



# Agenda

## Council Meeting

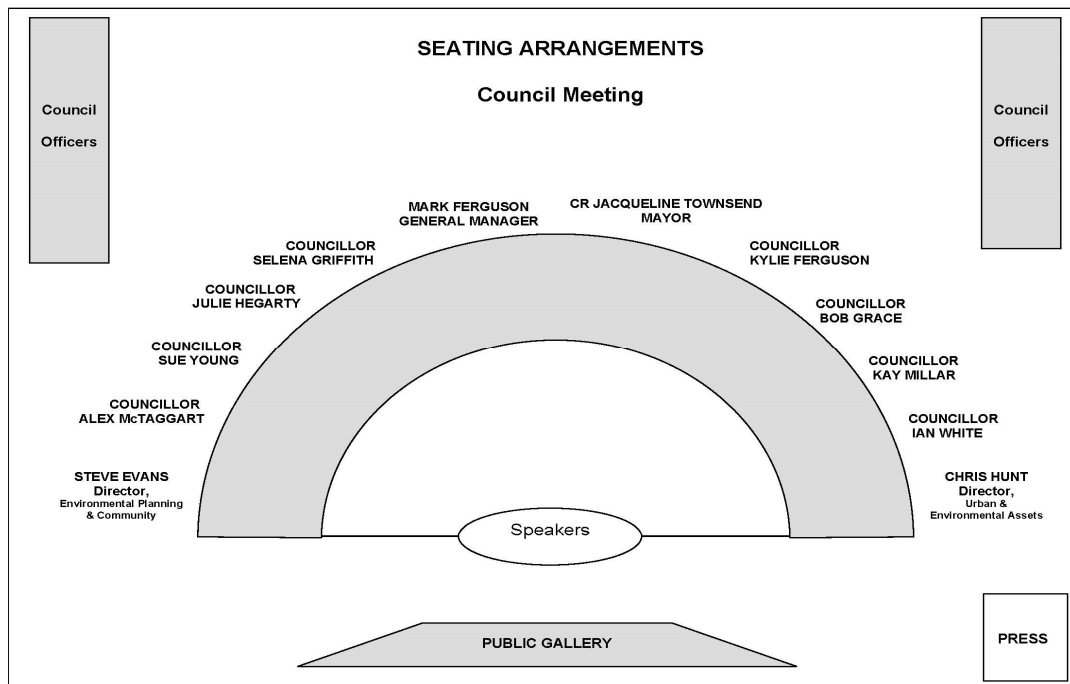
Notice is hereby given that a Council Meeting of Pittwater Council will be held at Mona Vale Memorial Hall on

**6 October 2015**

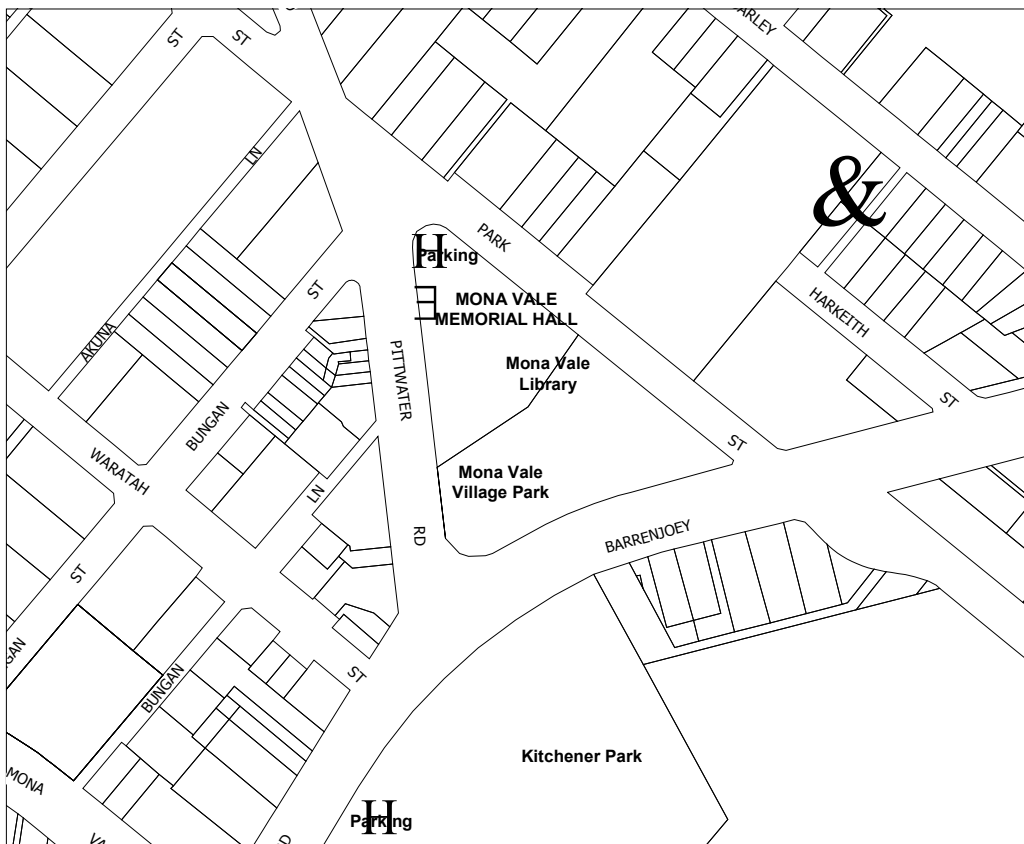
Commencing at 6.30pm for the purpose of considering the items included on the Agenda.

Mark Ferguson  
**GENERAL MANAGER**

## Seating Arrangements



## Meeting Location



All Pittwater Council's Agenda and Minutes are available on the Pittwater website at [www.pittwater.nsw.gov.au](http://www.pittwater.nsw.gov.au)

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## **Acknowledgement of Country**

**Pittwater Council honours and respects the spirits of the Guringai people.**

**Council acknowledges their traditional custodianship of the Pittwater area.**

## **Statement of Respect**

**Pittwater Council promotes and strives to achieve a climate of respect for all and endeavours to inspire in our community shared civic pride by valuing and protecting our unique environment, both natural and built, for current and future generations.**

**We, the elected members and staff of Pittwater Council, undertake to act with honesty and integrity, to conduct ourselves in a way that engenders trust and confidence in the decisions we make on behalf of the Pittwater Community.**

# Council Meeting

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**The Senior Management Team  
has approved the inclusion of  
all reports in this agenda.**

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## Council Meeting

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### 1.0 Apologies

Apologies must be received and accepted from absent Members and leave of absence from the Council Meeting must be granted.

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### 2.0 Declarations of Pecuniary and Conflict of Interest including any Political Donations and Gifts

**Councillors are advised of the following definitions of a "pecuniary" or "conflict" of interest for their assistance:**

- \* Section 442 of the Local Government Act, 1993 states that a "pecuniary" interest is as follows:
  - "(1) **[Pecuniary interest]** A Pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.
  - (2) **[Remoteness]** A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter."

**Councillors should reference the Local Government Act, 1993 for detailed provisions relating to pecuniary interests.**

- \* Council's Code of Conduct states that a "conflict of interest" exists when you could be influenced, or a reasonable person would perceive that you could be influenced by a personal interest when carrying out your public duty.

**Councillors are also reminded of their responsibility to declare any Political donation or Gift in relation to the Local Government & Planning Legislation Amendment (Political Donations) Act 2008.**

- \* A reportable political donation is a donation of:
  - \$1,000 or more made to or for the benefit of the party, elected member, group or candidate; or
  - \$1,000 or more made by a major political donor to or for the benefit of a party, elected member, group or candidate, or made to the major political donor; or
  - Less than \$1,000 if the aggregated total of the donations made by the entity or person to the same party, elected member, group, candidate or person within the same financial year (ending 30 June) is \$1,000 or more.

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### 3.0 Confirmation of Minutes

“Councillors are advised that when the confirmation of minutes is being considered, the only question that can arise is whether they faithfully record the proceedings at the meeting referred to. A member of a council who votes for the confirmation of the minutes does not thereby make himself a party to the resolutions recorded: **Re Lands Allotment Co (1894) 1 Ch 616, 63 LJ Ch 291.**”

Minutes of the Council Meeting held on 21 September 2015.

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### 4.0 Public Addresses

The following guidelines apply to any person addressing a Council / Committee meeting in relation to an item on the Council / Committee meeting agenda:

1. *A member of the public may be granted leave to address a meeting of Council or a Committee, where such a request is received by the General Manager no later than 3.00pm on the day of the meeting. This is subject to:*
  - (a) *A maximum of up to six speakers may address on any one item, with a maximum of three speakers in support of the recommendation in the report, and three speakers in opposition.*
  - (b) *A limitation of three minutes is allowed for any one speaker, with no extensions.*
  - (c) *An objector/s to a development application is to speak first with the applicant always being given the right to reply.*

*Exceptions to these requirements may apply where:*

- (a) *The Meeting specifically requests that a person be interviewed at a meeting.*
  - (b) *The Meeting resolves that a person be heard at the meeting without having given prior notice to the General Manager*
2. *Once a public/resident speaker has completed their submission and responded to any Councillor questions, they are to return to their seat in the public gallery prior to the formal debate commencing.*
3. *No defamatory or slanderous comments will be permitted. Should a resident make such a comment, their address will be immediately terminated by the Chair of the meeting.*
4. *Council's general meeting procedures apply to Public Addresses, in particular, no insults or inferences of improper behaviour in relation to any other person is permitted.*
5. *Residents are not permitted to use Council's audio visual or computer equipment as part of their address. However, photographs, documents etc may be circulated to Councillors as part of their address.*

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<b>5.0</b>	<b>Councillor Questions with Notice</b>
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Nil.

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<b>6.0</b>	<b>Mayoral Minutes</b>
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Nil.

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<b>7.0</b>	<b>Business by Exception</b>
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Items that are dealt with by exception are items where the recommendations contained in the reports in the Agenda are adopted without discussion.

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<b>8.0</b>	<b>Council Meeting Business</b>
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Nil.

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<b>Connecting Communities Committee</b>
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<b>9.0</b>	<b>Connecting Communities Committee Business</b>
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## **C9.1 Annual Financial Reports for 2014/15 - Submission to Audit**

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**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Corporate Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To ensure Council's future financial sustainability

**DELIVERY PROGRAM ACTION:**

- Produce monthly, quarterly and annual budgets and statements
- 

### **1.0 EXECUTIVE SUMMARY**

#### **SUMMARY**

The Annual Financial Reports for 2014/15 show that Council has achieved:

- A Net Operating Result (Surplus) (before Capital Amounts) of \$1.711 million.
  - An Operating Performance Ratio of 0.12%
  - An Own Source Operating Revenue Ratio of 81.00%.
  - An Unrestricted Current Ratio of 2.12:1.
  - Debt Service Cover Ratio of 4.51 times
  - An Outstanding Rates percentage of 4.45%.
  - A Cash Expense Cover Ratio of 5.91 months.
  - Building and Infrastructure Renewal Ratio of 113.9%
  - Infrastructure Backlog of 2.63%
  - Asset Maintenance Ratio of 1.27 times
  - Capital Expenditure Ratio of 2.11 times
- 

### **2.0 RECOMMENDATION**

- 1. That the Annual Financial Reports for 2014/15 be adopted.*
  - 2. That the Mayor, Councillor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Reports.*
  - 3. That the Annual Financial Reports for 2014/15 be referred to Council's Auditor.*
  - 4. That on receipt of the Audited Reports, a copy is forwarded to the Department of Local Government and the Australian Bureau of Statistics.*
  - 5. That Council's Auditor be invited in writing to attend the appropriate meeting to present his Report to the Council.*
- 

### **3.0 BACKGROUND**

#### **3.1 PURPOSE**

##### **Tabling of Annual Financial Reports**

- 3.1.1 As the Financial Reports are subject to final audit, they are tabled at this meeting for Council's inspection.*

3.1.2 Section 418 of the Local Government Act 1993 states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

3.1.3 Council's Auditor may be invited in writing to the meeting to present his report.

### 3.2 BACKGROUND

3.2.1 Section 413, 415 and 416 of the Local Government Act 1993 require Council's General Purpose and Special Purpose Annual Financial Reports for 2014/15 to be prepared, referred to audit and audited by 31 October 2015.

3.2.1 In regard to this process, Council is required to authorise the referral of the Financial Reports to Council's Auditor. The General Purpose Report covers Council's general operations and the Special Purpose Report covers Council's Business Activity (Caravan Park Operations) pursuant to the requirements of the National Competition Policy.

3.2.3 Section 413 of the Local Government Act 1993 states that the Financial Reports must be accompanied by a Statement of Council's opinion (Annexure 1 & 2) made pursuant to a resolution of Council and signed by:

- The Mayor
- At least one other Councillor
- The General Manager, and
- The Responsible Accounting Officer (Chief Financial Officer)

### 3.3 POLICY IMPLICATIONS

Section 413, 415 and 416 of the Local Government Act 1993

### 3.4 RELATED LEGISLATION

Section 418 of the Local Government Act 1993 states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

Financial Position of Council as at 30 June 2015

The Annual Financial Reports for 2014/15 show that Council has achieved:

- **A Net Operating Result (Surplus) (before Capital Amounts) of \$1.711 Million reflecting:**

<b>Income from Continuing Operations</b> excluding Capital Items (rates, fees and charges, interest, operating grants etc.)	<b>\$92.340 M</b>
<b>Expenses from Continuing Operations</b> (wages, depreciation, materials etc.)	<b>\$77.799 M</b>
<b>Operating Result from Continuing Operations</b> (including Capital)	<b>\$14.541 M</b>
<b>Net Operating Result</b> (Before Capital Items)	<b>\$ 1.711 M</b>

- **An improvement in Net Assets resulting from Operations (including Capital items and revaluations) of \$14.087M.**
- **Total Cash and Investments as at 30<sup>th</sup> June 2015 amounting to \$36.003M.**

### 3.5.2 Resources Implications

Nil implication

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## 4.0 KEY ISSUES

### 4.1 Financial Performance Indicators of Council as at 30 June 2015

As a part of Pittwater Council's Annual General Purpose Financial Statements a number of Local Government Industry Indicators are included to demonstrate how Council is performing as against Industry Benchmarks.

Pittwater Council's Indicators are as follows:

- 4.1.1 **Operating Performance Ratio – 0.12%** (Industry benchmark  $\geq 0.00\%$ ). This ratio measures Council's overall net operating result and whether operating expenditure is contained within operating revenues. This figure is a slight decrease on last year's ratio of 0.35% mainly due to the one off cost associated with the April 2015 storm event.
- 4.1.2 **Own Source Operating Revenue Ratio - 81.00%** (Industry benchmark  $\geq 60.00\%$ ). This is a measure of the proportion of Council's own source of revenue such as rates, fees and charges, interest income etc. as compared to total revenue which includes grants and contributions. This ratio measures financial flexibility and Council's degree of reliance on external funding. This figure has decreased on last's years figure due to the high level of capital (developer) contributions in 2014/15 that has increased the ratios denominator thus resulting in an overall lower ratio.
- 4.1.3 **Unrestricted Current Ratio - 2.12:1.** (Industry benchmark  $\geq 1.50:1$ ). This ratio measures Council's unrestricted Current Assets that are available to meet Current Liabilities. The Unrestricted Current Ratio is used to assess the adequacy of working capital and the ability of Council to satisfy its financial obligations in the short term. Council's strong ratio of 2.12:1 means that for every \$1 of Current Liabilities owed by the Council, there is an available \$2.12 in Current Assets to meet such Liabilities. This figure is a decrease on last year's ratio of 2.31:1 due to an increase in current liabilities associated with the timing of payables, storm damage (\$1.396M) expenses, and increase in loan liabilities.
- 4.1.4 **Debt Service Cover Ratio – 4.51 times (x)** (Industry benchmark min. 2.0 x). This ratio measures the availability of operating cash (excluding capital items, interest and depreciation) to service debt including principal and interest repayments. Council's ratio indicates that it has 4.51 times the amount it requires in operating cash to service its loan obligations. This figure is a slight decrease on last year's ratio of 4.51 times (x) as a result of Council's planned increase in its borrowings.
- 4.1.5 **Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage – 4.45%.** (No Industry Benchmark) This ratio measures the amount of rates and annual charges outstanding as a percentage of total rates and annual charges. This figure is a decrease from last year's figure of 4.53% which is a reflection of Council's effective strategies in collecting outstanding charges.

- 4.1.6 **Cash Expense Cover Ratio – 5.91 months** (Industry benchmark Min. 3.00 months). This ratio is a measure of cash liquidity available to pay for operations and financing activities. It indicates the amount of months that Council can pay its immediate expenses without any additional cash flow. This figure is an increase from last year's ratio of 5.33 months due to an increase in cash assets associated with higher developer contributions received during the 2014/15.

As a part of Pittwater Council's Annual Special Purpose Financial Statements a number of Local Government Industry Indicators mainly associated with asset management are included to demonstrate how Council is performing as against industry benchmarks.

Pittwater Council's Indicators are as follows:

- 4.1.7 **Building and Infrastructure Renewal Ratio – 113.90%** (Industry benchmark  $\geq 100.00\%$ ). This ratio measures Council's rate at which these assets are being renewed relative to the rate at which they are depreciating. This figure is a decrease from last year's ratio of 129.16% simply reflecting that Council's annual capital programs changes from year to year.
- 4.1.8 **Infrastructure Backlog – 2.63%** (Industry benchmark Max.  $<2.00\%$ ). This ratio measures Council's infrastructure backlog amount as a proportion of the total value of Council's infrastructure assets. This figure is a decrease from last year's ratio of 4.73% due to Council's continued targeted approach to asset improvements. This ratio requires continual focus and has been recognised as an industry wide issue.
- 4.1.9 **Asset Maintenance Ratio – 1.27 times (x)** (Industry benchmark min.  $>1.00$  times (x)). This ratio measures Council's actual annual maintenance expenditure as against the required maintenance expenditure. This figure is comparable to last year's ratio of 1.28 times. This ratio requires continual focus and has been recognised as an industry wide issue.
- 4.1.10 **Capital Expenditure Ratio – 2.11 times (x)** (Industry benchmark min.  $>1.10$  times (x)). This ratio measures Council's extent to which it is expanding its assets base through capital expenditure on both new assets and the replacement and renewal of existing assets. This figure is a decrease from last year's ratio of 2.41 simply reflecting that Council's annual capital programs changes from year to year.

## 5.0 Audit and Risk Committee

- 5.1 The 2014/15 Annual Financial Reports were presented to Council's Audit and Risk Committee on 18 August 2015. The Audit and Risk Committee have endorsed the Financial Reports in their minutes of 18 August 2015 with the Chair thanking *"the Finance Team for the high quality and timeliness of the Financial Statements."*

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## 6.0 ATTACHMENTS / TABLED DOCUMENTS

- Attachment 1:** General Purpose Financial Report Statement by Councillors and Management
- Attachment 2:** Special Purpose Financial Reports Statement by Councillors and Management

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## **7.0 SUSTAINABILITY ASSESSMENT**

### **7.1 GOVERNANCE & RISK**

**7.1.1 Community Engagement**  
Not Applicable

**7.1.2 Risk Management**  
Not Applicable

### **7.2 ENVIRONMENT**

**7.2.1 Environmental Impact**  
Not Applicable

**7.2.2 Mitigation Measures**  
Not Applicable

### **7.3 SOCIAL**

**7.3.1 Address Community Need & Aspirations**  
Not Applicable

**7.3.2 Strengthening Local community**  
Not Applicable

### **7.4 ECONOMIC**

**7.4.1 Economic Development**  
To table Councils Annual Financial Reports for the 2014-15 Financial Year.

Report prepared by  
Christy Ratnakumar, Financial Accountant

Mark Jones  
**CHIEF FINANCIAL OFFICER**

## **Pittwater Council**

### **General Purpose Financial Report**

for the financial year ended 30 June 2015

### **Statement by Councillors and Management**

made pursuant to Section 413(2)(c) of the Local Government Act 1993 (as amended)

**The attached General Purpose Financial Report has been prepared in accordance with:**

- The Local Government Act 1993 (as amended) and the Regulations made there under,
- The Australian Accounting Standards and professional pronouncements, and
- The Local Government Code of Accounting Practice and Financial Reporting.

**To the best of our knowledge and belief, this Report:**

- presents fairly the Council's operating result and financial position for the year, and
- accords with Council's accounting and other records.

**We are not aware of any matter that would render this Report false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 6 October 2015.**

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Jacqueline Townsend  
**MAYOR**

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**COUNCILLOR**

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Mark Ferguson  
**GENERAL MANAGER**

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Mark Jones  
**RESPONSIBLE ACCOUNTING OFFICER**

## **Pittwater Council**

### **Special Purpose Financial Reports**

for the financial year ended 30 June 2015

### **Statement by Councillors and Management**

made pursuant to the Local Government Code Of Accounting Practice and Financial Reporting

**The attached Special Purpose Financial Reports have been prepared in accordance with:**

- NSW Government Policy Statement “*Application of National Competition Policy to Local Government*”.
- Department of Local Government Guidelines “*Pricing & Costing for Council Businesses: A Guide to Competitive Neutrality*”.
- The Local Government Code of Accounting Practice and Financial Reporting.
- The NSW Office of Water (Department of Environment, Climate Change and Water) Guidelines – “*Best Practice Management of Water and Sewerage*”.

**To the best of our knowledge and belief, these Reports:**

- Present fairly the operating result and financial position for each of Council’s declared Business Activities for the year, and
- Accord with Council’s accounting and other records.

**We are not aware of any matter that would render the Reports false or misleading in any way.**

**Signed in accordance with a resolution of Council made on 6 October 2015.**

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Jacqueline Townsend  
**MAYOR**

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**COUNCILLOR**

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Mark Ferguson  
**GENERAL MANAGER**

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Mark Jones  
**RESPONSIBLE ACCOUNTING OFFICER**

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## **C9.2 Financial Report for the Period Ending 30 June 2015**

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**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Corporate Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To ensure Council's future financial sustainability

**DELIVERY PROGRAM ACTION:**

- Effectively manage Council's financial services.
- 

### **1.0 EXECUTIVE SUMMARY**

#### **SUMMARY**

To provide Council with the financial results for the quarter ending 30 June 2015 of the 2014/2015 Financial Year, as per Local Government (General) Regulations Clause 203. A summary of the results are as follows;

- The Actual Consolidated financial result for the year ending 30 June 2015 is a surplus of Council funds of \$210,000. Excluding revotes the surplus amounted to \$50,000. Compared to the previously adopted budget of \$88,000 this amounts to a decrease of \$38,000.
  - The Actual Operating result before capital for the year ending 30 June 2015 is a surplus of \$1.711 million. Compared to the previously adopted budget of \$1.465 million surplus this amounts to an increase of \$246,000.
  - The Actual Total Capital Expenditure (including loan principal repayments) stands at \$20.821 million for 2014/15. Compared to the previously adopted budget figure of \$23.611 million this amounts to a decrease of \$2.79 million.
  - The Actual cash and investment position at 30 June 2015 is \$36.003 million. Compared to the previously adopted budget figure of \$34.786 million this amounts to an increase of \$1.217 million.
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### **2.0 RECOMMENDATION**

1. *That the financial results for the period ending 30 June 2015 be noted.*
2. *That Council approves the Revote of Reserve funds of \$2.146 million for major works (as per item 4.9 of this report) to be carried forward to the 2015/2016 Financial Year*
3. *That Council approves the Revote of General funds to be carried forward to the 2015/2016 Financial Year for the following items:*

<i>IT Purchases</i>	<i>\$73,852</i>
<i>Plant Purchases</i>	<i>\$86,439</i>

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### **3.0 BACKGROUND**

#### **3.1 PURPOSE**

To provide Council with the financial results for the quarter ending 30 June 2015 of the 2014/2015 Financial Year.

#### **3.2 BACKGROUND**

The Integrated Planning and Reporting Framework as developed by the Division of Local Government requires Council to use a minimum standard of reporting that will assist in adequately disclosing its overall financial position and additionally provide sufficient information to enable informed decision making while ensuring transparency.

This reporting requirement, known as the Quarterly Budget Review Statement (QBRS) will facilitate progress reporting against the original and revised budgets at the end of a quarter. They will also provide explanations for major variations that result in budgetary changes and enable the Responsible Accounting Officer (RAO) to indicate whether the Council will be in a satisfactory financial position at the end of the Financial Year.

For the information of Council and the Community, the Original 2014/2015 Budget was adopted by Council as part of the 2014-2018 Delivery Program & Budget on 16 June 2014. The Revised 2014/15 Budget was adopted by Council on 18 May 2015, and has been transferred to the Revised Budget column in this report.

Council's reporting structure undertakes a dual format of both financial and strategic information which includes:

- Budget Review Statement
- Performance Indicators
- Summary of Financial Statements
- Financial Statements (Consolidated, Operating, Cash flow, Reserve Balance, Balance Sheet),
- Total Works Program (Including Capital Budget Review Statement)
- Loan Projections
- Special Rates Variation and Stormwater Management Service Charge
- Developer Contribution Plans
- Consultancy and Legal Expenses
- Key Directions and Associated Strategies

#### **3.3 POLICY IMPLICATIONS**

As part of Council's 2014/15 Budget Process.

#### **3.4 RELATED LEGISLATION**

To provide Council with the financial results for the quarter ending 30 June 2015 of the 2014/2015 Financial Year, as per Local Government (General) Regulations Clause 203. These Reports are to be produced and reported, *"No later than 2 months after the end of each quarter (except the June quarter), and the Responsible Accounting Officer of a Council must prepare and submit to the council a budget review statement."*

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

The financial results for the period ending 30 June 2015 are as follows:

- The Actual Consolidated financial result for the year ending 30 June 2015 is a surplus of Council funds of \$210,000. Excluding revotes the surplus amounted to \$50,000. Compared to the previously adopted budget of \$88,000 this amounts to an decrease of \$38,000.
- The Actual Operating result before capital for the year ending 30 June 2015 is a surplus of \$1.711 million. Compared to the previously adopted budget of \$1.465 million surplus this amounts to an increase of \$246,000.
- The Actual Total Capital Expenditure (including loan principal repayments) stands at \$20.821 million for 2014/15. Compared to the previously adopted budget figure of \$23.611 million this amounts to a decrease of \$2.79 million
- The Actual cash and investment position at 30 June 2015 is \$36.003 million. Compared to the previously adopted budget figure of \$34.786 million this amounts to an increase of \$1.217 million.

Details relating to the above results are contained within this report.

#### 3.5.2 Resources Implications

The June 2015 Quarterly Budget Review incorporates all known resourcing issues including staffing, materials & contracts requirements, professional services requirements etc.

### 4.0 KEY ISSUES

#### 4.1 Responsible Accounting Officer (RAO) Budget Review Statement

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

"It is my opinion as the Chief Financial Officer that the Quarterly Budget Review for Pittwater Council for the quarter ended 30/06/15 indicates that Council's financial position at 30/06/15 is sound."

*Mark Jones - Chief Financial Officer (1/9/15)*

"This position is summarised in the performance indicators of 2.2 of this report."

#### Investment Statement

The Responsible Accounting Officer (ROA) certifies that all funds including those under restriction (such as S94, grants, internally restricted) have been invested in accordance with Section 625 of the Local Government Act, 1993 the Local Government (General) Regulations, and Council's Investment Policy (No 143).

Such restricted funds amount to \$28.137 million and form part of Council's total funds invested that amount to \$36.003 million as at 30th June 2015 (as per Council's June Investment Report).

## Cash (Bank) Statement

The Responsible Accounting Officer (ROA) certifies that Council's Bank Statement has been reconciled up to and including the 30th June 2015 and the closing balance of cash of \$36.003 million forms part of Council's Current Assets on Council's Balance Sheet.

## Reconciliation Statement

The Responsible Accounting Officer (ROA) certifies that the Year to Date (YTD) Cash and Investments (as per Council's Balance Sheet) have been reconciled with funds invested and those held at cash at bank. The table below outlines Council's Cash and Investment reconciliation.

### Cash & Investment Reconciliation as at 30th June 2015

Total Cash on Hand	10,450
Council's Bank Account Ledger	1,593,031
Investments	34,400,000
<b>Total Cash &amp; Investments</b>	<b>36,003,481</b>

## 4.2 Performance Indicators

In assessing an organisations financial position, there are a number of performance indicators that can assist to easily identify whether or not an organisation is financially sound. These indicators and their associated benchmarks, as stipulated by the Local Government Association of NSW and Shires Association of NSW are set out below.

#	Performance Indicator	2014/15 Actual	2013/14 Actual	2012/13 Actual	Local Government Bench Mark
1	Operating Result (before Capital amounts)	\$1.711m Surplus	\$872,000 Surplus	\$2.407m Surplus	Surplus
2	Consolidated Result	\$210,000 Surplus	\$310,000 Surplus	\$384,000 Surplus	N/A
3	Operating Performance Ratio*	0.12%	0.35%	1.42%	>0%
4	Own Source Operating Revenue Ratio*	81.00%	91.24%	78.84%	>60%
5	Unrestricted Current Ratio	2.12:1	2.31:1	3.24:1	>1.50:1
6	Debt Service Ratio*	2.87	3.08	2.39	<5.50
7	Rates, Annual Charges, Interest & Extra charges outstanding ratio	4.45%	4.54%	5.26%	<5%
8	Cash Expense Cover Ratio*	5.91	5.32	6.26	>3.00
9	Building and Infrastructure Renewals Ratio	113.90%	129.16%	81.60%	>100%

**\*Note:** these indicators are new as per the requirements under the Local Government code of Accounting practice.

**1. Operating Result (before Capital Contributions)**

The Operating result is the Profit or Loss that Council makes from normal Operations (Excluding expenditure on Capital items). A Surplus is a positive financial indicator.

**2. Consolidated Result**

The Consolidated Result is the increase or call on Council funds which shows the source and application of both Operating and Capital Income and Expenditure along with transfers to and from Reserves applicable to those activities. A Surplus is a positive financial indicator.

**3. Operating Performance Ratio**

This ratio measures Council's overall net operating result and whether operating expenditure is contained within operating revenues. A ratio greater than zero is a positive financial indicator.

**4. Own Source Operating Revenue Ratio**

This is a measure of the proportion of Council's own source of revenue such as rates, fee and charges, interest income etc. as compared to total revenue which includes grants and contributions. This ratio measures financial flexibility and Council's degree of reliance on external funding. A higher ratio is a positive financial indicator.

**5. Unrestricted Current Ratio**

The Unrestricted Current ratio is the ratio of Unrestricted Cash Assets held that are available to meet any current liabilities. The above ratio indicates that Council currently projects to have \$2.12 (excluding externally restricted funds such as S94 and grant monies) available to service every \$1 of debt as it falls due at the end of the financial year. A ratio greater than one is a positive financial indicator.

**6. Debt Service Ratio**

This ratio measures the availability of operating cash (excluding capital items, interest and depreciation) to service debt including principal and interest repayments. A lower ratio is a positive financial indicator.

**7. Rates, Annual Charges, Interest & Extra Charges Outstanding Ratio**

This ratio measures the amount of rates and annual charges outstanding as a percentage of total rates and annual charges. This ratio indicates the dependency of Rates and Annual charges over Council's total Revenue from continuing operations. A lower ratio is a positive financial indicator.

**8. Cash Expense Cover Ratio**

This ratio is a measure of cash liquidity available to pay for operations and financing activities. It indicates the amount of months that council can pay its immediate expenses without any additional cashflow. A higher ratio is a positive financial indicator.

**9. Building and Infrastructure Renewal Ratio**

This ratio indicates the rate of renewal/replacement of existing assets as against the depreciation of the same category of Assets. A ratio greater than one is a positive financial indicator.

### 4.3 Summary of Financial Statements

#### 2014-15 Statement of Consolidated Financial Position

Consolidated Statement shows the source and application of both Capital & Operating Income and Expenditure along with the movements in Reserves.

	(\$ '000)
Total direct income (Operating & Capital)	94,575
Total transfer from Reserves	13,689
<b>Total income</b>	<b>108,264</b>
Total direct Expenditure ( Operating & Capital Expenditure)	98,666
Total transfers to Reserves	18,231
<b>Total Expenditure</b>	<b>116,897</b>
<b>Add Back Depreciation - Non Cash</b>	<b>8,842</b>
<b>Increase in Council Funds (Includes Operating Results before Capital of \$1.711 Million)</b>	<b>210</b>

#### 2014-15 Income Statement

Income statement shows the extent to which community equity has changed by net result of ordinary activities during year.

	(\$ '000)
Operating Income	79,958
Operating Expenditure	78,247
<b>Operating Results before Capital</b>	<b>1,711</b>
Capital Income (Grants and Contributions)	12,830
<b>Changes in Net Assets – Resulting from Operations</b>	<b>14,541</b>

#### 2014-15 Statement of Cashflows

The statement of cash flows shows the nature and amount of council's cash inflows and outflows for all activities.

	(\$ '000)
Cash inflows	94,313
Cash outflows	89,632
<b>NET Inflows/(Outflows)</b>	<b>4,682</b>
Funds Carried Forward from Prior year	31,321
<b>Total General Fund</b>	<b>36,003</b>

#### 2014-15 Balance Sheet

The Balance sheet shows council's assets & liabilities which make up community equity.

	(\$ '000)
Current Assets (Includes Cash Assets of <b>\$36,003</b> )	41,904
Non Current Assets	1,070,646
<b>Total Assets</b>	<b>1,112,550</b>
Current Liabilities	18,402
Non Current Liabilities	14,369
<b>Total Liabilities</b>	<b>32,771</b>
<b>Net Community Assets</b>	<b>1,079,779</b>
Balance at Beginning of the year	1,065,692
Net results	14,541
<b>TOTAL COMMUNITY EQUITY</b>	<b>1,079,779</b>

#### 4.4 Consolidated Financial Statement

<b>Pittwater Council</b> <b>Budget Review for the quarter ended - 30 June 2015</b> <b>Consolidated Statement</b>								
	\$000's							
	Original Budget	Approved Changes	Sept 2014 Variations	Dec 2014 Variations	Mar 2015 Variations	Revised Budget	June 2015 Actual	June 2015 Variations
Direct Income								
User Fees	14,037	0	-83	142	405	14,501	15,093	592
Regulatory Fees	1,625	0	30	28	13	1,696	1,850	154
Regulatory Fines	2,796	0	0	53	45	2,894	2,973	79
Operating Grant Transfers	3,221	0	399	-35	4	3,588	3,249	-339
Capital Grant Transfers	3,520	0	685	-250	0	3,956	3,686	-269
Capital Contributions	5,267	0	3,401	287	2,821	11,776	11,190	-586
Operating Contributions	1,095	0	233	-350	171	1,149	1,271	122
Rates Income	38,572	0	43	0	0	38,615	38,553	-63
Domestic Waste Charges	12,820	0	0	0	0	12,820	12,838	18
Return on Investments & Other Interest Income	1,438	0	0	0	-50	1,388	1,323	-65
Rebates Income	330	0	0	-53	0	277	277	0
Other Income	475	0	159	76	97	807	1,070	263
Capital Sales	1,797	0	0	0	0	1,797	1,201	-595
<b>Total Direct Income</b>	<b>86,992</b>	<b>0</b>	<b>4,867</b>	<b>-102</b>	<b>3,506</b>	<b>95,263</b>	<b>94,575</b>	<b>-689</b>
Reserve Transfer								
Transfer From Reserve-S94	7,458	2,776	555	-5,496	-267	5,026	4,947	-79
Transfer From Reserve-Other	7,261	1,545	628	297	338	10,069	8,741	-1,328
<b>Total Transfer From Reserves</b>	<b>14,719</b>	<b>4,321</b>	<b>1,183</b>	<b>-5,199</b>	<b>71</b>	<b>15,096</b>	<b>13,689</b>	<b>-1,407</b>
Direct Expenditure								
Salaries & Wages	23,334	0	-45	-23	-574	22,692	22,831	140
Other Employee Costs	7,230	0	82	-7	-119	7,185	6,735	-451
Materials	2,146	0	1,117	-657	13	2,619	3,094	475
Stores	170	0	0	-7	22	185	238	54
Minor Plant Purchases	29	0	0	21	22	72	96	24
Plant & Equipment	2,433	0	-7	14	-60	2,381	2,298	-83
Contract Services External	26,242	4,092	2,049	-5,367	1,100	28,115	25,990	-2,126
Depreciation Expense	8,967	0	0	0	-10	8,957	8,842	-115
Interest Expense	950	0	-15	0	0	935	936	1
Professional Expenses	4,350	0	897	316	126	5,689	6,703	1,014
Legal Expenses	800	0	50	154	215	1,219	1,507	288
Bad & Doubtful Debts	337	0	-50	0	40	327	262	-64
Leases/Rentals/Hire/Licences	619	0	11	-20	-47	563	618	54
Public Utilities	2,065	0	36	2	-88	2,015	1,837	-178
Communications	691	0	0	1	-70	622	557	-65
Advertising	293	0	15	20	20	348	500	152
Insurance	1,037	0	0	1	61	1,100	1,111	12
Banking	212	0	0	0	0	212	226	14
Other Expenses	485	0	78	0	-18	544	566	22
Office Expenses	468	0	1	1	23	493	599	106
Sundry Services/Waste Disposal	5,705	0	8	1	291	6,006	6,533	528
Memberships	118	0	0	0	-2	116	94	-22
Levies/Contributions/Subsidies	3,154	0	-80	0	-207	2,868	2,651	-217
Capital Purchases/Payments	5,971	230	-1,023	32	-50	5,160	3,840	-1,320
<b>Total Direct Expenditure</b>	<b>97,807</b>	<b>4,321</b>	<b>3,124</b>	<b>-5,519</b>	<b>688</b>	<b>100,421</b>	<b>98,666</b>	<b>-1,756</b>
Reserve Transfer								
Transfer To Reserve-S94	4,092	0	3,337	287	2,821	10,537	10,027	-510
Transfer To Reserve-Other	8,723	0	-453	-40	40	8,270	8,204	-66
<b>Total Transfer to Reserves</b>	<b>12,814</b>	<b>0</b>	<b>2,884</b>	<b>247</b>	<b>2,861</b>	<b>18,806</b>	<b>18,231</b>	<b>-576</b>
<b>Increase/(call) on Council Funds(inc Dep'n)</b>	<b>-8,910</b>	<b>0</b>	<b>42</b>	<b>-29</b>	<b>29</b>	<b>-8,869</b>	<b>-8,633</b>	<b>236</b>
<b>Add back Depreciation - Non Cash</b>	<b>8,967</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-10</b>	<b>8,957</b>	<b>8,842</b>	<b>-115</b>
<b>Increase/(call) on Council Funds</b>	<b>57</b>	<b>0</b>	<b>42</b>	<b>-29</b>	<b>18</b>	<b>88</b>	<b>210</b>	<b>121</b>

As indicated in the above columns:

1. The "Original" Budget (+/-) the "Approved" Changes equals the "Revised" Budget
2. The Variance between the Revised Budget & the year-end Actuals are shown in the June 2015 Variation Column.
3. The above June 2015 Variations are explained below.

## Consolidated Financial Statement Variance analysis

The Consolidated financial result for the year ended 30 June 2015 is a surplus in uncommitted funds of \$210,000 (including revotes). Excluding revotes, the surplus amounts to \$50,000 (rounded) which represents a slight decrease from the previously adopted budget of \$88,000. The \$50,000 (rounded) surplus includes unspent Reserve funds of \$2.146 million that are to be revoted to the 2015-16 Financial Year and unspent Council funds of \$160,291 for IT equipment & Plant purchases that are also to be revoted to the 2015-16 Financial Year.

