

AGENDA

Notice is hereby given that an Ordinary Meeting of Council will be held at the Civic Centre, Dee Why on

Tuesday 22 September 2015

Beginning at 6:00pm for the purpose of considering and determining matters included in this agenda.



Rik Hart
General Manager

Issued: 16/09/2015

OUR VISION

A vibrant community, improving our quality of life by living and working in balance with our special bush and beach environment

OUR VALUES

Respect

Integrity

Teamwork

Excellence

Responsibility

ORGANISATIONAL STRUCTURE



**Agenda for an Ordinary Meeting of Council
to be held on Tuesday 22 September 2015
at the Civic Centre, Dee Why
Commencing at 6:00pm**

ACKNOWLEDGEMENT OF COUNTRY

1.0	APOLOGIES	
2.0	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	
2.1	Minutes of Ordinary Council Meeting held 25 August 2015	
3.0	DECLARATION OF PECUNIARY AND CONFLICTS OF INTEREST	
4.0	PUBLIC FORUM	
5.0	MAYORAL MINUTES.....	2
5.1	Mayoral Minute No 8/2015 - Proposed Development of a Boarding House in Cromer	2
6.0	GENERAL MANAGER'S REPORTS.....	4
6.1	Annual Review of Council's Investment Policy	4
6.2	Submissions on the 2014/15 Annual Financial Statements.....	8
6.3	Monthly Funds Management Report August 2015	14
6.4	Amendments to Section 149 (5) Notations for Lots 9, 10 and 11 in DP 257403 Bantry Bay Road, Frenchs Forest <i>(Report not available at the time of publishing and will be circulated prior to the meeting)</i>	
7.0	COMMUNITY DIVISION REPORTS.....	16
7.1	Community Engagement Review and Revised Policy	16
7.2	Submissions on the Draft Multicultural Strategy - Culturally Diverse Warringah 2015-2020	26
7.3	Implementation of a Community Awareness Program to Prevent Domestic Violence.....	28
8.0	ENVIRONMENT DIVISION REPORTS.....	38
8.1	Wood Heater Regulation Amendment.....	38
8.2	Public Exhibition of the draft A Spirit of Play: Warringah's Open Space Strategy	47
8.3	Proposed Expansion of Belrose Children's Centre.....	53
8.4	Proposed Amendments to Warringah Council Ward Boundaries	56
8.5	Minutes of Strategic Reference Groups	63
8.6	Minutes of the Warringah/Pittwater Bush Fire Management Committee Meeting Held 3 March 2015	64

8.7	Minutes of Narrabeen Lagoon Floodplain Risk Management Working Group Held 6 August 2015	67
8.8	Minutes of the Manly Lagoon Catchment Coordinating Committee Meeting Held 30 April 2015	69
8.9	Additional Fees 2015/16 - Planning Proposals.....	72
8.10	Submissions on the Planning Proposal - Dee Why Town Centre - Meriton Property Group	77
8.11	Amendment to 2008 Voluntary Planning Agreement - Meriton Property Group <i>(Report not available at the time of publishing and will be circulated prior to the meeting)</i>	
9.0	NOTICES OF RESCISSION	
	Nil	
10.0	NOTICES OF MOTION	
	Nil	
11.0	QUESTIONS ON NOTICE	84
11.1	Question On Notice No 22/2015 - Nuisance provisions of Lease - Dee Why Beach Shed	84
11.2	Question On Notice No 23/2015 - Seating at the Dee Why Beach Shed.....	85
11.3	Question On Notice No 24/2015 - Staff Participation in Your Warringah Political Party Caucusing Prior to Council Meetings	86
12.0	RESPONSES TO QUESTIONS ON NOTICE	87
12.1	Response to Question On Notice No 19/2015 - Rent from Lease of the Boat Shed, Dee Why.....	87
12.2	Response to Question On Notice No 20/2015 - Funds Received by Council for Seating on The Strand, Dee Why Beach.....	88
12.3	Response to Question On Notice No 21/2015 - Expenditure Incurred on Mayoral and Council Credit Cards at the Boat Shed, Dee Why Beach.....	89
13.0	MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION	91
13.1	Result of Recent Expression of Interest (EOI) for Proposed Lease of Land for Affordable Rental Housing Site at 725 Pittwater Road Dee Why	
14.0	REPORT OF RESOLUTIONS PASSED IN CLOSED SESSION	

2.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 25 AUGUST 2015

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 25 August 2015, copies of which were previously circulated to all Councillors, be confirmed as a true and correct record of the proceedings of that meeting.

5.0 MAYORAL MINUTES

ITEM 5.1 MAYORAL MINUTE NO 8/2015 - PROPOSED DEVELOPMENT OF A BOARDING HOUSE IN CROMER

TRIM FILE REF 2015/145552

ATTACHMENTS NIL

BACKGROUND

We are all aware of the Development Application for a Boarding House at 18 Grover Avenue, Cromer that has been lodged with Council.

We heard at the last Council meeting, Ms Wendy House speak passionately on behalf of many residents outlining their concerns in relation to this proposal. My understanding is Council has now received over 800 submissions objecting to this development and it will now be considered by the Warringah Development Assessment Panel on 14 October 2015.

Back in May 2011, I put forward a Mayoral Minute on a similar proposal and raised concerns in relation to the legislation around affordable housing under the State Environmental Planning Policy (SEPP). We are now four years down the track and Councils continue to receive numbers of applications under this hideous SEPP which Council has little or no power to refuse. Back then, I highlighted the impact on local residents of such developments which are now being echoed by our community in relation to this development proposal at Cromer. The difference is that this use (Boarding Houses) is permissible with consent subject to its basic compliance with a provision in that SEPP. My understanding is that this application does meet that criteria. Further, Boarding Houses are allowed in low density areas, and encouraged by the State Government standard template LEP. The difference between boarding houses and SEPP affordable housing is that SEPP affordable housing allows unit blocks essentially in low density areas. Boarding Houses are single style dwellings that meet the local controls ie meeting the basic standards of the local DCP, ie 2 storey high max, basic setbacks etc.

Boarding Houses have the potential to cause other issues and impacts. Those impacts are very real for local residents. The main impacts are the lower parking requirements that creates increased traffic congestion, safety and limited on street parking. It is not on a main bus route, but a local infrequent service thus the need to rely on cars for transportation. The boarding house is not near a major local job centre either.

While we all agree Affordable housing and Boarding Houses are necessary, we need to take into consideration such things as identifying the major transport routes in the local areas and is there sufficient open space both onsite and nearby. The State Government needs to talk to local councils and communities so we identify the areas that can be positively transformed rather than destroy local neighbourhoods with medium to high density developments in existing low development areas such as Cromer because the current legislation indirectly allows for it.

In 2014, we held a very successful affordable housing forum and it became very clear that we had to find solutions both in the short and long term. I will continue to advocate for affordable housing and work with our Affordable Housing Community Committee whose role is to advise Council in addressing the needs for affordable housing in Warringah. And there are positive solutions that exist and can be implemented. This is not one of them. I believe this particular development proposal falls very much outside the "intention" of the State Government's legislation and it does not address Warringah's need to create affordable accommodation within the community.

While I am very aware that we as Councillors are not able to intervene in development matters, I think it is incumbent on us as elected representatives to support the community and express our

strong objection and concerns to the Warringah Development Assessment Panel in relation to this proposal.

It is clear that this development is not in the interests of the local community. We have heard from the Cromer Public School located less than 500m from the site who have raised safety concerns for children attending the school. There also appears to be inconsistencies in relation to noise, traffic, public transport access and other support services for the boarding house residents. I would certainly also question the size and scale of the building on this site and the impact on the amenity of the homes surrounding it.

Councillors are well aware of this development application and the issues raised by the community. I ask that you join me and support our community and formally advise the Warringah Development Assessment Panel of our strong objections and concerns in relation to this proposal.

RECOMMENDATION

That Council writes to the Warringah Development Assessment Panel and formally advises the Panel of our strong objections and concerns in relation to the proposal to build a boarding house on the site at 18 Grover Avenue, Cromer.



Michael Regan
MAYOR

6.0 GENERAL MANAGER'S REPORTS

ITEM 6.1	ANNUAL REVIEW OF COUNCIL'S INVESTMENT POLICY
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2015/261442
ATTACHMENTS	1 Policy No FIN PL 215 Investment Policy September 2015 (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report on the outcome of the annual review of Council's Investment Policy.

SUMMARY

In accordance with the Investment Policy Guidelines, Council's Policy has been framed to ensure it is reviewed annually and that any amendment to the Investment Policy must be by way of a resolution of Council. The Investment Policy was updated by Council on 23 September 2014. Since this time there have not been any revisions to the Ministerial Investment Orders and there have not been any amendments to the Investment Policy Guidelines issued by the Office of Local Government

The Investment Policy ensures that Council complies with the Local Government Act 1993 (the Act), the Local Government (General) Regulation 2005 (LGGR) and the Ministerial Investment Orders and provides a framework to ensure it, or its representatives, exercise care, diligence and skill that a prudent person would exercise in investing council funds.

There are four minor amendments proposed in relation to the Policy. The first under clause 3.3 aligns the wording of the policy to exactly match the wording of the Ministerial Investment Order. Two other minor amendments update the mapping of short and long term ratings in clauses 4.2.1 and 4.2.2. The fourth under clause 5.3 notes the new name of the performance index as the Bloomberg AusBond Bank Bill Index. These amendments are considered to be minor in nature because they do not change the intent of the policy, do not impact on the community, do not result in a conflict with any existing policy and do not have legal or financial implications. It is proposed that in accordance with Council's policy for the Development and Management of Policies - PL 910 there is no requirement for public exhibition because the proposed amendments are minor in nature and because the benefit likely to be realised from the exhibition would not justify the costs of the exhibition and the delay in adopting the amendment.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Policy will ensure Council continues to comply with the Act, the LGGR and the Ministerial Investment Orders and provides a framework to ensure it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing council funds.

RECOMMENDATION OF GENERAL MANAGER

That Investment Policy FIN-PL 215 be adopted.

REPORT

BACKGROUND

The Investment Policy primarily sets out to:

- Establish a clear understanding of investment goals and objectives.
- Define and assign responsibilities for investing activities.
- Offer guidance and define limitations regarding the investment of assets.
- Manage assets in accordance with the relevant legislation, prudential standards and regulations.
- Establish the relevant investment horizon for which the assets will be managed.
- Establish a basis of evaluating and monitoring investment performance.

The Investment Policy ensures that Council complies with the Local Government Act 1993 (the Act), the Local Government (General) Regulation 2005 (LGGR) and Ministerial Investment Orders and provides a framework to ensure it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing council funds.

In accordance with the Investment Policy Guidelines, Council's Policy has been framed to ensure that it is reviewed annually and that any amendment to the Investment Policy must be by way of Council resolution. The Investment Policy was last reviewed by Council in September 2014.

Since the Investment Policy was adopted by Council in its current form on 23 August 2011 there have not been any revisions to the Ministerial Investment Orders and there have not been any amendments to Investment Policy Guidelines issued by the Office of Local Government.

There are four minor amendments proposed in relation to the Investment Policy.

1. Under Clause 3.3 Approved Investments the second bullet point in this clause currently states – Interest bearing deposits issued by an authorised deposit taking institution (ADI). The Investment Advisors have noted that the Ministerial Guidelines are a little more prescriptive and state – Interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking Institution (as defined In the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations. We believe it is appropriate to accept the recommendation of the Investment Advisors.
2. Under Clause 4.2.1 Overall Portfolio Credit Framework update the mapping of short and long term ratings to the current mapping by replacing Table A which currently appears in the Policy with Table B which has been provided by our Investment Advisors as part of their policy review.

Table A – Existing mapping of short and long term ratings

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %
AAA (incl. government guaranteed deposits)	A-1+	100%
AA	A-1	100%
A	A-2	70%
BBB	A-3	20%
Unrated**	Unrated**	20%

Table B – Proposed mapping of short and long term ratings

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %
AAA (incl. government guaranteed deposits)	A-1+	100%
AA+		
AA		
AA-		
A+	A-1	100%
A		
A-		
BBB+	A-2	70%
BBB		
BBB-	A-3	20%
Unrated**	Unrated**	20%

3. Under Clause 4.2.2 Institutional Credit Framework update the mapping of short and long term ratings to the current mapping by replacing Table C which currently appears in the Policy with Table D which has been provided by our Investment Advisors as part of their policy review.

Table C – Existing mapping of short and long term ratings

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %
AAA (incl. government guaranteed deposits)	A-1+	45%
AA	A-1	35%
A	A-2	25%
BBB	A-3	10%
Unrated**	Unrated**	10%

Table D – Proposed mapping of short and long term ratings

S&P Long Term Rating*	S&P Short Term Rating*	Maximum %
AAA (incl. government guaranteed deposits)	A-1+	45%
AA+		
AA		
AA-		
A+	A-1	35%
A		
A-		
BBB+	A-2	25%
BBB		
BBB-	A-3	10%
Unrated**	Unrated**	10%

4. Under clause 5.3 Performance Benchmarks the name of the performance index has changed to the Bloomberg AusBond Bank Bill Index from the UBS Warburg 90 Day Bank Bill Index as Bloomberg has recently purchased the index business from UBS.

These amendments are considered to be minor in nature because they do not change the intent of the policy, do not impact on the community, do not result in a conflict with any existing policy and do not have legal or financial implications. It is proposed that in accordance with Council's policy for the Development and Management of Policies - PL 910 there is no requirement for public exhibition because the proposed amendments are minor in nature and because the benefit likely to be realised from the exhibition would not justify the costs of the exhibition and the delay in adopting the amendment.

Clause 3.2 of Council's Investment Policy requires that Council's investment advisor must provide written confirmation that they do not have any actual or potential conflicts of interest in relation to the investments they are recommending or reviewing, including that they are not receiving any commissions or other benefits in relation to the investments being recommended or reviewed. Council's currently appointed independent investment advisor is Laminar Group Pty Ltd and they have provided the required written confirmation to Council.

CONSULTATION

Council's investment advisor was consulted as part of the annual review of Council's Investment Policy. Council's investment advisor noted that the Investment Policy ensures that Council complies with the Local Government Act 1993 (the Act), the Local Government (General) Regulation 2005 (LGGR) and the Ministerial Investment Orders and provides a framework to ensure it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing council funds and that there have been no changes to the Ministerial Investment Orders that require noting.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Policy will ensure Council continues to comply with the Act, the LGGR and the Ministerial Investment Orders and provides a framework to ensure it or its representatives exercise care, diligence and skill that a prudent person would exercise in investing Council funds.

ITEM 6.2	SUBMISSIONS ON THE 2014/15 ANNUAL FINANCIAL STATEMENTS
REPORTING MANAGER	GENERAL MANAGER
TRIM FILE REF	2015/263146
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To report to Council the submissions received on Council's audited financial reports for the year ended 30 June 2015.

SUMMARY

Section 420 of the Local Government Act 1993 ("the Act") enables any person to make submissions in respect of the Council's audited financial reports or the Auditor's Report. One submission was received on the 2015 Annual Financial Statements.

The submission commented on the following:

- reporting of Council's subsidiary Kimbriki Environmental Enterprises Pty Ltd and associated inter-entity transactions,
- the presentation of Council's Services as functions or activities and the allocation of Rates to fund these Services,
- Kimbriki Environmental Enterprises Pty Ltd's cash and investments and the consideration of external or internal restrictions, and
- the presentation of Special Schedule 1 of the financial statements specifically in relation to the allocation of internal charges and overheads.

The auditors have advised that the Annual Financial Statements are free from material misstatement and have been appropriately prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the Local Government Act (1993) and Regulation, and the Local Government Code of Accounting Practice and Financial Reporting.

Based on suggestions made in the submission, Council will review opportunities to further improve the presentation of the 2015/16 Annual Financial Statements.

FINANCIAL IMPACT

The preparation, compilation and report on the submission received have been provided for in Council's annual budget.

POLICY IMPACT

Nil

RECOMMENDATION OF GENERAL MANAGER

That Council note the submission received on the 2014/15 Annual Financial Statements.

REPORT

BACKGROUND

The Local Government Act 1993 ("the Act") relating to the preparation of Council's annual financial reports requires under Section 420 that any person may make submissions in respect of the Council's audited financial reports or the Auditor's Report. Such submissions must be in writing and lodged with Council within 7 days after the public meeting at which these reports are presented. Copies of all submissions received must be referred to the Council's Auditor. The Council must take such action as it considers appropriate with respect to any submissions received, including giving notice to the Director General of the Office of Local Government of any matter that appears to require amendment of the Council's Financial Statements.

