network as a Network Partner. These grants start at \$1,500 to help Be Connected Network Partners get started. More information about the grants is available on the Be Connected website [www.beconnected.esafety.gov.au](http://www.beconnected.esafety.gov.au)

Building on the successful elements of the preceding Broadband for Seniors program, Be Connected will enable older Australians to continue to gain the confidence and skills they need to use digital technology.

The Department of Social Services has overarching responsibility for implementing the Be Connected initiative, in partnership with the Office of the eSafety Commissioner.

#### **Be Connected will help:**

- older Australians who have low or no engagement with digital technology
- families, peers and influencers of older Australians who lack the skills and confidence to go online
- community organisations that are committed to digital inclusion and supporting older Australians bridge the digital divide.

**Older Australians with low internet skills can often feel isolated from their community and family at a time in their lives when feeling connected is increasingly important.**

Be Connected aims to change that through a family and community centred approach. It will help older Australians to realise the value of being connected online and provide access to appropriate training and support in a safe and familiar environment.

To learn more or to find your local Be Connected Network Partner:



Call **1300 795 897**



Go to [www.beconnected.esafety.gov.au](http://www.beconnected.esafety.gov.au)

**Be Connected**  
Every Australian online.

# Be Connected

## Helping older Australians thrive in a digital world

Over 3 million people in Australia are digitally excluded. More than half of those who lack basic digital skills are over the age of 50. They are missing out on all the benefits that the internet brings – whether it's keeping in touch with family, shopping online or accessing Government services.

Be Connected is a free Australian Government initiative aimed at increasing the confidence, skills and online safety of older Australians when they use the internet and everyday technology. Be Connected adopts a family and community-centred approach to target those aged 50 years and over, who have minimal or no engagement with digital technology.

There are five key elements to the program:

- A coordinated Network of thousands of local organisations
- A high-quality online learning platform at [www.beconnected.esafety.gov.au](http://www.beconnected.esafety.gov.au)
- A grants program to support local organisations
- A marketing campaign to raise awareness of the program
- A helpline for support

**Good Things Foundation** is an international social and digital inclusion charity. We are leading the recruitment and support for the Be Connected Network and we're keen to work with all national, state, and local organisations interested in supporting digital literacy. Join our movement to make change happen for digitally excluded Australians.



(02) 9051 9292  
1300 795 897



[connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org)



[www.beconnectednetwork.org.au](http://www.beconnectednetwork.org.au)

**Be Connected**  
Every Australian online.

## Resources and support

Be Connected Network Partners have access to the following support and resources, for free.

### Online and phone support

You have access to a dedicated support line who can answer any questions and help you to problem solve. You also have access to the Be Connected Network Partner website ([www.beconnectednetwork.org.au](http://www.beconnectednetwork.org.au)) with a resources page full of session plans and how-to videos. This website is also where you register for free training webinars or find an upcoming event in your area.

### Grant funding opportunities

There is a range of grants available to all Be Connected Network Partners, from \$2,000 to \$50,000. And remember, if you lead a group of local branches (for example, a Library Service or an Aged Care Provider) you can apply for grants for each branch.

There are three types of grants available:

**Activation grants:** one-off \$2,000 grants for each Network Partner.

**Building Digital Skills grants:** \$2,500 to \$15,000 grants are available, depending on how many people you can support.

**Network Capacity Building grants:** up to \$50,000, an innovative grant for an organisation to both recruit and support Network Partners (for example, in a geographical area or around a specific target group).

Funding can be spent on anything that will help you support older Australians to gain digital skills, including new devices, broadband fees, police checks for volunteers, expenses for digital mentors or even morning tea. For more information about our grants, visit [www.beconnectednetwork.org.au/Grant-Program](http://www.beconnectednetwork.org.au/Grant-Program)

### Information sharing

You will be invited to a range of events where you can meet and share with others in the network, both face-to-face and virtually. We have an exclusive Network Partner Facebook group where Be Connected Network Partners can share ideas, success stories and advice. There's also a fortnightly newsletter with events, webinars, and course announcements, as well as highlights from our Network Partners about the impact they have in their communities.



(02) 9051 9292  
1300 795 897



[connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org)



[www.beconnectednetwork.org.au](http://www.beconnectednetwork.org.au)

**Be Connected**  
Every Australian online.

## Be Connected Learning Portal

A high-quality online learning platform run by the eSafety Commissioner is available to all Network Partners to supplement your face to face support. These resources have been designed with older people so they meet the needs of those who feel less confident using the internet. Your students can use the Learning Portal to complete courses such as:

- The absolute basics
- Getting to know your device
- Getting started online (such as using email and completing online forms)
- Safety (such as passwords and avoiding scams)
- Skills (such as online shopping and watching TV online)
- Connecting with others (such as WhatsApp, Facetime, and Skype)

Learners can bookmark their progress, which allows them to pick up where they left off if they'd like to continue at home or in a future session. As a Network Partner, you can track the number of learners you've registered at your organisation.

The Learning Portal is also where you'll find downloadable "Tip Sheets" in 12 other languages. We are always looking to improve our resources and will be introducing a new phase of languages over the next few months.

## Promotion

By joining the Network, your organisation will appear on our [online map](#) which allows people who are looking for local support to find your organisation. If you prefer, you can choose not to be visible on our map.

Upon joining the network you will receive a Be Connected marketing pack to help you brand your organisation to reach as many people in your local community as you can.

## Join the Be Connected network

To find out more information or to express an interest in joining the network, please go to [www.beconnectednetwork.org.au](http://www.beconnectednetwork.org.au) or send an email to [connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org) and one of our friendly team members will be in touch.



(02) 9051 9292  
1300 795 897



[connect@goodthingsfoundation.org](mailto:connect@goodthingsfoundation.org)



[www.beconnectednetwork.org.au](http://www.beconnectednetwork.org.au)



## Warringah Mall Library Be Connected 2019

### Program title:

### Promo text:

*The Warringah Mall Library Be Connected program with free interactive and engaging workshops for people of all ages is designed to increase the confidence, skills and online safety of all Australians. From learning how to use a computer or tablet to boosting your productivity with Microsoft Office, learn to stay safe online and stay in touch with family and friends.*

*This program is funded by Be Connected: an Australia wide initiative empowering all Australians to thrive in a digital world.*