The variance from MARCH Revised Budget to Actual can be mainly attributed to: -

Budgeted Consolidated Result (Adopted Budget) Year Ending 30 June 2015 - Increase of Council Funds		\$	88
Budget to Actual Variance			\$000's
INCOME			
Increased User Fees mainly relating to an increase in Income from Sydney Lakeside Tourist Park, Cemetery, Restorations, CEC School program, & Outdoor Seating		\$	592
Increased Regulatory Fees & Fines mainly relating to Fines and inspections Income		\$	233
Decreased Operating & Capital Grant Transfers mainly relating to the timing of works associated with Flood studies, Better Waste Recycling & Biodiversity Grant funded works that are to be completed in the 2015-16 Financial Year		-\$	608
Decreased Capital Contributions income mainly relating to reduced S94 developer contributions as against budget		-\$	586
Increased Operating Contributions Income mainly relating to projected Storm Damage contributions from the NSW State Government		\$	122
Increased Other Income mainly relating to higher recoveries from Insurance and Legal Costs		\$	263
Decreased Capital Sales mainly relating to the delayed sales of Council Motor Vehicle & plant due to a changes in sale/vehicle length of Service methodology		-\$	595
EXPENDITURE			
Reduced Salaries/Wages & Oncosts mainly relating to Employee Leave Entitlement obligations being reduced due to Year End adjustments relating to discounting liabilities based on Accounting Standards		\$	311
Reduced Materials & Contract Services External mainly relating to the timing of work associated with Carols & Mackerel Wharf, Church Point Seawall, North Narrabeen Rockpool amenities, Macpherson Street Bridge & Elanora Commercial Centre (these works will be carried forward to the 15/16 FY), partly offset by unbudgeted Storm Damage debris clean up expenditure		\$	1,656
Additional Professional Expenditure mainly relating to Narrabeen Lagoon Management payment and Macpherson Street creekline works which are offset by developer S94 Contributions		-\$	1,014
Additional Legal Expenditure relating to an increase in Legal costs mainly associated with the Avalon Surf Club, compliance, DA Appeals & illegal land use matters		-\$	288
Additional Waste Disposal mainly relating to Waste Management & Storm Damage tipping costs		-\$	528
Reduced Other expenditure mainly relating to public utilities, communications & levies		\$	62
Reduced Capital Purchases expenditure relating to a decrease in Council Motor Vehicle & Plant purchases due to a change in sale/vehicle length of service methodology		\$	1,320
RESERVE MOVEMENTS			
Reduced Transfers from Reserve - Other mainly relating to Carols & Mackerel Wharf, Church Point sea wall, Pittwater Golf Centre works		-\$	1,328
Decreased Transfers to Reserve - S94 mainly relating to decrease in income associated with S94 Developer Contributions including Open Space, Village Streetscape & Warriewood Valley		\$	510
NET Changes		\$	122
Actual Consolidated Result Year Ending 30 June 2015 - Increase of Council Funds		\$	210

## 4.5 Operating Statement

<b>Pittwater Council</b> <b>Budget Review for the quarter ended - 30 June 2015</b> <b>Operating Statement</b>								
	Annual Budget - \$000's							
	Original Budget	Approved Changes	Sept 2014 Variations	Dec 2014 Variations	Mar 2015 Variations	Revised Budget	June 2015 Actual	June 2015 Variations
Direct Income								
User Fees	14,037	0	-83	142	405	14,501	15,093	592
Regulatory Fees	1,625	0	30	28	13	1,696	1,850	154
Regulatory Fines	2,796	0	0	53	45	2,894	2,973	79
Operating Grant Income	3,221	0	399	-35	4	3,588	3,237	-351
Operating Contributions	1,095	0	233	-350	171	1,149	1,271	122
Rates Income	38,572	0	43	0	0	38,615	38,553	-63
Domestic Waste Charges	12,820	0	0	0	0	12,820	12,838	18
Return on Investments & Other Interest Income	1,438	0	0	0	-50	1,388	1,323	-65
Other Income	475	0	9	76	97	657	992	335
Profit / (Loss) on Sale of Assets	344	0	0	0	0	344	248	-96
Gain from Joint Venture Assets	816	0	0	-53	0	763	1,372	609
<b>Total Direct Income</b>	<b>77,239</b>	<b>0</b>	<b>631</b>	<b>-139</b>	<b>685</b>	<b>78,416</b>	<b>79,750</b>	<b>1,334</b>
Internal Income								
Plant Hire/Service Agreement - Capital Works	145	0	0	0	0	145	208	63
<b>Total Internal Income</b>	<b>145</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>145</b>	<b>208</b>	<b>63</b>
Direct Expenditure								
Salaries & Wages	22,531	0	-45	-23	-574	21,888	22,064	175
Other Employee Costs	6,978	0	82	-7	-119	6,933	6,513	-420
Materials	954	0	142	-27	6	1,074	1,088	14
Stores	170	0	0	-7	22	185	209	25
Minor Plant Purchases	29	0	0	21	22	72	96	23
Plant & Equipment	2,433	0	-6	13	-60	2,381	2,256	-124
Contract Services External	11,865	42	404	-290	1,167	13,188	14,151	963
Depreciation Expense & Ammortisation	9,108	0	0	0	-10	9,098	8,983	-115
Interest Expense	950	0	-15	0	0	935	936	1
Professional Expenses	4,320	0	536	45	126	5,028	5,265	238
Legal Expenses	800	0	50	104	155	1,109	1,335	226
Bad & Doubtful Debts	337	0	-50	0	40	327	262	-64
Leases/Rentals/Hire/Licences	619	0	11	-20	-47	563	534	-30
Public Utilities	2,065	0	36	2	-88	2,015	1,837	-178
Communications	691	0	1	0	-70	622	555	-67
Advertising	293	0	15	20	20	348	480	132
Insurance	1,037	0	0	1	61	1,100	1,111	12
Banking	212	0	0	0	0	212	226	14
Other Expenses	485	0	78	0	-18	544	555	11
Office Expenses	468	0	1	1	23	493	561	68
Sundry Services/Waste Disposal	5,705	0	0	1	291	5,998	6,484	487
Memberships	118	0	0	0	-2	116	94	-22
Levies/Contributions/Subsidies	3,154	0	-80	0	-207	2,868	2,651	-217
<b>Total Direct Expenditure</b>	<b>75,322</b>	<b>42</b>	<b>1,160</b>	<b>-166</b>	<b>738</b>	<b>77,096</b>	<b>78,247</b>	<b>1,152</b>
<b>Operating Results before Capital</b>	<b>2,061</b>	<b>-42</b>	<b>-529</b>	<b>27</b>	<b>-53</b>	<b>1,465</b>	<b>1,711</b>	<b>246</b>
Grants & Contributions - Capital	7,288	0	4,085	37	2,821	14,231	12,830	-1,401
Material Public Benefits - S94	0	0	0	0	0	0	0	0
<b>Change in Net Assets - from Operations</b>	<b>9,349</b>	<b>-42</b>	<b>3,557</b>	<b>64</b>	<b>2,768</b>	<b>15,696</b>	<b>14,541</b>	<b>-1,155</b>

As indicated in the above columns:

1. The "Original" Budget (+/-) the "Approved" Changes equals the "Revised" Budget
2. The Variance between the Revised Budget & the year-end Actuals are shown in the June 2015 Variation Column.
3. The above June 2015 Variations are explained below.

#### 4.6 Operating Financial Statement Variance analysis

The Actual Operating Result before Capital for the financial year 2014/2015 is a surplus of \$1.711 million, an increase of \$246,000 compared to the previously adopted budget of \$1.465 million.

The variance from MARCH Revised Budget to Actual can be mainly attributed to: -

<b>Budgeted Operating Results before Capital (Adopted Budget) for the Year Ending 30 June 2015</b>		<b>\$</b>	<b>1,465</b>
<b>Budget to Actual Variance</b>			<b>\$000's</b>
<b>INCOME</b>			
Increased User Fees mainly relating to an increase in Income from Sydney Lakeside Tourist Park, Cemetery, Restorations, CEC School program, & Outdoor Seating	\$	592	
Increased Regulatory Fees & Fines mainly relating to Fines and inspections Income	\$	233	
Decreased Operating Grant Income mainly relating to the timing of works associated with Floodplan risk, Flood study and biodiversity projects that are to be completed in the 2015-16 Financial Year	-\$	351	
Increased Operating Contributions Income mainly relating to a projected Storm Damage contributions from the NSW State Government	\$	122	
Increased Other Income mainly relating to higher recoveries from Insurance and Legal Costs	\$	335	
Increased Gain from Joint Venture Assets mainly relating to better than expected profit result from the Kimbriki waste facility	\$	609	
<b>EXPENDITURE</b>			
Reduced Salaries/Wages & Oncosts mainly relating to Employee Leave Entitlement obligations being reduced due to Year End adjustments relating to Accounting Standards	\$	245	
Additional Materials & Contract Services External mainly relating to Storm damage & Streetsweeping	-\$	901	
Additional Legal Expenditure relating to an increase in Legal costs mainly associated with the Avalon Surf Club, compliance & DA Appeals	-\$	226	
Additional Waste Disposal mainly relating to Waste Management & Storm Damage tipping costs	-\$	487	
Decreased Levies/Contributions mainly relating to the NSW Fire Levy	\$	217	
Reduced Other Expenditure mainly relating to utilities and communications	\$	96	
Additional Professional Expenditure mainly relating to Narrabeen Lagoon Management payment and the use of temporary personnel with a corresponding reduction in Salaries & Wages	-\$	238	
<b>NET Changes</b>	<b>\$</b>	<b>246</b>	
<b>Actual Operating Results before Capital for the Year Ending 30 June 2015</b>		<b>\$</b>	<b>1,711</b>

#### 4.7 Cash Flow Statement and Reserves Balances

The Actual total General Fund for the year ended 30 June 2015 stands at \$36.003 million. Compared to the previously adopted budget this amount is an increase of \$1.217 million. This is mainly attributed to the timing of works associated with Macpherson Street Bridge & Road and wharf upgrades which are to be carried forward to the 2015/16 financial year.

<b>Pittwater Council</b> <b>Budget review for the quarter ended - 30 June 2015</b> <b>Cash Flow Statement</b>								
	\$000's							
	Original Budget	Approved Changes	Sept 2014 Variations	Dec 2014 Variations	Mar 2015 Variations	Revised Budget	June 2015 Actual	June 2015 Variations
<b>Cash Inflows</b>								
Rates & Domestic Waste	51,287	0	43	0	0	51,330	51,007	-323
Grants	6,439	0	500	-285	4	6,658	5,534	-1,124
User Charges	13,759	0	-83	142	405	14,223	14,113	-110
Regulatory Fees & Fines	4,396	0	30	81	58	4,565	4,809	244
Contributions & Donations	970	0	297	-350	171	1,088	1,377	289
Return on Investments & Other Interest Income	1,438	0	0	0	-50	1,388	1,331	-57
Sale of Assets (Excluding Land)	1,797	0	0	0	0	1,797	1,233	-563
Sale of Land	0	0	0	0	0	0	0	0
Other	805	0	159	23	97	1,084	3,232	2,149
S94 Contributions Received	3,892	0	3,337	287	2,821	10,336	10,027	-309
Proceeds from loan	1,500	0	0	0	0	1,500	1,650	150
<b>Total Inflows</b>	<b>86,282</b>	<b>0</b>	<b>4,283</b>	<b>-102</b>	<b>3,506</b>	<b>93,969</b>	<b>94,313</b>	<b>344</b>
<b>Cash Outflows</b>								
Employee Salary & Wages	23,334	0	-45	-23	-574	22,692	22,802	110
Employee Other Costs	6,795	0	82	-7	-119	6,751	6,628	-123
Insurance Claims/Premiums	1,037	0	0	1	61	1,099	1,273	173
Levies & Contributions	3,154	0	-80	0	-207	2,867	2,297	-570
Materials/Stores/Contracts	45,839	4,092	4,154	-5,676	1,372	49,781	48,369	-1,412
Legal Expenses	800	0	50	154	215	1,219	1,507	288
Loan Interest Repayments	950	0	-15	0	0	935	936	1
Loan Principal Repayments	1,277	0	6	0	0	1,283	1,284	1
Purchase Of Assets	4,694	230	-1,028	32	-50	3,878	4,227	349
GST Net Outflow	0	0				0	309	309
<b>Total Outflows</b>	<b>87,880</b>	<b>4,321</b>	<b>3,124</b>	<b>-5,519</b>	<b>698</b>	<b>90,505</b>	<b>89,632</b>	<b>-873</b>
<b>Net Inflows/(Outflows)</b>	<b>-1,598</b>	<b>-4,321</b>	<b>1,159</b>	<b>5,417</b>	<b>2,808</b>	<b>3,465</b>	<b>4,682</b>	<b>1,217</b>
Funds Carried Forward from Prior Year	24,111	0	0	0	0	31,321	31,321	0
*Opening Balance Adjustment as per year end Audited Accounts		7,210						
<b>Total General Fund</b>	<b>22,513</b>	<b>2,889</b>	<b>1,159</b>	<b>5,417</b>	<b>2,808</b>	<b>34,786</b>	<b>36,003</b>	<b>1,217</b>
Less Restricted Assets	5,671	-41	2,727	5,743	2,288	16,388	15,813	-575
Less Unexpended Grants	700	100	0	0	0	800	529	-271
Less Internal Reserves	10,288	560	-1,026	-297	502	10,027	11,795	1,768
<b>Increase/(call) on Council Funds</b>	<b>5,854</b>	<b>2,270</b>	<b>-542</b>	<b>-29</b>	<b>18</b>	<b>7,571</b>	<b>7,866</b>	<b>295</b>

The above Total Projected General Fund Results for the financial year ending 30 June 2015 are made up of Externally Restricted, Internally Restricted and Available Cash as outlined in the Reserve Balances (Cash & Investments Budget Review Statement) below:

**Pittwater Council**  
**Budget review for the quarter ended - 30 June 2015**  
**Reserve Balances**  
**(Cash & Investments Budget Review Statement)**

	Original Budget	Approved Changes	Sept 2014 Variations	Dec 2014 Variations	Mar 2015 Variations	Revised Budget	June 2015 Actual	June 2015 Variations
<b>Externally Restricted</b>								
Section 94	2,511	-241	2,782	5,784	3,088	13,924	13,514	-410
Domestic Waste Management	3,050	183	0	-40	-800	2,393	2,249	-144
Stormwater Levy	109	17	-55	0	0	71	50	-22
Grants	700	100	0	0	0	800	529	-271
<b>Total Externally Restricted</b>	<b>6,371</b>	<b>59</b>	<b>2,727</b>	<b>5,744</b>	<b>2,288</b>	<b>17,188</b>	<b>16,342</b>	<b>-846</b>
<b>Internally Restricted</b>								
Avalon Surf Club Loan	169	-8	-161	0	0	0	0	0
Bungan Lane Car Park	0	100	-100	0	0	0	0	0
Capital Works Reserve	-54	54	0	0	0	0	160	160
Caravan Park Capital Works	196	-196	0	0	0	0	13	13
Caravan Park Loan	116	-116	0	0	0	0	0	0
Cemetery Reserve	2,856	148	0	0	75	3,079	2,894	-185
Church Point Carpark	856	-6	0	-100	0	750	976	227
Commercial Centres Outdoor Seating	123	-11	-112	0	0	0	181	181
Community Centre Trusts	3	6	0	0	0	9	68	59
Election Reserve	150	0	0	0	0	150	150	0
Employee Leave Entitlement	1,607	-38	0	0	0	1,569	1,597	29
Environmental Infrastructure Levy	94	11	0	0	0	104	339	235
Environmental Levy (Escarpment)	152	7	0	0	0	159	175	16
General Reserve	1,731	463	-710	-19	425	1,889	1,434	-455
Governor Phillip Park Dunes Rest	35	1	0	-26	0	10	46	36
Narrabeen Synthetic Sports Field	154	29	0	0	0	183	227	44
Lagoon Entrance Clearing	0	0	0	0	0	0	110	110
Marine Infrastructure	188	-37	59	0	2	212	144	-68
Other	756	-57	-2	9	0	706	899	194
RMS Contribution	302	0	0	0	0	302	302	0
Road Reserve	26	99	0	20	0	145	156	11
Special Rates Variation	159	24	0	-180	0	3	1,147	1,144
Strategic Property Rationalisation Reserve	1	0	0	-1	0	0	0	0
Tennis Liason Trust Fund	196	14	0	0	0	210	220	10
Trust and Bonds (eg. Tree and Footpath)	473	74	0	0	0	547	555	8
<b>Total Internally Restricted</b>	<b>10,288</b>	<b>560</b>	<b>-1,026</b>	<b>-297</b>	<b>502</b>	<b>10,027</b>	<b>11,795</b>	<b>1,768</b>
<b>Total Restricted</b>	<b>16,659</b>	<b>619</b>	<b>1,701</b>	<b>5,446</b>	<b>2,789</b>	<b>27,215</b>	<b>28,137</b>	<b>922</b>
Available Cash	5,854	0	0	-29	0	7,571	7,866	295
<b>Total General Fund (Cash Flow Statement)</b>	<b>22,513</b>	<b>2,889</b>	<b>1,159</b>	<b>-1,159</b>	<b>2,808</b>	<b>34,786</b>	<b>36,003</b>	<b>1,217</b>

As indicated in the above columns:

1. The "Original" Budget (+/-) the "Approved" Changes equals the "Revised" Budget
2. The Variance between the Revised Budget & the year-end Actuals are shown in the June 2015 Variation Column.
3. The above June 2015 Variations are explained below

<b>Revised Budget Restricted Reserve Balance for the year ending 30 June 2015</b>		<b>\$ 27,215</b>
<b>Budget to Actual Variance</b>		<b>\$000's</b>
Reduced Externally Restricted Reserve - S94 mainly relating to developer contributions associated with Warriewood Valley S94	-\$	410
Reduced Externally Restricted Reserve - Grants mainly relating to the timing of Grant funding	-\$	271
Additional Internally Restricted Reserves - Capital Works Reserves mainly relating to 14/15 Revotes	\$	160
Reduced Internally Restricted Reserves - Cemetery mainly relating to additional Cemetery Expenditure	-\$	185
Additional Internally Restricted Reserves - Church Point Carpark mainly relating to addition income	\$	227
Additional Internally Restricted Reserves - Commercial Centres Outdoor Seating mainly relating to Elanora Commercial Centre works to be completed in 15/16 FY	\$	181
Additional Internally Restricted Reserves - Special Rates Variation mainly relating to SRV Works such as North Narrabeen Rockpool, Carols & Mackerel wharf to be completed in the 15/16 FY	\$	1,144
Additional Internally Restricted Reserves - Other mainly relating to additional income of Narrabeen Sport field and Telco Reserves	\$	76
<b>Actual Restricted Reserve Balance for the year ending 30 June 2015</b>	<b>\$</b>	<b>28,137</b>

#### 4.8 Balance Sheet

Council's Actual total increase in equity for the year ending 30 June 2015 is \$14.541 million (net change in assets resulting from operations) the increase of Total Equity is \$1.080 billion.

<b>Pittwater Council</b> <b>Balance Sheet</b> <b>Budget Review for quarter ended 30 June 2015</b>			
Actual 30/06/2015 \$'000's		Projected 30/06/2015 \$'000	Actual 30/06/2014 \$'000
<b>CURRENT ASSETS</b>			
5,503	Cash Assets	1,786	4,821
30,500	Investments	33,000	26,500
5,057	Receivables	4,375	3,807
125	Inventories	60	51
719	Other	48	48
0	Non Current Assets held for sale	0	0
<u>41,904</u>	<b>TOTAL CURRENT ASSETS</b>	<u>39,269</u>	<u>35,227</u>
<b>NON-CURRENT ASSETS</b>			
0	Investments	0	0
1,065	Receivables	800	977
0	Inventories	0	0
1,058,313	Infrastructure Property, Plant and Equipment	1,060,542	1,048,625
6,756	Investments Accounted for using the Equity Method	7,124	5,661
1,840	Investment Property	1,840	1,840
2,672	Intangible Assets	2,670	2,812
<u>1,070,646</u>	<b>TOTAL NON-CURRENT ASSETS</b>	<u>1,072,976</u>	<u>1,059,915</u>
<u>1,112,550</u>	<b>TOTAL ASSETS</b>	<u>1,112,245</u>	<u>1,095,142</u>
<b>CURRENT LIABILITIES</b>			
9,127	Payables	5,064	6,312
1,488	Interest Bearing Liabilities	1,760	1,284
7,787	Provisions	9,154	7,648
<u>18,402</u>	<b>TOTAL CURRENT LIABILITIES</b>	<u>15,978</u>	<u>15,244</u>
<b>NON-CURRENT LIABILITIES</b>			
0	Payables	0	0
14,174	Interest Bearing Liabilities	13,747	14,011
195	Provisions	155	195
<u>14,369</u>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<u>13,902</u>	<u>14,206</u>
<u>32,771</u>	<b>TOTAL LIABILITIES</b>	<u>29,880</u>	<u>29,450</u>
<u>1,079,779</u>	<b>NET ASSETS</b>	<u>1,082,365</u>	<u>1,065,692</u>
<b>EQUITY</b>			
1,029,751	Retained Earnings	1,031,883	1,015,210
50,028	Revaluation Reserve	50,482	50,482
<u>1,079,779</u>	<b>TOTAL EQUITY</b>	<u>1,082,365</u>	<u>1,065,692</u>

#### 4.9 Total Works Program Including Capital Budget Review Statement

Council's Total Works Program including Maintenance and Capital (Renewals, Upgrades & New) expenditure amounts to \$29.995 million for the 2014-15 financial year. This expenditure has been categorised in the tables and graphs below to outline budgeted expenditure by *Type, Funding, Strategy* and *Key Direction*.

**Pittwater Council**  
**Total Major Works Program - By Type of Expenditure**  
**2014/15 Actual Expenditure**

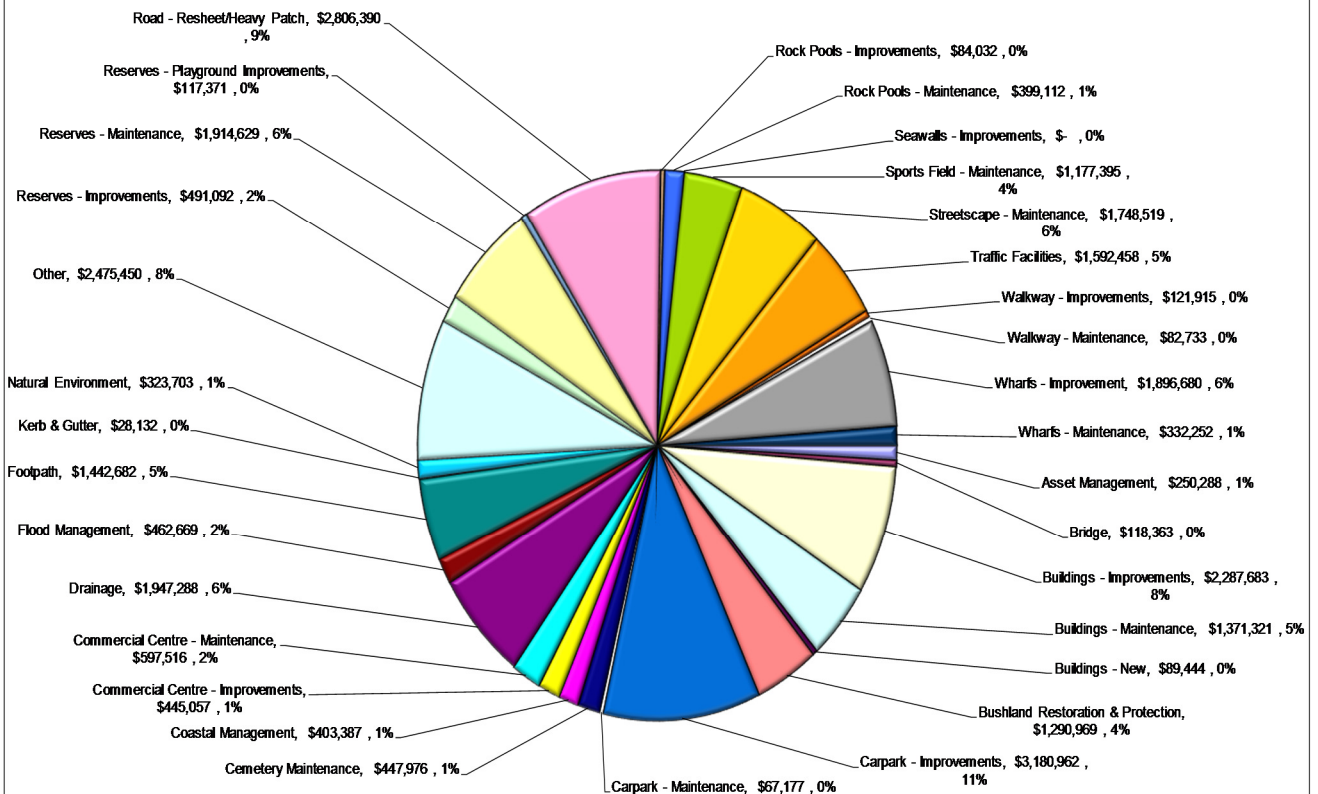
Type of Expenditure	Expenditure	% of Total
Carpark - Improvements	\$ 3,180,962	11%
Road - Resheet/Heavy Patch	\$ 2,806,390	9%
Other (Better Waste Recycle Fund & Revolving Energy Works)	\$ 2,475,450	8%
Buildings - Improvements	\$ 2,287,683	8%
Drainage	\$ 1,947,288	6%
Reserves - Maintenance	\$ 1,914,629	6%
Wharfs - Improvement	\$ 1,896,680	6%
Streetscape - Maintenance	\$ 1,748,519	6%
Traffic Facilities	\$ 1,592,458	5%
Footpath	\$ 1,442,682	5%
Buildings - Maintenance	\$ 1,371,321	5%
Bushland Restoration & Protection	\$ 1,290,969	4%
Sports Field - Maintenance	\$ 1,177,395	4%
Commercial Centre - Maintenance	\$ 597,516	2%
Reserves - Improvements	\$ 491,092	2%
Flood Management	\$ 462,669	2%
Cemetery Maintenance	\$ 447,976	1%
Commercial Centre - Improvements	\$ 445,057	1%
Coastal Management	\$ 403,387	1%
Rock Pools - Maintenance	\$ 399,112	1%
Wharfs - Maintenance	\$ 332,252	1%
Natural Environment	\$ 323,703	1%
Asset Management	\$ 250,288	1%
Walkway - Improvements	\$ 121,915	0%
Bridge	\$ 118,363	0%
Reserves - Playground Improvements	\$ 117,371	0%
Buildings - New	\$ 89,444	0%
Rock Pools - Improvements	\$ 84,032	0%
Walkway - Maintenance	\$ 82,733	0%
Carpark - Maintenance	\$ 67,177	0%
Kerb & Gutter	\$ 28,132	0%
<b>Total</b>	<b>\$ 29,994,645</b>	<b>100%</b>

2014/15 Expenditure - By Major Categories			
Infrastructure Based		Recreational/Environmental/Education Based	
Roads & Carparks	\$ 7,758,548	Natural Environment	\$ 1,819,320
Commercial Centres	\$ 2,791,092	Reserves & Sportsfields	\$ 4,148,463
Drainage & Flooding	\$ 2,493,386	Coastal	\$ 886,531
Buildings	\$ 3,950,240	Wharfs	\$ 2,228,932
Footpaths	\$ 1,442,682	Other	\$ -
Other	\$ 2,475,450		
<b>Total</b>	<b>\$ 20,911,399</b>	<b>Total</b>	<b>\$ 9,083,246</b>

Note: Other incorporates Bridge Design, Cycleways, Traffic Projects, Carpark Studies etc

Note: Other incorporates Energy Initiatives, Education Programs, Tree Planting, Impact Studies etc

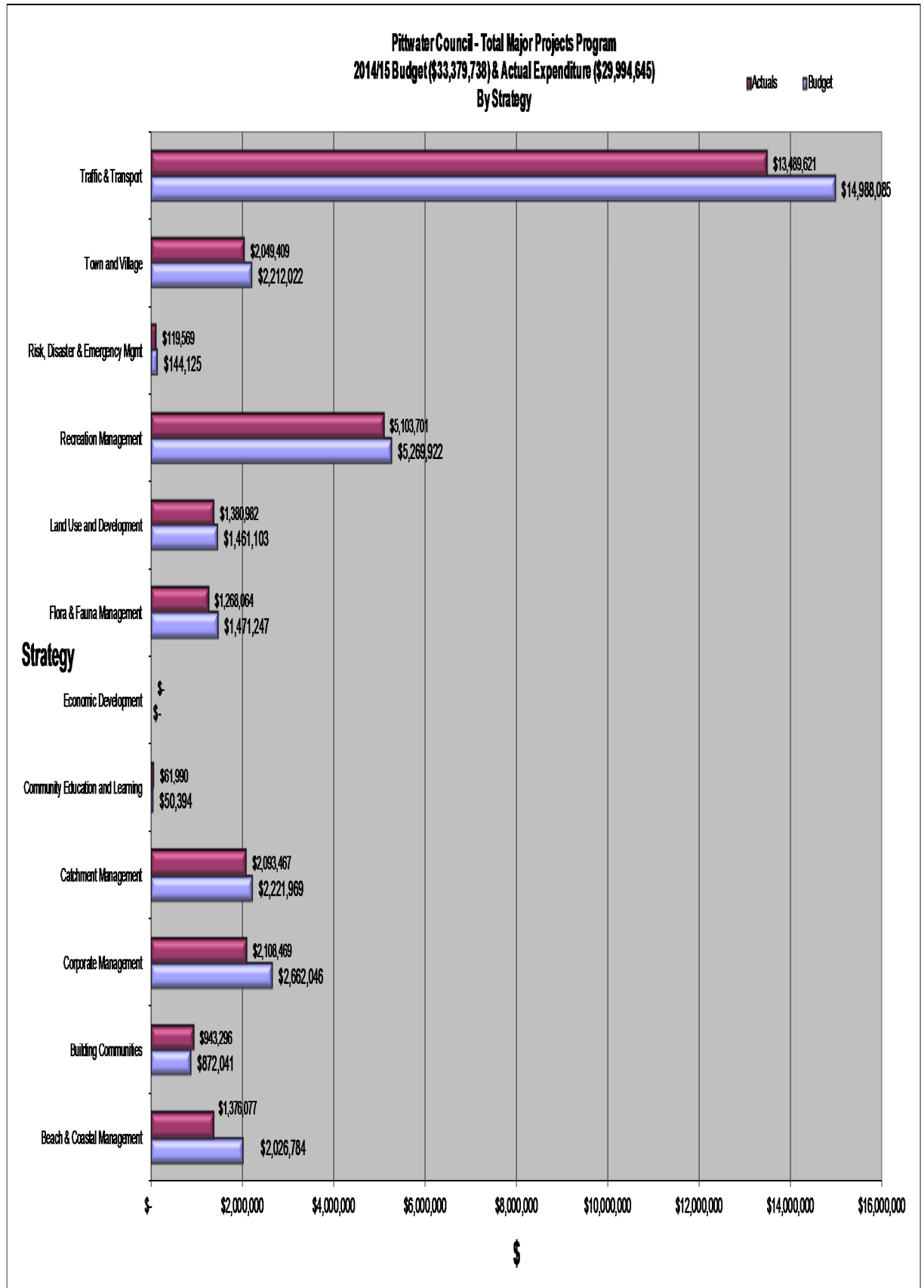
**Pittwater Council - Total Major Projects Program  
2014/15 Actual Expenditure (\$29,994,645) by Type**

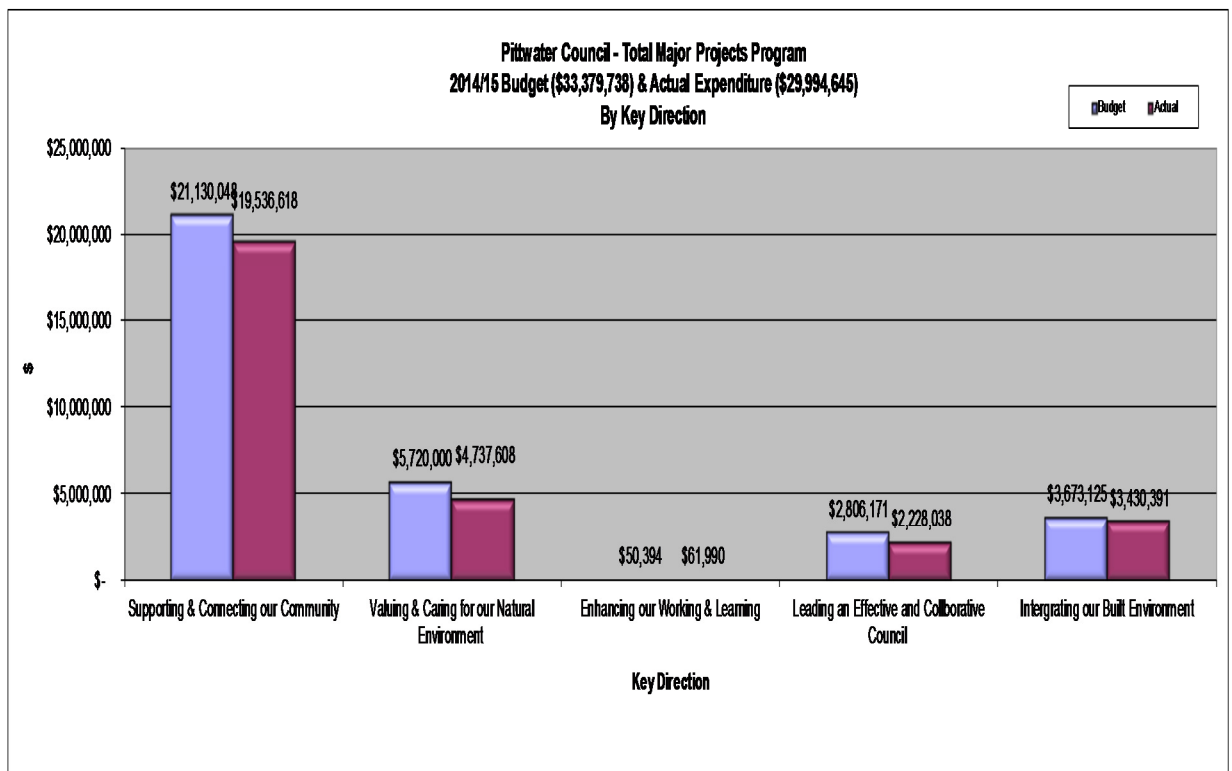


2014/2015 PROPOSED REVOTES					
Description of Work	Projected Total Budget	s94 Funded Projects	SRV Funded Projects	Other Contributions	Funding Provider
<b>Urban Infrastructure</b>					
S/W Crystal Street Newport Drainage Outlet	10,000	0	0	10,000	SMSC
MacPherson St WW Bridge, Road & Utility Relocation over Narrabeen Ck	381,637	381,637	0	0	S94 WWV
<b>Total Urban Infrastructure</b>	<b>391,637</b>	<b>381,637</b>	<b>0</b>	<b>10,000</b>	
<b>Reserves Recreation</b>					
Carpark & Access Improvement Program - Clareville Beach Carpark	68,983	0	68,983	0	SRV
Facilities and Services at Beaches (Dune Restoration)	10,482	0	10,482	0	SRV
Mona Vale Beach Pittwater Estuary and Coastline Rehabilitation	70,996	0	70,996	0	SRV
Keeping Villages and Surrounding Areas Beautiful	22,294	0	22,294	0	SRV
Bushland Risk Management	24,434	0	24,434	0	SRV
<b>Total Reserves Recreation</b>	<b>197,189</b>	<b>0</b>	<b>197,189</b>	<b>0</b>	
<b>Bushland Management</b>					
Regeneration & Enhancement of Wildlife Corridors	4,224	0	4,224	0	SRV
Bushland Reserves Restoration of Minor Reserves	22,120	0	22,120	0	SRV
<b>Total Bushland Management</b>	<b>26,344</b>	<b>0</b>	<b>26,344</b>	<b>0</b>	
<b>Commercial Property &amp; Projects</b>					
Church Point Seawall	223,857	0	223,857	0	SRV
Church Point Seawall (Works)	224,597	0	0	224,597	El Levy
Carols Wharf Upgrade	96,470	0	96,470	0	SRV
Mackerel Wharf	122,280	0	122,280	0	SRV
Mona Vale SLSC geotech Designs	28,808	0	28,808	0	SRV
North Narrabeen Rock Pool Amenities	383,569	0	383,569	0	SRV
Mona Vale Surf Club Building	23,648	0	23,648	0	SRV
Energy saving initiatives and retrofits SRV	34,165	0	34,165	0	SRV
Revolving Energy Fund	26,565	0	0	26,565	REF
<b>Other Business Units</b>					
Enliven Pittwater Lighting and Banners	100,790	0	0	100,790	Outdoor Seating
Elanora Commercial Centre Upgrades	155,080	155,080	0	0	S94 Plan 19
Amenities at Sector 8 Park WWV	110,556	110,556	0	0	S94 WWV
<b>Total Commercial Property &amp; Projects</b>	<b>1,530,385</b>	<b>265,636</b>	<b>912,797</b>	<b>351,952</b>	
<b>GRAND TOTAL - REVOTES</b>	<b>2,145,555</b>	<b>647,273</b>	<b>1,136,330</b>	<b>361,952</b>	

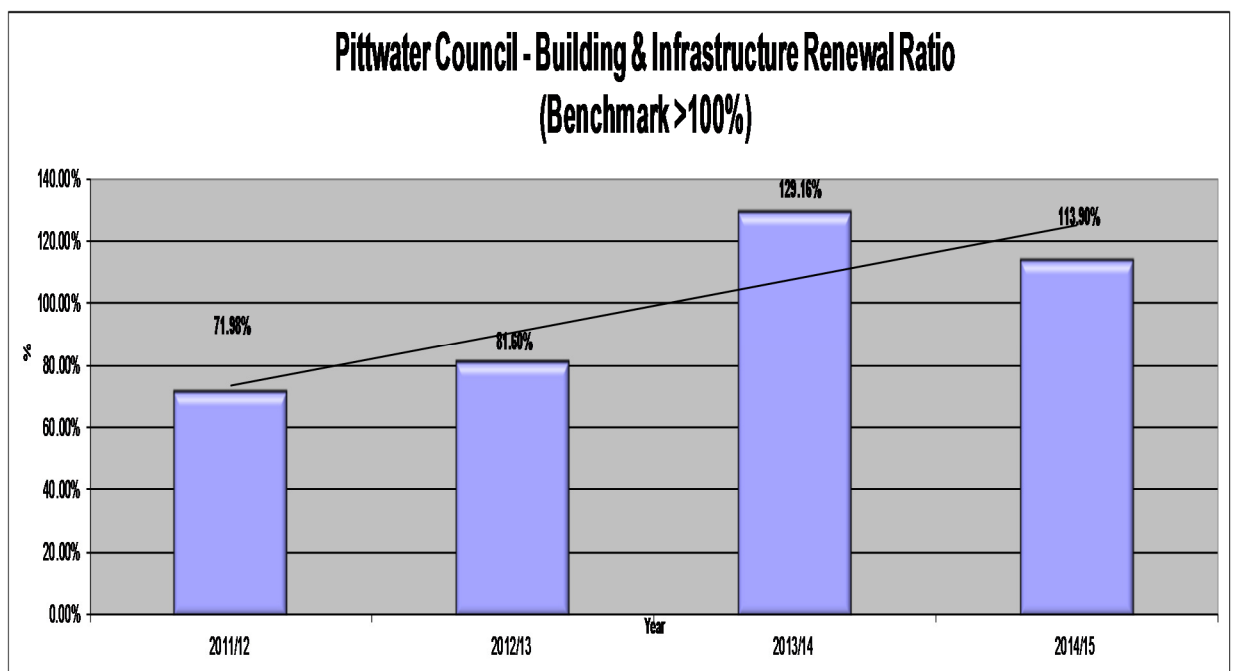
Total Major Projects Program has been categorised below by budgeted and actual expenditure in *Strategies*.

## Total Major Projects Program Summary by Strategy





As a part of Council's Major Projects Program it has been recognised that more funds are required to be spent in the area of Building and Infrastructure Renewal in order for Council to achieve and maintain the industry benchmark of 100%. This benchmark reflects that for every \$1 of depreciation associated with Buildings and Infrastructure, Council's should be spending at least \$1 in renewals. With the injection of funds raised via the Special Rate Variation into the area of Building and Infrastructure renewal this ratio has improved and is now being maintained marginally above the industry benchmark at financial year end.