One request was received to make a submission to the 2015 Annual General Financial Statements. The submission and responses to points raised are as follows:

Submission on the Annual Financial Statements	Response to Submission
<p>The Council has produced the accounts in a very timely way as usual. However by publishing figures that consolidate Kimbriki Environmental Enterprises Pty Ltd (KEE), the accounts are not transparent for the ratepayers to understand the underlying financial results of the Council operations.</p> <p>KEE is a 51% owned entity, with its own independent Board responsible for the day to day operations of the company. I accept the fact that under accounting standards there must be a consolidated Income statement and Balance Sheet presented. However separate parent entity income statements and balance sheet should be provided for the Council alone and all the commentary, historical trend data and key performance indicators should be based on these statements because those parent entity accounts cover all the operations that the Council controls.</p>	<p>New Accounting Standards AASB 10, 11 and 12 were applicable to Councils for the year ended 30 June 2015. These standards cover controlled entities, joint arrangements and the disclosure of interests in other entities. Accordingly, Council sought advice from its auditors Hill Rogers Spencer Steer (HRSS) to ensure it was appropriately accounting for and providing appropriate disclosure in respect of Kimbriki Environmental Enterprises Pty Limited (KEE). HRSS advised that "the Minister of Local Government approved the formation of the Company by Warringah Council under section 358 of the Local Government Act 1993, on the condition that Warringah "maintain at least 51% equity" in the Company. Accordingly, Warringah is the majority shareholder in KEE; holding 51% of the shares in the Company. As the holder of 51% of the shares and voting rights, Warringah has control of the Company and should account for it as a subsidiary. Accordingly, Warringah is required to consolidate the operations of the Company in its consolidated financial statements and all disclosures included therein.</p>

<p>The KEE financial statements, while summarised in Special Purpose Accounts, should be made available on the Council website with the full Directors' reports etc.</p> <p>An example of the problem caused by consolidation is Budget Income. Shown in the accounts for User Charges is \$39 million but in the March Quarter budget review the same figure is said to be \$46 million. I am sure the reason is due to consolidating KEE but the current reporting makes it impossible to really understand what is happening</p> <p>It should be remembered that this Annual Financial Statement is the only place that the Council's full year results are recorded as there is no final quarter statement of Budget Review. The Council must move to change the reporting for next year if it is serious about being accountable and transparent to the ratepayers.</p> <p>Specific Issues with the accounts as presented</p> <p>Note 2 (a)</p> <p>This note is the place where the activities are compared with the budgets.</p> <p>I am pleased that this year at least the Note has the same activities as are reported in the quarterly budget (although income and expenses in corporate support have been adjusted - I assume for consolidation changes to make the total figures balance with income statement).</p>	<p>The Directors of KEE have determined that the company is not a reporting entity and have prepared Special Purpose Financial Statements. The Independent Auditor's Report on KEE notes the Special Purpose Financial Statements have been prepared for the purpose of fulfilling the directors' financial reporting obligations under the company's constitution and as a result the financial report may not be suitable for another purpose.</p> <p>As stated in the submission inter-entity transactions such as tipping charges are eliminated when presenting Council's Annual Financial Statements in accordance with AASB 10. When assessing the results of individual services as part of the quarterly review it is important to assess the results on the full cost of the service. Accordingly, it would not be appropriate to eliminate such charges which allow the full cost of the service, as in the case of Waste, to be appropriately assessed.</p> <p>Council continually reviews opportunities to improve its financial reporting noting both the requirements of the Integrated Planning and Reporting Guidelines and the Local Government Code of Accounting and Financial Reporting. Council has continued to improve its accountability and transparency by providing online monthly reporting including commentaries for each of its capital projects and income statements for each of its Services.</p> <p>As noted above inter-entity transactions such as tipping charges are eliminated when presenting Council's Annual Financial Statements. However, to effectively assess the full cost of individual services these entries are not eliminated in the presentation of either monthly reporting or quarterly budget review statements.</p>
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<p>Nevertheless the note must be redone as it does not comply with the guidelines. The general purpose income, as in the budget, has been allocated to activities while the Accounting Guidelines (page A44) indicate that this income should be shown as a whole.</p> <p>This is very important as it is misleading to show for example that the operating result for the library is \$376,000 deficit when in fact the deficit for the library is \$6,406,000. This is the amount that is spent from the ratepayers to support this service. \$6,030,000 of the rates were allocated as specific income to the library when in fact that is not really income for the library but general purpose income.</p> <p>The same principles apply to all the other activities. To really see what activities actually cost and where the rates are spent, the general purpose income must be shown as a whole.</p>	<p>When preparing Note 2(a) Council sought the advice of its auditors, Hill Rogers Spencer Steer to ensure it was complying with the Local Government Code of Accounting and Financial Reporting Guidelines. The presentation of this note was changed to the current presentation following a submission on the 2014 Financial Statements to achieve a greater alignment with the presentation of the quarterly budget review statement.</p> <p>The current presentation is not misleading and fully complies with the Code. The Code provides that Function or Activities may be presented in Council's own Integrated Planning and Reporting or Delivery Program format in lieu of the prescribed format. A principle purpose of allocating Rates to Council's Services is to make it clear to the community how their Services are funded.</p> <p>As noted above all Council's Services are allocated a share of Rates a principle purpose of which is to make it clear to the community how their Services are funded. We contend that our current reporting processes are best practice and generally go beyond that which is required in both the Integrated Planning and Reporting Guidelines and the Local Government Code of Accounting and Financial Reporting.</p>
<p>Note 6(c) Restricted Cash</p> <p>KEE holds about \$18 million in cash and investments and I cannot see how, when this cash is controlled by an independent Board, it is considered unrestricted from the perspective of Council. My view is that it is externally restricted or that it could, at a minimum, be considered internally restricted.</p> <p>The council has a provision for \$16 million for the remediation of the tip. It is my view that a proportion of this amount should be held as internally restricted cash unless council discloses how it will fund this remediation. This proportion will rise as the remediation date gets closer</p>	<p>Kimbriki Environmental Enterprises Pty Ltd is managed by an independent board of directors and as noted above Warringah Council has control of the company as a subsidiary. To be externally restricted an asset included in the financial report requires a restriction to be placed by regulation or some other externally imposed requirement. Internal Restrictions shall include those assets the uses of which are only restricted by a resolution of Council. We do not believe in the current circumstances that restrictions are appropriate.</p> <p>The remediation of the waste landfill will be managed in accordance with the Site Master Plan and Landfill Closure and Post Closure Management the Evaluation of Costs Report. Progressive final capping of the landfilled waste and site re-vegetation will be undertaken as the landfilled waste reaches the final landform which based on the current Staging will commence in 2032. The management of working capital is the appropriate mechanism to ensure funds are available for remediation when required.</p>

<p>Special Schedule 1</p> <p>This schedule needs to be redone to show General Purpose income as a whole, as in Note 2(a) and outlined in Guidelines to Special schedules page C1.</p> <p>Also, as stated in the guidelines, all internal transactions must be eliminated. So it would therefore appear that the allocations out of the corporate support budget (being approximately \$4 million internal charges and \$18 million overhead allocation) must be removed. This will show the true size of the corporate support budget of approximately \$40 million.</p> <p>Thus the ratepayers will see the directly related income and expenditure in all the activity areas.</p>	<p>As noted above when preparing Note 2(a) Council sought the advice of its auditors, to ensure it was complying with the Local Government Code of Accounting and Financial Reporting Guidelines. There is no necessity to make any changes to income as appropriate eliminations of internal rates charges have occurred on consolidation.</p> <p>For the purposes of the Local Government Code of Accounting and Financial Reporting (Code) costs are to be allocated to functions and activities when they can be attributable on reliable basis. As noted by the Office of Local Government costing systems are essential for local governments to make effective decisions about the allocation of resources and it is also a means of assessing the efficiency and economy of local government activities and functions. To ensure the efficient use of resources activities such as the management of plant (which ranges from trucks, tractors, street sweepers, ride-on movers, jet skis and quad bikes through to beach cleaning sieves and rescue boards) is centralised under Corporate Support and costs are allocated as internal charges to the appropriate functions and activities. Likewise the management of a range of other activities such as information technology (which includes the cost of desktop computers, insurance, property management and maintenance and legal services) are centrally managed through Corporate Support and the costs allocated as overheads to the functions and activities to which they relate. Costs which cannot be allocated on a reliable basis have been kept in the Administration function in accordance with the Code. These are not internal transactions which must be eliminated but rather the appropriate allocation of direct and overhead costs in accordance with the Code.</p>
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CONSULTATION

As required under Section 418 of the Act, Council must give seven (7) days public notice for the meeting at which it presents the Audited Financial Statements and Auditor's Report. The public notice appeared in the Manly Daily on Saturday 8 August 2015 and the Audited Financial Statements were presented to Council on 25 August 2015.

The audited Financial Statements and a copy of the Auditor's Reports were available for public inspection at Council's Civic Centre and libraries at Dee Why, Forestville, Belrose and Warringham Mall and by viewing on Council's website from 8 August 2015.

Section 420 of the Act requires that all submissions in respect of the Audited Financial Statements must be in writing and must be lodged with the Council within seven (7) days after this meeting. Copies of all submissions received must be referred to Council's Auditor. Submissions on the auditor's report or the audited Financial Statements closed on 2 September 2015.

FINANCIAL IMPACT

The preparation, compilation and report on the submission received have been provided for in Council's annual budget.

POLICY IMPACT

Nil.

ITEM 6.3	MONTHLY FUNDS MANAGEMENT REPORT AUGUST 2015
REPORTING MANAGER	CHIEF FINANCIAL OFFICER
TRIM FILE REF	2015/262900
ATTACHMENTS	1 Application of Funds Invested (Included In Attachments Booklet) 2 Councils Holdings as at 31 August 2015 (Included In Attachments Booklet) 3 Investment Portfolio at a Glance (Included In Attachments Booklet) 4 Monthly Investment Income vs. Budget (Included In Attachments Booklet) 5 Economic Notes (Included In Attachments Booklet) 6 Investment Strategy & Portfolio Review - 2014/15 Financial Year (Included In Attachments Booklet)

REPORT

PURPOSE

To report the balance of investments held as at 31 August 2015.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2005 and Council's Investments Policy number FIN-PL-215.

REPORT

The following attachments are provided as part of the Report:

1. Application of Funds Invested
2. Council's Holdings as at 31 August 2015
3. Investment Portfolio at a Glance
4. Monthly Investment Income vs. Budget
5. Economic Notes
6. Investment Strategy and Portfolio Review – 2014/15 Financial Year

FINANCIAL IMPACT

Actual investment income for the year ended 31 August 2015 was \$449,277 compared favourably to budgeted income of \$447,924, a variance of \$1,353.

POLICY IMPACT

The investment strategy was reviewed by our Investment Advisors Laminar Group Pty Ltd in August 2015 (Attachment 6). They confirmed that Council's investment portfolio is prudently managed and consists of assets appropriate for a Local Government entity and fully comply with legislation and Investment Policy limits.

Performance over the 2015/16 financial year to date, August 2015, is strong having exceeded the benchmark: 3.17%pa vs. 2.55%pa. Council has been proactive in sourcing opportunities in the market whilst investing prudently and managing cash flow.

RECOMMENDATION OF GENERAL MANAGER

That:

- A. The report indicating Council's Funds Management position as at 31 August 2015 is noted.
 - B. The Certificate of the Responsible Accounting Officer is noted and the report adopted.
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7.0 COMMUNITY DIVISION REPORTS

ITEM 7.1	COMMUNITY ENGAGEMENT REVIEW AND REVISED POLICY
REPORTING MANAGER	DEPUTY GENERAL MANAGER COMMUNITY
TRIM FILE REF	2015/151008
ATTACHMENTS	1 Revised Community Engagement Policy (Included In Attachments Booklet) 2 Revised Community Engagement Matrix (Included In Attachments Booklet) 3 Community Engagement Review - Summary Presentation (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To present the key findings and recommendations resulting from the Community Engagement Review that commenced in 2014. This includes approving the public exhibition of proposed changes to Council's Community Engagement Policy and Matrix.

SUMMARY

Warringah Council is committed to improving how it engages with the community as a key input to its decision making process. Effective engagement is good business practice and critical to good governance. Community consultation is a key driver of overall satisfaction with Council.

The current policy was due for review in 2015 and to support this, a review of the community engagement framework, processes and practices commenced in 2014. Extensive community input was encouraged along with organisational input.

Warringah Council's current Engagement Framework has been leading the way since 2000 and is seen as best practice within Local Government. A review of current practice, external research and community input has formed the basis of the proposed changes and recommendations.

This summary report outlines the key findings and recommended outcomes including the proposed changes to the Policy and Matrix.

FINANCIAL IMPACT

Any financial impact of implementing this policy will be factored into current and future project planning and operational budgets

POLICY IMPACT

The revised policy and matrix will replace the previous Community Engagement Policy (PL 520) and Community Engagement Matrix.

RECOMMENDATION OF DEPUTY GENERAL MANAGER COMMUNITY

- A. That Council note the findings of Community Engagement Review and associated research documents
 - B. That the revised Community Engagement Policy and Matrix be placed on public exhibition for a period of 28 days.
-

REPORT

BACKGROUND

The Community Consultation (Engagement) Policy, Matrix and Toolkit were originally adopted by Council in August 2000. They were reviewed and updated in May 2005, February 2011 and minor additions were made in November 2011. A periodic review was again due in 2015. This framework is seen to be leading engagement practice and is the basis for many other Council Policies.

Community consultation has been a measure in the Annual Community Satisfaction Survey since 2010. Over the past four years community consultation results had remained stable at 3.0 out of 5; however the results have increased statistically in the last year to 3.2 out of 5. These results are now above the average rating (3.0) for NSW Councils.

Community consultation is a key driver (12%) of overall satisfaction with Council and was identified as a business improvement to further increase overall satisfaction. In addition, in 2014 some Councillors and Strategic Reference Group members identified some areas for improvement that have been included in the review.

This Report details the key findings and recommendations including proposed revisions to the Policy and Matrix.

SUMMARY

The key findings from the Community Engagement and Consultation Review are included in the attachments including: community research, councillor, SRG and staff input. A number of key recommendations have been identified to further improve community satisfaction with consultation and drive overall satisfaction with Council.

In reviewing Council's engagement approach a number of research and engagement activities were undertaken to collect feedback on the current processes and identify suggestions and priorities for improvement including:

- Online community surveys and email input
- Community focus groups
- Strategic Reference Group (SRG) workshops
- Councillor briefings and workshop
- Staff survey and workshops

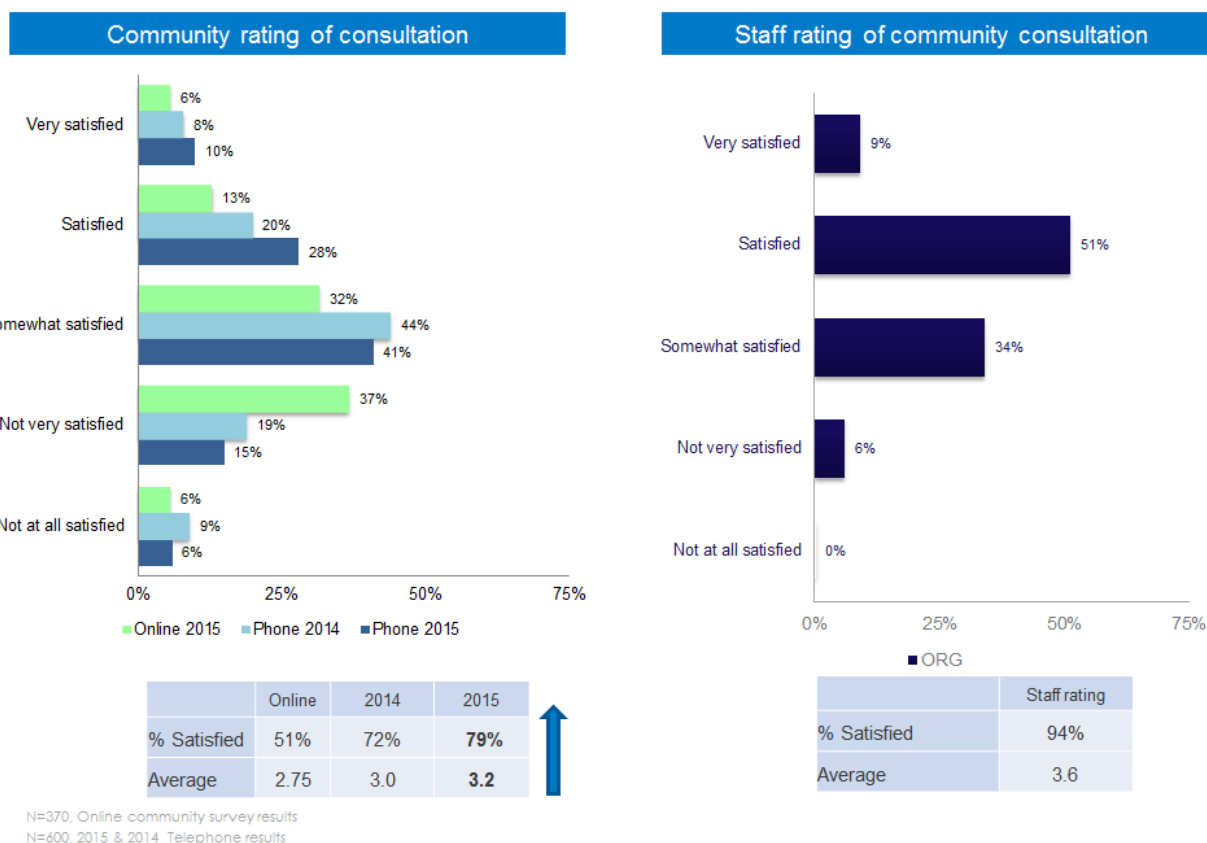
Key research findings:

The detailed research reports can be found on Council's website at the following link:

<http://yoursaywarringham.com.au/consultation-review-2014>

1. Overall Satisfaction with Consultation:

Based on the random telephone survey, overall community satisfaction with consultation has improved statistically in the past year. Average rating has increased from 3.0 to 3.2 out of 5. The results from the online, opt in survey is lower at 2.75 out of 5. Staff rate consultation by the organisation at 3.6 out of 5.