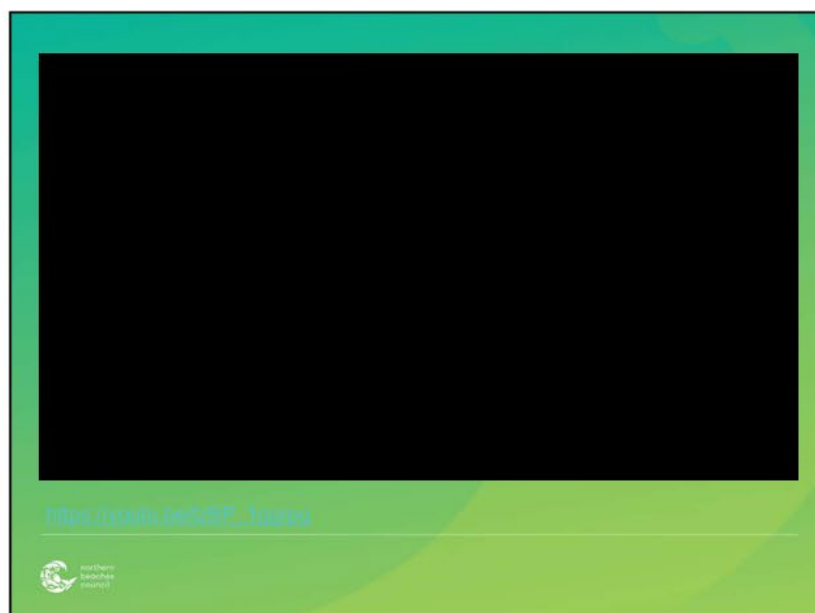
**Location:** Warringah Mall Library  
**Time:** Wednesdays 12:00 – 1:00 PM  
**Duration:** 60 minutes  
**Age range:** 16+  
**Price:** Free

**Workshops:** See table below.

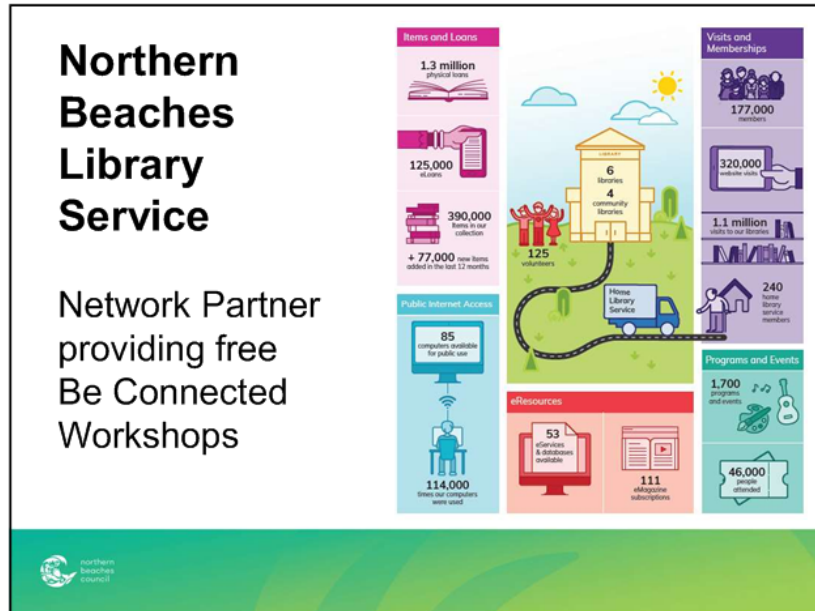
Title	Description	BYOD	Dates
Making the most out of your Library	Read, watch or listen to premium digital content at any time on your device. It's all free as part of your Library Membership. In this engaging workshop, you will familiarize yourself with all the digital services that the library has got to offer. We will take a closer look at our eResources and on-demand film streaming services such as Kanopy.	Optional	06/02/2019 12/06/2019
Windows 10: Ultimate beginner's guide	Windows 10 is the biggest update that Microsoft has ever implemented. A lot has changed in this version and it does take getting used to. In this workshop, you will learn about the fundamentals of Windows 10 and how to navigate its many features.	Optional	13/02/2019 19/06/2019
Boost productivity with Microsoft Office	Always wanted to know how you process text with Microsoft Word or get organised with Excel? In this workshop, we will explore the basic functionalities of Word, Excel and PowerPoint to boost your productivity.	Optional	20/02/2019 26/06/2019
Internet: Hello World!	The internet, a revolutionary invention that changed how people around the world communicate and learn. Billions of people have access to the internet, so it's about time you learn how it works. In this workshop you will learn about what the internet can be used for and the many features that are available.	Optional	27/02/2019 03/07/2019
Get savvy with Gmail and Outlook	While you will have heard of free email services such as Gmail and Outlook, you may not know exactly how it works, what you need to set up your own account, or how to use it. Also, it is quite easy to get confused by the many functionalities and features you can make use of. This workshop covers the basic steps of signing up to your own Gmail or Outlook account. It will explain how to read, send, reply and forward emails. We will also take a closer look at features that can be useful but are sometimes hidden.	Required	06/03/2019 10/07/2019

Stay in touch with family and friends	Make the most out of technology and social media by connecting with family across the country. In this workshop, you will learn how to use video calling services such as Skype and Facetime, send messages via WhatsApp and Messenger, setup and use Social Media.	Required	13/03/2019 17/07/2019
Your precious memories preserved forever	Photography is almost completely digitised, so you can easily store photos on a device and print them at home. Do you still have boxes full of old photos, negatives and slides? <b>In this workshop, you will learn how to digitise and store your photos, and preserve them forever.</b>	Optional	20/03/2019 24/07/2019
Getting started with Android tablets	The tablet is a great tool for accessing the Internet, communicating with relatives, reading books, watching TV, and much more. The tablet is the ideal handheld computer! Unfortunately, tablets do not come with an instruction manual and most people only use half of what a tablet can do. In this workshop, you will learn about what an Android tablet is and the fundamentals of how to use one, how to use the Google Play store to install apps, and useful tricks to get the most out of your device. This workshop is not only for people who own an Android tablet, but also for people who have never used one and are interested in finding out what they can do.	Required	27/03/2019 31/07/2019
Getting started with iPads	The tablet is a great tool for accessing the Internet, communicating with relatives, reading books, watching TV, and much more. The tablet is the ideal handheld computer! Unfortunately, tablets do not come with an instruction manual and most people only use half of what a tablet can do. In this workshop, you will learn about what an iPad is and the fundamentals of how to use one, how to use the App Store to install apps, and useful tricks to get the most out of your device. This workshop is not only for people who own an iPad, but also for people who have never used one and are interested in finding out what they can do.	Optional	03/04/2019 07/08/2019
Getting started with Android phones	Android Phones introduce a new way to entertain, communicate and access basic services, with the addition of being able to be carried around anywhere. This workshop will teach you the essentials of what an Android phone is and how to use one, how to use the Google Play Store to install apps, and useful tricks to get the most out of your device.	Required	10/04/2019 14/08/2019
Getting started with iPhones	iPhones introduce a new way to entertain, communicate and access basic services, with the addition of being able to be carried around anywhere. This workshop will teach you the essentials of what an iPhone is and how to use one, how to use the App Store to install apps, and useful tricks to get the most out of your device.	Required	17/04/2019 21/08/2019
Staying safe online	To make your experience with using the Internet more enjoyable and safe, you need to make sure you are protected online. In this workshop, you will learn the basics of how to stay safe online, setup a strong passwords, avoid internet scams, and how to keep your personal information safe and secure.	Optional	24/04/2019 28/08/2019
Helping your child stay safe in cyber space	Whilst children may love to use the Internet, they may be more susceptible to clicking harmful links, internet scams or viewing inappropriate content. This workshop is not only for children, but also for parents who would like to learn about how to ensure that their children avoid getting scammed, share personal information, click unknown links, or talk to strangers online.	Optional	01/05/2019 04/09/2019
Get smart with Internet Banking	Do you need assistance with Internet Banking or Mobile Banking? Or would you like to learn about new digital services and how to work with them? This workshop will teach you everything about Internet and Mobile Banking.	Optional	08/05/2019 11/09/2019
Shop confident & safe online	You know that you can shop, bank and pay bills online, and are interested to learn more and try it yourself. You want to know how to find things to buy, where to buy from, and how to make payments. In this workshop you will learn the basics	Optional	15/05/2019 18/09/2019