**Pittwater Council**  
**Budget review for the quarter ended - 30 June 2015**  
**Capital Budget Review Statement**

	Original Budget	Approved Changes	Sept 2014 Variations	Dec 2014 Variations	Mar 2015 Variations	Revised Budget	June 2015 Actual	June 2015 Variations
<b>Capital Funding</b>								
Rates & Other Untied Funding	5,262	0	316	-1,124	-50	3,287	2,953	-334
Capital Grants & Contributions	2,482	0	2,983	-1,510	0	3,955	3,686	-269
Reserves:								
- External Restrictions/Reserves	7,284	2,776	5	-5,447	0	5,204	5,152	-52
- Internal Restrictions/Reserves	4,447	1,503	-1,440	2,728	0	7,768	6,229	-1,539
New Loans	1,500	0	100	0	0	1,600	1,600	0
Receipts from Sale of Assets								
- Plant & Equipment	1,467	0	0	0	0	1,467	981	-485
- Land & Buildings	330	0	0	0	0	330	220	-110
Other Funding	0	0	0	0	0	0	0	0
<b>Total Capital Funding</b>	<b>22,771</b>	<b>4,280</b>	<b>1,964</b>	<b>-5,353</b>	<b>-50</b>	<b>23,611</b>	<b>20,821</b>	<b>-2,790</b>
<b>Capital Expenditure</b>								
New Assets								
- Plant & Equipment	0	0	0	0	0	0	0	0
- Land & Buildings	495	0	0	-233	0	262	170	-92
- Roads	5,818	593	255	-5,675	-150	841	575	-267
- Footpaths	658	17	0	24	11	710	702	-8
- Drainage	0	0	0	0	35	35	541	506
- Foreshore Assets	0	0	0	0	0	0	0	0
- Natural Assets	0	0	0	0	0	0	0	0
- Recreational Assets	30	0	0	0	0	30	14	-16
- Carpark	0	2,183	300	477	-296	2,664	2,680	16
- Other	110	30	131	20	-30	261	275	14
Renewal & Upgrades of Assets								
- Land & Buildings	2,244	0	311	-59	0	2,496	2,207	-289
- Roads	2,465	0	387	168	-26	2,651	2,714	63
- Footpaths	140	192	0	-44	132	420	591	171
- Drainage	1,318	0	55	-400	-2	971	857	-114
- Foreshore Assets	2,415	845	37	80	30	3,407	2,366	-1,041
- Natural Assets	567	25	0	150	0	742	675	-67
- Recreational Assets	334	0	50	0	0	384	373	-11
- Carpark	0	0	0	0	296	638	501	-138
- Other	205	165	1,461	110	0	1,940	1,742	-198
<b>Total Capital Works</b>	<b>16,800</b>	<b>4,050</b>	<b>2,987</b>	<b>-5,385</b>	<b>0</b>	<b>18,451</b>	<b>16,981</b>	<b>-1,470</b>
Other								
- Plant & Equipment Replacement	4,694	230	-1,028	31	-50	3,876	2,556	-1,320
Loan Repayments (Principal)	1,277	0	6	1	0	1,284	1,284	0
Other Capital Expenditure	0	0	0	0	0	0	0	0
<b>Total Capital Expenditure</b>	<b>22,771</b>	<b>4,280</b>	<b>1,964</b>	<b>-5,353</b>	<b>-50</b>	<b>23,611</b>	<b>20,821</b>	<b>-2,790</b>

As indicated in the above columns:

1. The "Original" Budget (+/-) the "Approved" Changes equals the "Revised" Budget
2. The Variance between the Revised Budget & the year-end Actuals are shown in the June 2015 Variation Column.
3. The above June 2015 Variations are explained below

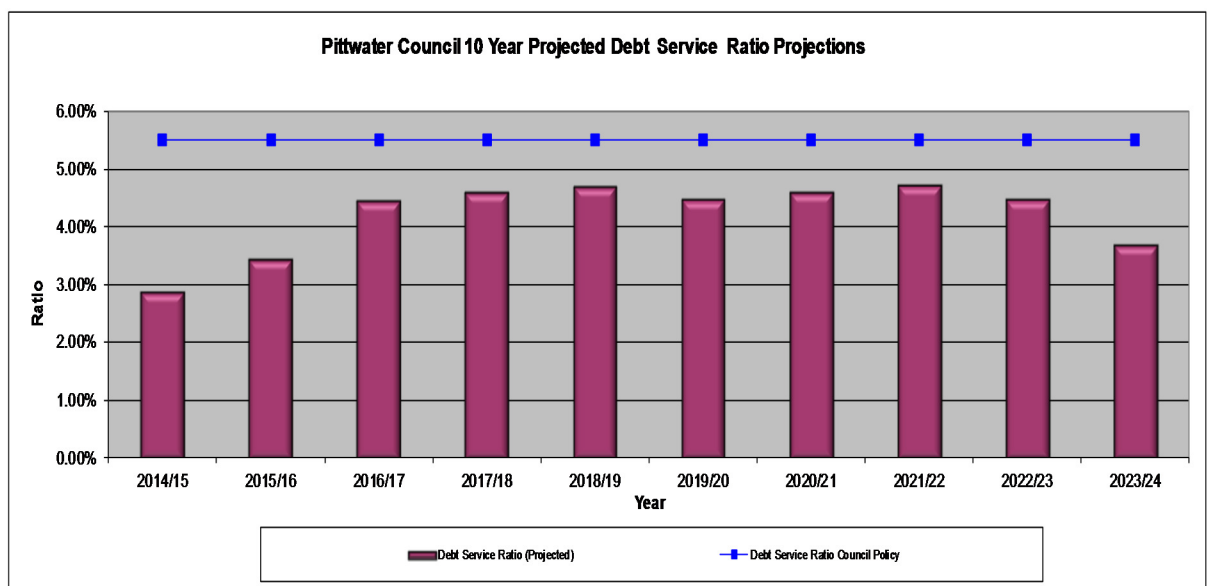
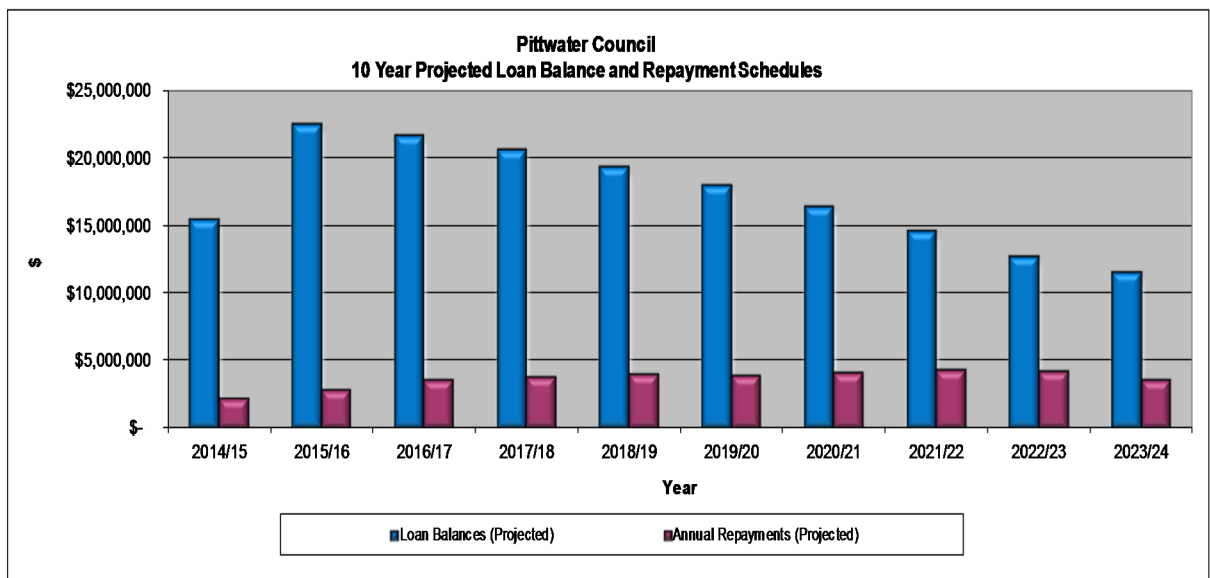
<b>Budgeted Capital Expenditure as per Adopted Budget for the Year Ending 30 June 2015</b>		<b>\$ 23,611</b>
<b>Budget to Actual Variance</b>		<b>\$000's</b>
Reduced Capital Expenditure (New Assets) on Roads mainly relating to the delay in timing of Bridge, Road, Footpath and utility relocation works at Machperson street, Warriewood	-\$	267
Increased Capital Expenditure (New Assets) on Drainage mainly relating to the timing of Creekline works at Machperson street, Warriewood with associated developer contributions	\$	506
Reduced Capital Expenditure (Renewal) on Land & Buildings Assets mainly relating to the timing of at North Narrabeen Rock Pool Amenities	-\$	289
Reduced Capital Expenditure (Renewal) on Foreshore Assets mainly relating to the delay in the timing of works at Church Point seawall, Mackeral wharf and Currawong wharf	-\$	1,041
Reduced Capital Expenditure (Renewal) on Carpark Assets mainly relating to the delay in the timing of works at Clareville Beach & Church Point carparks	-\$	138
Reduced Capital Expenditure (Renewal) on Other Assets mainly relating to the delay in the timing of Enliven, Better Waste & Recycle fund works	-\$	241
Reduced Capital Expenditure (Renewal) on Plant and Equipment Assets mainly relating to the purchase of Fleet Vehicles	-\$	1,320
<b>Actual Capital Expenditure for the Year Ending 30 June 2015</b>	<b>\$</b>	<b>20,821</b>

#### 4.10 Loan Projections

Council's estimated loan balances, principal and interest repayments and debt service coverage ratio (measuring the availability of operating cash to service debt) are demonstrated below for the next ten years. As indicated, Council's Loan program is increasing in order to support Council's infrastructure renewal needs and commercial opportunities. Council monitors its indebtedness via its debt service ratio policy, which measures debt service costs against total revenue. At 2.87% for 2014/15, Council's indebtedness falls within the policies maximum range of 5.5%.

Year	New Loan Borrowings	Loan Balance at Financial Year End	Projected Principal Repayments	Projected Interest Repayments	Projected Repayment Annually	Debt Service Ratio
2014/15	\$ 1,500,000	\$ 15,512,000	\$ 1,284,000	\$ 936,459	\$ 2,220,459	2.87%
2015/16	\$ 8,800,000	\$ 22,562,830	\$ 1,748,580	\$ 1,051,956	\$ 2,800,536	3.44%
2016/17	\$ 1,500,000	\$ 21,739,271	\$ 2,323,559	\$ 1,229,548	\$ 3,553,107	4.45%
2017/18	\$ 1,500,000	\$ 20,668,614	\$ 2,570,657	\$ 1,184,860	\$ 3,755,517	4.59%
2018/19	\$ 1,500,000	\$ 19,335,814	\$ 2,832,800	\$ 1,120,054	\$ 3,952,854	4.69%
2019/20	\$ 1,500,000	\$ 18,036,357	\$ 2,799,456	\$ 1,074,063	\$ 3,873,520	4.48%
2020/21	\$ 1,500,000	\$ 16,472,789	\$ 3,063,568	\$ 1,023,820	\$ 4,087,387	4.59%
2021/22	\$ 1,500,000	\$ 14,631,071	\$ 3,341,719	\$ 959,457	\$ 4,301,176	4.70%
2022/23	\$ 1,500,000	\$ 12,812,556	\$ 3,318,515	\$ 880,830	\$ 4,199,345	4.47%
2023/24	\$ 1,500,000	\$ 11,565,544	\$ 2,747,014	\$ 808,521	\$ 3,555,535	3.68%

\*Note: 2015-24 Projections based on the 2015-2019 Delivery Program



#### 4.11 Special Rates Variation Levy

In order for Pittwater Council to remain a strong, independent and sustainable Council in 2011 an application was submitted to IPART for a Special Variation to Council's rates.

Council's Special Rate Variation (SRV) will provide funds for a wide range of Infrastructure Works and Environmental Programs that will progressively improve both our 'urban' and 'natural' environment. The schedule of works and programs will be overseen through the Special Rate Variation (SRV) Advisory Committee.

The 2014/15 list of funds and SRV works are shown below.

<b>Opening Reserve Balance as at 01/07/14</b>	<b>1,023,896</b>
Actual Income 2014/2015	4,025,350
Actual Expenditure 2014/2015 (as shown below)	3,903,137
<b>Reserve Balance for the year ended 30 June 2015 (restricted)</b>	<b>1,146,109</b>

<b>Special Rates Variation Works</b>	<b>Type of Works</b>	<b>Budget</b>	<b>YTD Actuals</b>
Tengah Crescent Mona Vale full length	Road - Resheet/Heavy Patch	146,164	146,164
Woorarra Avenue no 39-73 Elanora Heights	Road - Resheet/Heavy Patch	69,327	69,327
Beaconsfield Street Newport the Crescent to no 73A	Road - Resheet/Heavy Patch	203,639	203,639
Emmaus Road Ingleside	Road - Resheet/Heavy Patch	28,470	28,470
Plateau Road Bilgola Plateau	Road - Resheet/Heavy Patch	111,242	111,242
Myola Road Newport (Gertrude to Bungan Hd)	Road - Resheet/Heavy Patch	45,733	45,733
Avalon Parade Avalon	Road - Resheet/Heavy Patch	125,990	125,990
Pittwater Rd Bayview (adjacent to BYRA Club)	Footpath	104,084	104,084
Vineyard St Mona Vale (Brinawa St to existing)	Footpath	86,050	86,050
Rickard Rd North Narrabeen (Annana to Gondola)	Footpath	57,178	57,178
Vesper St & Wangara St Mona Vale	Footpath	79,991	78,659
Elanora Road Elanora Heights - Further Stage/Schools Footpaths	Footpath	102,840	102,840
Grandview Drive Newport Further Stage/W&R Plan	Footpath	129,812	129,812
Hudson Parade Further Stage/W&R Plan	Footpath	132,844	132,844
Nareen Parade North Narrabeen Adj no 47/Pedestrian Amenity	Footpath	23,005	23,005
Bus Stop Upgrades Pittwater Road Various Locations	Traffic Facilities	17,049	17,049
Gladstone Road Stormwater Pipeline Reline	Drainage	22,092	22,092
Oak Street Warriewood Drainage	Drainage	30,000	30,000
Hudson Street Stormwater Drainage Adj to no 41	Drainage	31,696	31,696
Jackson Road/Garden Street Roundabout Stormwater	Drainage	31,917	31,917
Narroy Rd Footpath Stage 3 Nareen Creek	Footpath	137,528	137,528
Richard Road Pit Reconstruction with Pipe Stubs	Drainage	136,269	140,283
Survey of Project Locations	Drainage	4,746	4,746
Sportsfield and Open Space Improvements	Reserves - Improvements	56,076	56,076
Carpark & Access Improvement Program - Clareville Beach Carpark	Carpark - Improvements	135,042	66,059
Facilities and Services at Beaches (Dune Restoration)	Coastal Management	109,591	99,109
Careel Bay Pittwater Estuary and Coastline Rehabilitation	Coastal Management	57,328	56,758
Mona Vale Beach Pittwater Estuary and Coastline Rehabilitation	Coastal Management	76,030	5,604
Cleanliness of Beaches and Ocean Pools	Rock Pools - Improvements	41,989	41,989
Bushland Risk Management	Bushland Restoration & Protection	64,806	40,372
Bushland Reserves Restoration of Major Reserves	Bushland Restoration & Protection	154,169	154,169
Regeneration & Enhancement of Wildlife Corridors	Bushland Restoration & Protection	28,708	24,484
Managing Natural Hazards	Natural Environment	93,097	93,097
Bushfire Asset Protection Zones	Bushland Restoration & Protection	34,355	34,355
Managing and protecting Creeks & Waterways	Natural Environment	105,606	105,606
Bushland Reserves Restoration of Minor Reserves	Bushland Restoration & Protection	81,062	58,941
Boating Infrastructure - Bonnie Doon Wharf	Wharfs - Improvement	25,918	25,918
Palm Beach Wharf	Wharfs - Improvement	450,675	411,085
Church Point Seawall	Seawalls - Improvements	223,857	-
Carols Wharf Upgrade	Wharfs - Improvement	100,000	3,530
Mackerel Wharf	Wharfs - Improvement	150,000	27,720
Currawong Wharf Upgrade	Wharfs - Improvement	9,583	9,583
Mona Vale SLSC geotech Designs	Buildings - Improvements	40,599	11,791
North Narrabeen Rock Pool Amenities	Buildings - Improvements	383,569	-
Avalon Surf Club Stage 2	Buildings - Improvements	125,430	125,430
Mona Vale Surf Club Building	Buildings - Improvements	50,000	26,352
Avalon Surf Club Life Guards Room	Buildings - Improvements	9,403	9,403
Energy saving initiatives and retrofits SRV	Other	56,721	22,556
Austgrid Meter Consolidation SRV	Other	29,198	29,198
LED Lighting Retro/Install SRV	Other	26,012	26,012
Solar PV Systems SRV	Other	5,468	5,468
Water saving and re-use initiatives	Other	46,988	46,988
Refurbishment of Library	Buildings - Improvements	71,234	71,234
Keeping Villages and Surrounding Areas Beautiful	Commercial Centre - Maintenance	121,117	98,823
Facilities and Services at Beaches (Extension of Lifeguard Services)	Other	121,682	121,682
Protecting Native Plants and Animals	Bushland Restoration & Protection	73,785	73,785
Noxious and Environmental Weed Eradication	Bushland Restoration & Protection	34,860	33,980
Community Bushcare Program	Bushland Restoration & Protection	25,632	25,632
<b>Total Special Rates Variation Works</b>		<b>5,077,256</b>	<b>3,903,137</b>

#### 4.12 Stormwater Management Service Charge

The Stormwater Management Service Charge Program (based on Section 496A to the Local Government Act 1993 made by the Local Government Amendment (Stormwater) Act 2005 and in accordance with clauses 125A, 125AA, 200A and 217 of the Local Government (General) Regulation 2005) is levied on rateable urban land that is categorised for rating purposes as residential or business (excludes vacant land – see definition in the Act). The charge levied is:

- \$25 for land categorised as residential
- \$12.50 per residential strata lot
- \$25 per 350 square metres (or part thereof) for land categorised as business
- Pro-rata apportionment for business strata complexes.

The purpose of the service charge is to fund both capital projects and recurrent expenditure relating to new or additional stormwater management services to eligible land within the 23 sub-catchments within Pittwater by taking a 'global' approach to stormwater services and ensuring a reasonable equitable distribution of Stormwater Management Services over time.

The Stormwater Management Service Charge Annual Works Program is set out below;

<b>Opening Reserve Balance as at 01/07/14</b>	<b>104,039</b>
Actual Income 2014/2015	531,083
Actual Expenditure 2014/2015 (as shown below)	585,436
<b>Reserve Balance for the year ended 30 June 2015 (restricted)</b>	<b>49,686</b>

<b>Stormwater Management Service Charge</b>	<b>Budget</b>	<b>YTD Actuals</b>
S/W Infrastructure Improvements Minor Catchments	21,007	21,007
S/W Nullaburra Road Newport Drainage	7,817	7,817
S/W Iluka Road Palm Beach Drainage	18,095	18,095
S/W Bilkurra Avenue Bilgola Plateau Drainage	12,571	12,571
S/W Crystal Street Newport Drainage Outlet	10,000	-
S/W Careel Creek Improvements	50,550	50,550
S/W Cynthea Rd Palm Beach Drainage	13,088	13,088
S/W Ismona Street Newport Drainage	6,575	6,575
S/W Whale Beach Road Drainage	6,575	6,575
S/W Asset Management - CCTV condition assessment inspection	9,560	9,560
S/W Capital Works & Emergency Program	24,657	24,657
By the Sea Polo Road Open Channel Stage 1	19,641	19,641
Oak Street Warriewood Drainage Jxyza	99,564	100,000
S/W Wallumatta Road Newport	12,327	12,327
S/W Prosperity Pde WW Drainage System Stage 2	72,589	72,589
S/W System Impact Assessment	13,186	13,186
S/W Mapping	4,650	4,650
Community & Industry S/W Pollution Education	19,405	19,405
S/W Quality Treatment Device Improvements	146,329	146,329
Avalon to Palm Beach Floodplain Risk Management Study & Plan	26,814	26,814
<b>Total Stormwater Management Service Charge</b>	<b>595,000</b>	<b>585,436</b>

#### 4.13 Developer Contribution Plans

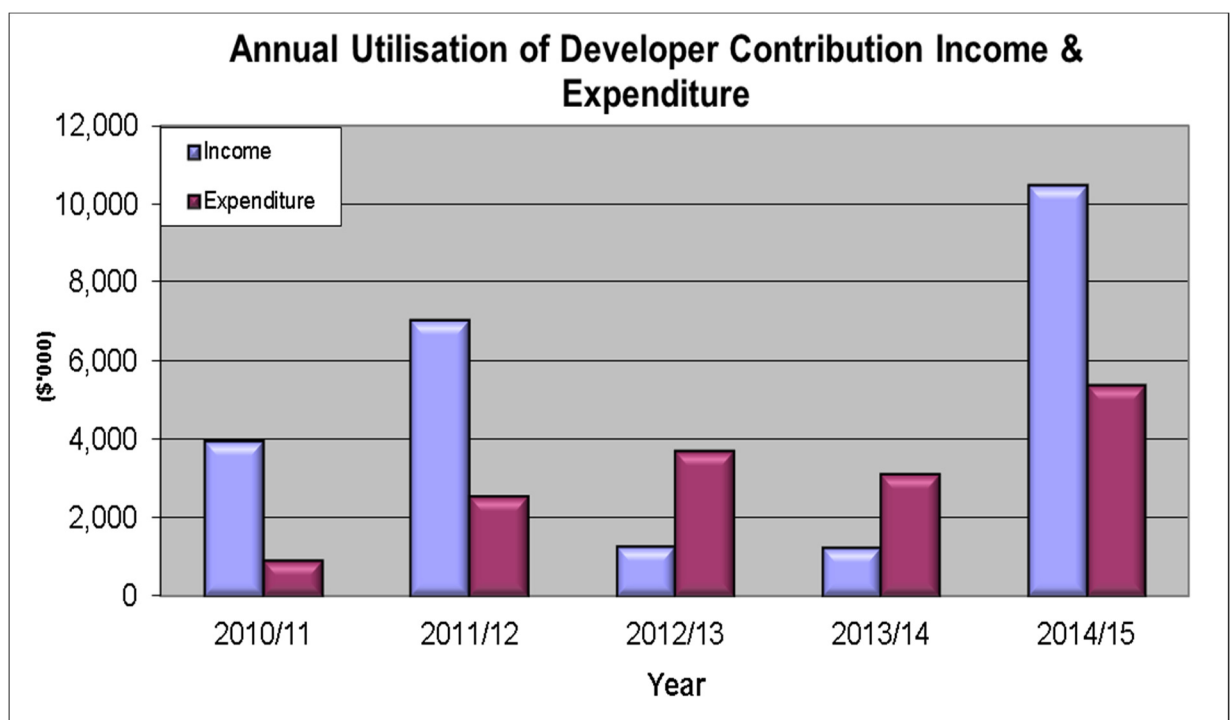
Developer Contributions are monetary contribution levied on developers at the development applications stage to pay for a proposed increase in demand for public services, such as roads and parks.

Council has a number of contribution plans, each containing income projections and work programs, enabling a financial strategy to efficiently and equitably administer the funds. A summary detailing the balances and projected income and expenditure for the current year of the various plans is contained within the table below:

DEVELOPER CONTRIBUTION PLANS	Actual			
	Plan Balance as at 30/06/14	Expenditure for 2014/15	Income for 2014/15	Plan Balance as at 30/06/15
Community Service Facilities	\$ 29,786	\$ 126,361	\$ 96,575	\$ 0
Mona Vale Car Parking	\$ 2,495,668	\$ 2,507,993	\$ 12,325	\$ 0
Newport Car Parking	\$ 99,879	\$ 100,512	\$ 2,066	\$ 1,433
Open Space	\$ 433,510	\$ 374,986	\$ 252,214	\$ 310,738
Village Streetscape	\$ 523,093	\$ 441,432	\$ 151,659	\$ 233,320
Public Libraries	\$ 206,070	\$ -	\$ 58,720	\$ 264,790
Warriewood Valley	\$ 4,625,386	\$ 1,817,986	\$ 9,895,430	\$ 12,702,831
<b>Totals</b>	<b>\$ 8,413,392</b>	<b>\$ 5,369,269</b>	<b>\$ 10,468,990</b>	<b>\$ 13,513,113</b>

Council is required to undertake financial management of developer contributions as the authority responsible for most of the communities' infrastructure and regional facilities. The timing of the capital expenditure is heavily dependent upon the levels of development and contributions received.

To demonstrate Pittwater Council's financial management of developer contributions, a comparison of income (contributions received) versus expenditure for the provision of community facilities is shown in the graph below.



#### 4.14 Consultancy and Legal Expenses

As a part of Council's Quarterly Budget Review Statement, expenditure associated with Consultancies and Legal Expenses are to be disclosed. Accordingly, YTD expenditure associated with Consultancies and Legal Fees are as follows:

Expenditure	Expenditure YTD	Budgeted (Y/N)
<b>Consultancies</b>	\$6,703,326	Yes – Budget \$5,688,955
<b>Legal Fees</b>	\$1,507,160	Yes – Budget \$1,219,100

The Actual Consultancies for the 2014/15 Financial year is \$6,703,326

The Actual Legal Fees for the 2014/15 Financial year is \$1,507,160

#### Contracts and Other Expenses

As a part of Council's Quarterly Budget Review Statement, a list of Contracts that **exceed \$50,000** and that have been entered into during the June 2015 Quarter and have yet to be fully performed are to be disclosed (*excluding contracts selected from Council's preferred supplier list and those associated with employment*). Accordingly, a list of such Contractors is as follows:

##### Contracts entered into in the June 2015 Quarter (exceeding \$50,000)

Contractor	Detail & Purpose	Contract Value	Start	Duration	Budget (Y/N)
<b>NIL</b>					

In determining Council's Original Budget and subsequent Budget Reviews an overall budget is assigned to functions of Council that incorporate a number of contracts to fulfil projected works associated with that function of Council. Contracts that are undertaken throughout the year that give rise to an increase in the overall contractors budget assigned to a function of Council are required to be separately disclosed. Accordingly, a list of Contracts associated with a budgetary increase is listed below (note: *if no contracts are listed below, all contracts let during the Quarter have not given rise to a budgetary increase and have been facilitated with the Original or previous Quarterly Budgetary Reviews*):

##### Contracts entered into in the June 2015 Quarter that gave rise to an increase in the Budget.

Contractor	Detail & Purpose	Contract Value	Start	Duration	Budget (Y/N)
<b>NIL</b>					

#### 4.15 Council Key Directions and Associated Strategies

Over the last two years Pittwater Council, in collaboration with the Local Community, developed Pittwater 2020, the first of its kind. This strategic plan provides an overarching framework to proactively respond to the community aspirations and desires.

The Strategic Plan articulates the community vision for what Pittwater should be like in 2020 and outlines five interlinked and independent key directions and their associated strategies under which all planning will occur. The 12 key strategies have been developed providing the operational mechanism – vision, objectives, initiatives and measures – to achieve the inspirational goals and targets.

Accordingly, in an effort to assist Council's Strategic Plan and associated vision the 2014/15 budget, in addition to traditional financial reporting formats, has been broken down based upon the key five directions and their 12 associated strategies.

For information for the community the net consolidated position of each key direction and strategies are outlined below:

##### 4.15.1 Supporting & Connecting our Community (Social)

The net impact of the 2014/15 Actuals for this key direction is a cost of \$10.959 million.

This net cost includes:	
Operating Expenditure	\$18.191 million
Capital Expenditure	\$6.210 million
Income	(\$14.484) million
Transfer from Reserve*	(\$9.529) million
Transfer to Reserve*	\$10.571 million
Net Cost to Council	\$10.959 million

##### 4.15.2 Valuing & Caring for our Natural Environment (Environmental)

The net impact of the 2014/15 Actuals for this key direction is a cost of \$6.753 million.

This net cost includes:	
Operating Expenditure	\$8.281 million
Capital Expenditure	\$4.913 million
Income	(\$3.404) million
Transfer from Reserve*	(\$3.241) million
Transfer to Reserve*	\$204,000
Net Cost to Council	\$6.753 million

#### 4.15.3 Enhancing our Working & Learning (Economic)

The net impact of the 2014/15 Actuals for this key direction is a cost of \$2.480 million.

This net cost includes:	
Operating Expenditure	\$2.950 million
Capital Expenditure	\$245,000
Income	(\$654,000)
Transfer from Reserve*	(\$209,000)
Transfer to Reserve*	\$147,000
Net Cost to Council	\$2.480 million

#### 4.15.4 Leading an effective & Collaborative Council (Governance)

The net impact of the 2014/15 Actuals for this key direction is income of \$21.569 million.

This net income includes:	
Operating Expenditure	\$26.974 million
Capital Expenditure	\$3.972 million
Income	(\$53.844) million
Transfer from Reserve*	(\$4.976) million
Transfer to Reserve*	\$6.304 million
Net Income to Council	(\$21.569) million

#### 4.15.5 Integrating our Built Environment (Infrastructure)

The net impact of the 2014/15 Actuals for this key direction is a cost of \$1.168 million.

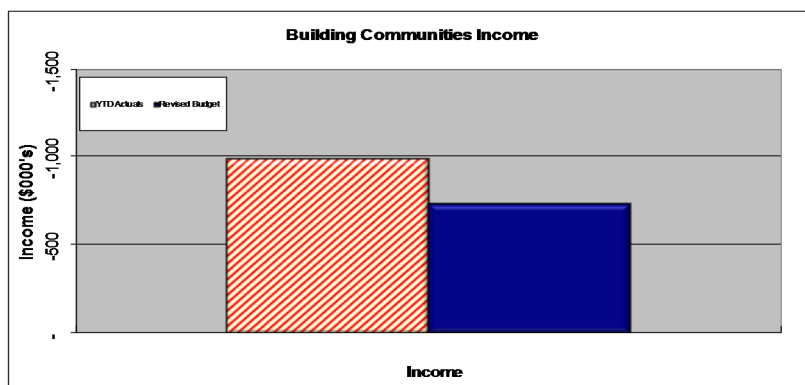
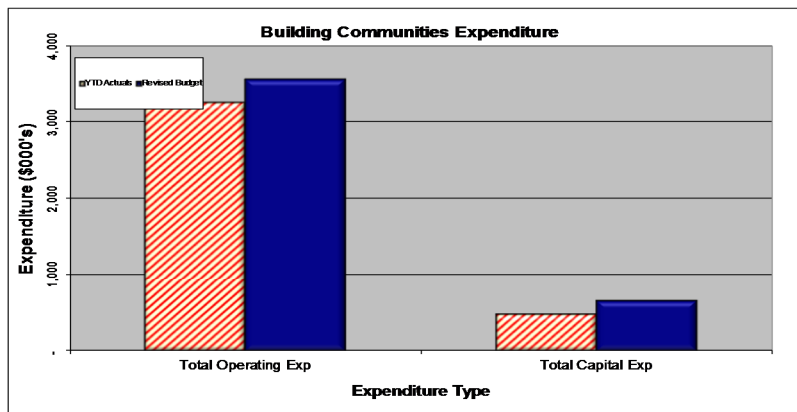
This net cost includes:	
Operating Expenditure	\$21.590 million
Capital Expenditure	\$5.481 million
Income	(\$22.191) million
Transfer from Reserve*	(\$4.717) million
Transfer to Reserve*	\$1.005 million
Net Cost to Council	\$1.168 million

*\*Note: Transfers to and from Reserve represent funds acquired in the current and/or prior financial years but are utilised or placed into reserve in the current financial year.*

## 12 Strategies - Net Budget Position: BUILDING COMMUNITIES

STRATEGY Building Communities		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	1,429	1,613
Other Employee Costs	411	461
Materials and Contracts	826	1,054
Depreciation	0	0
Interest	0	0
Other Costs	589	429
<b>Total Operating Exp</b>	<b>3,254</b>	<b>3,558</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	2	90
Capital Works Programs	471	567
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>473</b>	<b>657</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(610)	(620)
Fees and Charges	(94)	(21)
Grant Transfers	(85)	(93)
Contributions	(194)	0
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(1)	0
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(984)</b>	<b>(733)</b>
Transfers from Reserves	(461)	(687)
Transfers to Reserves	205	0
<b>Net Cost* / (Income)</b>	<b>2,487</b>	<b>2,794</b>

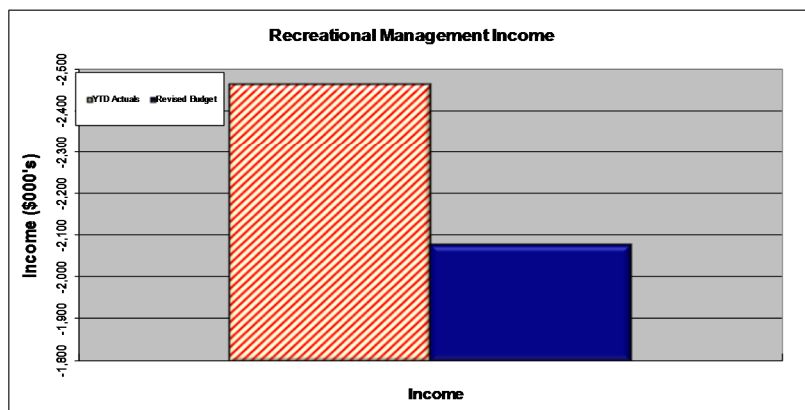
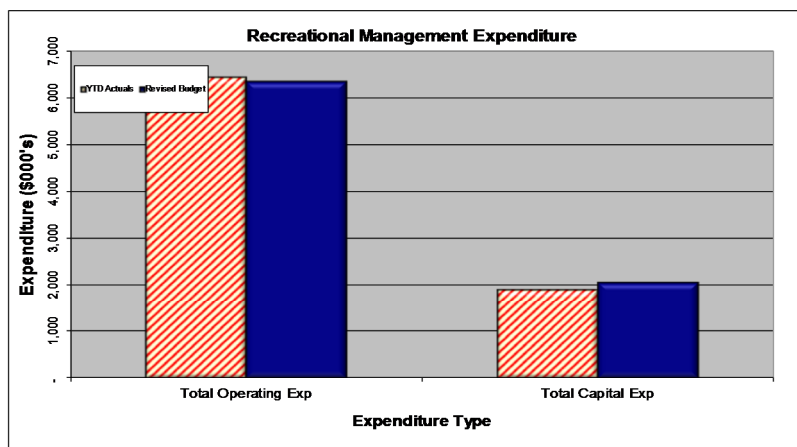
\* Net Cost Funded By Rates



## RECREATIONAL MANAGEMENT

STRATEGY Recreational Management		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	2,421	2,357
Other Employee Costs	677	694
Materials and Contracts	1,728	1,653
Depreciation	1,150	1,212
Interest	0	0
Other Costs	458	423
<b>Total Operating Exp</b>	<b>6,434</b>	<b>6,340</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	1,897	2,049
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>1,897</b>	<b>2,049</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(1,359)	(1,312)
Fees and Charges	0	0
Grant Transfers	0	0
Contributions	(965)	(495)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(140)	(271)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(2,465)</b>	<b>(2,078)</b>
Transfers from Reserves	(2,547)	(2,551)
Transfers to Reserves	1,124	618
<b>Net Cost* / (Income)</b>	<b>4,443</b>	<b>4,379</b>

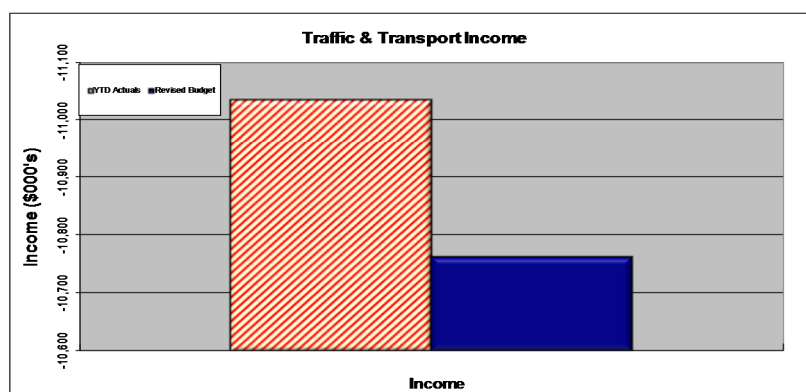
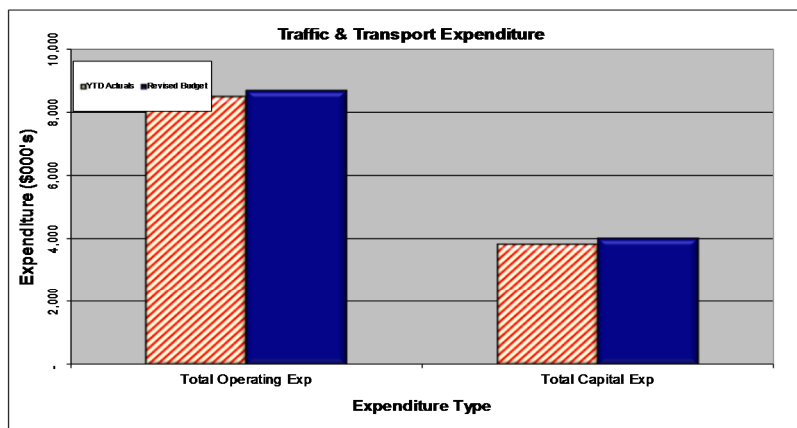
\* Net Cost Funded By Rates



## TRAFFIC AND TRANSPORT

STRATEGY Transport & Traffic		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	1,541	1,910
Other Employee Costs	456	577
Materials and Contracts	1,622	1,177
Depreciation	3,684	3,704
Interest	0	0
Other Costs	1,201	1,302
<b>Total Operating Exp</b>	<b>8,504</b>	<b>8,671</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	3,840	4,003
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>3,840</b>	<b>4,003</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(539)	(349)
Fees and Charges	(315)	(245)
Grant Transfers	(973)	(873)
Contributions	(9,177)	(9,295)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(30)	0
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(11,035)</b>	<b>(10,762)</b>
<b>Transfers from Reserves</b>	<b>(6,520)</b>	<b>(6,985)</b>
<b>Transfers to Reserves</b>	<b>9,241</b>	<b>9,311</b>
<b>Net Cost* / (Income)</b>	<b>4,029</b>	<b>4,237</b>

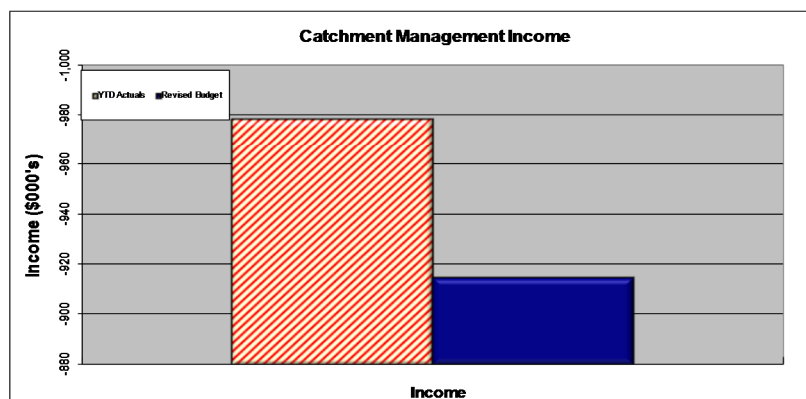
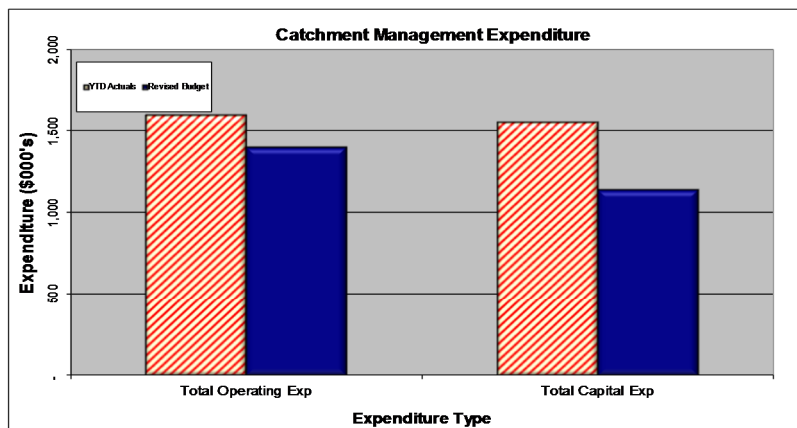
\* Net Cost Funded By Rates