2. Direction of performance:

Results from the online survey show that 54% of respondents feel that Council's community consultation performance had increased over the past few years compared to 9% who feel it has declined

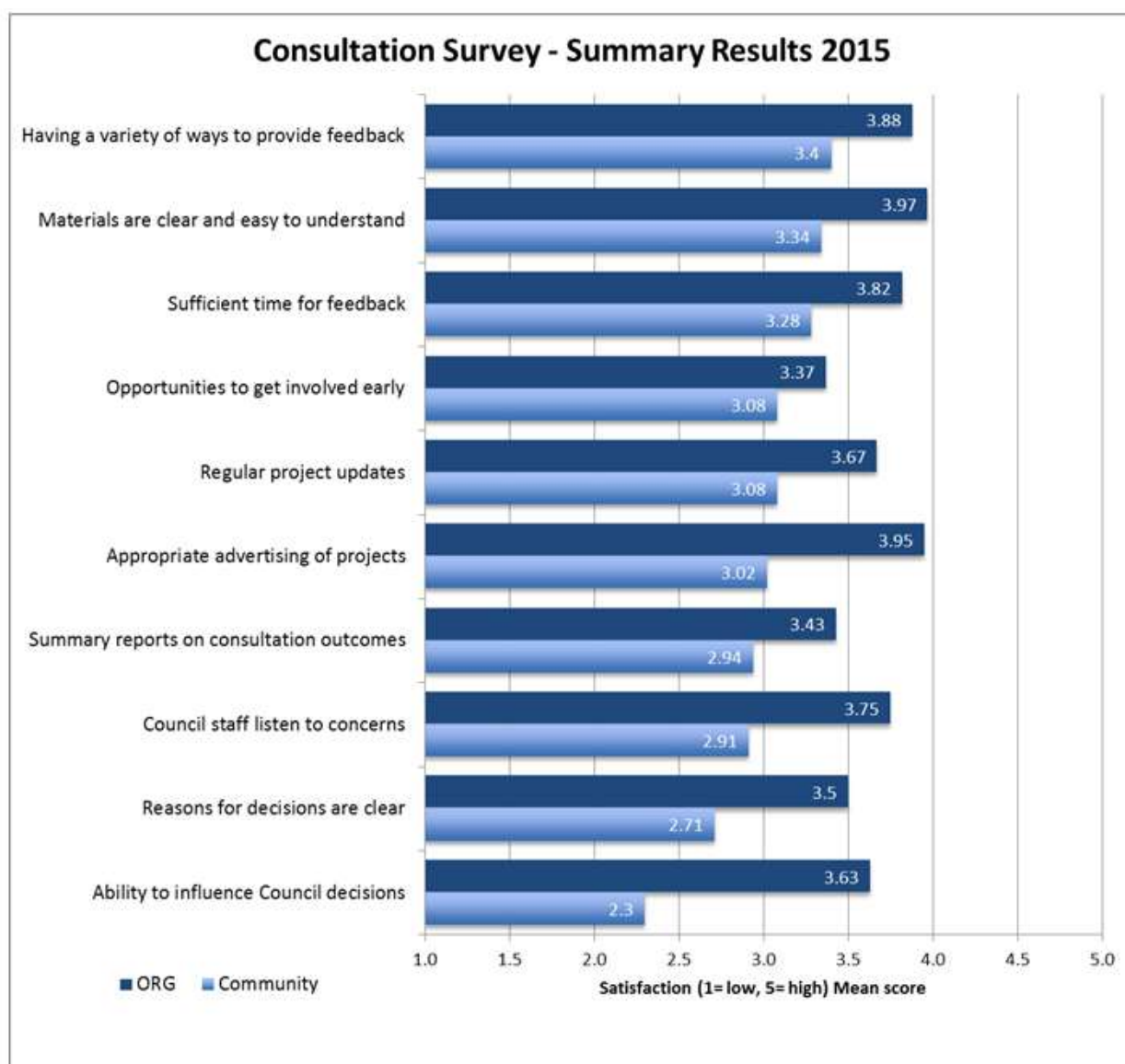
The majority of staff (83%) also feel that Council's performance in the area of community consultation has improved and only a few (2%) feel it has declined.

3. Key measures compared:

The community and staff were asked to rate their level of satisfaction with a number of key measures as shown on the chart below.

The lowest rated community areas were then further explored in the community focus groups (see table overleaf).

These included: The ability to influence Council decisions, understanding reasons for decisions, feeling listened to by staff, receiving summary reports and updates on the outcomes and the advertising or promotion of projects.



4. Feedback from focus groups:

The lowest rated areas from the online survey were discussed in detail at the community focus groups. The discussion topics and areas for improvement are summarised in the table below.

MAIN AREA	PERCEPTIONS
Ability to influence Council decision making	<ul style="list-style-type: none"> Residents did not feel they have the ability to influence Council's decision-making process. Decisions are already made. Want to be consulted earlier. Done better on less important issues
Clear reasons for decision making	<ul style="list-style-type: none"> Lack of transparency in the decision-making process and often do not understand why Council made certain decisions. Need to see input, options and how this was used.
Closing the feedback loop	<ul style="list-style-type: none"> Lack of feedback during and after consultation. Many did not receive updates on what had been done with the information they provided. Residents want to be informed about the outcome of their consultations.
Staff	<ul style="list-style-type: none"> Staff turnover throughout a project and not always having current knowledge. Staff not always appearing to listen.
Receiving information	<ul style="list-style-type: none"> Need to ensure an equal representation of the community. Continue to use a variety of methods such as e-mail, social media, monthly newsletters of community organisations and banners in the community etc. Consider an opt-in notification process for updates.
Councillors	<ul style="list-style-type: none"> Councillors were not accessible or visible enough in the community. Suggests an opportunity to improve communication to the community in this regard.

5. Key priorities to drive improvement

Based on all the input from the community, staff and Councillors the following areas were identified as key drivers to improve performance with consultation.

Community / Councillor Priorities	Staff Priorities
<ul style="list-style-type: none"> - Ensure updates and feedback are provided to those involved - More consistent approach – training, process maps, coaching - Allow more time and earlier involvement <ul style="list-style-type: none"> - for high impact projects including at least 2 stages - Better understanding of what the community said and how this was used - Embed in organisation <ul style="list-style-type: none"> - listen, understand concerns (real and perceived) - Continue to use a range of tools and methods to engage more broadly - More local engagement on local issues - Know what's coming up (forward schedule) - Councillor visibility and involvement <ul style="list-style-type: none"> - Investigate opportunities to improve Councillor visibility in the community. Councillors need to become more visible and accessible to the community. 	<ul style="list-style-type: none"> - Close the loop <ul style="list-style-type: none"> - email anyone who has been involved, - regular project updates on YSW - Measurement – KPIs - Project resources - flexibility (staff, budget, time) - Engage earlier before key decisions are made - Councillor and Leadership support and application - Continue to use a range of tools and techniques to get to wider community

The table below details the key areas for improvement (from above) and the recommended outcome or actions. Some of these suggestions relate directly to changes included in the revised Policy (Attachment 1) and Matrix (Attachment 2).

Finding	Councillor/Community	Staff	Outcome / Action
Ensure updates and feedback are provided to those involved – close the loop	✓	✓	Internal systems in place to ensure emails are sent.
Regular project updates on web		✓	Internal measures on project updates
More consistent approach	✓	✓	Continue to support cross functional training, process maps and staff coaching.
Allow more time and earlier involvement – before decision is made.	✓	✓	Minimum 2 stage approach included in Matrix for high impact projects
Better understanding of what the community said and how this was used	✓		Internal systems in place to ensure emails updates are sent. Council reports include summary of community input. Consider 2 page summary for key projects.
Embed in organisation. Ensure staff listen and understand concerns (real and perceived)	✓	✓	Engagement is a cross functional role (not a central function). Ongoing training and coaching continues to further embed across Council. Skills development to include listening

Finding	Councillor/ Community	Staff	Outcome / Action
			and rapport building.
Continue to use a range of tools and methods to engage more broadly	✓	✓	Continue to evaluate and use new tools.
More local engagement on local issues	✓		Requirement for local engagement and local signs mandatory for high impact projects.
Know what's coming up (forward schedule)	✓		Suggestion noted and will be considered in future system upgrades.
Councillor visibility and involvement	✓		Work with Councillors to facilitate involvement in high impact engagement projects.
Include as internal measurement ie KPIs		✓	Additional internal measure being implemented
Ensure sufficient project resources to meet framework requirements (staff, budget, time) Allow flexibility of timeframes to allow for good engagement		✓	Project Planning process to ensure engagement planning is done early and includes provision for resources and timeframes.
Councillor and Leadership support to ensure framework is followed		✓	Ensure Councillors and Leadership Group are aware of engagement framework requirements.

In addition to the previous suggestions and revisions to the Policy and Matrix, a number of other initiatives are underway to support the findings including:

- Implementation of a Community Engagement Register and associated website upgrades: to facilitate easier access to information, ways to be involved and provide project updates
- Continuing community engagement training to support staff development and consistency of approach
- Provide internal staff briefings to support and educate on the key changes
- Providing internal advice and guidance by the Community Engagement Team.

PROPOSED CHANGES TO POLICY: (Revised Policy is included as **Attachment 1**)

The key goal of proposed changes was to simplify and shorten the policy document in line with the policy template. Changes are:

- A number of sections have been transferred to the Matrix. This includes:
 - Benefits, Principles and Requirements for consulting on Council Land
- The policy has been reformatted in the new template and minor changes have been made to update references and terminology.
- Simplification of key considerations to avoid duplication and clearer language
- Clarification of
 - that engagement in this context refers to public participation in the decision making process
 - policy in relation to private development
 - requirement to avoid public exhibitions during Christmas and New Year Period and better consideration of engaging in school holidays

PROPOSED CHANGES TO MATRIX: (Revised Matrix document is included as **Attachment 2**)

The community engagement matrix forms part of the community engagement framework. It supports the policy in detailing 'how and when' community engagement activities should occur.

The matrix continues to offer a flexible guide to engagement depending on potential impact of the project / issues and appropriate level of community participation.

The key goal of proposed changes was to improve consistency across Council. Changes are:

- A number of sections have been transferred from the policy. This includes:
 - Benefits, Principles and Requirements for consulting on Council Land
- A number of minor text updates have been made for clarity (Pg 5, 7, 9, 11, 12)
- In Step 5: The main changes relate to the "Types of engagement" on page 15 and mandatory requirements:
 - Added: Email update (feedback close loop) and Citizen Jury
 - A number of tools / techniques have been removed from the table. These can still be included however they are minor in nature: Suggestion box, Public Art Sessions, Public exhibition (stage not technique)
 - Combining some similar tools / techniques: ie workshop and forum, public meeting and hearing, fact sheet and brochure
 - Essential requirements for high impact projects now include:
 - Web content
 - Email updates – closing the loop (new)
 - Notification signs (for local projects)
 - Information sessions (onsite for local projects or Civic Centre)
- In Step 6. A minimum of 2 engagement stages is required for high impact projects

- In Step 8: evaluation forms are recommended for all face to face engagement events
- Key protocols have been removed and will be included in the revised Toolkit. This is an ongoing process based on internal business rules.
- Attachment 1: Minor changes to engagement plan template ie scope and issues
- Definitions: addition of comment as a definition
- Attachment 2: inclusion of essential communication techniques for high impact projects.

CONSULTATION

A copy of all the attachments is also available on the website project page
(<http://yoursaywarringah.com.au/consultation-review-2014>)

Nov 2014	Community Engagement and Consultation Review project page set up: http://yoursaywarringah.com.au/consultation-review-2014	There have been 450 visits to the project page by 370 people. 27 people completed an online feedback form or registered online for the focus groups.
Oct 2014	Councillor briefing / workshop	Conducted engagement review of selected projects (Attachment 3.2)
Nov 2014	2 SRG workshops	16 SRG members participated (workshop notes Attachment 3.6)
Nov 2014 – Feb 2015	2 online community surveys	This included a detailed project level survey and a short summary survey. 460 community survey responses were received. (Attachments 3.3 and 3.5)
Feb 2015	4 community focus groups	48 community members participated. (Attachment 3.4)
March – April 2015	Staff survey and 3 workshops	Micromex coordinated the staff research. 61 project managers completed the online survey. 22 staff attended the workshops. (Attachment 3.7)
April 2015	SRG meeting update	Update provided to SRG groups
Aug – Sept 2014	2 Councillor briefings	Present and discuss results and proposed recommendations. (Attachment 3.1)

Next Steps

22 Sept 2015	Council Meeting	Draft report and proposed Policy changes.
Oct	Public Exhibition	Public exhibition of proposed changes
Oct	SRG update	Update to SRGs
Nov / Dec	Council Meeting	To report community input and final policy.

TIMING

It is anticipated that the final policy and matrix will be reported to Council in November or December 2015.

The draft policy and matrix will be placed on public exhibition for a period of 28 days.

FINANCIAL IMPACT

Any financial impact of implementing this policy will be factored into current and future project planning and operational budgets.

POLICY IMPACT

The revised policy will replace the previous Community Engagement Policy PL 520. The revised Community Engagement Matrix will replace the previous version.

The Toolkit will continue to be a 'living document' and amended as required to include supporting information on appropriate new tools for internal use.

ITEM 7.2	SUBMISSIONS ON THE DRAFT MULTICULTURAL STRATEGY - CULTURALLY DIVERSE WARRINGAH 2015-2020
REPORTING MANAGER	GROUP MANAGER COMMUNITY SERVICES
TRIM FILE REF	2015/236423
ATTACHMENTS	1 Summary of Submissions (Included In Attachments Booklet) 2 Final Multicultural Strategy (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To advise Council of the submissions received in response to the public exhibition and to recommend adoption of the Multicultural Strategy.

SUMMARY

The draft Multicultural Strategy was placed on public exhibition from 27 June to 27 July 2015. During that time there were 193 visits to the YourSayWarringah project page, 60 downloads of the draft Strategy and a total of four submissions were received, of which one was internal. These submissions have been considered and are summarised in Attachment 1. Apart from some minor editorial changes and additions, no substantive changes were recommended.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Multicultural Strategy will provide clear strategic direction for Council to plan and deliver services and assets for people of culturally and linguistically diverse backgrounds in Warringah.

RECOMMENDATION OF DEPUTY GENERAL MANAGER COMMUNITY

That Council adopt the Multicultural Strategy – Culturally Diverse Warringah 2015-2020

REPORT

BACKGROUND

The draft Multicultural Strategy was reported to Council at its meeting on 23 June 2015 and Council resolved to place the draft Strategy on public exhibition.

CONSULTATION

The public exhibition period of the draft Multicultural Strategy was from 27 June to 27 July 2015. It was advertised in the Manly Daily on Saturday 27 June and Saturday 18 July 2015 with copies of the draft Strategy available at Council offices and libraries, and online at www.yoursaywarringah.com.au.

Emails were sent to individuals and organisations who were involved in the consultation inviting the participants to make comment. Written submissions were invited through our online submission form, email, or by letter.

A presentation to the Vibrant Connect Communities Strategic Reference Group was conducted in June and members were encouraged to provide comment.

A total of four submissions were received, of which one was internal.

CONSIDERATION OF SUBMISSIONS

The four submissions are summarised in Attachment 1. All submissions supported the draft Strategy.

The submissions suggested some changes such as including references to more visible cultural diversity and discrimination along with some minor editorial changes, all of which have been incorporated into the document.

The wording of the strategic objectives has also been amended to be clearer. Apart from these minor changes, no substantial changes have been made to the document.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Multicultural Strategy will provide clear strategic direction for Council to plan and deliver services and assets for people of culturally and linguistically diverse backgrounds in Warringah.

ITEM 7.3	IMPLEMENTATION OF A COMMUNITY AWARENESS PROGRAM TO PREVENT DOMESTIC VIOLENCE
REPORTING MANAGER	GROUP MANAGER BUILDINGS, PROPERTY AND SPATIAL INFORMATION
TRIM FILE REF	2015/264548
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To implement a community awareness program to prevent domestic violence using waste trucks.

SUMMARY

Research has been undertaken by Council staff to explore community awareness programs to prevent domestic violence using waste trucks by other Council organisations and how this could be applied to Council's waste fleet.

As a result of these investigations it was determined that up to nine (9) garbage trucks could be skinned to support messaging of a prevention of domestic violence program in a cost effective manner. This is recommended to be done in conjunction with key groups within the community such that the messaging on the trucks is incorporated into a campaign in time to support White Ribbon Day 2015.

FINANCIAL IMPACT

Warringah Council is seeking grant funding for \$50,000 from the Department of Social Services under their Building Safe Communities for Women program to develop a domestic violence campaign in conjunction with the Northern Beaches Local Domestic Violence Committee.

If Council is unsuccessful in obtaining this Grant funding, Council will commit up to \$19,000 from operational budgets to initiate a campaign to coincide with White Ribbon Day 2015.

POLICY IMPACT

Nil.

RECOMMENDATION OF DEPUTY GENERAL MANAGER COMMUNITY

That Council:

- A. Implement a campaign to prevent domestic violence, which:
 - a. utilises the space on large non skinned Garbage and Recycling and Vegetation vehicles to carry messaging in time for White Ribbon Day, 25 November 2015.
 - b. works with the Northern Beaches Local Domestic Violence Committee and White Ribbon to establish appropriate messaging and support programs.
 - c. utilises appropriate Council communication channels.
- B. Commit \$19,000 to initiate a campaign to coincide with White Ribbon Day 2015 if Council is unsuccessful in obtaining the Grant funding.

REPORT

BACKGROUND

On 4 August 2015 it was resolved (153/15) that:

- 'A Council takes an active role in supporting the prevention of domestic violence by:*
- a. Investigating the installation of skins on Warringah garbage trucks with an anti-domestic violence social message.*
 - b. Contacting Ballarat, Sydney City, Shellharbour and Leichardt Councils to discuss their campaigns.*
- B Council staff report back to Council at its September meeting the cost of installing skins or another banner type of promotion that can be secured to a garbage truck.'*

Investigations have been undertaken into the elements that are required to implement an effective campaign to address the issue of domestic violence. There are two key elements which are:

- A Prevention Messaging:** impactful messaging is required that is integrated into a community support framework. Appropriate investigations were undertaken, but not limited to those specified, in the resolution.
- B Media Placement:** appropriate placement to allow cut-through and present messaging. The preferred media per the resolution is on the side of Councils fleet of garbage trucks.