Guide to the Digital Government	of online shopping, whether you want to book a holiday, buy that fancy dress, or order Thai food. The government is going digital and this is transforming the way services are delivered to citizens. In this workshop, you will learn how to use myGov and its connected services, navigate and use Service NSW, find council information, and much more.	Optional	22/05/2019 25/09/2019
Researching family history	How can the Internet help with family history? In this workshop, we will explore tools and services that are available to research your family history.	Optional	29/05/2019 02/10/2019
Get around with confidence in NSW	Travel apps make getting around on public transport much easier, and potentially cheaper. You probably already own a smartphone, and want to know how it can help you to get around with confidence. In this workshop, you will learn what an app is, and how to use three different transport apps for trains, buses and other forms of public transport to get around.	Optional	05/06/2019 09/10/2019







## Promote the Be Connected workshops

Staying safe online Internet Banking Government Services & much more



Free, interactive and engaging workshops designed to increase the confidence, skills and online safety of all Australians.

Your local library supporting digital literacy.

Warringah Mall Library, every Wednesday 12-1pm

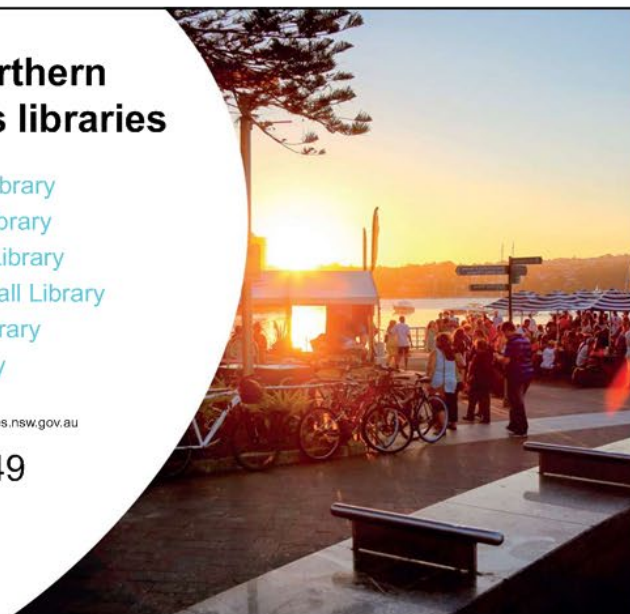


## Your Northern Beaches libraries

Mona Vale Library  
Forestville Library  
Glen Street Library  
Warringah Mall Library  
Dee Why Library  
Manly Library

[library@northernbeaches.nsw.gov.au](mailto:library@northernbeaches.nsw.gov.au)

9942 2449



<b>ITEM 5.2</b>	<b>COMMUNITY GRANT PROGRAM</b>
<b>REPORTING OFFICER</b>	<b>TEAM LEADER, COMMUNITY DEVELOPMENT</b>
<b>TRIM FILE REF</b>	<b>2019/038388</b>
<b>ATTACHMENTS</b>	<b>1 Community Grants Program Presentation</b>

**ISSUE**

To provide an opportunity to workshop the challenges and opportunities related to requests for financial and /or in-kind assistance, by way of sponsorship and / or fee waiving and to work towards developing a policy framework to govern and further strengthen partnerships with our community.

To update the group on the Guidelines for the 2019/20 Community, Arts and Culture Grants Program.

**BACKGROUND**

Northern Beaches Council implemented a Community Grant program across four streams including Sport and Recreational Infrastructure, Community and Cultural Development, Events, and Eco-Schools which commenced in June 2018.

**DISCUSSION**

The Strategic Reference Group will participate in a workshop regarding the development of an overarching Community Grant Policy.

A review of the guidelines for the Community and Cultural Grants Program is also underway, with a range of changes suggested to improve the program. These will be presented for discussion and any further ideas from the Strategic Reference Group considered.

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**RECOMMENDATION OF TEAM LEADER, COMMUNITY DEVELOPMENT**

That the Strategic Reference Group note the information presented and provide further suggestions for improvement.

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## REPORT

### COMMUNITY GRANTS – WORKING TOWARDS A POLICY (WORKSHOP)

Further to the Council resolution arising from the report entitled *2018/19 Community Grants Program* of 16 October 2018, a new additional funding stream offering sponsorship has been developed and implemented which complements the existing funding streams and further extends Council's support to the community to enable the delivery of more local events and activations.

The program is underpinned by a philosophy of partnership whereby Council will seek to support the delivery of new and innovative events as well as ensure existing events continue to expand and prosper on the Northern Beaches.

### Challenges and Opportunities

Grant making is a constant work in progress. Whilst Council's new Community Grant program has been evolving over the past few years, Council recognises the need to continuously review and improve.

Council wants to support and provide opportunities for our community to thrive. The aim is to deliver outcomes that meet community expectations and that are aligned with Council's Strategic Plans.

### Existing Grants Framework

The new expanded Community Grants and Partnership Program provides the following funding streams:

Community Grants and Partnership Program		
Funding category	Funds	Round per year
Sponsorship	Negotiated upon consultation.  Multi-year funding available upon request.	Requests received all year
Event Grants	Grants from \$5,000 - \$50,000  Three categories including: <ul style="list-style-type: none"> <li>• Local Events and Activations</li> <li>• Regional/ signature Events</li> <li>• Major Events.</li> </ul>	Requests received all year
Community and Cultural Grants	Grants from \$2,000 to \$10,000.	One round
Sport and Recreation Infrastructure Grants	Grants up to \$50,000 each.	One round
Eco-Schools	Up to \$2,000 across five areas.	One round

Community Grants and Partnership Program		
Funding category	Funds	Round per year
Artist in Residence	Three artist residences - Six-month and \$2,000 with Eramboo Artist Environment.  Two nine-month residencies with \$3,000 at Kimbriki Resource Recovery Centre.	One round
Local Heritage Fund	Funding support from the NSW Office of Environment and Heritage with grants of between \$200 and \$3,000 per property, but no more than 50% of the cost of the project.	One round

### Policy and Guidelines

To ensure equity, transparency and fairness across the community, Council is committed to developing a new policy that ensures the principles of strong governance are effectively employed to deliver a fair and equitable process that also meets the needs of the community.

A policy is an overarching framework that supports the delivery of grant and sponsorships requests. It sets the parameters and highlights the expected outcomes.

The Guidelines set out the details on program eligibility, assessment criteria and assessment process.

An important element that will guide the policy and inform grant making is the establishment of key principles.

**Activity:** Establishing the principles of grant making.

### COMMUNITY & CULTURAL DEVELOPMENT GRANTS PROGRAM 2018/19

The Community and Cultural Development Grants Program for 2018/19 included \$240,000 of grant funding with applicants eligible for grants between \$2,000 and \$10,000. The objective was 'to support local organisations with innovative projects that deliver community and cultural benefits across the Northern Beaches.'