## CATCHMENT MANAGEMENT

STRATEGY Catchment Management		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	729	498
Other Employee Costs	211	166
Materials and Contracts	146	227
Depreciation	0	0
Interest	0	0
Other Costs	511	508
<b>Total Operating Exp</b>	<b>1,597</b>	<b>1,399</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	1,554	1,137
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>1,554</b>	<b>1,137</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(31)	(20)
Fees and Charges	0	0
Grant Transfers	(182)	(340)
Contributions	(227)	0
Rates Income	(526)	(542)
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(13)	(12)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(978)</b>	<b>(915)</b>
<b>Transfers from Reserves</b>	<b>(1,576)</b>	<b>(1,135)</b>
<b>Transfers to Reserves</b>	<b>37</b>	<b>597</b>
<b>Net Cost* / (Income)</b>	<b>633</b>	<b>1,084</b>

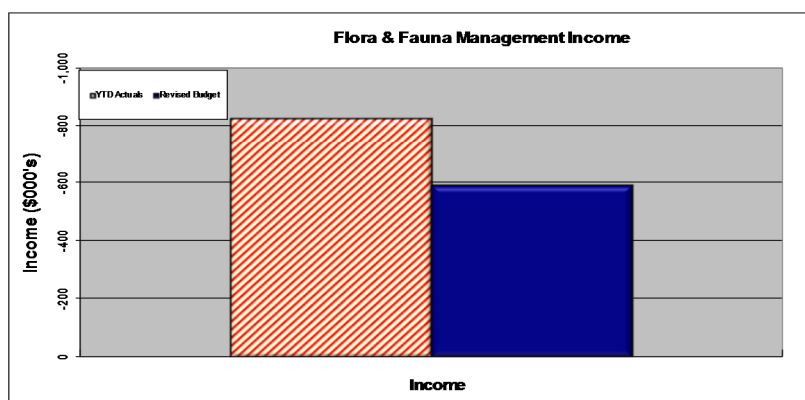
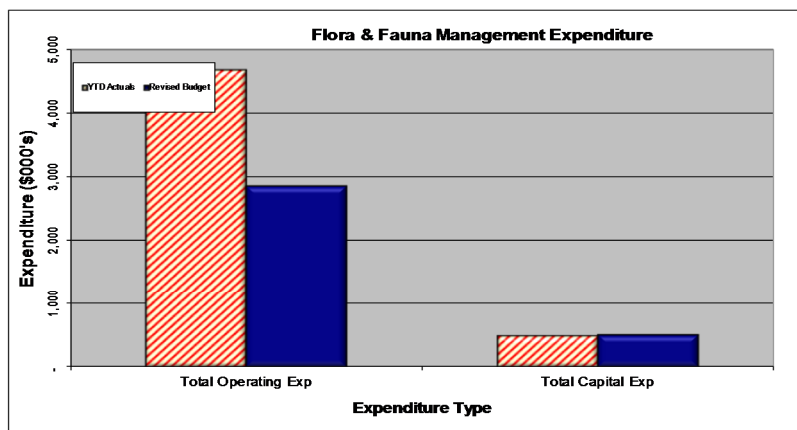
\* Net Cost Funded By Rates



## FLORA AND FAUNA MANAGEMENT

<b>STRATEGY</b>		
<b>Flora &amp; Fauna Management</b>		
<b>Operating Expenditure</b>	<b>YTD</b>	<b>Total</b>
	<b>Actuals</b>	<b>Revised</b>
	<b>-\$000's</b>	<b>Budget</b>
		<b>-\$000's</b>
Salaries and Wages	1,181	933
Other Employee Costs	313	279
Materials and Contracts	2,856	1,514
Depreciation	0	0
Interest	0	0
Other Costs	322	122
<b>Total Operating Exp</b>	<b>4,671</b>	<b>2,847</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	3	0
Capital Works Programs	487	500
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>491</b>	<b>500</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(0)	0
Fees and Charges	(71)	(50)
Grant Transfers	(262)	(320)
Contributions	(423)	(200)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(69)	(20)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(825)</b>	<b>(590)</b>
<b>Transfers from Reserves</b>	<b>(512)</b>	<b>(480)</b>
<b>Transfers to Reserves</b>	<b>147</b>	<b>0</b>
<b>Net Cost* / (Income)</b>	<b>3,972</b>	<b>2,278</b>

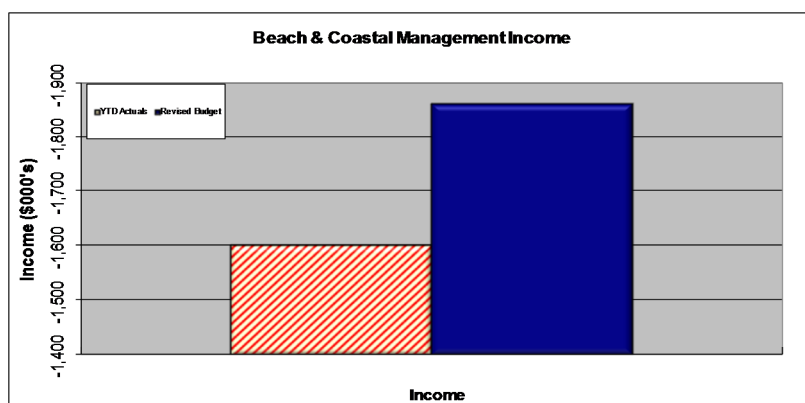
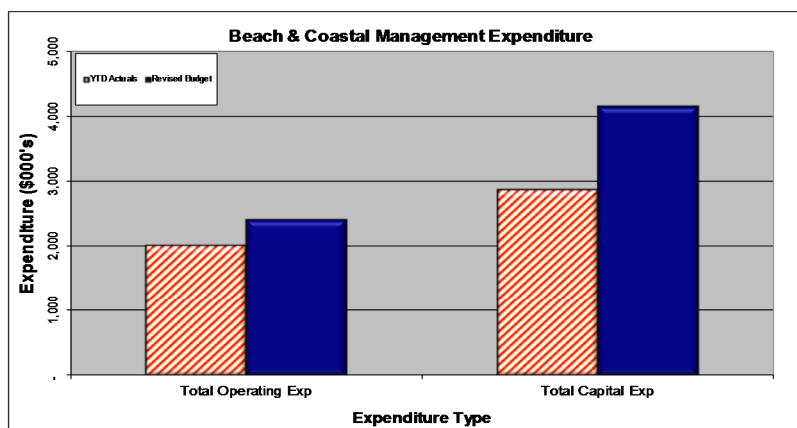
\* Net Cost Funded By Rates



## BEACH AND COASTAL MANAGEMENT

<b>STRATEGY</b>		
<b>Beach &amp; Coastal Management</b>		
<b>Operating Expenditure</b>	<b>YTD</b>	<b>Total</b>
	<b>Actuals</b>	<b>Revised</b>
	<b>-\$000's</b>	<b>Budget</b>
		<b>-\$000's</b>
Salaries and Wages	470	537
Other Employee Costs	123	162
Materials and Contracts	1,122	1,271
Depreciation	0	0
Interest	0	0
Other Costs	298	427
<b>Total Operating Exp</b>	<b>2,013</b>	<b>2,397</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	2,868	4,156
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>2,868</b>	<b>4,156</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	0	0
Fees and Charges	0	0
Grant Transfers	(1,561)	(1,850)
Contributions	(20)	0
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(20)	(12)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(1,600)</b>	<b>(1,862)</b>
<b>Transfers from Reserves</b>	<b>(1,153)</b>	<b>(2,355)</b>
<b>Transfers to Reserves</b>	<b>20</b>	<b>0</b>
<b>Net Cost* / (Income)</b>	<b>2,148</b>	<b>2,336</b>

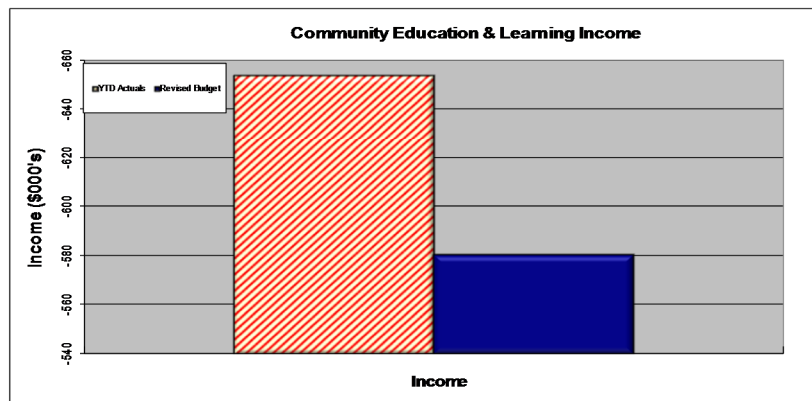
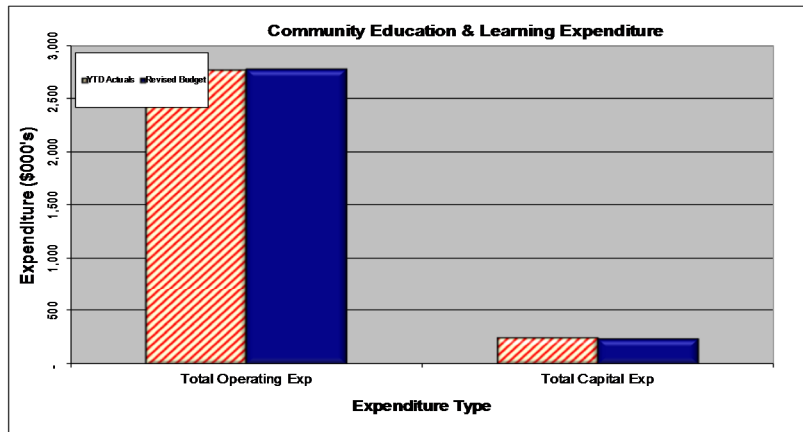
\* Net Cost Funded By Rates



## COMMUNITY EDUCATION AND LEARNING

STRATEGY Community Education & Learning		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	1,617	1,619
Other Employee Costs	412	443
Materials and Contracts	119	121
Depreciation	209	191
Interest	0	0
Other Costs	414	402
<b>Total Operating Exp</b>	<b>2,771</b>	<b>2,777</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	244	230
Capital Works Programs	1	0
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>245</b>	<b>230</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(202)	(166)
Fees and Charges	(22)	(25)
Grant Transfers	(248)	(224)
Contributions	(147)	(150)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(34)	(15)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(654)</b>	<b>(580)</b>
<b>Transfers from Reserves</b>	<b>(209)</b>	<b>(191)</b>
<b>Transfers to Reserves</b>	<b>147</b>	<b>150</b>
<b>Net Cost* / (Income)</b>	<b>2,301</b>	<b>2,385</b>

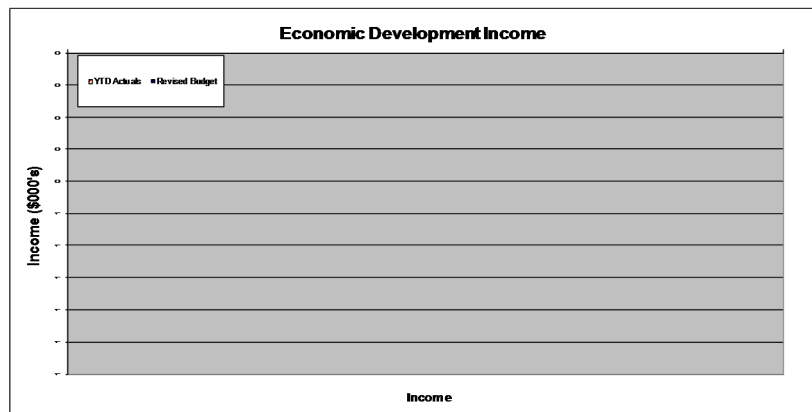
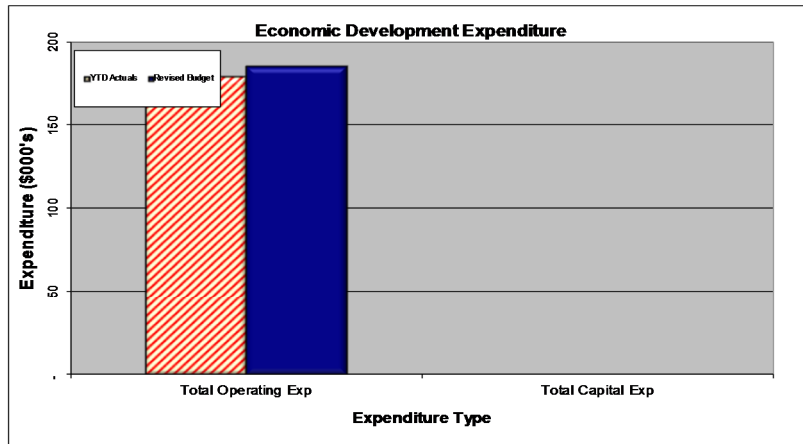
\* Net Cost Funded By Rates



## ECONOMIC DEVELOPMENT

STRATEGY Economic Development		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	118	114
Other Employee Costs	30	31
Materials and Contracts	2	30
Depreciation	0	0
Interest	0	0
Other Costs	29	10
<b>Total Operating Exp</b>	<b>179</b>	<b>185</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	0	0
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>0</b>	<b>0</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	0	0
Fees and Charges	0	0
Grant Transfers	0	0
Contributions	0	0
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	0	0
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>0</b>	<b>0</b>
<b>Transfers from Reserves</b>	<b>0</b>	<b>0</b>
<b>Transfers to Reserves</b>	<b>0</b>	<b>0</b>
<b>Net Cost* / (Income)</b>	<b>179</b>	<b>185</b>

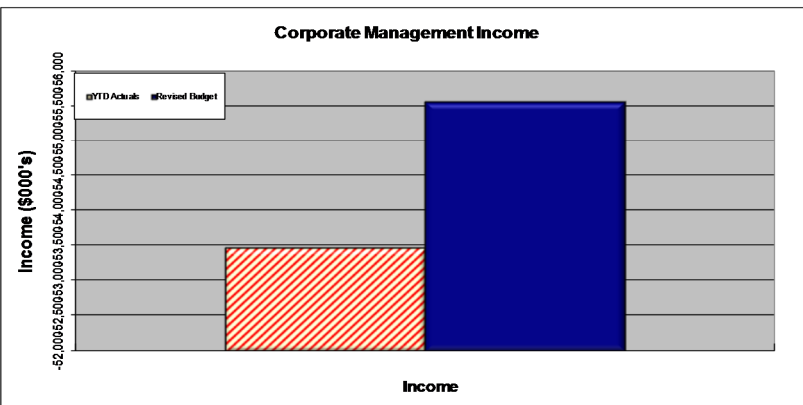
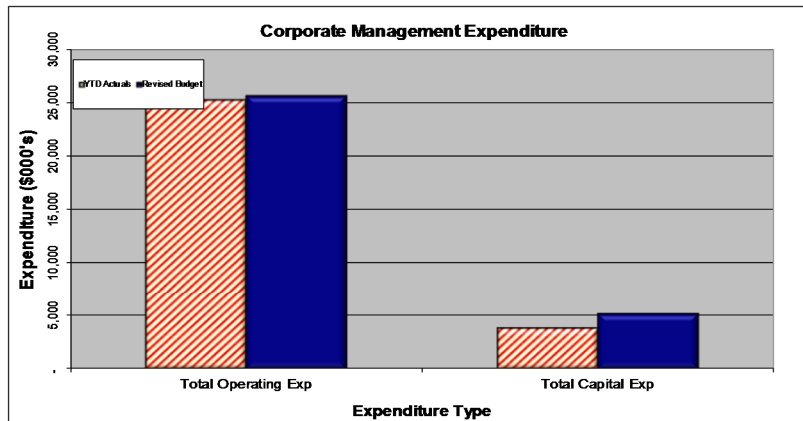
\* Net Cost Funded By Rates



## CORPORATE MANAGEMENT

STRATEGY Corporate Management		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	7,304	7,126
Other Employee Costs	2,528	2,679
Materials and Contracts	2,489	2,948
Depreciation	3,851	3,900
Interest	936	935
Other Costs	8,172	8,026
<b>Total Operating Exp</b>	<b>25,281</b>	<b>25,615</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	2,299	3,502
Capital Works Programs	204	317
Capital Material Public Benefits	0	0
Loan Repayments	1,284	1,284
<b>Total Capital Exp</b>	<b>3,787</b>	<b>5,103</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(8,953)	(8,815)
Fees and Charges	(146)	(149)
Grant Transfers	(2,282)	(2,291)
Contributions	(958)	(2,387)
Rates Income	(38,026)	(38,073)
Domestic Waste Charge	0	0
Return on Investments & Other	(1,323)	(1,388)
Other Income	(570)	(660)
Capital Assets Disposals	(1,201)	(1,797)
<b>Total Income (Op &amp; Cap)</b>	<b>(53,460)</b>	<b>(55,560)</b>
<b>Transfers from Reserves</b>	<b>(4,760)</b>	<b>(5,105)</b>
<b>Transfers to Reserves</b>	<b>6,304</b>	<b>7,256</b>
<b>Net Cost* / (Income)</b>	<b>(22,849)</b>	<b>(22,692)</b>

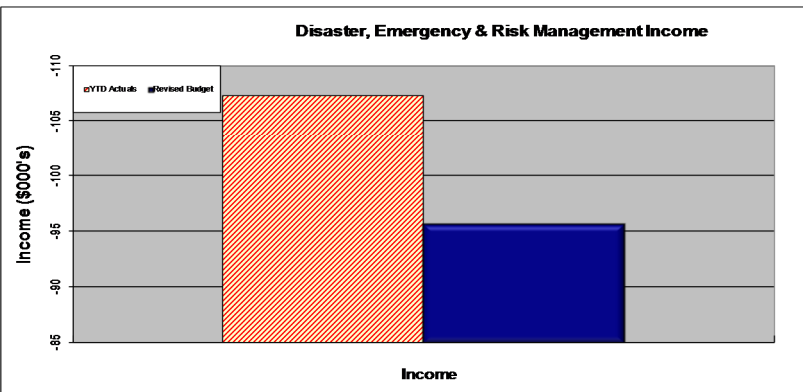
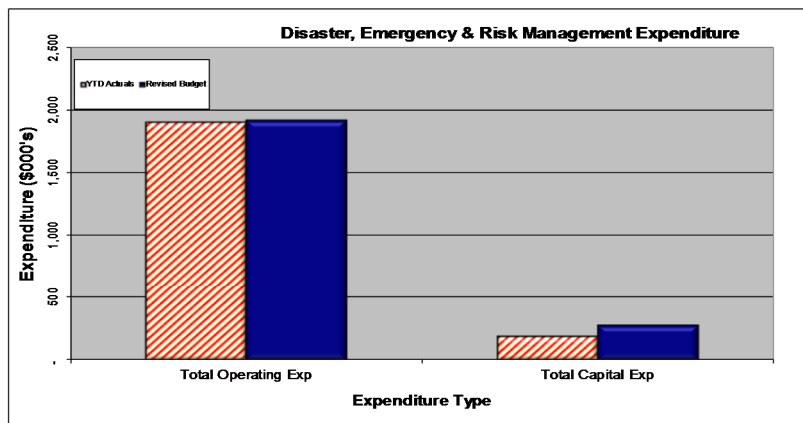
\* Net Cost Funded By Rates



## DISASTER, EMERGENCY AND RISK MANAGEMENT

STRATEGY Disaster, Emergency & Risk Management		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	248	259
Other Employee Costs	62	69
Materials and Contracts	85	32
Depreciation	0	0
Interest	0	0
Other Costs	1,506	1,553
<b>Total Operating Exp</b>	<b>1,901</b>	<b>1,913</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	186	270
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>186</b>	<b>270</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	0	0
Fees and Charges	0	0
Grant Transfers	(42)	(32)
Contributions	0	(64)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(65)	0
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(107)</b>	<b>(96)</b>
<b>Transfers from Reserves</b>	<b>(75)</b>	<b>(149)</b>
<b>Transfers to Reserves</b>	<b>0</b>	<b>0</b>
<b>Net Cost* / (Income)</b>	<b>1,905</b>	<b>1,938</b>

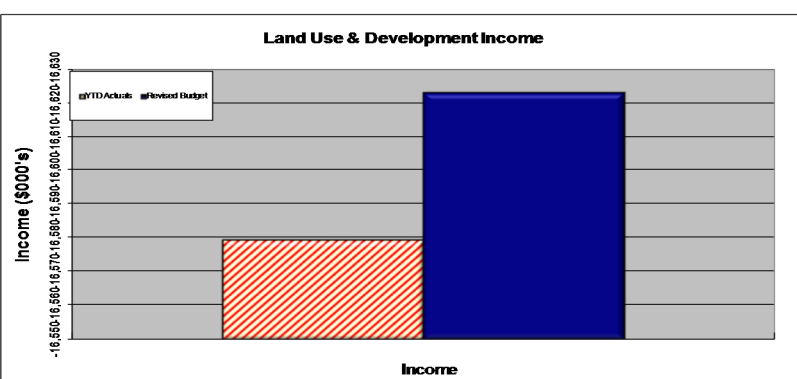
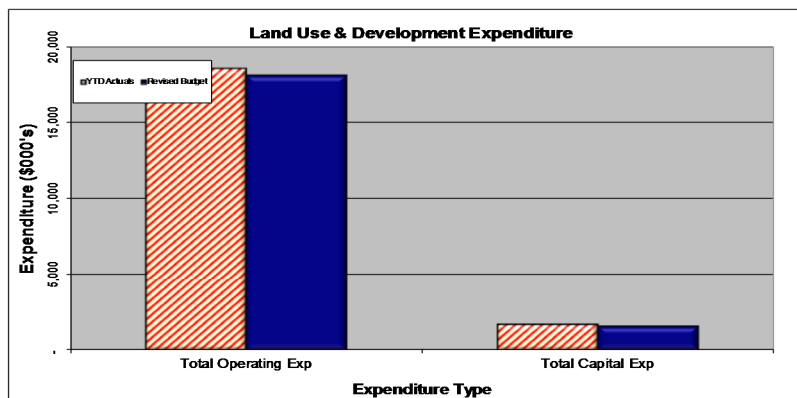
\* Net Cost Funded By Rates



## LAND USE AND DEVELOPMENT

STRATEGY Land Use & Development		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	3,803	3,729
Other Employee Costs	973	1,040
Materials and Contracts	6,198	6,148
Depreciation	0	0
Interest	0	0
Other Costs	7,611	7,235
<b>Total Operating Exp</b>	<b>18,585</b>	<b>18,152</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	0	0
Capital Works Programs	1,681	1,549
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>1,681</b>	<b>1,549</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(1,033)	(890)
Fees and Charges	(1,194)	(1,201)
Grant Transfers	(1,301)	(1,521)
Contributions	(115)	(109)
Rates Income	0	0
Domestic Waste Charge	(12,838)	(12,820)
Return on Investments & Other	0	0
Other Income	(98)	(82)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(16,579)</b>	<b>(16,623)</b>
Transfers from Reserves	(973)	(551)
Transfers to Reserves	390	458
<b>Net Cost* / (Income)</b>	<b>3,104</b>	<b>2,986</b>

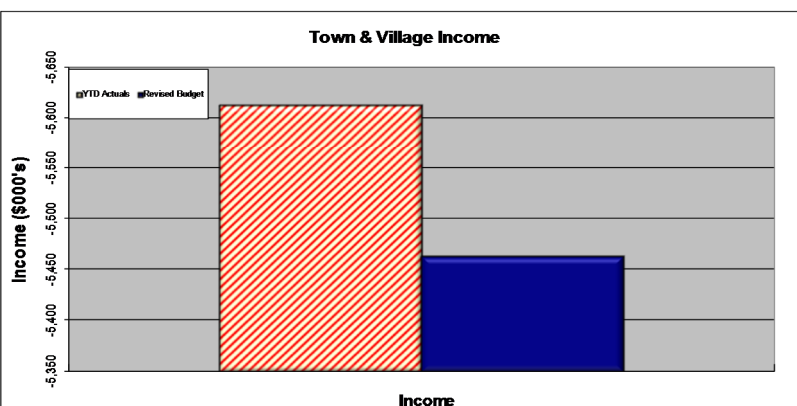
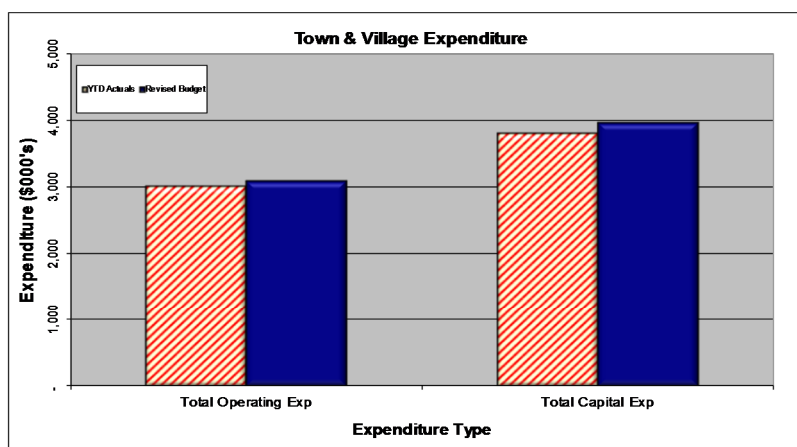
\* Net Cost Funded By Rates



## TOWN AND VILLAGE

STRATEGY Town & Village		
Operating Expenditure	YTD Actuals -\$000's	Total Revised Budget -\$000's
Salaries and Wages	1,203	1,192
Other Employee Costs	319	331
Materials and Contracts	553	578
Depreciation	89	90
Interest	0	0
Other Costs	841	903
<b>Total Operating Exp</b>	<b>3,005</b>	<b>3,095</b>
<b>Capital Expenditure</b>		
Capital Asset Acquisitions	8	54
Capital Works Programs	3,796	3,902
Capital Material Public Benefits	0	0
Loan Repayments	0	0
<b>Total Capital Exp</b>	<b>3,804</b>	<b>3,956</b>
<b>Income (Op &amp; Cap)</b>		
User Fees	(2,364)	(2,329)
Fees and Charges	(2,980)	(2,900)
Grant Transfers	0	0
Contributions	(236)	(225)
Rates Income	0	0
Domestic Waste Charge	0	0
Return on Investments & Other	0	0
Other Income	(31)	(9)
Capital Assets Disposals	0	0
<b>Total Income (Op &amp; Cap)</b>	<b>(5,612)</b>	<b>(5,463)</b>
Transfers from Reserves	(3,745)	(4,004)
Transfers to Reserves	615	416
<b>Net Cost* / (Income)</b>	<b>(1,932)</b>	<b>(1,999)</b>

\* Net Cost Funded By Rates



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## **5.0 ATTACHMENTS / TABLED DOCUMENTS**

Nil attachments

---

## **6.0 SUSTAINABILITY ASSESSMENT**

### **6.1 GOVERNANCE & RISK**

#### **6.1.1 Community Engagement**

Not Applicable

#### **6.1.2 Risk Management**

As a part of Council's 2014/15 budget process, quarterly reviews are undertaken to mitigate financial risk. The June 2015 budget review has incorporated all known financial amendments to ensure financial sustainability, risk mitigation and that community needs are met within Council's available resources.

### **6.2 ENVIRONMENT**

#### **6.2.1 Environmental Impact**

As per Risk Statement

#### **6.2.2 Mitigation Measures**

Not Applicable

### **6.3 SOCIAL**

#### **6.3.1 Address Community Need & Aspirations**

As per Risk Statement

#### **6.3.2 Strengthening Local community**

Not Applicable

### **6.4 ECONOMIC**

#### **6.4.1 Economic Development**

As per Risk Statement

Report prepared by  
Myles Thana, Management Accountant

Mark Jones  
**CHIEF FINANCIAL OFFICER**

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## **C9.3 Investment Balances as at 31 August 2015**

---

**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

---

**COMMUNITY STRATEGIC PLAN STRATEGY:** Corporate Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To ensure Council's future financial sustainability

**DELIVERY PROGRAM ACTION:**

- To Provide Effective Investment of Council's Funds
- 

### **1.0 EXECUTIVE SUMMARY**

#### **SUMMARY**

- The net investment return as at 31 August 2015 is \$164,406.
  - All investments have been made in accordance with the NSW Local Government Act, 1993, the Local Government (General) Regulations and Council's Investment Policy.
- 

### **2.0 RECOMMENDATION**

*That the information provided in the report be noted.*

---

### **3.0 BACKGROUND**

#### **3.1 PURPOSE**

A report listing Council's investments must be presented.

#### **3.2 BACKGROUND**

As provided for in Regulation 212 of the Local Government (General) Regulation, 2005, a report listing Council's investments must be presented.

#### **3.3 POLICY IMPLICATIONS**

Council's Investment Policy (No 143)

#### **3.4 RELATED LEGISLATION**

Regulation 212 of the Local Government (General) Regulation, 2005, states that a report listing Council's investments must be presented. The responsible Accounting Officer certifies that all investments have been made in accordance with Section 625 of the NSW Local Government Act, 1993, the Local Government (General) Regulations and Council's Investment Policy (No 143).

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

- The net investment return as at 31 August 2015 is \$164,406
- The projected investment return budget for the financial year (subject to quarterly budget review) is \$1,119,938

#### 3.5.2 Resources Implications

Nil Implication

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## 4.0 KEY ISSUES

### 4.1 MONTHLY RETURN

<b>Investment return for the month of August 2015:</b>	
Term deposits interest income:	<u>\$83,019</u>
Net investment return for August 2015:	\$83,019

### YEAR TO DATE RETURN

<b>Investment return year to date August 2015:</b>	
Term deposits interest income:	<u>\$164,406</u>
Net investment return year to date:	\$164,406

Projected investment return budget for financial year: \$1,119,938

### 4.2 PERFORMANCE OF COUNCIL'S PORTFOLIO FOR THE LAST FIVE YEARS

Annual return of Council's portfolio for the last five years:

Year to	Net Return	Return on average funds invested
June 2012	\$1,679,693	6.4%
June 2013	\$1,656,908	4.8%
June 2014	\$1,227,105	3.8%
June 2015	\$1,150,799	3.3%
August 2015	\$164,406	2.9%
Projected Budget	\$1,119,938	2.9%

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## 5.0 ATTACHMENTS / TABLED DOCUMENTS

**Attachment 1:** Investment Balance Table and Associated Graphs

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## **6.0 SUSTAINABILITY ASSESSMENT**

### **6.1 GOVERNANCE & RISK**

#### **6.1.1 Community Engagement**

Not Applicable

#### **6.1.2 Risk Management**

Investments and Interest Income form a part of Council's 2015/16 Budget. Investment risk is mitigated by Council's conservative portfolio structure and compliance with associated legislation and regulations.

### **6.2 ENVIRONMENT**

#### **6.2.1 Environmental Impact**

Not Applicable

#### **6.2.2 Mitigation Measures**

Not Applicable

### **6.3 SOCIAL**

#### **6.3.1 Address Community Need & Aspirations**

Not Applicable

#### **6.3.2 Strengthening Local community**

Not Applicable

### **6.4 ECONOMIC**

#### **6.4.1 Economic Development**

Investments and Interest Income form a part of Council's 2015/16 Budget.

Report prepared by  
Renae Wilde, Senior Project Accountant

Mark Jones  
**CHIEF FINANCIAL OFFICER**



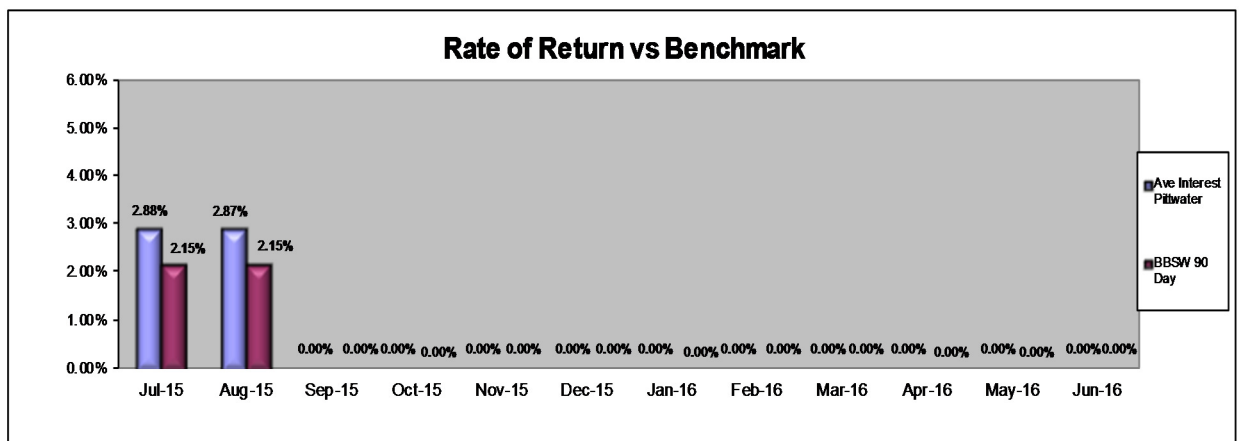
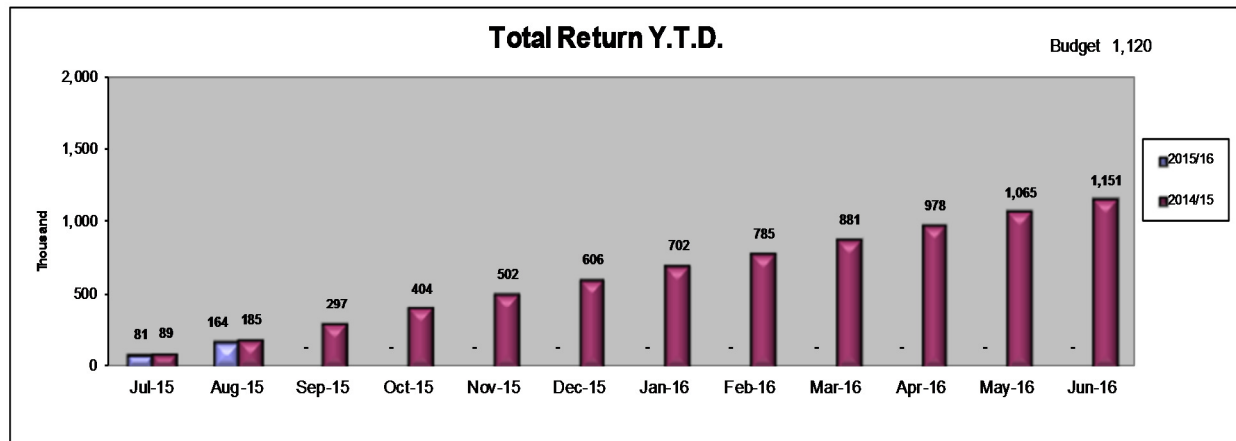
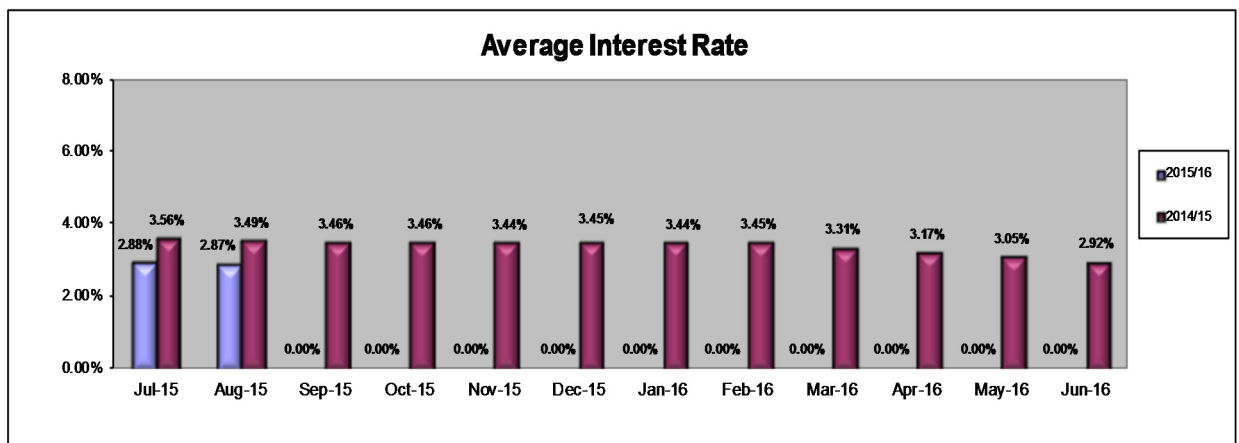
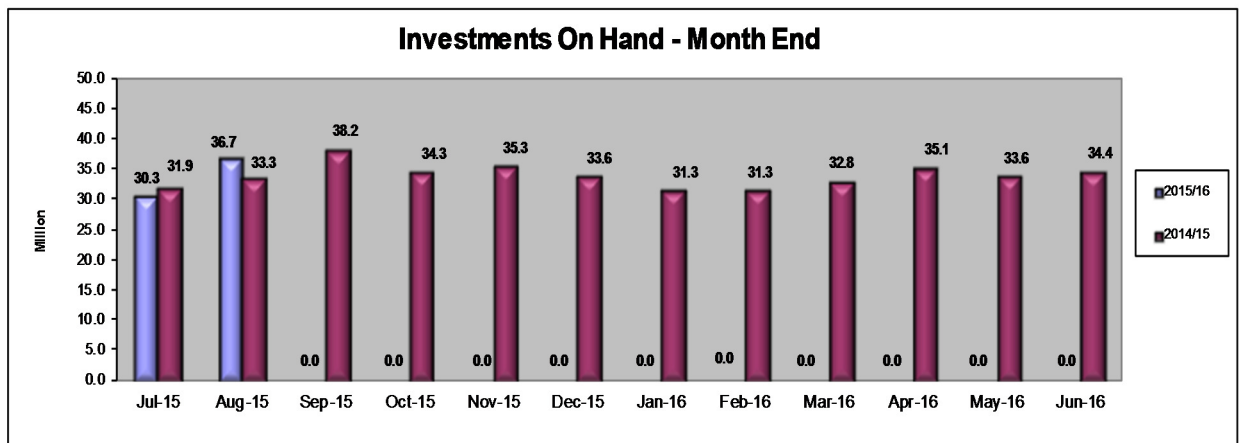
# PITTWATER COUNCIL