The Issue

Violence against women is a serious problem in Australia, (source: White Ribbon 2015) where nationally:

- Over 12 months, on average, one woman is killed every week as a result of intimate partner violence.
- A woman is most likely to be killed by her male partner in her home.
- Domestic and family violence is the principle cause of homelessness for women and their children.
- Intimate partner violence is the leading contributor to death, disability and ill-health in Australian women aged 15-44.
- One in three women have experienced physical and/or sexual violence perpetrated by someone known to them.
- One in four children are exposed to domestic violence, which is a recognised form of child abuse.
- The cost of violence against women to the Australian economy is estimated to rise to \$15.6 billion per annum.
- One in five women experience harassment within the workplace.
- One in five women over 18 has been stalked during her lifetime.

Prevention Messaging

Research has been undertaken in the White Ribbon program and potential for undertaking a prevention of domestic violence campaign that will have longevity given the media placement.

Ballarat, City of Sydney, Shellharbour and Leichardt Councils all worked with White Ribbon as a partner in their domestic violence campaigns. Their participation included not just community based messaging but also included significant internal promotion. See consultation summaries and examples.

In addition, to gain further insights into the issues on a local level, discussions have been held with the Northern Beaches Local Domestic Violence Committee. Members of the Committee are made up of the following organisations:

- NSW Police, Northern Beaches Local Area Command
- Relationships Australia
- Department of Human Services
- NSW Department of Family and Community Services
- Catholic Care Family Referral Service
- Warringah, Manly and Pittwater Councils
- NSW Health - Mona Vale and Manly Hospitals
- Women's Domestic Violence Court Advisory Service
- Manly Warringah Women's Resource Centre (Bringa Women's Refuge)
- Manly Women's Shelter
- Various other services including shelters, community centres and counselling

The above committee supported a grant funding application to Building Safe Communities to undertake a Northern Beaches domestic violence awareness campaign.

Media Placement

Council uses a garbage service provider with a sizable fleet, with dedicated vehicles. The current stock of vehicles includes large Garbage and Recycling trucks; Vegetation trucks and smaller Litter Bin trucks. To minimise the wastage reworking currently skinned vehicles these have been eliminated from consideration.

It is considered that the large sized trucks are appropriate for carrying a message.

This provides up to nine (9) large Garbage and Recycling vehicles available for potential usage to carry social messaging. Given the age of the fleet and existing decals and signage on the trucks, work would need to be undertaken to prepare the vehicles.

The messaging can be executed in several ways:

- Full colour full skin: Considered the most impactful and best solution due to complete vehicle coverage to address varying degrees of legacy signage, logos, paint and condition.
- Full colour partial skin: Considered durable with reduced impact, easy if the base truck has been prepared.
- Slide in banners: Considered less viable as they tear and rip when passing hanging trees and branches.
- Magnetic banners: not considered feasible due to the excessive vibrations associated to the high utility of the vehicles.

In discussions with other Councils that have undertaken similar campaigns, messaging in other media has been critical to the success of the campaign to support the truck messaging.

Campaign / Funding Considerations

There has been an opportunity to pursue a Department of Social Services grant application for funding social messaging designed to prevent domestic violence. The primary tool being the re-skinning a number of garbage trucks to display the message. An application had been submitted under this program for 2015/16, and Council is awaiting the determination.

Ideally any messaging would be supported by a wider campaign that would include online social media, traditional media and will link to hotlines and websites where professional help can be sought.

Any campaign developed under the grant application program would intensify in the lead up to the annual White Ribbon Day Breakfast, and could continue through to June 2016 as a minimum.

CONSULTATION

Following is an outline of the investigations into key Councils about their campaigns and their results.

City of Sydney Council

City of Sydney were approached by the White Ribbon organisation approximately five years ago in an effort to collaboratively build awareness for domestic violence against women. Two years ago a formal partnership was agreed upon with City of Sydney becoming an accredited member of the White Ribbon organisation.

The majority of the City of Sydney domestic violence campaign is internally focused. The remainder of their campaign is with social messaging on their fleet of 14 garbage trucks. The small banner on both sides of the trucks cost approximately \$8k for the banner production, excludes truck preparation.

The City of Sydney have not changed the truck creative in two years and deem this appropriate use of media and funds. They utilise other media and events to refine messages. These included social media, print media, projections on buildings, events and other channels of communications.



City of Sydney bus stop poster.



City of Sydney Town Hall projection.

Since City of Sydney launched this campaign other councils have adopted the identical messaging with approval from White Ribbon.

“There’s NO excuse for violence against women. It’s rubbish.”

Given the growth of the project two years ago City of Sydney created a “Project Control Group” (PCG) who discuss internal domestic violence messaging, compile research from staff surveys, meet with White Ribbon to discuss succinct messaging and create a campaign calendar.

They organise annual staff surveys regarding domestic violence, create gold coin donation fundraising events, have the image of a white ribbon projected on Town Hall at Christmas time and successfully run a staff BBQ breakfast at Redfern Oval for over 400 staff along with creating a staff biathlon at Boy Charlton Pool.



City of Sydney event

To support community communications the City of Sydney also presented anti-domestic violence posters at libraries, community centres and within council buildings.

The ‘PCG’ in conjunction with the specific departments coordinated a program with an annual spend of approximately \$30,000.

Social Media feedback regarding the messaging on garbage trucks has been successful with a large number of the community expressing positive feedback.



City of Sydney garbage truck skins

Leichardt Council

Placed removable banners on their garbage trucks that carried campaign messaging used by the City of Sydney as it was pre-approved by the White Ribbon. Other messaging was:

“Speak out against family and domestic violence”.

The removable double sided banners (\$4,000 double sided - \$3,500 one sided) were developed with the concept that they could change the message every three months on the other side. One side has White Ribbon message, other side has their own original message and slogan in the lead up to White Ribbon Day each November.



Leichardt Council garbage truck skins

Shellharbour Council

In May 2015 Shellharbour Council joined the White Ribbon campaign with their vehicles sporting the logo.

Shellharbour Council work in conjunction with the Illawarra Domestic Violence Committee hosting annual fundraisers, such as BBQ's at local retailers in Wollongong and Shellharbour, a walk and BBQ breakfast along Wollongong beach with guest speakers and army jet planes flying over pulling white ribbons. The walk had an attendance of over 200 people with Police, services, Wollongong City Council and Shellharbour City Council coordinating the event. The event raised significant awareness with positive news stories on WIN TV local news and on social media.

In addition, large White Ribbons were attached to Works Depot fencing as well as large White Ribbons being sprayed on to Lamerton House to raise community and staff awareness for the 16 days of promotion against violence. This was accompanied by an informative email to all council staff regarding White Ribbon Day and information posted on Council's intranet site and Facebook.

Additionally, banners were designed and hung from the pedestrian bridge to remain for the 16 days of promotion against violence.

“Shellharbour says no to violence”

In 2013 the Nowra committee arranged and advertising commercial which aired free of charge in the local cinemas for two weeks during the White Ribbon promotion.

White Ribbon's big Shellharbour message

ALEXARNOLD May 19, 2015, 9:0 AM

Like 2 Tweet 4 G+ 0



Shellharbour Council White Ribbon promotion

Ballarat Council

In 2013 Ballarat Council participated in the White Ribbon's "I Swear..." campaign to reduce domestic violence against women.

The City of Ballarat has been working to eliminate domestic violence since endorsing the councils Community Charter for the Prevention of Violence Against Women in March 2012. In conjunction with the White Ribbon and local welfare and community organisations, events were developed that included:

- Induction of the 2014 White Ribbon Day ambassadors
- A community non-violence oath swearing
- Performance by the White Ribbon Day choir
- Opportunity to sign the City of Ballarat's Community Charter for the Prevention of Violence Against Women

Other City of Ballarat initiatives included: Councils Waste Collection fleet: Councils waste and recycling fleets are also out and about spreading the message about White Ribbon Day, including the messaging:

'Not Violent – Not Silent'

'Violence against women stinks'

The messaging for 2015 is:

"All Ballarat men should swear..."

Twenty large magnet signs (800 x 300mm) placed onto rubbish trucks 16 days prior to the 25 November. The magnets had issues like falling off and being damaged so replacements had to be purchased.



The City of Ballarat has supported the White Ribbon Day since 2006.



Ballarat Council White Ribbon promotion "I Swear..."



"I Swear..." campaign creative.



The men of Ballarat swearing the non violence oath. The event is attended by residents, local police, tradespeople, politicians and City of Ballarat staff. <http://www.ballarat.vic.gov.au>

Moreland City Council

Moreland City Council is committed to preventing family violence and violence against women and is a key partner with White Ribbon Day. They have channeled their efforts into digital media and events, presenting the position that:

“Moreland Men Say no to violence against women”



Moreland City Council YouTube Promotion

TIMING

White Ribbon Australia observes the International Day of the Elimination of Violence against Women, also known as White Ribbon Day, annually on **November 25**. White Ribbon Day signals the start of the 16 Days of Activism to Stop Violence against Women, which ends on Human Rights Day (December 10). However the campaign runs all year.

In addition Council participates in the annual White Ribbon Day Breakfast organised by the Northern Beaches Local Domestic Violence Committee this year to be held on 20 November.

Advice on grant funding for a campaign will not be known for several weeks and may miss the production deadlines for the White Ribbon Day. As a result any grant funding would be used for a continuance of a campaign, however Council would be required to fund the skinning of the trucks if we are unsuccessful in the grant application.

FINANCIAL IMPACT

Funding of up to \$19,000 is required to initiate a program to complement a domestic violence program should funding by the Building Safe Communities grant program be received.

POLICY IMPACT

None

8.0 ENVIRONMENT DIVISION REPORTS

ITEM 8.1	WOOD HEATER REGULATION AMENDMENT
REPORTING MANAGER	GROUP MANAGER DEVELOPMENT AND COMPLIANCE SERVICES
TRIM FILE REF	2015/266025
ATTACHMENTS	1 Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015

REPORT

PURPOSE

To seek Council's approval to list Warringah Council in Parts 1 and 3 of the new 'Schedule 9' (see Table 1) of the proposed amendment to the *Protection for the Environment Operations (Clean Air) Regulation 2010*.

REPORT

Currently domestic oil or solid fuel heating appliances are governed by Section 68 of the *Local Government Act 1993*. If a domestic oil or solid fuel heating appliance is proposed a Section 68 approval is required from Council.

The Environment Protection Authority (EPA) is proposing an amendment to the current wood heater regulatory framework to give powers to NSW Councils to introduce additional controls on wood heater installation. The amendment to the Regulation proposes:

- a new schedule of additional controls that councils can choose to implement either in their entire local government area or designated areas such as high density neighbourhoods, new development precincts or localities affected by wood smoke because of their topography (this approach is similar to control of burning in the open in NSW); and
- incorporates updated Australian/New Zealand Standards for wood heaters which set more stringent emission limits and new efficiency limits.

The amendment to the Regulation presents Councils with the opportunity to consider listing their local government area in the appropriate Part of the new Schedule in accordance with the level of wood heater control desired by their community.

Table 1

New Schedule: Schedule 9
<u>Part 1</u> No new wood heaters, except with an approval.
<u>Part 2</u> Except with an approval, from 1 September 2016 new wood heaters must have: <ul style="list-style-type: none"> • a minimum efficiency of 60% as tested in accordance with AS/NZS 4013; and • an emission factor of 1.5g/kg for non-catalytic and 0.8 g/kg for catalytic heaters as tested in accordance with AS/NZS 4012.
<u>Part 3</u> No new open fire places, except with an approval.

Under the Regulation amendment, it is recommended that Warringah Council be listed in Parts 1 and 3 of the new Schedule and prohibit new wood heaters and fireplaces for the entire local

government area, except with an approval. This is due to an increased level of complaints received relating to smoke pollution in the community and the obvious health and environmental benefits of limiting smoke into the atmosphere.

The amendment to the *Protection for the Environment Operations (Clean Air) Regulation 2010* is proposed to be gazetted on 1 September 2016.

FINANCIAL IMPACT

Nil

POLICY IMPACT

At this stage Warringah Council does not have a policy regarding wood fire heaters.

Council's Environmental Investigations Team has also completed an application to the NSW Environment Protection Authority for a \$10,000 grant to support Council in the implementation of the new Regulation amendment. If Council's grant application is successful a draft policy will be developed and reported to Council.

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council endorse the listing of Warringah Council in Parts 1 and 3 of the new 'Schedule 9' of the proposed amendment to the *Protection for the Environment Operations (Clean Air) Regulation 2010*, prohibiting new wood heaters and fireplaces in the entire local government area, except with an approval.

public consultation draft



New South Wales

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015

under the

Protection of the Environment Operations Act 1997

[If this Regulation is made, the following enacting formula will be included:]

His Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Protection of the Environment Operations Act 1997*.

Explanatory note

The objects of this Regulation are as follows:

- (a) to require domestic solid fuel heaters to be marked in accordance with AS/NZS 4012:2014, *Domestic solid fuel burning appliances—Method for determination of power output and efficiency* published by Standards Australia (in addition to the current requirement that they be marked in accordance with AS/NZS 4013:2014, *Domestic solid fuel burning appliances—Method for determination of flue gas emission*, also published by Standards Australia),
- (b) to require certificates of compliance in relation to domestic solid fuel heaters to specify the overall average efficiency and appliance particulate emission factor, being:
 - (i) in relation to heaters sold before 1 September 2019—an overall average efficiency of at least 55% and a particulate emission factor of no more than 2.5 g/kg (for heaters without catalytic combustors) or 1.4 g/kg (for heaters with catalytic combustors), or
 - (ii) in relation to heaters sold on or after 1 September 2019—an overall average efficiency of at least 60% and a particulate emission factor of no more than 1.5 g/kg (for heaters without catalytic combustors) or 0.8 g/kg (for heaters with catalytic combustors),
- (c) to prohibit falsely marking on a heater that it complies with AS/NZS 4012:2014 (in the same way as falsely marking that it complies with AS/NZS 4013:2014 is currently prohibited),
- (d) to prohibit the installation of heaters in premises in certain local government areas, except in accordance with an approval of the local council,
- (e) to prohibit the installation of heater in premises in certain local government areas if the heaters do not have an overall average efficiency of at least 60% and have a particulate emission factor of more than 1.5 g/kg (for heaters without catalytic combustors) or 0.8 g/kg (for heaters with catalytic combustors), except in accordance with an approval of the local council,
- (f) to prohibit the installation of open fireplaces in premises in certain local government areas, except in accordance with an approval of the local council,
- (g) to exclude pellet heaters from the operation of the restrictions on domestic solid fuel heaters.

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]
Explanatory note

This Regulation is made under the *Protection of the Environment Operations Act 1997*, including section 323 (the general regulation-making power) and clauses 6A (Fuel and fuel burning equipment) and 15 (General) of Schedule 2 (Regulation-making powers).

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]

**Protection of the Environment Operations (Clean Air)
Amendment (Heaters and Fireplaces) Regulation 2015**

under the

Protection of the Environment Operations Act 1997

1 Name of Regulation

This Regulation is the *Protection of the Environment Operations (Clean Air)
Amendment (Heaters and Fireplaces) Regulation 2015*.

2 Commencement

This Regulation commences on *[date to be inserted]* and is required to be published
on the NSW legislation website.

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]
Schedule 1 Amendment of Protection of the Environment Operations (Clean Air) Regulation 2010

Schedule 1 Amendment of Protection of the Environment Operations (Clean Air) Regulation 2010

[1] Part 2

Omit the Part. Insert instead:

Part 2 Domestic solid fuel heaters and open fireplaces

4 Definitions

In this Part:

approval means an approval granted and in force under clause 7C.

certificate of exemption means a certificate issued by a body approved by the EPA, being a certificate exempting all heaters of a particular model from compliance with Standard 4012 and Standard 4013.

heater means any solid fuel burning appliance that is designed, manufactured or adapted for domestic use.

model of heater means a particular design of heater made by a particular manufacturer.

Standard 4012 means the document entitled AS/NZS 4012:2014, *Domestic solid fuel burning appliances—Method for determination of power output and efficiency*, published by Standards Australia and as in force from time to time.

Standard 4013 means the document entitled AS/NZS 4013:2014, *Domestic solid fuel burning appliances—Method for determination of flue gas emission*, published by Standards Australia and as in force from time to time.

5 Application of Part

- (1) This Part applies to heaters (including the wholesale and retail sale of heaters) and open fireplaces.
- (2) However, this Part does not apply to the sale or installation of heaters of the following kind:
 - (a) a masonry appliance built on site (except as provided by clause 7B),
 - (b) a central heating appliance,
 - (c) a cooking stove appliance,
 - (d) an appliance intended for use solely for heating water,
 - (e) an appliance intended for use solely for distributing heat through ducts,
 - (f) a pellet heater.

- (3) In this clause:

central heating appliance means a heating appliance that is intended for space heating of premises by means of transferring heat to the living areas of the premises by ducted hot air, hot water or another fluid.

cooking stove appliance means a solid fuel burning appliance:

- (a) that has at least one cooking hot plate, and
- (b) that has an oven with a volume of not less than 28 litres, and
- (c) around which gaseous combustion products are capable of being routed.

pellet heater means a domestic, automatic, continuous feed, pellet fuel burning appliance that is designed and manufactured to burn compressed wood or biomass pellets.

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]

Schedule 1 Amendment of Protection of the Environment Operations (Clean Air) Regulation 2010

6 Requirement for certificates of compliance when heaters are sold

- (1) A person must not sell a heater to any other person unless:
- (a) the heater is marked in accordance with Standard 4012 and Standard 4013, and
 - (b) an appropriate certificate of compliance is in force in relation to heaters of the same model as that heater, and
 - (c) in the case of a sale to a person whose business includes the wholesale or retail sale of heaters—a copy of the appropriate certificate of compliance has been given to the purchaser.