Grant applications were assessed by the following five criteria with the first two double weighted:

1. Deliver community and/or cultural benefits to the Northern Beaches community that address an identified need.
2. Address at least one goal and one strategy identified under 'Community Priorities'.
3. Demonstrates value for money and a clear budget that identifies income and expenditure items.
4. Delivers outcomes that continue beyond the life of the project.
5. The organisation must demonstrate the capacity to manage funds and deliver the project successfully.

The assessment panel consisted of:

- Two members of the 'Community and Belonging' Strategic Reference Group
- One Manager from the Community, Arts & Culture, Events and Place & Economic Development business units
- One convener, being the Grants Co-ordinator (staff) – non-voting
- One Grants Support Officer (staff) – non-voting

## **REVIEW**

### **1. Limited promotion**

There was a very short timeframe for drafting the grant guidelines and public promotion. Two information sessions and two grant writing workshops were provided, each receiving between 10-30 in attendance. Not surprisingly, many applications lacked detail and appeared to have been submitted in haste or without editing by the applicant, organisation or auspicing organization. Despite this Council received 69 applications with requests for funding totalling \$500,000.

### **2. Application categories**

Council received large numbers of applications for some categories with the most common category being mental health education with 11 applications and 7 granted. Community development staff have liaised with these groups to ensure a coordinated approach to the provision of these workshops. In contrast, there were 6 arts related applications, with 4 receiving funding and 12 youth applications with 2 receiving funding. More targeted engagement with the youth and arts communities has been identified as an improvement for the next grants program.

### **3. Fee Waivers**

Applicants were eligible to receive fee waivers for use of Council facilities additional to grant funding. This resulted in some applications receiving the total amount of \$10,000 with additional fee waivers towards booking Council venues. This report suggests removing fee waivers to ensure that all expenditure is included within the allocation of the maximum grant amount of \$10,000. This would ensure local groups and organisations assume full responsibility for the acquitting of their grant funds and increase their understanding of booking processes for Council facilities.

### **4. Unclear financial information**

Review of the financial information on the application forms is required to ensure the information is relevant for the assessment process.

### **5. Assessment Panel**

The assessment panel met for three hours to review and make final decisions for funding. There was a very limited time to adequately review the Community and Cultural Development grants applications. The assessment panel set a high standard for applications which resulted in many applications not receiving funding. A second meeting was convened using the same criteria and assessment process but with greater leniency towards applications noting the short turnaround.

The following amendments are proposed to the Grants Program for 2019/20:

### **1. Amendments to title and objective and increased promotion**

This report suggests changing the title to the 'Community, Arts and Culture Grants Program'. This will place a greater emphasis on arts. This grant round will have increased promotion through Council's website, social media and local media. There will also be more involvement from both the Youth Services and Arts and Culture teams within community development to support better promotion to these target groups. This report also suggests amending the objective: 'To support local groups and organisations to deliver community, arts and cultural projects that bring direct benefit to the local people and communities of the Northern Beaches.'

### **2. Refining the Community Priorities from Goals 8-12 to Goals 10-12**

Goals 8-9 are not as relevant to community programs and social outcomes and refining it to goals 10-12 provides greater clarity for applicants.

### **3. Removal of Fee Waivers**

As per the description above, it is suggested to include all expenditure within the grant funding to retain all expenditure within the grant allocation of funding to ensure local groups and organisations assume greater responsibility for the acquitting of their grant funds and equip local groups and organisations with a better understanding of Council facilities and booking processes.

### **4. Assessment Criteria**

1. Demonstrates direct benefit to the local people and communities of the Northern Beaches
2. Addresses at least one of the 10 Community Priorities from Goals 10-12 from Council's Community Strategic Plan 2018 – 2028
3. Has clear and achievable outcomes
4. *Uses community development principles that involve the community*
5. Has a detailed budget with clear income and expenditure breakdown and demonstrate the capacity to manage funds to deliver the project successfully.

There are minimal changes to the assessment criteria, however, Criterion 4 has removed reference to outcomes continuing beyond the life of the project as this was vague and difficult to measure. Instead the criterion focuses on using community development principles which will be given further clarification in the guidelines.

### **5. Assessment Panel**

This report suggests Council representatives to be amended to include one member from the Youth Services, Arts and Culture and Community Development teams to increase knowledge of the needs of the local community. This report suggests keeping the assessment panel separate from the Events stream to ensure more time is spent reviewing each application. It is also suggested to increase the assessment panel meeting from 3 to 5 hours to ensure adequate time is allowed to reach consensus amongst the panel so as to avoid any extraordinary panel meetings.

**CONSULTATION**

Consultation with the relevant Strategic Reference Groups is being undertaken in February 2019.

The draft Policy will be presented to Council in the coming months and released for a 28 day public exhibition period, prior to adoption.

**TIMING**

The draft Policy will be presented to Council for adoption by June 2019.





## Purpose

1. Consider how we turn challenges into opportunities.
2. Provide an overview of Council's grants and partnership framework.
3. Collaborate to create a direction for future partnerships between Council and the community.

## Opportunities

- Provide access, equity and transparency in allocating funding
- Build strong partnerships between Council and the local community
- Support community enthusiasm and resources to deliver Council priorities
- Align funding with community and Council priorities
- There are many worthy initiatives - directing funding to initiatives that strengthen the social capital of the community
- Managing expectations about Council's ability to provide grant funding and ensure that where funding is provided the initiative is sustainable.



## Existing Grants Framework



## Policy v Program/Guidelines

### Policy (1-2 pages)

- Statement of intent outlining matters of principle

### Program and accompanying guidelines

- Are tailored and contain the rules for each program:
  - Objective
  - Minimum and maximum funding available
  - Who is eligible
  - Community priorities
  - Assessment criteria



## Program and Guidelines

	Community & Cultural	Events	Sport	Eco-Schools
Total funding 2018/19	\$240,000	\$200,000	\$100,000	\$10,000
Funding support	\$2,000 - \$10,000	Local \$5,000 Regional \$10,000 Major \$50,000	\$10,000-\$50,000	\$2,000 (max)
Eligible	Not for Profit	Not for Profit (local and regional) Commercial (major only)	Not for Profit	Schools



### Activity

1. In small groups identify the top 6 principles for the policy (10 minutes).
2. Feedback and discussion from groups (5 minutes).

### Next steps ...



## Community, Arts & Culture Grants Program 2019/20



Community & Belonging  
Strategic Reference Group  
20 February 2019



## Grants 2018/19 - Review

- New program - \$240,000 allocated
- Limited timeframe and promotion
- 69 applications, requesting \$500,000
- Areas covered:
  - 11 grants for mental health education, 7 funded
  - Arts - 6 applications, 4 funded
  - Youth – 12 applications, 2 funded
- Fee Waivers – provision outside grant



## Proposed changes to Grants 19/20

- Title change to 'Community, Arts & Culture Grants Program'
- Increase in promotion
- Increased targeting and support to both arts and youth applications
- No fee waivers (include in grant amounts)
- Assessment criteria – include community development principles
- Assessment panel – include arts, youth and community development specialist knowledge



## Assessment Criteria

1. Demonstrates direct benefit to the local people and communities of the Northern Beaches
2. Addresses at least one of the 10 Community Priorities from Goals 10-12 from Council's Community Strategic Plan 2018 – 2028
3. Has clear and achievable outcomes
4. Uses community development principles that involve the community
5. Has a detailed budget with clear income and expenditure breakdown and demonstrate the capacity to manage funds to deliver the project successfully.