## INVESTMENT BALANCES

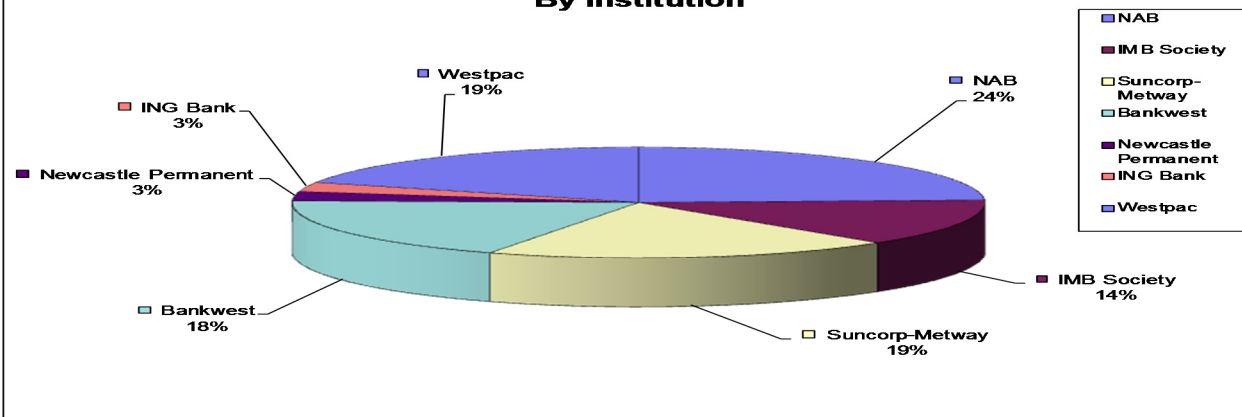
As at 31st August 2015

TYPE	INSTITUTION	Rating	AMOUNT \$	DATE INVESTED	MATURITY DATE	TERM (DAYS)	INTEREST RATE
At Call	NAB	AA-	2,900,000.00 *	At Call	At Call	1	2.50%
At Call Total			2,900,000.00				
Term Dep	IMB Society	BBB+	1,000,000.00	27-Apr-15	6-Oct-15	162	2.80%
Term Dep	IMB Society	BBB+	500,000.00	6-Jul-15	26-Oct-15	112	2.75%
Term Dep	IMB Society	BBB+	1,000,000.00	4-Aug-15	1-Feb-16	181	2.85%
Term Dep	IMB Society	BBB+	1,000,000.00	10-Aug-15	25-Jan-16	168	2.78%
Term Dep	IMB Society	BBB+	500,000.00	24-Aug-15	18-Jan-16	147	2.75%
Term Dep	IMB Society	BBB+	1,000,000.00	31-Aug-15	29-Feb-16	182	2.80%
Investee Total			5,000,000.00				
Term Dep	Suncorp-Metway	A+	1,000,000.00	20-Apr-15	14-Sep-15	147	2.85%
Term Dep	Suncorp-Metway	A+	750,000.00	25-May-15	23-Nov-15	182	2.90%
Term Dep	Suncorp-Metway	A+	1,000,000.00	4-Jun-15	30-Nov-15	179	2.95%
Term Dep	Suncorp-Metway	A+	500,000.00	15-Jun-15	14-Dec-15	182	2.95%
Term Dep	Suncorp-Metway	A+	1,000,000.00	29-Jun-15	21-Dec-15	175	3.00%
Term Dep	Suncorp-Metway	A+	1,000,000.00	10-Aug-15	8-Feb-16	182	2.81%
Term Dep	Suncorp-Metway	A+	1,000,000.00	13-Aug-15	15-Feb-16	186	2.87%
Term Dep	Suncorp-Metway	A+	750,000.00	20-Aug-15	22-Feb-16	186	2.90%
Investee Total			7,000,000.00				
Term Dep	Bankwest	AA-	1,000,000.00	11-May-15	13-Oct-15	155	2.85%
Term Dep	Bankwest	AA-	500,000.00	18-May-15	21-Sep-15	126	3.00%
Term Dep	Bankwest	AA-	750,000.00	25-May-15	21-Sep-15	119	3.00%
Term Dep	Bankwest	AA-	500,000.00	26-May-15	28-Sep-15	125	3.00%
Term Dep	Bankwest	AA-	1,000,000.00	1-Jun-15	19-Oct-15	140	2.90%
Term Dep	Bankwest	AA-	1,000,000.00	22-Jun-15	26-Oct-15	126	3.00%
Term Dep	Bankwest	AA-	1,000,000.00	22-Jun-15	16-Nov-15	147	3.00%
Term Dep	Bankwest	AA-	1,000,000.00	31-Aug-15	4-Jan-16	126	2.75%
Investee Total			6,750,000.00				
Term Dep	Newcastle Permanent	BBB+	1,000,000.00	8-Jul-15	4-Jan-16	180	2.90%
Investee Total			1,000,000.00				
Term Dep	Westpac	AA-	1,000,000.00	29-Jun-15	2-Nov-15	126	2.88%
Term Dep	Westpac	AA-	1,000,000.00	13-Jul-15	23-Nov-15	133	2.89%
Term Dep	Westpac	AA-	750,000.00	27-Jul-15	2-Nov-15	98	2.88%
Term Dep	Westpac	AA-	1,000,000.00	4-Aug-15	16-Nov-15	104	2.90%
Term Dep	Westpac	AA-	750,000.00	7-Aug-15	21-Dec-15	136	2.90%
Term Dep	Westpac	AA-	750,000.00	10-Aug-15	14-Dec-15	126	2.89%
Term Dep	Westpac	AA-	1,000,000.00	17-Aug-15	11-Jan-16	147	2.88%
Term Dep	Westpac	AA-	750,000.00	31-Aug-15	18-Jan-16	140	2.87%
Investee Total			7,000,000.00				
Term Dep	ING Bank	A-	1,000,000.00	9-Mar-15	7-Sep-15	182	3.04%
Investee Total			1,000,000.00				
Term Dep	NAB	AA-	1,000,000.00	30-Mar-15	28-Sep-15	182	3.00%
Term Dep	NAB	AA-	1,000,000.00	6-Jul-15	9-Nov-15	126	2.95%
Term Dep	NAB	AA-	1,000,000.00	20-Jul-15	7-Dec-15	140	2.91%
Term Dep	NAB	AA-	1,000,000.00	27-Jul-15	14-Dec-15	140	2.90%
Term Dep	NAB	AA-	500,000.00	7-Aug-15	7-Dec-15	122	2.91%
Term Dep	NAB	AA-	500,000.00	17-Aug-15	11-Jan-16	147	2.90%
Term Dep	NAB	AA-	1,000,000.00	24-Aug-15	22-Feb-16	182	2.90%
Investee Total			6,000,000.00				
Aug BBSW Close							2.15%
TOTAL INVESTMENTS			\$36,650,000.00				

Note: Investments denoted with an \* are held in Cash and Cash Equivalents in Council's Balance Sheet along with Cash at Bank and Floats.  
All other investments are held as Investment Securities in Council's Balance Sheet

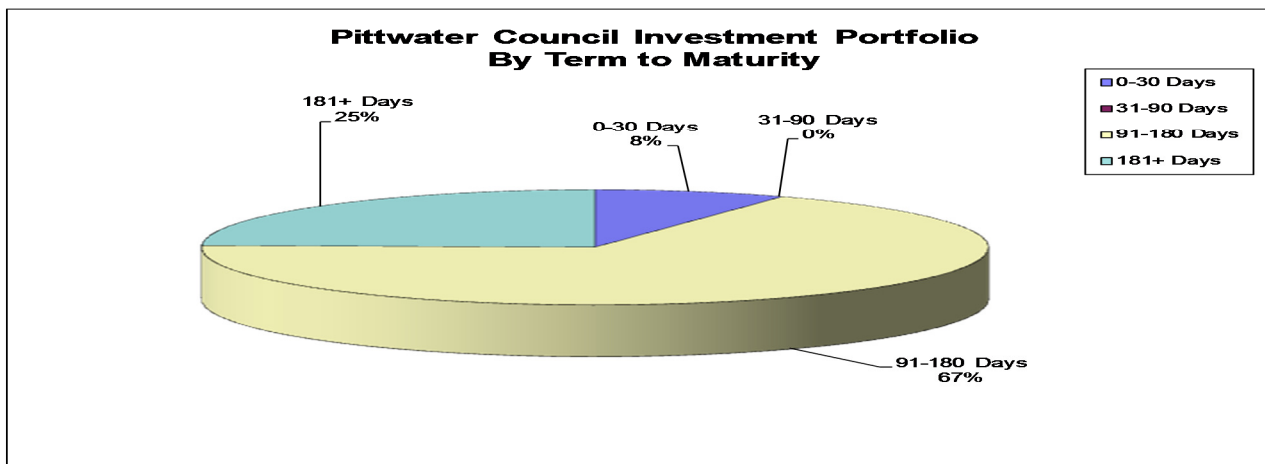


### Pittwater Council Investment Portfolio By Institution



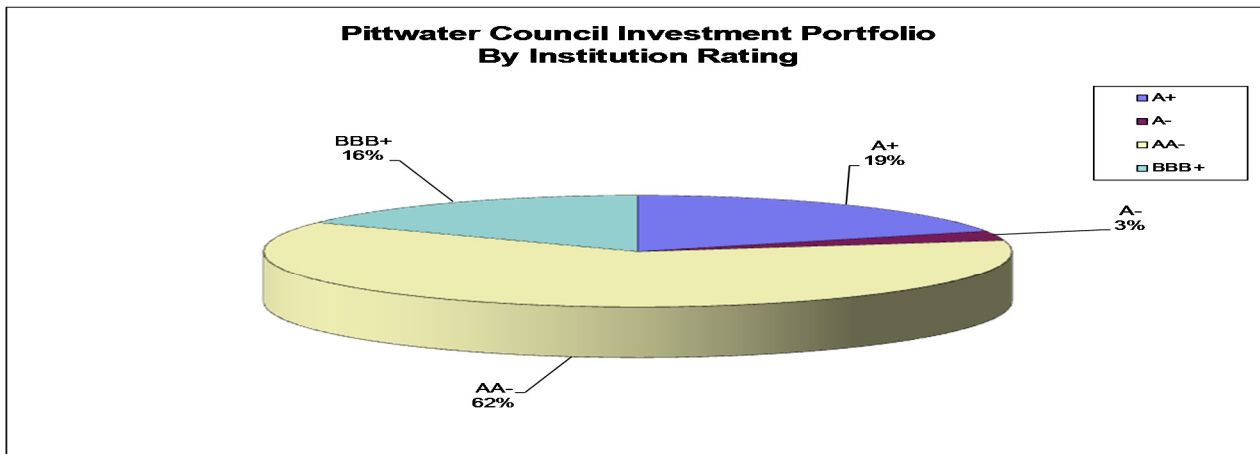
**Note: Council Policy - No Institution can hold more than 25% of Council's Total Portfolio**

### Pittwater Council Investment Portfolio By Term to Maturity

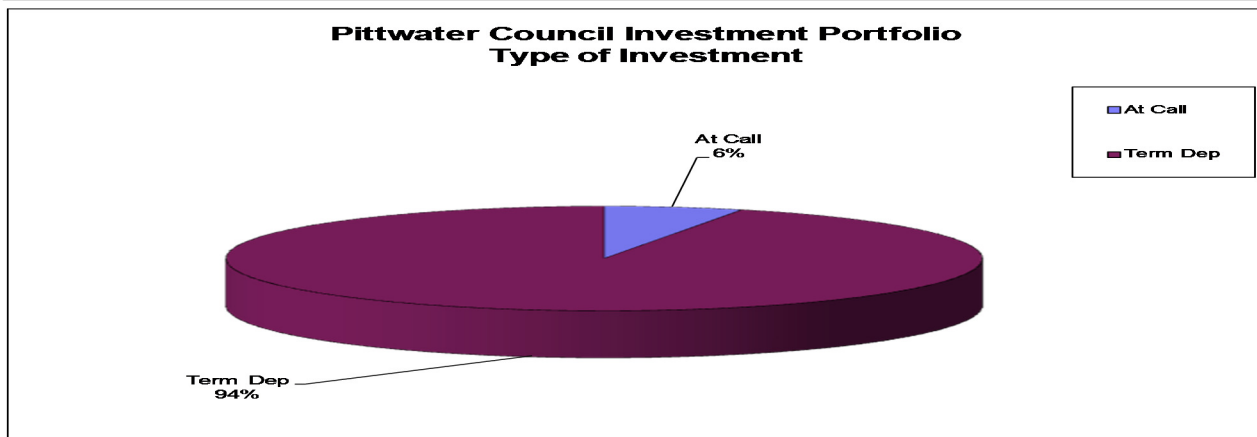


**Note: Council Policy - No Term to Maturity can be greater than two years**

### Pittwater Council Investment Portfolio By Institution Rating



### Pittwater Council Investment Portfolio Type of Investment



## Investment Information:

### Types of Investments -

**At Call** refers to funds held at a financial institution and can be recalled by Council either same day or on an overnight basis.

A **Term Deposit** is a short term deposit held at a financial institution for a fixed term and attracting interest at a deemed rate.

### Credit Rating Information -

Credit ratings are generally a statement as to the institutions credit quality.

Ratings ranging from BBB- to AAA (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA	<i>Extremely strong capacity to meet financial commitments (highest rating)</i>
AA	<i>Very strong capacity to meet financial commitments</i>
A	<i>Strong capacity to meet financial commitments, but somewhat more susceptible to adverse economic conditions and changes in circumstances</i>
BBB	<i>Adequate capacity to meet financial commitments with adverse economic conditions or changing circumstances more likely to lead to a weakened capacity of the obligor to meet its financial commitments</i>
BB	<i>Less vulnerable in the near term, but faces major ongoing uncertainties and exposures to adverse business, financial, and economic conditions</i>
B	<i>More vulnerable to non-payment than obligations rated 'BB', but the obligor currently has the capacity to meet its financial commitment on the obligation</i>
CCC	<i>Currently vulnerable, and is dependent upon favourable business, financial, and economic conditions to meet its financial commitments</i>
CC	<i>Currently highly vulnerable</i>
C	<i>Highly likely to default</i>
D	<i>Defaulted</i>

The **Bank Bill Swap Rate (BBSW)** is the average mid-rate, for Australian Dollar bills of exchange, accepted by an approved bank, having regard to a designated maturity.

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## **C9.4 Surf Club Subsidies 2015**

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**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Recreational Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To encourage and support volunteer participation in a range of recreational activities

**DELIVERY PROGRAM ACTION:**

- Continue to support the local surf lifesaving clubs

### **1.0 EXECUTIVE SUMMARY**

- 1.1 Since its inception, Pittwater Council has provided support for the Volunteer Surf Life Saving movement, part of which is the payment of an annual subsidy to each of the nine (9) Pittwater Surf Clubs and to the parent group, Surf Life Saving Sydney Northern Beaches Inc. (SLSSNB) to support Branch operations. This report recommends approval of grants to the nine clubs and to Surf Lifesaving Sydney Northern Beaches with an increase of 2.2% on last year's grants.
- 

### **2.0 RECOMMENDATION**

1. *That the subsidies offered to the surf clubs this financial year be increased by 2.2% on the 2014/2015 financial year.*
  2. *That Council pay a total direct cash subsidy of \$84,057 being:*
    - *A payment of \$7,881 to each of the nine (9) Surf Clubs in the Pittwater area.*
    - *A payment of \$6,564 to Surf Life Saving Sydney Northern Beaches Inc. for management and administration costs and IRB operations.*
    - *A shared user charge of \$6,564 to Warringah Surf Rescue.*
  3. *That a donation equivalent to the rates of \$38,056 be made to Palm Beach Surf Life Saving Club, and \$10,786 to Whale Beach Surf Life Saving Club for 2015/16.*
  4. *That the total amount of funding (\$2.4m approximately) expended on supporting surf lifesaving and lifeguard services and facilities on Pittwater beaches in 2014/15 be noted.*
  5. *That Surf Life Saving Sydney Northern Beaches Inc. and the nine (9) Surf Clubs be invited to a cheque presentation at the Council meeting to be held on 19 October 2015 and their highly valued volunteer support to help keep our beaches safer be acknowledged.*
- 

### **3.0 BACKGROUND**

#### **3.1 PURPOSE**

To determine the level of annual subsidy to be provided to each of the nine surf clubs in the Pittwater area and the controlling body, Surf Life Saving Sydney Northern Beaches Inc.

### 3.2 BACKGROUND

- 3.2.1 Council provides an annual subsidy to the Volunteer Surf Life Saving Association to assist in the normal operation of the surf clubs.
- 3.2.2 Since its inception, Pittwater Council has provided support for the Volunteer Surf Life Saving movement, part of which is the payment of an annual subsidy to each of the nine Pittwater Surf Clubs and to the parent group, Surf Life Saving Sydney Northern Beaches Inc. (SLSSNB).

### 3.3 POLICY IMPLICATIONS

Council Policy No 18 – Parking – Issue of Annual Permits – Waiving of Parking

### 3.4 RELATED LEGISLATION

There are no legislative implications or requirement relating to this report.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

##### Level of Subsidy

- Council's direct cash subsidy for 2014/15 season was \$82,245
- This comprised a payment of \$7,711 to each of the nine (9) surf clubs, \$6,423 to SLSSNB for beach management and administration and a shared user charge of \$6,423 for Warringah Surf Rescue, giving a total of \$82,245
- A written request from Doug Menzies, President of SLSSNB, for the payment of subsidies for the 15/16 season, has been received (refer **Attachment 1**).
- A breakdown of the surf club's allocation of subsidies has been received and is included as **Attachment 2**.
- SLSSNB has requested an increase of 2.2%

#### 3.5.2 Comparison of annual applications for funding subsidies.

<b>Basis of Application</b>	<b>2012/2013</b>	<b>2013/2014</b>	<b>2014/15</b>	<b>2015/16</b>
Grant to each of the Pittwater Clubs (9)	\$65,727	\$67,374	\$69,255	\$70,929
Branch Management & Administration	\$6,084	\$6,236	\$6,410	\$6,564
Inshore Rescue Boat (2 boats included in the 1998/99/2000 costs)	Nil	Nil	Nil	Nil
Warringah Surf Rescue Duty Officer	Nil	Nil	Nil	Nil
Warringah Surf Rescue – Shared User Charge	\$6,084	\$6,236	\$6,410	\$6,564
<b>TOTAL</b>	<b>\$77,895</b>	<b>\$79,846</b>	<b>\$82,075</b>	<b>\$84,057</b>

Apart from direct cash subsidy payments, Council during 2014/2015 also provided financial support to the Surf Clubs and volunteer lifesaving movement, in the following areas:

Rate rebate for the 2014/2015 year to Palm Beach Surf Club under a Deed of Agreement which quantifies the net benefit to the community by the Surf Club.	\$37,182
A rate rebate to Whale Beach Surf Club for the 2014/2015 year paid to Whale Beach Surf Club under a similar Deed of Agreement.	\$10,498
General maintenance (supervision and maintenance) of Surf Club buildings carried out during the 2014/2015 financial year	\$92,822
Capital expenditure on Surf Club buildings for the 2014/2015 financial year	\$860,200
Miscellaneous items eg, Parking Stickers (1217 @ \$337.00 each incl GST)	\$410,129
Water consumption at Surf Club buildings	\$33,205

A further \$1,024,596 (excluding GST) was expended on Contract Lifeguard Services.

The total annual contribution to the operation of surf lifesaving and lifeguard services and facilities on Pittwater beaches during 2014/2015 was approximately **\$2,468,632**.

During this financial year, Council contributed to major surf club projects such as approximately \$646,400 (excluding GST) in capital expenditure to Avalon Surf Club, and \$130,000 (excluding GST) to the Bilgola Surf Club upgrade. Capital Expenditure per club is listed below:

<b>Surf Club</b>	<b>Capital Expenditure</b>
Bungan Beach Surf Club	\$4,541
Bilgola Surf Club	\$1,859
Newport Surf Club	\$41,620
Mona Vale Surf Club	\$26,352
Bilgola Surf Club	\$130,004
Avalon Surf Club	\$655,824
<b>Total</b>	<b>\$860, 200</b>

### 3.5.3 Level of Subsidy Requested

#### a) Cash Subsidy

The total cash subsidy requested for the nine Surf Clubs for 2015/16: \$70,929

The total cash subsidy requested for Branch Management Operations: \$13,128

The total cash subsidy provided to the Surf Clubs and Surf Club Operations: **\$84,057**

#### b) Rate Rebates

The 100% rate rebate for Palm Beach Surf Club for 15/16 \$38,056

The 50% rate rebate for Whale Beach Surf Club for 15/16: \$10,786

The total rate subsidy requested by Palm Beach Surf Club (100%) and Whale Beach Surf Club (50%): **\$48,842**

### **3.5.4 Resources Implications**

Maintenance of surf lifesaving club building, costs related to water consumption and the provision of car parking permits provided free of charge to eligible club members.

## **4.0 KEY ISSUES**

Council provide annual financial support to the volunteer surf lifesaving movement. Support is given through direct cash subsidies to the nine Pittwater surf clubs, Surf Life Saving Sydney Northern Beaches Branch and a shared user charge to Warringah Surf Rescue.

Council also support Pittwater surf clubs in areas of rate rebates to Palm Beach Surf Club (100% rebate) and Whale Beach Surf Club (50% rebate), providing general maintenance of surf club buildings, spending of capital expenditure on surf club buildings, providing parking stickers to eligible patrolling members and payment of water consumption on surf club buildings.

## **5.0 ATTACHMENTS / TABLED DOCUMENTS**

**Attachment 1** – Financial request letter from Doug Menzies, President, Surf Life Saving Sydney Northern Beaches

**Attachment 2** – Grants Report 2014/2015 – Pittwater Surf Clubs

## **6.0 SUSTAINABILITY ASSESSMENT**

### **6.1 GOVERNANCE & RISK**

#### **6.1.1 Community Engagement**

The report will have no impact on this strategy.

#### **6.1.2 Risk Management**

Council both recognises and supports the Surf Lifesaving movement and demonstrates its support by providing financial assistance to each of the nine surf clubs and also to Surf Lifesaving Sydney Northern Beaches. Council also engages contractors to provide lifeguard services at Pittwater beaches during the swimming season.

### **6.2 ENVIRONMENT**

The report will have no impact on this strategy.

### **6.3 SOCIAL**

#### **Address Community Need & Aspirations**

The continued support of the local surf clubs by Council recognises the importance of the volunteer surf life saving movement to the Pittwater community.

### **6.4 ECONOMIC**

#### **6.4.1 Economic Development**

Council contributed approximately \$2.4 million to the surf club movement in Pittwater.

Report prepared by  
Jessica Brealey, Reserves & Recreation Officer

**Les Munn**  
**MANAGER, RESERVES & RECREATION**



ABN 31 416 737 307

Unit 9/1 Vuko Place, Warriewood NSW 2102

Tel: 02 9913 8066 Fax: 02 9913 9066

www.surflifesaving.net.au

28 July 2015

Mr Mark Ferguson  
General Manager  
Pittwater Council  
PO Box 882  
MONA VALE NSW 2103

Dear Mark

#### Re: Financial Assistance to Pittwater Surf Life Saving Clubs

We are pleased to report on the performance of the nine (9) Pittwater Council area Surf Life Saving Clubs for the 2014/15 season and advise that all Clubs have worked diligently in meeting their duty of care standards to the community.

In the 2014/2015 season, no lives were lost whilst beaches were open during our patrols thanks to the vigilance and service of our members who collectively volunteered 62,478 person-hours on patrol.

For your information we would like to provide some performance statistics for the past season:

Rescues	532
Emergency Care/first aid	494
Preventative actions	4,815
Membership - Total	6,881
Membership - Patrolling	2,631
Patrolling Member Hours	62,478
Estimate beach attendance	519,751

In addition to patrol hours, we estimate that on average each member invests an equal amount of their personal time in education and training to achieve their proficiencies; attain higher levels of lifesaving awards; physical training; and club activities and administration.

In 2011, Surf Life Saving Australia commissioned global consultant firm PwC to determine the value of Surf Life Saving to the Australian community. Using both input (number of hours invested) and output (number of lives saved and value of lives saved) based calculation methods PwC concluded that the value of Surf Life Saving across Australia was \$3.6 billion annually. The report concluded that for every dollar invested into Surf Life Saving resulted in a \$29 economic benefit to the economy.

#### THE 21 CLUBS ON THE NORTHERN BEACHES



Extrapolating the PwC figures down to a local level shows that the annual value of Surf Life Saving across the nine Pittwater Clubs is in excess of \$126million as shown in the table below.

Value of Lives Saved	\$ 90,650,000
Value of reduction in permanent incapacitation	\$ 30,870,000
Value of volunteering time	\$ 1,960,579
Personal Expenditure of members	\$ 192,881
Flow on economic benefit of SLS activities	\$ 3,086,089
<b>Total Value of Surf Life Saving Activities</b>	<b>\$126,759,549</b>

Our performance and service on the beach and within the community is only possible with the generous support of a number of benefactors and supporters, one such vital supporter is Pittwater Council.

Over the years Pittwater Council has provided financial support to our nine Clubs and our Branch Support Services. Last season Pittwater Council generously provided financial support to the Pittwater Clubs and Branch as follows:

Clubs (\$7,711each)	\$69,399
Branch	\$6,423
Warringah Surfcom	\$6,423
<b>Total</b>	<b>\$82,245</b>

The attached table illustrates how the grants were spent at each Club.

For season 2015/2016, we request a 2.2. % CPI increase (ABS June quarter - Sydney) bringing the figures to:

Clubs (\$7,881 each)	\$70,929
Branch	\$6,564
Warringah Surfcom	\$6,564
<b>Total</b>	<b>\$84,057</b>

We would like to take this opportunity to thank the Mayor and Councillors, the management team and staff of Pittwater Council for their strong support of Surf Life Saving within Pittwater and look forward to your continued support in the future.

Yours faithfully



Doug Menzies  
President

#### THE 21 CLUBS ON THE NORTHERN BEACHES



# PITTWATER COUNCIL GRANTS REPORT - 2014/15 SEASON

## SURF LIFE SAVING – PITTWATER CLUBS/SNB Branch

Beach	Item	Cost	Status	Who Benefits
<b>North Palm Beach</b> \$7,711	Contribution to the cost of general maintenance of lifesaving equipment including ATV and IRBs. Fuel, first aid supplies and oxygen	\$7,711	Completed	The community and the members to improve lifesaving resources.
<b>Palm Beach</b> \$7,711	Purchase of new digital radios IRB Lifejackets Purchase of new rescue boards First aid supplies	\$2,110 \$ 382 \$3,277 \$1,942	Completed	The ability to purchase this equipment directly relates to our volunteers' ability to serve our local community and beach goers at Palm Beach.
<b>Whale Beach</b> \$7,711	Fuel and maintenance for IRB and motors  Contribution towards operating costs and maintenance of the Club's ATV.  Contribution towards first aid and oxygen supplies.	\$7,711	Completed	The community and beachgoers as well as Sur Life Saving patrol members having well maintained and reliable rescue equipment.
<b>Avalon Beach</b> \$7,711	Fuel for ATV and IRB for the season.  Repairs and maintenance to Lifesaving equipment including ATV, IRB motors and repairs to rescue boards.  Oxygen and first aid supplies  Contribution to racking for the safe and efficient storage of lifesaving equipment.	\$7,711	Completed	The community & patrol members
<b>Bilgola</b> \$7,711	2 new rescue boards Repairs to IRB Purchase of new defibrillator Oxygen and first aid supplies	\$2,355 \$2,223 \$2,850 \$ 283	Completed	Beach goers benefit from our Patrols having more and better, more reliable rescue equipment.
<b>Newport</b> \$7,711	Contribution towards the purchase of four new rescue boards used for patrols and training new members.	\$7,711	Completed	Beach users who will benefit by the Club having improved rescue and lifesaving equipment.
<b>Bungan Beach</b> \$7,711	Purchase of new IRB motor 2 x soft rescue boards First Aid and Oxygen supplies	\$4,950 \$1,900 \$1,414	Completed	These funds were applied to general community safety.
<b>Mona Vale</b> \$7,711	Repairs and maintenance of Lifesaving Equipment First aid and Oxygen Supplies	\$5,746 \$2,334	Completed	Beach users who will benefit by the Club having improved rescue and lifesaving equipment and highly trained volunteers.
<b>Warriewood</b> \$7,711	Put towards the purchase of: <ul style="list-style-type: none"> <li>4 new nipper boards</li> <li>Training mannequins</li> <li>Fuel, repairs and maintenance on ATV and IRBs for season.</li> </ul> .	\$7,711	Completed	Warriewood SLSC members, beach users, general public.
<b>Warringah Surfcom</b> \$6,423	Contribution towards repairs and maintenance to radio equipment and contribution to general running costs – electricity, phones etc.	\$6,423	Completed	The Clubs and community through effective communications and emergency response.
<b>SNB Branch</b> \$6,423	Contribution towards running costs of Duty Officer vehicle and supplying training resources for Clubs.	\$6,423	Completed	Clubs and the Community. Duty Officers attend all incidents and coordinate rescue activities.

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## C9.5 Officers Nominated as Designated Persons Report

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**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Corporate Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To ensure effective and cooperative management by providing equitable and transparent business processes

**DELIVERY PROGRAM ACTION:**

- To effectively manage Council's corporate governance responsibilities
- 

### 1.0 EXECUTIVE SUMMARY

#### 1.1 SUMMARY

The purpose of this report is to review the positions defined as 'Designated Persons' pursuant to section 441 of the *Local Government Act, 1993*.

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### 2.0 RECOMMENDATION

*That all employees of Pittwater Council holding the positions listed in Attachment 2 to this report, be nominated as 'Designated Persons' in accordance with section 441 of the Local Government Act, 1993.*

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### 3.0 BACKGROUND

#### 3.1 PURPOSE

To review the positions within Council's organisation structure nominated as "Designated Persons" under the Pecuniary Interest provisions of the Local Government Act.

#### 3.2 BACKGROUND

The General Manager is required under the provisions of section 449(1) of the *Local Government Act, 1993* to receive returns disclosing interests of Councillors and Designated Persons. The purpose of this report is to review those positions defined as 'Designated Persons' pursuant to section 441 of the Local Government Act, 1993.

At its meeting on 13 October 2014, the Council determined the positions within its organisation structure that were to be classified as 'Designated Persons.' A list of those positions is provided at **Attachment 1**.

An amended list of positions recommended for classification as 'Designated Persons' is provided at **Attachment 2**. The only change recommended to this list of Designated Persons is the removal of the Senior Project Accountant position (Finance & IT) and an amendment to the position title for the Facilities Manager (Reserves & Recreation) to Facilities Manager, North Narrabeen Reserve.

### 3.3 POLICY IMPLICATIONS

- The list of Designated Persons will be amended in accordance with the Council's resolution.

### 3.4 RELATED LEGISLATION

*Local Government Act 1993* – sections 441 – 450A.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

There are no budget or resource implications.

### 4.0 KEY ISSUES

For the purpose of the *Local Government Act 1993*, section 441 defines 'Designated Persons' as follows:

- the General Manager
- other senior staff of the Council
- a person (other than a member of the senior staff of the Council) who is a member of staff of the Council or a delegate of the Council and who holds a position identified by the Council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest
- a person (other than a member of the senior staff of the Council) who is a member of a Committee of the Council identified by the Council as a Committee whose members are designated persons because of the functions of the Committee involve the exercise of the Council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the Committee and the member's private interest.

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### 5.0 ATTACHMENTS / TABLED DOCUMENTS

**Attachment 1 – Designated Persons at 13 October 2014**

**Attachment 2 – Designated Persons at 19 October 2015**

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### 6.0 SUSTAINABILITY ASSESSMENT

#### 6.1 GOVERNANCE & RISK

##### 6.1.1 Community Engagement

- This report has no impact on community engagement.

##### 6.1.2 Risk Management

- Undertaking an appropriate review of the positions nominated as 'Designated Persons' enhances Council's capacity to apply this legislative requirement.
- This legislative requirement promotes transparency and accountability of the decisions, operations and undertakings within Council.

## 6.2 **ENVIRONMENT**

### 6.2.1 **Environmental Impact**

- There is no environmental impact.

## 6.3 **SOCIAL**

### 6.3.1 **Address Community Need & Aspirations**

- This report has no social impact.

## 6.4 **ECONOMIC**

### 6.4.1 **Economic Development**

- There is no impact on economic development.

Report prepared by  
Sonya Gallery, Principal Officer - Governance

Warwick Lawrence  
**MANAGER, ADMINISTRATION & GOVERNANCE**

**DESIGNATED PERSONS - at 13 October 2014**

<p><b><u>General Manager Office</u></b></p> <ul style="list-style-type: none"> <li>• General Manager</li> <li>• Director - Environmental, Planning and Community</li> <li>• Director - Urban and Environmental Assets</li> </ul> <p><b><u>Administration &amp; Governance</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Administration &amp; Governance</li> <li>• Principal Officer Administration &amp; Risk</li> <li>• Senior Officer Procurement &amp; Fleet Management</li> <li>• Procurement &amp; Contracts Officer</li> <li>• Internal Auditor</li> </ul> <p><b><u>Catchment Management &amp; Climate Change</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Catchment Management &amp; Climate Change</li> <li>• Senior Officer Development Engineering</li> <li>• Principal Officer Coast and Estuary</li> <li>• Principal Officer Floodplain Management</li> <li>• Project Leader Water Management</li> </ul> <p><b><u>Community Engagement &amp; Corporate Strategy</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Community Engagement &amp; Corporate Strategy</li> </ul> <p><b><u>Community &amp; Library Services</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Community, Library &amp; Services</li> <li>• Principal Officer Library Services Co-ordinator</li> </ul> <p><b><u>Corporate Development</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Corporate Development</li> </ul> <p><b><u>Commercial Property &amp; Projects</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Commercial Property &amp; Projects</li> <li>• Building Services Principal Officer</li> <li>• Building Projects Officer</li> <li>• Asset Management Team Leader</li> <li>• P/O Project Manager</li> <li>• Senior Property Officer</li> </ul> <p><b><u>Customer Service &amp; Information</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Customer Service &amp; Information</li> </ul> <p><b><u>Environmental Compliance &amp; Waste</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Environmental Compliance &amp; Waste</li> <li>• Principal Officer Development Compliance</li> <li>• Principal Officer Environmental Health</li> <li>• Waste Services Officer</li> <li>• Enforcement &amp; Education Supervisor</li> <li>• Development Compliance Officer</li> <li>• Environmental Health Officer</li> <li>• Team Leader Ranger</li> <li>• Ranger</li> <li>• Ranger – Trainee</li> </ul>	<p><b><u>Finance &amp; IT</u></b></p> <ul style="list-style-type: none"> <li>• Chief Financial Officer</li> <li>• Principal Officer Revenue</li> <li>• Senior Project Accountant</li> <li>• Principal Officer Financial Accountant</li> <li>• Principal Officer Management Accountant</li> <li>• Principal Officer IT Team Leader</li> </ul> <p><b><u>Natural Environment &amp; Education</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Natural Environment &amp; Education</li> <li>• Principal Officer Natural Environment &amp; Education</li> </ul> <p><b><u>Place Management</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Place Management</li> <li>• Principal Officer Economic Development Co-Ordinator</li> </ul> <p><b><u>Planning &amp; Assessment</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Planning &amp; Assessment</li> <li>• Principal Planning Officer Development</li> <li>• Principal Planning Officer Strategic</li> <li>• Principal Planning Officer Urban Land Release</li> <li>• Principal Officer Land &amp; Planning Information &amp; Administration</li> <li>• Senior Officer Building Certificate Assessment</li> <li>• Executive Planning Officer Development</li> <li>• Senior Planning Officer Development</li> <li>• Senior Planning Officer Strategic</li> <li>• Senior Officer Land &amp; Planning Information</li> <li>• Senior Planner – Strategic</li> <li>• Secondment Senior Planner – Land Release</li> <li>• Planning Officer Development</li> <li>• Planning Officer Strategic</li> <li>• Land &amp; Planning Information Officer</li> <li>• Assistant Strategic Planner</li> <li>• Assistant Planner Land Release</li> </ul> <p><b><u>Reserves &amp; Recreation</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Reserves &amp; Recreation</li> <li>• Principal Officer Reserves &amp; Recreation</li> <li>• Principal Officer Landscape Architect</li> <li>• Facilities Manager</li> </ul> <p><b><u>Urban Infrastructure</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Urban Infrastructure</li> <li>• Principal Engineer - Strategy, Investigation and Design</li> <li>• Project Leader Stormwater Management</li> <li>• Project Leader Reserve Management</li> <li>• Civil Design &amp; Traffic Engineer</li> <li>• Projects Engineer</li> <li>• Senior Works Engineer</li> <li>• Project Leader Streetscape &amp; OH&amp;S</li> </ul>
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## DESIGNATED PERSONS – at 6 October 2015

<p><b><u>General Manager Office</u></b></p> <ul style="list-style-type: none"> <li>• General Manager</li> <li>• Director - Environmental, Planning and Community</li> <li>• Director - Urban and Environmental Assets</li> </ul> <p><b><u>Administration &amp; Governance</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Administration &amp; Governance</li> <li>• Principal Officer Administration &amp; Risk</li> <li>• Senior Officer Procurement &amp; Fleet Management</li> <li>• Procurement &amp; Contracts Officer</li> <li>• Internal Auditor</li> </ul> <p><b><u>Catchment Management &amp; Climate Change</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Catchment Management &amp; Climate Change</li> <li>• Senior Officer Development Engineering</li> <li>• Principal Officer Coast and Estuary</li> <li>• Principal Officer Floodplain Management</li> <li>• Project Leader Water Management</li> </ul> <p><b><u>Community Engagement &amp; Corporate Strategy</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Community Engagement &amp; Corporate Strategy</li> </ul> <p><b><u>Community &amp; Library Services</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Community, Library &amp; Services</li> <li>• Principal Officer Library Services Co-ordinator</li> </ul> <p><b><u>Corporate Development</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Corporate Development</li> </ul> <p><b><u>Commercial Property &amp; Projects</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Commercial Property &amp; Projects</li> <li>• Building Services Principal Officer</li> <li>• Building Projects Officer</li> <li>• Asset Management Team Leader</li> <li>• P/O Project Manager</li> <li>• Senior Property Officer</li> </ul> <p><b><u>Customer Service &amp; Information</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Customer Service &amp; Information</li> </ul> <p><b><u>Environmental Compliance &amp; Waste</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Environmental Compliance &amp; Waste</li> <li>• Principal Officer Development Compliance</li> <li>• Principal Officer Environmental Health</li> <li>• Waste Services Officer</li> <li>• Enforcement &amp; Education Supervisor</li> <li>• Development Compliance Officer</li> <li>• Environmental Health Officer</li> <li>• Team Leader Ranger</li> <li>• Ranger</li> <li>• Ranger – Trainee</li> </ul>	<p><b><u>Finance &amp; IT</u></b></p> <ul style="list-style-type: none"> <li>• Chief Financial Officer</li> <li>• Principal Officer Revenue</li> <li>• Principal Officer Financial Accountant</li> <li>• Principal Officer Management Accountant</li> <li>• Principal Officer IT Team Leader</li> </ul> <p><b><u>Natural Environment &amp; Education</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Natural Environment &amp; Education</li> <li>• Principal Officer Natural Environment &amp; Education</li> </ul> <p><b><u>Place Management</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Place Management</li> <li>• Principal Officer Economic Development Co-Ordinator</li> </ul> <p><b><u>Planning &amp; Assessment</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Planning &amp; Assessment</li> <li>• Principal Planning Officer Development</li> <li>• Principal Planning Officer Strategic</li> <li>• Principal Planning Officer Urban Land Release</li> <li>• Principal Officer Land &amp; Planning Information &amp; Administration</li> <li>• Senior Officer Building Certificate Assessment</li> <li>• Executive Planning Officer Development</li> <li>• Senior Planning Officer Development</li> <li>• Senior Planning Officer Strategic</li> <li>• Senior Officer Land &amp; Planning Information</li> <li>• Senior Planner – Strategic</li> <li>• Secondment Senior Planner – Land Release</li> <li>• Planning Officer Development</li> <li>• Planning Officer Strategic</li> <li>• Land &amp; Planning Information Officer</li> <li>• Assistant Strategic Planner</li> <li>• Assistant Planner Land Release</li> </ul> <p><b><u>Reserves &amp; Recreation</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Reserves &amp; Recreation</li> <li>• Principal Officer Reserves &amp; Recreation</li> <li>• Principal Officer Landscape Architect</li> <li>• Facilities Manager North Narrabeen Reserve</li> </ul> <p><b><u>Urban Infrastructure</u></b></p> <ul style="list-style-type: none"> <li>• Manager - Urban Infrastructure</li> <li>• Principal Engineer - Strategy, Investigation and Design</li> <li>• Project Leader Stormwater Management</li> <li>• Project Leader Road Reserve Management</li> <li>• Civil Design &amp; Traffic Engineer</li> <li>• Projects Engineer</li> <li>• Senior Works Engineer</li> <li>• Project Leader Streetscape &amp; OH&amp;S</li> </ul>
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## **C9.6            Tabling of Pecuniary Interest Returns Report**

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**Meeting:**            Connecting Communities Committee

**Date:**        6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:**    **Corporate Management**

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To provide leadership through ethical, accountable and legislative decision-making processes

**DELIVERY PROGRAM ACTION:**

- To effectively manage Council's corporate governance responsibilities
- 

### **1.0        EXECUTIVE SUMMARY**

#### **1.1        SUMMARY**

Officers of the Council and Councillors classified as 'Designated Persons' are required to lodge an annual return declaring their pecuniary interests for the period 1 July to 30 June. This report facilitates the tabling of the returns in accordance with the *Local Government Act, 1993*.

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### **2.0        RECOMMENDATION**

- 1.        *That it be noted that all Councillors and all employees nominated as 'Designated Persons' by Council resolution of 13 October 2014, have lodged pecuniary interest returns in accordance with the requirements of the Local Government Act, 1993.***
  - 2.        *That the pecuniary interest returns for the twelve (12) month period ending 30 June 2015 be tabled at the Council Meeting.***
- 

### **3.0        BACKGROUND**

#### **3.1        PURPOSE**

To table completed Pecuniary Interest Returns lodged under the provisions of Section 449 of the *Local Government Act, 1993*.