Maximum penalty: 200 penalty units (in the case of a corporation) or 100 penalty units (in the case of an individual).

- (2) This clause does not apply to a heater of a model for which a certificate of exemption is in force.

- (3) In this clause:

appropriate certificate of compliance, in relation to a heater, means:

- (a) in the case of a heater sold before 1 September 2019—a certificate issued by a body approved by the EPA and certifying that all heaters of that model:
 - (i) comply with Standard 4012 and Standard 4013, and
 - (ii) have an overall average efficiency of not less than 55% as tested and calculated in accordance with Standard 4012, and
- (iii) have an appliance particulate emission factor, as tested and calculated in accordance with Standard 4013, not greater than:
 - (A) 2.5 g/kg (for heaters without catalytic combustors), or
 - (B) 1.4 g/kg (for heaters with catalytic combustors), or
- (b) in the case of a heater sold on or after 1 September 2019—a certificate issued by a body approved by the EPA and certifying that all heaters of that model:
 - (i) comply with Standard 4012 and Standard 4013, and
 - (ii) have an overall average efficiency of not less than 60% as tested and calculated in accordance with Standard 4012, and
- (iii) have an appliance particulate emission factor, as tested and calculated in accordance with Standard 4013, not greater than:
 - (A) 1.5 g/kg (for heaters without catalytic combustors), or
 - (B) 0.8 g/kg (for heaters with catalytic combustors).

7 Interference with heaters

- (1) A person must not:
- (a) alter the structure, exhaust system or inlet air system of any heater of a model that is the subject of a certificate of compliance or certificate of exemption, or
 - (b) mark on a heater that it complies with Standard 4012 or Standard 4013, or both, if the heater is not of a model that is the subject of a certificate of compliance.

Maximum penalty: 200 penalty units (in the case of a corporation) or 100 penalty units (in the case of an individual).

- (2) This clause extends to any person who causes or permits the doing of a thing that is prohibited under this clause.

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]

Schedule 1 Amendment of Protection of the Environment Operations (Clean Air) Regulation 2010

- (3) Nothing in this clause makes it an offence for a person to carry out any repair work on any heater (including repairs or alterations in accordance with a notice under section 96 of the Act).
- (4) In this clause:
certificate of compliance means a certificate issued by a body approved by the EPA, being a certificate certifying that all heaters of a particular model comply with both Standard 4012 and Standard 4013.

7A Installation of heaters in certain areas

- (1) This clause commences on 1 September 2016.
- (2) A person must not install, or cause or permit the installation of, a heater in premises in a local government area (or a part of a local government area) specified in Part 1 of Schedule 9, except in accordance with an approval.
Maximum penalty: 100 penalty units (in the case of a corporation) or 50 penalty units (in the case of an individual).
- (3) A person must not install, or cause or permit the installation of, a heater in premises in a local government area (or a part of a local government area) specified in Part 2 of Schedule 9, except in accordance with an approval, if the heater does not have:
 - (a) an overall average efficiency of not less than 60% as tested and calculated in accordance with Standard 4012, and
 - (b) an appliance particulate emission factor, as tested and calculated in accordance with Standard 4013, not greater than:
 - (i) 1.5 g/kg (for heaters without catalytic combustors), or
 - (ii) 0.8 g/kg (for heaters with catalytic combustors).Maximum penalty: 100 penalty units (in the case of a corporation) or 50 penalty units (in the case of an individual).

7B Installation of open fireplaces in certain areas

- (1) This clause commences on 1 September 2016.
- (2) A person must not install, or cause or permit the installation of, an open fireplace in premises in a local government area (or a part of a local government area) specified in Part 3 of Schedule 9, except in accordance with an approval.
Maximum penalty: 100 penalty units (in the case of a corporation) or 50 penalty units (in the case of an individual).

7C Approval for certain heaters and open fireplaces

- (1) The council of a local government area may grant an approval for the purposes of this Part in respect of the installation of a heater or open fireplace in premises in the local government area (or a part of the local government area):
 - (a) to any class of persons—by means of a notice published in a local newspaper circulating in the local government area, or
 - (b) to any particular person—by means of a written notice given to the person.
- (2) Before granting an approval for the purposes of this Part, the local council must consider the impact that the use of the heater or open fireplace is likely to have on local and regional air quality and amenity.
- (3) An approval:

public consultation draft

Protection of the Environment Operations (Clean Air) Amendment (Heaters and Fireplaces) Regulation 2015
[NSW]

Schedule 1 Amendment of Protection of the Environment Operations (Clean Air) Regulation 2010

- (a) is subject to the conditions (if any) specified in the notice by which the approval is granted, and
- (b) may be amended or revoked by means of a notice given or published in the same way as the original notice granting the approval was given or published, and
- (c) remains in force until it is revoked by the local council that granted it.

Note. Heaters and open fireplaces may be installed in accordance with an approval in certain areas where the installation would otherwise be prohibited under clause 7A or 7B.

[2] **Schedule 9**

Omit the Schedule. Insert instead:

**Schedule 9 Local government areas in which the
installation of certain heaters or open
fireplaces requires approval**

(Clauses 7A and 7B)

**Part 1 Areas in which the installation of heaters requires
approval**

**Part 2 Areas in which the installation of heaters below
certain efficiency levels requires approval**

**Part 3 Areas in which the installation of open fireplaces
requires approval**

ITEM 8.2	PUBLIC EXHIBITION OF THE DRAFT A SPIRIT OF PLAY: WARRINGAH'S OPEN SPACE STRATEGY
REPORTING MANAGER	GROUP MANAGER PARKS RESERVES & FORESHORES
TRIM FILE REF	2015/225005
ATTACHMENTS	1 A Spirit of Play - Warringah's Open Space Strategy Draft (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To seek Council approval to publicly exhibit the Draft A Spirit of Play: Warringah's Open Space Strategy.

SUMMARY

A Spirit of Play: Warringah's Open Space Strategy (Draft) considers the current and future needs for open space in Warringah. It contains a series of strategic directions and commitments for new, improved and more accessible open spaces and recreation facilities for everyone. Examples include more fitness equipment for all ages; improved trail networks; new and improved skateboarding facilities; youth hang out spaces; picnic areas for large groups and families; a review of off-leash dog areas; new playgrounds; new green spaces; the integration of art, culture and heritage into open spaces; and design and landscaping that is sympathetic to the environment.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council place the Draft A Spirit of Play: Warringah's Open Space Strategy on public exhibition for a period of 28 days from late September until late October 2015.

REPORT

BACKGROUND

Planning and decision making around open spaces and recreation facilities has previously drawn on a range of strategies and plans of management. A Spirit of Play: Warringah's Open Space Strategy (the strategy) will provide an over-arching document to guide open space planning and management into the future in a holistic way. The strategy covers over 300 parks and reserves which are essential to our community's health and wellbeing. The use of sportsfields for organised sports is excluded from the scope of this strategy.

This strategy does not identify open spaces for the purpose of disposal; rather it seeks to ensure an equitable and appropriate distribution of a range of open spaces and associated facilities.

PRIORITIES

- Supporting healthy lifestyles
- Improving accessibility and connectivity
- Healthy environment
- Sustainability of assets
- Celebrate culture and heritage
- Protecting and enhancing local character

KEY INITIATIVES OVER THE NEXT FIVE YEARS INCLUDE

- Collaroy rockpool upgrade, shade at Dee Why rockpool, wheelchair access to Tea Tree Lookout at Dee Why Headland and rejuvenation of Freshwater Beach Reserve South.
- New masterplans for Manly Dam, Lionel Watts park and Beverly Job park to guide future recreational use.
- New outdoor fitness equipment for all ages at parks such as James Meehan Reserve and Freshwater and Collaroy beaches.
- Four new playgrounds and upgrades to over 30 existing playgrounds.
- New youth facilities such as a skatepark at either Dee Why or North Curl Curl, more basketball hoops, a dirt bike jump track and more free Wi-Fi.
- Upgrade of pathways and landscaping at Berry Reserve.
- Expansion of the skatepark and off leash dog area at Forestville War Memorial Playing Fields.
- Expansion and upgrade of Walter Gors Park, Dee Why.
- Creation of five green parks by removing ageing playground equipment.
- New skatepark, cricket nets and multi-purpose hard court at St Mathews Farm.
- Pathways, landscaping and carpark improvements at Curl Curl Beach and Birdwood Park.
- New picnic areas, landscaping and pathways at Killarney Heights Oval.

CONSULTATION

Extensive consultation has taken place throughout the development of this strategy. All submissions were compiled, analysed and then discussed at internal project steering committee meetings. Community ideas and requests for new or improved facilities were accommodated in the strategy where supported.

Consultation Stage 1 October/November 2014

Activity	Details
Open Space Survey	423 online and hard copy surveys received.
Skater Survey	This was an abbreviated version of the Open Space Survey that was promoted online and circulated at skate events. 254 survey responses received.

Consultation Stage 2 March/April 2015

Activity	Details
Notifications at playgrounds	A range of consultation activities were held to seek feedback on proposed changes to playgrounds as well as to gather people's ideas for new or improved open spaces and facilities.
Letter box drops in vicinity of playgrounds	
Social Pinpoint online engagement tool	
Swings and Roundabouts workshop	
Vacation Care play space planning exercise	75 submissions were received in writing and via telephone.
Pre School play space planning exercise	
Warringah Youth Advisory Committee	98 comments were received on Social Pinpoint.
Companion Animals Community Committee	
Open Space and Recreation Strategic Reference Group x 2	
Vibrant Connected Communities Strategic Reference Group	

Consultation Stage 3 (upcoming) September/October 2015

Activity	Details
Public exhibition	To gain community feedback on the draft for consideration before adopting the final strategy.

It is anticipated that Councillors will be briefed about the outcomes of the public exhibition will be in November 2015, and the final draft Strategy will be reported to Council for adoption in December 2015.

PLAYGROUND REVIEW

The strategy recommends four new playgrounds (Table 1) at locations that have a gap in supply and the upgrade of over 30 existing playgrounds.

Based on feedback from the community, the original proposal to remove the playground equipment from 10 parks has been reduced to five (Table 2). The ageing playground equipment at these five parks will be removed during the 12 months after the approval of the final strategy. Playground equipment at a further 12 parks is proposed to be removed once the equipment reaches the end of its useful life (Table 3). These 17 parks will then remain open spaces for recreational enjoyment such as ball games, picnics and relaxation.

Warringah currently has 135 public playgrounds and has been working to repair or replace those that are ageing. By focusing on those that provide most benefit to the community Council can achieve its aim of providing an equitable distribution of quality play spaces within the available budget.

Table 1 New playgrounds

	Suburb	Reserve	Details
1	Allambie Heights	Allambie Heights Oval	This area does not have a District playground. Council continues to receive requests for a playground here. This is a good location near the shops.
2	Allambie Heights	Lyly Rd to Orara Rd	This playground is to replace the one presently located on Department of Education and Communities land at Orara Reserve, 130m to the north.
3	Collaroy Plateau	Parkes Rd	There are no playgrounds available to families in this vicinity. Management of this land was transferred to Council from the Department of Lands following a recommendation in the Playground Strategy (2007). Sourcing funds for this playground is a priority over the upgrade of the Michele Reserve playground as it would service many more residences. Michele Reserve will be upgraded with new equipment in line with the Local category.
4	North Balgowlah	Condoover	Residents in this area are isolated from accessing other playground due to steep topography and no footpaths. There have been requests in the past for a playground to be installed here.

Table 2 Ageing playground equipment to be removed, with these parks remaining as community green space for recreation such as ball games, picnics and relaxation

	Suburb	Reserve	Details	Submissions
1	Allambie Heights	Gilai	Equipment has non-conforming parts, worn items and no softfall. Three playgrounds within small area. Wandella Reserve 270m away to be upgraded in 2015-16.	2 objections, although 1 was happy Wandella to be upgraded.
2	Belrose	Birrong	Equipment has non-conforming components, no softfall and general poor condition. Alternate playground 300m away at Wingara Reserve.	2 objections. 1 household made multiple objections via various avenues.
3	Duffys Forest	Anembo	Equipment has non-conforming parts, worn items, corrosion and no softfall. Replace with nature based landscaping that encourages play, in keeping with the natural setting.	2 objections.
4	Frenchs Forest	Kalgai	Equipment has non-conforming components and no softfall. The age and condition of equipment would make repairs and modifications unfeasible. Alternate playgrounds are available 300m away at Nianbilla Reserve and 700m away at Lionel Watts Reserve.	2 objections received during consultation period following letterbox drop and notification at playground. Following Manly Daily article a petition was received with 29 signatures.
5	Frenchs Forest	Jindabyne	Equipment has non-conforming components, worn items and no softfall. The playground 480m away at Peppercorn Park was upgraded in 2014 and Rabbett Reserve 400m away is to be upgraded in 2016-17. Nice park to be maintained for passive recreation value. Consider installing seats.	2 objections. 1 neutral – happy Rabbett to be upgraded. 1 request for seats. 1 submission concerned about council's future plans.

Table 3 Playground equipment to be maintained for as long as possible at the following reserves then retired at the end of its useful life. Parks are to remain as community green spaces for recreation such as ball games, picnics and relaxation.

	Suburb	Reserve	Justification	Submissions
1	Allambie Heights	Maroa	Three playgrounds within small area. Wandella Reserve playground 270m away to be upgraded in 2015-16. Existing equipment to be maintained at Maroa for as long as possible. Consider installing seats or picnic tables to encourage visitation.	Nil
2	Belrose	Belrose Library	This land has been sold. The playground will remain accessible in the short term while the library is still operating.	2 objections. 3 questioning if a playground will be reinstated at the new library.
3	Belrose	Maple	Softfall installed in 2012 which improved the condition and extended the life of equipment. At the end of a small cul-de-sac, the playground services a small number of residences. New playground 440m away at Undula Reserve.	Nil
4	Belrose	Windrush	Playground in good working order at present and is likely to remain for many more years. Orana Reserve playground 270m away.	Nil
5	Forestville	Casuarina	Equipment has non-conforming parts, no softfall and is in generally poor condition. Improvements will be made to improve the condition of this playground in an attempt to prolong its life. Alternate playground 300m away at Forestville War Memorial Park.	Nil
6	Forestville	Brown	Bark mulch was installed as softfall in 2012 which has extended the life of this playground. Alternate playground 400m away at Lindsay Reserve which has the potential to be further improved, for example through the integration of youth facilities.	Nil
7	Forestville	Wellman	Bark mulch softfall was installed in 2012. Non-conforming parts on slide. Alternate playground available 500m away at Lindsay Reserve.	Nil
8	Frenchs Forest	Aranda	Non-conforming components, no softfall. At end of useful life consider alternate locations for a playground to service the residents in this area.	6 objections to removal. 1 neutral to removal and supportive of relocating to Yindela Reserve. 7 objections to reinstating the playground at nearby Yindela Reserve as an alternative, primarily from residents and businesses in adjoining development.
9	Frenchs Forest	Merrilee	Non-conforming components, worn items, no softfall and generally poor condition. Lionel Watts 750m away. Springvale 500m away.	Nil
10	Freshwater	Freshwater Beach Sth	This area is due for a makeover. Consideration will be given to the type of play experience that could be integrated into the design and the availability of an alternate playground behind the surf club 140m away.	2 neutral submissions – good spot to watch the surf while kids play.
11	Killarney Heights	Donegal	Non-conforming components, no softfall and generally poor condition. Starkey Reserve playground 350m away was recently upgraded.	Nil
12	Killarney Heights	Cashel	Non-conforming components, no softfall. Alternate playground at Forestville War Memorial Park 430m away.	Nil

TIMING

A Spirit of Play: Warringah's Open Space Strategy (Draft) will be on public exhibition for four weeks, from late September until late October 2015.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

ITEM 8.3	PROPOSED EXPANSION OF BELROSE CHILDREN'S CENTRE
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2015/237322
ATTACHMENTS	NIL

EXECUTIVE SUMMARY

PURPOSE

To seek Council approval to increase the number of places available at the Belrose Children's Centre and associated changes to the budget.

SUMMARY

To increase the number of available places at the Belrose Children's Centre from 56 to 77 per day. The service would expand into the space in the adjoining Belrose Community Centre (currently occupied by KU Children's Services (KU) - Bambara Road Preschool).

The expansion would meet community need for additional long day care in Belrose and can be undertaken with a positive financial impact.

FINANCIAL IMPACT

Expanding the Centre would lower the annual rates allocation to the service by approximately \$90,000.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council approve the expansion of the Belrose Children's Centre from 56 to 77 places per day

REPORT

BACKGROUND

KU Children's Services (KU) currently operates the Bambara Road Preschool from the Belrose Community Centre (the adjoining building to Belrose Children's Centre). The preschool is ceasing operation in December 2015 as the preschool hours are no longer a viable model.

CONSULTATION

Belrose Children's Centre is a highly utilised and sought after service within the community. The Centre is operating at 100% utilisation with a waiting list for places.

In 2015, the Centre enrolled 28 children from the waiting list. Of these 27 were under 3 years and 1 was 3-5 years. There is ongoing high demand from families for places at Warringah Council Children's Services. In Belrose there is a particular demand for preschool age places, as indicated in the table below:

CHILDREN ON THE WAITLIST July 2015					
	0-2	2-5	Total	% 0-2s	% 2-5s
Belrose	79	116	195	40.51	59.49
Brookvale (incl Pine)	163	115	278	58.63	41.37
Dee Why	140	111	251	55.78	44.22
Narrabeen	135	97	232	58.19	41.81
Family Day Care	354	325	679	52.14	47.86
	871	764	1635	53.05	46.95

Expansion of the Belrose Children's Centre into the space currently occupied by the KU preschool would enable the service to increase the number of places available to families from 56 to 77.