## 10 Community Priorities

Taken from the *Community Strategic Plan*, Strategies from Goals 10-12:

1. Support the arts and creative communities
2. Expand cultural events and creative opportunities, including safe nightlife opportunities
3. Provide more events and opportunities for young people to socialise
4. Promote social inclusion through neighbourhood programs and quality services
5. Build stronger communities where neighbours know and support each other
6. Promote health and wellbeing through fair access to information, health and support services
7. Support community groups and facilitate volunteer opportunities
8. Build an inclusive community and break down institutional and social barriers to enable all people, irrespective of age, gender and identity, to participate in community life
9. Recognise and honour Aboriginal culture and heritage
10. Value and celebrate our diverse heritage and cultural differences



## Assessment Panel

- 3 x Council staff:
  - 1 x Arts & Culture
  - 1 x Youth
  - 1 x Community Development
- 3 x Community representatives:
  - 2 x Community and Belonging Strategic Reference Group
  - Department of Family & Community Services (FaCS)



**Thank you!**





<b>ITEM 5.3</b>	<b>LIVE MUSIC ON THE NORTHERN BEACHES</b>
<b>REPORTING OFFICER</b>	<b>YOUTH DEVELOPMENT OFFICER</b>
<b>TRIM FILE REF</b>	<b>2019/021971</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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## EXECUTIVE SUMMARY

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### PURPOSE

To provide an overview to the Community and Belonging Strategic Reference Group on Live Music opportunities, ideas and suggestions around live music and music venues across the Northern Beaches.

### BACKGROUND

During the community engagement on the draft Arts & Creativity Strategy, live music was raised as area for improvement in the Northern Beaches cultural landscape. Under *Outcome 2: Diverse Programs and Activation* of the draft Strategy there is a Future Direction:

*13. Enable live music and creative urban activation opportunities*

This report is the start of a conversation around live music and how to progress the above direction.

### History and current state

Live music has always been an integral element of the Northern Beaches and Councils' cultural programs and whether events are organised by Council or by external partners, the opportunities for people to perform and to be entertained, are manifold. The range of music is broad and all types are encouraged. For many externally organised events, Council provides the venue, can waive venue hire fees and / or assist with the promotion.

The three former Councils established the Northern Beaches Youth Orchestra in 2008 and it has developed into the Northern Beaches Orchestra, with supporting youth and training orchestras. It rehearses weekly and plays at a variety of events during the year. Ensembles from the Orchestra have been engaged for many formal Council events such as Mayoral receptions. Many of the players came from Local Government Area (LGA) high schools where there are many opportunities for music studies.

The Manly-Warringah Choir is long established, rehearses weekly and holds concerts in the LGA and elsewhere throughout the year. The singers are the mainstay of the community choir which performs at the Manly Christmas Choral Concert.

The former Manly Council established recurring grants for Music @ Manly (formerly The Manly Music Club), the Manly Pipe Band and the Manly (brass) Band. These bands perform at official functions such as Anzac Day and Australia Day, with other guest performers, and have been invited to perform elsewhere on many occasions.

Opportunities for bands to perform in private venues are limited, given that many major hotels have now been closed. Venues such as the Manly Vale Hotel and the Narrabeen Antler were famous in their time as venues where renown bands such as Midnight Oil and INXS performed in their early days. Noise restrictions and the increase in gaming areas are possible reasons for this demise.



Numerous private venues continue to provide opportunities for live musicians and DJ performance, however, these are subject to noise conditions under the Environmental Protection Act, or imposed by Liquor and Gaming NSW (if a licenced venue), usually in response to local complaints. Recent examples have been Narrabeen RSL and The Newport. While council's have some role in ensuring compliance with State Environmental Protection regulations, it cannot override or change conditions imposed by Liquor and Gaming NSW.

### **Council's Role**

NSW Government states that Councils have an important role in live music venues by administering and monitoring venues' compliance with development consent conditions.

Key Matters that are recommended to be considered by a consent authority (e.g. Council) when assessing an application for premises in which entertainment is to be carried out includes:

- Character and Context of the Area
- Local Amenity
- Hours of Operation
- Number of Patrons
- Building Safety – Does the building meet the requirements of the Building Code of Australia (BCA)
- Management of the Premises

*(NSW Government - Bringing back the music, making it easier for venues to have live music entertainment, Planning for Entertainment Guidelines October 2009)*

### **Sample Opportunities**

#### Meriton Site Dee Why

Under the Voluntary Planning Agreement (VPA) with Meriton, Council can access this site up to 30 times per year for performances such as live music

#### Frenchs Forest

The Council endorsed Structured Plan for Frenchs Forest includes a “domain” like green space for performances such as live music.

#### Northern Beaches Events Strategy 2018-2023

The Strategy aspires to ensure events sustain and promote the Northern Beaches as an iconic and extraordinary place. This strategy covers both Council and third party events run by event organisers where Council is the approving body. The strategy is broken down into 4 tiers for events – Major Events, Signature Events, Local Community Events and Activations and finally Civic Events and Commemorations. A number of the above mentioned would feature live music performances and opportunities.

### Event Grants

The Events Grants Program for 2018/19 was developed in line with the Northern Beaches Events Strategy. The focus is on new and innovative events and others that add value and benefits to our local villages and town centers. In 2018, \$43,854 was distributed to various groups, with an additional \$10,563 granted as fee waivers. The three successful musical groups in 2018 were the Frenchs Forest Carols by Candlelight (a grant for expenses towards staging and music); Northern Beaches Music Festival (a grant to Shackfolk for expenses towards staging and a venue hire fee waiver); and the Sydney Chamber Music Festival (a grant to cover the waiving of venue hire fees). Applications are judged, broadly, on their perceived cultural, social and economic benefits, the opportunities they offer the community to participate; and for the promotion of the LGA. Grants of \$5,000 are available for Local events and Place activations and \$10,000 for regional events. Larger grants are also available. Full details are available at:

<https://www.northernbeaches.nsw.gov.au/council/grants/events-grants>

### My Place – Avalon Place Plan

Community engagement is currently taking place throughout July to provide feedback on accessible engagement activities in the Avalon area. Information collected from the Pop Ups and online comments will help create a shared community vision for Avalon.

### Brookvale Vision and Structure Plan

This plan will guide future development of Brookvale over the next 20 years providing a strategic framework for future land use planning decisions.

### Arts and Creativity Strategy

The draft Arts and Creativity Strategy seeks to shape the future of arts and creativity on the Northern Beaches, and is currently on public exhibition.