#### **3.2        BACKGROUND**

Each year 'designated' officers of the Council and Councillors are required to complete declaration returns regarding their pecuniary interests for the period 1 July to 30 June. The legislation requires the tabling of such returns at the first Council meeting after the last day of the period for lodgement, which is 30 September 2015.

The returns are held in a register and are publicly available upon request unless the 'Designated Person' or Councillor requests to have their personal information withheld in accordance with the provisions of Section 739 of the *Local Government Act, 1993*.

### 3.3 POLICY IMPLICATIONS

- There are no policy implications for this report.

### 3.4 RELATED LEGISLATION

*Local Government Act, 1993* – sections 441 - 450A, and section 739  
*Local Government Regulations 2005* – sections 180 - 192

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

There are no budget or resource implications.

## 4.0 KEY ISSUES

### 4.1 Lodgement of Returns

Pecuniary Interest Returns have been lodged by all Councillors and all employees nominated as “Designated Persons” by Council resolution of 13 October 2014. The completed returns will be tabled at the meeting of 6 October 2015.

### 4.2 Policy Implications

The returns are public documents and available for inspection by any person in accordance with the requirements of the *Government Information (Public Access) Act 2009* unless the “designated person” or Councillor requests to have their personal information withheld in accordance with the provision of Section 739 of the *Local Government Act, 1993*.

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## 5.0 ATTACHMENTS / TABLED DOCUMENTS

**Pecuniary Interest Returns for 1 July 2014 - 30 June 2015 – Tabled Separately**

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## 6.0 SUSTAINABILITY ASSESSMENT

### 6.1 GOVERNANCE & RISK

#### 6.1.1 Community Engagement

- This report has no impact on community engagement.

#### 6.1.2 Risk Management

- This legislative requirement promotes transparency and accountability of the decisions, operations and undertakings within Council.

### 6.2 ENVIRONMENT

#### 6.2.1 Environmental Impact

- There is no environmental impact.

### 6.3 **SOCIAL**

#### 6.3.1 **Address Community Need & Aspirations**

- This report has no social impact

### 6.4 **ECONOMIC**

#### 6.4.1 **Economic Development**

- There is no impact on economic development.

Report prepared by  
Sonya Gallery, Principal Officer - Governance

Warwick Lawrence  
**MANAGER, ADMINISTRATION & GOVERNANCE**

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<b>C9.7</b>	<b>Minutes of the Pittwater Traffic Committee Meeting held on 8 September 2015</b>
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**Meeting:** Connecting Communities Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Traffic & Transport

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To improve road and footpath safety to encourage use by community
- To provide suitable parking arrangements for business, community and commuter transport including park and ride facilities

**DELIVERY PROGRAM ACTION:**

- Provide planning, design, investigation and management of Traffic & Transport Infrastructure
- 

**1.0 EXECUTIVE SUMMARY**

**1.1 SUMMARY**

To present to Council the recommendations of the Traffic Committee contained in the minutes of the meeting of 8 September 2015 for Council's consideration.

---

**2.0 RECOMMENDATION**

*That the Traffic Committee recommendations contained in the Minutes of the Meeting of 8 September 2015 be adopted.*

---

**3.0 BACKGROUND**

**3.1 PURPOSE**

To present to Council for consideration, the Traffic Committee Minutes of 8 September 2015.

**3.2 BACKGROUND**

The Traffic Committee recommendations for the Traffic Committee of 8 September 2015 (refer **Attachment 1**) are referred to Council for consideration. In accordance with the delegation of the Roads and Maritime Services (RMS) of NSW to Council, Council must consider the advice of the Traffic Committee before making a decision with respect to the management of traffic in Pittwater.

**3.3 POLICY IMPLICATIONS**

Road Reserve and Streetscape Management Policy

**3.4 RELATED LEGISLATION**

Transport Administration Act, 1988.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

- The funding source for the works is from the RMS grant fund for traffic signs and linemarking which is confirmed at the start of each financial year.
- The Black Spot Project in Cabbage Tree Road & Samuel Street, Bayview & Mona Vale is funded by the Federal Government under the 2015/16 Australian Government Black Spot Program.
- The costs to hold and operate the events will be borne by the Organisers, with support from their sponsors.

#### 3.5.2 Resources Implications

- The works will be scheduled and prioritised within current workload commitments, with future maintenance of the traffic signs and linemarking to be carried out under Council's maintenance program.
- The Organisers have commissioned traffic management for the events, with assistance from volunteer marshals as required.

### 4.0 KEY ISSUES

#### 4.1 Powder Works Road, North Narrabeen - Concept Traffic Calming Scheme

Proposal to relocate the existing separation lines and create two minimum width traffic lanes for all vehicles including buses, with a parking lane located on alternating sides of the road. Unrestricted parking is proposed at the western end of this section of road, and 1 hour parking (8.30am-6pm Mon-Fri - 8.30am-12.30pm Sat) restrictions outside the local businesses. The proposal forms part of an overall traffic calming concept plan for Powder Works Road, where similar changes were carried out between Kalang Road and Cooleena Road many years ago (refer plan shown in **Attachment 2**). - **Supported**.

#### 4.2 Cabbage Tree Road & Samuel Street, Bayview & Mona Vale

##### - Black Spot Project

Proposal to construct a roundabout at the Cabbage Tree Road/Samuel Street intersection, raised median at the Samuel Street/Parkland Road intersection, upgrade from Give Way to Stop at Cabbage Tree Road/Annam Road (west) intersection, various advisory signs, Chevron Alignment Markers (CAMs), Retro-Reflective Raised Pavement Markers (RRPMs) and guide posts with reflectors on Cabbage Tree Road and Samuel Street. The design for the roundabout has been revised to include provisions for cyclists as recommended by the RMS (refer plan shown in **Attachment 2**). - **Supported**.

#### 4.3 Jacksons Road Warriewood - Proposed 'No Parking Community Buses Excepted' Restrictions

Proposal to relocate the existing community bus stop servicing Warriewood Square to Jacksons Road, due to the redevelopment of Warriewood Square. The proposal includes the installation of 2 hour parking restrictions west of the service entrance/exit to Warriewood Square to provide additional short term parking. The necessary infrastructure upgrades, including seating for bus patrons and widening the footpath adjacent to the community bus stop, are to be provided prior to the implementation of the parking restrictions (refer plan shown in **Attachment 2**). - **Supported**.

#### **4.4 Old Barrenjoey Road Avalon - Proposed 2 Hour Parking Restrictions**

Proposal to change the existing unrestricted on street parking on the north eastern side of Old Barrenjoey Road (between Barrenjoey Road and the exit to the Woolworths Car Park) to timed restrictions, to increase short term on-street parking and turnover for visitors to the Avalon Commercial Centre. (refer plan shown in **Attachment 2**). - **Supported**.

#### **4.5 Nabilla Road Palm Beach - Proposed Double Separation Lines**

Proposed linemarking to improve traffic safety at the Nabilla Road/Iluka Road intersection, to be installed following the widening of the western section of Nabilla Road to 6m (refer plan shown in **Attachment 2**). - **Supported**.

#### **4.6 The Appian Way, Avalon Beach - Proposed 'Give Way' Controls and Double Separation Lines**

Proposed linemarking and signage to improve traffic safety at the intersection of The Appian Way and Riverview Road (refer plan shown in **Attachment 2**). - **Supported**.

#### **4.7 Stuart Street, Newport - Temporary Closure for Newport Public School Fete on Saturday, 17 October 2015**

Street closures to allow the School Fete to proceed (refer plan shown in **Attachment 2**). - **Supported**.

#### **4.8 Newport Festival 2015 - Sunday 29 November 2015**

Street closures to allow the Newport Festival to proceed (refer plans shown in **Attachment 2**). – **Supported**

#### **4.9 Road Safety Officer Traffic Committee Report**

- **Noted**

#### **4.10 The Bloody Long Walk - Sunday, 18 October 2015**

Temporary closure of Governor Phillip Park carpark and safety controls on local roads to allow the event to proceed (refer plans shown in **Attachment 2**). – **Supported**

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## **5.0 ATTACHMENTS / TABLED DOCUMENTS**

**Attachment 1:** Minutes of the Pittwater Traffic Committee Meeting - 8 September 2015

**Attachment 2:** Traffic Committee Plans

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## **6.0 SUSTAINABILITY ASSESSMENT**

A sustainability assessment is not required for Minutes of Meetings.

Report prepared by

Ricky Kwok - Civil Design & Traffic Engineer - Strategy, Investigation and Design

Les Munn

**ACTING MANAGER, URBAN INFRASTRUCTURE**

# **Minutes**

## **Traffic Committee Meeting**

held in the Conference Room, Level 3, 5 Vuko Place,  
Warriewood on

**8 September 2015**

Councillors are invited to attend the Traffic Committee Meeting.

Please advise if you are attending by contacting Mr Paul Davies on 9970 1177.

**Voting Members of the Committee are invited to attend, namely:**

Chairperson, Cr Susan Young

Member for Pittwater, Nominee Mr Andrew Johnston (excluding Development Matters)

Roads and Maritime Services (RMS) – Mr Alex Coates

Traffic Sergeant, NSW Police (Northern Beaches) – Sgt Nino Jelovic

**And Non Voting Representatives from Bus Providers including State Transit Authority**

State Transit Authority – Mr Wade Miford

**Council Staff:**

Mr Paul Davies - Principal Engineer, Strategy Investigation and Design

Mr Ricky Kwok - Civil Design & Traffic Engineer

Ms Michelle Carter - Road Safety Officer

Ms Sherryn McPherson - Administration Officer / Minute Secretary

**Note:**

The quorum of the Traffic Committee consists of three voting members of the Committee, which must include one Councillor and at least two other members.

All enquiries relating to the items appearing on this Agenda are to be directed to Mr Paul Davies on 9970 1177.

***For information in relation to this agenda or to give an apology, please call Sherryn McPherson on 9970 1289 or email on [sherryn\\_mcperson@pittwater.nsw.gov.au](mailto:sherryn_mcperson@pittwater.nsw.gov.au)***

All Pittwater Council's Agenda and Minutes are available on Pittwater's website at  
[www.pittwater.nsw.gov.au](http://www.pittwater.nsw.gov.au)

# PITTWATER TRAFFIC COMMITTEE MEETING

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## **1.0 Apologies**

That apologies be received and accepted from:

- Mr David Maitland - Forest Coachlines
- Mr Chris Hunt, Director – Urban and Environmental Assets, and
- Mr Les Munn (Acting Manager – Urban Infrastructure / Reserves & Recreation)

and leave of absence be granted from the Traffic Committee Meeting held on 8 September 2015.

(Cr Young / Sgt Nino Jelovic)

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## **2.0 Declarations of Pecuniary Interest**

Nil.

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## **3.0 Confirmation of Minutes**

That the minutes of the Traffic Committee Meeting held on 14 July 2015, be confirmed as a true and accurate record of that meeting.

(Mr Alex Coates / Cr Young)

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## **4.0 Committee Business**

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<b>TC4.1</b>	<b>Powder Works Road, North Narrabeen - Proposed Traffic Calming Scheme</b>
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**COMMITTEE RECOMMENDATION**

That the Traffic Committee supports the proposed Concept Traffic Calming Scheme for Powder Works Road, between Warraba Road and Taiyul Road (shown on Council Plan No.27-TC-2015), which provides two traffic lanes with a parking lane located on alternating sides of the road, including 1 hour parking (8.30am-6pm Mon-Fri 8.30am-12.30pm Sat) restrictions outside the local businesses.

(Mr Alex Coates / Sgt Nino Jelovic)

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<b>TC4.2</b>	<b>Cabbage Tree Road and Samuel Street, Bayview and Mona Vale - Black Spot Project</b>
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**COMMITTEE RECOMMENDATION**

That the Traffic Committee supports the following proposals approved and funded under the 2015-2016 Black Spot program for Cabbage Tree Road (between Minkara Road & Annam Road), Bayview and Samuel Street (between Old Samuel Street and Cabbage Tree Road), Mona Vale:

1. The construction of a roundabout at the intersection of Cabbage Tree Road and Samuel Street (shown on Council Plan No.2015-17-TC).
2. The construction of a raised median at the Samuel Street/Parkland Road intersection (shown on Council Plan No.20-TC-2014).
3. The upgrade of the Cabbage Tree Road/Annam Road (west) intersection from 'Give Way' to 'Stop'.
4. The installation of various advisory signs, Chevron Alignment Markers (CAMs), Retro-Reflective Raised Pavement Markers (RRPMs) and guide posts with reflectors.
5. Council to liaise with RMS regarding green bike lanes and cycle symbols to the roundabout.

(Mr Alex Coates / Sgt Nino Jelovic)

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<b>TC4.3</b>	<b>Jacksons Road, Warriewood - Proposed No Parking Community Buses Excepted Restrictions</b>
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**COMMITTEE RECOMMENDATION**

That the Traffic Committee supports the request by the owners and management of the Warriewood Square Shopping Centre for the relocation of the community bus stop to Jacksons Road by the following measures (shown on Council Plan No.25-TC-2015):

1. Provision of 'No Parking Community Buses Excepted' restrictions (18m in length) to be installed west of the main pedestrian access to Warriewood Square.
2. Provision of 2 hour parking (8.30am-6pm every day) restrictions (60m in length) to be installed west of the service entrance/exit to Warriewood Square.
3. That the necessary infrastructure upgrades including the provisions of seating for bus patrons and widening the footpath adjacent to the community bus stop to the face of the kerb be provided prior to the implementation of the parking restrictions.

(Mr Alex Coates / Sgt Nino Jelovic)

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<b>TC4.4</b>	<b>Old Barrenjoey Road, Avalon - Proposed 2 Hour Parking Restrictions</b>
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**COMMITTEE RECOMMENDATION**

That the Traffic Committee supports the request from the Avalon Palm Beach Business Chamber to change the existing unrestricted on street parking on the north eastern side of Old Barrenjoey Road (between Barrenjoey Road and the exit to the Woolworths Car Park) to 2 hour parking restrictions (8.30am-6pm Monday-Friday and 8.30am-12.30pm Saturday) to increase short term on street parking and turnover for visitors to the Avalon Commercial Centre (shown on Council Plan No.26-TC-2015).

(Mr Andrew Johnston / Cr Young)

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<b>TC4.5</b>	<b>Nabilla Road, Palm Beach - Proposed Double Separation Lines</b>
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**COMMITTEE RECOMMENDATION**

1. That the Traffic Committee supports the proposal to install double separation lines from the driveway of No.16 to the intersection with Iluka Road, following the widening of the western section of Iluka Road to 6m (shown on Council Plan No.20-TC-2015).
2. That the adjacent residents be advised of the Traffic Committee's recommendation prior to the consideration of the matter by Council.

(Mr Andrew Johnston / Cr Young)

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<b>TC4.6</b>	<b>The Appian Way, Avalon - Proposed Double Separation Lines</b>
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**COMMITTEE RECOMMENDATION**

1. That the Traffic Committee supports the residents request to improve traffic safety at the intersection where The Appian Way meets with Riverview Road, by installing a 'Give Way' sign and holding line at the intersection of the The Appian Way and Riverview Road, and 20m of double separation lines in The Appian Way, on the approach to the intersection.
2. That the adjacent neighbours be notified of the Traffic Committee Recommendations prior to consideration by Council.

(Cr Young / Mr Alex Coates)

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<b>TC4.7</b>	<b>Stuart Street, Newport - Temporary Closure for Newport Public School Fete on Saturday, 17 October 2015</b>
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**COMMITTEE RECOMMENDATION**

1. That the Traffic Committee supports the temporary closure of Stuart Street on 17 October 2015 (from 7am to 5pm) between Queens Parade to the southern end of the cul-de-sac, to permit the Newport Public School Fete to proceed.
2. That the approval would be subject to the following conditions:
  - (i) the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards
  - (ii) any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS
  - (iii) barriers and signs to be used in the road closures are to be to RMS standards
  - (iv) the road closure be staffed at all times to allow access for emergency vehicles, and to ensure barriers are not moved
  - (v) the organiser advises the various emergency services of the closure;
  - (vi) the closure be advertised in the Saturday edition of "The Manly Daily" the week prior to the event
  - (vii) notification of the affected residents by a letterbox drop 1 week in advance of the road closures with details of access restrictions
  - (viii) the organiser promote the use of active travel, such as walking, cycling and public transport (advising on route numbers and times), to the event in advertisings and publications to reduce car usage and traffic congestion on the surrounding road network, and
  - (ix) that a copy of the new Public Liability Insurance which covers the date of the event be provided once the existing policy is renewed.
3. That the applicant be advised accordingly.

(Sgt Nino Jelovic / Mr Andrew Johnston)

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<b>TC4.8</b>	<b>Newport Festival 2015 - Sunday 29 November 2015</b>
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**COMMITTEE RECOMMENDATION**

1. That the Traffic Committee supports the temporary closure of Robertson Road (between Barrenjoey Road and Foamcrest Avenue), Bramley Avenue, and of the public carpark off Bramley Lane from 6am - 5pm on Sunday 29 November 2015 to enable the Newport Festival to proceed.
2. That the approval would be subject to:
  - (i) the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards
  - (ii) any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS
  - (iii) approvals being granted by Council for the use of the public reserves specified in the application and for the use of the public roads for stalls, etc
  - (iv) barriers and signs to be used in the road closures are to be to RMS standards
  - (v) the road closure be staffed at all times to allow access for emergency vehicles, and to ensure barriers are not moved
  - (vi) the organiser advises Sydney Buses and the various emergency services of the closure.

- (vii) the closure be advertised in the Saturday edition of "The Manly Daily" the week prior to the event
- (viii) notification of the affected residents and businesses in the affected area by a letterbox drop 2 weeks in advance of the road closures with details of access restrictions
- (ix) any Variable Message Sign (VMS) advertising used for the event is to be in accordance with RMS guidelines
- (x) the organiser request RMS approval to delete the right hand turning lane from Barrenjoey Road into Coles Parade, for the duration of the event, and
- (xi) the organiser promote the use of active travel, such as walking, cycling and public transport (advising on route numbers and times), to the event in advertisings and publications to reduce car usage and traffic congestion on the surrounding road network.

3. That the applicant be advised accordingly.

(Cr Young / Mr Alex Coates)

## TC4.10 The Bloody Long Walk - Sunday, 18 October 2015

### COMMITTEE RECOMMENDATION

1. That the Traffic Committee note this report.
2. That the Traffic Committee approve the implementation of the Traffic Management Plan for the 'The Bloody Long Walk' to take place along the proposed route on 18 October 2015.
3. That the approval be subject to the following conditions:
  - (i) that the TCP be prepared in accordance with the RMS Traffic Control at Work Sites Manual and Australian Standards.
  - (ii) that any traffic control to only be carried out by persons with appropriate Traffic Control qualifications acceptable to the RMS.
  - (iii) that barriers and signs to be used in the road closures are to be to RMS standards.
  - (iv) that the road closure be staffed at all times to allow access for emergency vehicles, and to ensure barriers are not moved.
  - (v) that approvals being granted by Council for the use of the public reserves specified in the application and for the use of the road reserve for drink stations etc.
  - (vi) that the applicant advises Sydney Buses, Forest Coach Lines and the various emergency services of the closure.
  - (vii) that the temporary road closure be advertised in "The Manly Daily" the week prior to the event.
  - (viii) that the affected properties in the affected area be notified by a letterbox drop 1 month in advance of the event with details of access restrictions, followed by a second letterbox drop 1 week prior to the event. The notification letter must also provide a contact phone number of the organisers should residents have any enquiries.
  - (ix) that Variable Message Signs (VMS) be used in accordance with RMS guidelines to provide details of the road closure on the day of the event and also give information on upcoming changes to traffic conditions 1 week prior to the event.
  - (x) that the organiser promote the use public transport (advising on route numbers and times), to the event in advertisings and publications to reduce car usage and traffic congestion on the surrounding road network.
  - (xi) that the approval be subject to any approvals or conditions required by the RMS.
  - (xii) that the approval is for a maximum of 3500 participants.
4. That the applicant be advised accordingly.

(Sgt Nino Jelovic / Mr Andrew Johnston)

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## **TC4.9 Road Safety Officer's Report**

### **COMMITTEE RECOMMENDATION**

That the report be noted.

(Cr Young / Mr Alex Coates)

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## **5.0 Next Meeting**

That the next Traffic Committee meeting will be held on Tuesday, 10 November 2015 in the Level 3 Conference Room, 5 Vuko Place, Warriewood commencing at 1:00 pm.

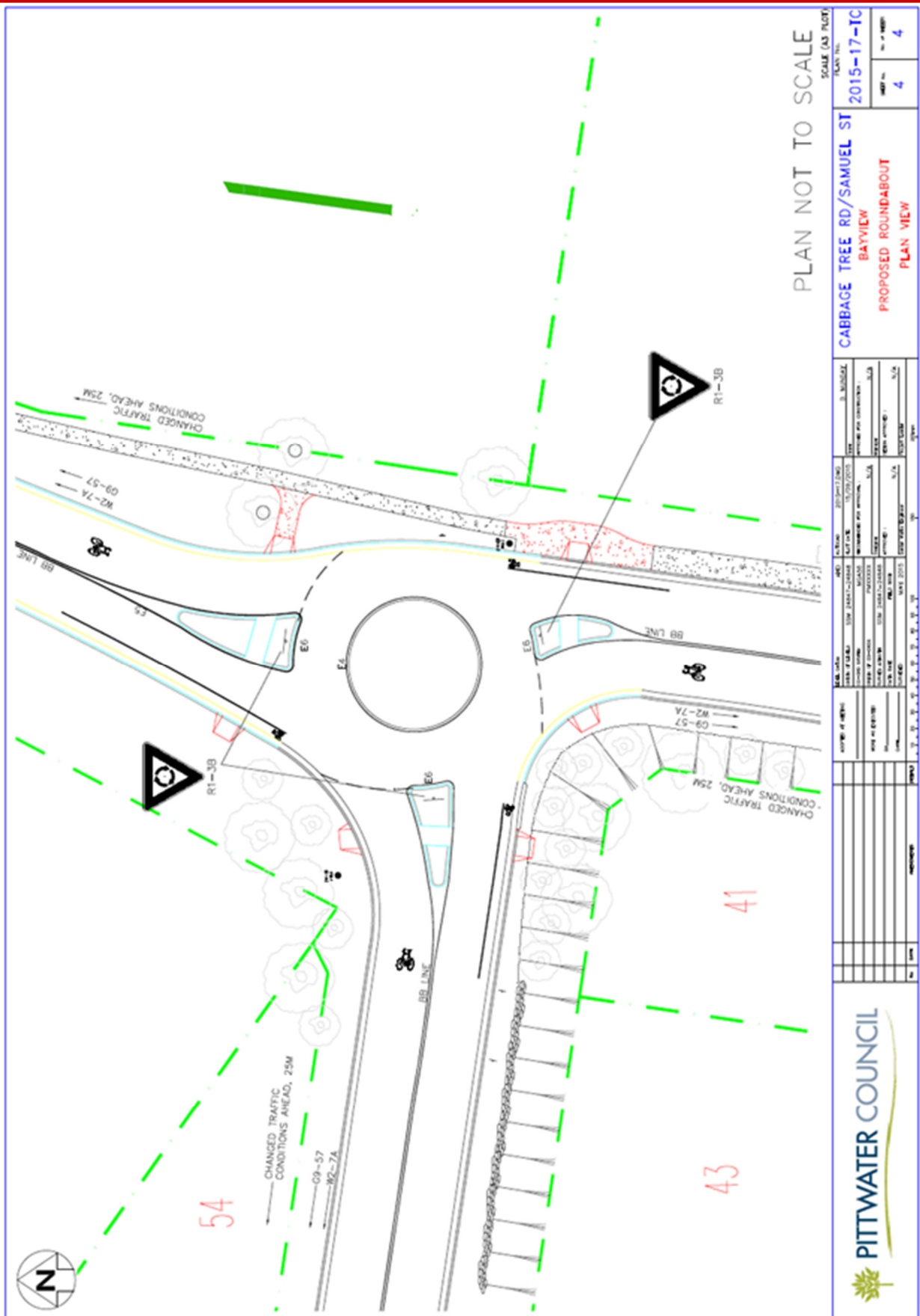
**THERE BEING NO FURTHER BUSINESS  
THE MEETING CONCLUDED AT 2.45PM ON  
TUESDAY, 8 SEPTEMBER 2015**

# **Traffic Committee Plans**

## Powder Works Road, North Narrabeen - Proposed Traffic Calming Scheme



**TC4.2 Cabbage Tree Road and Samuel Street, Bayview and Mona Vale  
- Black Spot Project**



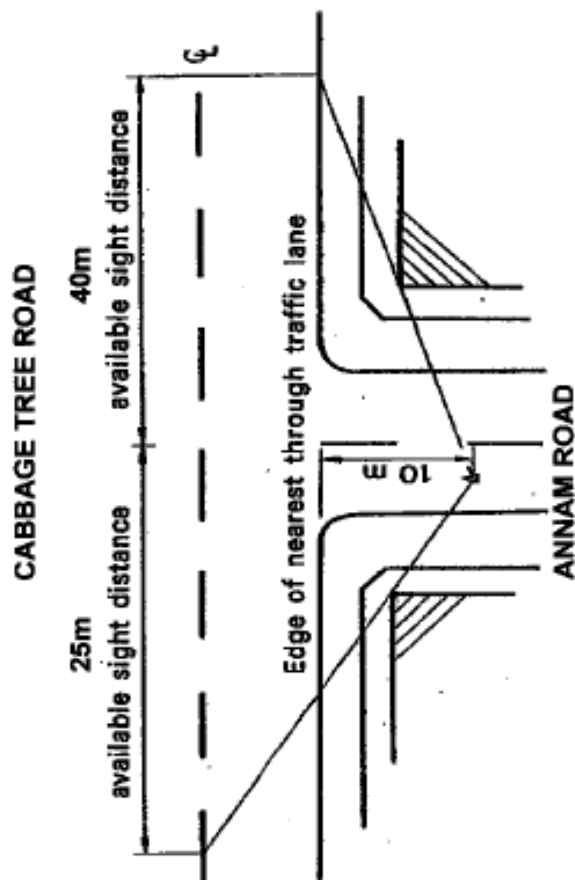


# Stop Sign Situation Diagram - Cabbage Tree Road and Annam Road

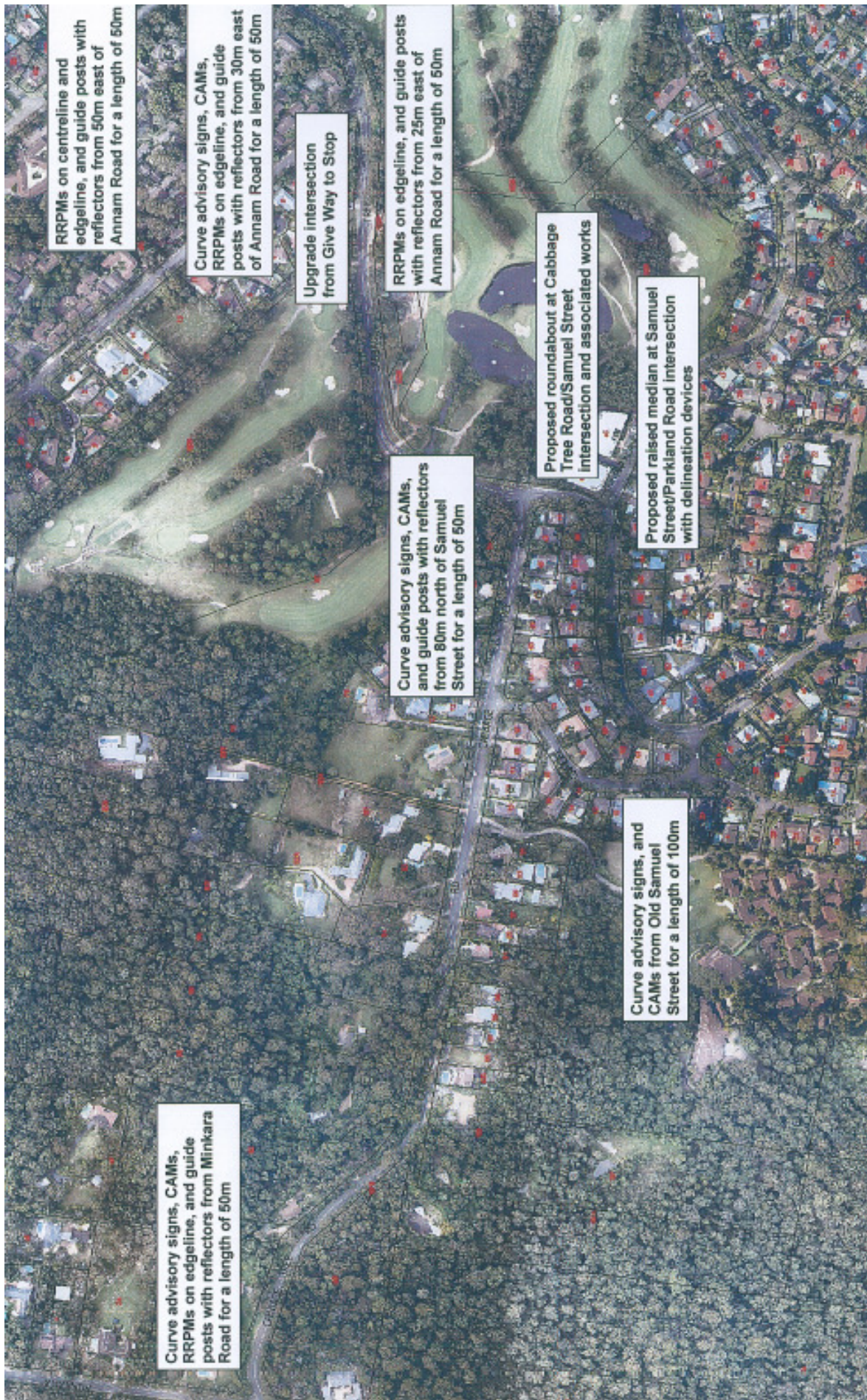
## R1-1 STOP SIGN

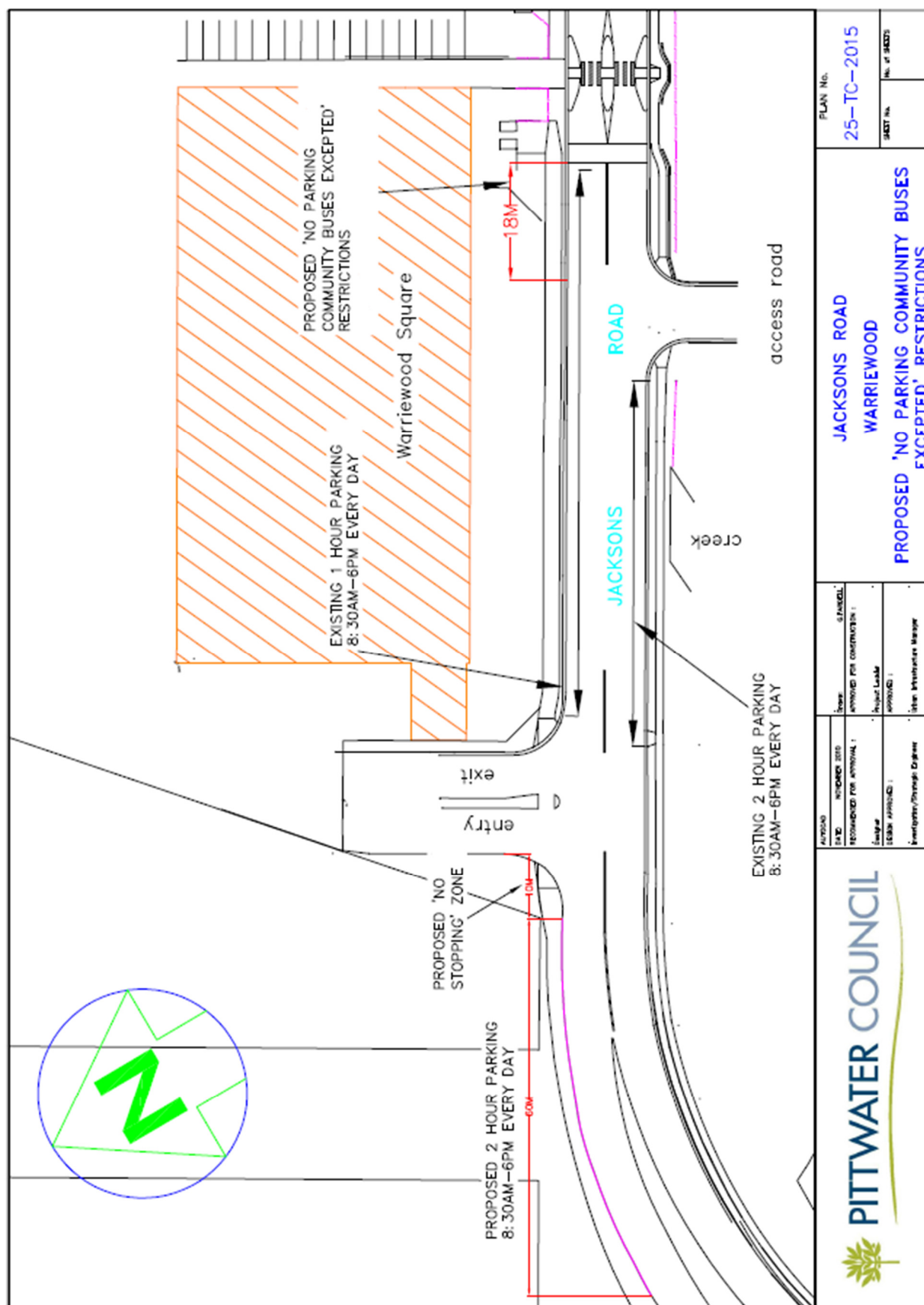
### SITUATION DIAGRAM

Use R1-1 sign where a Give Way R1-2 sign is warranted and sight distance (in either direction) in accordance with the following sketch and table is not available.

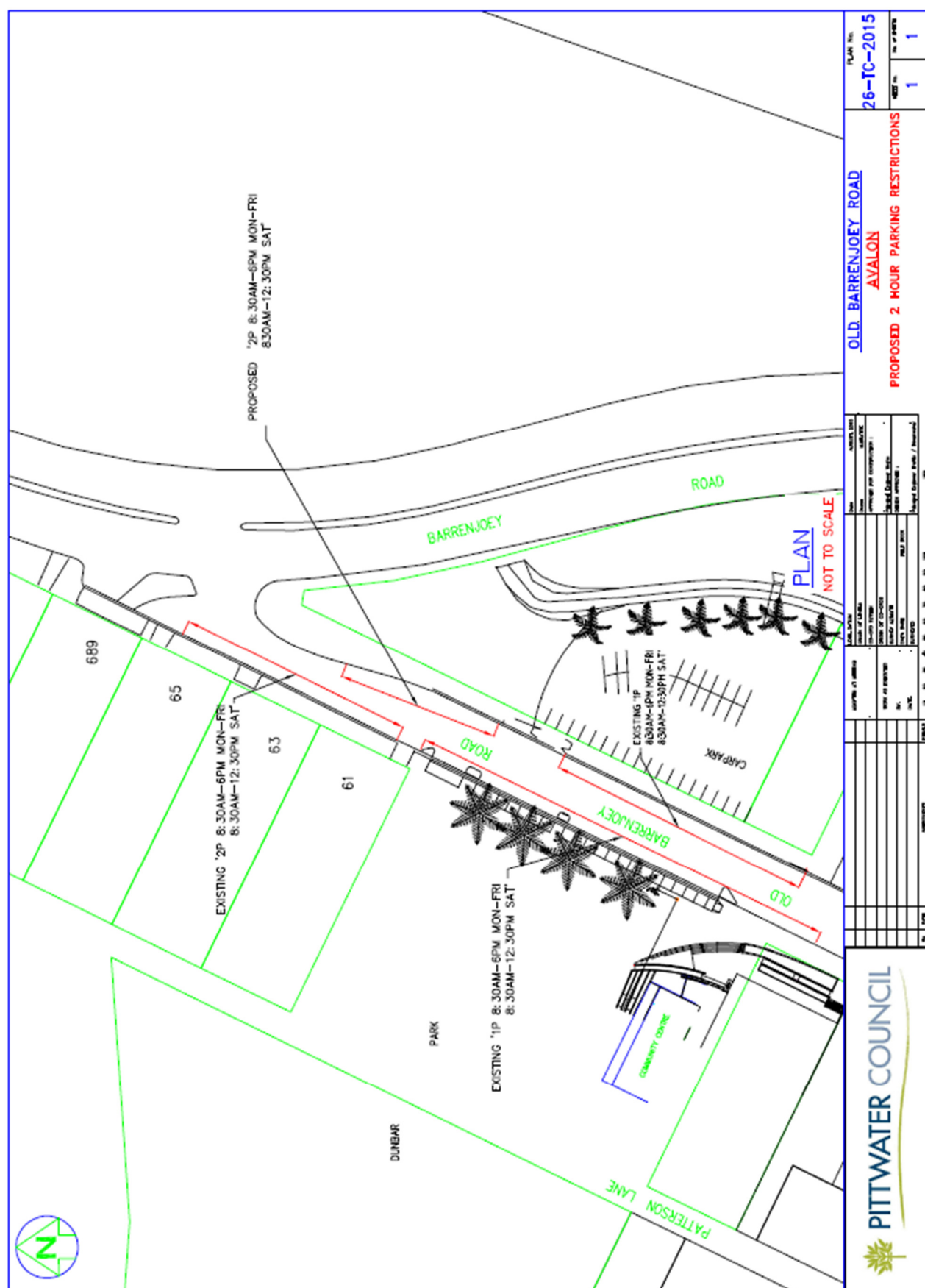


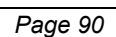
85th Percentile Approach Speed on Major Road V <sub>85</sub> (km/h)	Required Sight Distance (between points, 1.15 m above the road) A (m)
40	70
50	90
60	105
70	120
80	140
90	160
100	175
110	190





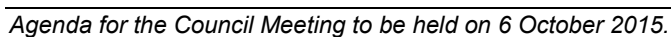
# TC4.4 Old Barrenjoey Road, Avalon - Proposed 2 Hour Parking Restrictions