Benefits:

- Meeting community needs – an additional 45 children (approximately) would be able to enrol at the Belrose Children's Centre
- The KU preschool space would continue to provide child care for families
- The proposal is self-funded and the surplus could be used to lower the rates allocation to Children's Services
- The Community Centre would still be available for other community groups on weekends and evenings, as the Belrose Children's Centre would operate as a 'pack away' service

TIMING

With approval from Council, the additional places would be available from January 2016.

FINANCIAL IMPACT

Income from continuing operations from the additional 21 places per day would increase by \$489,500. Expenses from continuing operations would increase by \$399,500 with an increase in staff numbers equating to 3.1 Full Time Equivalents.

This would lower the annual rates allocation required by the service by approximately \$90,000 for 2016/17 and by \$45,000 in the current financial year.

POLICY IMPACT

Nil

ITEM 8.4	PROPOSED AMENDMENTS TO WARRINGAH COUNCIL WARD BOUNDARIES
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2015/250715
ATTACHMENTS	1 Ward Boundaries - Existing and Option 1 and Option 2

EXECUTIVE SUMMARY

PURPOSE

To report to Council the requirement to amend the ward boundaries for Warringah Council and for Council to decide on its preferred option for amended ward boundaries.

SUMMARY

Under section 211 of the Local Government Act (1993) it is a requirement to keep ward boundaries under review. If an alteration to ward boundaries is undertaken Council is required to, among other things, consult the Electoral Commissioner.

In August 2015, Council received correspondence from the NSW Electoral Commission advising there is greater than 10% variance between voter numbers in Warringah Council's wards. As a result, the ward boundaries must be amended. The deadline for the finalisation of ward boundaries and ward name changes for the 2016 Local Government Elections is 14 December 2015.

This report details two options for amended ward boundaries. Council must decide on its preferred option to submit to the NSW Electoral Commissioner and Australian Statistician for endorsement, prior to public exhibition.

FINANCIAL IMPACT

There will be costs associated with consultation with the NSW Electoral Commission, the Australian Statistician and the Warringah Community, including advertising costs. There will also be costs associated with Council producing amended ward boundary maps. The NSW Electoral Commission will use the data sets from voter registrations to update the electoral rolls.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That:

- A Council decide its preferred option for Warringah Council's proposed amended ward boundaries from the following two options:

Option 1 - Inclusion of some of Frenchs Forest, Allambie Heights, Oxford Falls and Beacon Hill in C Ward (moved from B Ward).

Option 2 - Inclusion of Red Hill/ Beacon Hill into C Ward (moved from A Ward), with the inclusion of Oxford Falls in C Ward. A section of Beacon Hill and Narraweena into A Ward from C Ward and B Ward. Part of Dee Why between Pittwater Road and The Strand from A Ward to B Ward.

-
- B Council's preferred option for amended ward boundaries be submitted to the NSW Electoral Commissioner and the Australian Statistician for endorsement, prior to being placed on public exhibition.
-

REPORT

BACKGROUND

Under section 211 of the Local Government Act (1993) it is a requirement to keep ward boundaries under review. If an alteration to ward boundaries is undertaken, Council is required to, among other things, consult the NSW Electoral Commissioner.

The deadline for the finalisation of ward boundaries and ward name changes for the 2016 Local Government Elections is 14 December 2015.

In August 2015, Council received correspondence from the NSW Electoral Commission advising there is greater than 10% variance between voter numbers in Warringah Council's wards.

According to the statistics provided on the NSW Electoral Commission website for voter numbers in July 2015, the numbers in each of Warringah's wards are as follows:

A Ward – 34,579

B Ward – 36,864

C Ward – 32,237

Variance (between lowest and highest number) = 14.35% (greater than 10%)

Council Officers have developed two proposed options for amended boundaries. These options are detailed below and maps of these options as well as the current ward boundaries are attached to this report (Attachment 1).

Ward Boundary Options

Option 1 - Inclusion of some of Frenchs Forest, Allambie Heights, Oxford Falls and Beacon Hill in C Ward (moved from B Ward).

This option provides a solution with the smallest number of affected properties and consolidates areas likely to be affected by the Northern Beaches Hospital into the one Ward.

There are also minor changes proposed to align Ward boundaries with Australian Bureau of Statistics statistical areas. This will allow Council to have a direct enrolment count for each Ward.

Statistics for Option 1 are:

A Ward – 34,286

B Ward – 34,232

C Ward – 34,057

Variance (between lowest and highest number) = <1% (within 10% variance)

Option 2 – Inclusion of Red Hill/Beacon Hill into C Ward (moved from A Ward), with the inclusion of Oxford Falls in C Ward. A section of Beacon Hill and Narraweena into A Ward from C Ward and B Ward. Part of Dee Why between Pittwater Road and The Strand from A Ward to B Ward.

As with Option 1, Option 2 consolidates areas likely to be affected by the Northern Beaches Hospital into the one Ward. This option also delineates ward boundaries along major roads.

There are also minor changes proposed to align Ward boundaries with Australian Bureau of Statistics statistical areas. This will allow Council to have a direct enrolment count for each Ward.

Statistics for Option 2 are:

A Ward – 33,795

B Ward – 35,306

C Ward – 33,474

Variance (between lowest and highest number) = 5% (within 10% variance)

CONSULTATION

Relevant staff within the organisation including the Spatial Information team have been consulted and assisted in the preparation of the ward boundary amendment options attached to this report.

Council is also required to consult with the NSW Electoral Commission, specifically the Electoral Commissioner and the Australian Statistician

'to ensure that, as far as practicable, the proposed boundaries of its wards correspond to the boundaries of appropriate subdivisions (within the meaning of the Parliamentary Electorates and Elections Act 1912 – Subdivision means subdivision of a district and includes also any unsubdivided district) and census districts, and to ensure that the proposed boundaries comply with section 210(7), and

Prepare and publicly exhibit a plan detailing the proposed division or alteration (the ward boundary plan).

Council's preferred option will need to be submitted to the NSW Electoral Commissioner and the Australian Statistician for endorsement, prior to being placed on public exhibition. Following the close of public exhibition a report will be submitted back to Council with the results of the consultation, and recommended option to submit to the NSW Electoral Commission. This will be utilised to undertake the 2016 Local Government Elections in September 2016.

TIMING

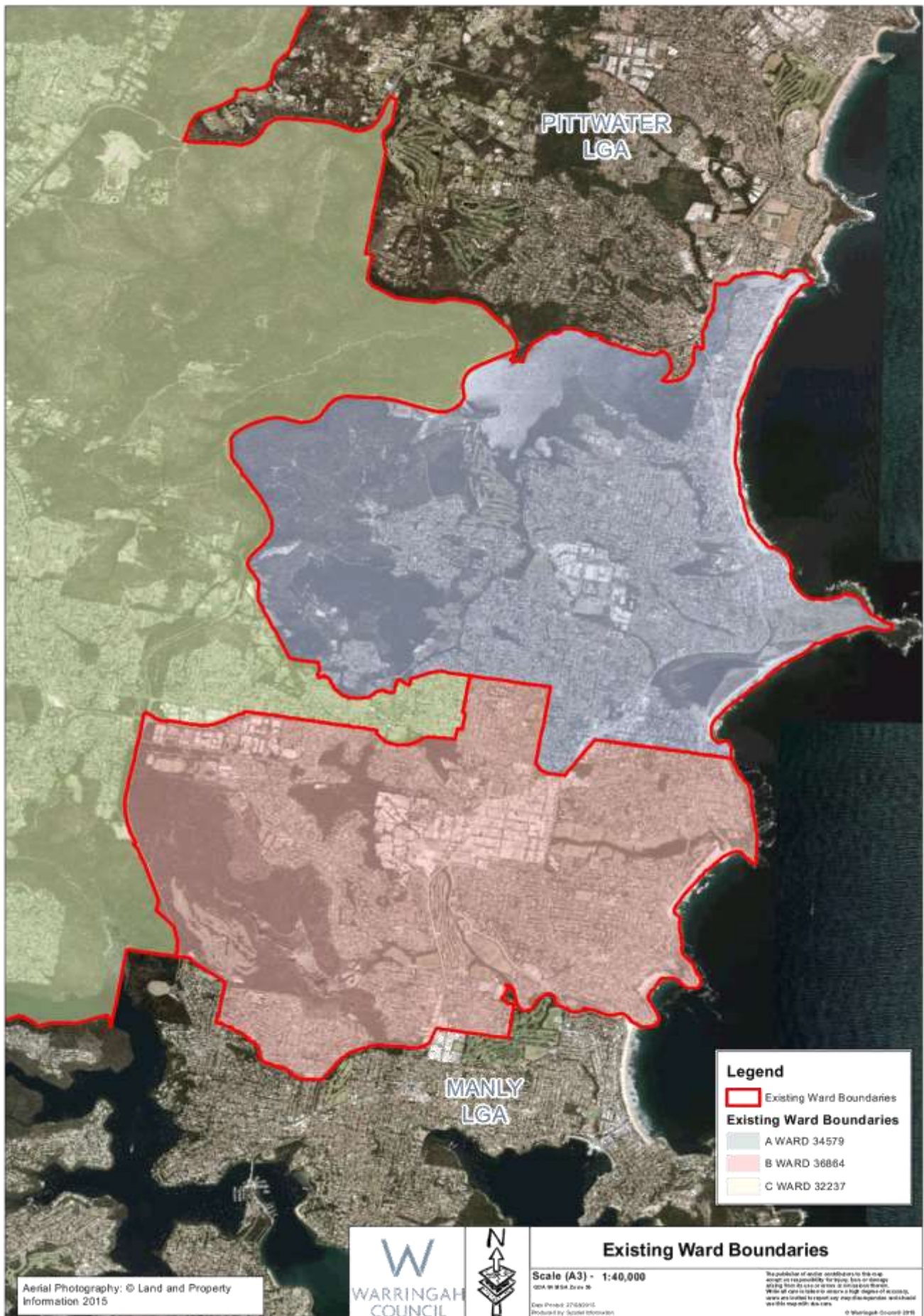
Council must finalise its ward boundaries by 14 December 2015, as per the NSW Electoral Commission's timeline.

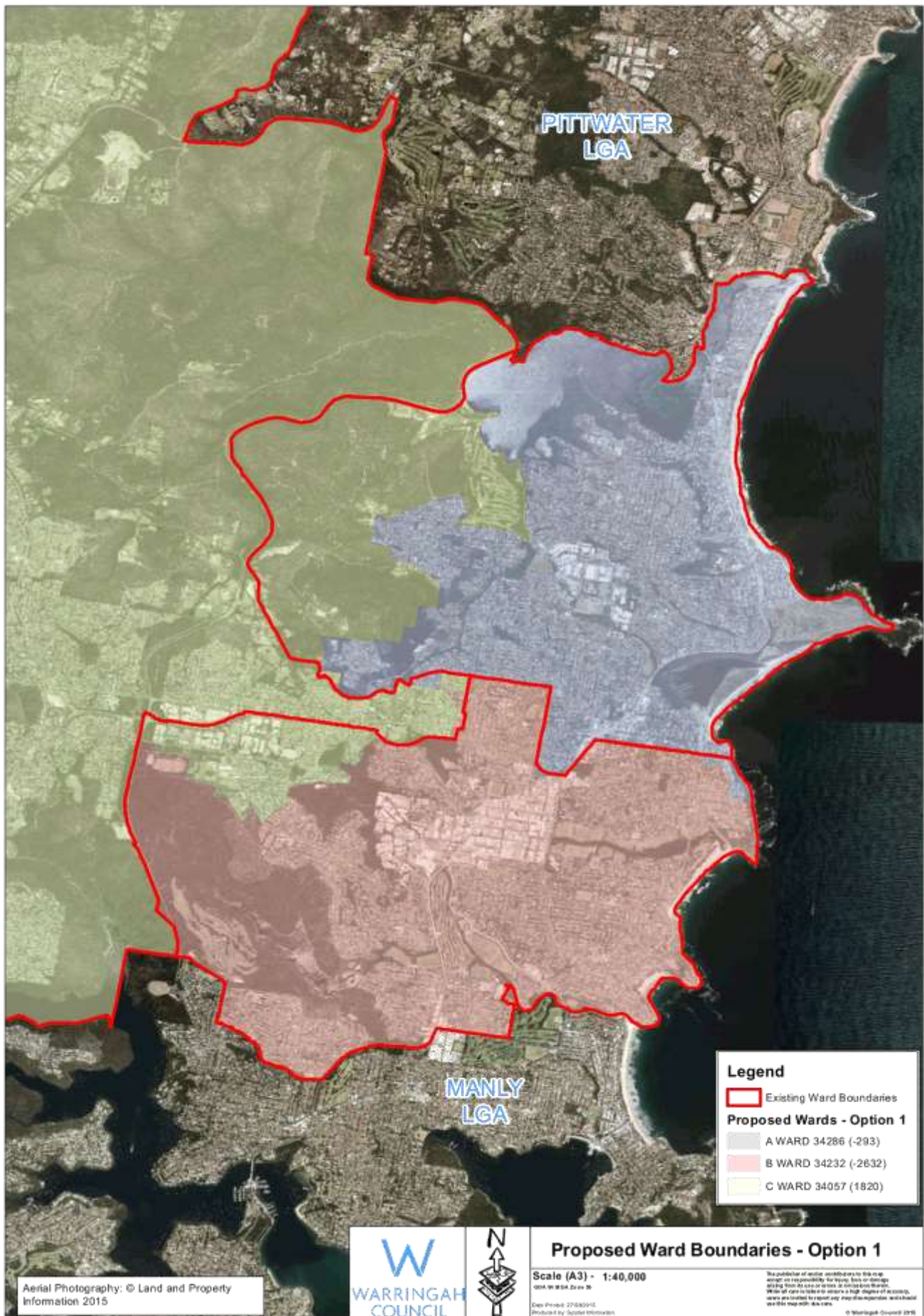
FINANCIAL IMPACT

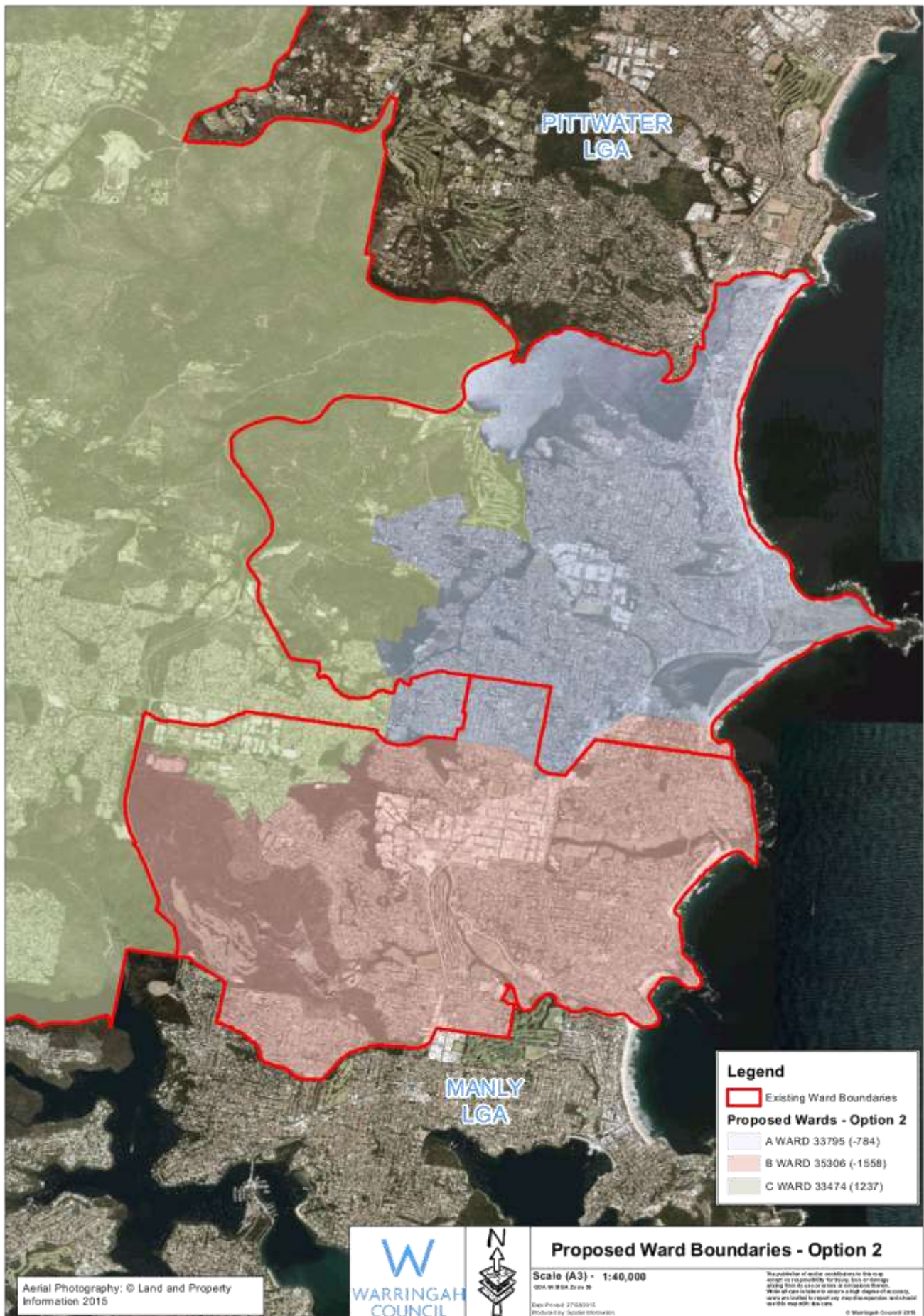
Any change in ward boundaries will result in the requirement to consult with the NSW Electoral Commission, the Australian Statistician and the Warringah Community, therefore there will be costs associated with advertising any proposal. There will also be costs associated with Council producing amended ward boundary maps. The NSW Electoral Commission will use the data sets from voter registrations to update the electoral rolls.