## **Current Opportunities**

### Pubs and Clubs (Examples)

- Narrabeen RSL – On average live music weekly
- Old Manly Boatshed – several live performances per week
- Steyne Hotel – regular live band and DJ performances
- Dee Why RSL – live music 7 nights a week
- Collaroy Beach Club – Live music every Friday, Saturday, and Sunday
- Manly Leagues Club – Live music every Friday and Saturday
- The Newport – regular DJ and band performances, mainly on weekends
- New Opportunity – Sugar Lounge Manly – Monday – Thursday – multiple performers

### Current Council Events

- Taste of Manly – Takes place over 2 days in May (5 stages with multiple performers)
- Manly Jazz Festival – 3 day event which features several hundred performers, including international players and a dedicated youth stage
- PCYC Youth Events – 6 live music events per year as part of the Merger Savings Fund
- Northern Composure Band Competition – The biggest youth band competition in the northern Sydney region. Featuring up to 18 local high school aged bands. Takes place in March /April each year and has been running for 18 years.
- Northern Composure Unplugged – commenced in 2018 and set to become an annual event, the acoustic version of the Northern Composure Band Competition.
- Youth Band Nights held at various venues in Frenchs Forest Mona Vale and Manly
- Brookvale Show has several live music performances throughout the day
- Sydney Chamber Music Festival (of up to five concerts) now in its eleventh year at the Manly Art Gallery & Museum
- Manly Arts Festival - a variety of concerts in many styles
- Australia Day Activities (multiple locations) – Multiple live music performers
- World Food Markets – January – March 2018 (Friday Nights) Live music opportunities each Friday Night
- Citizenship Ceremonies – 1 to 2 live music performances for each Citizenship Ceremony
- Christmas Choral Concert – Several live music performances
- Christmas concerts at Manly Oval and at Dee Why beach
- Glen Street Theatre hosts the eight concert Music Season, two musicals annually by the Manly Music Society and various tribute shows, revues and musical events presented by various hirers
- Art Gallery and Creative Space openings feature a range of performances
- Council Citizenship ceremonies can have musical performance

### Busking Opportunities

There are busking opportunities across the entire Northern Beaches. Council's Place Management Team are currently reviewing busking. Prior to amalgamations busking opportunities were different for each LGA.

- Former Pittwater LGA – Fee required for busking – Hot spots include Mona Vale and Avalon
- Former Warringah LGA – No fee required – Hot spots include Dee Why Beach, Dee Why Shops, and the Forestville Shopping Centre
- Former Manly LGA – Fee required – Hot spots include Manly Corso

## DISCUSSION

The above sample and existing opportunities for live music are varied in venues, capacity of venues, genres of music and frequency of performances.

The market is a constantly changing one, and as some venues discontinue live music, there are a number of other venues now providing live music opportunities, specifically Narrabeen RSL and Northern Beaches PCYC, catering to both the O/18 and U/18 market.

The removal of venues requiring Place of Public Entertainment (PoPE) Licences has made it easier for venues to have live music as long as it is part of their main business. Development Consent is now not required for public entertainment. This was a big step by the NSW State Government in order to make it easier for venues and performers. The term "Entertainment Venue" now replaces PoPE. The term "Entertainment Venue" can refer to Cinema, Theatre, Hall or Indoor Sports Stadium.

However, such venues still need to comply with Environmental Protection Act (*Protection of the Environment Operations (Noise Control) Regulation 2017*), as well as any conditions set by Liquor and Gaming NSW (if they are a licenced venue - under Section 79 of the Liquor Act 2007), which are usually in place to ensure the peaceful amenity of surrounding residents.

The NSW Night Time Economy Councils' Committee (NTECC) was established in 2016 and works to raise awareness of the value of Night Time Economies (NTE), advocates to state and federal government, builds and shares best practice and networks. Several staff from across council participate in the committee as well as six staff attending the Night Time Economy Masterclass - Urban Planning Presentations in 2018. This has led to NTE (including live music) being incorporated into the Terms of Reference for Council's upcoming Employment Study, which will inform the LEP process and the development of an Economic Development Plan.

An Arts and Music Parliamentary Inquiry released in November 2018 has made a range of recommendations on improving the NTE, including to live music opportunities, including items such as planning controls and noise legislation. The report and the NSW Government response can be viewed here -

<https://www.parliament.nsw.gov.au/committees/inquiries/Pages/inquiry-details.aspx?pk=2471#tab-reportsandgovernmentresponses>

Recent updates -

On 23 January 2019 the NSW Labor Party made several policy announcements around live music and the night time economy – should they be elected to government in March this year.

The measures outlined in the "Right to Play" music venue policy include:

- Amend the Liquor Act to introduce the "right to play" and create a new class of licence specifically for venues dedicated to live entertainment;
- Create a one-stop shop for both venues and residents to deal with noise complaints, and streamline the complex regulations that govern noise from live venues;
- Establish a single process for venues to obtain planning and liquor approvals to significantly reduce wait times for venues and provide the community with a simple comprehensive process for consultation;
- Create a Minister for Music and Night Time Economy, and hold regular roundtable discussions for the Night Time Economy;
- Conduct a census to establish the number of venues, musicians and performances that take place at any given time in NSW; and

- Provide practical assistance for venues with a new \$1.2 million programme to venues to assist with soundproofing.

A previous announcement in December 2018 indicated an incoming Labor government would scrap any prior Liquor Licensing conditions placed on music venues.

<https://thefuture.com.au/article/0nzOxMfGycg/labor-outlines-plan-to-tackle-nsw-s-live-music-crisis-i-want-nsw-to-get-its-verve-back/>

<https://www.smh.com.au/politics/nsw/music-to-the-ears-of-live-venues-as-nsw-labor-unveils-policy-20190123-p50t1x.html>

<https://www.smh.com.au/politics/nsw/labor-promises-to-lift-music-bans-and-put-verve-back-into-sydney-20181212-p50lrl.html>

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#### **RECOMMENDATION OF EXECUTIVE MANAGER, COMMUNITY, ARTS AND CULTURE**

That the Community and Belonging Strategic Reference Group note the information and provides feedback and ideas on how to increase opportunities for live music in the Northern Beaches.

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## Live Music on the Northern Beaches

Live Music has been an integral element of the Northern Beaches for decades.

The opportunities to perform and to view performances are manifold.

## Council's Role

NSW Government States that Council's have an important role in live music by administering and monitoring venue compliance with development consent conditions.

In addition, Council can facilitate local talent and directly provide entertainment services.



## Current Opportunities

Facilitation -

- Northern Beaches Orchestra
- Manly-Warringah Choir
- Music at Manly
- Manly Pipe Band
- Manly Band
- The Drop Festival
- Events Grant Program \$150k pa (eg Northern Beaches Music Festival)





## Previous Venues

Some of the older bigger venues have closed down or changed focus over the years (Manly Vale Hotel, Narrabeen Antler, Jet Club). We can only speculate the reasons for this as they were commercial venues, possible reasons include; Introduction of RBT and RSA, more poker machines, noise restrictions, upgraded safety requirements (fire/security), the shift to downloading music, change in musical tastes or the proliferation of alternate entertainment options, are just some.



## Current Opportunities

Private provision;

- Venues
- Pubs
- Clubs
- Commercial festivals – eg Party in the Park

Note that licenced venues/events are also controlled by NSW Liquor and Gaming and the Environmental Protection Authority regulations.