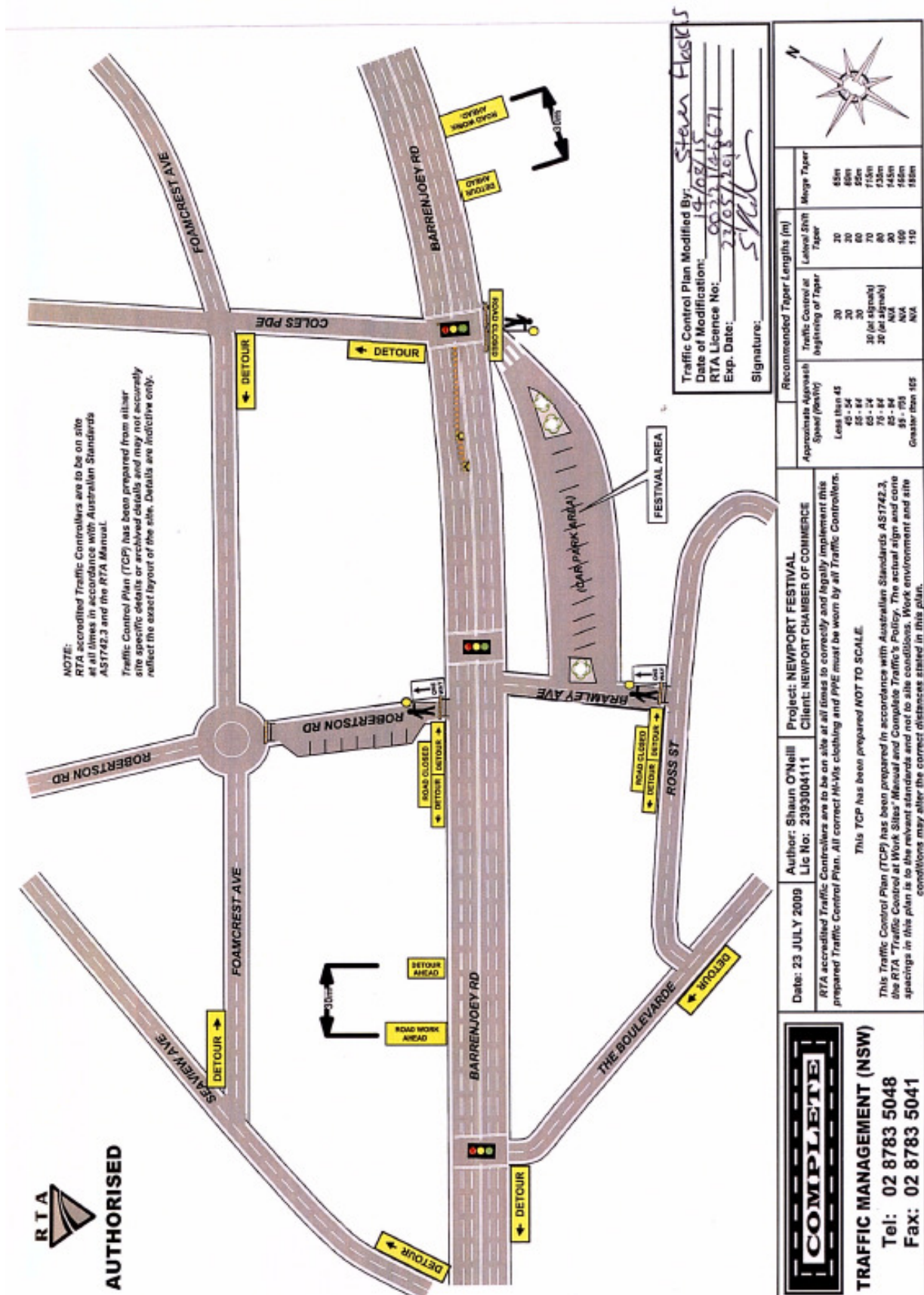






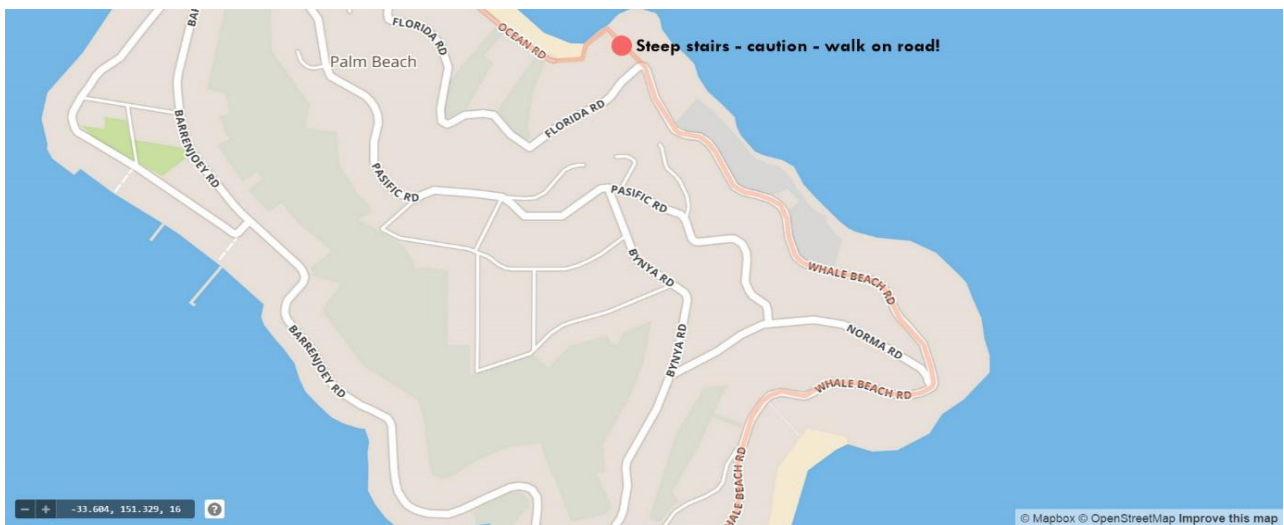
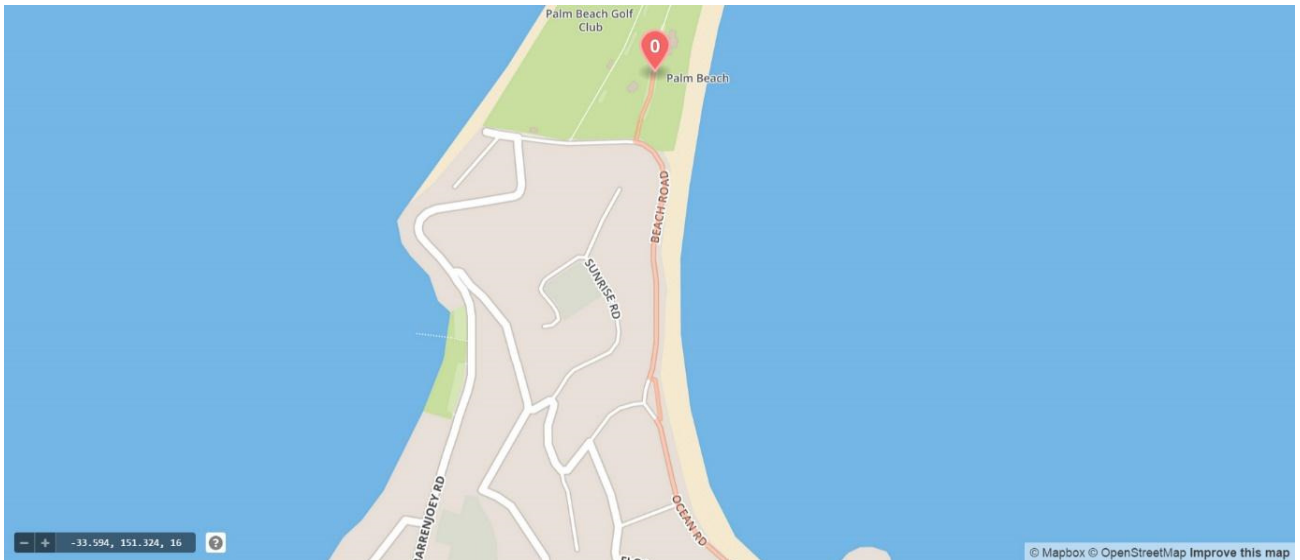
## Stuart Street, Newport - Temporary Closure for Newport Public School Fete on Saturday, 17 October 2015

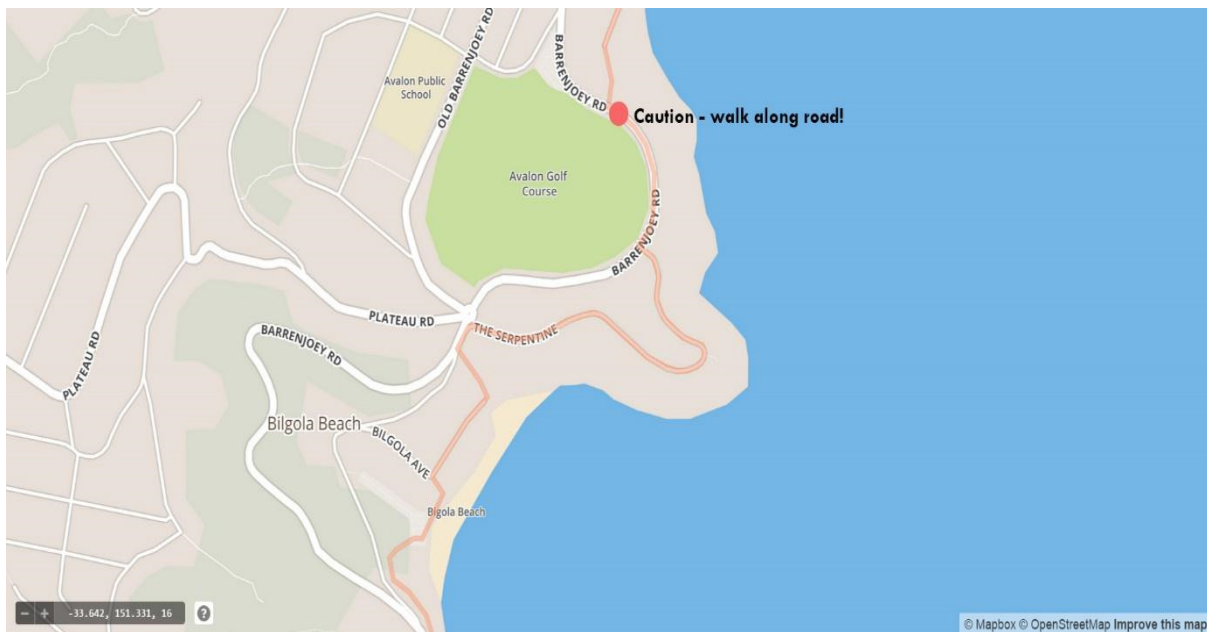
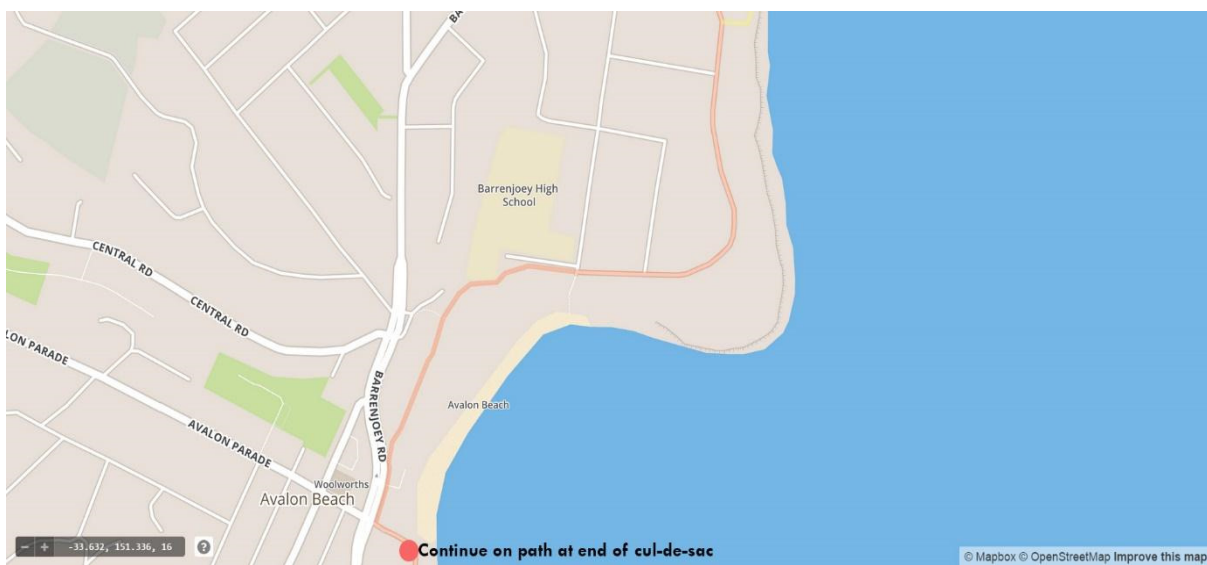
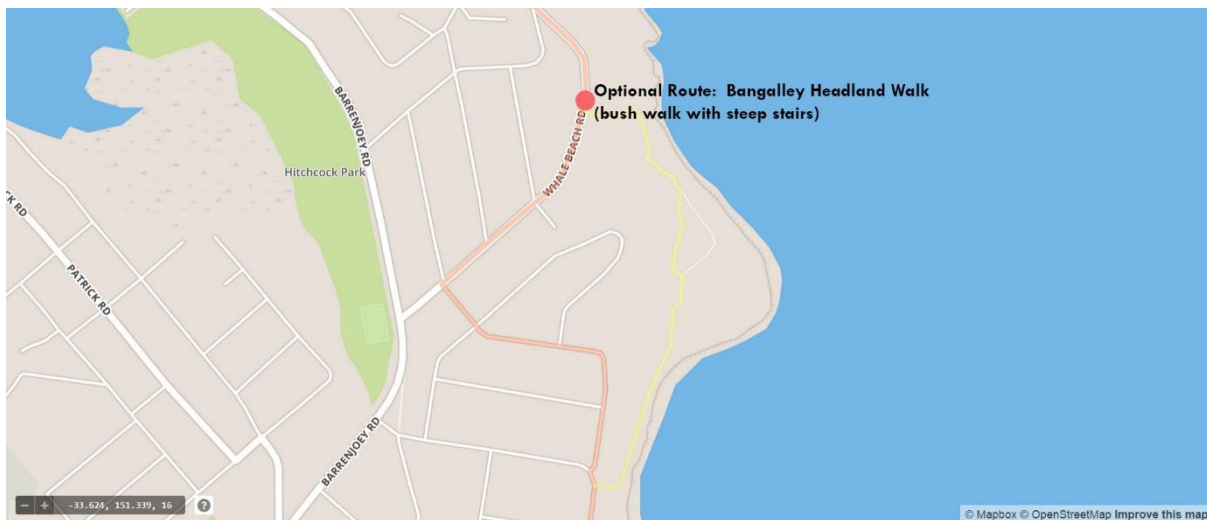


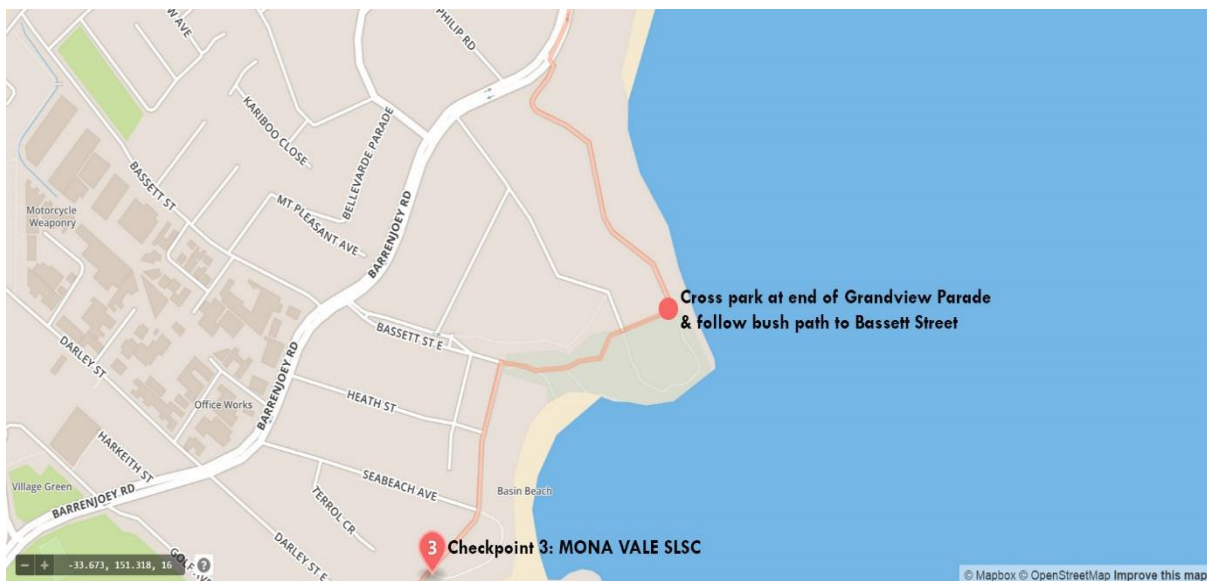
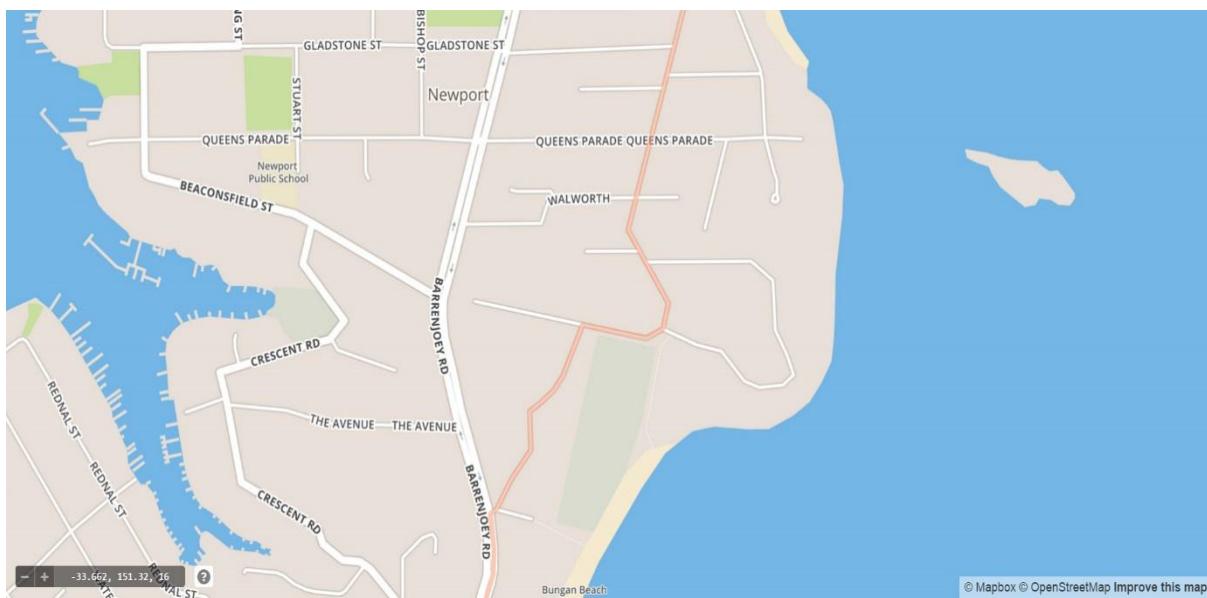
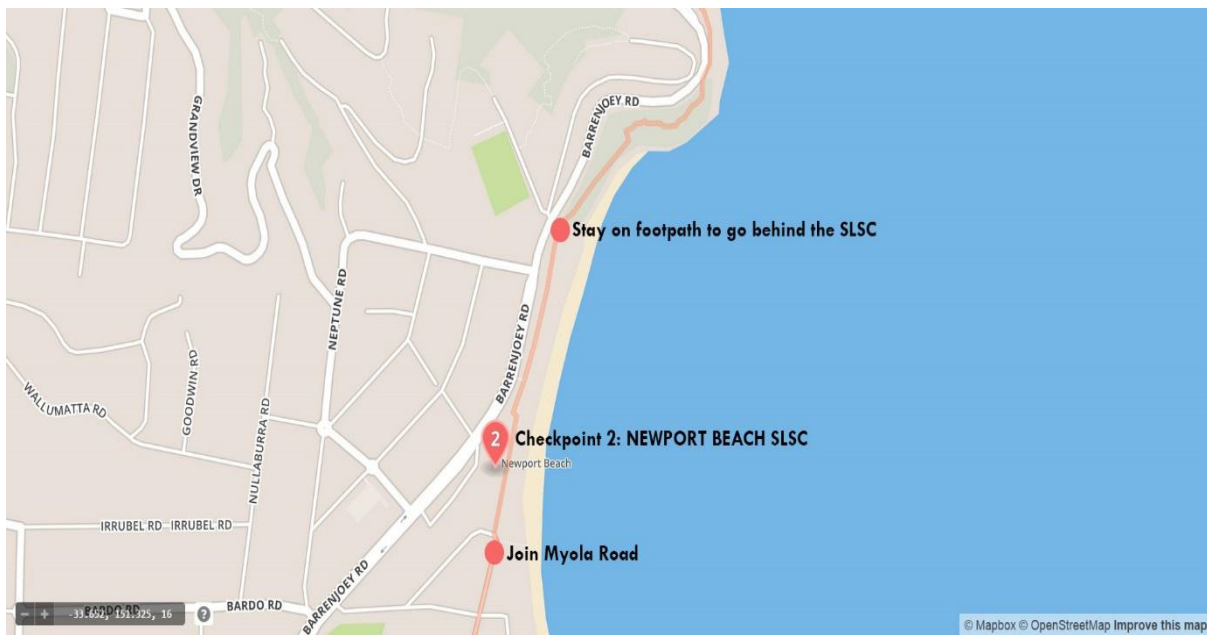


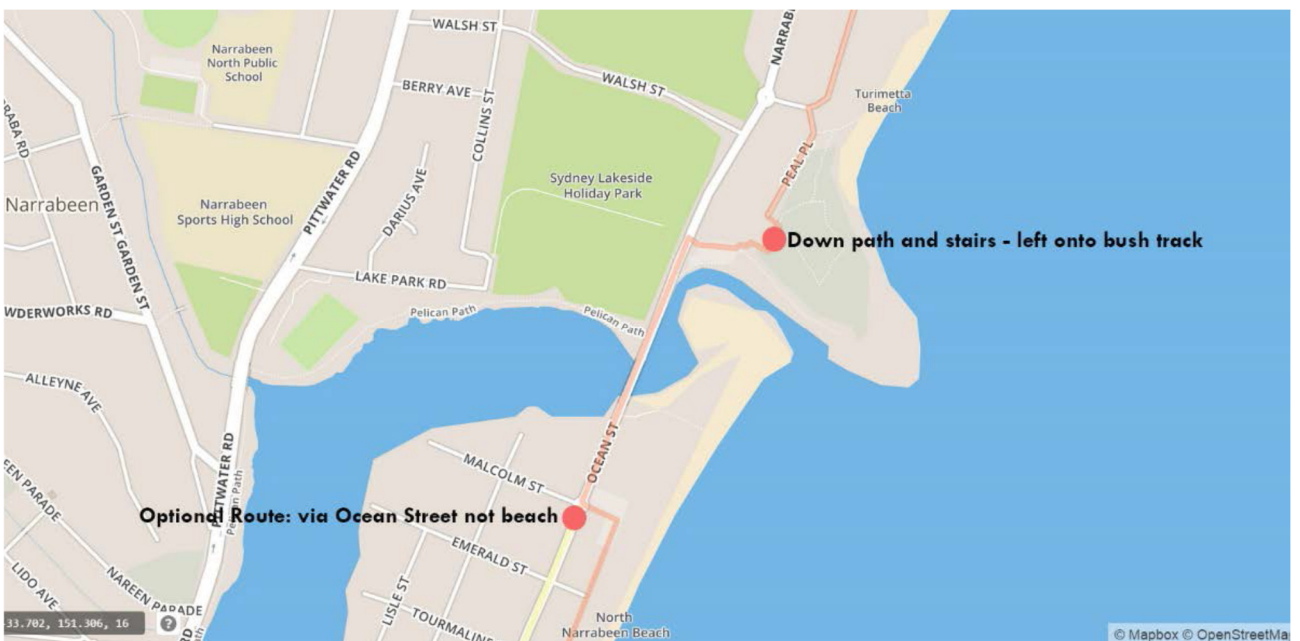
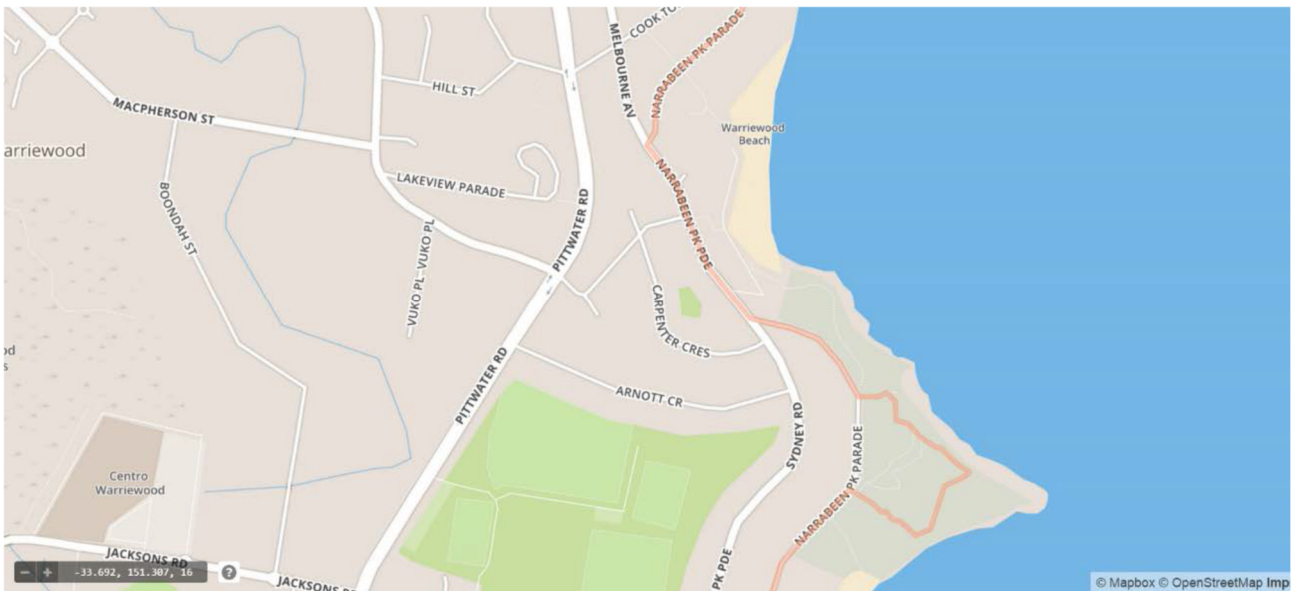
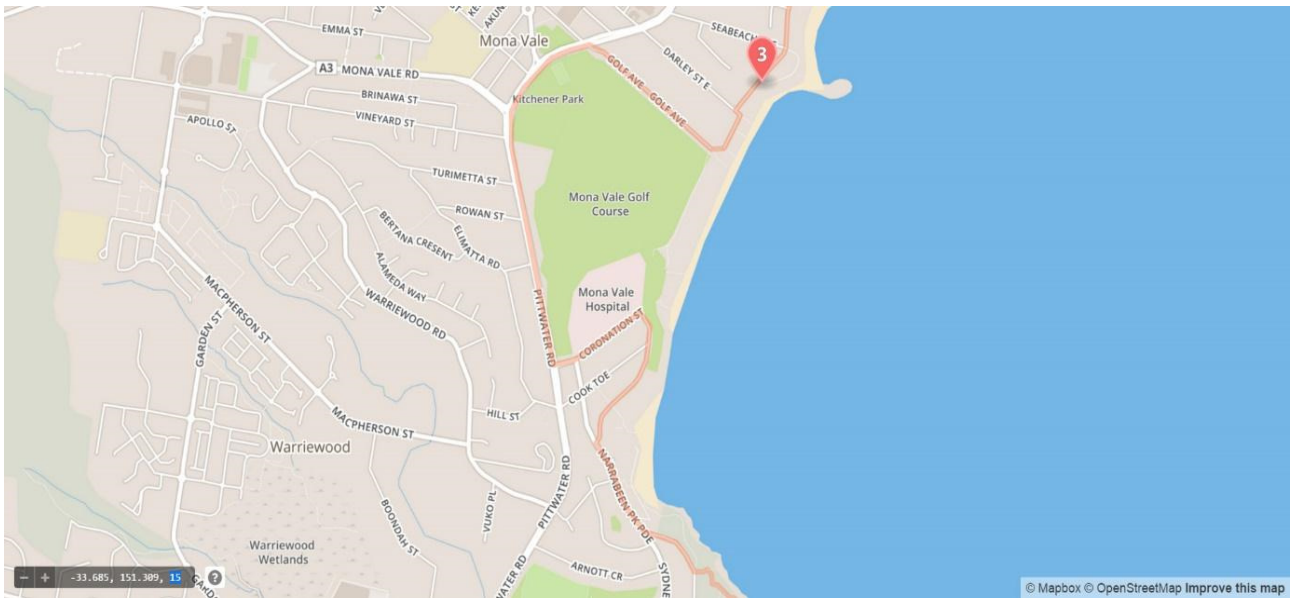
## Route through Pittwater Council

Map 1









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## **Natural Environment Committee**

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### **10.0      Natural Environment Committee Business**

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<b>C10.1</b>	<b>Pittwater Estuary Mapping of Sea Level Rise Impacts Study</b>
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**Meeting:** Natural Environment Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:** Beach & Coastal Management  
Land Use & Development

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To responsibly manage the risks associated with the coastal environment, including any exacerbated by global warming
- To ensure development responds to hazards and climate change
- To effectively respond to state and regional planning initiatives

**DELIVERY PROGRAM ACTION:**

- Consider the impacts of climate change and sea level rise in Council's policies, strategies and plans
  - Develop, review and implement flood and coastal storm risk studies and plans in accordance with NSW Government guidelines
  - Monitor legislative and regulatory reforms relating to land use planning and respond and advocate on behalf of Council.
- 

**1.0 EXECUTIVE SUMMARY**

**1.1 SUMMARY**

The draft Pittwater Estuary Mapping of Sea Level Rise Impacts Study (2015) has undergone a lengthy process of revision and amendment in response to policy and legislative changes by successive NSW Governments and as a result the document now:

- amends the draft Pittwater Foreshore Floodplain Mapping of Sea Level Rise Impacts Study (2011);
- incorporates additional information following a review of the Mapping and Responding to Coastal Inundation Project (2012) prepared by the CSIRO for the Sydney Coastal Councils Group (SCCG);
- is consistent with the legislative and policy changes introduced as a result of the NSW Government's Stage 1 Coastal Management Reforms; and
- classifies coastal hazard risks such that Council is better able to comply with the disclosure requirements of Planning Circular PS 14-003 Coastal Hazard Notations, released in November 2014.

In light of the state government's policy changes and following incorporation of new information and amendments as a consequence of new planning requirements, the Study provides:

- mapping of the extent by which all foreshore land around the Pittwater estuary is affected by the 100 year ARI estuarine inundation hazard for planning horizons of 2010, 2050 and 2100 utilising Council's adopted sea level rise benchmarks;
- classification of the subsets of properties in Pittwater subject to the 100 year ARI estuarine inundation hazard for the 2010, 2050 and 2100 planning horizons utilising Council's adopted benchmarks; and
- calculations for new estuarine planning levels (EPLs) that will help determine the minimum floor level controls for all properties subject to an estuarine inundation risk.

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## **2.0 RECOMMENDATION**

1. *That the Pittwater Estuary Mapping of Sea Level Rise Impacts Study (2015), including associated inundation mapping and the estuarine planning level dataset, be adopted.*
2. *That the landowners of additional properties (450 lots) not previously identified as affected by an estuarine inundation hazard but now identified by the 2015 Study as subject to a current or future risk of estuarine inundation be advised in writing that such an affectation will now be included on planning certificates issued for the land.*
3. *That the landowners of those properties (101 lots) previously identified by the 2004 Study as affected by an inundation hazard but not identified by the 2015 Study as being subject to either a current or future risk of estuarine inundation be advised in writing that an estuarine inundation hazard affectation will no longer be included on planning certificates issued for the land.*
4. *That the Estuarine Risk Mapping sets produced by the 2015 Study be used to determine those properties around the Pittwater estuary that will be subject to the Estuarine Risk Management Policy for Development in Pittwater and relevant controls of Pittwater 21 DCP.*
5. *That an Estuarine Planning Level for the 2050 planning horizon (incorporating an allowance for sea level rise of 0.4m relative to 1990 mean sea level) be applied to all development except for 'vulnerable use' purposes as defined by clause 7.4 (3) of Pittwater LEP 2014.*
6. *That an Estuarine Planning Level for the 2100 planning horizon (incorporating an allowance for sea level rise of 0.9m relative to 1990 mean sea level) be applied to all development classified as a 'vulnerable use' purpose as defined by clause 7.4 (3) of Pittwater LEP 2014.*
7. *That subject to any directions from the NSW Government that may arise through the Stage 2 Coastal Reform process, Council's adopted sea level rise projections and the Pittwater Estuarine Inundation Mapping be reviewed following the release of the Intergovernmental Panel on Climate Change Sixth Assessment Report (AR6).*

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## **3.0 BACKGROUND**

### **3.1 PURPOSE**

To seek to have Council formally adopt the Pittwater Estuary Mapping of Sea Level Rise Impacts Study (2015) final report as well as associated Inundation Risk Mapping and Estuarine Planning Level Database following public exhibition of the documents.

### **3.2 BACKGROUND**

In 2004, the Pittwater Estuarine Planning Level Mapping Study was prepared for Pittwater Council by Lawson & Treloar using 1% annual exceedance probability (AEP) storm tide data developed by the Estuary Processes Study (2003) and has been used to inform Council's Pittwater 21 Development Control Plan (P21 DCP) as well as s 149(2) disclosures on planning certificates for properties affected by tidal inundation and wave action hazards.

The project also established Estuarine Planning Levels (EPLs) for 37 locations around the Pittwater foreshore. These EPLs were then used to calculate appropriate floor level controls for proposed new development on all of the affected properties. The EPLs included an allowance of 0.2m for projected sea level rise over a 50 year planning horizon based upon the best available scientific data at that time.

Subsequent to the release of the NSW Sea Level Rise Policy Statement and associated Sea Level Rise Planning Benchmarks by the NSW Government, Council engaged Cardno (ACT/NSW) Pty Ltd (Cardno) to review and update the 2004 mapping and EPLs consistent with the NSW Government's Policy and benchmarks. Council had also independently adopted the Sea Level Rise Planning Benchmarks for strategic planning purposes in 2009.

In accordance with the resolution of Council (Item C9.1, NEC 2/05/11), the revised mapping and new EPL database contained in the draft Foreshore Floodplain Mapping of Sea Level Rise Impacts Project were publicly exhibited in 2011. After the community engagement phase of the project had been concluded, Council was made aware of the Mapping and Responding to Coastal Inundation Project which was undertaken by the CSIRO on behalf of the Sydney Coastal Councils Group (SCCG). Council resolved (Item C9.6, NEC 7/12/12) to engage Cardno to review the CSIRO mapping once it was finalised and released by SCCG.

At the end of 2012, the NSW Government reviewed the Stage 1 Coastal Management Reforms and announced that the NSW Sea Level Rise Policy Statement and associated Sea Level Rise Planning Benchmarks would be repealed. Coastal councils were advised by the new state government to consider adopting their own local sea level rise projections that were widely accepted by competent scientific opinion in order to minimise their potential liabilities. On the basis of legal opinion provided by its insurance broker, Council continues to utilise the now repealed Sea Level Rise Planning Benchmarks for strategic planning purposes.

As one of the outstanding tasks to complete the Stage 1 Coastal Management Reforms, the NSW Department of Planning & Infrastructure released Planning Circular PS 14-003 Coastal Hazard Notations on Section 149 Planning Certificates in November 2014. The planning circular requires councils to make a clear distinction between properties with a current exposure and those with a future exposure to a coastal hazard when making disclosures on s149 planning certificates.

A long and thorough process of review of Council's 2011 draft Foreshore Floodplain Mapping of Sea Level Rise Impacts Project has now been completed in response to policy and legislative changes introduced by the NSW Government. The resulting draft Pittwater Estuary Mapping of Sea Level Rise Impacts Study (2015) has been favourably assessed against coastal inundation mapping prepared by the CSIRO and now incorporates updated data from the most recent NSW cadastre.

The draft Study was placed on public exhibition for an extended period of six weeks during March/April 2015 and consultation was undertaken in accordance with the agreed community engagement plan. Submissions and feedback received as a result of the community engagement process were considered by the consultant and the draft Study has now been reviewed and amended to take account of relevant matters raised during the consultation phase of the project.

### **3.3 POLICY IMPLICATIONS**

- Estuarine Risk Management Policy for Development in Pittwater
- Pittwater 21 DCP
- Pittwater Estuary Management Plan

The revised estuarine hazard mapping determines those properties to which the Estuarine Risk Management Policy for Development in Pittwater and related development controls will apply. As a consequence it will be necessary to amend, as soon as is practicable, the list of affected properties that will require a relevant hazard disclosure on planning certificates issued under s149 of the *Environmental Planning & Assessment Act 1979* (EP&A Act) to be consistent with the new hazard mapping.

Similarly, the existing EPL database will need to be updated to reflect the additional properties now subject to an EPL and remove those properties no longer affected by an EPL.

It may also be necessary to review the Estuarine Risk Management Policy for Development in Pittwater and amend related development controls and conditions of development consent contained in P21 DCP to better reflect new information and recommendations contained in the Study.

The Consultant has separated the EPL database into different categories to assist in advising landowners of changes to the inundation affectation of estuarine properties, to prepare planning certificates in accordance with the specific requirements of Planning Circular PS 14-003 and to inform the application of the Estuarine Risk Management Policy for Development in Pittwater and controls under P21 DCP.

### 3.4 RELATED LEGISLATION

- *Coastal Protection Act 1979 (CP Act)* – An objective of the CP Act is to encourage and promote plans and strategies for adaptation in response to coastal climate change impacts, including projected rise in sea level.
- *NSW Coastal Policy 1997* – An objective of the Policy is to ensure that climate change is recognised and considered in the management of the NSW coastal zone.
- *Planning Circular PS 14-003 Coastal Hazard Notations on Section 149 Planning Certificates* – The Circular aims to ensure information on coastal hazards is relevant, clearly articulated and distinguishes between current and future risks arising from the hazards.
- *Local Government Act 1993 (LG Act)* – Section 733 of the LG Act provides councils with certain indemnities if coastline hazards are managed in good faith and in accordance with the provisions of a manual relating to the management of the coastline.
- *SEPP 71 (Coastal Protection)* – Obliges Council to take into account the matters for consideration set out in clause 8 when it determines a development application to carry out development on land to which this Policy applies. Amongst other relevant matters, this includes the likely impact of coastal processes and coastal hazards on development and any likely impacts of development on coastal processes and coastal hazards.

### 3.5 FINANCIAL ISSUES

#### 3.5.1 Budget

- The costs associated with the preparation of the sea level rise mapping used in the Study were met in part by a grant contribution under the NSW Floodplain Management Program.
- Subsequent reviews and amendments of the draft Study, including community engagement, have been funded under Council's Delivery Program.
- Some additional consultancy costs may be expended in updating the existing Estuarine Planning Level (EPL) database to the 2015 database as well as reviewing the Estuarine Risk Management Policy and relevant sections of the DCP. These costs are not anticipated to be significant and can be met through existing operational budgets.

### **3.5.2 Resources Implications**

- Council will also be obliged to consider the potential impacts of estuarine inundation when developing new public infrastructure and managing existing assets and infrastructure around the foreshores of Pittwater.
- An Estuarine Planning Level Request Service will be introduced to provide the applicable Estuarine Planning Level if required by landowners or other members of the public. No additional resources will be required to respond to such requests and administer the Service. Similar to the existing Flood Information Request Service operated by Council, the EPL Request Service will be a fee based service.

## **4.0 KEY ISSUES**

### **4.1 PITTWATER ESTUARY MAPPING OF SEA LEVEL RISE IMPACTS STUDY (2015)**

The key aims of the Pittwater Estuary Mapping of Sea Level Rise Impacts Study are:

- to review, update and expand the current Estuarine Planning Level Mapping to:
  - incorporate the Council's adopted sea level rise planning benchmarks (0.4m by 2050 and 0.9m by 2100);
  - utilise the more detailed topographical information from Council's ALS (2007) to determine the extent of inundation;
  - utilise the most up-to-date cadastral information to determine the properties that are affected by estuarine inundation; and
  - develop more representative foreshore types that better define the foreshore localities of Pittwater to assist with the calculation of more accurate EPLs.
- update the Estuarine Planning Level Database and associated estuarine hazard mapping to inform a review of the Estuarine Risk Management Policy for Development in Pittwater, Pittwater 21 DCP and the relevant hazard notations on Planning Certificates issued under s149 of the EP&A Act; and
- provide information about the likely current and future impacts of inundation exacerbated by sea level rise on the foreshores of Pittwater and convey this information to affected landowners in accordance with the requirements of Planning Circular PS 14-003 Coastal Hazard Notations.

Some 1,907 properties around the Pittwater estuary have been identified by the 2015 Study as having an estuarine risk up to the 2100 planning horizon. The original Pittwater Estuarine Planning Level Mapping Study, completed in 2004, identified 1,556 properties as having an estuarine risk.

As a consequence of changes to the cadastre since 2004 (e.g. lot subdivisions or lot amalgamations) however, a direct comparison of affected lots between the two studies is not possible.

Not all lots identified in the studies are residential lots as both State and Council owned lots are included, as are lots created for special purposes. Nevertheless, if an estuarine inundation risk now applies, or conversely no longer applies, to land as identified by the 2015 Study, all affected landowners will receive written advice of these changes.