POLICY IMPACT

Nil







ITEM 8.5	MINUTES OF STRATEGIC REFERENCE GROUPS
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2015/232311
ATTACHMENTS	1 Minutes of A Connected Environment SRG meeting held 11 August 2015 (Included In Attachments Booklet) 2 Minutes of the Vibrant Connected Communities SRG meeting held 11 August 2015 (Included In Attachments Booklet) 3 Minutes of ECOS SRG meeting held 19 August 2015 (Included In Attachments Booklet) 4 Notes of Open Space and Recreation SRG meeting held 19 August 2015 (Included In Attachments Booklet)

REPORT

PURPOSE

To report the minutes of the four Strategic Reference Group (SRG) meetings held in August 2015.

SUMMARY

At these meetings strategic workshops and project updates were presented to the groups.

In accordance with the SRG Guidelines the draft minutes of the meetings are reported to Council and the following documents are now presented:

Strategic Reference Group	Meeting Date
A Connected Environment	11 August – Draft Minutes
Vibrant Connected Communities	11 August – Draft Minutes
ECOS	19 August – Draft Minutes
Open Space and Recreation	19 August – Notes of a Meeting

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the draft minutes and notes from the following meetings:

- A. A Connected Environment Strategic Reference Group meeting held on 11 August 2015.
 - B. Vibrant Connected Communities Strategic Reference Group meeting held 11 August 2015.
 - C. ECOS Strategic Reference Group meeting held 19 August 2015.
 - D. Open Space and Recreation Strategic Reference Group meeting held 19 August 2015.
-

ITEM 8.6	MINUTES OF THE WARRINGAH/PITTWATER BUSH FIRE MANAGEMENT COMMITTEE MEETING HELD 3 MARCH 2015
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2015/223500
ATTACHMENTS	1 Rural Fire Service - Minutes of Warringah Pittwater Bush Fire Management Committee Meeting (BFMC) - Minutes of 3 March 2015 (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report the Minutes of the Warringah Pittwater Bush Fire Management Committee (WPBFMC) meetings held on 3 March 2015.

SUMMARY

An Ordinary Meeting of the WPBFMC was held at the Terrey Hills Rural Fire Service (RFS) Headquarters on Tuesday, 3 March 2015. The Minutes were subsequently confirmed at the following meeting on 2 June 2015.

Matters discussed at the meeting relevant to Warringah Council included the following:

- Election of New Chair of Committee
- Meeting Dates for 2015
- Hazard Reduction Program
- Fire Trail Register
- Risk Management Plan
- Emergency Operations Centre/Fire Control Centre
- Service Level Agreements

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the Minutes of the Warringah Pittwater Bush Fire Management Committee Meeting held on 3 March 2015.

REPORT

BACKGROUND

The WPBFMC area comprises 27,456ha. Excluding National Park land, there is approximately 3,000ha of bushland of public and private land in the Warringah Local Government Area. Warringah Council has care, control and management of approximately 1,100ha of this bushland.

Under the *Rural Fires Act 1997* each land owner is responsible for managing bush fire risk on their land. The WPBFMC is responsible for coordinating bush fire management on all land in Warringah and Pittwater. This Committee consists of a range of agencies and stakeholders such as the fire authorities, land management agencies and community organisations.

WPBFMC meetings are held quarterly and minutes are now available through the Councillor portal. The Warringah Council delegate on the WPBFMC is Councillor Heins, who has previously held the position as Chair of the Committee during 2013.

DISCUSSION

Matters discussed at the meeting relevant to Warringah Council included the following:

Election of New Chair of Committee

The Chair for 2015 will be the Warringah Councillor Representative, Cr Heins and the alternative Chair will be the Pittwater Councillor Representative.

Dates of Future WPBFMC Meetings

- Tuesday 2 June 2015
- Tuesday 1 September 2015
- Tuesday 1 December 2015 (commencing at 11am)
- Tuesday 1 March 2016

Hazard Reduction Program

There were no hazard reduction burns in the past quarter though a total of 32 were completed during 2014 covering 376 hectares in Warringah and Pittwater. All incomplete hazard reductions burns will be carried over into 2015 with burns scheduled to start in autumn, weather dependent.

Fire Trail Register

The fire trail register needs to be updated on a regular basis and all appropriate signage installed as an audit will be undertaken soon.

Risk Management Plan

The Bush Fire Risk Management Plan is to be reviewed this year and this will require sub-committee meetings and community engagement. The RFS will lead this process.

Fire Control Centre

Warringah Council and the RFS are in discussions regarding modifications to the Fire Control Centre and Emergency Operations Centre facilities.

Service Level Agreements

The Service Level Agreements between the RFS and both Warringah and Pittwater Councils are five years old and are to be reviewed.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

ITEM 8.7	MINUTES OF NARRABEEN LAGOON FLOODPLAIN RISK MANAGEMENT WORKING GROUP HELD 6 AUGUST 2015
REPORTING MANAGER	ENVIRONMENTAL OPERATIONS MANAGER
TRIM FILE REF	2015/244206
ATTACHMENTS	1 20150806 - Minutes - Narrabeen Lagoon Floodplain Risk Management Working Group Meeting (Included In Attachments Booklet) 2 20150806 - Presentation - NLFRMS Stage 2 - Cardno (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report the Minutes of the Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) Meeting held on 6 August 2015.

SUMMARY

The Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) is a forum which brings together the expertise and diverse community knowledge needed to address floodplain risk management matters relating to Narrabeen Lagoon and its catchment. It plays an important role in the preparation of the Narrabeen Lagoon Floodplain Risk Management Study and Plan, which is currently underway.

The consultant Cardno presented Stage 2 of the project, covering flood hazard categorisation, evacuation issues and potential flood mitigation options. Most of the discussion revolved around potential options such as drainage upgrades, levees and upgrade of the Ocean St bridge, as well as the potential impact of development at Ingleside and community awareness of flooding. The feedback from the discussion at this meeting will be used in determining which options to model and assess in the next two stages of the project.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Committee as specified in Appendix D of the NSW Floodplain Development Manual (2005).

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the Minutes of the Narrabeen Lagoon Floodplain Risk Management Working Group Meeting held on 6 August 2015.

REPORT

BACKGROUND

The Narrabeen Lagoon Floodplain Risk Management Working Group (NLFRMWG) is a forum which brings together the expertise and diverse community knowledge needed to address floodplain risk management matters relating to Narrabeen Lagoon and its catchment. It plays an important role in the preparation of the Narrabeen Lagoon Floodplain Risk Management Study and Plan, which commenced in January 2015.

The NLFRMWG is jointly managed by Warringah and Pittwater Councils. Membership comprises representatives from the elected Councils of Warringah and Pittwater, local community, State Government and Council Officers. Warringah Council has carriage of the administration and chairing of the Group for the year 2015.

This report provides a summary of the key issues discussed during the NLFRMWG meeting held on 6 August 2015 and chaired by Cr Vanessa Moskal. The Minutes are provided as Attachment 1, and the presentation as Attachment 2.

The main item on the Agenda was the Narrabeen Lagoon Floodplain Risk Management Study and Plan. The Consultant, Cardno, presented Stage 2 of this project, with the main stages being as follows:

Stage 1	Data collection, review and community consultation
Stage 2	Risk Assessment and Emergency Management
Stage 3	Entrance Management
Stage 4	Assessment of Preferred Options
Stage 5	Draft Floodplain Risk Management Study
Stage 6	Completion of Floodplain Risk Management Study and Draft Plan

The presentation covered flood hazard categorisation, evacuation issues and potential options for flood mitigation. The options presented by Cardno for discussion were those for which they were seeking feedback before commencing their modelling and detailed assessment, and included drainage upgrades, levees and upgrade of the Ocean St bridge. Note that modelling of an option is for the purposes of assessment, and does not mean that the option will necessarily be implemented. Cardno will also assess non-structural options such as improving community awareness of flooding and updating flood-related development controls. Discussion revolved mainly around the presented options, as well as the potential impact of development at Ingleside and community awareness of flooding.

As recommended by the working group, Cardno's presentation was circulated to the group by email, with two weeks allowed for members to provide any further comment. There was one response, from the Friends of Narrabeen Lagoon Catchment, and this has been followed up.

FINANCIAL IMPACT

Nil

POLICY IMPACT

The Working Group fulfils the functions of a Floodplain Risk Management Committee as specified in Appendix D of the NSW Floodplain Development Manual (2005).

ITEM 8.8	MINUTES OF THE MANLY LAGOON CATCHMENT COORDINATING COMMITTEE MEETING HELD 30 APRIL 2015
REPORTING MANAGER	GROUP MANAGER NATURAL ENVIRONMENT
TRIM FILE REF	2015/240796
ATTACHMENTS	1 Minutes of the Manly Lagoon Catchment Coordinating Committee held 30 April 2015 (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report the minutes of the Manly Lagoon Catchment Coordinating Committee meeting held 30 April 2015.

SUMMARY

Councillor Heins represented Warringah Council. Councillor Burns chaired the meeting and represented Manly Council with Councillor Bingham.

The key items discussed at this meeting were:

- Flood response for Manly Lagoon during storm of 21 April 2015
- Investigation into alleged encroachment into Crown Land adjacent to Mermaid Pool
- Ownership and future management of Crown Land parcels adjacent to Mermaid Pool
- Manly West Park sediment basin project
- Manly Lagoon Floodplain Risk Management Study and Plan
- Manly Lagoon entrance siltation

The minutes of the previous meeting held 29 January 2015 were confirmed by the Committee.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council note the Minutes of the Manly Lagoon Catchment Coordinating Committee meeting held on 30 April 2015.

REPORT

BACKGROUND

The main function of the Manly Lagoon Catchment Coordinating Committee (MLCCC) is as an advisory body to both Warringah and Manly Councils on matters concerning the management of Manly Lagoon and its catchment. Membership of the Committee comprises representatives from the elected Councils of Warringah and Manly, local community, State Government and Council Officers. Meetings are held quarterly. Councillor Heins represented Warringah Council. Councillor Hugh Burns chaired the meeting and represented Manly Council along with Councillor Bingham.

The key issues discussed at this meeting are summarised below:

Manly Lagoon flood response during 21 April 2015 storm

Mr Hazell provided an account of his experience of the 21 April 2015 storm event and the response of the SES and police from his property at Lakeside Crescent, North Manly.

The large scale response of the SES, NSW Police and Councils were discussed, noting communication issues experienced between the organisations and the manner and wording of information that was conveyed to the public. The Committee recommended a number of items for discussion with the SES, and for consideration in the Manly Lagoon Floodplain Risk Management Study and Plan. The Committee expressed thanks to the SES for their efforts during the storm and the clean-up.

Investigation into alleged encroachment into Crown Land adjacent to Mermaid Pool

Warringah Council and Crown Land staff explained that investigations were being conducted into alleged encroachment issues on Crown Land parcels adjacent to Mermaid Pool, and that appropriate actions will be taken by the relevant authorities should anything arise from the investigations.

Ownership and future management of Crown Land parcels adjacent to Mermaid Pool

Mr Rees from Crown Lands presented information on the ownership and zones of the lots in question, and explained the processes involved in rezoning lots and establishing a community trust or organisation to take over the management of Crown Lands owned lots.

The Committee recommended that Crown Lands take whatever steps are within their power to reserve the land for environmental management, and that Warringah Council consider rezoning the subject parcels to be consistent with the surrounding land and future use when it undertakes a review of zoning within the Warringah LGA.

Manly West Park Sediment Basin Project

Ms Femia provided an update on the construction of the Manly West Park Sediment Basin. Details on the dimensions of the asset and the materials used to build it were discussed.

Manly Lagoon Floodplain Risk Management Study and Plan

Mr Turnbull provided an update on the Floodplain Risk Management Study and Plan Project. He informed the Committee that the successful consultant had been engaged to assist in preparing a Floodplain Risk Management Study and Plan for the Manly Lagoon catchment. The study will assist both Councils by identifying the most appropriate methods to manage flooding in the catchment through investigating a range of options.

Manly Lagoon Siltation

Mr Roberts expressed concern that silt and sand is depositing west of the shallow area of the lagoon mouth, adjacent to Lagoon Park, Manly.

Ms Femia noted that dredging had been undertaken in the past near the outlet of Manly Lagoon however there were no current or long term plans to dredge the area. The impact of dredging in terms of tidal flushing, visual amenity and improving conveyance and flood benefits will be assessed in the Manly Lagoon Floodplain Risk Management Study and Plan.

FINANCIAL IMPACT

Nil

POLICY IMPACT

Nil

ITEM 8.9	ADDITIONAL FEES 2015/16 - PLANNING PROPOSALS
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2015/267829
ATTACHMENTS	1 Current and Proposed Fees 2 Fee Comparison

REPORT

PURPOSE

To consider exhibiting amended fees for planning proposals for 2015/16.

BACKGROUND

A planning proposal is the formal step in preparing or amending a Local Environment Plan (LEP) as outlined in the Environmental Planning and Assessment Act 1979. Planning Proposals can be initiated by Council or by an applicant who seeking a change to the LEP. The fees referred to in this report are for planning proposals lodged by private applicants.

The merit based assessment of planning proposals involves two stages. If approved the Warringah Local Environmental Plan 2011 (WLEP) is amended accordingly. Currently Warringah has three different categories of fees for planning proposals, which do not generally cover the costs involved and are comparatively low to most other Councils. Also there is no current fee to cover the costs of exhibition.

FEES

Under Section 608 of the Local Government Act 1993 (the Act) Council may charge a fee for assessing planning proposals. The current fees were approved by Council on 26 May 2015 as part of the Budget 2015/16. There is an opportunity to amend the fees to better reflect the cost to Council of providing this service.

The resources involved in the assessment of planning proposals vary depending on the complexity of the site and the issues involved and as such a tiered fee structure is applied. The current fees offset some of the costs involved in assessment of planning proposals.

The proposed increase in fees will more accurately cover the costs of assessment and by reducing the number of categories of fees from three to two, will reduce issues at time of lodgement.

Associated fees proposed to be included are:

- Exhibition fee based on the complexity of the application to cover the costs involved in public consultation.
- Public hearing fee to cover the cost of application being presented to Warringah Development Assessment Panel (WDAP)
- Additional Studies fee to cover the cost of additional studies the Gateway determination (Department of Planning and Environment approval to proceed) may require such as Economic analysis, traffic studies, bio-diversity studies etc.

Attachment 1 illustrates the current and proposed fees.

Attachment 2 compares Warringah's fees for planning proposals to our neighbouring Councils. Warringah's fees are at the lower end, particularly for minor and major (urban intensification)

proposals. Neighbouring Councils also charge additional fees for advertising which Warringah does not.

In the coming months we anticipate there will be an increase in the number of planning proposals based upon pre-lodgement meetings held with consultants. Amending the fees will ensure that the assessment of these proposals can be resourced.

CONSULTATION

The proposed amendments to the fees will be placed on exhibition for 28 days. Submissions received will be reported to Council.

FINANCIAL IMPACT

The additional income from planning proposals will offset the cost of assessing the proposals.

POLICY IMPACT

Nil

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That the proposed amendments to the 2015/16 Planning Proposal fees be placed on public exhibition for a period of 28 days.

PLANNING PROPOSAL FEES 2015/16 – CURRENT AND PROPOSED

Fee description	Unit	Current Fee	Proposed Fee
Planning Proposal Fee – Minor Category	Per application	\$12,750	\$25,000
Planning Proposal Fee – Major Category (such as Urban Intensification, Non-Urban to Urban)	Per application	\$30,000	\$50,000
Planning Proposal Fee – Rezoning Non-Urban Land to Urban Land	Per application	\$50,000	Deleted - To be covered by Urban Intensification Fee Above
Advertising fee – minor	Per application	\$0	\$1,500
Advertising fee – major	Per application	\$0	\$3,000
Public hearing	Per hearing	\$0	Cost recovery
Additional studies Post Gateway	Per application	\$0	Cost recovery

Fees are not subject GST

PLANNING PROPOSALS FEES 2015/16

COUNCIL COMPARISON

Council	Minor	Major	Non-urban to urban	Advertising	Notification	Public hearing	Additional studies post gateway
Warringah	\$12,750	\$30,000	\$50,000				Cost recovery
Hornsby	\$25,000	\$50,000				\$2,500	
Ku-ring-gai	\$10,000 (minor) \$28,000 (non minor)	\$55,000		\$3,500			
Manly	\$14,000	\$26,000					
Mosman	\$18,000	\$35,000		\$1,190			
Pittwater	\$20,500	\$30,770		\$2,820	\$900	\$5,000 included in Major fee proposal	
Ryde	\$11,580 \$17,420	\$58,000					
Willoughby	\$25,000	\$60,000		\$1,500 (minor) \$3,000 (major)		Cost recovery	10% of category fee

Definition of Minor/Major where supplied

Council	Minor	Major
Hornsby		Development with a potential construction value greater than \$20 million
Ku-ring-gai	Minor: amendment/s including adding or removing a heritage item, or changing the wording of a clause, or adding or removing a use to a zoning table that does not require complex assessment or mapping changes. Non Minor: amendment/s involving sites less than 5000sqm in area or multiple lots, or mapping changes.	Sites over 5000sqm in area, or sites with complex planning issues.
	If the amendment or rezoning does not proceed past the Gateway Determination (Section 56 EPA Act) a refund up to 30% may apply on request by the applicant.	
Manly	Column amendment or minor adjustment	
Mosman		A higher level of investigation, involving several disciplines within Council or that may generate considerable community interest
	Where proposal does not proceed to public exhibition half of the fee charged will be refunded with any costs associated with planning studies as part of the planned proposal being met by the applicant. The hourly rate noted above is to be billed on completion and prior to submission to the Minister for Planning for gazettal	
Pittwater	1 lot only or no environmental study required, plus additional fees	More than 1 lot or where an environmental study is required, plus additional fees (\$5,000 will be refunded if a public meeting is not required)
Ryde	A site area of less than 1 HA and that relates to the rezoning of land , amendments to the development standards that apply to the land or a major amendment to a clause in the RLEP	A site area of more than 1 HA and that relates to the rezoning of land, amendments to the development standards that apply to the land

ITEM 8.10	SUBMISSIONS ON THE PLANNING PROPOSAL - DEE WHY TOWN CENTRE - MERITON PROPERTY GROUP
REPORTING MANAGER	DEPUTY GENERAL MANAGER ENVIRONMENT
TRIM FILE REF	2015/265107
ATTACHMENTS	1 Submissions Summary Table (Included In Attachments Booklet) 2 Assessment Report (Included In Attachments Booklet)

EXECUTIVE SUMMARY

PURPOSE

To report the outcomes of the public exhibition and assessment ('post Gateway') of the Planning Proposal relating to 'Key Site B' within the Dee Why Town Centre.