## Current Opportunities

- Current Council Events, including:
  - Manly Jazz Festival
  - Taste of Manly
  - PCYC Youth Events
  - Northern Composure Youth Band Competition
  - Northern Composure Unplugged
  - World Food Markets
  - Brookvale Show
  - Christmas By The Beach and Christmas Choral Concert (Manly)
  - Glen Street Theatre musicals and music series
  - Manly Art Gallery and Museum and Creative Space
- Busking Opportunities



## Future Opportunities

- Meriton Dee Why – outdoor performance space
- Frenchs Forest Structure Plan
- Northern Beaches Events Strategy 2018 – 2023
- Events Grants Program
- My Place – Avalon Place Plan
- Brookvale Vision and Structure Plan
- Arts and Creativity Strategy



<b>ITEM 5.4</b>	<b>INCLUSIVE BUSINESS AWARD</b>
<b>REPORTING OFFICER</b>	<b>MANAGER, SOCIAL PLANNING &amp; COMMUNITY DEVELOPMENT</b>
<b>TRIM FILE REF</b>	<b>2019/038418</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

## ISSUE

To request that a member of the Community and Belonging Strategic Reference Group (SRG) participate in the Northern Beaches Local Business Awards - Inclusion Award Category Assessment Panel.

## BACKGROUND

This project has been developed to deliver the Northern Beaches Council Disability Inclusion Action Plan (DIAP) 2017-21 strategy for developing positive community attitudes and behaviours:

*“FA1-07 Inclusion Awards: Council will support biennial inclusion awards to recognise local businesses and community organisations demonstrating best practice.”*

To achieve this, Council has partnered with an existing annual local business award event. In 2019 the Northern Beaches Local Business Awards will include an award category for inclusive businesses, which will be sponsored by Northern Beaches Council. The Inclusion Award will celebrate local businesses demonstrating best practice or notable improvement in terms of inclusiveness and accessibility. Although the DIAP Action requests a biennial award, as we have partnered with an existing annual award event, it was sensible to make the Inclusion Awards annual as well.

In the first year of this new award category we hope to receive 10-12 nominees, from which 4-6 finalists, and one winner will be selected. The Community, Arts and Culture Team is seeking a member of the Community & Belonging Strategic Reference Group to sit on the panel that will make the selection. The make-up of the panel will be:

- A member of the Community Development Team
- A member of the Community & Belonging Strategic Reference Group
- A community member with a lived experience of disability

It is anticipated that the time commitment for this project will be around three hours, however, this may vary with the amount of nominations received. The selection panel will meet after nominations close on 14 May 2019.

## DISCUSSION

Nominations are sought from the Community and Belonging SRG to participate in the Northern Beaches Local Business Awards, Assessment Panel for Inclusive Businesses Award.

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## RECOMMENDATION OF MANAGER, SOCIAL PLANNING & COMMUNITY DEVELOPMENT

That a member of the Community and Belonging SRG nominate for the Northern Beaches Local Business Awards, Assessment Panel for Inclusive Businesses Award.

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<b>ITEM 5.5</b>	<b>COMMUNITY DEVELOPMENT &amp; SERVICES POLICY</b>
<b>REPORTING OFFICER</b>	<b>MANAGER, SOCIAL PLANNING AND COMMUNITY DEVELOPMENT</b>
<b>TRIM FILE REF</b>	<b>2019/040690</b>
<b>ATTACHMENTS</b>	<b>1 Draft Community Development &amp; Services Policy</b>

## ISSUE

To inform the Community and Belonging Strategic Reference Group regarding the draft Northern Beaches Council Community Development and Services Policy.

## BACKGROUND

The draft Community Development & Services Policy (draft Policy) provides Council with a clear framework that focuses on facilitation and collaboration to achieve community outcomes. The Policy (Attachment 1) is aligned with Goal 11 of the Community Strategic Plan, '*Our community feels safe and supported.*'

## DISCUSSION

Council currently provides a range of community development activities and delivers community services that contribute to strategic goals that aim to improve the quality of life for residents of the Northern Beaches. These activities range from the coordination of information forums and seminars, distribution of newsletters to key target groups regarding services available in the area, delivery of youth events and programs, provision of community grants and the delivery of meals, community lunches and counselling services.

As State and Federal Governments fund the majority of community, education, health and welfare services in Australia, the activities undertaken by local government are complementary to the services provided and/or funded by the other levels of government. As the level of government closest to the community, local government has a pivotal role of facilitator and enabler for local groups and organisations, as a provider of community facilities as well as, in certain circumstances, delivery of services addressing the social and cultural wellbeing of its local communities.

Council does not have the capacity or responsibility to directly provide or fund all essential direct community services for its community, but is involved principally in planning, grant funding, research and advocacy, as a facilitator of services and a provider of affordable facilities. The commitment of Council to community development and services is outlined in the draft Policy, which will provide the framework for Council activities in this area.

The draft Policy will give staff a framework with which to model and deliver programs in a more effective fashion. Members of the Strategic Reference Group are encouraged to provide comment on the draft Policy when it is placed for public exhibition following the Council Meeting being held on 26 February 2019.

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## RECOMMENDATION OF MANAGER, SOCIAL PLANNING AND COMMUNITY DEVELOPMENT

That the Community and Belonging Strategic Reference Group note the information.

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## **Community Development & Services Policy**

### **Policy Statement**

Northern Beaches Council acts principally as a facilitator and enabler of community development and services, with activities carried out in collaboration with service providers including community groups, charitable organisations, government and non-government agencies, and neighbouring Councils.

Council is involved in community planning, research, advocacy, promoting social cohesion and participation, information provision, grant funding and as a facilitator of services and provider of affordable and subsidised facilities. Through these activities Council will work strategically with local services to maximise the efficiency and quality of service delivery to the Northern Beaches community.

Council encourages, enables and assists local groups and organisations to provide relevant services and activities for residents of the Northern Beaches and will consider providing services directly when there is an identified priority and where no other organisation has the capacity or ability to provide the required service.

### **Principles**

Community development and service activities will be conducted in accordance with the following foundational social justice and sustainability principles outlined in Council's Community Strategic Plan (Shape 2028):

#### **Equity**

There should be fairness in decision making, prioritising, and allocation of resources, particularly for those in need. Everyone should have a fair opportunity to participate in the future of the community. The planning process should take particular care to involve and protect the interests of people in vulnerable circumstances

#### **Intergenerational Equity**

Planning and decision making should ensure short term solutions do not compromise long term conditions and opportunities. The health, diversity and productivity of the environment must be maintained or enhanced for the benefit of future generations.

#### **Precautionary Principle**

Lack of full scientific certainty should not be used as a reason for postponing measures to prevent any risks of serious harm to people or the environment.

#### **Access**

Everyone should have fair access to services, resources and opportunities to improve their quality of life.

#### **Participation**

Everyone should have the maximum opportunity to genuinely participate in decisions which affect their lives.

#### **Rights**

Equal rights should be established and promoted, with opportunities for people from diverse linguistic, cultural and religious backgrounds to participate in community life.

The Community Development & Services Policy also includes the following principle:

### **Inclusion**

Ensuring all members of the community feel safe, supported, valued, and given opportunities to participate meaningfully in community life.