### **4.2 ESTUARINE PLANNING LEVEL (EPL)**

The Study divided the Pittwater estuary into thirty seven discreet embayments and an estuarine planning level (EPL) was calculated for each of these foreshore locations as a combination of:

- the 100 year Average Recurrence Interval (ARI) ocean tidal level; plus
- wind setup; plus

- wave setup; plus
- wave run-up (which is dependent upon the type of foreshore edge treatment or structure and the distance from the foreshore edge; plus
- an allowance for sea level rise in accordance with Council's adopted sea level rise planning benchmarks; plus
- a freeboard allowance of 0.3m (which allows for any uncertainties associated primarily with local wave and wind action, but not sea level rise).

Properties affected by an estuarine inundation risk will be likely to require higher floor levels for all new development to take account of projected rises in sea level i.e. higher minimum floor level controls for all habitable structures. This change will affect proposed new development and includes alterations and additions, but will not affect the floor levels of existing approved dwellings i.e. landowners will not be required to raise the floor levels of existing dwellings if no new development is proposed.

Non-habitable structures proposed below the applicable EPL may also be subject to specific conditions of development consent relating to flood compatible materials, storage of hazardous or polluting goods and raising or waterproofing of electrical services and fuel lines to the EPL.

As is currently the case, where development is proposed on land subject to an estuarine risk, an Estuarine Risk Management Report may be required to be submitted in support of a development application and relevant conditions may also be applied to development consent.

Some additional properties (450 lots) identified by the 2015 Study as affected by a current or future estuarine inundation risk will now be subject to Council's Estuarine Risk Management Policy for Development in Pittwater and associated development controls and as such will receive an appropriate notation on planning certificates issued under s149 of the *Environmental Planning & Assessment Act 1979* (once the study has been adopted by Council).

A number of properties (101 lots) formerly identified by the 2004 Study as affected by estuarine inundation have not been identified by the 2015 Study as subject to a current or future estuarine inundation risk. As such these properties will no longer receive the relevant notation on s149 planning certificates (once the Study has been adopted by Council).

#### 4.3 PUBLIC EXHIBITION AND COMMUNITY ENGAGEMENT

The draft Study was placed on public exhibition for a period of six weeks from Friday 6 March 2015 to Friday 17 April 2015. All affected landowners identified in the Study were also directly contacted by letter. The correspondence included an information sheet about the Study and gave project team contacts and details of how to take advantage of community engagement activities as well as opportunities to provide comment and feedback.

Community engagement activities included:

- landowner face-to-face question and answer sessions with the project team;
- community information presentations (x2) by the project consultant Cardno (NSW/ACT) Pty Ltd;
- pre-booked telephone call back sessions for those landowners unable to attend a community information presentation or face-to-face session;
- on-line copies of the draft Study, including project information and contacts as well as links to provide feedback electronically; and
- hard copies of the draft Study, together with submission forms provided at Council's customer service centres and libraries.

In all, the project team received thirty five enquiries. Of these, six enquiries were additional queries from landowners who had already contacted the project team about an affected property. Twenty nine different landowners (or their representative) contacted the study team to ask questions and make comments or submissions on the Study. Five of these enquiries did not relate to matters or issues dealt with by the study and were referred to other Council officers or Business Units for an appropriate response.

Most questions were answered to the satisfaction of the respondent by telephone or email, however where a detailed or technical submission was lodged with Council, a formal written response was prepared which included further information and advice from the project consultant.

A table outlining the key issues, comments and questions raised by respondents in regard to the Study as well as the responses of the project team has been prepared by the project consultant and is appended as **Attachment 1**.

#### 4.4 **AMENDMENTS TO DRAFT STUDY**

Overall there were no significant changes or amendments to the Study in response to submissions received from the community.

Where respondents queried the extent of inundation for specific properties/localities or where additional survey or other information was provided to contest the spatial or terrain data used, the Consultant has undertaken a detailed review of the hazard mapping in these instances. There have been no changes to the inundation extents identified in the draft Study or the properties identified as at risk of estuarine inundation.

A number of locality names in the Pittwater Waterway were amended to be consistent with those recorded as place names by the Geographical Names Board of NSW.

Council's Senior Land & Planning Information Officer advised the Consultant of certain anomalies in the cadastre used for the inundation mapping. These have been reviewed and corrected by the Consultant.

A number of typographical errors were identified and corrected and additional text was provided by the Consultant to clarify technical terminology used throughout the report. The community consultation details and the results of the community engagement process in 2015 have also been updated and included in the final report.

None of the amendments or changes made to the Study, associated mapping and database was substantial enough to warrant re-exhibition of the report in part or whole.

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#### 5.0 **ATTACHMENTS / TABLED DOCUMENTS**

**Attachment 1** – Summary table of key issues, comments and questions raised by respondents during public exhibition of the draft Study.

**Tabled Document** – Pittwater Estuary Mapping of Sea Level Rise Impacts Study (Amended Final Report)

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## **6.0 SUSTAINABILITY ASSESSMENT**

### **6.1 GOVERNANCE & RISK**

#### **6.1.1 Community Engagement**

- Extensive community engagement was undertaken as a part of the first review of the 2004 Study when draft inundation mapping was exhibited in 2011. Risks associated with inundation hazards in Pittwater were also promoted by the CSIRO mapping of SLR inundation project undertaken on behalf of the SCCG.
- A community engagement plan was prepared and costed for the 2015 project and a precis of the main community engagement actions undertaken has been included under the 'Key Issues' section of this report.
- Community engagement for the current project has included mail-outs to all affected property owners identified in the Study, on-line information about the project, on-line feedback to the project team, hard copy information and fact sheets as well as community information sessions with one-to-one consultation available with members of the project team.

#### **6.1.2 Risk Management**

- The Study, once adopted by Council, will help to manage the identified risks associated with sea level rise and will inform other planning and management documents that Council is obliged by statute to prepare and administer.

### **6.2 ENVIRONMENT**

#### **6.2.1 Environmental Impact**

- Relevant coastal processes were analysed and the Study identified the potential impacts on development of certain coastal hazards likely to be exacerbated by sea level rise as well as some of the potential impacts of development on coastal processes and coastal hazards.

#### **6.2.2 Mitigation Measures**

- The Study has been prepared to specifically identify the potential impacts of sea level rise for foreshore lands located around the Pittwater estuary and will inform policy and actions that will help to mitigate those impacts.

### **6.3 SOCIAL**

#### **6.3.1 Address Community Need & Aspirations**

- Amendments to the Estuarine Risk Management Policy for Development in Pittwater and associated development controls in Pittwater 21 DCP in response to new information developed by the Study will help to reduce the vulnerability of new development to estuarine inundation hazards.
- Once the policy and DCP amendments have been adopted by Council, the Study will also inform disclosures on s149 Planning Certificates as to whether the land in question has a current or future exposure to coastal hazards.
- Greater community knowledge and awareness of the risks associated with estuarine inundation exacerbated by climate change impacts, particularly sea level rise, will also stem from the abovementioned actions.

### 6.3.2 Strengthening local community

- Once adopted the Study will inform other plans and policies that will help to reduce risks associated with sea level rise for residents and businesses around the Pittwater estuary. As a consequence the community's resilience to sea level rise impacts is likely to be increased and the potential for social dislocation therefore reduced.

## 6.4 ECONOMIC

### 6.4.1 Economic Development

- By ensuring that adequate planning and management provisions are in place to address the risks associated with natural hazards, especially those likely to be exacerbated by sea level rise, governments can reduce uncertainty surrounding the development potential of affected coastal properties and thereby increase opportunities for development investment.
- The appropriate management of risks associated with coastal hazards also reduces costs associated with damage, reduced functionality and loss of amenity that may otherwise affect coastal development in the longer term.

Report prepared by  
Paul Hardie – Principal Officer – Coast & Estuary

Jennifer Pang  
**MANAGER, CATCHMENT MANAGEMENT & CLIMATE CHANGE**

## Community Engagement Information and Results Summary – 2015 Study

The table below is included in Appendix E of the Study and provides a summary of landowner's issues raised by way of telephone call-back interviews, face-to-face sessions and the project presentations undertaken as a part of the community consultation for the 2015 project.

The 'ID' column refers to a unique identifier to distinguish each submission that was received.

Columns A-D cover the four categories of comments/issues/questions that were most commonly raised by community members during the engagement activities:

- A – Wanting to know how their property would be affected by sea level rise;
- B – Wanting to understand how the proposed EPLs would affect their property (especially in relation to dwelling extensions, redevelopment, foreshore structures and property value);
- C – Questions in regard to the accuracy of the spatial and terrain data used in the 2004 and 2015 studies; and
- D – Questions as to whether sea level is rising at the rate projected in the study, if at all.

For each submission a tick has been placed against each of the relevant categories of comments/issues/questions that were raised. A or B comments were discussed individually with the respondents as the information was specific to each subject property. Responses to C and D comments are provided in the table below. Where more specific comments/questions were received, these together with an associated response have been described in the column titled 'Other' in italics.

The 'Suburb' column gives an indication of the address of the respondent.

ID	Key Issues/Comments/Questions					Suburb
	A	B	C	D	Other ( <i>Cardno response in italics</i> )	
1	✓		✓		<p>The base mapping for the current notification is wrong and is probably drawn from orthophotomaps prepared by the then Central Mapping Authority in the 1970s and 1980s.</p> <p><i>In 2004, Pittwater Council utilised the information available at that time to provide estuarine planning levels around the estuary. Since that time, more accurate data has been collected (namely 2007 LiDAR data) and as such the estuarine planning level extents have been updated accordingly. This update to the estuarine planning level extents forms the basis of Cardno's 2015 report. This study has used a LIDAR dataset that was captured in 2007, not contours from the 1970s and 1980s. The differences between the 2004 and the 2014 estuarine risk assessment outcomes is provided in Section 4 of the Cardno 2015 report.</i></p> <p>The use of incorrect base mapping creates the well-known phenomenon of garbage in, garbage out.</p> <p><i>The data used in the most recent mapping is 2007 LIDAR data. The information from the 2007 LiDAR survey has been used to replace the previous data, not just amend it. This dataset is considered more accurate than the previously used data. Based on supplier metadata, the vertical accuracy for the 2007 LIDAR dataset is estimated at 15cm.</i></p>	Newport

ID	Key Issues/Comments/Questions					Suburb
	A	B	C	D	Other ( <i>Cardno response in italics</i> )	
					<p>The indicative Pittwater foreshore line fails to take into account hardstand and other features in Crystal Bay that were created in 1980.</p> <p><i>The indicative foreshore line is based on Council's 0.5m contour dataset which was derived from the 2007 LIDAR data. The indicative foreshore line is utilised only to understand the potential for wave run-up and overtopping as part of the FFPLs.</i></p> <p>The assumed ground level of much of the foreshore and adjacent freehold land is far too low. <i>In the case of foreshore properties, wave overtopping is unlikely to be an issue for larger events, since foreshore structures will already be inundated. This process is illustrated schematically in Plate B3 of the Cardno (2015) report. The area of potential wave run-up is considered to occur up to approximately 40m from the foreshore line.</i></p>	
2	✓	✓	✓		See response to comment 1	Newport
3			✓		See response to comment 1	Newport
4					Query not relating to estuarine inundation. <i>Comment to be addressed separately by Council.</i>	Mona Vale
5		✓				Avalon
6		✓				Bayview
7				✓	<p>Comments on observed sea level rise and that benchmarks are likely to be excessive.</p> <p><i>The study has been undertaken in accordance with Council's existing sea level rise planning benchmarks. This is discussed further in the document.</i></p>	Bayview
8		✓				Avalon Beach
9		✓				Scotland Island
10		✓				Bayview
11				✓	<p>Comments on observed sea level rise and that benchmarks are likely to be excessive.</p> <p><i>The study has been undertaken in accordance with Council's existing sea level rise planning benchmarks. This is discussed further in the document.</i></p>	Palm Beach
12					Query not relating to estuarine inundation. <i>Comment to be addressed separately by Council.</i>	Mackerel Beach
13					<p>Only small area of property affected, can this be stipulated on s149 certificate?</p> <p><i>Council is not able to stipulate the portion of the property affected on the S149 certificate. However, this issue is being considered by Council.</i></p>	Newport
14		✓				Avalon Beach
15		✓				Avalon Beach
16		✓				Clareville
17					Query not relating directly to this project. <i>Comment to be addressed separately by Council.</i>	Palm Beach

ID	Key Issues/Comments/Questions					Suburb
	A	B	C	D	Other ( <i>Cardno response in italics</i> )	
18					Concerned about the impacts of existing flooding around Careel Bay - study should include actions to address current hazards. <i>This study is the first step in a process - its key aim is to define the potential for flood hazards. Information on addressing hazards (including existing flood risk) is addressed in Floodplain Risk Management Documents. Council's FRMS documents are available online at: <a href="http://www.pittwater.nsw.gov.au/environment/natural_hazards/flooding/where_does_it_flood/flood_studies_and_plans">http://www.pittwater.nsw.gov.au/environment/natural_hazards/flooding/where_does_it_flood/flood_studies_and_plans</a></i>	Avalon Beach
19				✓	Comments on observed sea level rise and that benchmarks are likely to be excessive. <i>The study has been undertaken in accordance with Council's existing sea level rise planning benchmarks. This is discussed further in the document.</i>	Bayview
20		✓				Avalon
21					Only small area of property affected, can this be stipulated on s149 certificate? <i>Council is not able to stipulate the portion of the property affected on the S149 certificate. However, this issue is being considered by Council.</i>	Mona Vale
22		✓				Scotland Island
23					Query not relating to estuarine inundation. <i>Comment to be addressed separately by Council.</i>	Avalon
24		✓				Newport
25					Query not relating to estuarine inundation. <i>Comment to be addressed separately by Council.</i>	Clareville
26		✓				Great Mackerel Beach
27				✓	Comments on observed sea level rise and that benchmarks are likely to be excessive. <i>The study has been undertaken in accordance with Council's existing sea level rise planning benchmarks. This is discussed further in the document</i>	Clareville
28			✓		See response to comment 1	Newport
29		✓				Bayview

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<b>C10.2</b>	<b>Adoption of Revised Climate Change Policy No. 176</b>
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**Meeting:** Natural Environment Committee

**Date:** 6 October 2015

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**COMMUNITY STRATEGIC PLAN STRATEGY:**

- Traffic & Transport
- Beach & Coastal Management
- Catchment Management
- Flora & Fauna Management
- Community Education & Learning
- Land Use & Development
- Disaster, Emergency & Risk Management

**COMMUNITY STRATEGIC PLAN OBJECTIVE:**

- To reduce greenhouse gas emissions by an increased use of public transport.
- To responsibly manage the risks associated with the coastal environment including any exacerbated by global warming.
- To effectively manage stormwater and flooding including the impacts of climate change.
- To promote vegetation's role in addressing the impacts of climate change and local micro-climates.
- To ensure development responds to hazards and climate change.
- To increase community involvement and provide activities, education and opportunities in sustainability initiatives.
- To promote a well-informed community and that the Council knows how to effectively respond to disaster and emergency situations before during and after.
- To effectively respond to disasters, emergency situations and provide effective relief measures.
- To work effectively with all emergency and utility agencies to improve emergency response.
- To adhere to best practice risk management principles to facilitate more effective decision-making.
- To manage public liability and risks associated with public infrastructure.
- To increase community awareness on effective risk management.
- To incorporate risk management in all business activities.
- To plan for risks due to natural and manmade hazards.
- To provide for business continuity in the event of a major disruption to the Council.

**DELIVERY PROGRAM ACTION:**

- Consider the impacts of climate change and sea level rise and make provisions in Council's policies, strategies and plans.
- Develop and implement a staged Climate Change Plan of Action.

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**1.0 EXECUTIVE SUMMARY**

**1.1 SUMMARY**

The Climate Change Policy No. 176 and associated Climate Action Plan Framework were revised and placed on public exhibition from 6 August to 2 September 2015 with one submission received in support of the review. A presentation was given to the Leading and Learning Reference Group on 26 August 2015.

The key changes to the revised Climate Change Policy No. 176 are as follows:

- Updated format in line with Pittwater Council's policies.
- Approach made to complement the Sustainability Policy (No. 164) and the Enterprise Risk Management Policy (No. 198).
- Incorporation of a Quadruple Bottom Line (QBL) sustainability framework in accordance with Pittwater Council's Strategic Plan.
- Clearer definitions of climate change mitigation and adaptation.
- Updated Climate Action Plan Framework with the most recent science.

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## **2.0 RECOMMENDATION**

- 1. That the revised Climate Change Policy No. 176 (refer Attachment 1) be adopted.**
  - 2. That the revised Climate Action Plan Framework (Attachment 2) be noted as a corporate working document.**
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## **3.0 BACKGROUND**

### **3.1 PURPOSE**

To report the results of the public exhibition of the revised Climate Change Policy No. 176 (the Policy) and recommend the amended Policy for adoption by Council.

### **3.2 BACKGROUND**

The Climate Change Policy (No. 176) was first adopted by Pittwater Council on 6 April 2009 with the last revision on 17 October 2011 (**Attachment 3**). In 2012, Pittwater Council adopted the Climate Change Risk Assessment which included the Climate Action Plan Framework.

The current review of the Policy was undertaken:

- To update the format in line with Pittwater Council's policies.
- To complement the approaches outlined in the Sustainability Policy (No. 164) and the Enterprise Risk Management Policy (No. 198).
- To incorporate a Quadruple Bottom Line (QBL) sustainability framework in accordance with Pittwater Council's Strategic Plan.
- To provide clear definitions of climate change mitigation and adaptation.
- To update the Climate Action Plan Framework with the most recent science.

### **3.3 POLICY IMPLICATIONS**

The Climate Change Policy has been revised in line with the Strategic Plan to reflect a QBL sustainability framework. The Climate Change Policy Statement is based on the approach of the Enterprise Risk Management Policy (No. 198) which aims to proactively identify and manage risk exposures.

### **3.4 RELATED LEGISLATION**

The NSW *Local Government Act 1993* states that the precautionary principle<sup>1</sup> should be implemented as a principle of ecologically sustainable development and applied by:

- i. careful evaluation to avoid, wherever practicable, serious or irreversible damage to the environment, and
- ii. an assessment of the risk-weighted consequences of various options.

The NSW Government has recognised anthropogenic climate change which is listed as one of the key threatening processes under the NSW *Threatened Species Conservation Act 1995*. The NSW Government recognises that climate change should be addressed with one of the objectives of the *NSW Coastal Protection Act 1979*, “to encourage and promote plans and strategies for adaptation in response to coastal climate change impacts, including projected sea level rise”. Additionally, the *NSW Local Government Act 1993* recognises that local government are exempt from liability when addressing climate change through infrastructure works (section 733 (3)f3) or the provision of information (section 733(3)f5).

<sup>1</sup>. Precautionary Principle – if there are threats of serious or irreversible environmental damage, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation.

### **3.5 FINANCIAL ISSUES**

#### **3.5.1 Budget**

Climate Change mitigation and adaptation measures already affect Pittwater’s budget. Some proactive mitigation measures have a net positive budget impact e.g. renewable energy (solar) and energy efficient lighting are not only reducing GHG emissions but also reducing energy bills despite additional facilities coming on line. Budget expenditure on climate change adaptation required is variable according to the degree of exposure to climate change impacts in Pittwater, type of initiatives such as whole of life asset management, capital works that incorporates climate change projections into their design and construction, strategic planning and community engagement activities.

#### **3.5.2 Resources Implications**

A review of the Climate Change Risk Assessment (2012) has been undertaken across Council with the aim of embedding climate change adaptation into council operations and processes to achieve a ‘transformational approach’ in accordance with the model proposed in the Australian Centre of Excellence for Local Government (ACELG 2014) publication, ‘Climate Adaptation for Local Government: embedding resilience to climate change’. Through this process, a number of current and future controls have been identified for each business unit. Resourcing is required to address both the future controls identified and to form controls or actions where the residual risk persists to remain high or extreme. Examples of initiatives implemented across Council are the recognition of possible climate change impacts on any new business case proposals and consideration of adaptation options.

### **4.0 KEY ISSUES**

#### **4.1 Public Exhibition of the Draft Revised Policy**

The Climate Change Policy No. 176 and associated Climate Action Plan Framework were revised and placed on public exhibition from 6 August to 2 September 2015. A presentation was given to the Leading and Learning Reference Group on 26 August 2015 of the proposed Policy amendment.

One submission was received from SustainABILITY in Action (authored by a former Council staff member who led the development of the original policy) during the submission period. The submission whilst supporting the review of the Policy, also noted that the climate change mitigation response in relation to community education and outreach for greenhouse gas emissions reduction is not being made clear, particularly within the framework of the existing Community Strategic Plan objectives.

The approach to addressing climate change mitigation at Pittwater Council over the past year has been revised to be more strategic by:

- addressing energy efficiency in the built environment with a greater focus on public transport initiatives including the development of a bike plan to reduce carbon dioxide emissions associated with the burning of fuel; and
- placing autonomy on the Pittwater community and empowering them to address the reduction in greenhouse gas emissions at the household level by providing information to Pittwater residents on building a more sustainable home through a range of avenues including events such as 'Ask a Sustainability Expert'.

In this regard, no changes were required to the revised Policy.

#### **4.2 Public Exhibition of the Climate Action Plan Framework**

Clarification was sought in the SustainABILITY in Action submission on how bushfire risk is being addressed with the removal of a Bushfire Risk Adaptation from the Climate Action Plan Framework. Bushfire risk is now being encompassed in the all-hazards approach which the NSW Government is now promoting in accordance with the National Strategy for Disaster Resilience. The risk of potential increase in fire events as listed in the Pittwater Council Climate Change Risk Assessment (2012), is being addressed through a number of actions listed under the 'Adaptation' branch of the Climate Action Plan.

### **5.0 ATTACHMENTS / TABLED DOCUMENTS**

**Attachment 1** – Policy No. 176 – Climate Change

**Attachment 2** – Climate Action Plan Framework

**Attachment 3** – Policy No. 176 Climate Change (Superceded)

### **6.0 SUSTAINABILITY ASSESSMENT**

#### **6.1 GOVERNANCE & RISK**

##### **6.1.1 Community Engagement**

The Climate Change Policy No. 176 and associated Climate Action Plan Framework were revised and placed on public exhibition from 6 August to 2 September 2015 with one submission received in support of the review. A presentation was given to the Leading and Learning Reference Group on 26 August 2015.

##### **6.1.2 Risk Management**

The Climate Change Policy Statement is based on the approach of the Enterprise Risk Management Policy (No. 198) which aims to proactively identify and manage risk exposures. The Policy, once adopted by Council, will help to manage the identified risks associated with Climate Change and will inform other planning and management documents.

#### **6.2 ENVIRONMENT**

##### **6.2.1 Environmental Impact**

The Climate Change Policy No. 176 sets the context of reducing greenhouse gas emissions in the atmosphere in accordance with the targets listed in Pittwater Council's 'Greenhouse Gas Emissions Reduction Strategy for Pittwater Council's Operations 2013 – 2017'.

### **6.2.2 Mitigation Measures**

The revised Climate Change Policy No. 176 sets out a clear definition of climate change mitigation in contrast with adaptation to avoid confusion over the actions listed under the Climate Action Plan Framework.

## **6.3 SOCIAL**

### **6.3.1 Address Community Need & Aspirations**

The revised Climate Change Policy No. 176 with its focus on addressing the risks associated with climate change, seeks to increase community resilience to the projected impacts of:

- Increased temperature, fire weather days and number of days over 35°C
- Increased rainfall intensity and decreased average annual rainfall risks
- Sea level rise risks
- Storm and storm surge risks.

### **6.3.2 Strengthening local community**

The revised Climate Change Policy No. 176 has a focus on addressing the elevated risks associated with climate change, in particular natural hazards such as bushfires, heatwaves, flooding, coastal erosion, landslip and severe storms. The Climate Action Plan Framework includes the adaptation action of creating a Community Resilience Plan which will be an opportunity for community to have input and build the community feeling of connectedness.

## **6.4 ECONOMIC**

### **6.4.1 Economic Development**

The revised Climate Change Policy No. 176 provides opportunities for businesses to create innovative technologies for the Pittwater community that address climate change mitigation and adaptation.

Report prepared by  
Melanie Thomas - Climate Change Adaptation Officer

Jennifer Pang  
**MANAGER, CATCHMENT MANAGEMENT & CLIMATE CHANGE**



Policy – No 176	Adopted:	OM: 06.04.2009
	Amended:	OM: 17.10.2011 OM: 04.11.2013 OM: 03.08.2015
	Revoked:	

TITLE:	Climate Change
STRATEGY:	Pittwater 2025: Our Community Strategic Plan
BUSINESS UNIT:	All
RELEVANT LEGISLATION:	New South Wales (NSW) <i>Local Government Act 1993</i> NSW <i>Planning and Assessment Act 1979</i> NSW <i>Coastal Protection Act 1979</i> NSW <i>Threatened Species Conservation Act 1995</i> NSW <i>State Emergency and Rescue Management Act 1989</i> NSW <i>State Emergency Service Act 1989</i> NSW <i>Rural Fires Act 1997</i> NSW <i>Marine Estate Management 2014</i> NSW <i>Crown Lands Act 1989</i> <i>Pittwater Local Environmental Plan 2014 (LEP)</i>
RELATED POLICIES:	No. 164 – Sustainability Policy No. 198 – Enterprise Risk Management Policy No. 184 – Asset Management Policy No. 186 - Risk Management Policy for Coastal Public Buildings and Assets in Pittwater Policy Pittwater 21 Development Control Plan (DCP)

#### Purpose of Policy:

To address climate change mitigation and adaptation through both Council operations and services provided to the community.

#### Objectives

- To guide the development of strategies and actions to reduce greenhouse gas (GHG) emissions in Pittwater.
- To assist Pittwater Council to meet internal GHG Emission Reduction Targets.
- To embed climate change adaptation into Council operations through the Enterprise Risk Management Framework to achieve a whole of organisation approach.
- To guide the development of strategies and actions to manage climate change risks to the Pittwater community; and the natural and built environments by applying a quadruple bottom line sustainability approach.

## **Background**

Pittwater Council accepts the international scientific research reported by the Intergovernmental Panel on Climate Change (IPCC) that has concluded that the human influence on the climate system is clear with recent anthropogenic emission of greenhouse gases recorded to be the highest in history.

Mitigation includes actions to reduce GHG emissions or removing GHG from the atmosphere to limit the changes caused in the global climate by human activities.

Adaptation refers to the actions undertaken to reduce the adverse consequences of climate change and capture any beneficial opportunities. Adaptation actions aim to reduce the impacts of climate stresses on humans, natural systems and infrastructure.

Council recognises that by addressing mitigation, the impacts of climate change may be moderated which will reduce the extent of adaptation initiatives required.

Council adopted the Climate Change Risk Assessment undertaken for Pittwater in 2012.

## **Policy Statement**

Pittwater Council accepts the scientific research that demonstrates that our climate is being modified by human activities.

Pittwater Council recognises that along with the NSW and Australian Governments, they have a responsibility to prepare for climate change in accordance with the precautionary principle as defined under the *NSW Local Government Act 1993*.

Council acknowledges the important role of local government in helping to reduce GHG emissions and manage climate change impacts at the local level, particularly through its statutory responsibilities and regulatory powers relating to land use planning, natural resource management and infrastructure management. Council amongst a number of agencies, business and not-for-profit organisations, all contribute to building resilience at the local level.

Council encourages further scientific research and a better understanding of climate change and energy issues in order to support and steer policy, to refine adaptation and mitigation strategies and to foster the necessary behavioural changes within our society.

Council understands the importance of a quadruple bottom line management approach to sustainability and is mindful that GHG abatement and climate change adaptation can only be successfully sustained in association with responsible economic management, societal changes, environmental protection and transparent governance.

Council is committed to building on the GHG reduction initiatives and partner with the Pittwater community to improve mitigation and developing appropriate adaptation actions for the climate change impacts that will most affect the Pittwater LGA.

Risks associated with climate change impact predictions must feature as a primary consideration in strategic and operational management activity undertaken by Council.

Education should be aimed at improving the awareness and understanding of climate change issues in order to assist the community to make informed contributions when participating in community engagement related to studies, strategies and plans.

Council supports an evidence based approach to policy strategies and actions addressing climate change that are based on the best available science while recognising the need for sufficient flexibility to adapt as scientific knowledge improves



**TITLE:** Climate Action Plan Framework

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### **Objectives**

- To support the Climate Change Policy (No. 176) and Sustainability Policy (No. 164) in designing and planning for a more sustainable Pittwater as outlined in the Strategic Plan.
- To review the climate change risks and impacts to the Pittwater Local Government Area (LGA) as further research becomes available and in accordance with the Enterprise Risk Management Policy (No. 198).

### **Background**

Climate change can be due to natural variation or human induced activity (CSIRO 2011). Climate change is driven by both external influences and dynamics internal to the earth system. External influences consist of fluctuations in the amount of energy emitted by the sun; and changes in the earth's orbit and axial tilt that affect the intensity and distribution of the sun's energy across the earth. Internal influences on climate include changes in the surface reflectivity due to the presence or absence of ice, changes in atmospheric composition of GHG (such as carbon dioxide and methane), variations in ocean currents, drifting continents, the cooling effect of volcanic dust, and other geological processes. GHG in the atmosphere absorb the radiation released by the Earth's surface and then radiates heat back towards the ground creating global warming which alters both global and local weather patterns which result in physical geography transformations.

Pittwater Council accepts the international scientific research reported by the Intergovernmental Panel on Climate Change (IPCC 2014) that has concluded that the human influence on the climate system is clear with recent anthropogenic emission of greenhouse gases recorded to be the highest in history. The IPCC has found that the warming of the climate system is unequivocal, and that since the 1950s, many of the observed changes are unprecedented over decades to millennia. The IPCC has recorded that the atmosphere and ocean have warmed, the amounts of snow and ice have diminished, and sea level has risen. Additionally, the IPCC has reported that the recent climate changes have already had widespread impacts on human and natural systems.

The Australian Bureau of Meteorology (BOM) and the Commonwealth Scientific and Industrial Research Organisation (CSIRO) have undertaken scientific research and climate modelling and projected that over this century the Pittwater Local Government Area (LGA) is likely to:

- become warmer, on average, with more hot days over 35°C (and with a consequently higher risk of bushfires);
- experience a decline in average annual rainfall with a corresponding reduction in rainfall runoff and stream flows;
- suffer the effects of more frequent, extreme storms and intense rainfall events as well as more severe drought cycles; and
- incur more severe coastal erosion and coastal inundation as a result of more powerful storm surges combined with a rising sea level.

Climate change has the potential to damage Council assets, cause serious disruptions to the delivery of Council services, generate unbudgeted financial impacts and affect the wellbeing of the community, particularly those vulnerable to weather extremes (LGNSW 2015).

The NSW Government has recognised that Councils have a significant role in reducing the degree of climate change (mitigation) and need to prepare for the unavoidable impacts of climate change (adaptation).

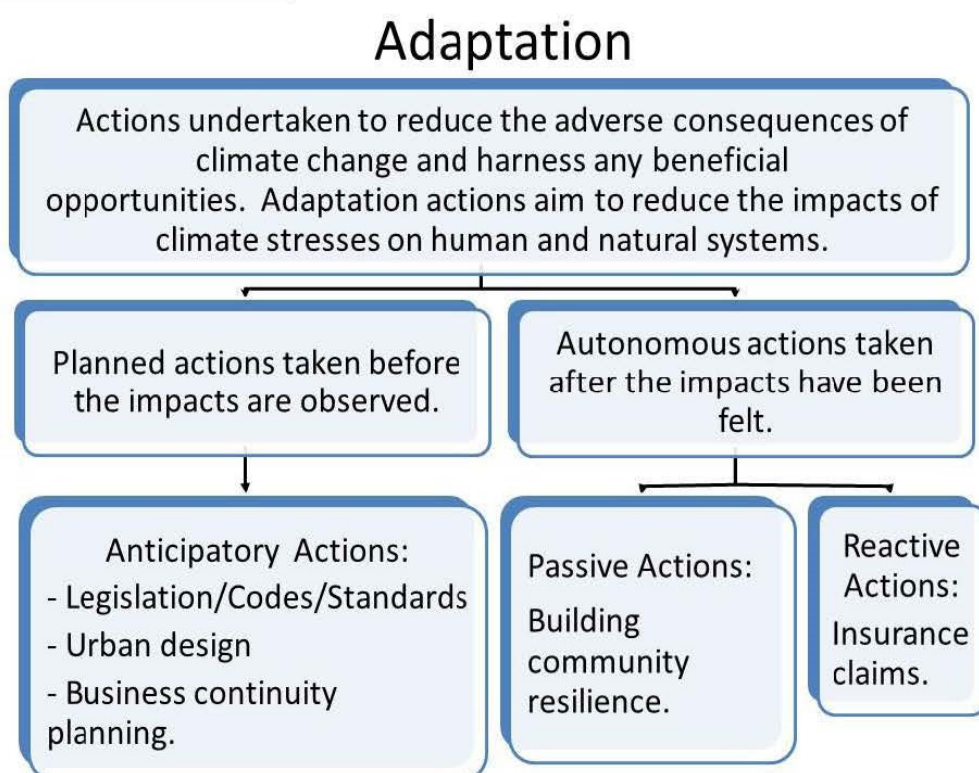
#### Mitigation

Mitigation includes actions to reduce GHG emissions or removing GHG from the atmosphere to limit the changes caused in the global climate by human activities.

#### Adaptation

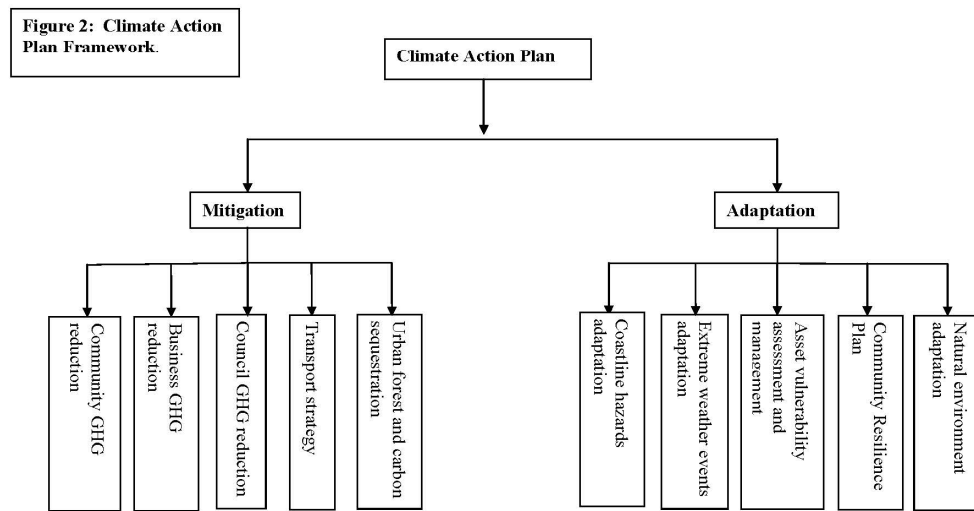
Adaptation refers to the actions undertaken to reduce the adverse consequences of climate change and capture any beneficial opportunities. Adaptation actions aim to reduce the impacts of climate stresses on humans, natural systems and infrastructure. These actions can either be planned or autonomous actions with examples provided in Figure 1.

Figure 1: Adaptation Actions



By addressing mitigation, the impacts of climate change will be moderated which will reduce the extent of adaptation initiatives required (IPCC 2014). It has been acknowledged that there will be significant impacts resulting from climate change that cannot be avoided (ALGA 2015). Scientific evidence is clear that adaptation activities need to be undertaken now both as an investment in the future of communities and to protect valuable infrastructure. Pittwater Council undertakes decision making that evaluates climate change risks and seeks adaption solutions for example through its business case review process.

Climate Action Plan Framework – Figure 2.





# PITTWATER COUNCIL

<b>Policy – No 176</b>	<b>Adopted:</b>	<b>OM: 06.04.2009</b>
	<b>Reviewed:</b>	
	<b>Amended:</b>	<b>OM: 17.10.2011</b> <b>OM: 04.11.2013</b>
	<b>Revoked:</b>	

<b>TITLE:</b>	<b>CLIMATE CHANGE</b>
<b>STRATEGY:</b>	<b>SUSTAINABILITY &amp; CLIMATE CHANGE CO-ORDINATION</b>
<b>BUSINESS UNIT:</b>	<b>CATCHMENT MANAGEMENT &amp; CLIMATE CHANGE</b>
<b>RELEVANT LEGISLATION:</b>	<b>STATE GOVERNMENT LEGISLATION</b>
<b>RELATED POLICIES:</b>	<b>NO. 164 – SUSTAINABILITY POLICY</b>

## Objective

- To complement and support Council's Sustainability Policy – No 164 in designing and planning for a more sustainable Pittwater LGA.
- To fulfil the action in Council's Management Plan "Adopt the Pittwater Climate Change Policy".
- To help improve the awareness and understanding of global warming issues so that the community has opportunities to participate in the management process and to determine the responses to climate change that will produce the optimal effects.
- To guide development of the necessary strategies and action plans that will implement the greenhouse gas abatement measures and climate change adaptation responses that the Pittwater community supports, including through annual review of Council's Management Plan.
- To build the capacity of the Pittwater community to adapt to climate change impacts and challenges that are likely to be faced in the mid to long term future.
- To assist the Pittwater community to meet or better the greenhouse gas reduction targets to which the Australian Government may commit Australia through the Kyoto Protocol or similar multi-lateral agreements.

## Philosophy

The survival and well-being of all people are bound inextricably to the biodiversity, climate and finite resources of our planet.

Human activities (in particular the burning of fossil fuels, land clearing and agriculture) have produced substantial quantities of greenhouse gases which have significantly enhanced the natural atmospheric greenhouse effect and increased global warming to such an extent that it has altered (and will continue to alter) global climate systems.

On the basis of scientific investigations and climate modelling undertaken by the CSIRO and the Australian Bureau of Meteorology, before the latter part of this century the Pittwater LGA is likely to:

- become warmer, on average, with more hot days over 35°C (and with a consequently higher risk of bushfires);
- experience a decline in average annual rainfall with a corresponding reduction in rainfall runoff and stream flows;
- suffer the effects of more frequent, extreme storms and intense rainfall events as well as more severe drought cycles; and
- incur more severe coastal erosion and coastal inundation as a result of more powerful storm surges combined with a rising sea level.

Substantial mitigation measures and adaptation responses at global, national and local scales are urgently required if the rate of global warming is to be reduced and the most severe impacts of climate change are to be avoided.

### **Policy Statement**

Pittwater Council accepts the growing body of convincing scientific research making it increasingly clear that our climate is currently being modified by human activities, at a rate unprecedented throughout human history.

Council recognises that collectively, the negative impacts of climate change potentially represent the most significant challenge to the future of humanity during the 21<sup>st</sup> Century and beyond.

Council considers that the abatement of greenhouse gas emissions and the management of climate change impacts are a mutual and shared obligation of all nations and all levels of government.

Council acknowledges the important role of local government in helping to reduce greenhouse gas emissions and manage climate change impacts at the local level, particularly through its statutory responsibilities and regulatory powers relating to land use planning, environmental planning, environmental protection and natural resource management. As the level of governance closest to the people, Council also has a vital role to play in educating, mobilising and responding to the public to promote community climate action at the local level.

Council encourages further scientific research and a better understanding of climate change and energy issues in order to support and steer policy, to refine adaptation and mitigation strategies and to foster the necessary behavioural changes within our society.

Council is committed to building on the greenhouse gas reduction initiatives already undertaken through programs such as Cities for Climate Protection and in partnership with the Pittwater community, developing appropriate adaptation actions for the climate change impacts that will most affect the Pittwater LGA.

Council understands the importance of a "Triple Bottom Line" management approach to sustainability and is mindful that greenhouse gas abatement and climate change adaptation can only be successfully sustained in association with responsible economic management, appropriate societal changes and biodiversity conservation.

Climate change and its potential impacts must feature as a primary consideration in every aspect of Council's business whilst appropriate actions in response to the causes and effects of global warming must be integrated as a core part of every strategic and operational management activity undertaken by Council.

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**Council Meeting**

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**11.0      Adoption of Connecting Communities Committee  
Recommendations**

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**12.0      Adoption of Natural Environment Committee  
Recommendations**

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