SUMMARY

Following Council's consideration of the matter at its meeting on 25 November 2014, a conditional Gateway Determination was issued by the Department of Planning and Environment on 26 February 2015.

After the Gateway Determination the proponent made additional requests to change aspects of the Warringah Local Environmental Plan 2011 (LEP) relating to the site. These change requests are identified within this report.

The proposal was exhibited during May and June 2015, including the proponent's additional (Post Gateway) changes. Forty six (46) submissions, objecting to the proposal were received.

Overall a number of aspects of the proposal are assessed as unsatisfactory. Approximately 20% of the requested LEP changes are recommended for approval. The remaining 80% are not supported.

FINANCIAL IMPACT

All work required to progress and finalise the Planning Proposal are accommodated within the current operational budget of the Strategic Planning.

POLICY IMPACT

The recommendation to this report proposes changes to the Warringah LEP 2011 in so far as it applies to Dee Why Town Centre – Key Site B.

RECOMMENDATION OF DEPUTY GENERAL MANAGER ENVIRONMENT

That Council:

- A. Proceed with draft amendments to Warringah Local Environmental Plan 2011, in respect of 'Key Site B' within the Dee Why Town Centre to:
 - a. allow an increase in the podium height from RL 31 metres to RL 32 metres;
 - b. allow for a pedestrian footbridge within Key Site B;
 - c. allow residential development within the second floor level but not the first floor level

of the proposed development.

- B. Advise the proponent that the remainder of the requested changes are not supported.
 - C. Finalise the Planning Proposal and effect the above amendments to Warringah Local Environmental Plan 2011.
-

REPORT

BACKGROUND

Key milestones within the application's assessment chronology are noted as follows:

- 23 May 2014 - Planning Proposal application lodged by the proponent
- 19 July to 4 August 2014 - non-statutory public exhibition – 37 submissions (19 letters plus a petition)
- 8 October 2014 - Warringah Development Assessment Panel opinion – proceed conditionally to Gateway
- 25 November 2014 - Council resolution – proceed conditionally to Gateway
- 26 February 2015 - Gateway Determination
- 21 May 2015 - further amendments by the proponent
- 30 May to 28 June 2015 - statutory exhibition – 46 submissions
- July/ August 2015 - evaluation and assessment of submissions and proposal
- September 2015 - Council consideration

Overview of Changes Requested

The proponent proposes to amend 6 clauses and add 1 new clause. In assessing the proposed changes, it is evident that an additional clause is impacted by the proposed changes.

All amendments result from changes proposed by the land owner. A range of changes have also been proposed to the LEP Height of Buildings Map which impact upon the permitted building configuration (shape and extent of the permitted building footprint and envelope).

The extent of LEP clauses impacted by the proposal and generally when they were requested (pre or post Gateway Determination) are as follows:

- 7.1 Key Sites Map change – identified by council - pre Gateway
- 7.3 Objectives for development within Dee Why Town Centre – pre-Gateway Determination
- 7.6 Height of buildings, accompanied by a range of modifications to the Height of Buildings Map - changes proposed both pre and post Gateway Determination
- 7.8 Site B Oaks Avenue above Podium elements - post Gateway Determination
- 7.10 Allowance for external ancillary plant and roof access - post Gateway Determination
- 7.11 Town Square and pedestrian connections – post Gateway Determination
- 7.12 Provisions promoting retail activity - pre-Gateway Determination
- 7.14 Pedestrian footbridge - proposed new clause - post Gateway Determination

Additional changes requested by the proponent after the Gateway Determination

The changes requested by the proponent after the Gateway Determination include:

- 7.6 Height of Buildings - amend the Height of Buildings map to:
 - increase the podium height from RL 31 metres to RL 32 metres

- increase the street wall height to Pittwater Road from RL 38 metres to RL 47 metres
- increase the building height to allow an additional building element at the north eastern section of the site, increasing the podium height in this location from RL 31 metres to RL 41 metres
- 7.8 Site B Oaks Avenue above Podium elements
- 7.10 Allowance for external ancillary plant and roof access
- 7.14 Pedestrian footbridge – proposed new clause

The Gateway Determination

The Gateway Determination contained several conditions that have been addressed in the assessment of the application. In summary these are:

- Further justification and assessment of the proposed reduction of commercial floor space was required.
- The Height of Buildings map was updated to clearly show both the existing and proposed controls on the site.
- A plain English explanation of clause 7.8 was provided.
- Assessment of the proposal in relation to the State's current Metropolitan Strategy 'A Plan for Growing Sydney' was provided.
- The proposed was publicly exhibited.

CONSULTATION

The application was publicly exhibited (statutory) from 30 May to 28 June 2015.

The Planning Proposal was exhibited by way of notices in the Manly Daily (3 times during the exhibition period); notices on council's website and a dedicated 'Your Say Warringah' webpage. Notice of the Planning Proposal was also given through a mail out of 9,959 letters to owners and occupiers of properties within the vicinity. In response to the exhibition:

- A total of 46 people objected to the proposal
- A total of 51 submissions were received. 4 people lodged more than one submission resulting in several duplicate submissions.
- All submissions objected to the proposal

An evaluation of all submissions is provided within the Submissions Summary Table at **Attachment 1**. The following provides an overview of the highest occurring issues raised in the submissions:

1. Height – no further increase – 25 times
2. Traffic congestion - 17 times
3. Visual impact and bulk - 12 times
4. Insufficient infrastructure – 11 times
5. Reduction in the Commercial and retail floor space - 10 times
6. Insufficient car parking – 9 times

7. The character of this 'beachside' suburb and its Town Centre are more relaxed and different – 10 times
8. Shading impacts - 9 times

Overall some of the issues raised in submissions are able to be sustained on planning grounds as follows:

- The proposed additional gross floor area has not been justified in terms of its impact on the road system. The additions in gross floor area have not been clearly documented relative to the existing approved gross floor area. Further the social impacts of the increased level of development intensity have not been assessed and no additional community infrastructure has been offered in support.
- The proposed changes to the footprint of the two tall towers will result in building design that no longer visually presents as 'slim line' towers. These impacts are assessed as arising from the proposed increase in the building envelope, additional gross floor area and increased bulk of the building design.
- Concerns about additional building height that will result from the proposed change to allow external ancillary plant (e.g. lift overruns) to project above the height limit. This will result in buildings that are inconsistent with the maximum height limits established in Warringah LEP 2011 for the land and the Standard Instrument LEP definition of building height.
- Concerns about the extent of the proposed commercial floor space reduction and the subsequent reduced capacity in the town centre to provide commercial and retail uses to support new residential populations.
- Various other issues such as inadequate car parking, inadequate infrastructure, 'quality of life impacts' and privacy are not able to be sustained on planning grounds. Some of these matters will be issues for assessment during the Development Application stage.

Responses to each issue are provided within the Submissions Summary Table at **Attachment 1**.

RECOMMENDATIONS

The extent of changes requested by the land owner have been assessed. A full assessment of the proposed changes is provided within a separate assessment report provided at **Attachment 2**. Resulting from the assessment, the following conclusions and recommendations are provided:

7.1 Key Sites Map change - satisfactory

This proposed change is administrative and has been identified by Council staff in the assessment of the proposal.

It is proposed that the permitted building footprints for 'Site B' be deleted off the 'Key Sites map'. This is because the permitted building footprints are also provided by the 'Height of Buildings Map' where it is relevant to the operation of clauses relating to building height.

7.3 Objectives for development within Dee Why Town Centre – mostly unsatisfactory

The proposed change to clause 7.3 (i), in relation to the types of shops not needing to be cafes, restaurants at the ground level, is assessed as unsatisfactory and is not recommended for support.

The proposed change to clause 7.3 (i) - (iii), in relation to shops not needing to be located at the footpath level is assessed as unsatisfactory and is not recommended for support.

The proposed change to clause 7.3 (j), in relation to the two levels above the ground level not needing to be for non-residential purposes not be supported in its entirety. It is recommended that

non-residential development be required within the ground and first floor levels but not within the second floor level.

7.6 Height of buildings accompanied by a range of modifications to the LEP Height of Buildings Map – all but one change is unsatisfactory

A range of changes are proposed to the LEP height of buildings map. Because this map establishes the footprint and extent of permitted building envelopes the proposed changes also result in additional gross floor area. The changes are summarized as follows:

- The proposed change to allow an increase in the podium height from RL31 metres to RL32 metres is assessed as satisfactory. It would support the viability of commercial uses within the ground and first floor levels of the development. The potential for this change to result in facilitating the creation of an additional seventh storey within the podium would be a matter for detailed assessment at the Development Application stage.
- The proposed change to increase the street wall height to Pittwater Road from RL38 metres to RL47 metres is assessed as unsatisfactory.
- The proposed change to increase in the height of the building element in the north east corner of the site from RL31 metres to RL41 metres is assessed as unsatisfactory.
- The proposed change to permit an increase in the height of a triangular shaped internal building area from RL 25 metres to RL 31 metres is assessed as unsatisfactory.
- The various proposed changes to the LEP Height of Buildings Map that have been noted within the plans accompanying the Planning Proposal and identified within this assessment are assessed as unsatisfactory. It is recommended that these changes are not reflected on the LEP Height of Buildings Map of Key Site Map relating to the land.

In summary there are insufficient environmental planning grounds to justify the majority of the proposed amendments to the height and extent of the permitted building envelopes.

7.8 Site B Oaks Avenue above Podium elements - unsatisfactory

The request to amend clause 7.8 (3) to allow an increase in floor space permissible above the podium level within "Area 2" from 3,800sqm to 4,600sqm is assessed as unsatisfactory.

7.10 Allowance for external ancillary plant and roof access - unsatisfactory

The request to amend clause '7.10 Allowance for external ancillary plant and roof access' is assessed as unsatisfactory.

7.11 Town Square and pedestrian connections - unsatisfactory

There should be no amendments made that potentially adversely impact the extent (width, length area that is open to the sky), the amenity, and designated area of the proposed town square. Any proposed changes that result in these impacts are assessed as unsatisfactory. It is recommended that the current Key Sites Map not be amended as proposed by the proponent.

7.12 Provisions promoting retail activity - partially satisfactory

The request to amend clause '7.12 Provisions promoting retail activity', as previously noted in response to the proposed change to clause 7.3 (j), is assessed as partially satisfactory. It is recommended that non-residential development be required within the ground and first floor levels but not within the second floor level.

7.14 Pedestrian footbridge - satisfactory

The request to amend the LEP to allow for a Pedestrian Footbridge within Key Site B is assessed as satisfactory and recommended to be supported.

CONCLUSION

Council has satisfied its responsibilities under Section 57(8) of the Environmental Planning and Assessment Act 1979 and considered the submissions made concerning the proposed changes to Warringah LEP 2011.

The conditions of the Gateway Determination have been addressed. Council may now use its delegation to proceed and complete the Planning Proposal and amend the LEP in the manner recommended.

TIMING

The estimated completion date of the Draft LEP is within 3 months of a Council resolution to proceed.

FINANCIAL IMPACT

All work required to progress and finalise the Planning Proposal falls within the current operational budget of the Strategic Planning.

POLICY IMPACT

The recommendation to this report proposes changes to the Warringah LEP 2011 in so far as it applies to Dee Why Town Centre – Key Site B.

11.0 QUESTIONS ON NOTICE

ITEM 11.1	QUESTION ON NOTICE NO 22/2015 - NUISANCE PROVISIONS OF LEASE - DEE WHY BEACH SHED
TRIM FILE REF	2015/270964
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

I refer to clause 4.2(c) 3 of the lease between Warringah Council and the lessees of the Beach Shed, Dee Why which states the lessee must not:

"permit any act, matter or thing whatsoever to be done in or upon the Premises which causes or may cause annoyance, nuisance, grievance, damage or disturbance to the occupiers or owners of adjoining or neighbouring lands or buildings"

I note Mr Campbell Pfeiffer advised at the last Council meeting that this clause can't be used to make directions to stop delivery trucks delivering to the Kiosk, delivering at early hours of the morning, that are causing annoyance, nuisance and grievance to owners of adjoining and neighbouring lands.

What then, is the purpose of clause 4.2(3) c of the lease?

ITEM 11.2	QUESTION ON NOTICE NO 23/2015 - SEATING AT THE DEE WHY BEACH SHED
TRIM FILE REF	2015/270971
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

I note Mr Malcolm Ryan's advice at the last Council meeting that The Beach Shed, Dee Why is permitted to have 20 seats. Does this include both inside and outside seats?

ITEM 11.3	QUESTION ON NOTICE NO 24/2015 - STAFF PARTICIPATION IN YOUR WARRINGAH POLITICAL PARTY CAUCUSING PRIOR TO COUNCIL MEETINGS
TRIM FILE REF	2015/270983
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

Did any Council Staff member meet with any Councillor of the Your Warringah Political Party prior to the last Council meeting to discuss questions to be asked in relation to my Notice of Motion on The Beach Shed, Dee Why?

12.0 RESPONSES TO QUESTIONS ON NOTICE

ITEM 12.1	RESPONSE TO QUESTION ON NOTICE NO 19/2015 - RENT FROM LEASE OF THE BOAT SHED, DEE WHY
TRIM FILE REF	2015/253662
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What is the total amount of rent received from the lessees of the Boat Shed, Dee Why since it commenced operation?

RESPONSE

From 19 September 2014 when lease payments commenced, Council has received \$36,666.63 in rent and \$11,959.20* in outdoor dining fees from the lessee of The Boat Shed.

Consistent with the lease and with Council Resolution 378/14 stating “annual rent of \$40,000 plus an additional 10% of gross sales above \$400,000”, Council officers will be reviewing the turnover received at the annual review in September 2015 and this is expected to provide further income which relates to the 2014/15 period based on the turnover clause.

*Note that the outdoor dining fees were charged as published on Council’s website using Council’s 2014/15 Fees and Charges for Dee Why Beachfront (The Strand).

ITEM 12.2	RESPONSE TO QUESTION ON NOTICE NO 20/2015 - FUNDS RECEIVED BY COUNCIL FOR SEATING ON THE STRAND, DEE WHY BEACH
TRIM FILE REF	2015/253665
ATTACHMENTS	NIL

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What is the total amount of money Council has received for space for tables and chairs for each business on The Strand, Dee Why Beach?

RESPONSE

Council received the following revenue for outdoor dining on The Strand, Dee Why, in the 2014/15 financial year:

Chillbar	\$1,620.00
The Thai & Restaurant	\$10,243.84
P & J Crossroads Pty Ltd trading as Aubergine Sydney	\$10,823.68
Avalon Nominees Holdings Pty Ltd trading as Deck 23 Bar	\$9,277.44
Three Waves Pty Ltd trading as Seachange Café	\$7,731.20
Stella Blu Café	\$6,600.00
Lontarn Pty Ltd - trading as On Shore Cafe Brassiere	\$3,297.84
Thr3 Pty Ltd trading as Girdlers Grind	\$8,890.92
Wook Bang & Eun Hwa Choi	\$1,020.76
Lontarn Pty Ltd - trading as On Shore Cafe Brassiere	\$14,882.56
Top Speed Thai Dee Why Pty Ltd trading as Dee Loft	\$15,643.56

ITEM 12.3**RESPONSE TO QUESTION ON NOTICE NO 21/2015 -
EXPENDITURE INCURRED ON MAYORAL AND COUNCIL
CREDIT CARDS AT THE BOAT SHED, DEE WHY BEACH****TRIM FILE REF****2015/253668****ATTACHMENTS****NIL**

Submitted by: Councillor Vincent De Luca OAM

QUESTION

What is the total amount of expenditure incurred on Mayor Michael Regan's and any other Council credit card at The Boat Shed, Dee Why since it commenced operations?

RESPONSE

Mayor Michael Regan – Nil

Other - \$116.00 on 18 September 2014 (hosting AR Bluett Memorial Award honorary Trustees/Judges)

13.0 MATTERS PROPOSED TO TAKE PLACE IN CLOSED SESSION

RECOMMENDATION

- A. That, in accordance with the requirements of Section 10 of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:
- a Item 13.1 Result of Recent Expression of Interest (EOI) for Proposed Lease of Land for Affordable Rental Housing Site at 725 Pittwater Road Dee Why on the basis that it involves the receipt and discussion of commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it [10A(2)(d(i)) Local Government Act 1993].
- This report discusses a confidential Expression of Interest undertaken by Council and the disclosure of this matter in open meeting would, on balance, be contrary to the public interest in maintaining openness and transparency in council decision-making because the disclosure of this information would, if disclosed, prejudice the commercial position of the person who supplied it.
- B. That the resolutions made by the Council in Closed Session be made public after the conclusion of the Closed Session and such resolutions be recorded in the Minutes of the Council Meeting.
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