### **Scope and application**

The Community Development and Services Policy provides a clear framework for Council and the local community to maximise the quality and effectiveness of services, relevant to community priorities, contributing to the vision of the Community Strategic Plan (Shape 2028):

*‘A safe, inclusive and connected community that lives in balance with our extraordinary coastal and bushland environment.’*

The implementation of this Policy includes the following activities for community development and services:

#### **1. Community / Social Planning**

Community and social planning provides a strategic planning framework for community development, services and facilities in the Northern Beaches area. Council will investigate and document local priorities, in consultation with service providers and local residents. Council also makes available important research and planning information to assist other agencies, particularly community-based organisations, to effectively plan their services and programs.

#### **2. Leadership & Advocacy**

Council acknowledges its strategic capacity to influence decision-making in other levels of government and the wider community, in ways that can enhance the quality of life of the Northern Beaches community. As a result, Council will play an advocacy role to other levels of government, agencies and businesses and contribute to regional interagencies and forums.

#### **3. Promoting Social Cohesion & Volunteering**

Council supports, facilitates and provides funding for social and cultural activities through strategic activations and programs as an important means of promoting social cohesion. Council supports volunteering within Council and acts as an advocate for volunteering in the broader community.

#### **4. Information Provision**

Council informs the community about community development and services through the provision of a broad range of information through Council's website, libraries, community centres and customer service centres, e-newsletters, a range of media, poster, banners, brochures and by word of mouth through Council staff. Council will facilitate the sharing of information within the community and between service providers and agencies to promote access to community services and activities.

#### **5. Collaboration & Support**

Council will facilitate, support and encourage program and service delivery through effective collaboration with other levels of government, other councils, service providers and community based organisations and groups. Council supports community organisations through grants programs as well as information sharing, collaborative projects and community interagencies. Council will work strategically and support local service providers to maximise the efficiency and quality of service delivery as supported community organisations contribute to a well-served community and assists the capacity of the community to determine and achieve its own outcomes.

## 6. Community Facilities & Subsidised Accommodation

Council will manage and maintain community facilities that are responsive to community priorities and support community organisations through the provision of facilities at a subsidised rate, if and when available. As public trustee and guardian of public and community assets Council will provide access for all members of the community. Council will actively pursue innovative ways to maximise the use of public and community assets, including co-location of services and the provision of community service hubs.

## 7. Provision of direct Community Services

Council will consider and continue to provide appropriate direct community services that are responsive to the strategic priorities of the local community if another government or non-government agency is unable to provide an accessible and equitable service to residents of the Northern Beaches. This will include an assessment of:

- The importance of the service to the Northern Beaches community in terms of contribution to community wellbeing, connections and quality of life.
- The ability of an external organisation to provide an effective and efficient service.
- The ability of an organisation to demonstrate quality outcomes for the Northern Beaches community, with particular reference to disadvantaged residents.
- The availability of relevant resources.

This policy covers all activities undertaken in the area of community services, with the exception of children's services, governed by the Education and Care Services National Law Act 2010 and library services, governed by the Library Act 1939.

### References and related documents

- NSW Office of Local Government Integrated Planning and Reporting (IP&R) Framework (2009)
- Local Government Act 1993, Chapter 3, Section 8 & Chapter 6
- Northern Beaches Council Community Strategic Plan (Shape 2028) 2018-2028
- Northern Beaches Council Delivery Program and Operational Plan 2017-2021
- Northern Beaches Council Arts & Creativity Strategy 2018-2028 (Draft)
- Northern Beaches Council Community Centres Strategy 2019 (under development)
- Northern Beaches Council Social Infrastructure Study (under development)
- Northern Beaches Council Social Plan (under development)

### *Previous Council Strategies;*

- Pittwater Social Plan 2012-2016 – Pittwater Council
- Manly Youth Strategy 2014 - Manly Council
- Warringah Youth Strategy 2013-2023– Warringah Council
- Living Well - Warringah Ageing Strategy 2014 – Warringah Council
- Creative Warringah Strategy 2014-2020 – Warringah Council
- Warringah Multicultural Strategy 2015–2020 – Warringah Council



## Definitions

*Community Development:* working with communities to enhance well-being and build a stronger and more connected community. Community development principles include inclusion, empowerment, social justice, human rights, self-determination and collective action. Community development activities are aimed at reducing social isolation and empowering individuals to live within a supported community.

*Community Services:* are direct services that are provided to the most vulnerable in our community, including services for seniors, youth, children and families, people with disabilities and carers, communities and in the areas of mental health, housing support, legal aid, migrant support and domestic violence. Direct services are generally funded and within the remit of the NSW Department of Family & Community Services (FaCS) and the Federal Department of Social Services.

## Responsible Officer

Executive Manager Community, Arts & Culture

## Review Date

March 2023

## Revision History

Revision	Date	Status	TRIM Ref
1	5 Feb 2019	First draft Community Development & Services policy	2019/062915
2			

<b>ITEM 5.6</b>	<b>AGENDA ITEMS FOR 2019</b>
<b>REPORTING OFFICER</b>	<b>EXECUTIVE MANAGER COMMUNITY, ARTS AND CULTURE</b>
<b>TRIM FILE REF</b>	<b>2019/071161</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

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**EXECUTIVE SUMMARY**

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**PURPOSE**

To provide the Strategic Reference Group members with notification of proposed Agenda items for meetings in 2019.

**SUMMARY**

A range of Agenda items have been identified for discussion by the Strategic Reference Group during 2019. These items may change as priorities may be amended over time.

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**RECOMMENDATION OF EXECUTIVE MANAGER COMMUNITY, ARTS AND CULTURE**

That the Community and Belonging Strategic Reference Group note the 2019 draft Agenda items.

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## REPORT

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### BACKGROUND

The Community & Belonging Strategic Reference Group will focus on providing strategic advice to Council in accordance with the following goals.

**Goal 10 – Our community is stimulated through a diverse range of cultural and creative activities and events**

Strategy

- 10a. Support the arts and creative communities
- 10b. Expand cultural events and creative opportunities, including safe nightlife opportunities.
- 10c. Provide more events and opportunities for young people to socialise.

**Goal 11 - Our community feels safe and supported**

Strategy

- 11a. Promote social inclusion through neighbourhood programs and quality services
- 11b. Build stronger communities where neighbours know and support each other
- 11c. Promote health and wellbeing through fair access to information, health and support services.

**Goal 12 - Our community is friendly and supportive**

Strategy

- 12a. Support community groups and facilitate volunteer opportunities
- 12b. Build an inclusive community and break down institutional and social barriers to enable all people, irrespective of age, gender and identity, to participate in community life.

Topics and agenda items to be discussed at meetings will address one or more of these goals.

The proposed Agenda items to be covered by the Group are:

**20 February**

- Be connected – Library Services
- Community Grant Program
- Live Music
- Inclusive Awards
- Draft Community Development & Services Policy

**22 May**

- Community Services Hub model
- Community Centre Strategy
- Social Plan - framework
- Children's Services Reconciliation Action Plan

**21 August**

- Community Safety / Crime Prevention Plan
- Rough Sleeping
- Children's Services Strategy

**30 October**

- Social Plan – update
- Arts & Creativity Strategy – implementation update

It should be noted that these items may change if additional projects and priorities arise during the year.